



College Governance Council

Wednesday, April 22, 2026

1:00-3:00 p.m.

In Person Room 4343

<https://smccd.zoom.us/j/85415998760?pwd=nDBWYMIldro673EI1yzgtLppil7UC.1&from=addon>

Voting Members:

- | | |
|---|--|
| <input type="checkbox"/> Lindsey Ayotte | <input type="checkbox"/> Jarred Morris Ramos |
| <input type="checkbox"/> Alvin Macaldo-Gubatina | <input type="checkbox"/> Cassidy Ryan |
| <input type="checkbox"/> Jose Milan | <input type="checkbox"/> Nadia Tariq |
| <input type="checkbox"/> William Oo | <input type="checkbox"/> Jessica Truglio |

Ex-officio Members (Non-Voting):

- | | |
|---------------------------------------|--|
| <input type="checkbox"/> Nate Carter | <input type="checkbox"/> Debra Glenn |
| <input type="checkbox"/> Cherie Colin | <input type="checkbox"/> Carol Hernandez |
| <input type="checkbox"/> Lauren Ford | <input type="checkbox"/> Ingrid Vargas |

AGENDA

- I. Call to Order/Establishing a Quorum/Roll Call
- II. Public Comment * - 5 Minutes
- III. Consent Items
 - Minutes – February 25, 2026
 - Minutes – March 25, 2026
- IV. Informational, New Business and Action Items
 - Associated Students of Skyline College – 5 Minutes
 - a. ASSC Report William Oo/Jarred Morris Ramos
 - Classified Senate – 5 Minutes
 - b. Classified Senate Report Jose Milan/Nadia Tariq
 - Academic Senate - 5 Minutes
 - c. Academic Senate Report Cassidy Ryan/Jessica Truglio



Management Council – 5 Minutes

- | | | |
|----|---------------------------|---|
| d. | Management Council Report | Lindsey Ayotte/
Dr. Alvin Macaldo-Gubatina |
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Administration

- | | | |
|----|---|---------------------|
| e. | Administrative Services Update – 5 minutes | Debra Glenn |
| f. | Instructional Update – 5 minutes | Dr. Carol Hernandez |
| g. | Student Services Update – 5 minutes | Dr. Lauren Ford |
| h. | Planning Research and Institutional – 5 minutes | Ingrid Vargas |
| i. | Marketing, Communications, - 5 minutes
Public Relations Update | Cherie Colin |
| j. | President’s Update – 15 minutes | Dr. Nate Carter |

Constituent Committee Reports

Institutional Effectiveness Committee (IEC)

ACTION ITEM:

Skyline College approves the Instructional Program Review Templates – Karen Wong

Technology Advisory Committee (TAC)

ACTION ITEM:

Skyline College approves the Technology Action Plan - Kim Saccio and Nancy Somjit

V. Adjournment – May 13, 2026

**Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentas at tentas@smccd.edu at least 48 hours in advance of the meeting.*



College Governance Council
Wednesday, February 25, 2026
1:00-3:00 p.m.

Draft Minutes

Voting Members in Attendance: Lindsey Ayotte, Jose Milan, William Oo, Jarred Morris Ramos, Cassidy Ryan, Nadia Tariq, Jessica Truglio

Ex-Officio Non-Voting Members in Attendance: Nate Carter, Cherie Colin, Lauren Ford, Ingrid Vargas

Absent: Alvin Macaldo-Gubatina

Recorder: Theresa Tentés

- I. Call to Order/Establishing a Quorum/Roll Call
- II. Public Comment * - 5 Minutes
- III. Consent Items

Approval of Minutes

Minutes – January 28, 2026
(M/S Jessica Truglio/Jarred Morris Ramos) – Minutes approved.

