



**SKYLINE COLLEGE ACADEMIC SENATE  
CURRICULUM COMMITTEE MINUTES  
ZOOM MEETING**

**DATE:** February 16, 2022

**PRESENT:** Curriculum Committee

Tammy Calderon, Business, Education and Professional Programs

Jacque Escobar, Counseling

Emilie Hein, Science, Technology, Engineering & Mathematics

Jessica Hurless, Chair, Language Arts

Poh Kim Lim, Academic Support & Learning Technologies

Melissa Matthews, Counseling/Student Equity & Support Programs

Susanne Schubert, Science, Technology, Engineering & Mathematics

Erinn Struss, Language Arts

Sanjyot (Pia) Walawalkar, Academic Support & Learning Technologies

Ronda Wimmer, Business, Education and Professional Programs

Ex Officio

Christopher Collins, Distance Education Coordinator

Adriana Johnston, Classified Senate Representative

Maria Norris, Staff Support, Curriculum and Instructional Systems Specialist

Sherrie Prasad, Staff Support, Executive Assistant

**ABSENT:** Marianne Beck, Tony Brunicardi, Luis Escobar, Shannon Hoang, Alpha Lewis, William Minnich, Danni Redding Lapuz, Arthur Takayama, Christopher Watters, James Wong

**GUESTS:** Steve Aurilio, Alice Erskine, Carla Grandy, Michael Kane, Kelly Li, Nicole Porter, Jesse Raskin, Madeline Wiest

Chair Jessica Hurless convened the meeting at 2:12 pm.

**I. Approval of Minutes: February 2, 2022**

Wellness Professor Ronda Wimmer noted corrections under the discussion of WELL 709 and agreed to send the corrections to the minutes to Curriculum & Instructional Systems Specialist Maria Norris and Executive Assistant Sherrie Prasad.

- The minutes of the February 2, 2022 meeting were accepted with the corrections to WELL 709.

**II. Science, Technology, Engineering and Mathematics Division**

**a. Course Modifications with New Distance Education**

ENVS 670 – Vocational Cooperative Education in Environmental  
Science and Technology

Chair Hurless presented the modifications to ENVS 670 explaining that when the course modifications were discussed at the February 2 meeting, it was decided that the distance education mode of delivery should be added to the course, and ENVS Professor Carina Anttila-Suarez has now completed the DE Addendum.

Counseling Professor Jacquie Escobar noted that the prerequisite contains the language “Permission of the Cooperative Education Office” and asked if that is still applicable. Ms. Norris replied that COOP 670 and 671 no longer contain that language, and she will remove it from the ENVS 670 prerequisite.

- Accepted the revision to the prerequisite for ENVS 670 (*Concurrent enrollment in a planned vocational program, and employment in a college-approved job directly related to the student's academic major*) effective Fall 2022.
- Accepted ENVS 670 to be offered in the distance education mode of delivery effective Fall 2022.
- Accepted the modifications to ENVS 670 (*Catalog Description Revision, Distance Education Addition, Lecture Content Revision, Method of Evaluation Revision, Methods of Instruction Revision, Objectives Revision, Prerequisite Revision, Representative Assignments Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

SURG 446 – Clinical Practice for CST

Surgical Technology Professor Alice Erskine presented the modifications to

SURG 446 explaining that Surgical Careers is going through Comprehensive Program Review and the distance education mode of delivery has been added to the course.

- Accepted SURG 446 to be offered in the distance education mode of delivery effective Fall 2022.
- Accepted the modifications to SURG 446 (*Catalog Description Revision, Content Review Revision, Distance Education Addition, Prerequisite Revision, Recommended Preparation Revision, Representative Assignments Revision, and Student Learning Outcomes Revision*) effective Fall 2022.

### III. Social Science/Creative Arts Division

#### a. Course Modifications

##### PLSC 115 – Introduction to Comparative Government and Politics

Paralegal Professor Jesse Raskin presented the modifications to PLSC 115 explaining that Political Science is going through Comprehensive Program Review and modifications have been made to the course, including a title change to align with the C-ID descriptor.

Chair Hurless noted that the Comparative Government course number is different at the three District colleges and asked if Professor Raskin has reached out to the PLSC faculty across the District to bring the course into alignment. Professor Raskin replied that conversations are beginning and Cañada College might be on track to align with the C-ID.

Chair Hurless stated that there is legislation in place requiring alignment with the C-ID's, and it will be beneficial for articulation.

