Skyline College

College Governance Council
Wednesday, October 28, 2026
1:00-3:00 p.m.

In Person Room ~~4343~~ **New location 4301**

Join Zoom Meeting
https://smccd.zoom.us/j/81744437613?pwd=HquuU4phfd8hTUrRIO5chF3GRqWyee.1&from=addon

Voting Members:

- ☐ Jessica Hurless
- ☐ Jose Milan
- ☐ Ellen Murray
- ☐ Mustafa Popal
- ☐ Mariska Ramos
- ☐ Jewel Rosetes
- ☐ Nadia Tariq
- ☐ Jessielynn Tran
- ☐ Jessica Truglio

Ex-officio Members (Non-Voting):

- ☐ Nate Carter
- ☐ Cherie Colin
- ☐ Lauren Ford
- ☐ Debra Glenn
- ☐ Carol Hernandez
- ☐ Ingrid Vargas

AGENDA - REVISED

I. Call to Order/Establishing a Quorum/Roll Call

II. Public Comment * - 5 Minutes

III. Informational, New Business and Action Items

Classified Senate – 5 Minutes
a. Classified Senate Report — Jose Milan/Nadia Tariq

Academic Senate - 5 Minutes
b. Academic Senate Report — Mustafa Popal/Jessica Truglio

Management Council – 5 Minutes
c. Management Council Report — Jessica Hurless/Dr. Ellen Murray

d. Administrative Services Update – 5 minutes — Debra Glenn

e. Instructional Update – 5 minutes — Dr. Carol Hernandez

f. Student Services Update – 5 minutes — Dr. Lauren Ford

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g.	Planning Research and Institutional – 5 minutes	Ingrid Vargas
h.	Marketing, Communications, - 5 minutes Public Relations Update	Cherie Colin
i.	President's Update – 5 minutes	Dr. Nate Carter
j.	Associated Students of Skyline College – 5 Minutes	Jewel Rosetes/Mariska Ramos/ Jessielynn Tran

IV. Consent Items

Minutes – September 23, 2026

Constituent Committee Reports

Special Discussion

- Skyline College Student Voice Survey Results

V. Adjournment – November 18, 2026

**Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at tentes@smccd.edu at least 48 hours in advance of the meeting.*

Skyline College

College Governance Council
Wednesday, September 23, 2026
1:00-3:00 p.m.

Draft Minutes

Voting Members in Attendance: Jessica Hurless, Jose Milan, Mustafa Popal, Mariska Ramos, Nadia Tariq, Jessielynn Tran, Jessica Truglio

Ex-Officio Non-Voting Members in Attendance: Nate Carter, Cherie Colin, Lauren Ford, Debra Glenn, Carol Hernandez, Ingrid Vargas

Absent: Ellen Murray, Jewel Rosetes,

I. Call to Order/Establishing a Quorum/Roll Call

II. Public Comment * - 5 Minutes

III. Consent Items

Minutes – May 13, 2026 (M/S Mustafa Popal/Nadia Tariq)
Abstain – Jessica Hurless and Mustafa Popal
Approved

Minutes – August 26, 2026 (M/S Mustafa Popal/Nadia Tariq)
Approved

IV. Informational, New Business and Action Items

Associated Students of Skyline College – 5 Minutes
a. ASSC Report — Jewel Rosetes/Mariska Ramos

Jessielynn Tran, representative from ASSC, provided a report. On September 8, the Ad Hoc Student Committee was established and approved by the ASSC. The committee will be responsible for conducting surveys and collecting data to identify opportunities to improve the student experience. These efforts will be led by students in the ASSC. Additionally, the student representative assignments to campus committees have been finalized, with two student representatives assigned to each committee, along with designated alternates. The representatives are expected to attend their first committee meetings this month and will be responsible for representing student perspectives and concerns.

