



**SKYLINE COLLEGE ACADEMIC SENATE
CURRICULUM COMMITTEE MINUTES
ZOOM MEETING**

DATE: September 29, 2021

PRESENT: Curriculum Committee

Tammy Calderon, Business, Education and Professional Programs
Jacquie Escobar, Counseling
Emilie Hein, Science, Technology, Engineering & Mathematics
Jessica Hurless, Chair, Language Arts
Alpha Lewis, Global Learning Programs & Services
Poh Kim Lim, Academic Support & Learning Technologies
Susanne Schubert, Science, Technology, Engineering & Mathematics
Erinn Struss, Language Arts
Arthur Takayama, Social Sciences/Creative Arts
Sanjyot (Pia) Walawalkar, Academic Support & Learning Technologies
Christopher Watters, Kinesiology, Athletics & Dance
Ronda Wimmer, Business, Education and Professional Programs
James Wong, Social Sciences/Creative Arts

Ex Officio

Marianne Beck, Articulation Officer
Christopher Collins, Distance Education Coordinator
Shannon Hoang, Associated Students Representative
Adriana Johnston, Classified Senate Representative
Danni Redding Lapuz, Interim Vice President of Instruction

Maria Norris, Staff Support, Curriculum and Instructional Systems Specialist
Sherrie Prasad, Staff Support, Executive Assistant

ABSENT: Tony Brunicardi, Luis Escobar, Melissa Matthews, William Minnich

GUESTS: Georgia Dominici, Carla Grady, Michael Kane, Kelly Li, Mustafa Popal,
Nicole Porter, Madeline Wiest

Chair Jessica Hurless convened the meeting at 2:12 pm.

I. Review and Approval of Minutes: September 15, 2021

The minutes of the September 15, 2021 meeting were accepted as submitted.

II. Business, Education and Professional Programs Division

a. New Experimental Course

COSM 880SG – Advanced Techniques in Men’s Haircutting

Adjunct Cosmetology Instructor Georgia Dominici presented COSM 880SG explaining that this experimental course was developed based on feedback from students who are interested in men’s hair cutting. She further explained that until the Barbering courses go live, this experimental course will help bridge the gap for student needs.

Arthur Takayama indicated that Student Learning Outcomes bullet point #d should be under Specific Instructional Objectives.

Chair Hurless asked if COSM 880SG would be added to a degree or certificate if a permanent course is developed. Business, Education and Professional Programs Dean Michael Kane replied that the Barbering curriculum is in its final stage of development which will help determine if this course should be a permanent offering. He also mentioned that if COSM 880SG is not part of the Barbering curriculum, it could become a permanent elective course in Cosmetology.

- Accepted the prerequisite for COSM 880SG (*COSM 702 or State of California Cosmetology License*) effective Spring 2022.
- Accepted COSM 880SG effective Spring 2022.

III. Science, Technology, Engineering & Mathematics Division

a. Course Modifications

PHYS 250 – Physics with Calculus I

Physics Professor Emilie Hein presented the modifications to PHYS 250 explaining that the Physics department is going through Comprehensive Program Review and PHYS 250 is part of the calculus series. She added that

the prerequisite has been updated to align with College of San Mateo and Cañada College. She added that recommended preparation has been updated to align with Cañada College since there are more complex word problems that require English preparation.

- Accepted the revised prerequisite for PHYS 250 (*Completion of, or concurrent enrollment in, MATH 252 or equivalent*) effective Fall 2022.
- Accepted the recommended preparation for PHYS 250 (*Eligibility for ENGL 100 or ENGL 105, or equivalent*) effective Fall 2022.
- Accepted the modifications to PHYS 250 (*Catalog Description Revision, Content Review Revision, Distance Education Revision, Lab Content Revision, Lecture Content Revision, Method of Evaluation Revision, Methods of Instruction Revision, Objectives Revision, Prerequisite Revision, Recommended Preparation Revision, Representative Assignments Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

PHYS 260 – Physics with Calculus II

Professor Hein presented the modifications to PHYS 260 explaining that the Physics department is going through Comprehensive Program Review and the course outline of record has been updated to align with offerings across the district.