- IV. Informational, New Business and Action Items

Associated Students of Skyline College – 5 Minutes

- a. ASSC Report

William Oo/Jarred Morris Ramos

Jarred Morris Ramos, Vice President of ASSC, reported on the organization’s recent and upcoming activities for February, highlighting that the month’s programming is centered on Black History Month and involves collaboration with Umoja, BSU, and other campus programs. He shared that a Black Panther Museum field trip, organized in partnership with ISP, took place the previous Friday, during which students visited the museum in Oakland and explored the surrounding area. He also noted that the Black History Mobile Museum was held the prior Wednesday in Room 6202, featuring various artifacts that contributed to an engaging educational experience. Looking ahead, he announced the upcoming “Sole Social” event, organized in collaboration with BSU and scheduled to take place in Fireside Dining from 11:00 a.m. to 2:00 p.m., which will include Black-owned businesses, Jamaican food, music, and games, and he encouraged attendees to participate. In addition, he reported that ASSC has been in discussions with SFSU regarding a potential collaboration for their Rhythms Music Festival,

with plans to support marketing and outreach efforts aimed at encouraging Skyline students to attend, including the provision of promotional materials and tickets.

Classified Senate – 5 Minutes

b. Classified Senate Report

Jose Milan/Nadia Tariq

Nadia Tariq, Vice President of the Classified Senate, reported that there have been relatively few major updates but highlighted several ongoing initiatives within the group. She announced the election of a new parliamentarian, Karmann Robbins, and noted that the Senate continues to review and discuss procedures related to Classified Professional Development funding, particularly the distinction between professional development opportunities and mandated trainings across different roles. She also shared that the Senate is collaborating with the CTL faculty coordinator to develop classified-focused flex opportunities, including workshops on broader topics such as conflict resolution. Given the high demand for district-offered workshops, the Senate is exploring the possibility of bringing such sessions to campus during an upcoming Flex Day, with coordination support from Lucia Lachmayr, the Skyline CTL coordinator.

Additionally, she reported efforts to launch a peer mentor initiative, in which experienced classified staff volunteer their time to support colleagues by sharing expertise in specific areas such as contract processing, event coordination, district forms, and hiring paperwork. This initiative aims to increase internal support and resource-sharing across campus. Finally, she noted that the Senate is working to improve engagement by identifying barriers to participation among Classified Staff, with plans to distribute a survey to gather feedback and better understand how to encourage greater involvement.

President Nate Carter reported that he wanted to emphasize a few key points and invite any questions or comments from attendees. He highlighted the topic of professional development, noting that the President's Office and Cabinet have received positive feedback regarding Spring Opening Day, particularly the decision to pause regular operations, which allowed greater participation from Classified Professionals and the broader campus community. He shared that leadership is now considering how to build on this success, especially with the upcoming Flex Day on April 16, and is engaging in ongoing discussions about how to continue creating similar opportunities for participation. He encouraged attendees to gather input from their colleagues and share ideas on how management can better support professional development through thoughtful scheduling and increased accessibility. He added that both he and members of Cabinet are interested in hearing feedback from the Classified Senate on how to sustain and improve these efforts moving forward.

Academic Senate - 5 Minutes

c. Academic Senate Report

Cassidy Ryan/Jessica Truglio

Cassidy Ryan, President of the Academic Senate, reported that there were no major updates at this time, as many initiatives are still in progress. She shared that the Senate is currently working on updating its bylaws, identifying outdated provisions that no longer apply, as well as opportunities to improve efficiency through potential new structures or processes, some of which may be brought forward to the College Governance Council (CGC). She expressed enthusiasm about these updates and the potential improvements they may bring.

In addition, she noted that President Nate Carter visited the Academic Senate the previous week, where they engaged in a thorough discussion regarding the AI Innovation Center and the Dreamscape Learn initiative. She reported that the Senate voted to move forward with further exploration of these efforts and that faculty are interested in learning more. She concluded by expressing appreciation for President Carter's visit and the productive conversation.

