



College Governance Council Annual Report 2017-2018

As stipulated in the Charter and Bylaws of the College Governance Council, “an Annual Report summarizing the work of the Skyline College Governance Council will be distributed to the college community.” The topics listed below are arranged alphabetically with brief summaries from all meetings at which that topic was discussed during the year. The summaries are drawn largely from *Skyline Shines*, the president’s weekly email update to the college. College Governance Council activity is summarized there each month on the Friday following the Council’s meeting.

Academic Senate Report

August 23, 2017: Academic Senate meetings regularly include visits and discussions with key administrators about the state of the College and issues for this year.

August meeting included:

Discussions of:

- Skyline Promise. Design Team Leads Raskin, Grandy & Popal suggested the ASenate have regular reports and put it as an ongoing discussion item.
- Introduction of new Interim Vice-President of Instruction Jennifer Taylor-Mendoza, with discussion of her connections to ASenate work both local and state levels, and her background in both Community College system and teaching.
- AS Revision Task Group. Chair Jessica Hurlless is ready to re-convene the Task Group, called for revised membership, to complete work & make recommendations for ASenate approval by December, 2017.
- Skyline College Integrated Plan was introduced by Deans Luis Escobar [SSSP], Lasana Hotep [SEEED] and Jim Houpis [CIS] with a discussion of tasks and timelines, along with a suggestion to have regular communication/reporting from each of the three groups.

Actions on:

- By acclamation, Resolution honoring Leonard “Len” Herzstein
- Faculty screening committee appointments [DRC Assistive Technology Specialist/Mathews & Director, Skyline Promise Scholarship/Escobar

Reports from ASenate Standing Committees & Organizations:

- Curriculum, -Educational Policy, and -Professional Personnel will meet once membership is complete in September.
- AFT. Negotiation & Contract update made by Eric Brenner followed by discussion and announcement of District Faculty Workload Committee, with representation from each college’s AFT and Academic Senate. Skyline’s members will be Nina Floro [AFT] and Leigh Anne Shaw [AS].

Forward into Fall Upcoming Plans:



DAS & District Faculty Workload, VPI & Librarian screening committees; Compendium of Committees Canvas update; SWF update & CTE liaison; State events & meetings, Fall Plenary [11/2-4]; visit by President Regina Stanback Stroud.

September 25, 2017: Academic Senate meetings regularly include visits and discussions with key administrators about the *state of the College and issues* for this year.

September meetings included Discussions about:

- *Comprehensive Redesign/MetaMajors-Guided Pathways.* A major goal of the Academic Senate this year. Design Team Leads Jesse Raskin, Carla Grandy, Jessica Hurless, & Mustafa Popal offered updates that included summary of significant student input, announcement of a significant CCCCO grant application that the leads will write next month, and a first draft of 4 Metamajors, with the focus of building a Navigation Tool.
- *Focus on Equity.* A second major goal of the Academic Senate this year, a full discussion was conducted at both meetings. Topics included the incident, its handling and management, harm done, and the recommendations presented at Board of Trustees meeting. Associated Students of Skyline College expressed interest in working with the Academic Senate and the Board of Trustees. A Trustee attended and offered District/Board support, AFT representatives and Senators alike offered perspectives, and a multi-authored draft of a Skyline Academic Senate Resolution was introduced.
- *Academic Senate Revision Task Group.* Chair Jessica Hurless will re-convene the Task Group in early October, called for revised membership; Senators will begin review of the charge and offer its recommendations to the full Senate by December.
- *Vice-President of Instruction Screening Committee.* Categories of Faculty expertise were introduced for Academic Senate consideration; discussion planned for October.
- *District Academic Senate.* Introduction of Academic Integrity [to Ed Policy], Cañada Academic Senate Resolution on District Media Server for October

Actions/Approvals on:

- Museum of Tolerance faculty attendee: Mary Yung, ECE/EDU
- Compendium of Committees, with edits on Academic Senate membership
- Tenure Review Committees [new and revised] of BEPP.



