



**SKYLINE COLLEGE ACADEMIC SENATE
CURRICULUM COMMITTEE MINUTES
ZOOM MEETING**

DATE: October 6, 2021

PRESENT: Curriculum Committee

Tony Brunicardi, Kinesiology, Athletics & Dance
Tammy Calderon, Business, Education and Professional Programs
Jacquie Escobar, Counseling
Emilie Hein, Science, Technology, Engineering & Mathematics
Jessica Hurless, Chair, Language Arts
Alpha Lewis, Global Learning Programs & Services
Poh Kim Lim, Academic Support & Learning Technologies
Melissa Matthews, Counseling/Student Equity & Support Programs
Erinn Struss, Language Arts
Sanjyot (Pia) Walawalkar, Academic Support & Learning Technologies
Christopher Watters, Kinesiology, Athletics & Dance
Ronda Wimmer, Business, Education and Professional Programs
James Wong, Social Sciences/Creative Arts

Ex Officio

Marianne Beck, Articulation Officer
Adriana Johnston, Classified Senate Representative
Danni Redding Lapuz, Interim Vice President of Instruction

Maria Norris, Staff Support, Curriculum and Instructional Systems Specialist
Sherrie Prasad, Staff Support, Executive Assistant

ABSENT: Chris Collins, Luis Escobar, Shannon Hoang, William Minnich, Susanne Schubert, Arthur Takayama

GUESTS: Rosemary Bell, Michael Kane, Kelly Li, Nicole Porter, Jesse Raskin, Madeline Wiest, Hellen Zhang

Chair Jessica Hurless convened the meeting at 2:11 pm.

I. Brown Act Resolution

Chair Hurless shared that on March 4, 2020 the Governor of California suspended the Brown Act rules for Zoom meetings because of the COVID-19 state of emergency. As of yet, the Governor has not taken any action to lift the suspension of Brown Act rules for Zoom meetings because we are still in the state of emergency.

Chair Hurless stated that the Skyline College Curriculum Committee Proposed Resolution for October 2021 states that the committee recognizes that there is an ongoing state of emergency related to COVID-19 and the committee will continue to conduct meetings and business online (via Zoom meetings) for the month of October 2021. She added that the resolution will be brought to the committee at the beginning of each month to pass the motion to continue meetings via Zoom until the state of emergency has been suspended.

Professor Calderon motioned to pass the resolution and Professor Struss seconded. The resolution was passed unanimously.

II. Consent Agenda

a. Course Modification

HIST 248 – Women and the American Experience

- Accepted the modifications to HIST 248 (*Catalog Description Revision, Distance Education Revision, Lecture Content Revision, Method of Evaluation Revision, Objectives Revision, Representative Assignments Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

III. Social Science/Creative Arts Division

a. Course Modification

LEGL 670 – Vocational Cooperative Education in Paralegal Studies

Paralegal Professor Jesse Raskin presented the modifications to LEGL 670 explaining that Cooperative Education is currently going through Comprehensive Program Review and the course outline of record has been updated to align with the COOP courses across the District.

Chair Hurless requested that the Specific Instructional Objectives and

Student Learning Outcomes be switched, and Professor Raskin agreed.

A discussion took place that LEGL 670 is now a variable unit course (1-3 units), there should be a notation on the description for students to take LEGL 670 as a 3 unit course to meet the requirements for the Paralegal Studies degree. Professor Raskin agreed to create a draft and send it to Chair Hurless for review. Chair Hurless also noted that the Communication Studies degrees may have similar language that she can pull to share with Professor Raskin.

- Accepted the removal of recommended preparation for *LEGL 670* effective Fall 2022.
- Accepted the modifications to *LEGL 670 (Catalog Description Revision, Content Review Revision, Recommended Preparation Revision, Title Revision, and Units Revision)* effective Fall 2022.

b. New Program

Law, Public Policy, and Society AA-T

Professor Raskin presented the Law, Public Policy, and Society Associate in Arts Degree for Transfer explaining this interdisciplinary degree introduces students to the legal field and will prepare them for legal careers as well as other related careers in justice, policy and social work. He emphasized that the Paralegal Studies degree is a vocational degree, and this interdisciplinary degree helps provide a pathway to law degrees for students.

