



**SKYLINE COLLEGE ACADEMIC SENATE  
CURRICULUM COMMITTEE MINUTES  
ZOOM MEETING**

**DATE:** December 1, 2021

**PRESENT:** Curriculum Committee

Tony Brunicardi, Kinesiology, Athletics & Dance  
Tammy Calderon, Business, Education and Professional Programs  
Jacquie Escobar, Counseling  
Emilie Hein, Science, Technology, Engineering & Mathematics  
Jessica Hurless, Chair, Language Arts  
Alpha Lewis, Global Learning Programs & Services  
Poh Kim Lim, Academic Support & Learning Technologies  
Melissa Matthews, Counseling/Student Equity & Support Programs  
Erinn Struss, Language Arts  
Sanjyot (Pia) Walawalkar, Academic Support & Learning Technologies  
Ronda Wimmer, Business, Education and Professional Programs  
James Wong, Social Science/Creative Arts

Ex Officio

Marianne Beck, Articulation Officer  
Christopher Collins, Distance Education Coordinator  
Adriana Johnston, Classified Senate Representative  
Danni Redding Lapuz, Interim Vice President of Instruction

Maria Norris, Staff Support, Curriculum and Instructional Systems Specialist  
Sherrie Prasad, Staff Support, Executive Assistant

**ABSENT:** Luis Escobar, Shannon Hoang, William Minnich, Susanne Schubert,  
Arthur Takayama, Christopher Watters

**GUESTS:** Carina Anttila-Suarez, Steve Aurilio, Rosemary Bell, Paul Bolick-Mausisa,  
Rod Daus-Magbual, Jan Fosberg, Chris Gibson, Carla Grandy, Michael Kane,  
Lucia Lachmayr, Kelly Li, Nicole Porter, Cassidy Ryan-White, Tasia Scott,  
Lori Slicton, Madeline Wiest

Chair Jessica Hurless convened the meeting at 2:12 pm.

**I. Approval of Minutes: November 17, 2021**

The minutes of the November 17, 2021 meeting were accepted as submitted.

**II. Consent Agenda**

**a. Brown Act Resolution – December 2021**

Chair Hurless motioned to pass the Brown Act Resolution for December 2021 to continue meetings via Zoom for the month of December while the state of emergency persists. The resolution passed unanimously.

**b. Course Modifications**

ANTH 110 – Cultural Anthropology

- Accepted the modifications to ANTH 110 (*Lecture Content Revision, Objectives Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

COSM 704 – Cosmetology Intermediate Concepts

- Accepted the modifications to COSM 704 (*Catalog Description Revision, Content Review Revision, Lab Content Revision, Lecture Content Revision, and Objectives Revision*) effective Fall 2022.

COSM 705 – Cosmetology Business and Salon Experience

- Accepted the modifications to COSM 705 (*Catalog Description Revision, Content Review Revision, Lecture Content Revision, Objectives Revision, Representative Assignments Revision, and Student Learning Outcomes Revision*) effective Fall 2022.

HIST 104 – World Civilizations I

- Accepted the modifications to HIST 104 (*Content Review Revision, Distance Education Revision, Lecture Content Revision, Method of Evaluation Revision, Methods of Instruction Revision, Objectives Revision, Representative Assignments Revision, and Student Learning Outcomes Revision*) effective Fall 2022.

### III. Business, Education and Professional Programs Division

#### a. Course Modifications

##### COSM 701 – Cosmetology Core Concepts

Cosmetology Coordinator Cassidy Ryan-White presented the modifications to COSM 701 explaining that the State of California has passed new legislation reducing the number of hours students must complete from 1600 to 1000, and the course outline of record has been updated. She added that she removed the skin care content from COSM 701 and added content on nail enhancements.

- Accepted the modifications to COSM 701 (*Catalog Description Revision, Lab Content Revision, Lecture Content Revision, Objectives Revision, and Student Learning Outcomes Revision*) effective Fall 2022.