Reports from Academic Senate Standing Committees & Organizations:

- *Curriculum, -Educational Policy, and –Professional Personnel* once membership is complete in September.
- -ASSC - Support of Academic Senate Equity plans & actions, & interest in working with Academic Senate.
- -AFT - Discussion of racial incident and its handling & perspective.
- -SEED - Report on Student Equity part of Integrated Plan, announcement of Spring Equity Training Series [Faculty & Staff].

Forward into Fall Upcoming Plans:

SWF update [October]; State events & meetings [Change Conference & Area meeting/October, Fall Plenary/November]; visit by President Regina Stanback Stroud [TBA].

October 25, 2017: October meetings included discussions on:

- Comprehensive Redesign/Meta Majors and Guided Pathways. An ongoing, major goal of the Academic Senate, regular updates by Design Team Leads Jesse Raskin, Carla Grandy, Jessica Hurless, and Mustafa Popal included announcement of CCCCO grant application completion, first-draft of 4 Meta Majors to go to Classified Senate for comment in November, summary of Change Leadership conference, plan to present work to CSM's Academic Senate in November, and call for Guided Pathways State Liaison.
- Focus on Equity. A second major goal of the Academic Senate this year, this month the Senate presented a multi-authored Skyline Academic Senate Resolution, which had a first-reading and full discussion. The Resolution on Equity was approved unanimously, and is posted on the Academic Senate web page in materials for 10/19 meeting, and will be submitted to Skyline Shines as well as to the next Board of Trustees meeting.
- Academic Senate Revision Task Group. Chair Jessica Hurless will re-convene the Task Group with revised membership, and bring its recommendations to the full Senate by December.
- Vice-President of Instruction Screening Committee. Categories of Faculty expertise were introduced for Academic Senate consideration; discussion planned for October.
- District Academic Senate. Introduction of Academic Integrity [to Ed Policy], Cañada Academic Senate Resolution on District Media Server for October. Actions/Approvals on:
 - Board Policies 2.30 [Political Activity]; 6.18 [Credit by Exam]; 6.24 [Articulation]
 - Tenure Review Committees [new and revised] of SMT.
 - Integrated Plan for Basic Skills, Student Equity, & SSSP, call for dedicated agenda item on Student Success in December/January.
 - Cañada's Resolution on District Media Server was discussed with questions, no action: Cañada will do presentation about the issue to Academic Senate in November.



Reports from Academic Senate Standing Committees & Organizations:

- Curriculum [Comprehensive Program Review item], -Educational Policy [working on Academic Integrity item], and –Professional Personnel [completing State Exemplary Program Award nomination]
- Associated Students of Skyline College. Support of Academic Senate Equity resolution, and interest in attending Spring State Plenary [San Mateo].
- AFT-faculty survey on workload will be revised and sent out by District PRIE by end of term.
- SEED. Beyond the Margins: Learning Communities [11/8] & Equity Training Series [Spring]; call for Faculty Diversity Internship Mentors.

Forward into Fall Upcoming Plans:

- State events & meetings [Area B/ Skyline hosted, & Fall Plenary/Kate & Jesse speaking, and Terry Chang attending]; visit by President Regina Stanback Stroud [TBA].

February 28, 2018: Dr. Jennifer Taylor-Mendoza will present Board Policy 6.04 and the policy and procedures regarding class cancelations at the March 1st Academic Senate meeting.

