

College Governance Council

Wednesday, October 23, 2024 1:00-3:00 p.m.

Zoom Link:

https://smccd.zoom.us/j/84544201378?pwd=nuWw8BgKjn37tSQkCxLRjaEtG2d02L.1&from=addon

Voting Members:

- Gerson Fernandez
- □ Lauren Ford
- □ Alvin Macaldo-Gubatina
- □ Jose Milan

Ex-officio Members (Non-Voting):

- □ Cherie Colin
- □ Luis Escobar
- □ Joe Morello

□ Cassidy Ryan-White

- □ Irah Tancioco
- □ Nadia Tariq
- □ Newin Orante
- □ Ingrid Vargas

AGENDA

- I. Call to Order/Establishing a Quorum/Roll Call
- II. Public Comment * 5 Minutes
- III. Consent Items Approval of Minutes – September 25, 2024
- IV. Informational, New Business and Action Items
 - Associated Students of Skyline College 5 Minutes a. ASSC Report

<u>Classified Senate – 5 Minutes</u> b. Classified Senate Report

Academic Senate - 5 Minutes c. Academic Senate Report

<u>Management Council – 5 Minutes</u> d. Management Council Report

<u>Administration</u> e. President's Update – 5 minutes

Vice President of Instruction Update

Irah Tancioco/Gerson Fernandez

Jose Milan/Nadia Tariq

Cassidy Ryan-White

Lauren Ford/Alvin Macaldo-Gubatina

Dr. Newin Orante



Equity Institute Update

Appreciation Reception – November 7

Employee Resource Group – <u>https://smccd.edu/erg/</u>

f. Administrative Services Update – 12 minutes Joe Morello **SPARC** – Recommendation from SPARC of the FY 24-25 Budget – 2 minutes **ACTION ITEM:** Vote to approve the recommendation for FY 24-25 Budget g. Instructional Update – 5 minutes h. Student Services Update – 5 minutes Dr. Luis Escobar i. Planning Research and Institutional – 5 minutes Ingrid Vargas Effectiveness Update j. Marketing, Communications, - 5 minutes Cherie Colin Public Relations Update **Constituent Committee Reports**

V. Adjournment – November 20, 2024

*Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at tentes@smccd.edu at least 48 hours in advance of the meeting.



College Governance Council

Wednesday, September 25, 2024 1:00-3:00 p.m.

Zoom

Draft Minutes

Voting Members in Attendance: Lauren Ford, Alvin Macaldo-Gubatina, Jose Milan, Bianca Rowden-Quince, Cassidy Ryan-White, Ira Tancioco, Nadia Tariq

Ex-Officio Non-Voting Members in Attendance: Cherie Colin, Luis Escobar, Joe Morello, Newin Orante.

Recorder: Theresa Tentes

I. Call to Order/Establishing a Quorum/Roll Call

All voting members were in attendance except for Gerson Fernandez and Lauren Ford. All Ex-Officio non-voting members were in attendance except for Ingrid Vargas. A quorum was established.

- II. Public Comment * 5 Minutes
- III. Consent Items Approval of Minutes – August 28, 2024

(M/S Alvin Macaldo-Gubatina/Nadia Tariq)

IV. Informational, New Business and Action Items

Associated Students of Skyline College – 5 Minutes a. ASSC Report

Irah Tancioco/Gerson Fernandez

Irah Tancioco, President of ASSC, shared with the committee that this month they are celebrating Latinea Heritage Month. Also, ASSC had a Walkthrough Museum that represented different countries in Central and South America located in building 6. To encourage students to vote, ASSC had a constitution day.

Classified Senate – 5 Minutes

b. Classified Senate Report

Jose Milan/Nadia Tariq

Jose Milan, President of Classified Senate, shared with the committee on how it would benefit Classified Personnel to shut down the campus in order for everyone to attend Flex Day activities. Nadia Tariq, Vice President of Classified Senate, continued with the conversation



regarding giving Classified Personnel a chance to have the same opportunities as other employees.

Dr. Escobar shared that the Student Services departments will be closed until 1 p.m. on Flex Day October 9th. Dr. Orante will work with the Deans regarding the Instructional Divisions having the same opportunity as Student Services.

Academic Senate - 5 Minutes

c. Academic Senate Repo	ort
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Cassidy Ryan-White/ Bianca Rowden/Quince

Cassidy Ryan-White, President of Academic Senate, reported that the Academic Senate passed a resolution regarding their stance on Affairs in Palestine last year. She shared that out of 11 resolves, 4 of them were approved at CGC. Academic Senate met and recommitted to assisting the task group. The resolution prompted a conversation about a new segment in Senate called "this is how we do it".

She encourages everyone to attend the Flex Day and attend the morning session where there will be a guest speaker. Cassidy shared that Karen Wong was at the Academic Senate meeting where she gave an update of our Mission Vision and Values. The Academic Senate will also continue the conversation regarding a compressed calendar. The President Search Committee faculty representatives were voted on and there will be 4 faculty serving on the committee.

Coming up in November is the CTE day where there are approximately 400 students coming to Skyline College on November 6th.

