



**SKYLINE COLLEGE ACADEMIC SENATE
CURRICULUM COMMITTEE MINUTES
ZOOM MEETING**

DATE: October 20, 2021

PRESENT: Curriculum Committee

Tony Brunicardi, Kinesiology/Athletics/Dance
Jacquie Escobar, Counseling
Emilie Hein, Science/Technology/Engineering/Math
Jessica Hurless, Chair, Language Arts
Alpha Lewis, Global Learning & Program Services
Poh Kim Lim, Academic Support & Learning Technologies
Melissa Matthews, Counseling/Student Equity & Support Programs
Susanne Schubert, Science/Technology/Engineering/Math
Erinn Struss, Language Arts
Sanjyot (Pia) Walawalkar, Academic Support & Learning Technologies
Christopher Watters, Kinesiology/Athletics/Dance
Ronda Wimmer, Business, Education and Professional Programs
James Wong, Social Sciences/Creative Arts

Ex Officio

Marianne Beck, Articulation Officer
Christopher Collins, Distance Education Coordinator
Shannon Hoang, Associated Students of Skyline College
Adriana Johnston, Classified Senate Representative
Danni Redding Lapuz, Interim Vice President of Instruction

Maria Norris, Staff Support, Curriculum and Instructional Systems Specialist
Sherrie Prasad, Staff Support, Executive Assistant

ABSENT: Tammy Calderon, Luis Escobar, William Minnich, Arthur Takayama

GUESTS: Tom Broxholm, Ken Delmar, Jan Fosberg, Philipp Gleyzer, Carla Grandy,
Michael Kane, Nicole Porter, John Ulloa, Madeline Wiest

Chair Jessica Hurless convened the meeting at 2:09 pm.

I. Approval of Minutes: September 29 and October 6, 2021

The minutes of the September 29, 2021 and October 6, 2021 meetings were accepted as submitted.

II. Business, Education and Professional Programs Division

a. Course Modifications with New Distance Education

AUTO 758 – Automotive Computer Controls

Automotive Professor Tom Broxholm presented the modifications to AUTO 758 explaining that the distance education mode of delivery has been added and the course outline of record has been updated.

- Accepted AUTO 758 to be offered in the distance education mode of delivery effective Spring 2022.
- Accepted the modifications to AUTO 758 (*Catalog Description Revision, CB Codes Revision, Distance Education Addition, Lecture Content Revision, Methods of Instruction Revision, Mode of Delivery Revision, Objectives Revision*) effective Fall 2022.

AUTO 858 – Automotive Computer Controls (Apprenticeship)

Professor Broxholm presented the modifications to AUTO 858 explaining that the distance education mode of delivery has been added and the course outline of record has been updated.

- Accepted AUTO 858 to be offered in the distance education mode of delivery effective Spring 2022.
- Accepted the modifications to AUTO 858 (*Catalog Description Revision, Distance Education Addition, Lecture Content Revision, Mode of Delivery Revision, and Objectives Revision*) effective Fall 2022.

III. Social Science/Creative Arts Division

a. Course Modifications

HIST 106 – World Civilizations II

History Professor John Ulloa presented the modifications to HIST 106 explaining that the History department is currently going through Comprehensive Program Review and the course outline of record has been updated.

Chair Hurless asked for clarification on how Student Learning Outcome (SLO) bullet #5 would be assessed and if it should be imbedded in the instructional objectives and lecture content. Professor Ulloa replied that each student's experience varies and SLO bullet #5 places the students in a historical narrative. Chair Hurless responded that in the future, along with a discussion among the History department faculty, the assessment should be added in the content.

A notation was made that IGETC Area 4 was inadvertently removed from HIST 106 and Curriculum and Instructional Systems Specialist Maria Norris said that she will make the correction in CurricUNET.

- Accepted the modifications to HIST 106 (*Objectives Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

HIST 201 – United States History I

Professor Ulloa presented the modifications to HIST 201 explaining that the History department is currently going through Comprehensive Program Review and the course outline of record has been updated.

Chair Hurless asked if there was a link available for the Open Educational Resources (OER), and Professor Ulloa responded that a URL is available for the OER. Chair Hurless noted that SLO's #5 and #6 have similar language and asked if distinctive language should be added to differentiate between the two bullet points. After a brief discussion with the committee, it was agreed that the language did not have to be revised.

Chair Hurless noted that a total of between 8-10 Specific Instructional Objectives are generally required for a 3.0 unit course, and HIST 201 only has six objectives. She suggested that objective #3 could be separated into two additional objectives, which would fulfill the requirement at eight objectives. Professor Ulloa agreed to the change and Chair Hurless offered to make the updates to the Specific Instructional Objectives in CurricUNET.

Counseling Professor Jacquie Escobar suggested that a note be added to syllabi for the course to indicate that if a student is intending to major in History, they should take the course for a Letter Grade.

