

Educational Policy Committee Meeting
Minutes for November 5, 2019
 2:10 p.m.- 3:10 p.m.- Room: 6205

The Educational Policy Committee meets regularly on the first Tuesday of every month during the semester. Meetings are held at 2:10 p.m. in Building 6, Room 6205. Date, time, and location may change as needed.

Educational Policy Committee Members

Nathan Jones, Chair

Michael Cross, LA Rep	Luis Escobar, Dean Counseling
Carlos Colombetti, SS/CA Rep	Rick Hough, SMT Rep
Jessielyn Pil, ASSC Rep	Marisa Thigpen, ASL Rep
Marianne Beck, Classified Senate	Romero, Carlos COUN Rep
William Minnich, Dean, Enrollment Services	Michael Kane, Dean BEPP
Hui Pate, BEPP Rep	

Ex Officio Members

Angelica Garcia, VP Student Services

Meeting Dates/Time/Location

First Tuesday of Month
2:10 p.m.- 3:10 p.m.
Building 6, Room 6205

Committee Members: Nathan Jones (Chair); Carlos Colombetti; William Minnich; Michael Cross; Hui Pate; Michael Kane; Rick Hough; Marisa Thigpen; Jessielyn Pil; Marianne Beck; Carlo Romero; Luis Escobar; Angelica Garcia

Members Not Present: Jessielyn Pil

Guest: None
Scribe: Nathan Jones

Motion/Second/Carried = MSC
Timekeeper: Nathan Jones

I.	CALL TO ORDER:	2:10 PM by Nathan Jones
II.	QUORUM (Quorum = 50% + 1)	Yes: (12 members present)
III.	ADOPTION OF TODAY'S AGENDA:	MSC: M/S/Carried
IV.	APPROVAL OF PREVIOUS MINUTES:	MSC: No Motion Carried
V.	PUBLIC PRESENTATIONS BY GUESTS:	As follows: None
VI.	OLD BUSINESS:	As follows: See below
VII.	NEW BUSINESS:	As follows: See below

VI. Old Business:

1. Accreditation Committee
2. Ed Policy Responsibility

Recap Last Month's Meeting:

By: EPC Chair

DPGC
Accreditation Committee on Ed Policy
Ed Policy Responsibility overseeing District/Skyline Policies
Represent AFT/Academic Senate for DPGC

VII. New Business:

1. Focusing on policies which impacts our institutions (faculty, staff, administration).

These are the comments based on the information on each number written in the Board Policy by San Mateo County Community College District.

Board Policy No. 6.04

1. Emphasis on the “needs of students” because currently the word “efficiency” seems to have a higher priority than the needs of students.
2. Clarification on “fewer than twenty (20) students.”
3. Clarification on “enrollments of twenty (20) or fewer” and on “will be carefully reviewed.” If it will be the Deans who will be reviewing it; Recommend clarity and consistency of practice across divisions; Idea of “Rolling Schedule” brought up by Will Minnich.

Board Policy No. 6.05

1. Suggestion to establish the Academic Calendar two years out, instead of one year.
2. No change.
3. At the end of the first sentence, change capitalization of “term” to lower-case (Spring and Summer terms).

2. Concerns about the District.

Based on the recent power outages, how will the District address the possibility of this being the “new normal.” What is the Plan B to support students and faculty when events happen that are beyond our control? (Flexible and compressed calendar, and instructional solutions like hybrid class options).

3. Academic Calendar Draft for the year 2020 to 2021 by Angelica Garcia

Flex days - August 10-11, 2020

Census Date & Add/Drop Deadline - September 8, 2020 (could be an issue and might shift if there is unintentional impact).

Last day of classes - December 14, 2020

Flex days - January 7-8, 2021

Add/Drop Deadline - January 29, 2021

Census Date - February 1, 2021

Finals - May 22-28, 2021

Last day of classes - May 28, 2021

Items of Discussion for Upcoming EPC Meetings:

EPC Committee members, along with outside faculty, staff, and administrators, are invited to make suggestions for items of discussion for the Educational Policy Committee. Agendas must be sent out no later than 72 hours before committee meetings. Anyone having an item for the agenda should provide it to the EPC Chair no later than 5 working days prior to next EPC meeting date. Thank you!

Adjournment

No other business was discussed, and the meeting was adjourned at 3:10 p.m.

Next meeting: December 2019

2:10 to 3:10 pm. Room 6-6205