



**College Governance Council**  
Wednesday, March 23, 2016  
2:10 p.m. to 4:00 p.m., Building 4, Room 4301

### **Approved Minutes**

**Attendance:** Alexander Alpi, Jazmena Bannag, Eloisa Briones, Kate Browne, Stephen Fredericks, Angelica Garcia, Sarah Perkins, Regina Stanback Stroud, Alana Utsumi

**Absent:** Michele Hagggar and Dennis Zheng

**Recorder:** Theresa Tentes

**Guest:** Aaron McVean

#### **Approval of Minutes**

The February 24, 2016 minutes were approved. (M/C/U – Fredericks/Utsumi approved) Unanimously.

#### **Academic Senate**

The Academic Senate reported that its meetings regularly include visits and discussions with key administrators about the *state of the College and issues* for this year. The *February meetings* included discussions of:

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Discussions of:

- Review of Board Policies & Procedures, from DAS & DPCG meetings
- Public Safety & developing plan [[Zack Bruno volunteered for District planning committee]
- Academic Academy attendance [ for 3/18-19-Counseling group, L Shaw presenting on ESOL]
- State Plenary attendance [for 4/21-23 KW Browne, S Fredricks, L Shaw]
- Canvas- faculty training initial plan
- Skyline Promise
- CTE update and state issues
- Announcement of SEEED representative to Academic Senate: Jessica Lopez

Actions on:

-Consent of Board policies; ongoing discussions continuing for Min Quads, Textbook, DE, Curriculum.

-Faculty screening committee appointments for Sociology

Reports from Academic Senate Standing Committees:

*Curriculum:* several new certificates and program development; program reviews in April  
*Educational Policy:* Recording of Class Sessions; Faculty Handbook review report in April.

### **Classified Senate**

The March Classified Senate meeting set a new record of 20 attendees. This was partially due to the meeting being held on a Flex Day, allowing staff members who would otherwise not be able to attend the chance to do so. No matter what, it was noted of the great attendance and participation, including new staff.

Professor Christine Case visited the Senate and report about a BOO (Phi Theta Kappa) contest through freerice.com, run by the United Nations World Food Programmer. It is basically a series of quiz-like questions, and as a person plays, the individual gain grains of rice. For each answer you get correct, they donate 10 grains of rice. The students have a competition going to see who can get the highest score, and at the end, \$100 will be awarded to the winner. They have also opened a group for the staff to play/donate.

The majority of the Senate meeting was spent with Karen Wong, from PRIE, reporting about the Institutional Effectiveness Framework update.

Also, it was discussed the lucky staff members who were chosen by random lottery for the upcoming Classified Leadership Institute, and NCORE. For these spaces (NCORE – 2, and CLI – 3) the funds will be taken separately out of the Classified Staff PD funds, not counting towards their \$1,000 maximum amount. The Senate is very excited at this opportunity for staff to grow through these events.

State 4CS –Dr. Regina Stanback Stroud was nominated and won the State Leadership Award from State 4Cs.

### **The Associated Student Body of Skyline College**

The A.S.S.C. will soon be voting on Student Body Fee increases, which will align with the other two College Governments, in which it will raise the fee to \$15 a semester, with a \$5 fee during the summer session.

- The Skyline College Primary Election for Student Trustee took place today, with only one candidate on the ballot, A.S.S.C. President Dennis Zheng, results are too early to call at this time.
- The general election for our full council will take place on May 3-5, and the election packets will go live the Monday after Spring Break.
- We had Women’s History Month, in which we held events including: HeForShe, which engaged men in gender equity on 3/8, the Body Positivity event that took place on 3/16, the Women’s Fair, which took place on 3/22, and tomorrow, 3/24, there will be a Women’s Career Panel.
- There will be a mixer between the student governments of all three colleges, the time and place has not yet been determined at this time.
- Jose Antonio Vargas will be coming to our campus as a part of our College Lecture Series, on April 7<sup>th</sup>, with a screening of his film, ‘Documented’ to take place on the 6<sup>th</sup>.
- Next month, the A.S.S.C. will be holding Asian American and Pacific Islander Heritage Month, which will include a ukulele performance on the 18<sup>th</sup>, an Asian wellness demonstration on the 19<sup>th</sup>, a tattoo lecture and display on the 26<sup>th</sup>, followed by a film screening of the film ‘Kumu Hina’ on May 2<sup>nd</sup>. The month will be closed with the Faces