Manag	<u>gement Council – 5 Minutes</u>
d.	Management Council Report

Lauren Ford/Alvin Macaldo-Gubatina

Alvin Macaldo-Gubatina, Co-Chair of Management Council, shared that on Wednesday, October 9th there will a FRISK (Facts Rule Impact Suggestion Knowledge) Training for all Managers. The training is a communication framework that aims to improve employee performance through coaching and record keeping. Alvin also shared that Management Council voted on the representatives that will serve on the Permanent Vice President of Instruction and the President's screening committees.

Administration

e. President's Update – 5 minutes

Dr. Newin Orante

Dr. Orante reported to the committee some updates. He is having conversations with groups about the future of the Equity Institute and that collectively we will make a determination what is important to Skyline College regarding the Equity Institute. Dr. Orante also shared with the committee about the initiative "Living the Promise" which was adopted by Cañada College. He has been in conversation with Dr. Moreno regarding the work that Canada College is doing and how we can have a "North County Living the



Promise" that would include Pacifica Unified School District, Jefferson High School Unified School District and South San Francisco Unified School District. Dr. Orante has met with the Superintendents for Pacific and Jefferson and will be meeting with the Superintendent for South San Francisco soon.

Dr. Orante provided an update regarding the Acting Dean of SS/CA and the Interim Vice President of Instruction. Regarding the Acting Dean of SS/CA, interviews have been completed and we hope to have the Acting Dean start in early October with a Board of Trustees approval October 23rd.

The Interim Vice President Instruction position has closed. The interviews will take place September 26 and 27. The Interim Vice President of Instruction candidate will go to the October 23rd Board of Trustees meeting with a start date of November 1st.

There are some events that Dr. Orante would like to share with the committee. The South San Francisco Chamber of Commerce contacted Skyline College and shared that Skyline College was nominated as one of the best large businesses in the South San Francisco area. After the voting we received the results and we won the 2024 Business Excellence Award. There is a reception on Friday, October 11th where the winners will be honored and receive the award.

On Wednesday, October 30th the Chancellor and Foundation will be hosting a Chancellor's Circle Event in the Farallon Room. It is an opportunity for the Foundation to reconnect with the community and introduce the new Executive Director to the Foundation. Chancellor Moreno will present her vision to the guests at the event.

On Thursday, November 7th is the Appreciation Reception. This is a time when we thank the donors of the President's Breakfast for the past few years. There is light refreshments and a small program. The event will be in the Gallery this year.

f. Administrative Services Update – 15 minutes Joe Morello

Joe Morello, Vice President of Administrative Services shared the recommendations to SPARC for fiscal year 24-25.

g. Instructional Update – 5 minutes

No Report

h. Student Services Update – 5 minutes Dr. Luis Escobar

Dr. Luis Escobar, Acting Vice President of Student Services, shared the Antiracism efforts in Student Services. On September 17th Student Services closed their services and they engaged in conversation with a facilitator from Colorado State University. The



facilitator gave a better understanding of what anti-racist education is in terms of a definition and some possibilities of what it looks like in practice.

i.	Planning Research and Institutional – 5 minutes Effectiveness Update	Ingrid Vargas
	No Report	
j.	Marketing, Communications, - 5 minutes Public Relations Update	Cherie Colin

Constituent Committee Reports

V. Adjournment – October 23, 2024

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FY24-25 ADOPTED RESOURCE ALLOCATION - FUND 1