##### COSM 799 – Braiding, Natural Hair Care, and Hair Weaving (Non Licensure)

Adjunct Cosmetology instructor Tasia Scott presented the modifications to COSM 799 explaining that updates were made as a result of the new legislation requirements and feedback from students who want to learn more weaving and braiding techniques. She said that adding the additional techniques has increased the course units from 2.0 to 3.0 and the hours have increased.

- Accepted the modifications to COSM 799 (*Catalog Description Revision, Hours (Lecture and/or Lab) Revision, Lab Content Revision, Lecture Content Revision, Objectives Revision, Student Learning Outcomes Revision, Title Revision, and Units Revision*) effective Fall 2022.

#### b. Modified Programs

##### Barbering, Certificate of Achievement

Professor Ryan-White presented the modifications to the Barbering Certificate of Achievement explaining that updates have been made to adhere to the new legislation requirements. She stated that the program has been updated from a total of 1600 hours to 1000 hours by removing BARB 706 and BARB 707.

- Accepted the modifications to the Barbering Certificate of

Achievement, effective upon State Chancellor's Office approval.

Barbering, AS Degree

Professor Ryan-White presented the modifications to the Barbering Associate in Science Degree explaining the updates have been made to adhere to the new legislation requirements. She stated that the program has been updated to 1000 hours from 1,500 hours by removing BARB 706 and BARB 707.

- Accepted the modifications to the Barbering Associate in Science Degree, effective upon State Chancellor's Office approval.

Cosmetology, Certificate of Achievement

Professor Ryan-White presented the modifications to the Cosmetology Certificate of Achievement explaining the updates have been made to adhere to the new legislation requirements by removing COSM 706 and COSM 707 to meet the reduced required 1000 hours.

A suggestion was made to update the title for the list of courses to "Required Courses" instead of "Required Core Courses".

- Accepted the modifications to the Cosmetology Certificate of Achievement, effective Fall 2022.

Cosmetology, AS Degree

Professor Ryan-White presented the modifications to the Cosmetology Associate in Science Degree explaining the updates have been made to adhere to the new legislation requirements by removing COSM 706 and COSM 707 in order to meet the reduced required 1000 hours.

- Accepted the program modifications to the Cosmetology Associate in Science Degree, effective Fall 2022.

**IV. Language Arts Division**

**a. New Course with Distance Education**

COMM 170 – Oral Interpretation I

Chair Hurless presented COMM 170 explaining that this new course was first presented at the November 17 meeting and is being brought back for action after having worked with the feedback from the first meeting

regarding the UC transferability request. Counseling Professor Jacquie Escobar had stated at the last meeting that if UC transferability is being sought for the course, the course outline of record should contain language aligned with UC humanities requirements. Chair Hurlless informed that committee that upon review of the UC humanities requirement, she discovered that Oral Interpretation courses are not used for General Education, which is likely why CSM's course does not have the designation, and the request for UC transferability has been removed.

- Accepted the recommended preparation for COMM 170 (*Eligibility for ENGL 100 or ENGL 105, or equivalent*) effective Fall 2022.
- Accepted COMM 170 to be offered in the distance education mode of delivery effective Fall 2022.
- Accepted COMM 170 effective Fall 2022.

#### **b. Course Reactivation with Distance Education**

##### ESOL 802 – Intermediate Conversational English

English for Speakers of Other Languages Professor Erinn Struss presented the reactivation of ESOL 802 explaining that the course was banked several years ago as it hadn't been offered in a long time. She said that students have requested a conversation course to be offered specifically in summer to help build their English skills, so the course is being reactivated.

Curriculum and Instructional Systems Specialist Maria Norris noted that ESOL 802 cannot be offered before Fall 2022 with the new catalog and can therefore not be offered in Summer 2022.

