

**SKYLINE COLLEGE**  
**CURRICULUM COMMITTEE**  
**SUMMARY OF CURRICULAR ACTIONS**  
**2011-2012**

**NEW COURSES - TRANSFERABLE**

AUTO 524	Smog Check Inspector Training Level 1	(3.5)
AUTO 525	Smog Check Inspector Training Level II	(2.0)
AUTO 745	Asian Brakes and Chassis	(15.0)
BCM. 417	Adobe Illustrator Essentials	(1.5)
DANC 100	Dance Appreciation	(3.0)
DANC 395	Dance Workshop	(1.0 - 2.0)
DANC 410	Dance for the Musical Theater Production	(2.0)
ECE. 339	Social Emotional Learning Fundamentals	(3.0)
ECE. 368	Practicum in Early Intervention	(3.0)
EDUC 120	Historical, Socio-Cultural, and Philosophical Foundations of Education	(3.0)
EDUC 200	Introduction to Classroom Teaching	(3.0)
ENVS 425	Building Performance, Assessment, and Sales	(4.0)
FITN 235	Cross Training Boot Camp	(0.5 or 1.0)
HSCI 314	Health, Safety and Nutrition for Young Children	(3.0)
HIST 429	History of Latinos in the United States	(3.0)
MUS. 107	Music Theory III	(3.0)
MUS. 108	Music Theory IV	(3.0)
MUS. 112	Musicianship II	(3.0)
MUS. 113	Musicianship III	(3.0)
MUS. 114	Musicianship IV	(3.0)
MUS. 276	Hip Hop, Culture and Politics	(3.0)
MUS. 355	Violin/Viola I	(2.0)
MUS. 356	Violin/Viola II	(2.0)
SOSC. 270	The Civil Rights Movement	(3.0)
SOSC 275	Struggle for Civil Rights in California	(3.0)

**NEW COURSES – NOT TRANSFERABLE**

AUTO 824	Smog Check Inspector Training Level 1	(3.5)
AUTO 825	Smog Check Inspector Training Level II	(2.0)
EMC 400	Emergency Medical Responder	(2.5)
ESOL 805	English for Health Care I: Patients and Health Care Professionals	(3.0)
ESOL 806	English for Health Care II: Health Care Practices	(2.0)
ESOL 807	English for Health Care III: Challenges in Health Care	(3.0)

**EXPERIMENTAL COURSES**

BUS. 680SE	Warehousing and Logistics	(4.0)
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COSM 880SB	Cosmetology Concepts and Practice III	(0.5 - 5.0)
ENGL 680SA	Writing Essays in the Disciplines	(0.5)
ENVS 680SC	Effective Green Business Marketing	(3.0)
ENVS 680SD	Environmental Science Service Learning	(2.0)
ENVS 680SE	Green Business Marketing Strategy and Tools	(2.0)
ENVS 680SF	Principles of Building Science, Energy, and Construction	(3.0)
ENVS 680SG	Fundamentals of Home Performance Business Planning and Management	(1.0)
ENVS 680SH	Building Performance Retrofitting	(3.0)
HSCI 680SA	Gateway to Health Careers	(3.0)
MUS. 680SB	Violin/Viola I	(2.0)
MUS. 680SC	Violin/Viola II	(2.0)
MUS. 680SF	Musicianship II	(3.0)
SOSC 680SA	Landmarks of Civil Rights	(3.0)

### **COURSE MODIFICATIONS**

#### ACTG 100 Accounting Procedures

- Wording of recommendation updated to reflect change from CAOT to BCM.

#### ACTG 121 Financial Accounting

- Wording of recommendation updated to reflect change from CAOT to BCM.

#### ACTG 131 Managerial Accounting

- Wording of recommendation updated to reflect change from CAOT to BCM.

#### ARBC 111 Elementary Arabic I

- Elimination of by arrangement hours.

#### ARBC 112 Elementary Arabic II

- Elimination of by arrangement hours.

#### ART 234 Printmaking I

- Returned to active status from banked status. Please see Catalog for course details.

#### ASL 111 American Sign Language I

- Elimination of by arrangement hours.

#### ASL 112 American Sign Language II

- Elimination of by arrangement hours.

#### ASL 121 Advanced Elementary American Sign Language I

- Elimination of by arrangement hours.

#### ASL 122 Advanced Elementary American Sign Language II

- Elimination of by arrangement hours.

#### AUTO 510 Basic Hybrid Powertrains

- Change in units and hours to 4.0 units, a minimum of 48 lecture hours and 48 lab hours/semester.

AUTO 887/787 Automatic Transmissions II

- Addition of recommendation: AUTO 758, AUTO 771, AUTO 773 and AUTO 777; and the ability to use a personal computer to access online training modules and take exams.