Step One: Base Allocation and FTES Allocation

	Skyline	Canada	CSM	DO	Facilities	Districtwide	Total
—	\$57,016,612	\$34,509,626	\$53,577,400	\$23,039,437	\$18,191,759	\$65,160,991	\$251,495,824
	39.29%	23.78%	36.92%				
Prior Year TOTAL FTES:							
19-20 FTES	6,661	3,405	6,096				16,162
20-21 FTES	6,189	3,273	5,841				15,304
21-22 FTES	5,326	2,949	5,185				13,460
22-23 FTES	5,477	2,978	5,272				13,72
23-24 FTES	6,278	3,293	5,994				15,56
Five Year Avg.	5,986	3,180	5,678				14,843
% of Total FTES	40.33%	21.42%	38.25%				
Adjustment to PY Allocation:	44.44						
	\$0.00	\$0.00	\$0.00				
Step Two: Central Services Anticipated Expens	se Net Increase/Dec Skyline	rease Canada	CSM	DO	Facilities	Districtwide	Total
Step Two: Central Services Anticipated Expens			CSM	DO	Facilities	Districtwide \$16,666,176	Total \$16,666,176
Step Two: Central Services Anticipated Expens 			CSM	DO	Facilities		
			CSM CSM	DO	Facilities		\$16,666,176
Step Three: Allocate Square Footage	Skyline	Canada				\$16,666,176	\$16,666,170
Step Three: Allocate Square Footage \$5.10	Skyline Skyline	Canada Canada			Facilities	\$16,666,176	\$16,666,176
Step Three: Allocate Square Footage \$5.10	Skyline Skyline ase/Decrease in FTE	Canada Canada S Average vs. Goals	CSM		Facilities \$0	\$16,666,176	\$16,666,176 Total \$(
Step Three: Allocate Square Footage \$5.10 Step Four: Allocate Growth Based Upon Increa	Skyline Skyline ase/Decrease in FTE Skyline	Canada Canada S Average vs. Goals Canada	CSM	DO	Facilities	\$16,666,176 Districtwide	\$16,666,176 Total \$0 Total
Step Three: Allocate Square Footage \$5.10 Step Four: Allocate Growth Based Upon Increa	Skyline Skyline ase/Decrease in FTE Skyline 6,540	Canada Canada S Average vs. Goals Canada 3,333	CSM CSM 6,389	DO	Facilities \$0	\$16,666,176 Districtwide	\$16,666,170 Total \$0 Total 16,262
Step Three: Allocate Square Footage \$5.10 Step Four: Allocate Growth Based Upon Increa	Skyline Skyline ase/Decrease in FTE Skyline	Canada Canada S Average vs. Goals Canada	CSM	DO	Facilities \$0	\$16,666,176 Districtwide	\$16,666,17 Total Total 16,26 14,86
Step Three: Allocate Square Footage \$5.10 Step Four: Allocate Growth Based Upon Increa 24-25 FTES Projections "New" Five Year Average	Skyline Skyline ase/Decrease in FTE Skyline 6,540 5,962	Canada Canada S Average vs. Goals Canada 3,333 3,165	CSM CSM 6,389 5,736	DO	Facilities \$0	\$16,666,176 Districtwide	\$16,666,176 Total \$(
Step Three: Allocate Square Footage \$5.10 Step Four: Allocate Growth Based Upon Increa 24-25 FTES Projections "New" Five Year Average Difference	Skyline Skyline ase/Decrease in FTE Skyline 6,540 5,962 (24)	Canada Canada S Average vs. Goals Canada 3,333 3,165 (15)	CSM CSM 6,389 5,736 59	DO	Facilities \$0	\$16,666,176 Districtwide	\$16,666,170 Total \$0 Total 16,26 14,86 20

Step Five: Allocate 20% of College Growth Allocation to DO

	Skyline	Canada	CSM	DO	Facilities	Districtwide	Total
FTES Growth Allocation				\$0			\$0
International Students				-\$418,383			-\$418,383
Total				-\$418,383		_	-\$418,383

Step Six: Allocate Any Special Amounts Agreed Upon

	Skyline	Canada	CSM	DO	Facilities	Districtwide	Total
COLA	\$4,490,983	\$2,827,281	\$4,597,463	\$1,617,720	\$1,587,299	-4,566,981	\$10,553,766
Step & LSI	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DW Technology				\$0	\$0	-\$1,520,469	-\$1,520,469
College Technology	-\$170,634	-\$186,822	-\$173,007	\$0	\$0	\$0	-\$530,463
CPI	\$86,576	\$20,065	\$148,090	\$89,489	\$83,108	\$0	\$427,328
Other	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Innovation Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total	\$4,406,926	\$2,660,526	\$4,572,547	\$1,707,210	\$1,670,407	-\$6,087,450	\$8,930,163

Step Seven: Allocate Any Remaining Available Funds (+/-)

Prior Year Allocation	\$251,495,824	
Property Tax Growth	\$11,376,641	
Other Revenue	\$8,903,782	
FY23-24 Revenue	\$271,776,247	(excludes Proposition 30/55)
Increase/Decrease from PY Allocation	\$20,280,423	
·		
Transfer In from Fund 4 (DO)	\$0	
Reserve	\$0	
	\$20,280,423	
Less Allocations:		
Step One	\$0	
Step Two	\$16,666,176	
Step Three	\$0	
Step Four	-\$1,673,532	
Step Five	-\$418,383	
Step Six	\$8,930,163	
	\$23,504,424	

Available for Allocation	-\$3,224,001						
	Skyline	Canada	CSM	DO	Facilities	Districtwide	Total
PY Site Allocations	\$57,016,612	\$34,509,626	\$53,577,400	\$23,039,437	\$18,191,759		\$186,334,834
% of Total	30.60%	18.52%	28.75%	12.36%	9.76%		100.00%
ADJUSTMENT PER STEP SEVEN:	-\$986,512	-\$597,092	-\$927,006	-\$398,633	-\$314,757	=	-\$3,224,001
Step Eight: FINAL ALLOCATION							
	Skyline	Canada	CSM	DO	Facilities	Districtwide	Total
PY Site Allocation	\$57,016,612	\$34,509,626	\$53,577,400	\$23,039,437	\$18,191,759	\$65,160,991	\$251,495,824
Step One	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Step Two	\$0	\$0	\$0	\$0	\$0	\$16,666,176	\$16,666,176
Step Three	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Step Four	-\$922,107	-\$512,047	-\$239,378	\$0	\$0	\$0	-\$1,673,532
Step Five	\$0	\$0	\$0	-\$418 <i>,</i> 383	\$0	\$0	-\$418,383
Step Six	\$4,406,926	\$2,660,526	\$4,572,547	\$1,707,210	\$1,670,407	-\$6,087,450	\$8,930,163
Step Seven	-\$986,512	-\$597,092	-\$927,006	-\$398 <i>,</i> 633	-\$314,757	\$0	-\$3,224,001
Total Increase/Decrease	\$2,498,306	\$1,551,386	\$3,406,163	\$890,194	\$1,355,650	\$10,578,726	\$20,280,423
Subtotal	\$59,514,918	\$36,061,013	\$56,983,562	\$23,929,631	\$19,547,408	\$75,739,717	\$271,776,247
Proposition 55 Allocation	\$426,766	\$258,303	\$401,024	\$172,449	\$136,164	\$0	\$1,394,707
FY24-25 Site Allocation	\$59,941,685	\$36,319,315	\$57,384,586	\$24,102,080	\$19,683,573	\$75,739,717	\$273,170,954