Management Council – 5 Minutes

d. Management Council Report

Lindsey Ayotte/
Dr. Alvin Macaldo-Gubatina

Lindsey Ayotte, Co-Chair for the Management Council, reported on two ongoing discussion items within the council. She shared that during the most recent meeting, members discussed Murison, a professional development opportunity for managers that utilizes AI-simulated case studies to provide real-time feedback. The council agreed to move forward with this initiative, with the next step being to determine which case studies to prioritize, a topic that will be addressed at the upcoming meeting.

She also reported on continued discussions regarding the Dreamscape initiative, noting that it was introduced as part of an initial “road show” presentation. Management Council members emphasized the importance of incorporating both student and faculty perspectives into the process. Key questions raised included considerations around curriculum integration, logistical planning such as location, and budgetary implications. She noted that Dr. Carter and Dr. Hernandez are expected to provide further updates and address these questions at the next meeting. Overall, she indicated that there appears to be general support across constituent groups for moving forward with the initiative, reflecting a shared interest in innovation.

President Nate Carter expressed appreciation for the recent discussions within Management Council and the Classified Senate, particularly around professional development initiatives. He highlighted the “Immersion” application as an example of innovative approaches being explored, noting that it incorporates new technologies into professional development for managers. While clarifying that the initiative is not specifically focused on artificial intelligence, he commended Management Council for

embracing forward-thinking and innovative methods. He encouraged all participatory governance groups to consider similar approaches, emphasizing that this is an opportune time for the college to demonstrate leadership in adopting new and creative strategies for professional development.

Administration

- e. Administrative Services Update – 5 minutes Dr. Nate Carter

President Nate Carter transitioned the meeting to administrative information items and reported on behalf of Administrative Services in the absence of Paul Cassidy. He announced that the college is looking forward to welcoming the new Vice President for Administrative Services, Debra Glenn, who is set to begin her role the following Monday. He shared that she will initially focus on a “deep dive” into Administrative Services, prioritizing relationship-building and gaining familiarity with the various units across campus during her first month.

He encouraged the campus community to continue working with the existing Administrative Services team for immediate needs and to support Debra Glenn as she joins mid-fiscal year. He also asked participatory governance groups, including Classified Senate and Academic Senate, to actively share information with her about their roles and processes to help her integrate effectively. Additionally, he suggested that groups consider inviting her to their meetings as appropriate to facilitate connection and understanding, noting that while she may not attend meetings immediately, she will be making time to meet with stakeholders. He concluded by inviting any questions related to Administrative Services and emphasized a commitment to follow up with answers as needed to ensure accountability.

- f. Instructional Update – 5 minutes Dr. Carol Hernandez

No report.

- g. Student Services Update – 5 minutes Dr. Lauren Ford

Dr. Lauren Ford, Interim Vice President of Student Services, provided several updates related to campus operations and ongoing processes. She reported that work on Building 2 is still underway and remains on schedule, with plans to begin coordinating with the Phase Two group to finalize move dates anticipated for June. She noted that additional information will be shared soon and that she will collaborate with Sherry to develop communication efforts in preparation for the April move, ensuring the campus community is informed about what to expect.

She also shared that the hiring process for the Dean of Equity and Student Support is ongoing, with an expected start date projected for May or June, depending on the

progression of interviews, while noting that an earlier start would be welcomed if possible.

Finally, she reminded the group of the importance of timely submissions as the fiscal year approaches close, encouraging staff to submit any outstanding receipts, reimbursements, or related items promptly to help ensure a smooth year-end closing process in June.

h. Planning Research and Institutional – 5 minutes Ingrid Vargas
Effectiveness Update

Ingrid Vargas, Dean of Planning, Research, Innovation and Effectiveness, provided an update on accreditation, reporting that the process is progressing smoothly. She shared that the peer review team is currently reviewing distance education courses through Canvas, with 15 courses randomly selected in accordance with ACCJC guidelines. The faculty and deans associated with those courses have been notified, and she clarified that the review is not an evaluation of individual instructors or courses, but rather a representation of the college as a whole. She noted that this phase is proceeding without issues.