BIOL 230 Introduction to Cell Biology: Core II

- Amendment to prerequisite, which is now: CHEM 210; and BIOL 210 (College of San Mateo), or 215, or 220 (College of San Mateo), or 225 (Cañada College).

BIOL 260 Introduction to Physiology

- Change in title from *Introduction to Physiology to Human Physiology*
- Amendment of prerequisite, which is now: BIOL 250 or equivalent; and CHEM 192, or CHEM 210, or CHEM 410, or equivalent.

BUS. 150 Small Business Management

- Change in title to *Entrepreneurship-Small Business Management*

BUS. 230 Introduction to International Marketing

- Increase in units from 1.5 to 3.0
- Increase in hours from 24 to 48 lecture

BUS. 401 Business Communications

- Elimination of prerequisite.
- Addition of recommendation: Completion of or concurrent enrollment in BUS. 400, or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent.

BUS. 489 Medical Coding ICD-9

- Elimination of prerequisite.

BUS. 491 Medical Coding CPT

- Elimination of prerequisite.

BUS. 499 Computerized Medical Billing and Information Management

- Elimination of prerequisite.

CHIN 111 Elementary Chinese I

- Elimination of by arrangement hours.

CHIN 112 Elementary Chinese II

- Elimination of by arrangement hours.

CAOT 100 Beginning Computer Keyboarding

- Change in prefix from CAOT to BCM.

CAOT 101 Computer Keyboarding Skill Building

- Change in prefix from CAOT to BCM.
- Elimination of prerequisite, reestablished as recommendation with BCM. prefix.

CAOT 104 Introduction to Computers with Windows I

- Change in prefix from CAOT to BCM.

CAOT 105 Introduction to Computers with Windows II

- Change in prefix from CAOT to BCM.
- Elimination of prerequisite, reestablished as recommendation with BCM. prefix.
- Scheduled lab hours (8) reconfigured as 8 lab hours by arrangement

CAOT 200 Introduction to MS Office Suite

- Change in prefix from CAOT to BCM.
- Elimination of prerequisite, reestablished as recommendation with BCM. prefix.
- Reduction of by arrangement hours from 22 to 16.

CAOT 201 Integration of MS Office Applications

- Change in prefix from CAOT to BCM.
- Elimination of prerequisite, reestablished as recommendation with BCM. prefix.

CAOT 214 Word Processing I: Word

- Change in prefix from CAOT to BCM.

CAOT 215 Word Processing II: Word

- Change in prefix from CAOT to BCM.
- Prerequisite prefix changed from CAOT to BCM.

CAOT 222 Business Presentations I: PowerPoint

- Change in prefix from CAOT to BCM.
- Recommendation prefix changed from CAOT to BCM.

CAOT 223 Business Presentations II: PowerPoint

- Change in prefix from CAOT to BCM.
- Elimination of prerequisite, reestablished as recommendation with BCM. prefix.

CAOT 225 Spreadsheets I: Excel

- Change in prefix from CAOT to BCM.
- Recommendation prefix changed from CAOT to BCM.

CAOT 226 Spreadsheets II: Excel

- Change in prefix from CAOT to BCM.
- Recommendation prefix changed from CAOT to BCM.

CAOT 230 Database Applications I: Access

- Change in prefix from CAOT to BCM.
- Recommendation prefix changed from CAOT to BCM.

CAOT 231 Database Applications II: Access

- Change in prefix from CAOT to BCM.
- Prerequisite prefix changed from CAOT to BCM.
- Reduction of by arrangement hours from 32 to 16.

CAOT 301 Maximizing Your Employment

- Change in prefix from CAOT to BCM.
- Change in units from 1.0 to 1.5
- Change in hours from 16 to 24 lecture

CAOT 400 Internet I

- Change in prefix from CAOT to BCM.
- Prerequisite prefix changed from CAOT to BCM.
- Change in repeatability from three times to once.

CAOT 403 HTML & Web Authoring Applications I

- Change in prefix from CAOT to BCM.
- Elimination of prerequisite.
- Addition of recommendation: Completion of, or concurrent enrollment in, either BCM. 104 or BCM. 214, or equivalent.

CAOT 404 HTML & Web Authoring Applications II

- Change in prefix from CAOT to BCM.
- Prerequisite prefix changed from CAOT to BCM.
- Change in repeatability from three times to once.

CAOT 408 Multimedia Project

- Change in prefix from CAOT to BCM.
- Change in units from 2.0 to 3.0.
- Change in hours from 32 to 48 lecture.
- Reduction of by arrangement hours from 24 to 16.
- Elimination of prerequisite.
- Change of recommendation: BCM. 104, or equivalent.

CAOT 410 Photoshop Essentials

- Change in prefix from CAOT to BCM.
- Recommendation prefix changed from CAOT to BCM.
- Change in repeatability from three times to once.