Contingency

\$0

Estimated Total Revenue (See Revenue - Expense Tab) \$273,170,954

Tracking Fund 1 Site Allocation Changes

For Fiscal Year 2024-2025

Fund 1 Site Allocation	RA step	06-Feb-24	08-	Mar-24	08-Apr-24	08-May-24	5/17/2024-Tentative	6/6/2024-Adopted	7/3/2024-Adopted	8/1/2024-Adopted
FY 2023-2024 Adopted Budget		\$ 57,016	612 \$	57,016,612	\$ 57,016,612	\$ 57,016,612	\$ 57,016,612	\$ 57,016,612	57,016,612 \$	57,016,612
Compensation adjustments (Pass-throughs)										
COLA	step 6	\$ 4,490	983 \$	4,490,983	\$ 4,490,983	\$ 4,490,983	\$ 4,490,983	\$ 4,490,983	4,490,983 \$	4,490,983
LSI/Step/Column/Negotiations(Included Row 11)	step 6									
Sub-total		\$ 4,490	983 \$	4,490,983	\$ 4,490,983	\$ 4,490,983	\$ 4,490,983	\$ 4,490,983	4,490,983 \$	4,490,983
Other Changes to Site Allocation										
International student revenue	step 4		635 \$	111,105						(922,107)
College Technology	step 6		695) \$	(179,695)						(170,634)
CPI (Consumer Price index) adjustment	step 6		855 \$	75,855	\$ 75,855		\$ 75,855		83,092 \$	86,576
Final adjustment	step 7		530) \$	(2,709,076)					(2,199,914) \$	(986,512)
Sub-total		\$ (2,644	735) \$	(2,701,811)	\$ (2,296,067)	\$ (1,721,993)	\$ (1,448,821)	\$ (2,635,216) \$	(2,478,998) \$	(1,992,677)
Increase in site allocation		\$ 1,846	248 \$	1,789,172	\$ 2,194,916	\$ 2,768,990	\$ 3,042,162	\$ 1,855,767	2,011,985 \$	2,498,306
FY 2023-2024 Site Allocation		\$ 58,862	860 \$	58,805,784	\$ 59,211,528	\$ 59,785,602	\$ 60,058,774	\$ 58,872,379	59,028,597 \$	59,514,918
Prop 30 Allocation		\$ 474	505 \$	424.505	\$ 424.505	\$ 425.480	\$ 425,480	\$ 425.480	425.480 Š	426.766
FY 2023-2024 Site Allocation		\$ 59,287		59,230,289						59,941,684
Net Available Funds for Allocation										
Non-compensation changes			735) \$	(2,701,811)						(1,992,677)
Net Available Funds		\$ (2,644	735) \$	(2,701,811)	\$ (2,296,067)	\$ (1,721,993)	\$ (1,448,821)	\$ (2,635,216) \$	(2,478,998) \$	(1,992,677)
Assumption Changes & Data Updates		https://apps.smcacre.org/art2/artentry						https://apps.smcacre.org/art2/artentry.htm https://apps.smcacre.org/art2/artentry.htm	tps://apps.smcacre.org/art2/artentry.htm http	ps://apps.smcacre.org/art2/artentry.htm
Salary Commitments		3%	3%				3%	3% 3		
Assessed Value		FY 24-25 (3.59%); FY 23-24: (6.87%); FY 23; (8.34%) and FY 21-22 (4.19%)	 FY 24-25 (3.80%); FY 23; (8.34%) and FY 2 							24-25 (5.75%); FY 23-24: (6.87%); FY 22- (8.34%) and FY 21-22 (4.19%)

24-25 FTES Projection	24-25 Projections-Sky	24-25 Projections-Sky	24-25 Projections-Sky	24-25 Projections-Sky	24-25 Projections-Sky	24-25 Projections-Sky	24-25 Projections-Sky	24-25 Projections-Sky
Resident	6065 Assume: Up 3%-5%	Assume: Up 3%-5%	Assume: Up 3%-5%	Assume: Up 3%-5%	Assume: Up 3%-5%	Assume: Up 3%-5%	Assume: Up 3%-5%	Assume: Up 3%-5%
Out of State	232 Out of State up 3%-5%	Out of State up 3%-5%	Out of State up 3%-5%	Out of State up 3%-5%	Out of State up 3%-5%	Out of State up 3%-5%	Out of State up 3%-5%	Out of State up 3%-5%
Apprenticeship International	3 Apprenticeship Flat 210 International-Up 3%-5%	Apprenticeship Flat	Apprenticeship Flat International-Up 3%-5%	Apprenticeship Flat	Apprenticeship Flat	Apprenticeship Flat International ?	Apprenticeship Flat International down 5%	Apprenticeship Flat International down 5%

