



College Governance Council
Wednesday, March 23, 2022
2:00-4:00 p.m.

Zoom Link:

<https://smccd.zoom.us/j/89137965073?pwd=MFQzbFJSaHFqY3dwYUNKT0VGUTZKdz09&from=addon>
(669) 900-9128, Meeting ID: 891 3796 5073, Passcode: 755268

Voting Members:

- | | |
|---|---|
| <input type="checkbox"/> Lindsey Ayotte | <input type="checkbox"/> Sherrie Prasad |
| <input type="checkbox"/> Martina Center | <input type="checkbox"/> Cassidy Ryan |
| <input type="checkbox"/> Angel Gomez | <input type="checkbox"/> Anthony Tran |
| <input type="checkbox"/> Golda Margate | <input type="checkbox"/> Andrea Vizenor |

Ex-officio Members (Non-Voting):

- | | |
|---|---|
| <input type="checkbox"/> Cherie Colin | <input type="checkbox"/> Danni Redding Lapuz |
| <input type="checkbox"/> Joe Morello | <input type="checkbox"/> Oyame KenZoe Brian Selassie-Okpe |
| <input type="checkbox"/> Melissa Moreno | <input type="checkbox"/> Ingrid Vargas |
| <input type="checkbox"/> Newin Orante | |

AGENDA

- I. Call to Order/Establishing a Quorum/Roll Call
- II. Public Comment * - 15 Minutes
- III. Consent Items
Approval of Minutes – February 23, 2022
- IV. Informational, New Business and Action Items

Associated Students of Skyline College – 15 minutes

- a. ASSC Report

Anthony Tran
Angel Gomez

Continue agenda item regarding ASSC being paid as members of hiring committees.

Classified Senate – 15 Minutes

- a. Classified Senate Report

Sherrie Prasad/Golda Margate



Academic Senate - 15 Minutes

- a. Academic Senate Report Lindsey Ayotte/Cassidy Ryan
 - i. Update on the Enrollment Management Committee Task Group

Management Council – 15 Minutes

- a. Management Council Report Andrea Vizenor/Martina Center

Administration – 45 Minutes

- a. President's Update Dr. Melissa Moreno
 - i. PCI: Participatory Governance Task Group Update
 - ii. VPI Search Update
 - iii. Faculty Housing
 - iv. ITS and CIP Updates
 - v. March 4th
- b. Administrative Services Update Joe Morello
- c. Instructional Update Danni Redding Lapuz
 - i. PCI: Civic Mindset Task Group Update
- d. Student Services Update Dr. Newin Orante
 - i. PCI: Antiracism/Equity Task Group Update
- e. Planning Research and Institutional Effectiveness Update Ingrid Vargas
 - i. PCI: Climate Review Task Group Update
- f. Equity Institute Update Dr. O'Ken Zoe Brian Selassie-Okpe
- g. Marketing, Communications, Public Relations Update Cherie Colin



Constituent Committee Reports

V. Next Meeting – April 27, 2022

VI. Adjournment

**Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at tentes@smccd.edu at least 48 hours in advance of the meeting.*



College Governance Council
Wednesday, February 23, 2022
Zoom Video

Draft Minutes

Voting Members in Attendance: Lindsey Ayotte, Martina Center, Angel Gomez, Golda Margate, Sherrie Prasad, Cassidy Ryan, Anthony Tran, Andrea Vizenor

Ex-Officio Non-Voting Members in Attendance: Joe Morello, Melissa Moreno, Danni Redding Lapuz, Oyame KenZoe Brian Selassie-Okpe, Ingrid Vargas

Recorder: Theresa Tentes

- I. Call to Order/Establishing a Quorum
Roll Call
Theresa Tentes took Roll call. All voting members were in attendance. A quorum was established.
- II. Public Comment *

No comments
- III. Consent Items
Approval of Minutes – January 26, 2022

(M/S Andrea Vizenor/Anthony Tran)

Ayes. Unanimously.
- IV. Informational, New Business and Action Items

Associated Students of Skyline College – 15 minutes
 - a. ASSC Report Anthony Tran / Angel Gomez

Anthony Tran, President of ASSC, introduced Allen Bustos a student in the Project Change program. He shared concerns with the Committee about the program such as the need for more staff the be available to the students in the program.

Allen shared his suggestions for improvement for the Project Change program:

- A need for a full-time person that is dedicated solely to the work of the Project Change Program such as a retention specialist.
- A need for an advisory group that would be available to help students navigate. Such as a counselor to create further initiatives to be able to help students and be supported.
- To remove or reduce eligibility and unit requirements because that is a barrier to our students who are coming out of incarceration.

Anthony provided an ASSC update. He shared that ASSC is concluding the Black History Month events. Next month is Women's History month and there are many events planned.

The ASSC will be attending a leadership training April 1-3 in Los Angeles.

Angel Gomez, Vice President of ASSC, shared that ASSC is preparing for the 2022-2023 ASSC elections.

Classified Senate – 15 Minutes

a. Classified Senate Report

Sherrie Prasad/Golda Margate

The President of Classified Senate, Sherrie Prasad provided an update on the Classified Senate Scholarship. The Senate voted and approved to award 6 scholarships at \$400 each to students. This is a total of \$2400 in scholarship. Sherrie also shared that the Classified Leadership Institute (CLI) was launched with a kickoff session January 28th. President Dr. Moreno, Vice President of Student Services, Dr. Orante, Vice President of Instruction Danni Redding Lapuz and Vice President of Administrative Services Joe Morello came to support CLI. Next week the CLI cohort will begin Intergroup Dialogue training as well as other Classified Senate members.

