

MEETING SUMMARY

NOVEMBER 28, 2001

PRESENT: Connie Beringer, Bernie Blackman, Carla Campillo, Kellie Chu, Stanlee Garriott, Luzmaria Maldonado, Fran White, Rosemary Ybarra-Garcia

ABSENT: Regina Stanback-Stroud, Kathy Zbikowski-Taylor

GUESTS: Donna Bestock

RECORDER: Betty Schlaepfer

AGENDA

1. Agenda Building
2. Strategic Planning - B. Blackman
3. College Governance Flow Chart - B. Blackman
4. Protocol for On-Campus Events/Speakers - C. Beringer
5. Newspaper Stands on Campus - J. Peel
6. Campus Beautification Committee - D. Bestock
7. DSGC Report - C. Beringer, K. Zbikowski-Taylor, K. Chu
8. Academic Senate Report - C. Beringer
9. Classified Council Report - K. Zbikowski-Taylor
10. ASSC Report - K. Chu
11. Next Agenda

MEETING SUMMARY

AGENDA BUILDING

← These items were added to the agenda: Recommendations from the Health & Safety Committee (Rosemary Ybarra-Garcia), Hate Free Zone Poster (Fran White) and FASDAC Proposal (Carla Campillo).

STRATEGIC PLANNING

← Dr. Bernie Blackman updated the Council on the November 14 launch of Skylineís Strategic Planning Task Force. Forty-nine people have agreed to serve on the Task Force and most of them attended the first meeting. The theme of Skylineís strategic planning process is "Charting the Course...A Voyage of Discovery." Our Strategic Plan will be our guiding light and will be on a six-year cycle of renewal to coincide with our

accreditation cycle. Key components of the voyage will include strategic issues, vision, mission, values, and goals. In February and March of 2002 we will conduct an external environment scan, and in April and May we will concentrate on the internal environment. In each of those months we will schedule a 2 hour open public forum, a 2 hour task force meeting, and a 2 hour subcommittee meeting. Six subcommittees have been established with facilitators assigned as follows:

- Community Demographics , Paula Anderson
- K-12 Performance , Jennifer Hughes
- Economic, Labor & Technology , Margery Meadows
- Enrollment, Education & Competitors , Jerry Peel
- Political, Legal & Educational Policies , Donna Bestock
- Community Relations , Anita Martinez

← Subcommittee (crew) members will discuss and select three top strategic issues in their areas.

COLLEGE GOVERNANCE FLOW CHART

← This agenda item was held over to the next meeting.

PROTOCOL FOR ON-CAMPUS EVENTS/SPEAKERS

← Connie Beringer reported that Sandy Irber had made a presentation on this issue at the last Academic Senate meeting and that some suggestions were made by those present at the meeting. Connie asked who the contact person is for this procedure and was told it is Jerry Peel. She will forward the Governing Council's suggestions to him.

NEWSPAPER STANDS ON CAMPUS

← Jerry Peel reported that he had been asked to look into the possibility of having newspaper stands on campus. He stated that obtaining newspaper racks from the *S.F. Chronicle* and *San Mateo Times* would not be a problem but that he was concerned about security. The papers would be delivered very early in the morning, and the school would have financial responsibility for them. Since newspapers are available in our library, the Council decided not to take any action regarding newspaper stands on campus.

CAMPUS BEAUTIFICATION COMMITTEE

← Donna Bestock shared the Skyline College Beautification Committee's Mission Statement with the Council and explained that the committee hopes to encourage different segments of the campus to work together to beautify our campus. Proposed beautification projects include creating a California Native Plant Garden in the common area between Buildings 7 and 8, creating an appealing entrance area to the Gallery Theater, and securing donations for commemorative bench projects. Council members expressed support of the Campus Beautification Committee as an excellent example of volunteerism and people power.

DSGC REPORT

← In her DSGC Report Connie Beringer reported that acceptable use policy is still being explored and that a decision on the compressed calendar issue is being rolled over to the 2002-03 academic year. Carla Campillo announced that FASDAC has prepared a \$50,000 grant for Museum of Tolerance training to be taken to DSGC on December 3 and to the Board on December 12. The FASDAC proposal involves sending teams of faculty, classified staff and administrators from each college to Museum of Tolerance training in southern California on March 18 & 19 and April 22 & 23. A meeting for the 40 Museum of Tolerance alumni already trained has been scheduled for February 11. The training these individuals received needs to be shared with the campuses.

CLASSIFIED COUNCIL

← Stanlee Garriott noted that the facilities "charge back" proposal did not go over well at the last Classified Council meeting.

ASSC

← Kellie Chu reported that the ASSC had been involved in many activities including organizing a pumpkin carving and costume contest, giving Halloween pumpkins to the children in the Day Care Center, and promoting the bond measure. The holiday donation drive was very successful, and the ASSC was able to give away \$3,000 in Albertson's gift certificates to students in need. Kellie invited everyone to attend the next ASSC Coffee House for evening students on Wednesday, December 5, from 5 to 7:30 p.m.

← Luzmaria Maldonado stated that the student clubs are having a hard time finding meeting space on campus. President White noted that it is easier to find meeting rooms in the afternoon than in the morning or at lunchtime. Kellie and Luzmaria stated that the ASSC was thinking of moving the Student Activities Office to the Fog CafÉ so that the Senate chamber could become a student meeting place.

HEALTH & SAFETY COMMITTEE RECOMMENDATIONS

← Rosemary Ybarra-Garcia presented two recommendations to College Council from the Health & Safety Committee. The first was a request that priority be given to facilities

requests which address safety issues. The second concerned reassessing the use of the campus by dog owners. Suggested actions included a cyclone fence around the soccer field, a letter to neighbors about "no dogs on campus" enforcement, and better signage. Council members agreed to support the Health & Safety recommendations. President White stated that she would contact José Nuñez regarding giving priority to safety issues. Jerry Peel and Jim Herndon will work on the wording of campus signs regarding dogs on campus and other safety issues.

HATE FREE ZONE POSTER

← Council members discussed a "Hate Free Zone" flyer which has been posted in various campus locations. They said it seems like a good idea but that we should call the phone number on the flyer to see who is behind it. Connie Beringer said she would take it to the Senate for discussion.

FACILITIES UPDATE

← President White reported that José Nuñez is planning a retreat for his staff to develop a process for the colleges to follow when deciding on projects related to the bond money. Each college will develop a space planning program. Skyline's top three facilities projects are the Center for Advanced Learning, the Student Union, and Pacific Heights. Pacific Heights will serve as swing space for Buildings 7 & 8 during the seismic retrofit of those buildings. Science classes will be held in portables, and the science faculty will have mobile labs. The Vice President of Instruction, deans and faculty will work on a moving schedule. We will need back-up plans to determine who will move where in Buildings 7 and 8 when the science programs move to Pacific Heights.

← President White noted that our educational mission needs to be incorporated into facilities projects and that our college planning process needs to remain in tact. She also noted that living in a construction site won't be easy.

NEXT AGENDA

1. Facilities Update

2. Work Plan Rough Draft
3. College Governance Flow Chart
4. DSGC Report
5. Academic Senate Report
6. Classified Council Report
7. ASSC Report

To [College Council](#)