College Budget Priniples

- 1. Address college goals and priorities as identified through the assessment and planning processes
- 2. Project and plan on a balanced budget in each of the next three years
- 3. Maintain adequate contingencies for unforeseen circumstances
- 4. Use one-time funds for one-time expenses
- 5. Support College budgeting priorities in accordance with college governance and accreditation standards

District Budget Principles

- Address Board Goals and District's Strategic Plan
- Balanced budget projections in each of the next three years
- Maintain adequate reserves
- Use one-time funds for one-time expenses
- ► Support College budgeting priorities in accordance with participatory governance and accreditation standards

Items to consider

Skyline College remains and continues to be, based on FTES over the academic calendar year, the largest college in the district for the thirteenth consective year through FY 23-24

- Budget is an authorization to spend. We can not borrow money if we spend past our authorized amount. Our goal is to ensure fiscal stability to support the college mission and maintain the public trust, and consistent with board principles. This is goal 6 of our Education Master Plan Utilizing the full absorption budget approved by the BOT in the adopted budget and WSCH / FTEF ratio, Skyline College is the most efficient college in the district providing operational savings for capital needs
- Board Priorities and Initiatives and impacts on college allocations (SB 893, Free College Initiative, Etc.......)
- Future liabilities that must be accounted for in projections (Grant funded positions, increasing benefit costs; parity)

State budget and the impact on categoricals and state grants

Facilty Needs related to scheduled maintenance and bond funding (District CIP and Scheduled Maintenance 5.5 million)

Fluctuations in the Resource Allocation Model

Impact of housing and commercial real estate on AV

Pending contract negotiations and the elimination of the total compensation formula

Step 7 Adjustment- SMCCD

Year	Skyline	Canada	CSM	DO	Facilities
2015-2016	\$755,718.00	\$403,861.00	\$685,419.0	0 \$278,085.00	\$243,465.00
2016-2017	\$1,278,116.00	\$741,981.00	\$1,177,599.0	0 \$469,561.00	\$405,756.00
2017-2018	\$380,423.00	\$227,769.00	\$372,241.0	0 \$144,850.00	\$117,333.00
2018-2019	\$615,126.00	\$367,255.00	\$606,081.0	0 \$250,070.00	\$191,049.00
2019-2020	\$2,374,155.00	\$1,466,535.00	\$2,370,204.0	0 \$1,001,781.00	\$746,205.00
2020-2021	\$410,294.00	\$253,423.00	\$409,316.0	0 \$174,930.00	\$136,892.00
2021-2022	-\$1,229,694.00	-\$757,409.00	-\$1,155,498.0	0 -\$514,222.00	-\$433,836.00
2022-2023	-\$1,636,860.00	-\$1,005,565.00	-\$1,545,588.0	0 -\$634,807.00	-\$543,459.00
2023-2024	-\$2,897,751.00	-\$1,761,281.00	-\$2,730,524.0	0 -\$1,173,620.00	-\$946,631.00
2024-2025	-\$986,512.00	-\$597,052.00	-\$927,006.0	0 -\$398,633.00	-\$314,757.00

Baseline Budget Increase FY 2008-2009 to Present

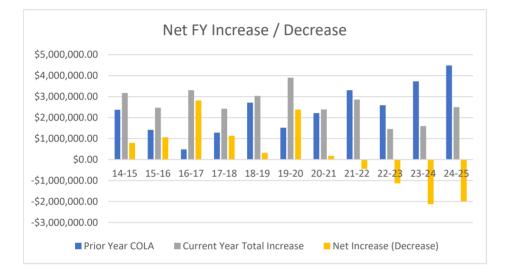
Year	Baseline	Net Increase	Percentage Increase	FTES	Net Incr / Decr	Percentage FTES	COLA
2008-2009	\$21,268,644.00			8140			
2009-2010	\$21,025,971.00	-\$242,673.00	-1.14%	8852	712	8.75%	
*2010-2011	\$25,775,772.00	\$4,749,801.00	22.59%	8253	-599	-6.77%	Benefits shift to the sites
2011-2012	\$27,399,018.00	\$1,623,246.00	6.30%	8449	196	2.37%	
2012-2013	\$28,019,676.00	\$620,658.00	2.27%	8168	-281	-3.33%	
2013-2014	\$29,083,454.00	\$1,063,778.00	3.80%	7857	-311	-3.81%	
2014-2015	\$32,260,686.00	\$3,177,232.00	10.92%	7911	54	0.69%	
2015-2016	\$36,021,919.00	\$3,761,233.00	11.66%	7649	-262	-3.31%	
2016-2017	\$39,346,696.00	\$3,324,777.00	9.23%	7350	-299	-3.91%	
2017-2018	\$41,772,341.00	\$2,425,645.00	6.16%	7106	-244	-3.32%	
2018-2019	\$44,804,889.00	\$3,032,548.00	7.26%	6857	-249	-3.50%	
2019-2020	\$48,702,562.00	\$3,897,673.00	8.70%	6651	-206	-3.00%	
2020-2021	\$51,099,837.00	\$2,397,275.00	4.92%	6204	-447	-6.72%	
2021-2022	\$53,960,539.00	\$2,860,702.00	5.60%	5334	-870	-14.02%	
2022-2023	\$55,419,703.00	\$1,459,164.00	2.70%	5489	155	2.91%	
2023-2024	\$57,016,612.00	\$1,596,909.00	2.88%	6328	839	15.29%	
2024-2025	\$59,514,918.00	\$2,498,306.00	4.38%	6520	192	3.03%	

