



**SKYLINE COLLEGE ACADEMIC SENATE
CURRICULUM COMMITTEE MINUTES
ZOOM MEETING**

DATE: March 2, 2022

PRESENT: Curriculum Committee

Tammy Calderon, Business, Education and Professional Programs

Jacque Escobar, Counseling

Emilie Hein, Science, Technology, Engineering & Mathematics

Jessica Hurless, Chair, Language Arts

Alpha Lewis, Global Learning Programs & Services

Poh Kim Lim, Academic Support & Learning Technologies

Melissa Matthews, Counseling/Student Equity & Support Programs

Susanne Schubert, Science, Technology, Engineering & Mathematics

Erinn Struss, Language Arts

Sanjyot (Pia) Walawalkar, Academic Support & Learning Technologies

Christopher Watters, Kinesiology/Athletics/Dance

Ronda Wimmer, Business, Education and Professional Programs

Ex Officio

Marianne Beck, Articulation Officer

Christopher Collins, Distance Education Coordinator

Adriana Johnston, Classified Senate Representative

Danni Redding Lapuz, Interim Vice President of Instruction

Maria Norris, Staff Support, Curriculum and Instructional Systems Specialist

Sherrie Prasad, Staff Support, Executive Assistant

ABSENT: Tony Brunicardi, Luis Escobar, Shannon Hoang, William Minnich,
Arthur Takayama, James Wong

GUESTS: Carla Grandy, Michael Kane, Nicole Porter, Madeline Wiest

Chair Jessica Hurless convened the meeting at 2:13 pm.

I. Approval of Minutes: February 16, 2022

The minutes of the February 16, 2022 meeting were accepted as submitted.

II. Consent Agenda

a. Brown Act Resolution – March 2022

Chair Hurless motioned to pass the Brown Act Resolution for March 2022 to continue meetings via Zoom for the month of March while the state of emergency persists. The resolution passed unanimously.

b. Course Modifications

PHIL 280 – Introduction to Political Philosophy

- Accepted the modifications to PHIL 280 (*Representative Assignments Revision and Textbooks Revision*) effective Fall 2022.

PLSC 280 – Introduction to Political Philosophy

- Accepted the modifications to PLSC 280 (*Representative Assignments Revision and Textbooks Revision*) effective Fall 2022.

III. Business, Education and Professional Programs Division

a. Program Modification

Esthetics, Certificate of Achievement

Dean of Business, Education and Professional Programs Michael Kane presented the modifications to the Esthetics Certificate of Achievement explaining that ESTI 665SA has been added to the required course list.

It was asked whether ESTI 665SA will be offered in summer. Dean Kane replied that ESTI 665SA will be offered during the second semester to help students prepare for the State Board exam.

- Accepted the program modifications to the Esthetics Certificate of Achievement, effective Fall 2022.

IV. Science, Technology, Engineering and Mathematics Division

a. Course ModificationGEOL 210 – General Geology

Dean of Science, Technology, Engineering & Mathematics Carla Grandy presented the modifications to GEOL 210 explaining that Geology is going through Comprehensive Program Review and updates have been made to align and articulate GEOL 210 as an Earth Science course.

Chair Hurless asked if the length and frequency of the writing assignments were correct, and Dean Grandy explained that they were. Chair Hurless asked for the length and frequency of the Other Outside Assignments and. Dean Grandy said that answering study guide questions would be 1-5 pages weekly and that sketching and annotating geologic features would be 5-7 sketches with multiple features per semester.

Chair Hurless asked if there was an OER textbook for GEOL 210 and Dean Grandy replied that the course is taught once annually by one faculty member and there hasn't been the bandwidth to determine an OER text. She said that she will work with faculty and the Library to add an OER resource for the course.

Chair Hurless noted that Articulation Officer Marianne Beck had provided comparable transfer course information for CSU and UC during technical review and asked Dean Grandy if she could go ahead and add those to GEOL 210. Dean Grandy replied that she can consult with the faculty and add the comparable courses to GEOL 210.