Golda Margate, Vice President of Classified Senate gave an update of the Anti-Asian Task Group. The task group has divided up into 4 sub-groups. Each of the subgroups are tasked to focus on a resolution or resolutions.

Academic Senate - 15 Minutes

a. Academic Senate Report

Lindsey Ayotte/Cassidy Ryan

Lindsey Ayotte, Academic Senate President, provided an update. The first Academic Senate meeting was in February and AFT representatives was invited to have a conversation to better understand the roles between Academic Senate and AFT. The Academic Senate would like to start having an AFT report that is part of the standing committee report at the end of every Academic Senate meeting. The Senate approved the election committee to facilitate the Spring elections and that will be for all Senate seats as well as the President and Treasure positions.

The Senate approved 7 screening committees. The process is just beginning and Lindsey thanked everyone for serving on the screening committees. Lindsey also reported on the Senate dues and where do the funds go. There is a task group that will work with the ASSC to see how they would like the funds spent for students. The Open Educational week is being held in March.

Management Council – 15 Minutes

a. Management Council Report

Andrea Vizenor/Martina Center

Martina Center, Co-Chair for Management Council, shared that at the last Management Council meeting the topic of discussion was that the Managers are feeling burnt out. The Managers discussed ideas such as redesigning the work day, time management, planning and establishing and creating leadership, and standards of excellence were some of the ideas discussed.

Andrea Vizenor, Co-Chair of Management Council, added that the ideas that are coming from Management Council is going to be a platform for how we bring items for the College Governance Council to consider as we think about supporting our teams and the structure of the way that we do business on campus.

Administration – 45 Minutes

a. President's Update

Dr. Melissa Moreno

i. Enrollment Management

Dr. Moreno asked Lindsey Ayotte for an update of the Strategic Enrollment Management Task Force. Task Force will create the committee. Currently the Task Force is waiting to finalize the Task Group membership and then scheduling the meeting. There is a lot of interest about the Committee. By the next CGC meeting we should have the finalize detail of the members of the committee.

ii. PCI

Dr. Moreno updated the committee that CGC authorized 4 tasks groups for each of the pillars of the PCI. Members of cabinet will facilitate these tasks groups. She will be facilitating the Participatory Governance Group. There are 35 people signed up and the group is moving through the agenda.

iii. March 4

March 4 Professional Development Day is next week. We ask our campus to work with your teams to create Professional Development activities and to set aside time in your day to allow people to focus on their future personal and professional growth.

iv. PIF

An update of the PIF applications and funding was provided. The PIF request for proposals will be available soon.

v. Constituent Committees Task Group

We decided as a body to authorize constituents committees to form their own task groups. *The participatory governance task group is working on guidelines for expectations for all constituent committees to provide reports and actions or recommendations for CGC.*

b. Administrative Services Update

Joe Morello

No update

c. Instructional Update

Danni Redding Lapuz

Interim Vice President, Danni Redding Lapuz updated the committee that the March start schedule is ready to go live.

d. Student Services

Dr. Newin Orante

No update

e. Planning Research and Institutional Effectiveness

Ingrid Vargas

Update

Ingrid Vargas, Dean of Planning, Research, Innovation and Effectiveness, shared that the Education Master Planning is ongoing in SPARC. The next step will be to work on the communications plan to open up the process to the campus community.

f. Equity Institute Update

Dr. O'Ken Zoe Brian Selassie-Okpe

Dr. O'Ken Zoe, Executive Director of the Equity Institute, provided no new updates. He did share that he's still continuing to engage in equity evidence and work both as an external functioning entity for the college on behalf of the college and district. He also shared that he is looking to launch a K-12 pilot this Spring on how to create an online, potentially free or for a nominal cost, peer review research repository focusing on equity and social justice through the Equity Institute.

g. Marketing, Communications, Public Relations

Cherie Colin

Update

No report

Constituent Committee Report

No Reports



V. Next Meeting – March 23, 2022

Motion to adjourn.

(M/S Lindsey Ayotte/Angel Gomez)

Ayes. Unanimously.

VI. Adjournment

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SKYLINE COLLEGE
College Governance Council (CGC)
Gathering Spaces Norms Adopted November 17, 2021

Action Taken:

COLLEGE GOVERNANCE COUNCIL ADOPTED A BASELINE OF GATHERING SPACES NORMS REQUIRED IN EVERY GATHERING OR MEETING SPACE ACROSS CAMPUS.

The College Governance Council recommended to the President and the President affirmed that Skyline College adopt a baseline of gathering spaces norms to align with the campus wide work of Intergroup Dialogue and the People's College Initiative so that every person can expect that these norms will be honored when entering a meeting or gathering space on campus. Every group can add/customize to the needs of the particular committee or organization.

- (a) Students First
- (b) Interpersonal Level of Equity – Peer to Peer, no hierarchy in the room
- (c) Challenge ideas, not people
- (d) Use concrete examples
- (e) Stories Stay, Lessons Leave
- (f) Make Space vs. Take Space
- (g) Self-care
- (h) Trust the process
- (i) Give credit where it is due
- (j) Safe Space vs. Brave Space
- (k) Respect/Multi-partiality - experience & communicate respect in ways that are informed by our culture, tradition & language; no tone policing
- (l) Listen for understanding
- (m) Honesty/transparency
- (n) Calling in is preferred to calling out
- (o) Speak for yourself - not for others, reframe in the positive
- (p) Be careful of speaking in generalities - frame comments in your own experience
- (q) Giving grace, even when grace isn't given
- (r) Assume positive intentions and take responsibility for impact