

**Educational Policy Committee Meeting
Minutes for September 3, 2019
2:00 p.m.- 3:00 p.m.- Room: 6205**

The Educational Policy Committee meets regularly on the first Tuesday of every month during the semester. Meetings are held at 2:00 p.m. in Building 6, Room 6205. Date, time, and location may change as needed.

Educational Policy Committee Members

Nathan Jones, Chair

Michael Cross, LA Rep	Luis Escobar, Dean Counseling
Carlos Colombetti, SS/CA Rep	Rick Hough, SMT Rep
Jessielyn Pil, ASSC Rep	Marisa Thigpen, ASL Rep
Marianne Beck, Classified Senate	Romero, Carlos COUN Rep
William Minnich, Dean, Enrollment Services	Michael Kane, Dean BEPP
Hui Pate, BEPP Rep	

Ex Officio Members

Angelica Garcia, VP Student Services

Meeting Dates/Time/Location

**First Tuesday of Month
2:00 p.m.- 3:00 p.m.
Building 6, Room 6205**

Committee Members: Nathan Jones (Chair); Carlos Colombetti; William Minnich; Michael Cross; Hui Pate; Michael Kane; Rick Hough; Marisa Thigpen; Jessielyn Pil; Marianne Beck; Carlo Romero; Luis Escobar; Angelica Garcia

Members Not Present: Hui Pate, Luis Escobar, Marisa Thigpen, Michael Cross, William Minnich.

Guest: None

Scribe: Nathan Jones

Motion/Second/Carried = MSC

Timekeeper: Nathan Jones

I.	CALL TO ORDER:	2:05 PM by Nathan Jones
II.	QUORUM (Quorum = 50% + 1)	Yes: (7 members present)
III.	ADOPTION OF TODAY'S AGENDA:	MSC: No Motion Carried
IV.	APPROVAL OF PREVIOUS MINUTES:	MSC: No Motion Carried
V.	PUBLIC PRESENTATIONS BY GUESTS:	As follows: None
VI.	OLD BUSINESS:	As follows: See below
VII.	NEW BUSINESS:	As follows: See below

VIII. GUEST SPEAKER:

As follows: None

VI. Old Business:

By: EPC Chair

1. The Impact of Ed Policy
2. AB 705-placement
3. AB 1805 -Students rights to access transfer-level English/ESL

Recap Last Month's Meeting:

None

VII. New Business:

1. Welcomes and Introductions

- a. All new and returning EPC members were formally introduced providing information regarding which departments and divisions they respectfully represent.
- b. Compendium of Committees to be approved

2. Ed Policy and Academic Senate

a. The topic for discussion centered around creating a stronger faculty voice on campus and to make sure the Ed Policy Committee become very instrumental in that process, and to make sure we have action items to discuss and move on as they relate to the improvement of faculty, classified staff, students and administrator, and to make sure we are participating in the DPGC monthly meetings and reporting back anything that might impact us a community.

3. Ed Policy Function, Purpose, and Responsibility

Faculty members have concerns about policies regarding the success of students, faculty and administrator. We are looking for ways to ensure students' success, a healthy work environment, a strong action-oriented faculty voice and the responsibility the EP Chair and Committee will have regarding as we critique and analyze the way policies are being written, voted on and possible modification to policies that will impact our District and Skyline College.

4. DPGC District Participatory Governance Council

Academic Senate Presidents provides EPC Chair with the DPGC agendas, minutes, notes and updates so that the EPC can be informed of district policies that may impact Skyline College and San Mateo Community College District as a whole. We are asked to review the DPGC agenda and to collectively decide on what policies when think need to be addressed for updates, modification, or whether they are ok as written. Once we have completed reviewing the DPGC documentation, we should organize our detailed notes and send our feedback to our Academic Senate President Kathryn Browne, so that she can make the necessary recommendation of our concerned to the District.

5. Master Calendar Change-Registrar

Dr. Garcia explain that there is conversation happening regarding the Master Calendar district wide and a possibility of change occurring during the 2020-2021 schedule year. There has been talk around changing "the fall semester start date-and-end date in the SMCCCD. That means, a later start time in the summer/fall, and a shorter semester, but this will run closer to our holiday time and how fast we have as faculty to process grades. The problem will be setting the terms of the scheduling, and how it will impact the grades being submitted for students intending to begin spring session at their selected four-year academic institutions; which will also coincide with your vacation time. This may further impact students who are transferring to UCs and CSU for the Spring Semesters if time is not allot to process their grades

on time in the District. There are complications with UCs asking for transcripts and grades that may not be produced do the proposed change of the Master Schedule.

6. Change Ed Policy Start Time

There was a motion made to change the Ed Policy Start Time to 2:10 pm moving forward to provide more lead way for committee members to attend meetings on time.

Announcements: None

Educational Policy Committee Members:

The EPC welcomes Carlos Romero as our Counseling Representative.

Items of Discussion for Upcoming EPC Meetings:

EPC Committee members, along with outside faculty, staff, and administrators, are invited to make suggestions for items of discussion for the Educational Policy Committee. Agendas must be sent out no later than 72 hours before committee meetings. Anyone having an item for the agenda should provide it to the EPC Chair no later than 5 working days prior to next EPC meeting date. Thank you!

Adjournment:

No other business was discussed, and the meeting was adjourned at 3:00 p.m.

Next Meeting:

Next EPC meeting: **Tuesday, October 8, 2019 at 2:10 p.m. in Room 6-6205.**

Thanks to everyone for attending and participating in the work of this Committee.
You are all very much appreciated!

Nathan Jones, Chair
Educational Policy Committee