May 23, 2018: Academic Senate meetings regularly include visits and discussions with key administrators about the state of the College and issues for this year. Spring meetings included Comprehensive Redesign/Meta Majors-Guided Pathways. An ongoing, major goal of the Academic Senate; regular updates by Design Team Leads Jesse Raskin, Carla Grandy, Jessica Hurless, and Mustafa Popal included summary of reports to divisions, finalized four Meta Majors, and ongoing selection process for CTTL Director, who will focus on professional development to support this initiative. Academic Senate will keep this topic as ongoing for next year. Focus on Equity is a second major goal of the Academic Senate this year. Senate leaders Mustafa Popal, Jones, Jessica Hurless, Carla Grandy, Chang and Kate Browne participated in the Equity Training Series. Chang & Kate Browne’s Project was on “Widening the Circle: Inclusion in Academic Senate” and its recommendations were discussed and endorsed. Primary focus will be threefold: Communication expansion that has implications for College support of role and work of the Academic Senate, Outreach to minoritized faculty for participation in governing roles, and Adjunct supports for participation in permanent Senator positions –Academic Senate revision to a Representative Senate. This is complete, with by-law revisions approved, new elections being conducted with Spring announcements, and new senate membership of a CTE representative and 2 Adjunct faculty representatives. Final results of elections were endorsed and approved. Discussion about a common protocol for division elections will be continued & finalized next year; the pilot revised meeting protocol was discussed and ongoing revision will occur next year.

Reports from Academic Senate Standing Committees & Organizations:

Curriculum [Comprehensive Program Review changes complete], -Educational Policy [Faculty Handbook nearly complete], and –Professional Personnel [Skyline faculty member Danielle



Powell won the ASCCC State RSS Diversity Award; revision of chair position to focus on Professional Development & Awards].

All-College Lunch. Jointly sponsored by the Classified and Academic Senates, this took place on Tuesday, May 8, 12-1:30. Next year's Academic Senate lead will be Amber Steele.

Other items. District team participated in CUE Institute on Equity in Faculty Diversity Hiring, is already revising District Job Announcements, and this Spring hiring process for Skyline College Communications Faculty included revised interview questions. Summer Executive Group, to consult with President Browne on topics/actions and plan Academic Senate Orientation session are: Jesse Raskin, Amber Steele, Mustafa Popal, and Rika Fabian. Outgoing members were thanked and asked for "words of wisdom" and incoming members were welcomed and asked for their areas of interest.

Accreditation update

August 23, 2017: The next site visit will be in October 2019. Skyline College is gearing up for the accreditation visit. The new Dean of PRIE, Dr. Jacqueline Honda will be the ALO for Skyline College. Dr. Honda will lead the accreditation process. The accreditation committee will lead the logistics and work closely with the ALO. We will be updating our integrated plans and tie it to the District Strategic Plan. The self-evaluation training for Skyline College will be held on Wednesday, September 27.

October 25, 2017: Interim Dean Jacque Honda gave a report regarding the Accreditation process. In preparation of our 2019 Accreditation Reaffirmation, our Accreditation Oversight Committee is in high gear and Skyline College, as well as the SMCCD, is now in Accreditation mode. Our Accreditation Liaison Officer, Interim Dean of PRIE, Jacque Honda, will work with the three Tri-Chairs: Faculty member Karen Wong, Administrator Will Minnich, and Classified Representative Michele Hagggar, to identify the teams for each standard and oversee the writing of the Institutional Self-Evaluation Report (ISER). As soon as we receive Academic Senate approval of the faculty co-chairs, we will make an announcement. The two year timeline is being crafted and updated and will be presented in November to the campus. We are also creating a comprehensive Accreditation Page, where all of this information, as well as updates, will be housed.

"A Great Place to Work" Initiative

February 28, 2018: Jacqueline Honda, Interim Dean of Planning Research and Institutional Effectiveness presented to the council regarding the initiative "A Great Place to Work". Skyline College is applying to be one of the Chronicle of Higher Education's 100 Great Colleges to Work For. This requires our staff, administrators and faculty to complete a survey that they generate as part of the application process. The survey is sent to all full-time faculty, all administrators, and a sample of adjunct faculty and classified staff. The survey will begin on



March 19th for three weeks. There is also an internal survey that asks for additional information that the Office of the Planning Research and Institutional Effectiveness will complete with the help of the District and the President's Cabinet. There is no guarantee we will receive the designation, but does provide the college an opportunity to learn how employees experience Skyline College.

