

SAN MATEO COMMUNITY COLLEGE DISTRICT
COOPERATIVE EDUCATION EXPERIENCE AGREEMENT

Employer (Company Name)

Student Name

Each semester that a student is enrolled in Cooperative Education, it is necessary to identify new learning objectives. They should be specific, measurable, and within his/her ability to accomplish. The objectives must be formulated by the student, reviewed and approved by both the immediate work supervisor and the coordinator at the beginning of the semester.

At semester's end, the immediate work supervisor and student will discuss the progress made in attaining the objectives and independently rate the progress (below). Please type on this form and keep it to one page. (Do not use the enter key on your keyboard)

Learning Objectives

LEARNING OBJECTIVE #1

Rating

WHAT?

HOW?

How will your supervisor know it is completed?

LEARNING OBJECTIVE #2

WHAT?

HOW?

How will your supervisor know it is completed?

LEARNING OBJECTIVE #3

WHAT?

HOW?

How will your supervisor know it is completed?

Rating: 1 = Accomplished Objective 2 = Made progress toward objective 3 = No significant progress

Rated By: _____
(Supervisor / Student - both sign one copy & rate)

Date: _____

SUPERVISOR SIGNATURE

STUDENT'S SIGNATURE

INSTRUCTOR'S SIGNATURE

Date:

Date:

Date