



## College Governance Council

May 23, 2018

12:00-1:00 p.m.

### Final Minutes

**Attendance:** Christine Abella, Kate Browne, Angelica Garcia, Michele Hagggar, Jacqueline Honda, Regina Stanback Stroud, Jennifer Taylor-Mendoza

**Absent:** Eloisa Briones, Leandro Torre Mantilla, Jesse Raskin, Christina Trujillo

**Recorder:** Theresa Tentes

#### Approval of Minutes

The February 28, 2018 minutes were approved. (M/C/U Michele Hagggar/Angélica Garcia) Unanimously.

#### Academic Senate Report

Academic Senate meetings regularly include visits and discussions with key administrators about the state of the College and issues for this year. Spring meetings included Comprehensive Redesign/Meta Majors-Guided Pathways. An ongoing, major goal of the Academic Senate; regular updates by Design Team Leads Jesse Raskin, Carla Grandy, Jessica Hurless, and Mustafa Popal included summary of reports to divisions, finalized four Meta Majors, and ongoing selection process for CTTL Director, who will focus on professional development to support this initiative. Academic Senate will keep this topic as ongoing for next year. Focus on Equity is a second major goal of the Academic Senate this year. Senate leaders Mustafa Popal, Jones, Jessica Hurless, Carla Grandy, Chang and Kate Browne participated in the Equity Training Series. Chang & Kate Browne's Project was on "Widening the Circle: Inclusion in Academic Senate" and its recommendations were discussed and endorsed. Primary focus will be threefold: Communication expansion that has implications for College support of role and work of the Academic Senate, Outreach to minoritized faculty for participation in governing roles, and Adjunct supports for participation in permanent Senator positions –Academic Senate revision to a Representative Senate. This is complete, with by-law revisions approved, new elections being conducted with Spring announcements, and new senate membership of a CTE representative and 2 Adjunct faculty representatives. Final results of elections were endorsed and approved. Discussion about a common protocol for division elections will be continued & finalized next year; the pilot revised meeting protocol was discussed and ongoing revision will occur next year.

Reports from Academic Senate Standing Committees & Organizations:

Curriculum [Comprehensive Program Review changes complete], -Educational Policy [Faculty Handbook nearly complete], and –Professional Personnel [Skyline faculty member Danielle Powell won the ASCCC State RSS Diversity Award; revision of chair position to focus on Professional Development & Awards ].

*Mission Statement*

*To transform and empower a global community of learners*

All-College Lunch. Jointly sponsored by the Classified and Academic Senates, this took place on Tuesday, May 8, 12-1:30. Next year's Academic Senate lead will be Amber Steele.

Other items. District team participated in CUE Institute on Equity in Faculty Diversity Hiring, is already revising District Job Announcements, and this Spring hiring process for Skyline College Communications Faculty included revised interview questions. Summer Executive Group, to consult with President Browne on topics/actions and plan Academic Senate Orientation session are: Jesse Raskin, Amber Steele, Mustafa Popal, and Rika Fabian. Outgoing members were thanked and asked for "words of wisdom" and incoming members were welcomed and asked for their areas of interest.

### **Strategic Plan – Campus Input**

The Interim Dean of Planning Research and Institutional Effectiveness Jacqueline Honda, provided information around the goals and the initiatives for the Strategic Plan. She talked to each constituent group to engage in this discussion prior to presenting it to the College Governance Committee.

(M/S/U Kate Browne/Michele Haggar) Unanimously

### **Mission Vision Values Change Highlighted**

There were some changes made to the Mission Vision Values statement. It has gone to each constituent group for review.

(M/S/U Kate Browne/Michele Haggar) Unanimously  
Recommended to send forward to the Board of Trustees

### **Sustainability Plan**

The Sustainability Plan was presented to the constituent groups. The next step is for the Council to review and make a decision.

(M/S/U Kate Browne/Christine Abella) Unanimously

### **Skyline College Balanced Scorecard Metrics Phase 1**

The Interim Dean of Planning Research and Institutional Effectiveness Jacqueline Honda, provided an update of the Balance Scorecard. Skyline College Balance Scorecard was aligned with the District Scorecard for the District Strategic Plan. Skyline College added the Part-Time Student Outcome to our Scorecard.

(M/S/U Kate Browne/Angélica Garcia) Unanimously

### **2018-2019 Tentative Budget**

Dr. Stanback Stroud explained to the committee that the SPARC committee is forwarding the 2018-2019 Tentative Budget to the College Governance Committee. The College Governance Committee will then make a recommendation to the College President.

Accept recommend budget.

(M/S/U Michele Hagggar/Christine Abella) Unanimously

### **Annual Planning Program and the Comprehensive Program Review**

The Interim Dean of Planning Research and Institutional Effectiveness Jacqueline Honda, presented to the Committee that both the APP and CPR have been in “draft” form. Both items have been presented to all constituent groups. Once CGC approves the documents the word “draft” can be removed and be considered a final version.

(M/S/U Michele Hagggar/Kate Browne) Unanimously

### **Skyline Shines Nominees**

A confidential vote was made by the College Governance Council members only for the Skyline Shines Award recipient to be announced during Opening Day in the Fall.