FY Prior Year COLA

Current Year Total Increa Net Increase (Decrease)

24-25	\$4,490,483.00	\$2,498,306.00	-\$1,992,177.00
23-24	\$3,728,664.00	\$1,596,909.00	-\$2,131,755.00
22-23	\$2,592,658.00	\$1,459,164.00	-\$1,133,494.00
21-22	\$3,308,075.00	\$2,860,752.00	-\$447,323.00
20-21	\$2,214,184.00	\$2,391,275.00	\$177,091.00
19-20	\$1,522,071.00	\$3,903,673.00	\$2,381,602.00
18-19	\$2,712,411.00	\$3,032,547.00	\$320,136.00
17-18	\$1,287,208.00	\$2,425,645.00	\$1,138,437.00
16-17	\$484,505.00	\$3,304,061.00	\$2,819,556.00
15-16	\$1,415,771.00	\$2,474,710.00	\$1,058,939.00
14-15	\$2,373,090.00	\$3,172,220.00	\$799,130.00

FY	Prior Year COLA	Current Year Total Increase	Net Increase (Decrease)
14-15	\$2,373,090.00	\$3,172,220.00	\$799,130.00
15-16	\$1,415,771.00	\$2,474,710.00	\$1,058,939.00
16-17	\$484,505.00	\$3,304,061.00	\$2,819,556.00
17-18	\$1,287,208.00	\$2,425,645.00	\$1,138,437.00
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24-25	\$4,490,483.00	\$2,498,306.00	-\$1,992,177.00



Recommendation:

SPARC recommends a roll-forward Fund 1 budget (no increases or decreases) for FY 24-25.

Deans and Divisional programs will be able to plan and implement their budget for FY 24-25 with no anticipated reductions or increases in ongoing Fund 1 support.

Divisional programs working through their Dean and VP may request one-time funds (equipment, services, etc......) for unforeseen / unanticipated needs that can not be covered in the existing Fund 1 budget

Scoring Rubric for Classified and Management Position Requests

Rating Criteria (Do you weight?)

Impact on Enrollment Alignment with Strategic Plans Alignment with CCCCO Vision for Success Demonstrated Student Impact Required for / by Accreditation / Outside Agency Effect on disproportinately impacted individuals / groups / programs Student and Staff Health and Safety Institutional Commitment by Contract / Agreement / Practice Need can not be filled through existing staffing

Rating Scale

Not applicable or apparent (NA) - 0 points Minimal application to criteria with tangential connection - 1 point Sufficient application to criteria with a clear connection - 2 points Above average application and connection with stated criterion - 3 points Clear and convincing application and connection with stated criterion - 4 points

Not Applicable or Apparent (0	Minimal application to	Sufficient application	Above average	Clear and convincing	Total
Points)	the criteria with	to the criteria with a	application and	application and	
	tangential connection (1	clear connection (2	connection with the	connection with the	
	Point)	points)	stated criteria (3	stated criteria (4	
			points)	points)	

Criteria Impact on enrollment Alignment with college and district strategic plans Alignment with CCCCO Vision for Success Demonstrated impact related to student success, retention and completion Required for / by Accreditation / Outside Agency Effect on disproportionately impacted individuals / groups / programs Student and Staff Health and Safety Institutional Commitment by Contract / Agreement / Practice Alignment with District Colleges Non-Fund 1 Source available Need can not be filled with existing staffing or reassignment Total