Ingrid also reported that by March 4, the college expects to receive any requests from the peer review team for additional evidence related to the Institutional Self-Evaluation Report (ISER). She explained that this request would not necessarily be tied to the course review but would reflect the team's broader evaluation of the college's submission. Following their meeting later in March, the team will determine any focus areas for further inquiry and communicate these to the college, which will then have until September to provide additional information if needed. She concluded by affirming that the process is on track.

President Nate Carter responded by expressing appreciation for the update and optimism about the process, noting that accreditation is an opportunity for continuous improvement rather than a judgment. He acknowledged the possibility of a short turnaround should additional information be requested and thanked Ingrid and the team in advance for their efforts in responding promptly if needed.

i. Marketing, Communications, - 5 minutes Cherie Colin
Public Relations Update

Cherie Colin, Director of Community Relations and Marketing, reported that preparations are underway for the upcoming President's Breakfast, scheduled for March 19, noting that planning efforts are actively in progress to bring the campus community together, including faculty and staff. She expressed appreciation for payroll donors who contribute through paycheck deductions and acknowledged their ongoing support, while also inviting others to participate by completing a donation form if interested. She reminded constituent representatives that they have been provided with a sponsored seat and

encouraged their attendance, and extended an open invitation to the broader community, noting that tickets are available for purchase and describing the event as an inspiring experience.

In addition, she shared that a student media preferences survey will be launched the following week. The survey aims to gather insights into the types of media students consume and the platforms they use, such as streaming services or traditional television. She noted that the goal is to collect approximately 300 responses and that the survey will take about 15 minutes to complete. Faculty will be asked to help promote participation by announcing it in their classes, and she added that incentives, including Amazon gift card prizes, will be offered to encourage student engagement. She concluded by noting that these are the primary updates at this time.

j. President's Update – 15 minutes

Dr. Nate Carter

President Nate Carter reported on two key items during his update. First, he emphasized the importance of recognizing classified professionals and announced a call for nominations for the California Community College Classified Employee of the Year award. He highlighted the critical role classified staff play as a primary point of connection for students and underscored how recognition contributes to building a strong campus culture and community. He encouraged all members of the college community to participate in the nomination process, noting that nominees must meet specific criteria, including a minimum of five years of service within the San Mateo Community College District. While acknowledging that the process may require time and effort, he stressed its value in honoring the significant contributions of colleagues and urged groups to discuss and promote nominations broadly before the upcoming deadline. He also noted the parallel recognition of faculty through tenure awards, reinforcing the importance of celebrating all employee groups.

Secondly, he provided an update on the Innovation Hub and the Dreamscape Learn initiative, noting ongoing discussions and engagement across participatory governance groups. He clarified that the overarching goal of the Innovation Hub is to broaden student access to emerging technologies, such as virtual reality, in ways that support learning, career exploration, and economic mobility. He encouraged stakeholders to remain focused on this mission while continuing to ask important logistical and implementation questions. He shared that there has been positive momentum, with some groups expressing support for continued exploration, and noted that Dreamscape Learn representatives may visit campus, potentially in April, to provide demonstrations and answer questions.

He also reflected on recent discussions with students, highlighting concerns related to accessibility, including scheduling challenges, device availability, and accommodations for students with disabilities. He acknowledged the importance of these considerations and emphasized that any future implementation would need to address flexibility, equitable access, and inclusive design. Additionally, he noted that the technology could

be used both within courses and as a broader educational resource available to all students, even outside of specific class requirements. He concluded by expressing appreciation for the ongoing dialogue and encouraged continued engagement as the college evaluates the initiative.