- Accepted the reactivation of ESOL 802 effective Fall 2022.
- Accepted the recommended preparation for ESOL 802 (*Pre-Intermediate ESL such as Adult Education ESL, or equivalent*) effective Fall 2022.
- Accepted ESOL 802 to be offered in the distance education mode of delivery effective Fall 2022.
- Accepted the modifications to ESOL 802 (*Reactivation from Banked Status, Catalog Description Revision, Content Review Revision, Distance Education Addition, Lecture Content Revision, Method of Evaluation Revision, Methods of Instruction Revision, Mode of Delivery Revision, Objectives Revision, Recommended Preparation Revision, Representative Assignments Revision, Schedule*

*Description Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

**c. Course Modification**

ENGL 161 – Creative Writing I

Dean of Language Arts Chris Gibson presented the modification to ENGL 161 explaining that the course outline of record has been updated in an attempt to retain the course's CSU GE C2 designation and to meet requirements for IGETC 3B.

- Accepted the modifications to ENGL 161 (*Catalog Description Revision, Grading Method Revision, Lecture Content Revision, Method of Evaluation Revision, Objectives Revision, Student Learning Outcomes Revision, Textbooks Revision, and Transferability Revision*) effective Fall 2022.

**V. Science, Technology, Engineering and Mathematics Division**

**a. Course Modifications**

ENVS 100 – Introduction to Environmental Science

Environmental Science Professor Carina Anttila-Suarez presented the modifications to ENVS 100 explaining that Environmental Science is going through Comprehensive Program Review and the course outline of record has been updated.

Chair Hurless asked for the length of the writing assignments under Representative Assignments. Professor Anttila-Suarez replied that written reports of field trips and/or video assignment would be 1-5 pages in length and the 5-10 written assignments would be 2-5 pages each. Chair Hurless said that she would add the page lengths to the writing assignments.

- Accepted the removal of recommended preparation (*Eligibility for ENGL 846 or ESOL 400, or equivalent*) from ENVS 100 effective Fall 2022.
- Accepted the modifications to ENVS 100 (*Lecture Content Revision, Method of Evaluation Revision, Recommended Preparation Revision, Representative Assignments Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

ENVS 492 – Climate Protection Professional II

Professor Anttila-Suarez presented the modifications to ENVS 492 explaining that Environmental Science is going through Comprehensive Program Review and the course outline of record has been updated.

- Accepted the modifications to ENVS 492 (*Grading Method Revision and Textbooks Revision*) effective Fall 2022.

## VI. Social Science/Creative Arts Division

### a. New Courses with Distance Education

#### ETHN 101 – Latin American and Indigenous Peoples History and Culture

Acting Dean of Social Sciences/Creative Arts Dean Nicole Porter presented ETHN 101 explaining that Assembly Bill 1460 requires all California State Universities to have an Ethnic Studies requirement for graduation by 2024, and ETHN 101 will satisfy this requirement via transferability. She said that two ETHN courses have previously been approved by the Curriculum Committee and the faculty are bringing 3 additional ETHN courses for approval. Adjunct History Professor Paul Bolick-Mausisa added that the three additional ETHN courses are an important addition to the Ethnic Studies offerings. Articulation Officer Marianne Beck stated that the new ETHN courses cannot be offered until Fall 2023 after UC transferability and CSU GE and IGETC designations have been approved.

Chair Hurless noted to Adjunct Professor Bolick-Mausisa that there were only two writing assignments under the Representative Assignments and the writing assignments should be expanded similar to those indicted for ETHN 107. Adjunct Professor Bolick-Mausisa agreed to add more writing assignments and asked for a few days to review and update. Chair Hurless asked that updated writing assignments be submitted to her via email by Monday, December 6.

- Accepted the recommended preparation for ETHN 101 (*Eligibility for ENGL 100 or ENGL 105, or equivalent*) effective Fall 2022.
- Accepted ETHN 101 to be offered in the distance education mode of delivery effective Fall 2023.
- Accepted ETHN 101 effective Fall 2022 (not to be offered before Fall 2023 once articulation is decided).