CAOT 411 Photoshop Portfolio

- Change in prefix from CAOT to BCM.

- Prerequisite prefix changed from CAOT to BCM.
- Change in repeatability from three times to once.

CAOT 412 Flash I

- Change in prefix from CAOT to BCM.
- Prerequisite prefix changed from CAOT to BCM.
- Change in repeatability from three times to once.

CAOT 413 Flash II

- Change in prefix from CAOT to BCM.
- Prerequisite prefix changed from CAOT to BCM.
- Change in repeatability from two times to once.

CAOT 416 Adobe Indesign Essentials

- Change in prefix from CAOT to BCM.
- Change in units from 1.5 or 3.0 to 3.0.
- Change in hours from 24-48 lecture hours plus 8 or 16 lab hours by arrangement to 48 lecture hours plus 16 lab hours by arrangement/semester.
- Recommendation prefix changed from CAOT to BCM.

CAOT 665 Selected Computer Topics

- Change in prefix from CAOT to BCM.

COMP/TCOM 451 PC Configuration and Repair

- Elimination of prerequisite; reestablished as recommendation (including the update of the CAOT course to a BCM. prefix).

COUN 104 Transfer Power

- Change in title to Understanding Transfer
- Change in units from 0.5 to 1.0
- Change in hours from 8 to 16
- Change in method of grading from Pass/No Pass to Grade Option (Pass/No Pass or letter grade).

DANC 162 Tango Milonga

- Elimination of prerequisite; reestablishment as recommendation.

DANC 163 Tango Buenos Aires

- Elimination of prerequisite; reestablishment as recommendation.

DANC 164 Tango De La Confiteria

- Elimination of prerequisite; reestablishment as recommendation.

DANC 165 Tango Performance Improvisation

- Elimination of prerequisite; reestablishment as recommendation.

DANC 166 Tango de la Guardia Vieja

- Elimination of prerequisite; reestablishment as recommendation.

DANC 260 Tango Teacher Training

- Elimination of prerequisite; reestablishment as recommendation.

DANC 400 Dance Production

- Elimination of repeatability.

DSKL 811 Differential Learning Skills Assessment

- Elimination of prerequisite.
- Addition of \$15 materials fee.

ECE. 225 Infant/Toddler/Environments

- Change in method of grading from Letter Grade only to Grade Option (Pass/No Pass or letter grade).

ECE. 261 Early Intervention Practices

- Addition of recommendation: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent.

ECE. 275 Children's Language and Literacy Development

- Addition of recommendation: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent.
- Change in method of grading from Letter Grade only to Grade Option (Pass/No Pass or letter grade).
- Content expanded to include English language acquisition.
- Course meets Associate Degree requirements E4a. and F2.

EMC. 410 Emergency Medical Technician B

- Change in title to eliminate the "B": Emergency Medical Technician.
- Change in units from 7.0 to 8.0
- Change in hours from 80 lecture/96 lab/48 by arrangement to 96 lecture/96 lab/20 hours by arrangement.

ENGL 846 Reading and Writing Connections

- Addition/rewording of prerequisite: Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841 and ESOL 842, or ESOL 864 and ESOL 874; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent.

ESOL 802 Intermediate Conversational English

- Change of recommendation: ESOL 851 or equivalent.

FILI 110 Elementary Filipino

- Elimination of by arrangement hours.

## FITN 107 Intercollegiate Fitness

- Addition of by arrangement hours: 16 hours/semester by arrangement for classes less than or equal to 1 unit and 32 hours/semester by arrangement for classes greater than 1 unit.

## MGMT 100 Introduction to Business Management

- Returned to active status from banked status. Please see Catalog for course details.

## SPAN 110 Elementary Spanish

- Elimination of by arrangement hours.

## SPAN 112 Elementary Spanish II

- Elimination of by arrangement hours.

## SPAN 120 Advanced Elementary Spanish

- Elimination of by arrangement hours.

## SPAN 130 Intermediate Spanish

- Elimination of by arrangement hours.

## SPAN 140 Advanced Intermediate Spanish

- Elimination of by arrangement hours.

## SPAN 220 Spanish for Spanish Speakers I

- Elimination of by arrangement hours.

## TCOM 452 A+ Certification Exam Preparation

- Change in units from 1.0 to 2.0
- Change in hourse from 16 to 32 lecture.
- Elimination of prerequisite and reestablishment as recommendation.