Position Requested

FTE Area / Program Division

FY 24-25 Classified Professionals/Management Position Prioritization

						POSITION					
		ORG				RESUB	FY 24/25	FY24/25	FY24/25		
DIVISION	SUB	CODE	AREA/PROGRAM	POSITION	FTE	(Y/N)	SALARY	BENEFITS	SAL & BEN	Funding Resource	Cabinet Notes
MCPR	1	2150	Marketing	Website and Promotions Content Coor.	1	Cont.	113,028	\$61,596	\$174,624		
A&R	1	2333	Outreach	PSC-Outreach	1	Cont.	87,522	\$51,241	\$138,763		
A&R	1	2333	Financial Aid	Fiancial Aid Manager	1	New	123,648	\$50,447	\$174,095		Position would have to be created - Anticipate 189E
SESP	1	2335	Project Change	PSC - Juvinelle Justice	1	New	87,522	\$51,241		Fund 3 Grant	Fund 3 - Juvinelle Justive 5 year grant, Period 1/1/24-12/31/29; Cabinet 2/7/24, BOT 2/28/24
SESP	1	2335	Project Change	Retention Specialist - Juvinelle Justice	0.25	New	20,336	\$3,050	\$23,386		Fund 3 - Juvinelle Justive 5 year grant, BOT approved 10/25/23; Period 1/1/24-12/31/29
SESP	1	2335		PSC - Rising Scholars	1	New	87,522	\$51,241		Fund 3 Next-Up	Fund 3 - Next-Up Funding; Cabinet approved 4/3/24; BOT 5/22/24
KAD	1	2416	Athletics	Athletic Trainer	0.35	Cont.	34,634	\$36,000	\$70,634		
KAD	2	2416	Athletics	PSC-Athletics	1	Cont.	87,522	\$51,241	\$138,763		
ASLT	1	2419	Media	Media Services Coordinator	1	Cont.	87,522	\$51,241	\$138,763		
COUN	1	2340	Promise Scholars	PSC-Promise Scholars	1	New	87,522	\$51,241	\$138,763	Fund 3	Fund 3 - Position with 3 year window, Grant Funded Position / Cabinet 5/8/24, BOT 6/26/24
COUN	1	2340	Counseling	PSC - Counseling	1	New	87,522	\$51,241	\$138,763		
STEM	1	2414	MESA	PSC-MESA	0.4	New	35,009	\$5,251	\$40,260	Fund 3	MESA Funded - through Spring 2027. Grant funded position48 position for 10 months;5/8/24; BOT 6/26/24
SSCA	1	2418	SSCA	Assistant Director	1	New	147,764	\$60,286	\$208,050		Position does not currently exist
SSCA	1	2418	Music	Music Instructional Support Assistant	1	Cont.	87,552	\$51,241	\$138,793		
SSCA	1	2418	Art/Studio	Laboratory Technician	1	Cont.	77,424	\$45,329	\$122,753		
SSCA	1	2418	SSCA	PSC	1	New	87,552	\$51,241	\$138,793		
SSCA	1	2418	SSCA	OAII	1	New	66,818	\$39,119	\$105,938		
BEPP	1	2411	COSMO	Program Supervisor	0	New	12,000	\$7,200	\$19,200		Conversion and upgrade of existing position; request received on 7/18/24
STEM	NA	2414	STEM Center	Retention Specialist	1	NA	81,342	\$47,622	\$128,964		Commitment to institutionalize
STEM	NA	2414	STEM Center	IA II	1	NA	77,424	\$45,329	\$122,753		Commitment to institutionalize
A&R	NA	2333	Dual and PSP	A&R III	1	NA	81,342	\$47,622	\$128,964		Free Community College Initiative - BOT Review 12/15/21
COUN	NA	2340	PSP	PSC	1	NA	87,522	\$51,241	\$138,763		Free Community College Initiative - BOT Review 12/15/21
SPWD	NA	2412	Dual	PSC	2	NA	175,104	\$102,516	\$277,620		Free Community College Initiative - BOT Review 12/15/21
SPWD	NA	2412	Dual	Retention Specialist	1	NA	81,342	\$47,622	\$128,964		Free Community College Initiative - BOT Review 12/15/21
	_						-	-			
							-	-	_	-	
					22.0		\$2,002,494	\$1,150,573	\$3,153,067		

Notes:

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 * Postions institutionalized by September 30, 2024
 HSI grant

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 * Positions are institutionalized per BOT Free SMCCCD initiative from December 2021

Solicitation for Classified and Administrative Staffing Requests started in December 23 for PT 24-25 and were received and lemited by April 2024 and aligned with Division ALUBs. SPAIC approved a fenative Fund Subget recommendation in May 2024 for PT 24-25 with a rolf-forward budget with no increases or decreases to the unverticed (Fund 1) budget and with the ability to replace vacant positions. A final recommendation would wait until the adopted budget was available in Spatember 2024 Cabinet went throughet in Spatember 2024. Finalised recommendation of a a rolf-forward budget with no increases or decreases to the unverticed (Fund 1) budget fund 1). No fund 1 doltars available to here new positions in FT 24-25 but with the ability to replace vacant positions. A final recommendation would wait until the adopted budget was available in Spatember 2024. GCC approved 3Nack Recommendation to Cobber 2024 Positions lunded for FT 24-55, budget in Bight gene, used fund 3 resources only (not fund 1) and were board approved a steel to the grant project. Positions lunded for FT 24-55, budget in Bight gene, used fund 3 resources only (not fund 1) and were board approved a steel to the grant project. Positions lunded for FT 24-55, budget in Bight gene, used fund 3 resources only (not fund 1) and were board approved a steel to the grant project. Positions lunded for FT 24-55, budget in Bight gene, used fund 3 resources only (not fund 1) and were board approved a steel to the grant project. Positions lunded for FT 24-55, Not listed but included and through and three grant project and three starting in FT 24-25. Not listed but included are 2.0 FTE Counselors declated to Promise Scholars Positions lunghtgetted in net were funded through a steel (Scholar 1) resources starting in FT 24-25. Not listed but included are 2.0 FTE Counselors declated to Promise Scholars Positions lunghtgetted in net were funded through a steel (Scholar 1) resources starting in FT 24-25. Not listed but included are 2.0 FTE Counselors declated to