#### ETHN 107 – Introduction to Native American Studies

Adjunct Professor Bolick-Mausisa presented ETHN 107 explaining that the

course is being offered to meet the requirements of AB 1460, and ETHN 107 has a specific focus on Native American Studies.

- Accepted the recommended preparation for ETHN 107 (*Eligibility for ENGL 100 or ENGL 105, or equivalent*) effective Fall 2022.
- Accepted ETHN 107 to be offered in the distance education mode of delivery effective Fall 2023.
- Accepted ETHN 107 effective Fall 2022 (not to be offered before Fall 2023 once articulation is decided).

#### ETHN 109 – Borders and Crossings

Adjunct Professor Bolick-Mausisa presented ETHN 109 explaining that the course is being offered to meet the requirements of AB 1460, and ETHN 109 focuses on migration topics and the challenges related to borders and crossings.

Professor Escobar asked if ETHN courses are only intended for General Education Area F or if other GE transferability to include in certificates and degrees. Interim Vice President of Instruction Danni Redding Lapuz replied that at the State level, the State Chancellor's Office is working on developing Ethnic Studies level degrees and certificates and College of San Mateo has a local Ethnic Studies degree and they will be reviewing this option. Professor Escobar suggested to apply the ETHN courses to the Interdisciplinary Studies degrees. Acting Dean Porter replied that once a full-time Ethnic Studies faculty member is hired they will be able to lead this effort.

Chair Hurless noted to Adjunct Professor Bolick-Mausisa that there was only one writing assignment under Representative Assignments and the writing assignments should be expanded similar to those indicted for ETHN 107. Adjunct Professor Bolick-Mausisa agreed to add more writing assignments and asked for a few days to review and update. Chair Hurless asked that updated writing assignments be submitted to her via email by Monday, December 6.

- Accepted the recommended preparation for ETHN 109 (*Eligibility for ENGL 100 or ENGL 105, or equivalent*) effective Fall 2022.
- Accepted ETHN 109 to be offered in the distance education mode of delivery effective Fall 2023.
- Accepted ETHN 109 effective Fall 2022 (not to be offered before Fall 2023 once articulation is decided).



## b. Course Reactivation with Distance Education

### HIST 453 – History of China

History Professor James Wong presented the reactivation of HIST 453 explaining that History is currently going through Comprehensive Program Review. He further explained that the History department, upon review of alignment and programmatic needs, has decided to offer more diverse history courses that are relevant and current to students, such as HIST 453.

Articulation Officer Marianne Beck asked if there were any comparable transfer courses to HIST 453. Professor Wong replied that there are no comparable courses, and San Francisco State University has a three-semester course.

Chair Hurlless noted that the Student Learning Outcomes were lengthy and offered to work with Professor Wong to revise the SLOs to five rather than six.

Professor Escobar asked if HIST 453 has an IGETC designation. Ms. Beck replied that IGETC Areas 3 and 4 should be indicated. Ms. Norris responded that she will make the correction on the course record in CurricUNET.

- Accepted the reactivation of HIST 453 effective Fall 2022.
- Accepted HIST 453 to be offered in the distance education mode of delivery effective Fall 2022.
- Accepted the modifications to HIST 453 (*Reactivation from Banked Status, Catalog Description Revision, Content Review Revision, Grading Method Revision, Lecture Content Revision, Methods of Instruction Revision, Objectives Revision, Representative Assignments Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

## c. Course Modifications

### ANTH 125 – Biological Anthropology

Anthropology Professor Lori Slicton presented the modifications to ANTH 125 explaining that the course outline of record has been updated and the title change was made to align with the current discipline standard.

Chair Hurlless asked if College of San Mateo and Canada College are making the title change. Professor Slicton replied that Canada College is in the process of making the change while College of San Mateo will be making the change in the future.

- Accepted the modifications to ANTH 125 (*Catalog Description Revision, Textbooks Revision, and Title Revision*) effective Fall 2022.