Announcements

February 28, 2018: Dr. Angélica Garcia announced that Skyline College is taking lead with submitting a district wide grant proposal for the Innovation in Higher Education Grant to scale an evidence-based practice. The grant proposal seeks \$4 million dollars, which includes scaling the Promise Scholars Program across the SMCCCD, as well as enhance Dual/Concurrent Enrollment efforts with local high school partners over a performance period of 3 years.

The committee decided that the March 28th College Governance Committee will be canceled due to Spring Break. If there is an important item that needs discussion by the CGC, then Dr. Stanback Stroud will call a special meeting to discuss the topic. Otherwise, the next meeting is April 25, 2018.

Annual Planning Program and the Comprehensive Program Review

May 23, 2018: The Interim Dean of Planning Research and Institutional Effectiveness Jacqueline Honda, presented to the Committee that both the APP and CPR have been in "draft" form. Both items have been presented to all constituent groups. Once CGC approves the documents the word "draft" can be removed and be considered a final version.

(M/S/U Michele Haggar/Kate Browne) Unanimously

Associated Student Body of Skyline College

August 23, 2017: The Associated Students of Skyline College have focused primarily on outreach during the first week of school. They promoted themselves and the other on-campus services and student organizations through Welcome Week, which included the events Coffee and Donut Social, the Pancake Breakfast, and Program Services and Club Fair. They are in the process of finalizing their calendars for upcoming events of the fall semester. These events include LatinX Heritage Month and domestic violence workshops. At the next meeting, the ASSC will provide a more detailed description of their events for both ASSC and SOCC.

September 25, 2017: On Oct 19, the Associated Students of Skyline College received training about Domestic Violence by "One Love Foundation." The council learned about how important is to recognize early signs of abusive in a relationship. The ASSC in collaboration with the Athletics department will hold an Escalation Workshop on Oct 27 to share this knowledge. Unfortunately, the ASSC ID machine has presented technical difficulties lately, so we are in the process on voting to buy a new one soon. We have been in contact with the Associated Students



of Cañada College and Associated Students of College of San Mateo to obtain suggestions in which machine to purchase.

In regards to events, ASSC are finalizing LatinX Heritage Month and planning the upcoming FilipinX Heritage Month and Breast Cancer Awareness Month.

ASSC has also formed two additional committees: the Student Equity Committee and the Fundraising Committee. The Student Equity Committee is currently drafting a response, letter, and resolution regarding the Blackface incident and thinking of ways to support the DREAM Center and DREAMers on campus in light of the DACA removal. The Fundraising Committee is hoping to obtain donations from the Skyline College community; there will be donation boxes at the Bookstore and World Cup.

There are well over twenty active clubs (and counting) as of this moment. ASSC will be the first out of all three sister colleges within SMCCCD to present Associated Students plans and goals to the Board of Trustees for Fall 2017.

October 25, 2017:

- Student Equity Committee wrote a resolution in regards the Blackface Incident. The main purpose of this revolution is to let the students know that the ASSC does not tolerate this behavior; instead, we promote respect and inclusion.
- The ASSC has successfully organized Fundraiser events to help those affected by the hurricanes and the wildfires.
- The student body is also planning future events for the rest of the fall semester. At the moment, we are focusing on Skylloween, Tuesday, October 31st and Domestic Violence Awareness, held Wednesday, October 25th.
- All the executive and senators positions in the council are now filled. The only position open is Associate Senator, with a max of five open seats.

February 28, 2018: At the beginning of the semester, the ASSC attended its annual Winter Leadership retreat. This year's retreat took place in Tahoe City where the students had the opportunity to learn more about their fellow council mates and to develop strong relationships with each other.