Constituent Committee Reports

Strategic Planning and Allocation of Resources Committee (SPARC)

Ingrid Vargas provided an overview of a proposal from the Strategic Planning and Allocation of Resources Committee (SPARC) regarding a potential change to its meeting frequency. She began by explaining that SPARC, established in 2014 through the merger of the College Budget Committee and the Institutional Planning Committee, is one of seven constituent committees that report to the College Governance Council (CGC). Its primary role is to coordinate, integrate, and communicate college-wide planning and budgeting, including aligning major plans—such as the Education Master Plan (EMP), technology plan, and student equity plan—and making budget recommendations related to Fund 1.

She noted that SPARC has a large membership of approximately 34 individuals, including leadership and representatives from across divisions, and currently meets twice per month for a total of four hours. However, she explained that the committee's workload has decreased since 2022, when oversight of program review was reassigned to the Institutional Effectiveness Committee (IEC), making the current meeting schedule less necessary.

As a result, SPARC is proposing that its meetings be reduced to one two-hour meeting per month, held on the second Thursday, eliminating the additional monthly meeting. She added that in cases where urgent decisions are needed, votes could be conducted electronically via email or survey. Ingrid emphasized that this is a first reading of the proposal, with no action being taken at this time, and that it will return to CGC the following month for further discussion and potential approval.

President Nate Carter responded by affirming the importance of evaluating how time is used across committees, noting that similar reflections are taking place at the Cabinet level. He expressed support for examining meeting structures to improve efficiency and effectiveness and looked forward to a more in-depth discussion and feedback on the proposal at the next meeting.

V. Adjournment

Next Meeting March 25, 2026

**Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at tentes@smccd.edu at least 48 hours in advance of the meeting.*



College Governance Council

Wednesday, March 25, 2026

1:00-3:00 p.m.

Draft Minutes

Voting Members in Attendance: Lindsey Ayotte, Alvin Macaldo-Gubatina, Jarred Morris Ramos, Cassidy Ryan, Nadia Tariq, Jessica Truglio

Ex-Officio Non-Voting Members in Attendance: Nate Carter, Paul Cassidy, Cherie Colin, Lauren Ford, Carol Hernandez, Ingrid Vargas

Absent: Jose Milan, William Oo

- I. Call to Order/Establishing a Quorum/Roll Call
- II. Public Comment * - 5 Minutes
- III. Consent Items
- IV. Informational, New Business and Action Items

Associated Students of Skyline College – 5 Minutes

- a. ASSC Report

William Oo/Jarred Morris Ramos

Jarred Morris Ramos, Vice President of ASSC, reported on recent and upcoming student government activities. He shared that March programming focused on Women’s History Month, including a panel event held on March 8 and a vendor and art fair on March 17, marking the conclusion of those efforts. Looking ahead, he noted that ASSC will shift its focus after spring break to student elections in April, with election packets due on April 9 and results expected by April 25.

He also highlighted that planning is underway for upcoming events in May, which will include programming for AAPI Heritage Month as well as commencement-related activities. Additionally, he reported that ASSC recently voted in support of continuing to explore the Innovation Hub initiative.

President Nate Carter followed by expressing appreciation for the recent ASSC meeting, noting the strong engagement from students and their thoughtful questions. He reaffirmed the administration’s support for students and welcomed continued dialogue on initiatives such as the Innovation Hub.

Classified Senate – 5 Minutes

b. Classified Senate Report

Jose Milan/Nadia Tariq

Jose Milan, President of the Classified Senate, reported that the Senate’s most recent meeting was postponed due to scheduling conflicts and competing commitments among members, with plans to reconvene the following week. He shared that, despite the delay, the Senate has been actively planning its upcoming summer retreat in collaboration with the Equity Division. This includes identifying and inviting keynote speakers, particularly those connected to the Learning Equity Series, to build on conversations from the previous year’s retreat. The goal is to select a speaker soon and finalize a date, likely in late June or early July, to maintain continuity in these discussions.

