

Employee Update:

- December 8-12: CCCSFAAA and CASFAA Conference
 - Attended: Regina Morrison, Director of Financial Aid Services
 - Attended: Aileen Conmigo, Financial Aid Technician
 - Attended: Patricia Mendoza, Financial Aid Technician
 - Attended: Jenny Yang, Financial Aid Technician
 - Attended: Jocelyn Vila, Program Services Coordinator
 - Attended: Elisabeth Osai, Office Assistant II

Policies and Procedures: N/A

Innovations, Best Practices and Research:

- Webinar: The below webinar was attended by Jenny Yang, Financial Aid Technician
 - December 5: Clock-hour Programs and R2T4

Departmental Data:

Services Provided	Students Served
Counseling Appointments (Greg Fraunfelder)	33
Financial Aid Application Labs (2 Labs)	8
Classroom Presentations (3 presentations)	60
Number of Phone Calls	596
Number of emails (skyfaoffice@smccd.edu)	26

Scholarship Application Workshops:

In preparation for the 2013-2014 scholarship application period, Crystal Shetaya, Scholarship Coordinator conducted a series of application workshops and classroom presentations during the month of December. Each year, Skyline College awards institutional scholarships to new, continuing, transfer and incoming high school students. Skyline offers a variety of awards that can be based not only on academic achievement, but also on financial need.

Mission

To empower and transform a global community of learners.