

Copy of Email to SMCCCD Managers for the Friday July 20, 2011 Manager's Meeting. The SMCCCD Human Resources Director holds meetings once a month for managers across the district. Below is one example of agenda items covered

From: Joel, Harry **Sent:** Wednesday, July 20, 2011 11:20 AM **To:** Managers **Subject:** Managers' Forum Friday

Dear Colleagues:

We will be holding a Managers' Forum this coming Friday, July 22, 2011. We will be discussing the hiring of Student Assistants and pitfalls; information regarding benefits and pay on Websmart; contract tentative agreements with AFT and AFSCME; Screening Committee appointments; and for the Deans, Unit Banking procedures and contractual requirements.

HJ

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