He also noted that the Classified Senate is now fully staffed and meeting biweekly, which has strengthened its ability to collaborate and move initiatives forward. In terms of professional development, the Senate has enhanced its Professional Development Committee by adding an additional member, Roger, who brings expertise in reviewing applications and helping streamline the process. This addition aims to reduce delays by ensuring applications are reviewed and refined before reaching the full committee.

Nadia Tariq added that the Senate has formally approved continuing to explore the Dreamscape Learn initiative. President Nate Carter acknowledged the update and expressed appreciation for the participation and input from Classified Senate.

Academic Senate - 5 Minutes

c. Academic Senate Report

Cassidy Ryan/Jessica Truglio

Cassidy Ryan, President of the Academic Senate, reported on several key updates at both the local and district levels. She shared that Academic Senate is moving forward with the creation of a Career and Technical Education (CTE) Committee, set to launch in Fall 2026. This committee will include a CTE Chair who will serve on the Senate, along with representatives from each CTE program or department and an ex officio dean. She noted enthusiasm for this development as part of strengthening CTE representation and collaboration.

She also reported progress on Senate bylaws, with an initial portion already approved to support the upcoming election cycle. Academic Senate will confirm its election committee on April 23, after which elections will begin. This year’s elections are particularly significant, as they will include positions such as President, Treasurer, all division senators, adjunct senators, and the Curriculum Chair. She added that due to institutional growth, some divisions will gain additional Senate representation, making outreach and engagement especially important.

Regarding broader initiatives, she confirmed that Academic Senate voted to support continued exploration of the Dreamscape Learn initiative, with further discussion expected at the board level. At the district level, she highlighted three major ongoing discussions: the development of a more streamlined, centralized equivalency process; updates to hiring and screening procedures; and continued exploration of a potential compressed academic calendar. She noted that while the compressed calendar remains under consideration, it is a long-term possibility, likely several years away, and would require extensive coordination, particularly with CTE programs. She concluded by emphasizing that these discussions are ongoing and involve many logistical considerations across multiple areas.

Management Council – 5 Minutes

d. Management Council Report

Lindsey Ayotte/
Dr. Alvin Macaldo-Gubatina

Alvin Macaldo-Gubatina, Co-Chair of Management Council, reported that the council is currently in its election cycle and is seeking two new chairs to serve for the 2026–2028 term, noting that nominations have already been received. He also shared that Management Council finalized its selected focus areas for the Immersion professional development initiative, which include topics such as addressing performance decline, building confidence, leading through uncertainty, supporting colleagues after missteps, assisting distressed team members, navigating resistance to decisions, and communicating changing priorities. These topics were identified as particularly valuable for the management team’s development.

In addition, he reported that Management Council voted in favor of continuing to explore the Dreamscape Learn initiative. Clarification was provided that access to the Immersion program is expected to begin no earlier than May 1, aligning with fiscal planning considerations.

President Nate Carter responded by expressing support for expanding professional development opportunities across all constituency groups, including Classified Senate, Academic Senate, and Management Council. He emphasized the value of scalable and accessible professional development resources and reaffirmed his commitment to supporting initiatives that enhance learning and growth for employees across the college.

Administration

e. Administrative Services Update – 5 minutes

Paul Cassidy

Paul Cassidy, Finance and Operations Manager, reported that Administrative Services is actively working with deans, division assistants, and other staff to resolve any outstanding payables as the college enters the mini close period. He noted that this includes payments related to dining services and other vendors, emphasizing the importance of clearing these items in a timely manner.

He also reminded the campus community that mini close is currently underway and that divisions are being asked to submit any outstanding reimbursements and travel-related expenses promptly. Specifically, he encouraged all employees who travel on behalf of the college to submit reimbursement requests within one week of returning, particularly during May and June, to ensure all items are processed before the fiscal year closes.

f. Instructional Update – 5 minutes Dr. Carol Hernandez

Dr. Carol Hernandez, Vice President of Instruction, reported on several ongoing efforts within the division. She shared that the hiring process for Chemistry faculty has recently concluded, with an announcement expected soon. She noted that recruitment efforts are still underway for positions in Physics, History, Ethnic Studies, Communication, and various classified roles, indicating that the coming months will be particularly busy with interviews.