During the previous meeting, representatives from CalWORKs and EOPS presented information highlighting the importance of student support initiatives and their essential role in student success. In response, the ASSC will undertake additional student outreach

efforts to gather feedback and identify opportunities to enhance these services. Discussions will take place during the weekly special operations meetings, where student input will be collected and strategies for improving data collection and outreach will be explored. The student representatives also expressed a desire for greater clarity regarding the availability and distribution of student support funds. President Jewell and Vice President Mariska have been working with Dr. Ford to address these concerns.

Vice President Mariska Ramos provided additional updates on student government activities, Hispanic Heritage Month celebrations, student club engagement, and upcoming events. She reported that the ASSC hosted its Latinx/Hispanic Heritage Month opening celebration on September 16. September 16 was selected in recognition of the independence celebrations observed by several Latin American countries. Mariska noted that the event was well received and attracted strong student participation. Promotional efforts began the week prior, with faculty members helping spread awareness and encouraging students to attend following their classes.

Mariska also reported that the Student Organizations Council (SOC) held a meeting on September 16, during which Parliamentarian Jessalyn provided an overview of the Brown Act and Robert's Rules of Order as they relate to student organizations and council proceedings. The presentation helped student club representatives better understand meeting procedures, voting processes, and their responsibilities within the council. The meeting also included discussions regarding club registration and plans for student organization activities throughout the academic year. Mariska noted that the process of registering and re-registering student clubs remains ongoing, with approximately six clubs officially registered at the time of the report.

Additionally, Mariska provided an update on Club Rush, a two-day student engagement event designed to promote campus organizations and encourage student involvement. She reported that approximately 22 clubs registered and participated in the first day's activities, reaching the maximum number that could be accommodated in the available space. Based on her observations, participating clubs received an average of approximately 20 student sign-ups each. She expressed satisfaction with the turnout and noted that the event provided valuable opportunities for student organizations to increase visibility, recruit new members, and strengthen student involvement across campus.

Classified Senate – 5 Minutes

b. Classified Senate Report — Jose Milan/Nadia Tariq

Jose Milan, President of the Classified Senate, provided some updates. He reported that the Classified Senate has emphasized ensuring that members serving in leadership positions have the capacity to fulfill their responsibilities and feel comfortable communicating concerns about their workloads. As a result of these discussions, three leadership positions are currently vacant: Historian, Treasurer, and Secretary. Some members have completed their terms, while others have stepped aside due to increased workloads to allow opportunities for new members to participate. Several nominations

have been received, and an email will be distributed to facilitate the voting process. The Senate anticipates filling these vacancies within the next month and will provide an update on the newly appointed members at its next meeting.

Jose also highlighted ongoing collaboration with Grace Beltran regarding professional development opportunities, particularly in preparation for the upcoming Flex Day. The Classified Senate has continued engaging with the ACE Committee to discuss plans for October and explore additional professional development opportunities for the following semester. He expressed appreciation for the full campus closure scheduled for October's Flex Day, noting that it will provide greater opportunities for classified professionals to participate. Additionally, the Senate held its first meeting of the semester, with approximately 15 to 20 classified professionals in attendance. The Senate will continue reviewing professional development applications, assisting employees with the application process, and encouraging participation in available professional growth opportunities.

Nadia Tariq, Vice President, added that the Professional Development Advisory Committee held its first meeting the previous day. During the meeting, committee members reviewed the proposed Flex Day workshops to identify sessions that would be productive, feasible, and beneficial to both classified professionals and faculty. The committee is collaborating with administrators and Grace Beltran to explore opportunities for classified professionals and faculty to co-facilitate workshops, fostering greater collaboration and meaningful discussions across employee classifications.

Academic Senate - 5 Minutes

c. Academic Senate Report — Mustafa Popal/Jessica Truglio

Mustafa Popal, President of Academic Senate, provided an update. He reported that the Academic Senate held its third meeting of the academic year the previous week and approved the establishment of an ad hoc committee tasked with collecting data on faculty experiences, including challenges faculty members are facing and opportunities for improvement. The committee is currently in the process of identifying its membership and determining appropriate methods for gathering faculty feedback. Additionally, the Academic Senate approved the formation of an Ad Hoc Scholarship Committee, led by Jessica Truglio, Vice President, which will review and propose revisions to the Senate's by laws regarding scholarship eligibility, the intended use of scholarship funds, and the collection and amount of membership dues.

