

## Educational Policy Committee Meeting

Minutes for March 5, 2019

2:00 p.m.- 3:00 p.m.- Room: 6205

The Educational Policy Committee meets regularly on the first Tuesday of every month during the semester. Meetings are held at 2:00 p.m. in Building 6, Room 6205. Date, time, and location may change as needed.

### Educational Policy Committee Members

#### Nathan Jones, Chair

Jim Bowsher, LA Rep	Michael Cross, LA Rep
Carlos Colombetti, SS/CA Rep	Luis Escobar, Dean Counseling
Rayne Frantzen, ASSC Rep	Rick Hough, SMT Rep
Michele Hagggar, Classified Senate	Joseph Morello, Jr., Dean KAD
William Minnich, Dean, Enrollment Services	Marisa Thigpen, ASL Rep
Hui Pate, BEEP Rep	Vacant, COUN Rep
Carlos Romero, COUN Rep	

#### Ex Officio Members

Angelica Garcia, VP Student Services

#### Meeting Dates/Time/Location

First Tuesday of Month  
2:00 p.m.- 3:00 p.m.  
Building 6, Room 6205

**Committee Members:** Nathan Jones (Chair); Carlos Colombetti; William Minnich; Hui Pate; Joe Morello; Rick Hough; Marisa Thigpen; Rayne Frantzen

**Members Not Present:** Jim Bowsher, Luis Escobar, Michele Hagggar, Michael Cross, Carlos Romero.

**Guest:** Daniel Ng  
**Scribe:** Nathan Jones

**Motion/Second/Carried = MSC**  
**Timekeeper:** Nathan Jones

I.	CALL TO ORDER:	2:05 PM by Nathan Jones
II.	QUORUM? (Quorum = 50% + 1)	Yes: (8 members present)
III.	ADOPTION OF TODAY'S AGENDA:	MSC: Hui/William/Carried
IV.	APPROVAL OF PREVIOUS MINUTES:	MSC: Hui/William/Carried
V.	PUBLIC PRESENTATIONS BY GUESTS:	As follows: None

VI.	OLD BUSINESS:	As follows: See below
VII.	NEWII BUSINESS:	As follows: See below
VIII.	GUEST SPEAKER:	As follows: None

**VI. Old Business Items:**

None

**Recap Last Month’s Meeting:**

**1. Trolling State Chancellors Policies**

The California Community College Chancellor Office has created another policy AB 1805 regarding informing students of their rights to access transfer-level English and ESL and well as policies for student discipline and dismissal.

**2. District Participatory Governance Council (Board Policy)-DPGC**

The current policies that come out of the District through DPGC again are continuous and should have our attention as while we monitor the changes that the Board is making through the use of the DPGC.

**VII. New Business:**

**1. Drug Policies (Marijuana)-Board Policy**

**BP 2.26 Drug-Free Workplace and Educational Environment**

It is the policy of the San Mateo County Community College District to maintain a drug-free workplace and educational environment for its employees and students in accordance with the requirements of the Federal Drug-Free Workplace Act of 1988 and Drug-Free Schools and Communities Act Amendments of 1989. In addition to this policy, the District continues to maintain its employee and student policies pertaining to the possession and use of alcohol, **marijuana** and **other** drugs on District property.

Employees and students who are under the influence of an intoxicant while on District property are subject to disciplinary action, pursuant to current policies which regulate employee and student conduct. There are 15 numbered paragraphs informing the SMCCCD regarding the prohibition of alcohol and drug use at Skyline’s and our sister campuses.

**2. District Participatory Governance Council (Board Policy)-DPGC**

The current policies that come out of the District through DPGC again are continuous and should have our attention while we monitor the changes that the Board is making through the use of the DPGC.

**3. Equivalency Committee/Procedures**

There is a faculty screening process that happens and anyone seeking to apply of an adjunct or a full time position much meeting the SMCCCD district qualification. Equivalency is determined based on someone experience in the related discipline s/he is applying for. If the qualifications are met based on equivalency and work experience the applicant invitation to an interview will be determined by a selection committee.

Please see Faculty Screening Procedure on page Determining Equivalence to Education Requirements on page 8 from the Table of Content

**Educational Policy Committee Members:**

Remember the CPR is not far away.

**Possible Items of Discussion for Upcoming EPC Meetings:**

EPC Committee members, along with outside faculty, staff, and administrators, are invited to make suggestions for items of discussion for the Educational Policy Committee. Agendas must be sent out no later than 72 hours before committee meetings. Anyone having an item for the agenda should provide it to the EPC Chair no later than 5 working days prior to next EPC meeting date. Thank you!

**Adjournment:**

No other business was discussed, and the meeting was adjourned at 3:00 p.m.

**Next Meeting:**

Next EPC meeting: **Tuesday, April 9, 2019 at 2:00 p.m. in Room 6-6205.**

Thanks to everyone for attending and participating in the work of this Committee.  
You are all very much appreciated!

Nathan Jones, Chair  
Educational Policy Committee