

# Skyline College Academic Senate

Minutes  
Friday October 28, 2011  
5-5131 1:10 pm -3:00pm



**Skyline**  
COLLEGE

ACHIEVE

## Governing Council Officers 2011-2012

Fermin Irigoyen  
*President*  
  
Nick Kapp  
*Past President*  
  
Leigh Anne Shaw  
*Vice President*  
  
Leigh Anne Shaw  
*Secretary*  
  
Tiffany Schmierer  
*Treasurer*

## Committee Chairs

Nick Kapp  
*Curriculum Committee*  
  
Steve Aurilio  
*Educational Policy*  
  
Arthur Takayama  
*Professional Personnel*  
  
Melissa Michelitsch  
*Research*

## Division Representatives

Kate Williams Browne  
*Business*  
  
Nate Nevado  
*Counseling*  
  
Liza Erpelo  
*Language Arts*  
  
Chip Chandler  
*Kinesiology Athletics Dance*  
  
Michael Moynihan  
*Social Science Creative Arts*  
  
Stephen Fredricks  
*Science Math Technology*

Call to Order	President	1 min	A quorum of 8 was set at 1:14pm. Introductions: Leigh Anne Shaw, Tiffany Schmeirer, Arthur Takayama, Edwina Yuan (ASSC), Steve Aurilio, Michael Moynihan, Melissa Michelitsch, Nick Kapp, Liz Erpelo, Chip Chandler. Guest: Anjana Richards. Tiffany was selected as Timekeeper.	
Adoption of the Agenda	President	1 min	M: Takayama;/ S: Aurillio; / U	Action
Approval of the October 14 <sup>th</sup> , 2011 Minutes	President	5 min	M: Michelitsch / S: Takayama / U	Action
Public Comment	President	10 min	3 minutes will be allowed per speaker. No public comment was made today.	Information
<b>Agenda Item</b>				
The Sustainable Campus Initiative (SCI)	President/ Guest	30 min	<p>Informational Presentation by the Sustainable Campus Initiative (SCI) by Anjana Richards. Anjana is the director for Workforce Development focusing on clean energy and transportation programs. She is working with SMT in environmental science and her background includes environmental engineering. She is part of this SCI and wants to share the purpose and work with the Senate.</p> <p>Anjana shared a powerpoint that illustrated past philosophy that focused on using the earth in a limitless manner, as we see fit. This philosophy is now being challenged as we see the detriment to, for example, throwing chemicals down the drain and not thinking about the effects. New ethics dictate that we need to be conscious of our actions and create a culture of sustainability.</p> <p>Through PIF funding, SCI has begun the task of increasing awareness of sustainability concepts within the Skyline community, and activate student engagement through creating a culture of sustainability at Skyline and innovative experiential learning. Goal: to be a sustainable cultural center for San Mateo County. Three parts to the project: Community, Curriculum, Facilities.</p> <p>Three phases: PART I: Faculty Learning Community, a network of faculty who are interested in incorporating sustainability into the work that they do. Activities: Create network; faculty seminars; innovative sustainability education award for Spring 2012 curriculum. PART II: Environmental Service Learning. Experiential learning process that builds community relationships around a more sustainable campus. Activities: On campus projects, partnerships with local cities and Community Based Organizations (CBOs). PART III: All Campus Workshops. Designed to inform, connect, and inspire people to action. Activities: 3 all campus workshops on environmental, social, or economic topics.</p> <p>Upcoming events: Monday, November 7<sup>th</sup>, 3:00-4:15 in room 6203 will be a Faculty Learning Community. All faculty are welcome to come and talk and learn about how to forward the ideas of sustainability in their classrooms.</p> <p>Monday, November 14<sup>th</sup>, 3:00-5:00 in Building 4, a film will be shown; "So Right, So Smart." This film illustrates ways that industries can change their practices to become more sustainable. Anjana shared that a service learning course has been written and will be offered in Spring 2012. The course will do research</p>	Information