In regards of activities, the ASSC started this spring semester celebrating Valentine's Day and Chinese Lunar New Year. The Student body is currently planning more events/activities for Women's History Month and Asian-Pacific Islander Heritage Month. The ASSC is also getting ready for the upcoming elections. Candidate's packets for Student Trustee as well officer's positions have been updated.



SOCC approved the induction of Middle College Student Council. This club will represent Middle College students with the purpose of creating fundraisers for their own events. SOCC members also participated in their annual Spring Club Rush on February 28, 2018.

California Guided Pathways Award Program

September 25, 2017: The CCCCCO has released the California Guided Pathways Award Program making \$150 Million dollars available to all California Community Colleges who are pursuing implementing Guided Pathways work. There are three items we must complete as a college to access these funds:

1. Self-Assessment (Due November 15, 2017 with board approval).
2. Attend Regional Workshop (earliest some team members could get to is workshop held November 7, 2017).
3. Submit our written proposal on February 15, 2018.

We have a structure in place with the Design Team and the Design Team Co-leads that has championed the work and has positioned us well for this award program, namely because we are doing the work of redesigning Skyline College.

The most pressing is the Self-Study Assessment, due November 15 with board approval. The Design Team Co-Lead (DTCL) are providing the leadership with Vice President of Student Services Dr. Angélica Garcia, Vice President of Instruction Dr. Jennifer Taylor-Mendoza, Vice President of Administrative Services Eloisa Briones, and Dean of Planning, Research and Institutional Effectiveness Dr. Jacqueline Honda to ensure timely completion and submission for the October 25th board meeting.

CIP Report

August 23, 2017: VP administrative Services Eloisa Briones provided the committee an update on the construction projects at Skyline College. Under the Capital Improvement Program (CIP), the college has 3 major projects. The Lot L expansion is currently underway and is expected to be completed at the end of November 2017. The construction of the new Environmental Science Building (B12) at the vista point is about to start in early September, and is expected to be completed in December 2018. The construction of the new gateway to the college, the Social Science Creative Arts Building (B1), is going to commence in Spring 2019 and is expected to be completed in May 2021. During construction of the new building, classrooms and offices currently located in B1 will swing at the end of Fall 2018 to Pacific Heights (B19) and an off-site location. The Child Development Lab Center will also undergo some minor renovations inside the Center and in the play yard during the summer and fall 2018.

With the major work happening on the Lot L expansion, the college is experiencing a shortage in parking spaces this semester. The Executive Leadership and the CIP team are working on solutions to address this shortage over the next 3 months. Once Lot L is completed at the end of



November, the college will have a net increase of 61 parking spaces, including new accessible parking and EV charging stations.

Classified Senate Report

August 23, 2017: Classified Senate recently hosted their first 17/18 meeting and with over 25 attendees, the meeting was very successful. In the meeting we introduced goal setting and shared a glimpse of the schedule for the fall semester.

- We've set dates for our See's Candy Student Scholarship Fundraiser
- SHNSF Student Scholarship Fundraiser (will be sending out a Campus Announcement for all faculty and staff to participate)
- Secured Off-site volunteer opportunity for classified to do landscaping restoration on Alcatraz Island on Oct. 14
- Updates to our Constitution
 - adding resolution to include senates
 - updating specific item in constitution
- Creating incentives to encourage staff to participate and get involved in senate meetings

There are also plans to update our constitution by adding an amendment and adding senators. Senators will serve as representative of their areas, but more information will come regarding this amendment.

September 25, 2017:

- Alcatraz trip October 14, 2017. 10-13 Classified Staff members will be volunteering their time to help with the restoration of the island.
- Hurricane relief fundraiser October 27, 2017. The fundraiser is a 5K walk/run event that will be take place at the Skyline College track.
- Update to Classified Senate Constitution: will be voting this week.
- 2 Classified representatives attending Museum Of Tolerance trip this Fall.
- Appointed various Classified Staff Members to the overall design team.