#### ANTH 127 – Biological Anthropology Laboratory

Professor Slicton presented the modifications to ANTH 127 explaining that the course outline of record has been updated and the title change was made to align with the current discipline standard.

- Accepted the modifications to ANTH 127 (*Methods of Instruction Revision and Title Revision*) effective Fall 2022.

#### ANTH 155 – Human Prehistory: Discovering Ancient Civilizations

Professor Slicton presented the modifications to ANTH 155 explaining that the course outline of record has been updated and the title change was made to align with the current discipline standard.

- Accepted the modifications to ANTH 155 (*Textbooks Revision and Title Revision*) effective Fall 2022.

#### HIST 101 – History of Western Civilization II

History Professor James Wong presented the modifications to HIST 101 explaining that History is currently going through Comprehensive Program Review and the course outline of record has been updated.

Chair Hurless noted that representative assignments needed additional assignments and suggested that she would work on adding additional representative assignments and share them with Professor Wong for final approval. Professor Wong agreed.

- Accepted the modifications to HIST 101 (*Catalog Description Revision, Content Review Revision, Distance Education Revision, Grading Method Revision, Lecture Content Revision, Method of Evaluation Revision, Methods of Instruction Revision, Objectives Revision, Representative Assignments Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

#### HIST 335 – History and Politics of the Middle East

History Professor Rosemary Bell presented the modifications to HIST 335 explaining that History is currently going through Comprehensive Program Review and the course outline of record has been updated. She added that HIST 335 was cross-listed with PLSC 335 and she has consulted with the

PLSC faculty regarding the banking of PLSC 335.

- Accepted the modifications to HIST 335 (*Catalog Description Revision, Grading Method Revision, Lecture Content Revision, Objectives Revision, Representative Assignments Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

**d. Course Banking**

PLSC 335 – History and Politics of the Middle East

Acting Dean Porter presented the request to bank PLSC 335 explaining that the course is no longer offered to students because it no longer fulfills a lower-division CSU Political Science major requirement. She added that the course will continue to be offered under HIST 335.

- Accepted the banking of PLSC 335 effective Fall 2022.

**e. Course Deletion**

SOCI 108 – Community Relations

Administration of Justice Professor Steve Aurilio presented the request to delete SOCI 108 explaining that SOCI 108 has low enrollment and is not part of the Sociology associate degree. He added that SOCI 108 is cross-listed with ADMJ 108, and ADMJ 108 will continue to be offered.

Chair Hurless reminded Professor Aurilio that a modified course proposal for ADMJ 108 will need to be submitted to remove the SOCI 108 cross-list.

- Accepted the deletion of SOCI 108 effective Fall 2022.

**VII. Kinesiology, Athletics and Dance Division**

**a. Course Modifications**

- DANC 157.1 Afro Cuban Dance I
- DANC 157.2 Afro Cuban Dance II
- DANC 157.3 Afro Cuban Dance III
- DANC 157.4 Afro Cuban Dance IV

Assistant Baseball Coach Tony Brunicardi presented the modifications to DANC 157.1-157.4 explaining that these courses have been brought back for approval after the suggestions made at the October 20 meeting have

been incorporated. Chair Hurless added that singing lessons have been removed from the lab content, and more dance examples have been added per the suggestions from the October 20 meeting.

Professor Escobar stated that the note regarding the 1.0 unit requirement for the Kinesiology AA-T should be removed from the catalog description. Chair Hurless confirmed that she would remove the sentence from the catalog descriptions.

- Accepted the modifications to DANC 157.1-157.4 (*Catalog Description Revision, Lab Content Revision, and Schedule Description Revision*) effective Fall 2022.

#### **VIII. Other**

Chair Hurless reminded committee members that there are 41 course proposals in the CurricUNET technical review queue for the December 15 meeting. She added that technical review must be completed by Monday evening, December 6.

#### **IX. Adjourn**

Chair Hurless adjourned the meeting at 4:06 pm.