			<p>and projects to promote sustainability. There is hope to create a learning community around sustainability.</p> <p>Q: How much questioning of current environmental theories will be encouraged in the SCI? A: There are many debates on types of sustainable behavior and how much impact they have on related systems. That examination will be integrated in the SCI.</p> <p>Suggestion from the head of ECE: Consider developing lessons and activities that could be piloted at the CDC. Anjana responded positively to this suggestion and affirmed her commitment to educating children in sustainability.</p> <p>Suggestions from Senate:</p> <ul style="list-style-type: none"> <li>• Casual carpools to and from BART</li> <li>• Engage food services</li> <li>• A carpool area at school (they are working on this right now)</li> </ul> <p>Q: What are the plans to fund the project after the PIF runs out? A: Anjana is searching for private foundations for funding sources.</p>	
Update IRB	Melissa M.	20 min	<p>Institutional Review Board</p> <p>An IRB would not operate much differently from the way our current Research Committee operates. It is useful to move in this direction for the following reasons:</p> <ul style="list-style-type: none"> <li>• The Research Committee is not in the bylaws and has not been through College Council, so its function depends on voluntary participation at this point.</li> <li>• In order to receive federal grants funding involving research on humans, we have to have an IRB</li> <li>• the goal is to protect subjects, not to evaluate whether or not the research is deemed good or interesting.</li> </ul> <p>The Research Committee would not disappear in wake of the IRB's creation. The Research Committee would not be reviewing other people's suggestions, but would act as a body that puts forth research suggestions.</p> <p>The purpose of creating the IRB would be to separate the functions of a) reviewing and approving, and b) advising on shaping research. Melissa will draft a version of what the IRB would look like and begin getting input at division meetings.</p>	Information
District Policy Review	President	15 min	<p>Policy 6.13 Review</p> <p>Q: Where is the option of moving the program to another campus (consolidating) reflected in this process? Is it a separate policy, or has it been completely removed? Should it be reflected in this policy? (See copy of policy in separate attachment).</p>	Information
Officers' Reports		20 min	<p><b>President/Vice President</b></p> <p><b>College Council:</b></p> <p>David Ulate reported that SEED will embark on a task looking at matters of equity, specifically: "How do our practices and processes in connection, entry, progress, and completion impact student success at Skyline college?"</p> <p>The feedback regarding concern over the oversight of partnerships was given, and it was met with confusion. More specificity of the concern is needed. The senate clarified: the concern over who has oversight over partnerships has to do with how we evaluate our involvement with for-profit organizations who may interact with students differently from how our values dictate (how they charge fees, quality of programs, their ethics, their track records, etc.)</p> <p>Please share the following with your constituents (and see Skyline Shines 10/28/11 as well): DSPS did a survey of their visually impaired students to see how their needs were being met. Ss identified the Learning Center and the Cafeteria as being difficult to navigate. They also identified dangers of moving landmarks such as benches, garbage cans, or chairs and tables. Faculty in the older buildings who are able to</p>	Information

			<p>prop their doors open can actually cause a hazard to visually impaired students, who travel the wall and can hit the door by mistake. Faculty who give makeup tests in the hall by dragging a desk into it, or who rearrange classrooms in odd formations need to return the classroom to its original formation as a courtesy to the next teacher as well as to visually impaired students. Note to users of Course Compass: DSPS software does not read Course Compass, so DSPS students who need readers are dependent upon someone else.</p> <p>A plan to upgrade the servery in the cafeteria is in progress. This includes plans for a coffee shop in the unused area of the cafeteria to replace the current El Capitan, which has to close due to plumbing and other regulations.</p> <p><b>College Budget Committee:</b> no report today.  <b>District Academic Senate/District Shared Governance:</b> nothing since last meeting's updates – please see minutes from last meeting.  <b>Treasurer:</b> No report.  <b>Research:</b> Approved a proposal to two SFSU students who will be looking at the ASTEP program.  <b>Curriculum Committee:</b> No report.  <b>Educational Policy:</b> District enrollment policy goes into effect in Spring 2012 – students who fail to pay their fees by January 4<sup>th</sup> will be dropped from their classes. Meeting was asked to look at a created list of Q &amp; A for students.  <b>Professional Personnel:</b> No report</p>	
Standing Committees		20 min	<p><b>ASSC:</b> Halloween activities planned on the quad – cotton candy and popcorn. Veteran's day table being planned – psych services, veteran's benefits, etc. Club rush Monday Nov 7<sup>th</sup> from 10-1.  <b>AFT:</b> Next meeting November 9<sup>th</sup>. Faculty asked to come and participate. Last meeting of the year will be at CSM (2<sup>nd</sup> Wed). Next negotiation meeting is November 16<sup>th</sup>. Faculty can contact Joaquin Rivera to give input.  <b>Classified Council:</b> No report today  <b>District Strategic Planning Committee:</b> No report today.  <b>SEED/EEOAC:</b> Defined a focus question on new campus values (see College Council item above). Faculty are divided into subgroups to address particular areas of the focus question. A faculty retreat focusing on this is coming up.</p>	Information
Announcements & Future Agenda Items	All	5 min	<p>Next meeting December 9, 2011 at 1:10 room 5-5131</p> <p>November 9<sup>th</sup> is the opening for the next student exhibit in the Art Gallery: "Memorandum - To: Light From: Shadow"</p> <p>Wednesday November 2<sup>nd</sup>, Empty Bowls event from 6-8pm. Tickets are in the SSCA office. \$10 you can pick a bowl, fill it with a soup of your choice, and the proceeds go to the SparkPoint Food Pantry.</p>	
Adjourn			<p>The meeting was adjourned at 3:09pm (M: Moynihan S:Aurillio U) These minutes are respectfully submitted by Leigh Anne Shaw.</p>	