



College Governance Council
Wednesday, September 28, 2022
2:00-4:00 p.m.

Zoom Link:

<https://smccd.zoom.us/j/85620924715?pwd=cThtQXBCT3V5UmNOQTN6cUtXRFgxZz09&from=addon>

Voting Members:

- | | |
|-----------------------------------------|-----------------------------------------|
| <input type="checkbox"/> Lindsey Ayotte | <input type="checkbox"/> Cassidy Ryan |
| <input type="checkbox"/> Chris Gibson | <input type="checkbox"/> Jonathan Scott |
| <input type="checkbox"/> Martin Marquez | <input type="checkbox"/> Chad Thompson |
| <input type="checkbox"/> Kenya Ruiz | <input type="checkbox"/> WinShwe Yee |

Ex-officio Members (Non-Voting):

- | | |
|-----------------------------------------|-----------------------------------------------------------|
| <input type="checkbox"/> Cherie Colin | <input type="checkbox"/> Vinicio Lopez |
| <input type="checkbox"/> Joe Morello | <input type="checkbox"/> Oyame KenZoe Brian Selassie-Okpe |
| <input type="checkbox"/> Melissa Moreno | <input type="checkbox"/> Ingrid Vargas |
| <input type="checkbox"/> Newin Orante | |

AGENDA

- I. Call to Order/Establishing a Quorum/Roll Call
- II. Public Comment * - 15 Minutes
- III. Consent Items
Approval of Minutes – May 25, 2022
- IV. Informational, New Business and Action Items

Associated Students of Skyline College – 15 minutes

- | | |
|----------------|-------------------------------|
| a. ASSC Report | WinShwe Yee
Jonathan Scott |
|----------------|-------------------------------|

Classified Senate – 10 Minutes

- | | |
|-----------------------------|----------------------------|
| a. Classified Senate Report | Martin Marquez/Kennya Ruiz |
|-----------------------------|----------------------------|

Academic Senate - 15 Minutes

- | | |
|---------------------------|-----------------------------|
| a. Academic Senate Report | Lindsey Ayotte/Cassidy Ryan |
|---------------------------|-----------------------------|



Action Item: Approval of voting members on Enrollment Strategies Committee
Presented by the ESC Tri-Chairs (5 minutes)

Description: The Enrollment Strategies Committee is proposing the following voting member make-up:

Division Representation (1 member, 1 vote from each division)

- Business Education and Professional Programs
- Counseling
- Enrollment Services
- Global Learning and Program Services
- Language Arts
- Kinesiology, Athletics, Dance
- Student Equity and Support Programs
- Science, Technology, Engineering, Mathematics
- Social Science and Creative Arts
- Strategic Partnership and Workforce Development

Constituent Representation (1 member, 1 vote representing each constituent group, approved by their constituent group to serve)

- 1 Faculty Rep
- 1 Classified Rep
- 1 Management Council Rep
- 1 Student Rep

Tri-chairs: Will vote in ties only

Functional Roles: Do not vote

14 Total voting members

Management Council – 10 Minutes

a. Management Council Report

Chris Gibson/Chad Thompson



Administration – 45 Minutes

- a. President’s Update Dr. Melissa Moreno
 - i. Integrated Planning Leadership Summit

- b. Administrative Services Update Joe Morello
 - i. SPARC update
 - ii. Discussion on Cellular Infrastructure and Systems Yoseph Demissie (20 min)

- c. Instructional Update Dr. Vinicio Lopez

- d. Student Services Update Dr. Newin Orante

- e. Planning Research and Institutional Effectiveness Update Ingrid Vargas
 - i. Education Master Plan Update
 - ii. Climate Review Update

- f. Equity Institute Update Dr. O’KenZoe Brian Selassie-Okpe

- g. Marketing, Communications, Public Relations Update Cherie Colin

Constituent Committee Reports

V. Adjournment

**Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit*



their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at tentes@smccd.edu at least 48 hours in advance of the meeting.



College Governance Council

Wednesday, May 25, 2022

Zoom Video

Draft Minutes

Voting Members in Attendance: Lindsey Ayotte, Martina Center, Angel Gomez, Golda Margate, Sherrie Prasad, Anthony Tran, Andrea Vizenor

Ex-Officio Non-Voting Members in Attendance: Cherie Colin, Joe Morello, Melissa Moreno, Newin Orante, Danni Redding Lapuz, Oyame KenZoe Brian Selassie-Okpe, Ingrid Vargas

Recorder: Theresa Tentés

- I. Call to Order/Establishing a Quorum/Roll Call
All voting members were in attendance except for Cassidy Ryan.
A quorum was established.