## WELL 701 Massage Therapy I

- Addition of prerequisite: Admission to the Massage Therapy Program.
- Elimination of the following statement from the course description: *In addition, students are eligible for certification with the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB). Qualification for this certification has increased to 750 hours, and Skyline's program is currently 500 hours.*

## WELL 702 Massage Therapy II

- Elimination of the following statement from the course description: *In addition, students are eligible for certification with the National Certification Board for Therapeutic Massage and Bodywork (NCBTMB). Qualification for this certification has increased to 750 hours, and Skyline's program is currently 500 hours.*

**COURSES APPROVED FOR DISTANCE EDUCATION**

## BCM. 408 Multimedia Project



BUS. 401	Business Communications
DANC 100	Dance Appreciation
ECE. 244	Pre-Kindergarten Learning and Development Guidelines
HIST 240	History of Ethnic Groups in California
P.E. 301	Introduction to Personal Training

### **COURSE INACTIVATIONS**

ADAP 348	Adaptive Physical Education
ADAP 349	Functional Adpated Fitness Assessment
ARBC 121	Advanced Elementary Arabic I
ARBC 122	Advanced Elementary Arabic II
BUS. 107	Dealing with Difficult People
BUS. 115	Business Math
BUS. 181	Personal Power & Leadership
BUS. 183	Building High Performing Teams
CAOT 217	Word Processing III
CAOT 221	Desktop Publishing: Microsoft Publisher
CAOT 414	Flash ActionScript I
CAOT 420	JavaScript
CAOT 434	Web Programming
CAOT 490	Technical Overview of the Internet
COMP 118	Introduction to Object-Oriented Program Design
COMP 156	Intermediate Programming in Visual Basic
COMP 250	Programming Methods I: C++
COMP 252	Programming Methods II: C++
COMP 284	Programming Methods I: Java
COMP 286	Programming Methods II: Java
COMP 355	Introduction to Oracle – SQL
COMP 356	Fundamentals of Database Administration I
COMP 357	Fundamentals of Database Administration II
COMP 378	Programming in PERL
COMP 423	JavaScript
DANC 105	Dance and Wellness
ESOL 800	English for Speakers of Other Languages – Novice
ESOL 855	Accent Reduction
ESOL 890	Reading and Composition Practice for ESL
FCS. 313	Holistic Perspective in Nutrition
FITN 160	Women’s Conditioning
FITN 182	Introduction to Tai Chi
FITN 336	Yoga for Fitness and Wellness
INDV 141	Bowling
JAPN 111	Elementary Japanese I
JAPN 112	Elementary Japanese II
JAPN 115	Basic Business Japanese
LSCI 100	Introduction to Information Research

LSKL 820	Computer-Based Independent Study
LSKL 833	Multi-Intelligent Learning Strategies for Reading and Writing
P.E. 203	Sports Medicine Clinical Internship
P.E. 211	Prevention and Care of Athletic Injuries
P.E. 213	Sports Medicine
P.E. 214	Sports Medicine Lab
READ 420	Critical and Effective Reading
READ 425	Speed Reading
SPAN 161	Readings in Spanish American Literature I
SPAN 162	Readings in Spanish American Literature II
TCOM 490	Technical Overview of the Internet
TEAM 125	Non-Traditional Outdoor Games
TEAM 171	Volleyball, Beginning
TEAM 173	Volleyball, Intermediate
TEAM 175	Volleyball, Advanced
TEAM 189	Volleyball Theory, Offense
TEAM 197	Men's Soccer Theory, Offense
TEAM 199	Women's Soccer Theory, Offense
TEAM 201	Wrestling Theory

### **COURSE DELETIONS**

None.

### **DEGREE/CERTIFICATE ADDITIONS**

#### Automotive Technology

Automotive Entrepreneurship – Career Certificate

#### Business

Business Administration – Associate in Science Degree for Transfer

Entrepreneurship – Career Certificate

Entrepreneurship and Small Business Management – Certificate of Achievement

#### Communication Studies

Communication Studies – Associate in Arts Degree for Transfer

#### Cosmetology

Cosmetology Entrepreneurship – Career Certificate

#### Early Childhood Education

Early Childhood Education – Associate in Science Degree for Transfer

Early Childhood Education Entrepreneurship – Career Certificate

Early Intervention Assistant – Certificate of Achievement

## Kinesiology

Kinesiology – Associate in Arts Degree for Transfer

## Physics

Physics – Associate in Science Degree for Transfer

### **DEGREE/CERTIFICATE TITLE CHANGES**

- Administrative Assistant became Office Management
- Business Information Systems became Business Management
- Legal Administrative Assistant became Lawyer's Assistant

### **DEGREE/CERTIFICATE INACTIVATIONS**

- Computer Information Specialist degree (the certificate is retained)
- Office Assistant degree (the certificate is retained)
- Office Information Systems degree and certificate

### **DEPARTMENT NAME/PREFIX CHANGE**

Computer Applications and Office Technology (CAOT) is now Business Computer Systems and Management (BCM.). *Note:* All course numbering retained.