Jacque Escobar asked for clarification of whether both LEGL 240 and PHIL 240 are part of the required core courses. Upon confirmation that they are, Curriculum and Instructional Systems Specialist Maria Norris said she would make the revision to the course structure and total degree units in CurricUNET.

Chair Hurless asked Professor Raskin in which Meta Major this degree should be placed and which Math Pathway will be used, information that is required for the CRM. Professor Raskin replied that the degree should be placed under the Society and Education Meta Major and that, because the degree has a Statistics requirement, it should be placed under the SLAM Math pathway. Chair Hurless agreed with Professor Raskin and said she would reach out to Associated Student representative Shannon Hoang to garner and confirm the student perspective on the Meta Major placement.

- Accepted the Law, Public Policy, and Society Associate in Arts

Degree for Transfer, effective upon State Chancellor's Office approval.

IV. Business, Education and Professional Programs Division

a. Course Modification

ACTG 670 – Vocational Cooperative Education in Accounting

Accounting Professor Hellen Zhang presented the modifications to ACTG 670 explaining that Cooperative Education is currently going through Comprehensive Program Review and the course outline of record has been updated.

Chair Hurless requested that the Specific Instructional Objectives and Student Learning Outcomes be switched, and Professor Zhang agreed.

- Accepted the modifications to ACTG 670 (*Lecture Content Revision, Methods of Instruction Revision, and Student Learning Outcomes Revision*) effective Fall 2022.

b. Course Modification with New Distance Education

WELL 713 – Asian Bodywork Traditions Theory and Practice

Wellness Professor Ronda Wimmer presented the modifications to WELL 713 indicating that the distance education mode of delivery has been added and the course outline of record has been updated.

- Accepted WELL 713 to be offered in the distance education mode of delivery effective Fall 2022.
- Accepted the modifications to WELL 713 (*Distance Education Addition, Mode of Delivery Revision, and Textbooks Revision*) effective Fall 2022.

V. Review and Approval of Curriculum Committee Goals and Projects, 2021-2022

Chair Hurless shared the third and final draft of the 2-21-2022 Curriculum Committee Goals and Projects and asked the committee to review and provide feedback. It was noted that 3e should be removed since the language is added in 3b.

Professor Struss motioned to approve the 2021-2022 Curriculum Committee Goals and Projects, and the motion was seconded by Professor Escobar the motion passed unanimously.

VI. Information Item

C-ID Descriptors

Chair Hurless shared information on C-ID Descriptors and explained that the C-ID (Course Numbering System) is used across the State of California by California Community Colleges and universities such as the University of California and the California State Universities, where a C-ID number is assigned to identify a comparable transfer course.

She further explained that all C-ID descriptors are on a 5-year review cycle, which reviews prerequisites, recommended preparation, content etc. If there are any proposed changes, there's a review period where faculty statewide review the proposed changes and, once finalized, the colleges are requested to ensure that the courses are in alignment with the C-ID requirements. Chair Hurless shared the website with the committee for more information: <https://c-id.net/>.

Professor Hein also shared a link: <https://www.cool4ed.org/courseshowcase>, which provides information on OER resources for C-ID courses. Chair Hurless also stated that ensuring our courses are aligned with C-ID descriptors will become part of Comprehensive Program Review and start the conversation to align courses across the District.

VII. Other

Chair Hurless reminded committee members that there are course proposals submitted for the October 20 meeting in the CurricUNET technical review queue. She added that technical review must be completed by Monday evening, October 11.

VIII. Adjourn

Chair Hurless adjourned the meeting at 3:22 pm.