- II. Public Comment * - 15 Minutes

No comment

- III. Consent Items
Approval of Minutes – April 27, 2022

(M/S Andrea Vizenor/Golda Margate)

Aye. Unanimous.

- IV. Informational, New Business and Action Items

Associated Students of Skyline College – 15 minutes

- a. ASSC Report

Anthony Tran/Angel Gomez

Anthony Tran, ASSC President, provided a report of events that have occurred. The ASSC completed the festivities for the AAPI Heritage Month May 11th. There was a celebration of the South Pacific invited performers who performed in the quad.

The ASSC Orientation for the new Council for the coming year was held May 19 and 20th.

Dr. Moreno thanked Anthony and Angel for their exceptional leadership of the ASSC and their service and work they do for the students at Skyline College.

Mission Statement

To transform and empower a global community of learners



Classified Senate – 15 Minutes

a. Classified Senate Report

Sherrie Prasad/Golda Margate

Sherrie Prasad, President of Classified Senate, announced the 2022-2023 Executive Board Members. The members are:

Martin Marquez, President
Kenny Ruiz, Vice President
Nadia Tariq, Treasurer
Clair Yeo-Sugajski, Secretary
Jose Milan, Parliamentarian
Sirreck Brown, Historian

Sherrie and Golda gave a shout out to all the Classified Professionals for a very successful academic year as they all returned back to campus this year.

Dr. Moreno thanked Sherrie and Golda for their 2-year leadership positions as the President and Vice President of Classified Senate. She is so proud of the work they did launching the Classified Professionals Institute and how this will be their legacy.

Academic Senate - 15 Minutes

a. Academic Senate Report

Lindsey Ayotte/Cassidy Ryan

President: Lindsey Ayotte
Vice President: Cassidy Ryan-White
Treasurer: Ame Maloney
Secretary: Jessica Truglio
Co-Curriculum Chairs: Jessica Hurless and Dr. Bianca Rowden Quince
Professional Personnel Chair: Lynsey Hemstreet
Executive Committee Members: Soledad McCarthy (CTE Liaison) and
Grace Beltran (BEPP Senator)
Education Policy Chair: *Tentative*

Dr. Moreno thanked Lindsey and Cassidy working together this year. She also thanked them for bringing forward some really great positive work at the Academic Senate level.

Management Council – 15 Minutes

a. Management Council Report

Andrea Vizenor/Martina Center

Management Council Co-Chair, Andrea Vizenor, thanked everyone for their contribution this past year.

Dr. Moreno thanked Andrea and Martina for volunteering to step into the roll as the leaders of Management Council. She shared that they did a great job making the Management



Council meetings meaningful and addressing difficult topics and interesting subjects. Dr. Moreno appreciates their service the inaugural leaders of Management Council.

Administration – 45 Minutes

a. President's Update

Dr. Melissa Moreno

Dr. Moreno shared that she recognizes everything that is happening around us during this very busy month of May and she asks the committee to do their best to show up at Commencement and to honor and celebrate the great work of our students. This is an historic moment for Skyline College to have our Commencement outside. She thanked the Comencement Committee and all the volunteers helping with this event.

Action Item: Approve the charge of the Enrollment Strategy Committee as follows:

To guide the College's efforts to increase enrollment and support students to reach their educational goals. The Committee's work includes developing goals and strategies to enhance student recruitment, retention, completion, post-pandemic enrollment recovery and future growth through the development and oversight of a five-year Strategic Enrollment Management Plan aligned with the College's Education Master Plan.

Motion to Adopt the charge of the Enrollment Strategy Committee as follows with the suggestions from Classified Senate.

(M/S Lindsey Ayotte/Angel Gomez)

Discussion

Lindsey Ayotte had a concern of the charge of the committee and if the committee can adjust the purpose if needed.

Sherrie Prasad provided feedback from Classified Senate:

1. The work of the Enrollment Strategy Committee will be informed by the spirit and guidelines of current district and college mission, vision, values, anti-racism, and social justice statements, and supports an equitable approach to strategic enrollment management.
2. Explain more about the "Oversight". Will the committee have the authority or will administration have the authority to oversee the five-year plan?
3. Would like to see data-driven language and transparency language? Especially with developing goals and strategies.