Mustafa also reported that the Senate received a presentation and engaged in discussions regarding final examination schedules, particularly for courses that meet outside traditional scheduling blocks. He noted that the current scheduling arrangements have created challenges for certain courses and students. Dr. Hernandez and Sherrie Prasad, Curriculum & Instructional Systems Specialist, have been actively involved in addressing these concerns, and discussions are ongoing to identify potential solutions. Additionally, President Carter has approved compensation for adjunct faculty serving on the Academic

Senate. The Senate will meet with Vice President Glenn to finalize the procedures for implementing this compensation.

Mustafa highlighted several upcoming events organized by the Senate's standing committees. The Curriculum Committee will host an open forum on October 14 to discuss local General Education (GE) patterns, with the location to be confirmed. The Career Technical Education (CTE) Committee will host a student-focused event on November 6, bringing together high school students and Skyline College students. He also announced that the next Academic Senate meeting will take place the following week and will feature President Carter as a guest speaker for a question-and-answer session regarding the process used to develop the innovation initiative. He emphasized that all Academic Senate meetings are open to the public and encouraged participation.

Management Council – 5 Minutes

d. Management Council Report — Jessica Hurless/Dr. Ellen Murray

Jessica Hurless, Management Council Co-Chair, provided updates on recent Management Council activities and discussions. Jessica reported that, as previously discussed, the Management Council has begun incorporating working sessions into its regular meetings to encourage more in-depth discussions on important topics. During its most recent meeting, the Council initiated conversations regarding classified professional development, specifically focusing on the review and approval processes that managers follow when supporting professional development opportunities for classified employees. The discussion generated several questions requiring further clarification. The Council plans to meet with classified professional representatives to gather additional information, address outstanding questions, and bring the findings back to the Management Council for continued discussion.

Jessica also reported that the Management Council engaged in a preliminary brainstorming session regarding potential partnerships with the University of California (UC) and California State University (CSU) systems. Following a question raised by President Carter at the previous College Governance Council (CGC) meeting about what Skyline College would seek from potential collaborations with these institutions, Jessica and Ellen brought the topic to the Management Council for discussion. Council members exchanged initial ideas and perspectives on possible partnership opportunities and the college's priorities in establishing such relationships. Jessica described the discussion as productive and engaging and indicated that these topics represented the primary focus of the Council's most recent meeting.

Skyline College

Administration

e. Administrative Services Update – 5 minutes Debra Glenn

Debra Glenn, Vice President of Administrative Services, provided updates on the college's budget, financial planning, facilities, and ongoing administrative initiatives. She reported that the Board of Trustees approved the adopted budget at its most recent meeting and encouraged members to review the document. To promote transparency and increase understanding of the college's financial position, a Budget Town Hall is scheduled for October 12 at 11:00 a.m. via webinar. Debra encouraged members to submit questions in advance through the form provided in the announcement email to help shape the presentation and ensure that the discussion addresses the campus community's priorities and concerns. Participants will also have an opportunity to ask questions during the webinar, which will be recorded for those unable to attend. She further shared that she recently provided a budget presentation to SPARC, which included breakout discussions to gather questions and feedback. The discussions highlighted a wide range of concerns, from broader institutional budget matters to operational issues, such as delays in obtaining replacement computers. She emphasized the importance of gathering questions from constituent groups to support meaningful budget education and communication.

Debra also discussed the college's ongoing financial monitoring and budget projections. She noted that the quarter ending September 30 would provide an opportunity to review expenditures and compare spending patterns with prior years. She clarified that current position control and budget figures do not yet reflect salary increases associated with the newly approved faculty and adjunct faculty contracts. These adjustments are expected to be incorporated in October, while additional work related to the "Me Too" provisions affecting classified employees remains ongoing, with no confirmed completion date. Debra emphasized that these changes will be reflected in future budget projections. She also expressed appreciation for the feedback received through Management Council regarding administrative processes and financial transactions. She reiterated that Administrative Services is committed to supporting the campus community by evaluating existing procedures, identifying opportunities for improvement, and making processes more efficient.

