Skyline College

College Governance Council
Wednesday, November 18, 2026
1:00-3:00 p.m.

In Person Room 4343

Join Zoom Meeting
https://smccd.zoom.us/j/87494398599?pwd=iEo5Dw3zAnsZWiBXXxNwaZN0UhJnhJ.1&from=addon

Voting Members:

- ☐ Jessica Hurless
- ☐ Jose Milan
- ☐ Ellen Murray
- ☐ Mustafa Popal
- ☐ Mariska Ramos
- ☐ Jewel Rosetes
- ☐ Nadia Tariq
- ☐ Jessielynn Tran
- ☐ Jessica Truglio

Ex-officio Members (Non-Voting):

- ☐ Nate Carter
- ☐ Cherie Colin
- ☐ Lauren Ford
- ☐ Debra Glenn
- ☐ Carol Hernandez
- ☐ Ingrid Vargas

AGENDA - REVISED

I. Call to Order/Establishing a Quorum/Roll Call

II. Public Comment * - 5 Minutes

III. Informational, New Business and Action Items

a.	Classified Senate Report – 5 minutes	Jose Milan/Nadia Tariq
b.	Academic Senate Report – 5 minutes	Mustafa Popal/Jessica Truglio
c.	Management Council Report -5 minutes	Jessica Hurless/Dr. Ellen Murray
d.	Administrative Services Update – 5 minutes	Debra Glenn
e.	Instructional Update – 5 minutes	Dr. Carol Hernandez
f.	Student Services Update – 5 minutes	Dr. Lauren Ford
g.	Planning Research and Institutional – 5 minutes	Ingrid Vargas

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h. Marketing, Communications, - 5 minutes — Cherie Colin
Public Relations Update

i. President's Update – 5 minutes — Dr. Nate Carter

j. Associated Students of Skyline College – 5 Minutes
Jewel Rosetes/Mariska Ramos/ Jessielynn Tran

IV. Consent Items

Minutes – October 28, 2026

Constituent Committee Reports

Special Discussion

- FTEFAC Committee Results
- Skyline College Student Voice Survey – Part II

V. Adjournment – December 9, 2026

**Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at tentes@smccd.edu at least 48 hours in advance of the meeting.*

Skyline College

College Governance Council
Wednesday, October 28, 2026
1:00-3:00 p.m.

Draft Minutes

Voting Members in Attendance: Jessica Hurless, Jose Milan, Ellen Murray, Mustafa Popal, Mariska Ramos, Nadia Tariq, Jessielynn Tran, Jessica Truglio

Ex-Officio Non-Voting Members in Attendance: Nate Carter, Cherie Colin, Ingrid Vargas

Absent: Lauren Ford, Debra Glenn, Carol Hernandez, Jewel Rosetes

I. Call to Order/Establishing a Quorum/Roll Call

II. Public Comment * - 5 Minutes

III. Informational, New Business and Action Items

a. Classified Senate Report – 5 minutes — Jose Milan/Nadia Tariq

Classified Senate Vice President Nadia Tariq reported that a special election was held to fill three executive board positions. Tiffany Neizman was elected Secretary, Alfredo Olguin was elected Treasurer, and Fernanda Castorenawas elected Historian. She also shared that the Classified Senate continues to recruit classified professionals to serve on committees for the 2026–2027 fiscal year. Recruitment remains challenging due to concerns about committee responsibilities, time commitments, and workloads. The Senate will continue outreach efforts to encourage greater participation in shared governance.

Jose Milan, Classified Senate President, reported that the Classified Senate is working to strengthen its relationship with the California School Employees Association (CSEA) to clarify the distinct roles of Senate leadership and union representatives. He emphasized the importance of directing employees to appropriate union representatives for workplace-related matters while maintaining the Senate's focus on shared governance and professional development. He also expressed hope for a stronger on-site CSEA presence at Skyline College to provide more accessible support to classified professionals.

Nadia further highlighted ongoing collaboration to develop professional development opportunities for January Flex Day. One proposed initiative involves pairing classified professionals with faculty members to co-facilitate workshops on topics relevant to both groups. Discussions are ongoing, and the call for Flex Day workshop proposals has been released.

b. Academic Senate Report – 5 minutes — Mustafa Popal/Jessica Truglio

Academic Senate President Mustafa Popal reported that, following discussions at the previous week's President's Roundtable, the Academic Senate agreed to yield its allotted reporting time to allow for additional discussion of the student survey.

c. Management Council Report – 5 minutes — Jessica Hurless/Dr. Ellen Murray

Management Council Co-Chair Jessica Hurless reported that the Council's most recent meeting focused on training and discussions regarding various reporting processes, including CARES, Title IX, and Discrimination, Harassment, and Retaliation (DHR). She noted that the session provided managers with valuable information and opportunities for discussion and was an effective and productive training experience.

