



**SKYLINE COLLEGE ACADEMIC SENATE
CURRICULUM COMMITTEE MINUTES
ZOOM MEETING**

DATE: September 15, 2021

PRESENT: Curriculum Committee

Tammy Calderon, Business, Education and Professional Programs
Jacquie Escobar, Counseling
Emilie Hein, Science, Technology, Engineering & Mathematics
Jessica Hurless, Chair, Language Arts
Alpha Lewis, Global Learning Programs & Services
Poh Kim Lim, Academic Support & Learning Technologies
Melissa Matthews, Counseling/Student Equity and Support Programs
Erinn Struss, Language Arts
Arthur Takayama, Social Sciences/Creative Arts
Sanjyot (Pia) Walawalkar, Academic Support & Learning Technologies
Christopher Watters, Kinesiology, Athletics and Dance
Ronda Wimmer, Business, Education and Professional Programs
James Wong, Social Sciences/Creative Arts

Ex Officio

Marianne Beck, Articulation Officer
Christopher Collins, Distance Education Coordinator
Adriana Johnston, Classified Senate Representative
Danni Redding Lapuz, Interim Vice President of Instruction

Maria Norris, Staff Support, Curriculum and Instructional Systems Specialist
Sherrie Prasad, Staff Support, Executive Assistant

ABSENT: Tony Brunicardi, Luis Escobar, Shannon Hoang, William Minnich,
Susanne Schubert

GUESTS: Alice Erskine, Carla Grandy, Nick Langhoff, Kelly Li, Mustafa Popal, Nicole Porter,
Madeline Wiest

Chair Jessica Hurlless convened the meeting at 2:20 pm.

I. Review and Approval of Minutes: May 19, 2021 and September 1, 2021

The minutes of the May 19, 2021 and September 1, 2021 meetings were accepted as submitted.

II. Consent Agenda

a. Course Modification

HIST 235 – History of Ethnic Groups in the United States

- Accepted the modifications to HIST 235 (*Catalog Description Revision, Lecture Content Revision, Objectives Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

III. Social Science/Creative Arts Division

a. Course Modification

HIST 240 – History of Ethnic Groups in California

History Professor Mustafa Popal presented the modifications to HIST 240 explaining that the History department is undergoing Comprehensive Program Review and the course outline of record has been updated.

- Accepted the modifications to HIST 240 (*Catalog Description Revision, Lecture Content Revision, Objectives Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

IV. Science, Technology, Engineering & Mathematics Division

a. Course Modification

COMP 250 – Introduction to Object-Oriented Programming: C++

Engineering Professor Nick Langhoff presented the modifications to COMP 250 explaining that the specific instructional objectives have been updated to align with the University of California, Davis revamped Computer Science courses. He added that the updated course outline now aligns with

College of San Mateo and Cañada College and is also aligned with the CID. A question was asked regarding the MATH 222 prerequisite indicating that neither Cañada College nor College of San Mateo include this level of MATH prerequisite on their equivalent CIS courses. Professor Langhoff explained that with the prerequisite the course fulfills both Computer Science and Engineering program requirements for students looking to enter either pathway.

- Accepted the revised recommended preparation for COMP 250 (*Eligibility for ENGL 846 or ESOL 400, or equivalent; and completion of COMP 121 or COMP 122 or ENGR 215, or prior programming experience*) effective Fall 2022.
- Accepted the modifications to COMP 250 (*Lecture Content Revision, Objectives Revision, Recommended Preparation Revision, and Textbooks Revision*) effective Fall 2022.

b. Program Deletion

Surgical Technology, Certificate of Achievement

Surgical Careers Professor Alice Erskine presented the request to delete the Surgical Technology Certificate of Achievement explaining that the accrediting body for Surgical Technology no longer accredits institutions that offer certificates in Surgical Technology and an Associate of Science Degree is required for accreditation.

Curriculum and Instructional Systems Specialist Maria Norris added that the deletion is effective for the current catalog year and the certificate was not included in the current catalog. She explained that the request is backup for the necessary deletion that was not caught until after last year's curriculum cycle ended.

A question was asked regarding whether students have an opportunity to complete the classes they need to earn the certificate and keep their Catalog rights. Professor Erskine replied that Meta Majors Counselor Lorraine DeMello is working with the students to ensure they are able to complete the certificate.

- Accepted the deletion of the Surgical Technology Certificate of Achievement effective Fall 2021.

V. Curriculum Committee Goals and Projects, 2021-2022

Chair Hurless shared an initial draft of the 2021-2022 Curriculum Committee Goals and Projects, which she explained is essentially last year's document. Because many goals are

ongoing and some have been completed or are outdated, she asked the committee to review the document as a group and provide feedback.

Some of the suggestions provided by committee members were:

- To remove **1d** and update the language regarding Distance Education Addendums to be placed under 3) Promote Curriculum Integrity.
- To add **2c** to provide clear definitions on the types of Certificates offered by Skyline College, for example the distinction between a Career and Skills Certificate. A suggestion was also made to also define which Certificates are eligible for financial aid, transcribed, etc.
- To add **5b** to state that the Curriculum Committee will create a process and guidelines for upcoming Bachelor's degrees. Chair Hurless shared that Skyline College offers a Bachelor's Degree for Respiratory Care through a pilot program designed by the State of California, and the state has realized that the community colleges are successful in offering Bachelor degrees to students, so the pilot program could become permanent. She added that this could lead to the ability for Skyline to create and offer additional Bachelor degrees.
- To add an OER and ZTC process under 1) Update Curriculum Processes.
- To remove **6b 6** because there may no longer be a General Education Committee.
- To add language around developing a process for curriculum-related items such as certifying ADTs.

Chair Hurless thanked committee members for their feedback and stated that she will update the 2021-2022 Curriculum Committee Goals and Projects and bring it back to the next meeting for further review.

VI. Information Items

a. District AB/IB/CLEP Update

Chair Hurless informed the committee that the District Curriculum Committee is working with Transcript Evaluation Services Program Supervisor Madeline Wiest to review the process on course equivalency for the AB, IB and CLEP exams. She added that she will be reaching out to faculty and departments to decide on course equivalents to these exams. Chair Hurless stated that it is hoped this project can be completed by November 15, after which the District Curriculum Committee will review the results to ensure alignment across the District so the course equivalents may be included in next academic year's catalogs.

b. District Collegial Consultation Discussion on 9/20

Chair Hurless informed the committee that a District collegial consultation discussion regarding curriculum will take place at the District Curriculum Committee meeting on September 20. She invited committee members to join the discussion with their colleagues across the district.

VII. Other

Chair Hurless reminded committee members that there are six course proposals submitted for the September 29 meeting in the CurricUNET technical review queue. She added that technical review must be completed by Monday evening, September 20.

VIII. Adjourn

Chair Hurless adjourned the meeting at 4:01 pm.