

# Educational Policy Committee Meeting

**Agenda for February 5, 2013**  
**2:00 – 3:00 pm ~ Room: 6-6205**

The Educational Policy Committee meets regularly on the first Tuesday of every month during the semester. Meetings are held at 2:00 p.m. in Building 6, Room 6205. *Date, time, and location may change as needed.*

**Educational Policy Committee Members**

Steve Aurilio, <i>Admin. of Justice (x4134)</i>	Joseph Morello, <i>Dean, Kinesiology (x4271)</i>
Nohel Corral, <i>Dean, Counseling (x4124)</i>	John Mosby, <i>Dean, Enrollment Svc. (x4484)</i>
Brian Daniel, <i>Science/Math/Tech. (x4180)</i>	Cal Robinson, <i>Business (x4428)</i>
Katharine Harer, <i>Language Arts (x4412)</i>	Linda Whitten, <i>Accounting (x4372)</i>
Imelda Hermosillo, <i>Counseling (x4493)</i>	Janet Weber, <i>Program Services (x4234)</i>
	Rashin Parsa, <i>ASSC Rep. (x4327)</i>

- ✦ The duties and responsibilities of the Educational Policy Committee (EPC) as specified in Article III, Section 7 of the By-laws of the Constitution of the Skyline College Academic Senate, shall be carried out in accordance with applicable State laws, and consist of the following:
- ✦ Considers for recommendation all matters of educational policy including academic standards, probation, disqualification, re-admissions policies, grading procedures, matriculation, and student behavior and student grievances.
- ✦ Considers for recommendation all matters of administrative policy concerning educational policy, including policies of the Office of Instruction and the Office of Student Services. *2011-2012 members are:*

<b>Agenda Item:</b>	<b>Time:</b>	<b>By:</b>	<b>Type:</b>	<b>M/S/C:</b>
Call to Order/Recorder	1 Min.	Chair	Action	N/A
Roll Call/Sign-in Sheet	1 Min.	Chair	Process	N/A
Quorum Present? (6 needed)	1 Min.	Chair	Yes: __ No: __	
Adoption of Today's Agenda	1 Min.	Chair	M: ____ S: ____	
Approval of Previous Minutes	1 Min.	Chair	M: ____ S: ____	
Public Comment	3 min. per speaker		Information	
Today's Guest:	Dr. Joi Blake, Vice President of Student Services. Topic: Academic Standards			

New Business Items: As follows:

1. **New members:** A special welcome to Linda Whitten, Professor of Accounting; and Cal Robinson, Professor of Business.
2. **EPC Meeting Schedule** for this semester is as follows:

Tuesday	Jan 22, 2013	2:00 – 3:00	Room 6-6205
Tuesday	Feb 5, 2013	2:00 – 3:00	Room 6-6205
Tuesday	Mar 5, 2013	2:00 – 3:00	Room 6-6205
Tuesday	Apr 9, 2013	2:00 – 3:00	Room 6-6203
Tuesday	May 7, 2013	2:00 – 3:00	Room1-1319

3. **Presentation by Vice President of Student Services, Dr. Joi Blake** on the topic of academic standards.
4. **Recap of last meeting:**

**Approved and recommended** adoption of Shared Governance and Planning Document (SGP Manual, Draft Version 1113123), at the request of Leigh Anne Shaw, President, Skyline College Academic Senate.

**Approved and recommended** inclusion of definitive language concerning SLOs being **required** in Faculty Handbook and in course syllabi, as per ACCJC and accreditation requirements.

5. **Report from EPC Chair:**

Roundtable (Brief Matters of Interest)	5 Min.	Group	Discussion
Future Agenda Items	1 Min.	Group	Information

**Next meeting: Tuesday, March 5, 2013, 2:00 to 3:00 pm. Room 6-6205**

Meeting Adjourned at: \_\_\_\_\_ M/S/C: \_\_\_\_\_ / \_\_\_\_\_