Regarding facilities and capital planning, Debra reported continued progress on several campus projects, particularly those involving Building 2. She explained that, because the building includes updated systems and features, occupants have raised questions about building operations, emergency procedures, and the effective use of its facilities. In response, Administrative Services has partnered with the District to organize a training session for Building 2 occupants, tentatively scheduled for October 29. The training will provide an opportunity for employees to become familiar with the building's features and address operational and safety concerns. Debra also noted that the college continues to face significant repair and maintenance needs due to its aging facilities and is working with the District to prioritize necessary improvements. Additionally, she announced a personnel transition within Public Safety, noting that Jim Vangele has moved to College

of San Mateo (CSM) and that a new Public Safety administrator, Thommy Reyes, has joined the campus. She shared that Thommy had attended a Cabinet meeting earlier that day and expressed enthusiasm about his arrival.

Nadia Tariq inquired about how retroactive salary payments and cost-of-living adjustments (COLA) would be funded for faculty positions previously supported by grants that have expired or are no longer available. Debra clarified that expenses cannot be retroactively charged to closed grants or submitted to funding agencies after the grant period has ended. She explained that such costs would need to be addressed through appropriate institutional funding sources and future budget planning. For active multiyear grants, adjustments may require communication with the granting agencies and modifications to existing budgets. She acknowledged the challenges associated with previously approved grant budgets and emphasized the importance of monitoring categorical funding restrictions.

f. Instructional Update – 5 minutes Dr. Carol Hernandez

Dr. Carol Hernandez, Vice President of Instruction, provided updates on staffing, academic scheduling, curriculum management, faculty resources, and enrollment. She introduced Linh Do, the new Instructional Support Assistant, who is located next to Sherrie Prasad. Dr. Hernandez expressed enthusiasm about Linh joining the team and encouraged members to stop by, introduce themselves, and welcome her to the campus. She also reported that the spring semester schedule was due that day and that instructional deans were actively working to finalize their respective schedules, with some divisions having already completed the process.

Dr. Hernandez provided an update on the college's transition from CurricUNET to CourseLeaf, a new curriculum and catalog management system. She explained that the implementation process is underway, with the goal of fully transitioning the curriculum and catalog components to CourseLeaf by September 2027. The initial phase will focus on integrating curriculum and catalog functions, while the second phase will explore integration with Nuventive, beginning in fall 2027, contingent upon successful completion of the first phase. She emphasized that this transition will be a significant undertaking and expressed optimism about the improvements it will bring to curriculum management and related institutional processes.

Additionally, Dr. Hernandez announced plans to review and update the Faculty Handbook, which she indicated had not been revised since approximately 2020. The handbook currently consists of approximately 75 pages, and her goal is to streamline the document to approximately 50 to 55 pages while ensuring that it remains comprehensive and useful. The revision process will take place throughout the academic year and will involve collaboration with the Academic Senate and other campus stakeholders to review and update relevant sections. She acknowledged the extensive nature of the project and expressed enthusiasm about moving the work forward.

Dr. Hernandez concluded her report with an update on the college's enrollment performance, noting that Skyline College continues to lead the other two colleges in the District in enrollment productivity, with a reported load of approximately 509. She indicated that this figure had remained relatively stable over the preceding weeks. Jessica Hurless noted that additional late-start STEM courses scheduled for October could contribute to further enrollment growth. President Nate Carter asked whether the reported load included dual enrollment. Dr. Hernandez clarified that the figure includes some dual enrollment activity, although not all dual enrollment data had been entered at the time of the report. She noted that enrollment figures may fluctuate around the midpoint of the semester but expressed confidence that the college had not yet reached its peak load for the term.

g. Student Services Update – 5 minutes Dr. Lauren Ford

Dr. Lauren Ford provided updates on the Learning Community Student Space, implementation of a new student reporting system, student incentives, enrollment management initiatives, and transfer activities. She reported continued progress on the development of the Learning Community Student Space, noting that the walls separating the various learning community hubs have been completed and furniture deliveries have begun. Additional furnishings and features are expected to arrive as preparations continue toward opening the space. She also shared that the Learning Communities team is continuing to develop a process for institutionalizing new learning communities, with further updates to be provided as the work progresses.

