

# Educational Policy Committee (EPC) Meeting

Minutes of September 4, 2012

Members Present: Steve Aurilio, Katharine Harer, Imelda Herмосillo, Janet Weber,  
Members Excused: John Mosby, Joseph Morello, Kevin Sullivan, Rick Wallace.  
Members Absent: None.

Guests Present:	None	Motion/Second/Carried = MSC
Scribe:	Steve Aurilio	Time Keeper: Steve Aurilio
Call to Order:	at 2:05 pm by Steve	Quorum? No (4 present)
Adoption of Today's Agenda:		MSC: Steve/-----/Carried
Approval of 05/15/12 Minutes:		None
Public Comment by:		None
Old Business:		None
New Business:		As follows

## Opening Business

EPC welcomed each other back to the new 2012-13 year. Steve asked if everyone was comfortable with the current meeting dates and times, and all present confirmed that they were.

Katharine asked if there was a policy on Wireless and Hand Held Electronic Devices (i.e. smart phones, computers, etc.) which the Committee recalled having discussed in the fall of 2010. It is believed that the decision to allow or disallow WAHH technology would be left to individual faculty discretion and that there would not be a formal policy. (A check of both the updated Faculty Handbook as well as the Student Handbook (Incl. Student Code of Conduct) had no mention of a WAHH policy.) Issue was briefly discussed and closed.

Imelda commented that the EPC might want to connect with the Curriculum Committee (CC) and perhaps dovetail with what may be on their agenda, since both committees may have to review matters common to each of them. It was decided that that was a good idea. Steve would contact the CC and extend an invitation to share concerns and ideas with the EPC. It was similarly

decided that we would also seek input from the presidents for their input and suggestions. Janet asked about who was leading the Student Success Initiative, and about what our institution's commitment was regarding SSI. Steve would contact the presidents and invite their input and suggestions, as well as to extend invitation to attend our EPC monthly meetings. Both the Curriculum Committee and the presidents have been contacted.

### **Faculty Handbook**

The new updated *2012-2013 Faculty Handbook* has been completed and is posted on the Skyline College web site. An EPC sub-committee was part of the handbook review task force during the past year, under the direction of VPI Mike Williamson (Ret.). This will be reported to the Academic Senate by Steve at their upcoming meeting to be held on 09-14-12.

### **Future Agenda Items**

Other business as to be determined.

### **Adjournment**

No other business was discussed, and the meeting was adjourned at 2:35 p.m.

### **Next Meeting**

Next EPC meeting: October 2, 2012, in Room 6-6205.

Thank you to everyone for attending!

Steve Aurilio, *Chair, EPC*