She also reported that summer and fall course schedules have been submitted by divisions and are currently under review for accuracy before being finalized and published by the end of the month. In addition, she and the deans are working on planning a strategic retreat focused on instruction, with the goal of identifying two to three key priorities for the upcoming academic year.

Finally, she noted that the division continues to refine scheduling and course cancellation timelines to improve planning and efficiency, emphasizing that these efforts are ongoing as the semester progresses.

g. Student Services Update – 5 minutes Dr. Lauren Ford

Dr. Lauren Ford, Interim Vice President of Student Services, provided several brief but important updates. She announced a change to the Building Two relocation plan, explaining that instead of two phases in April and June, the move will now occur in a single phase after the semester concludes. The transition will take place throughout June in a structured, “scaffolded” approach, with clear communications, calendars, and signage to help guide students and staff—particularly those relocating from Buildings 1 and 19—during the process.

She also shared that the college has begun work on an enrollment management plan aimed at better aligning academic programs and student services with community needs, including those of adult learners and workforce demands. A small team is currently working with consultants to gather data, and broader campus input will be requested in the coming weeks. Recommendations from this effort are expected by the end of the semester and will be brought back to CGC for review.

Finally, she introduced upcoming updates related to financial aid, noting significant changes tied to Course Programs of Study (CPOS), which affect how students receive funding based on their registered courses. She explained that initial communications have

already been sent out and invited Will and Ari from Enrollment Services to provide a more detailed presentation to the group.

- h. Planning Research and Institutional – 5 minutes Ingrid Vargas
Effectiveness Update

Ingrid Vargas, Dean of Planning, Research, Innovation and Effectiveness, provided an accreditation update, sharing that the college has successfully passed another major milestone. She reported that the peer review team recently met in person in Los Angeles to review the Institutional Self-Evaluation Report (ISER) and returned with no questions or concerns, placing the college in a strong position ahead of the upcoming site visit in September.

She also announced that the college passed its Distance Education Regular and Substantive Interaction (RSI) review, recognizing this as a significant achievement. Ingrid expressed appreciation for the contributions of faculty, the dean, and the Center for Transformative Teaching and Learning (CTTL), with special acknowledgment of Kim Saccio and Chris Collins for their leadership and support in preparing faculty for this process. She highlighted that Skyline has been a district leader in distance education for many years, noting that its efforts helped guide the entire district to successfully meet RSI standards, particularly through initiatives like the implementation of Canvas during the COVID-19 period. She concluded by thanking all those involved for their continued dedication and work.

- i. Marketing, Communications, - 5 minutes Cherie Colin
Public Relations Update

Cherie, Director of Community Relations and Marketing, provided several updates and acknowledgments related to campus events and communications. She began by expressing gratitude to everyone who contributed to the success of the President's Breakfast, highlighting the collective effort that made the event run smoothly. She recognized Jarred for his speech, the Social Science and Creative Arts Division for their musical performances, and the quality of food and décor, including floral arrangements. She reported that the event has raised over \$85,000 so far, with fundraising continuing through June 30, and noted that the breakfast has gained strong recognition as a prominent community event. She also thanked the deans for their contributions to the gallery walk, sharing that the materials created may be repurposed for accreditation efforts to showcase campus achievements.