Dr. Ford also discussed the District's implementation of a new reporting and case management system, Maxient, which will consolidate various student-related reporting processes into one centralized platform. Currently, reports involving student conduct, Title IX, student grievances, and other concerns are submitted through different systems, including Advocate, email, and individual reporting forms. Maxient will streamline these processes by providing a centralized location for submitting reports, tracking cases, documenting communications, and managing follow-up activities. The initial phase of implementation will focus on migrating existing student conduct, Title IX, CARES, and incident reporting processes from Advocate into Maxient. Additional reporting functions, including student complaints, grievances, and potentially housing-related concerns, will be incorporated in subsequent phases. The initial rollout is anticipated to begin in late spring, with additional features gradually introduced as implementation progresses.

Regarding student incentives, particularly gift cards, Dr. Ford acknowledged ongoing concerns surrounding the temporary suspension and changes to incentive distribution processes. She explained that discussions are continuing at the District level to establish appropriate financial controls, determine allowable expenditures, and identify procedures that will enable programs to provide student incentives while maintaining compliance with institutional requirements. She indicated that a potential path forward has been identified and that additional communication is expected shortly to clarify procedures for the remainder of the calendar and academic years. The District anticipates establishing greater clarity regarding long-term practices by the end of the spring semester. Dr. Ford

also acknowledged the impact that these changes have had on students, particularly those who rely on incentive programs as a form of support. She noted that concerns raised by students, the Associated Students of Skyline College (ASSC), and campus employees have been communicated to District leadership and are being considered as final procedures are developed.

Dr. Ford further provided an update on ongoing enrollment management efforts, emphasizing the college's commitment to identifying strategies that better support adult learners and increase student engagement and success. She explained that enrollment management discussions began during the April Flex Day and continued in August, with another interactive session scheduled for the October 7 Flex Day. The upcoming session will revisit recommendations and ideas gathered during previous discussions and provide opportunities for Faculty and Classified Staff to participate in small-group conversations. Topics will include instructional modalities, accelerated courses, student support services, and strategies to better meet the needs of adult learners. She emphasized the importance of gathering perspectives from across the institution, recognizing that changes in one area can affect multiple departments and student services. Dr. Ford expressed appreciation for the full campus closure scheduled for Flex Day, which will allow broader participation in professional development activities. She also noted that consultants will be meeting with students throughout the week to gather additional feedback regarding their experiences and needs. This input will help inform the Flex Day discussions and ongoing enrollment management planning. Additional opportunities for student engagement and feedback may also be provided as the initiative progresses.

Lastly, Dr. Ford shared an update on the college's recent Transfer Day event. She reported that the event brought together representatives from 36 colleges and universities, including seven of the eight University of California undergraduate campuses, and attracted 231 attendees. She emphasized the significance of having such strong university representation and the value of providing students with direct access to information about transfer pathways and educational opportunities. Dr. Ford expressed appreciation to Faculty, Classified Staff, and other campus community members who promoted the event, encouraged student participation, and brought classes to attend. She also recognized the Transfer Center for organizing the event and supporting the college's ongoing commitment to student transfer success.

h. Planning Research and Institutional Effectiveness Update – 5 minutes — Ingrid Vargas

Ingrid Vargas, provided updates on the upcoming accreditation site visit, emphasizing its significance as a major institutional event that has traditionally occurred every seven years and will transition to a ten-year cycle. She reported that the accreditation peer review team will be on campus on September 30 for a full-day visit. The day will begin with a meet-and-greet at 9:00 a.m. in the Intercultural Center, where campus leaders, including representatives from student, faculty, classified staff, and administrative constituent groups, are invited to welcome the visiting team. Calendar invitations have been distributed to constituent group leadership. Following the welcome reception, the

peer review team will participate in an extensive campus tour coordinated with assistance from Cherie Colin and led by student ambassadors. The tour will provide an opportunity for the visiting team to explore campus facilities and observe the college's programs, services, and learning environment.

