



**SKYLINE COLLEGE ACADEMIC SENATE  
CURRICULUM COMMITTEE MINUTES  
ZOOM MEETING**

**DATE:** September 1, 2021

**PRESENT:** Curriculum Committee

Anthony Brunicardi, Kinesiology, Athletics and Dance  
Tammy Calderon, Business, Education and Professional Programs  
Jacquie Escobar, Counseling  
Emilie Hein, Science, Technology, Engineering & Mathematics  
Jessica Hurless, Chair, Language Arts  
Alpha Lewis, Global Learning Programs & Services  
Poh Kim Lim, Academic Support & Learning Technologies  
Melissa Matthews, Counseling/Student Equity and Support Programs  
Susanne Schubert, Science, Technology, Engineering & Mathematics  
Erinn Struss, Language Arts  
Arthur Takayama, Social Sciences/Creative Arts  
Sanjyot (Pia) Walawalkar, Academic Support & Learning Technologies  
Christopher Watters, Kinesiology, Athletics and Dance  
Ronda Wimmer, Business, Education and Professional Programs

Ex Officio

Marianne Beck, Articulation Officer  
Christopher Collins, Distance Education Coordinator  
Adriana Johnston, Classified Senate Representative  
Danni Redding Lapuz, Interim Vice President of Instruction  
Maria Norris, Staff Support, Curriculum and Instructional Systems Specialist  
Sherrie Prasad, Staff Support, Executive Assistant

**ABSENT:** Luis Escobar, William Minnich, James Wong

**GUESTS:** Kelly Li

Chair Jessica Hurless convened the meeting at 2:10 pm.

## I. Introductions

Chair Hurless welcomed members to the first meeting of the 2021-2022 academic year and led an ice breaker in which committee members had an opportunity to introduce themselves.

## II. Curriculum Processes (Technical Review & Approval)

- **New Course and/or Program**
- **Course and/or Program Modifications**

Chair Hurless divided the committee members into breakout groups to discuss what they felt would be important to focus on when reviewing new courses and/or programs and course and/or program modifications. Committee members shared out a comprehensive list of the items they felt would be an emphasis in curriculum review.

Chair Hurless added that additional points of emphasis would be the need for the course/program, alignment of curriculum across the District, the General Education transfer areas to which courses apply, the rigor of courses and how that is demonstrated on the Course Outlines of record, and equity.

- **Curriculum Calendar**

Chair Hurless shared the *Curriculum Committee Meeting Calendar and Proposal Submission Deadlines* documents with the committee.

## III. Items of Focus This Year

Chair Hurless shared the items of focus for Curriculum Committee this academic year:

- OER's
- Comprehensive Program Review
- Placing Courses into Disciplines
- Math Pathways
- Meta-Major Placement
- District Alignment

Chair Hurless added that at the September 15 Curriculum Committee meeting the committee will discuss the goals and projects for the academic year and said that she would like to create actionable goals to complete by the end of the year.

## IV. Resources

Chair Hurless presented an overview of CurricUNET. She shared the CurricUNET screens that members will be viewing to complete technical review. She also gave an overview of the responsibility chart for technical review and shared a CurricUNET Screens Quick Reference Guide.

Chair Hurless also shared that the following programs will be going through Comprehensive Program Review this year:

- Anesthesia Technology
- Cooperative Education
- Environmental Science/Earth Science
- History
- Physics/Astronomy
- Political Science
- Real Estate
- Surgical Technology

She added that she would be sharing the resource materials with committee members and provided a reminder that there are three modified course proposals in the technical review queue for comment by Noon on Tuesday, September 7 for the September 15 meeting.

**V. Questions**

Adjunct International Business instructor Alpha Lewis asked if there will be cultural sensitivity requirements for courses coming through for review. Chair Hurless replied that the Ethnic Studies requirements will be designed and finalized this year.

**VI. Adjourn**

Chair Hurless adjourned the meeting at 4:04 pm.