October 25, 2017: Classified recently unanimously adopted changes to the constitution:

- Under Article 2: Name, we added Section 1: By laws-, The Classified Senate allows for the creation of By Laws to provide specific procedures, requirements, and general guidance regarding the implementation of the mandates and intent of this constitution.
- Under Article 4: Membership, added Section 1 and Section 1A-
 - Section 1: The Executive Board shall identify a Senator per college department. The Executive Board shall determine the number of departments at the beginning of each academic year.
 - Section 1A: Senator Representatives are charged with representing constituents within their departments by reporting and/ or sharing



information pertaining to Classified Senate business at Classified Senate monthly meetings and within their departments.

- Under Article 12: Meeting Time- Updated language
 - The Classified Senate shall meet on the first Thursday of each month ~~from 12:00 p.m. to 1:00 p.m. Notification of the meeting location and agenda will be sent via email.~~ at a time designated by the Classified Senate.
- Update on Classified Staff representation on committees:
 - Katrina Pantig will serve as the shared governance representative for the Guided Pathways and Meta Majors efforts
 - Michele Haggar has been appointed and approved to serve as a Tri-Chair for the Accreditation Self Study
- Classified Senate meetings added two standing agenda items:
 - Guided Pathways and Meta-majors
 - Accreditation
- Classified Staff currently working with leadership to host Guided Pathways and Meta Majors open forum for Classified Staff on Friday, November 3rd from 12:00 pm- 2:00 pm. This is being initiated as a way to continue to pull in the voice of classified to help support student success
- SMCCCD Classified Staff Leadership Team (members of the Classified Senate executive boards across the district) meet this past week to and set end dates to have our Statement of Ethics (formally Code of Ethics) developed, voted on, and approved by the board for adoption by Spring 2018.
- See's Candy Fundraiser underway- Final date to place orders with sellers is November 9. Candy will be ready for pick-up Tuesday, Nov. 28. Our new goal is to raise over \$1,300 dollars if possible.
- Volunteer opportunity to Alcatraz was cancelled by organizers but rescheduled to Saturday, Nov. 4 and we still have 10 Classified Staff scheduled to attend.
- Natural Disaster Relief 5K Fundraiser- still happening. Currently building website to share for marketing and awaiting final decision for date.
- CSEA Holiday luncheon is slated for Thursday, December 7 from 12 pm-2 pm at the Elk Lodge in San Mateo. Please add to your calendars. We will make this announcement at our next meeting.

February 28, 2018:

- Classified Public Forum--Friday, 3/2 from 12:00pm-2:00pm
 - Working with the DT Co-leads and Carla Grandy in particular to help craft the agenda
 - Meta-Majors Names, among other topics



- Additional Scholarship Fundraising--In addition to the baskets at the End of Year Celebration, we are holding another See's Candy Fundraiser (ending on Wed. 3/7) to raise more funds this semester
- Theme Selected for End of Year Celebration--Fairy Tales/Connection to student musical production "Into The Woods" - May 9, 2018 - 12:00-2:00 location TBA
- Alcatraz Volunteer Day--Second of what we hope will be a reoccurring volunteer opportunity (once a semester) on Saturday, March 10th, 8:00am-12:00pm

Merger of the Skyline College Emergency Preparedness Group and the Health and Safety Committee

February 28, 2018: Vice President of Administrative Services, Eloisa Briones presented to the Council the merging of Emergency Preparedness Group and the Health and Safety Committee. Skyline College currently has two separate groups that were formed to address the health and safety needs of the college community of students, faculty and staff: the Health & Safety Committee & the Emergency Response Plan Committee. The Health & Safety Committee is a governance committee. The Emergency Response Plan Committee was formed as an operational work group, but has stayed active since inception.