Ingrid also highlighted the accreditation open forum, scheduled from 12:00 p.m. to 1:00 p.m. in Building 6, as a key opportunity for members of the campus community to engage directly with the peer review team. The forum will be open to students, faculty, and classified staff, excluding Cabinet members, District administrators, and Board members, to encourage open and candid discussions about the college's strengths, experiences, and areas for improvement. She noted that a similar virtual forum had been conducted several months earlier and that the peer review team had expressed appreciation for the campus community's enthusiasm, commitment, and positive reflections about the college. Ingrid encouraged broad participation in the in-person forum and expressed optimism that the visiting team would receive similarly meaningful feedback.

The accreditation visit will conclude with an exit report presented by the peer review team chair, Dr. Kim Armstrong. The presentation will provide a brief overview of the team's observations and preliminary impressions of the college, offering insight into findings that will later be included in the formal accreditation report. Ingrid encouraged campus community members to attend the scheduled activities and to welcome and engage with the visiting team throughout the day, emphasizing the importance of showcasing the college's accomplishments and commitment to student success.

i. Marketing, Communications, - 5 minutes — Cherie Colin
Public Relations Update

Cherie Colin provided updates on the college's website redesign, enrollment marketing initiatives, upcoming events, and website maintenance efforts. She announced the successful launch of Skyline College's redesigned homepage, which was developed internally through the collaborative efforts of Aria Frangos, Mia Coo, Hinda Chalew, and herself. She expressed appreciation for the team's dedication and extensive work throughout the project. The redesign involved researching best practices from university, community college, and corporate websites, as well as analyzing website usage data to better understand visitor engagement, navigation patterns, and frequently accessed content. The information gathered helped inform changes to the homepage's design and functionality. Cherie noted that the team has already received and incorporated feedback from the campus community and continues to welcome additional suggestions to further improve the user experience.

Cherie also clarified how campus events can be submitted to the college's online events calendar. She explained that the campus events calendar is accessible near the bottom of the college's homepage and includes a link for submitting events. Additionally, she highlighted the Event Planning Guide available on the college's website, which provides

step-by-step instructions, relevant links, and contact information to assist employees with planning and coordinating campus events. The guide was developed to simplify the planning process by consolidating information about the various departments, systems, and procedures involved in organizing events. Cherie noted that the guide will require updates to reflect recent personnel changes within Public Safety.

Regarding enrollment marketing, Cherie reported that the college is preparing to launch an updated digital advertising campaign in early October to increase awareness of Skyline College's academic programs and encourage enrollment. The campaign will place particular emphasis on adult learners, generally targeting individuals between the ages of 25 and 50. She explained that the campaign uses demographic targeting and performance metrics to reach prospective students effectively. The college is collaborating with its marketing agency, VisionPoint, to monitor campaign performance daily and make ongoing adjustments, including discontinuing underperforming advertisements and increasing investment in those demonstrating stronger results. Cherie expressed enthusiasm about the campaign's potential to increase awareness of the college's programs and attract additional students.

Cherie also highlighted two upcoming campus events. The Board of Trustees meeting is scheduled for October 28 at Skyline College, providing the institution with approximately 45 minutes to one hour to showcase its accomplishments, programs, and initiatives. She noted that numerous departments and campus representatives submitted ideas for the presentation, reflecting a strong sense of pride in the college's work. The planning team is currently reviewing the suggestions and determining which accomplishments to highlight during the meeting. Additionally, a donor appreciation reception is scheduled for October 29 from 4:30 p.m. to 6:00 p.m. in the Art Gallery. The event will recognize donors who contributed to the President's Breakfast and will include refreshments and wine. Cherie encouraged managers and members of the College Governance Council to attend. She clarified that the appropriate permit for serving wine has been secured and that wine has previously been donated or purchased by local waste management companies, which may be approached again for support.