- Accepted the modifications to HIST 201 (*Methods of Instruction Revision, Objectives Revision, Student Learning Outcomes Revision,*

and Textbooks Revision) effective Fall 2022.

IV. Science, Technology, Engineering & Mathematics Division

a. Course Modification

ENVS 491 – Climate Protection Professional I

Science, Technology, Engineering & Mathematics Dean Carla Grandy presented the modifications to ENVS 491 explaining that Environmental Science department is currently going through Comprehensive Program Review and the course outline of record has been updated. She noted that the prerequisite has been removed from ENVS 491 and explained that this is an entry-level course and students who enroll typically already have some exposure to Environmental Science.

Ms. Norris asked for clarification on whether the Grading Method should remain Letter Grade Only, and Dr. Grandy replied yes, that the Grading Method should not have been changed.

Chair Hurless asked for clarification on the length and frequency of the writing assignments under Representative Assignments. Dr. Grandy replied that she will confirm with the ENVS faculty and send the information to Chair Hurless.

- Accepted the removal of prerequisite to ENVS 491 (*ENVS 100 or equivalent*) effective Fall 2022.
- Accepted the modifications to ENVS 491 (Prerequisite Revision and Textbooks Revision) pending the updated length and frequency for the writing assignments, effective Fall 2022.

V. Kinesiology, Athletics and Dance Division

a. Course Modifications

DANC 157.1 – Afro Cuban Dance I

DANC 157.2 – Afro Cuban Dance II

DANC 157.3 – Afro Cuban Dance III

DANC 157.4 – Afro Cuban Dance IV

Assistant Baseball Coach Tony Brunicardi presented the modifications to DANC 157.1-157.4 explaining that the course outlines of record have been updated to clarify the course descriptions for students.

Professor Escobar noted that if the goal is to add these Dance courses to

the Kinesiology AA-T, the courses students must take the courses for at least 1.0 unit. Ms. Norris suggested that the update to required unit value should be added to the degree via a program modification.

Chair Hurless asked for clarification on the Specific Instructional Objectives regarding the expectation for the students to sing songs. Adjunct Dance faculty member Ken Delmar replied that there are many deities with different associated songs and the objective exposes the students to a variety of different songs. Chair Hurless requested that more descriptive information be added to the course content related to the songs to be sung to support the objective. Instructor Delmar agreed to update the content.

Professor Ulloa shared that he has personal experience with Afro Cuban culture and is a high priest. He suggested that these Afro Cuban Dance courses need differentiation between each level in their descriptions and asked that more clarification be provided in the course outlines of record regarding singing and dancing that will provide a balance to the folkloric elements. Instructor Delmar agreed to make the changes with the suggested updates and asked Professor Ulloa if he would work with him directly on the updates.

- It was requested that DANC 157.1-157.4 be brought back to a future meeting for approval after the requested updates are made to the courses.

VI. Discussion Item

Clarifying Certificate Information in Catalog

Chair Hurless shared with the committee that the work to clarify the Certificate information for the catalog will need to begin soon. Professor Escobar added that although we have begun work on stackable certificates, we need additional clarity on definitions and to align the language with the state.

Chair Hurless asked the committee to consider participating on a work group that will work on updating Certificate information. Skyline College Associated Students representative Shannon Hoang stated that she will check in with ASSC for any student interest in participating in the work group. She asked Chair Hurless for key points to share with ASSC at their next meeting, and Chair Hurless said she would send them.

Several committee members volunteered to serve on the work group: Chris Collins, Jacquie Escobar, Jessica Hurless, Adriana Johnston, and Maria Norris. Chair Hurless stated that she will reach out to Dean of Business, Education and Professional Programs Michael Kane, to ask if any CTE faculty would like to participate in the work group. She added that if there are data requests to inform

the work, she can reach out to Planning, Research and Institutional Effectiveness.

VII. Information Items

a. District Curriculum Committee Monthly Report

Chair Hurless informed the committee that the District Curriculum Committee met on Monday, October 18 and discussed that Assembly Bill 1111 (AB 1111) was approved by the State of California Governor on October 6, 2021. AB 1111 requires a common course numbering system in the public higher education institutions in California. Chair Hurless stated that she will bring back more information to the Curriculum Committee to begin the conversations on how to best align with the District.

Chair Hurless also shared the draft of the Degree Pathway document (for students who already hold a Bachelor's or Associate's degree), which was developed by Transcript Evaluation Services Program Supervisor Madeline Wiest. She asked the committee to review the draft and provide her with any feedback or comments before the November 15 District Curriculum Committee meeting.

b. Curriculum Committee Goals and Projects, 2021-2022

Chair Hurless shared the approved version of the 2021-2022 Curriculum Committee Goals and Projects with the members for their records.

VIII. Other

No additional topics were discussed.

IX. Adjourn

Chair Hurless adjourned the meeting at 3:59 pm.