of Asia Pacific Islands Bazaar on May 9<sup>th</sup>, and a spoken word event led by Aimee Suzara on May 11<sup>th</sup>.

- Jazmena is working with the local AAUW group to create a AAUW group on campus.

### **Skyline Promise – Scholarship**

The Skyline College Promise is the institution's effort to ensure that 75% of students Get in. Get through. Get out on time. One of the components of the "Get in" thread is assisting to mitigate the financial stressors that may keep some students from pursuing full-time unit load. The Promise Scholarship is scheduled to launch in Fall 2016 to any high school, GED, or Adult School graduate who seeks to enroll in Skyline full-time for the 2016-2017 academic year. The Promise Scholarship will address the following financial needs:

Tuition and Fees

Textbook loan program

Chromebook loan program

Transportation and parking support

Dedicated Counselor for the academic year

The estimated number of students that the Promise Scholarship can serve is approximately 200 students.

### **Skyline Promise – Structure Pathways**

Skyline College Promise is our commitment to support students to Get in. Get through. Get out...on time. Structured pathways work will support students getting through their studies to get to their educational goals.

The college is beginning to work on the design and implementation of pathways including: providing students with completion maps for degrees and certificates; designing Meta-Major pathways; developing themed general education paths and building a robust dual enrollment program with our high schools.

Selecting a **Meta-Major** helps students choose a degree completion path based on their interests, knowledge, skills and abilities. Meta-Majors are cluster groups of degrees with clear pathways to completion and/or transfer. Choosing a Meta-Major helps students select classes that relate to a specific degree and gives the student the support they need to be able to complete their degree.

**General Education** pathways builds on themes that run across general education areas A-E. Our General Education team was accepted to attend the AAC&U GE workshop this summer. The team is made up of faculty, staff, and administrators.

**Dual Enrollment** will support connections between high schools and the college through curriculum offered in high schools that allow students to have college credit when they leave high school and have that college credit connected to paths through to degrees or certificates.

Skyline College is working with the Career Ladders Project as consultants to help us design and implement various aspects of the Skyline College Promise including guided pathways.

While preliminary work has started on pathways, the joint **Division meeting on April 15** will be the launch of the design and implementation of guided pathways. Additionally, at that meeting faculty will be introduced to the Skyline College Promise Scholarship and the Summer Scholar Institute.

### **IEPI**

Aaron McVean, Dean of PRIE, report that the PRT had two meetings with Skyline College constituent groups. Based on the outcomes of those meetings, Skyline College was presented with a menu of options (MOO). From those options, the College Innovation and Effectiveness plan was created, focusing on utilizing technology solutions to improve our accreditation evidence processes and enrollment management processes, including space utilization. If approved by the State Chancellor's office then there will be assistance by Skyline College constituent groups to allocate the \$150,000 Skyline College will be awarded.

### **Definition of Student Success**

Skyline College has begun dialogue and discussion around the definition of student success. The recently completed District Strategic Plan focuses strategies on improving student success, but left out a clear definition that could be used to measure the impact of initiatives. Skyline College has taken the lead on recommending the definition after researching other approaches used across the nation and the State.

The definition has recommended by the Institutional Effectiveness Committee (IEC) and will be presented to the SPARC Committee, Academic Senate, Classified Senate and Associated Students of Skyline College before it is voted on at the College Governance Committee for recommendation.

### **Other**

Kate Browne shared with the CGC that the Academic Senate elections will be coming up soon.

### **Adjourn**

(M/C/U – Fredericks/.Bannag approved) Unanimously.