During the discussion, Mustafa Popal raised concerns about outdated information on various departmental and program webpages, including listings of faculty members who are no longer employed at the college. He suggested encouraging deans and department representatives to periodically review their webpages, potentially during division meetings, to identify inaccurate or outdated content. Cherie welcomed the recommendation and emphasized that assistance from departments would be valuable in maintaining the accuracy of the college's extensive website. She encouraged faculty and classified staff to review their respective webpages at least once per semester and forward any necessary corrections MCPR. She explained that the Marketing, Communications, and Public Relations team may not always be aware of staffing changes or updates within individual departments and relies on campus collaboration to maintain accurate information. Cherie further shared that the department is exploring the possibility of repurposing an existing position to establish a Web and Promotions Content Coordinator role. This position would help support website maintenance, content updates, and

promotional efforts, given the significant workload associated with managing the college's online presence.

j. President's Update – 15 minutes Dr. Nate Carter

President provided updates on different topics, including the upcoming Board of Trustees meeting, administrative leadership transitions, financial transparency, and accreditation. Dr. Carter encouraged the campus community to attend the October 28 San Mateo County Community College District Board of Trustees meeting, hosted at Skyline College, in person or virtually. The meeting will feature a presentation highlighting Skyline's accomplishments, programs, partnerships, and institutional priorities. He thanked CGC members for their contributions in shaping a presentation that reflects the breadth of the college's work. President Carter recognized Dean Michael Kane for his years of dedicated service and leadership at Skyline College. He expressed appreciation for Dean Kane's contributions and provided an update on the process to identify interim leadership for the Division of Business, Education, and Professional Programs. Consultation with campus representatives will help inform the selection, with an announcement to follow. Next, he reiterated Cabinet's commitment to financial transparency through quarterly communications summarizing significant financial decisions, their rationale, and the individuals or groups consulted. The first communication, covering the fiscal quarter ending September 30, is anticipated in early October. He noted that these communications complement the upcoming Skyline Budget Town Hall, which will provide an additional opportunity for campus dialogue about financial priorities. Finally, President Carter acknowledged the collective effort involved in preparing for the accreditation site visit and thanked faculty, classified professionals, administrators, and students for their contributions. He emphasized the importance of continued campus engagement in advancing institutional priorities and addressing opportunities for improvement.

Constituent Committee Reports

Health, Safety, and Emergency Preparedness Committee

Paul Cassidy, Health, Safety, and Emergency Preparedness Committee Representative, presented the committee's annual report for the 2025–2026 academic year, highlighting efforts to strengthen campus safety, emergency preparedness, student health services, infrastructure reliability, and overall campus resilience. He reported that Health Services continued promoting student wellness through timely medical care, telehealth services, flu vaccination clinics, mental health programming, and various wellness events and outreach activities. Public Safety focused on maintaining a visible campus presence, promoting traffic safety, supporting campus events, providing safety escorts, strengthening emergency preparedness, and increasing engagement with the campus community. Facilities completed several significant projects, including Americans with Disabilities Act (ADA) accessibility improvements, sustainability initiatives, athletic facility upgrades, utility improvements, and ongoing maintenance. Paul also highlighted

progress on the Distributed Antenna System (DAS) project, which is intended to improve cellular reception and emergency communications throughout campus buildings. Additionally, Emergency Management continued developing the Building Captain Program, upgrading emergency radio systems, expanding training resources, and coordinating preparedness activities, including the California ShakeOut, fire drills, and violent intruder response training. The committee also conducted an extensive discussion during the spring semester regarding lessons learned from an unplanned PG&E power outage, emphasizing the importance of continuity planning, backup power, protection of critical assets, and improved emergency communication procedures. Paul concluded that the committee remains committed to strengthening preparedness programs, improving communication capabilities, reducing risks, and enhancing campus resilience.

Adjournment

Next Meeting – October 28, 2026

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