Membership in both groups are almost similar, i.e. The Health Center, Public Safety, Facilities, ASSC, MCPR, Office of the VP Student Services, SMT and KAD. Combining both groups will integrate the work around disaster preparedness with the charge of the Health & Safety Committee.

Emergency Response Plan Committee (Operational Work Group)

Charge: The Emergency Response Committee develops strategies for disaster preparedness and recovery for the campus. The committee is charged with maintaining the campus Emergency Response Plan, updating contact information and the evacuation plan, providing training for the campus on emergency procedures.

Currently there is redundancy and overlap involving both groups in terms of membership, as well as commonality with topics of discussion and campus projects. Consolidating both groups into one group will present an opportunity to streamline scheduling and communication, while making available a greater number of people for committee business, providing an enriched focus on health, safety, and emergency preparedness to Skyline College.

The committee title will change to reflect the merging of both committees. The new title will be Health/Safety and Emergency Preparedness Committee. The committee will be tri-chaired by Eloisa Briones, Amory Cariadus and Jim Vangele.



(M/S/U Jesse Raskin/Leandro Torre Mantilla) Unanimously. To support the recommendation of merging the Skyline College Emergency Preparedness Group and the Health and Safety Committee.

Health and Safety Committee (Governance Committee)

Charge: The Health and Safety Committee promotes a healthful and safe environment for staff and students, educating and training personnel in safe work practice. The committee conducts safety inspections and recommends corrective action to the College. The Committee is charged under CSEA contract (article 13. 13.6) to meet at least quarterly. A district Safety Management Committee will meet at least twice each fiscal year. The committee is to include two representatives appointed by CSEA.

Mission Vision Values Change Highlighted

May 23, 2018: There were some changes made to the Mission Vision Values statement. It has gone to each constituent group for review.

(M/S/U Kate Browne/Michele Haggar) Unanimously
Recommended to send forward to the Board of Trustees

Paralegal Studies ABA Accreditation information.

October 25, 2017: Associated Professor Jesse Raskin presented to the committee the Paralegal Studies ABA Accreditation information. In Fall 2016, Skyline College applied to the American Bar Association (ABA) for initial approval of the Paralegal Program, to increase job prospects for graduates and raise local awareness of the program. In Spring 2017, The ABA accepted the written report and scheduled a site visit at Skyline College on February 19-21, 2018. This visit is a great opportunity for us to show the ABA all we do as a College to support paralegal students in finding success at every step in their educational journey. To prepare, the Paralegal Program is working across the College to develop comprehensive readiness for the site visit.

President's Breakfast

August 23, 2017: The breakfast is the primary fundraising event which provides seed money to faculty and staff to dream out loud for creative programs and services. Half of the fundraising money will be used for promise scholarships. The President's Breakfast will be held on March 22nd, 2018 at the South San Francisco Conference Center.

President's Report

August 23, 2017: Success Summit is a half day forum that brings together community organizations, business and civic leaders, faculty, staff and student leaders. Attendants will participate in progress seminars that focuses on issues that impact the northern region of the San Mateo County. This year's summit will focus on topics for housing and jobs. The Academic



Senate President, Kate Browne will be on the summit planning committee for next year. The Success Summit will be held on September 22, 2017 in Building 6 at Skyline College.

Proposed Meta-Majors Names

February 28, 2018: Jessica made a presentation of the proposed Meta-Majors names. She explained the steps that were followed in order to create the proposed names. Once the presentation concluded each constituent representative praised Jessica and the team of Administrators, Faculty and Staff of their work in creating the Meta-Majors. The presentation has been shared with Associate Students and will be presented at the Classified Senate meeting March 1st. Dr. Garcia stated that this is a monumental vote for our College Governance Council, as it is the first recommendation connected to the comprehensive redesign efforts that has come through the Design Team.

Dr. Garcia asked for a motion to support the four Meta-Majors Names.