d. Administrative Services Update – 5 minutes — Debra Glenn
No Report

e. Instructional Update – 5 minutes — Dr. Carol Hernandez
No Report

f. Student Services Update – 5 minutes — Dr. Lauren Ford
No Report

g. Planning Research and Institutional – 5 minutes — Ingrid Vargas
No Report

h. Marketing, Communications, - 5 minutes — Cherie Colin
Public Relations Update

Director Cherie Colin reported that a postcard has been developed to promote the upcoming Spring class offerings. The postcard is intended to reach every household within the college's service area to announce that Spring registration will open soon. Efforts are underway to finalize postage funding and mailing logistics, with distribution anticipated within approximately one week.

i. President's Update – 5 minutes — Dr. Nate Carter

Dr. Nate Carter announced that Skyline College would host the Board of Trustees meeting that evening at 6:00 p.m. in Building 6. The college would have approximately 45 minutes to present its accomplishments, outcomes, and initiatives. The presentation was developed with input from various campus groups, including the College Governance Council (CGC) and Skyline College President's Roundtable. He emphasized that the meeting provides an opportunity to showcase the college not only to the Board but also to the broader community. The presentation slides and a two-page summary of key outcomes and data are

available through a separately posted special meeting agenda. He encouraged attendees to review and share these materials.

Dr. Carter also emphasized the importance of improving employee onboarding, particularly by helping new employees understand the roles and responsibilities of the Academic Senate, Classified Senate, Management Council, and other participatory governance groups. Building on concerns raised by the Classified Senate, he suggested developing accessible resources, such as one-page guides or FAQs, to clarify governance responsibilities and distinguish Senate functions from union representation. He encouraged CGC members to review existing website information and consider how these resources could be incorporated into ongoing collegewide onboarding efforts. He concluded his report by yielding the remaining time to prioritize student updates and discussion of the student survey results.

j. Associated Students of Skyline College – 5 Minutes

Jewel Rosetes/Mariska Ramos/
Jessielynn Tran

Associated Student Body Representative Jessielynn Tran reported that the Associated Students reviewed the student survey results with Dean Ingrid Vargas and identified opportunities to improve outreach related to personal counseling, low-cost textbook courses, student programs, and clubs. She also announced plans to reconvene the ASSC Bylaws Ad Hoc Committee to update the bylaws to better reflect student body interests. Additionally, she shared that the upcoming Skyloween event would feature trick-or-treating, student club tabling, costumes, and a pumpkin decorating contest. She concluded by yielding the remaining time for discussion of the student survey results.

Consent Items

Minutes – September 23, 2026
(M/S Jessica Truglio, Mustafa Popal) with corrections.

Constituent Committee Reports

Special Discussion

- Skyline College Student Voice Survey Results

Dr. Nate Carter introduced the Student Voice Survey discussion and thanked the College Governance Council (CGC) members for prioritizing time to review the findings. He emphasized the importance of using student feedback to inform institutional improvements and noted that additional discussions would continue throughout the year. He also announced that the Employee Voice Survey results would be presented at a future CGC meeting.

Dean Ingrid Vargas presented an overview of the 2025 Student Voice Survey, which received approximately 1,100 responses, with 921 students completing the entire survey and a 15% response rate. The respondents' demographics closely reflected the college's student population. Overall, results were positive, with more than 90% of students expressing favorable opinions across several measures. Additionally, 64% reported being very satisfied with their overall college experience, and 71% indicated they would definitely recommend Skyline College. However, the survey identified areas for improvement, including textbook affordability, basic needs, mental health services, and sense of belonging.

Regarding textbook affordability, Ingrid reported that 25% of students did not purchase a required textbook due to cost, 13% took fewer classes, and 10% did not register for a course. Additionally, 63% of respondents reported experiencing at least one basic needs hardship, including difficulty paying bills, food insecurity, and work interfering with school. Students with disabilities and low-income students reported particularly high levels of food and housing insecurity. Mental health was another significant concern, with 47% of students reporting that emotional or mental health challenges interfered with their education. Of those students, only 20% had accessed Skyline College's personal counseling services, with lack of awareness and uncertainty about the services being free identified as major barriers. Ingrid noted that a statewide basic needs survey scheduled for the spring would provide additional information.