- Accepted the modifications to PLSC 115 (*Catalog Description Revision, Distance Education Revision, Lecture Content Revision, Methods of Instruction Revision, Representative Assignments Revision, Student Learning Outcomes Revision, Textbooks Revision, and Title Revision*) effective Fall 2022.

##### ADMJ 108 – Community Relations

Administration of Justice Professor Steve Aurilio presented the modifications to ADMJ 108 explaining that SOCI 108 was cross-listed with ADMJ 108, but SOCI 108 has been deleted. The modifications reflect the removal of SOCI 108 from the Catalog description.

Chair Hurless asked if there was an applicable Open Educational Resource (OER) textbook, and Professor Aurilio replied that there isn't a relevant OER textbook to add to ADMJ 108.

- Accepted the modifications to ADMJ 108 (*Catalog Description Revision, Objectives Revision, Schedule Description Revision, and Textbooks Revision*) effective Fall 2022.

## b. Course Deletions

### ADMJ 134 – Traffic Enforcement and Investigation

Professor Aurilio presented the request to delete ADMJ 134 explaining that as a result of decreasing enrollment, ADMJ 134 was banked in 2019 and the topic is now covered in the Criminal Investigation course.

- Accepted the deletion of ADMJ 134 effective Fall 2022.

### ADMJ 135 – Narcotics & Special Investigations

Professor Aurilio presented the request to delete ADMJ 135 explaining that as a result of decreasing enrollment, ADMJ 135 was banked in 2018 and there is no intention to offer the course again in the future.

- Accepted the deletion of ADMJ 135 effective Fall 2022.

## c. Program Modification

### Political Science for Transfer, AA-T Degree

Professor Raskin presented the modifications to the Political Science for Transfer AA-T degree explaining that Political Science is going through Comprehensive Program Review and the degree has been streamlined to focus more on political science courses than social sciences courses, which will allow students to enter into upper division transfer courses more quickly.

Chair Hurless asked if removing the Social Science course options would impact students. Professor Raskin replied that he worked with Articulation Officer Marianne Beck to include the correct courses and to ensure there was no negative impact to students.

- Accepted the modifications to the Political Science for Transfer AA-T degree, effective upon California Community Colleges Chancellor's Office approval.

#### IV. Business, Education and Professional Programs Division

##### a. Course Modifications

###### WELL 710 – Clinical Kinesiology and Applied Biomechanics for Manual Therapy

Wellness Professor Ronda Wimmer presented the modifications to WELL 710 explaining that the language in the Course Outline related to massage therapy has been removed with the intention to transition the course and the Wellness program toward Integrative Wellness Therapy.

Chair Hurless asked for clarification on the removal of the prerequisite. Professor Wimmer replied that the prerequisite was a requirement for CAMTC Massage Therapy program certification and is not necessary for student success in the course.

- Accepted the removal of the prerequisite for WELL 710 (*WELL 703, or BIOL 250, or equivalent Anatomy and Physiology coursework taken at a CAMTC-approved or other regionally accredited institution*) effective Fall 2022.
- Accepted the addition of the recommended preparation for WELL 710 (*Eligibility for ENGL 846 or ESOL 400, or equivalent*) effective Fall 2022.
- Accepted the modifications to WELL 710 (*Catalog Description Revision, Content Review Revision, Lecture Content Revision, Methods of Instruction Revision, Objectives Revision, Prerequisite Revision, Recommended Preparation Revision, Student Learning Outcomes Revision, and Textbooks Revision*) effective Fall 2022.

###### WELL 711 – Sports Medicine and Manual Therapy

Professor Wimmer presented the modifications to WELL 711 explaining that the language in the Course Outline related to massage therapy has been removed with the intention to transition the course and the Wellness program toward Integrative Wellness Therapy. She asked to make a correction under the Writing Assignments that the last sentence should read “Self-evaluation and case study critiques involving clinical components associated with manual integrative therapy and rehabilitation.”

Professor Escobar asked for clarification on the removal of the prerequisite, and Professor Wimmer replied that students will not be

practicing massage therapy techniques.

Chair Hurless reminded Professor Wimmer that adequate library resources are needed for student success. Librarian Kim Lim replied that she would appreciate assistance in gathering numerous resources and updating older resource materials related to Wellness courses. Professor Wimmer replied that she would be interested in working with Librarian Lim to identify new resources related to OER and to update older resource materials.