YEAR	Position - Division	Rank	Actual Hires	Avialable Positions	Retire/Resign/Trans	Pro	oj- Aug 24(08/05)
2023-2024	Surgical Tech - 2414	1	Teresa Barnes (Fall 24)	Lopez	M. Suzuki	2340/2335	26
	Head Baseball Coach - 2416	2	T. Brunicardi (Fall 24)	Nomicos	C. Columbetti	2411	20
	Transfer Counselor - 2340	3	A. Johnston (Fall 24)	Kaplan	<u>S. Aurillio</u>	2412	0
	Psychology - 2418	4	C. Branco (Fall 24)	Jackson	Rosie Bell	2413	17
	Librarian SE - 2419	5	E. Dimopoulos (Fall 24)	Lim	J. Wong	2414	33
	Esthetics - 2411	6	Jill Rizzo (Fall 24)	Broxholm	J. Hurless	2416	7
	HSSI Counselor - 2340	7	Angela Serrano (Fall 24)	Grandy	J. Ulloa	2418	23
	Chemistry -2414	8	Nadia Biglari (Fall 24)	Zamagni	F. Mazzi	2419	6
	ECE - 2411	9	Myla Guevarra (Fall 24)	Floro	A. Maloney		132
	Physics / Astronomy -2414 (New)	10					
	Adminstration of Justice-2418 (New)	11					
	Economics-2418 (New)	12					
	Geology-2414 (Replacement)	13					
	Philosophy-2418 (New)	14					
						_	
Replacement	Asst.Comp Tech Specialist-2335	NA	Khristen Godfrey (Spring 24)	Tatiana Martinez			
Replacement	Resp Care/Therapy/BS-2414	NA	Arney Bartoszynski (Spring 24)	Beatriz Qura Del Rio			
Replacement	Economics-2418	NA	Sandhyarani Patiolla (Fall 24)	M. Suzuki			
Replacement	Administration of Justice-2418	NA	Carl Lafata (Fall 24)	S. Aurillo		_	
						_	
						_	
						_	

Facility Requests

Org	Description	Est. Cost
2335	Project Change Designated Space per grant application	No estimate provided or location noted
2340	Expanded Space for the Undocumented Student Center	No estimate provided or location noted
2414	Additional Classroom Space in B19 for NETX program	100,000 - Specific Space not identified
2414	Student Activity Space	10,000 - Scope or location of space not identified
2416	Athletic Center-On Facilities Master Plan	110,000,000
2418	Dedicated Psychology Lab- Social Sciences	Space Identified but No cost estimate provided
2418	Multiple Modifications based on SPWD Relocation with B2 completion	Space Identified but no cost estimate provided
2418	B1 2nd Floor Lobby Update	23,000
2418	B1 Galley refinish wood floor	20,000
2418	B1 Mural Infastructure	9,000
2418	Public Art Walk Project	230,000
General	EAS System Upgrade	1,000,000 Placeholder - District Wide Project
		111,192,000

One Time

Org	Description	Est. Cost
2411	Instructional Equipment and Technology Needs	80,000
2413	Neat Board - World Languages	12,000
2413	Classroom Furniture - English, Communications 4 Classrooms	200,000
2413	ESOL IC for Videographer to Produce Content for students, ESOL Connect, ISP and the Transition Coordinator	9,000
2414	Instructional Equipment and Technology Needs	100,000
2416	Instructional Equipment and Technology Needs	50,000
2418	Pianos	332,000
2418	B1 - Non-funded upgrades Art Labs	333,000
2418	B1-Non funded theater replacements	483,500
General	Phase I Classroom Tech Upgrade 4-148, 4-170 and 4-180 + 5-134	198,000
General	Phase II Classroom Tech Upgrade 4-200A, 4-271,4-272, 4-273 and 4-274	157,000
2419	Phase III B5 200-A	86,000
2419	Modernize Learning Commons	136,000
2441	Phase IV Room 4-301 Technology Upgrade	54,600
General	Classroom Furniture / Desk Replacement	2,000,000
		4,231,100

Continuing

Org	Description	Est. Cost
2340	Hourly Counseling currently funded by SEAP and One-Time Funds	750,000
2340	Student Assistants - Transfer Center	17,050
2340	Student Assistant - Career Center	16,400
2340	Annual Software Licenses Tableau / Explorer - Academic, Career and Transfer Services	15,500
2413	Student Assistants - ESL Connect	8,000
2413	ESL Connect Supplies- No food	4,000
2413	Magazine Budget	4,400
2414	Student Assistants - Student Tutors STEM Center	30,000
2414	Increased Funding Support for PTK- No food	30,000
2416	Contract Transportation - Buses for extended day trips from campus	50,000
2418	Creative and Studio Arts Programming Budget- No food	38,000
2418	Social Sciences Programming Budget	13,000
2418	Geography faculty special projects budget	1,000
2418	Music and Theater Arts Programming Budget including Musical Request	37,000
2418	Increased release time for gallery coordination from .4 to .8	65,000
2419	CTTL Initiatives	127,000
2419	Professional Experts Data Support and Recording	40,500
2419	Library Outreach	15,000
2419	Human Library Project institutionalization	10,000
		1,271,850