- Accepted the modifications to PHYS 260 (*Catalog Description Revision, Content Review Revision, Distance Education Revision, Lab Content Revision, Lecture Content Revision, Method of Evaluation Revision, Objectives Revision, Prerequisite Revision, Representative Assignments Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

PHYS 270 – Physics with Calculus III

Professor Hein presented the modifications to PHYS 270 explaining that the Physics department is going through Comprehensive Program Review and the course outline of record has been updated to align with offerings across the district.

- Accepted the revised prerequisite for PHYS 270 (*PHYS 250 and completion of, or concurrent enrollment in, MATH 253 or equivalent*) effective Fall 2022.
- Accepted the modifications to PHYS 270 (*Catalog Description*

Revision, Content Review Revision, Distance Education Revision, Lab Content Revision, Lecture Content Revision, Method of Evaluation Revision, Methods of Instruction Revision, Objectives Revision, Prerequisite Revision, Representative Assignments Revision, Student Learning Outcomes Revision, and Textbooks Revision) effective Fall 2022.

IV. Social Science/Creative Arts Division

a. Course Modification

HIST 202 – United States History II

History Professor Mustafa Popal presented the modifications to HIST 202 explaining that the History department is going through Comprehensive Program Review and the course outline of record has been updated.

Professor Takayama indicated there was a grammatical typo under Specific Instructional Objectives bullet point #9 and it should read as “interpretive lenses”.

Chair Hurless asked if there were any recommended OER textbooks for HIST 202, and Professor Popal replied that a discussion with the department faculty is needed before a decision is made on the OER textbooks.

Jacque Escobar suggested that a note be added to syllabi for the course to indicate that if a student is intending to major in History, they should take the course for a Letter Grade. Professor Popal agreed with the suggestion but did note that the Pass/No Pass option provides a broader choice for students who are not History majors. Curriculum and Instructional Systems Specialist Maria Norris noted that a Letter Grade is the default option for all Grade Option courses, and students need to manually select the Pass/No Pass option if that is their preference.

- Accepted the modifications to HIST 202 (*Objectives Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

V. Curriculum Committee Goals and Projects, 2021-2022 – 2nd Draft

Chair Hurless shared the second draft of the 2021-2022 Curriculum Committee Goals and Projects and asked the committee to review and provide feedback.

Some of the suggestions provided by committee members were:

- Revise 1a to “Continue to create a professional development process for Curriculum Committee members that broadens the curriculum knowledge base on local, district, and statewide curriculum issues, regulations, and requirements.”
- Revise 2c to “Continue to monitor and modify, in collaboration with the Ed Policy Committee, the Upper Division GE policy.”
- Update 3c to “Continue to advance culturally relevant, responsive, affirming, and equity minded content in all course outlines” and change bullet numbering to 3b.
- Update 3b to “Engage in conversations to help inform curricular practices surrounding topics like General Education and Credit for Prior Learning” and change bullet numbering to 3c.
- Add as 3d “Engage in curriculum conversations and work to help move forward the SMCCCD Board of Trustees' OER/ZTC strategic initiative.”
- Adjust the remaining bullet numbering.

Chair Hurless thanked committee members for their feedback and stated that she will update the document and bring back the final version for approval at the October 6 meeting.

VI. Information Items

District Curriculum Committee Update

Chair Hurless informed the committee that at the first District Curriculum Committee meeting, the collegial consultation conversation was started and a districtwide task force to review Board policies and curriculum policies will be seeking representatives from the District Academic Senate.

She additionally informed the committee that the District is also working on Credit for Prior Learning, and encouraged any members who are interested in being part of this project to reach out to her.

VII. Other

No additional matters were discussed.

VIII. Adjourn

Chair Hurless adjourned the meeting at 3:54 pm.