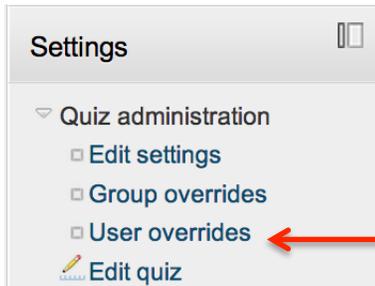


How to extend the time of a quiz in WebAccess 2.5

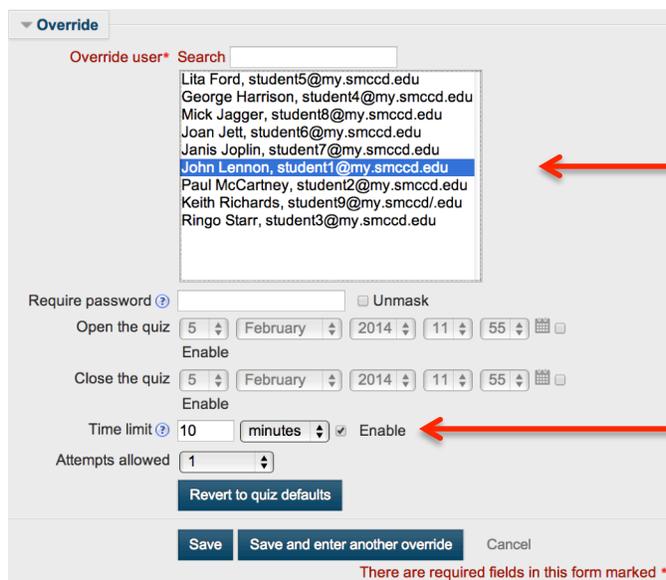
In WebAccess you may remove all time limits by assigning the role of “DSPS Student”. But what if you only want to extend the time, but not remove the limits entirely? This tutorial explains how to extend the time of a quiz (or any timed activity) for a student.

1 — Click the name of the quiz or timed activity you wish to extend (*it is not necessary to turn editing on if you are logged in in “Teacher Role”*).



2 — In the **Settings** block, click “**Quiz administration**” to expand that menu if it is collapsed. Then click on “**User overrides**”

3 — In the next page you will see a button labeled “**Add user override**”. Click on it.



4 — **Select the name of the student** you wish to extend time for, and **enter the new time** for that student. Notice that you could add a password, open and close dates, and multiple attempts. Make sure to click “**Save**”.

5 — After you click “**Save**” the software will show you a “confirmation of the override. If you decide to end the override simply click the **X** to delete it.



Skylark CCTL 004	User	Overrides	Action
	John Lennon	Time limit 20 mins	 

[Add user override](#)

Note: You must do an override for every quiz you intend to extend time for.