- Accepted the removal of prerequisite for WELL 711 (*WELL 703, or BIOL 250 or equivalent Anatomy and Physiology coursework taken at a CAMTC-approved or other regionally accredited institution*) effective Fall 2022.
- Accepted the addition of the recommended preparation for WELL 711 (*Eligibility for ENGL 846 or ESOL 400, or equivalent*) effective Fall 2022.
- Accepted the modifications to WELL 711 with the updated language for the last sentence under the Writing Assignments (*Catalog Description Revision, Content Review Revision, Hours (Lecture and/or Lab) Revision, Lab Content Revision, Lecture Content Revision, Method of Evaluation Revision, Methods of Instruction Revision, Objectives Revision, Prerequisite Revision, Recommended Preparation Revision, Representative Assignments Revision, Student Learning Outcomes Revision, Textbooks Revision, and Units Revision*) effective Fall 2022.

#### **b. New Wellness Certificate Follow Up**

##### Aromatherapy: Essential Oils for Health and Well-Being

Chair Hurless explained that the Aromatherapy: Essential Oils for Health and Well Being skills certificate was approved at the February 2 meeting, and this item was a follow up to ask for designation of the Math pathway and Meta Major under which the certificate should fall. Professor Wimmer stated that the Math pathway would be BSTEM and SLAM, and the Meta Major would be Science, Technology & Health.

### **V. Discussion Items**

#### **a. Degree Pathway Language – Final Version for Approval**

Chair Hurless shared the updated Bachelor Degree to Associate Degree and Associate Degree to Associate Degree document and explained that the

language will be the same in all three District college catalogs. She noted that we are waiting for adoption of Title 5 (55063) updates before Ethnic Studies will be added officially to the Minimum Requirement for the Associate Degree. Transcript Evaluation Services Program Supervisor Madeline Wiest confirmed that we are waiting for final approval from the State Chancellor's Office on the [updated requirements](#) for Ethnic Studies.

Professor Escobar asked if the language in the first sentence could be revised to include the following at the end" and all other local requirements if the completed Bachelor's degree includes coursework that fulfills the Title 5 minimum requirements for the Associate degree as noted below" to provide more clarity for students. She additionally asked for the last sentence in the first paragraph to be struck as it would be included in the first sentence. Chair Hurless responded that she is not certain if Cañada College and College of San Mateo have already approved the document as is and said that she will reach out to their Curriculum Committee chairs and request that the language be updated if not already approved.

Professor Escobar asked why, since awarding the degree is a local decision, the Ethnic Studies requirement is not yet included in the language. Ms. Wiest replied that we want to bring consistency across the District while honoring the students' previous coursework and matching with Title 5. Professor Escobar asked if the Ethnic Studies language can be added since Skyline College has made a commitment to equity and social justice.

Chair Hurless summarized that she will reach out to the Curriculum Committee chairs at Cañada and CSM to request the language updates. She stated that even if the language cannot be changed at this time, she will bring the document for a vote at the March 2 meeting.

b. Clarifying Certificate Catalog Language

- Tabled to the March 2 meeting as the meeting ran overtime.

**VI. Information Items**

a. District Curriculum Committee Update

Chair Hurless reported that the External Exams charts have been updated and aligned across the District, and they will appear in the *2022-2023 Catalog*. She thanked everyone who worked on the big lift to align the AP/IB/CLEP charts.

Chair Hurless shared that the District Curriculum Committee is preparing for AB 1111, which requires community colleges to adopt a common course numbering system for all general education requirements and transfer

pathway courses. She explained that courses will need the same C-IDs across the system to make it easier for students to transfer. She said that she is working with Vice Chancellor for Educational Services and Planning Aaron McVean to identify a Board policy and/or procedures regarding what portions of a Course Outline of Record need to align across the District. Per legislation, the common course numbering system must be adopted on or before July 1, 2024. She added that Curriculum Committee will be very invested in the process and that a campus message will be sent out shortly encouraging faculty begin working on District course alignment.

b. PHYS 100 Revised Course Outline of Record

Chair Hurless explained that at the February 2 Curriculum Committee meeting, it was recommended by the committee that the objectives and course content for PHYS 100 match, and the course modification was provisionally approved. She reported that the course content has been updated and now matches the objectives.

**VII. Other**

Chair Hurless reminded committee members that there are 10 course proposals and 1 program proposal in the CurricUNET technical review queue for the March 2 meeting. She added that although February 21 is a holiday, technical review must be completed by midnight Monday.

**VIII. Adjourn**

Chair Hurless adjourned the meeting at 3:54 pm.