Aye. Unanimous.



b. Administrative Services Update

Joe Morello

i. Event Guidelines for Building 12

Vice President of Administrative Services, Joe Morello, provided a report of guidelines for Building 12. He shared that the guidelines came out of the President's Breakfast and that the noise and parking from the Breakfast impacted the students and faculty. Building 12 is a shared space. There will be monthly emails that will be sent to faculty that are scheduled to teach in building 12 during the time of an event to notify them of internal or external events.

ii. SPARC Update

Joe presented SPARC: Integrated Planning & Resource Allocation. He shared the report of the allocation. Joe shared that when the adopted budget becomes more certain, which should be at the beginning of the Fall semester, SPARC will make its final recommendation then it will come to CGC as a Consent Item for approval.

c. Instructional Update

Danni Redding Lapuz

Danni Redding Lapuz, Interim Vice President of Instruction, provided an update of the PCI Civic Engagement Task Group.

d. Student Services Update

Dr. Newin Orante

Dr. Newin Orante, Vice President of Student Services, gave an update of the Commencement Ceremony being held Friday, May 27th. Currently there are 325 students walking in Commencement.

He gave an update on the Grant Effort from CCCCO for our LGBTQIA+. The district will receive \$209,000 and Skyline College's portion is \$79,000 one-time funds.

Also, we along with CSM and Canada are partnering with SFSU to apply for the AANAPISI Grant. The primary purpose is to increase transfer but it is also to bring students to our campus and how to retain them. If the grant is funded, we would receive \$115,000 each year for 5 years.

Dr. Orante also provided the Student Services In-Person Schedule for the departments.



- e. Planning Research and Institutional Effectiveness Update Ingrid Vargas
- i. SPARC Update on Education Master Planning
Ingrid Vargas, Dean of Planning, Research, Innovation and Effectiveness, gave an update on Education Master Planning.

Action Item: Approve SPARC recommendation on Tentative Goals for the 2023-2028 Education Master Plan.

Motion: Propose an amendment to remove the term “reserves” from goal number 6.

(M/S Lindsey Ayotte/Andrea Vizenor)

Discussion

Dr. Moreno has one request for a change. In item number 6 she shares that we are not allowed to set aside reserves as an institution, that is something that the Board does. What we can do as a college is ensure fiscal stability.

Aye. Unanimous

- ii. PCI Climate Review Task Group Update
Ingrid gave an update for the PCI Climate Review Task Group.

Action Item: Approve the PCI Climate Review Task Group Recommendations

Motion: CGC adopts the PCI Climate Review Task Group Recommendations 1 and 3 and take 2 and 4 back to Constituent Groups for potential revision and input.

(M/S Lindsey Ayotte/Golda Margate)

Aye. Unanimous.



f. Equity Institute Update

Dr. O'Ken Zoe Brian Selassie-Okpe

Dr. O'KenZoe, Executive Director, shared that the Equity Institute has executed recently the K-14 Equity Institute Pilot in partnership with Canada and Sequoia Union High School District. Also, the Executive Equity Round Table in the Summer and Fall which is geared for Chancellor's, Presidents and respected Cabinet members. There will also be the launch of the Equity Academies.

g. Marketing, Communications,
Public Relations Update

Cherie Colin

Cherie Colin, Director of Community Relations and Marketing, shared that enrollment is being tracked. The college is doing everything possible to promote enrollments for the Summer and Fall semesters. She also shared that the branding study is moving forward. There has been approximately 400 responses and she encourage faculty and staff to complete the survey.

Constituent Committee Reports

a. SEED Committee – 15 minutes

Dr. Cheryl Johnson/Lucia Lachmayr

Dr. Johnson and Lucia Lachmayr provided an update of the process and development of the next Student Equity Plan.

b. Anti-Asian Hate Resolution Task Group Presentation
10 minutes

Golda Margate

Golda Margate made a presentation of the Anti-Asian Hate Resolution Task Group.

V. Next Meeting –

Schedule of Meetings – 2022-2023 (4th Wednesdays of each month except for November and December)

August 24

September 28

October 26

November 23 (We may need to see if this meeting should be rescheduled due to the holiday)

December (We will need to discuss a new date for December since the meeting falls on a holiday)

January 25

Mission Statement

To transform and empower a global community of learners



February 22

March 22

April 26

May 24

(M/S Sherrie Prasad/Golda Margate)

Aye. Unanimously.

VI. Adjournment

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