Chair Hurless noted that the Student Learning Outcomes (SLOs) on GEOL 210 are similar to those for GEOL 100 and stated that all courses must have distinct SLOs. Dean Grandy replied that the difference between GEOL 100 and GEOL 210 is that GEOL 210 has a lab component and GEOL 100 is often taken as a General Education course. Discussion took place and it was decided to move forward in approving the GEOL 210 modifications.

- Accepted the modifications to GEOL 210 with the updates to the Representative Assignments and Comparable Transfer Courses (*Distance Education Revision, Method of Evaluation Revision, and Textbooks Revision*) effective Fall 2022.

V. Discussion Items**a. Degree Pathway Language – Final Version Update**

Chair Hurless presented the updated version of the Bachelor Degree to Associate Degree and Associate Degree to Associate Degree Pathway language

and explained that the language has been updated by Counseling Professor Jacquie Escobar to clarify the first paragraph with respect to completing a Bachelor's degree and fulfilling the Title 5 minimum requirements. She shared that bullet #5 under the Title 5 Associate Degree Requirements would be removed because it is the same language as included in the updated language for the first paragraph and is also not a Title 5 requirement.

Chair Hurless added that she reached out to College of San Mateo and Cañada College regarding the updated language and hasn't heard back from them. She also stated that she consulted with Dean of Enrollment Services Will Minnich, who is supportive of the updated language and is in agreement with the uniform language that will provide more guidance for Enrollment Services when a student submits a petition.

Chair Hurless asked Transcript Evaluation Services Program Supervisor Madeline Wiest if Skyline College could go ahead and approve the updated language ahead of its sister colleges. Ms. Wiest replied that it wouldn't be an issue to move forward with the approval. Interim Vice President of Instruction Danni Redding Lapuz added that it would be beneficial for the committee to move forward with the approval because it will benefit students and noted that students typically are not attached to one institution since they move institutions frequently.

Chair Hurless also noted that Skyline College has 19 units for the local degrees which aligns with the CSU requirements and suggested that we continue to align with CSU GE for the Associate Degree General Education.

A discussion took place whether to wait to approve the Degree Pathway Language until the revisions to the [Title 5 Minimum Requirements for Ethnic Studies](#) are approved. It was collectively decided that the Degree Pathway Language can be approved now and if the Title 5 Ethnic Studies requirements revisions are approved before June, they can be added to the Degree Pathway Language as 6f.

- Chair Hurless motioned to approve the Bachelor Degree to Associate Degree and Associate Degree to Associate Degree Pathway Language with modifications provided by Professor Escobar with the caveat that if Title 5 Minimum Requirements for Ethnic Studies are approved, then the Ethnic Studies language will be added. The motion was approved unanimously.

Chair Hurless stated that she will share the clean copy of the updated Degree Pathway Language with Interim Vice President of Instruction Redding Lapuz, Curriculum Specialist Maria Norris, and Ms. Wiest. Ms. Norris stated that she will share the updated version of the Degree Pathway Language with the Curriculum Specialists at the sister colleges.

b. Clarifying Certificate Catalog Language

Chair Hurless shared that the work to clarify the Certificate information for the catalog should begin soon as we are running out of time to update the language for the 2022-2023 Catalog. She explained that we have four certificate designations that appear to be defined by the number of units, and we need to further clarify the distinction between certificates, particularly between the Skills and Career certificates.

A discussion took place and feedback included:

- Some certificates are “stackable” and counselors need more clarification on what that means.
- May need to provide guidance and clarification on what it means to offer a Skills vs. a Career Certificate. Check in with faculty in their respective areas.
- Need better clarification that certificates can lead to an Associate Degree.

Chair Hurless agreed that Curriculum Committee members will need to begin the conversation with faculty in the respective areas to continue this work. She reiterated that time is running out to update the 2022-2023 Catalog, and she will continue this conversation at the March 16 meeting.

VI. Other

No additional items were discussed.

VII. Adjourn

Chair Hurless adjourned the meeting at 4:01 pm.