She further announced that construction on Building 2 is nearing completion, with a tentative ribbon-cutting ceremony scheduled for May 11, encouraging attendees to mark their calendars as final details are confirmed. Lastly, she reminded the campus community about established posting guidelines for flyers, including the requirement for review and approval through Student Life, and encouraged individuals to follow these procedures or reach out with any questions.

j. President's Update – 15 minutes

Dr. Nate Carter

President Nate Carter reflected on the success of the President's Breakfast, describing it as an inspiring and meaningful event that brought together both the campus and the broader community to celebrate Skyline College. He expressed deep appreciation for the collective effort that made the event possible, recognizing staff in the President's Office, including Theresa Tentes, Yamila Dielacher, and Cherie Colin, as well as the many Classified Professionals and faculty who volunteered their time early in the morning. He emphasized how the event showcased the strength, spirit, and value of the college, highlighting it as an important opportunity to engage community partners and demonstrate the institution's impact.

He also referenced the importance of community pride and visibility, using a personal anecdote to underscore the significance of celebrating and promoting the college's achievements. He noted that events like the President's Breakfast serve as a key moment to highlight the work being done for students and to strengthen partnerships that support the college's mission.

In addition, he addressed the upcoming Board of Trustees discussion regarding the Innovation Hub and Dreamscape Learn initiative. He explained that the purpose of the board item is to seek guidance and support, particularly around potential sole-source considerations, and emphasized that board input is a necessary step before moving forward. He acknowledged the strong interest across campus in innovation and virtual reality initiatives and assured the group that, pending the board's direction, there will be continued efforts to engage the campus community—including faculty and classified professionals—in collaborative planning and implementation. He concluded by noting that further communication and next steps will be shared following the board meeting and invited any questions from attendees.

Constituent Committee Reports

Institutional Effectiveness Committee (IEC)

Karen Wong, Tri-Chair of the Institutional Effectiveness Committee (IEC), presented updates on the revised program review templates and provided an overview of the program review process at Skyline College.

She explained that program review is a central component of integrated planning and resource allocation, operating on a seven-year cycle through Comprehensive Program Review (CPR), with two interim Program Review Updates (PRUs). These processes are supported by annual resource requests tied to strategic goals, which ultimately inform division-level planning through Administrative Leadership Unit Reviews (ALUR).

Karen outlined the rationale for updating the templates, noting that improvements in data dashboards and program data now require more robust analysis, and that previous

templates did not sufficiently emphasize ongoing evaluation of program effectiveness. Additionally, feedback from earlier cohorts that piloted the templates contributed to refining the revisions.

She described the collaborative development process, which involved faculty representatives across divisions, input from participatory governance groups, and multiple rounds of review and revision. The updated templates were unanimously approved by IEC and are now being brought forward to CGC for review and adoption.

Karen encouraged members to review both the clean and annotated versions of the templates before the next meeting, where the proposal will be brought forward for a formal vote. She also accepted an invitation to present the updates to Management Council to further support campus-wide understanding and feedback.

Technology Advisory Committee (TAC)

Kim Saccio, Adjunct Faculty - Distance Education Coordinator and member of the Technology Advisory Committee (TAC), along with Nancy Somjit, Instructional Technologist and TAC tri-chair, presented an overview of the updated College Technology Plan.

Kim explained that the current technology plan, last finalized in 2017 and covering 2018–2022, is outdated and in need of revision. TAC began redevelopment of the plan in Fall 2023, choosing to streamline the document into a more practical and flexible framework rather than a lengthy, prescriptive report. The new plan focuses on recommendations and alignment with the Education Master Plan, ACCJC standards, and the district's technology plan. Input was gathered from multiple participatory governance groups, and their feedback has been incorporated into the current draft.

Nancy then outlined the structure of the draft plan, which is organized into five key areas: technology supporting college operations and academics; infrastructure planning and replacement; security and reliability; training and support; and policies related to technology use and distance education. She highlighted that the plan includes tools such as Canvas and Degree Works, addresses infrastructure management and cybersecurity measures, and outlines support systems for students, faculty, and staff. It also incorporates policies such as those governing distance education, accessibility, and technology use.

The presenters emphasized that this is a draft plan and encouraged members to review it in detail before it returns to CGC for a vote in April.

V. Adjournment

Next Meeting April 22, 2026

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