During the discussion, Jessielynn Tran confirmed that the survey findings aligned with student experiences, particularly regarding limited awareness of zero and low textbook cost (ZTC) courses and personal counseling services. Council members discussed improving communication through Canvas announcements, registration reminders, campus signage, student outreach, and clearer information on WebSchedule. Jessica Hurless noted that the previous registration system displayed icons identifying low-cost textbook courses, while the current system requires students to use an advanced search feature. Members suggested making these courses more visible, providing updated course listings, and coordinating outreach efforts during registration periods. Faculty representatives also highlighted existing departmental efforts to expand ZTC and open educational resources (OER) course offerings.

The Council further discussed improving awareness of mental health resources through targeted communication campaigns, particularly during midterms and finals when counseling demand typically increases. Ellen Murray emphasized the importance of delivering information when students are most likely to need support. Mustafa Popal also highlighted the connection between classroom relationships, student belonging, and willingness to seek assistance. Ingrid reported that although 91% of students expressed a sense of belonging, several related measures had declined slightly compared to the 2022 survey. She also identified a strong relationship between students' positive classroom experiences, including approachable instructors, valued perspectives, and meaningful feedback, and their

overall satisfaction and sense of belonging. Council members discussed the importance of strengthening campus connections and examining these findings further.

Dr. Carter emphasized the importance of interpreting survey results carefully, particularly when comparing the 2022 and 2025 surveys, which involved different groups of students. He encouraged consultation with the Planning, Research, and Institutional Effectiveness (PRIE) team before drawing conclusions. Council members also discussed using the survey findings to guide institutional planning, including the next Educational Master Plan, with particular attention to affordability, mental health, and student belonging. Members were encouraged to share the results with their constituent groups, gather recommendations, and return with potential strategies for improvement.

The Council expressed support for continuing these discussions and incorporating feedback into future institutional priorities. Members recommended providing survey materials in advance and increasing campus wide communication about upcoming discussions to encourage participation. Dr. Carter thanked Ingrid and the PRIE team for their work and confirmed that the Employee Voice Survey findings would be shared through a detailed written report.

Adjournment

Next Meeting – November 18, 2026

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FTEFAC- Update!
Fall 2026

FTEFAC Committee

Alberto Santellan
Andrea Fuentes
Lucia Lachmayr
Hellen Zhang
Khristin Godfrey
Justin Piergrossi
Rachel Cunningham
Ariel Katz
Danielle Powell

Carol Hernandez: Co-Chair
Jessica Truglio: Co-Chair
Lauren Ford - Ex-officio
Debra Glenn - Ex- Officio
Ingrid Vargas - Ex-Officio
Chris Gibson - Management Council Rep - Inst. Dean
Meng So - Management Council Rep - SS Dean

2026-2027 Division Faculty Requests

Academic Support & Learning Technology -Acting Dean, Bianca Rowden-Quince

1. Reference & Instruction Librarian

BEPP - Interim Dean, Tony Viertel

1. Automotive

Counseling - Dean, Ellen Murray

1. Counselor (Allied Health Programs Emphasis)
2. Counselor (Financial Aid Emphasis)

Language Art - Dean, Chris Gibson

1. Communication Studies
2. English and Literature (Puente Specialization)
3. English for Speakers of Other Languages (ESOL)
4. Communication Studies
5. English and Literature

Social Sciences/Creative Arts - Dean, Danni Redding Lapuz

1. Art - New Media
2. Paralegal Studies
3. Ethnic Studies – Native American/American Indian Studies

Science/Technology/Engineering/Math - Dean, Jessica Hurless

1. Network Engineering Technology
2. Biology
3. Physics

FTEFAC- Final Rankings

1. Biology
2. Automotive Instructor
3. Paralegal Studies
4. Communication Studies
5. English and Literature (Puente Specialization)
6. English for Speakers of Other Languages (ESOL)
7. Network Engineering Technology
8. Physics (new)
9. Reference & Instruction Librarian
10. Counselor (Allied Health Programs Emphasis)(new)
11. Communication Studies
12. Counselor (Financial Aid Emphasis)(new)
13. Art - New Media
14. Ethnic Studies - Native American/American Indian Studies(new)
15. English and Literature

Replacement Requests

Biology
Automotive Instructor
Paralegal Studies
Communication Studies
English and Literature (Puente Specialization)
English for Speakers of Other Languages (ESOL)
Network Engineering Technology
Reference & Instruction Librarian
Communication Studies
Art-New Media
English and Literature

New Requests

Physics
Counselor (Allied Health Programs Emphasis)
Counselor (Financial Aid Emphasis)
Ethnic Studies - Native American/American Indian Studies

Next Steps

- Final rankings list will be distributed to all constituency groups
  - Academic Senate- Nov. 5th
  - SPARC- Nov. 12th
  - CGC- Nov. 18th
- SPARC will determine funding/other factors
- President will look/possibly edit the final rankings
- # of positions granted will be finalized & posted