(M/C/U Leandro Torre Mantilla/ Christina Trujillo) Unanimously

Respiratory Care Accreditation Self Study.

October 25, 2017: Dean Ray Hernandez reported to the committee regarding the Respiratory Care Accreditation Self Study. Accreditation of respiratory care programs is a process that requires a comprehensive review of the program relative to the accreditation Standards. Decisions are based on the CoARC's assessment of the information contained in the accreditation application and self-study report, the report of site visit evaluation teams, the annual Report of Current Status, as well as its review of any reports or documents submitted to the CoARC by the program during the current accreditation cycle. A comprehensive self-study and site visit is conducted every 10 years. A subcommittee of the RC advisory board completed the self-study. The overall report is strong with the program meeting all standards.

Resolution on Equity Skyline College Academic Senate

October 25, 2017: Jesse Raskin, Vice President of the Academic Senate reported to the committee the Resolution on Equity. The Skyline College Academic Senate has discussed the racial incident of Spring and the subsequent uncertainty, communication glitches, and questionable actions. We applauded the Skyline faculty who took the issue to the Board of Trustees and made recommendations, and prepared, with multiple authors, a Resolution on Equity. After reading & discussion, it passed unanimously at the October 19 meeting and President Kate Browne is following through with people and communities at the College. The Resolution is being put on the next Board of Trustees' meeting agenda, The Academic Senate Governing Council has been invited to sign up for the Equity Series this coming Spring, Social Justice/Ethnic Studies degree is being developed, and all Faculty have been encouraged to become Mentors in the Faculty Diversity Internship Program to begin next year.



Skyline College Balanced Scorecard Metrics Phase 1

May 23, 2018: The Interim Dean of Planning Research and Institutional Effectiveness Jacqueline Honda, provided an update of the Balance Scorecard. Skyline College Balance Scorecard was aligned with the District Scorecard for the District Strategic Plan. Skyline College added the Part-Time Student Outcome to our Scorecard.

(M/S/U Kate Browne/Angélica Garcia) Unanimously

Skyline Shines Nominees

May 23, 2018: A confidential vote was made by the College Governance Council members only for the Skyline Shines Award recipient to be announced during Opening Day in the Fall.

Strategic Plan – Campus Input

May 23, 2018: The Interim Dean of Planning Research and Institutional Effectiveness Jacqueline Honda, provided information around the goals and the initiatives for the Strategic Plan. She talked to each constituent group to engage in this discussion prior to presenting it to the College Governance Committee.

(M/S/U Kate Browne/Michele Haggar) Unanimously

Sustainability Plan

May 23, 2018: The Sustainability Plan was presented to the constituent groups. The next step is for the Council to review and make a decision.

(M/S/U Kate Browne/Christine Abella) Unanimously

Technologies shared with the committee BSI, SSSP and SE integrated Budget Plan

October 25, 2017: Dean Luis Escobar, Dean Lasana Hotep, Dean James Houpis shared with the committee the BSI, SSSP and SE integrated Budget Plan. The State Chancellor's Office has been undergoing an effort to integrate three programs: Basic Skills Initiative (BSI) Student Equity Program (SE), and Student Success and Support Programs (SSSP). These programs were selected as a starting point for integrative efforts for two main reasons: 1) all three have the same ultimate goal of increasing student success while closing achievement gaps; and 2) there is a strong potential for overlap between and among programs. (Except from Chancellor's Office MEMO, February 15, 2017)

(M/C/U Jesse Raskin/Jacque Honda) Approved for submission to the Board of Trustees for consideration. Unanimously.



2018-2019 Tentative Budget

May 23, 2018: Dr. Stanback Stroud explained to the committee that the SPARC committee is forwarding the 2018-2019 Tentative Budget to the College Governance Committee. The College Governance Committee will then make a recommendation to the College President.

Accept recommend budget.

(M/S/U Michele Hagggar/Christine Abella) Unanimously