

FY 21-22 Classified Professionals/Management Position Requests

DIVISION	ORG	AREA/PROGRAM	POSITION	FTE	Rank	Funding Source
ESC	2333	A&R	A&R Assistant Registrar*	1.0	1	HEERF/ VPSS
SPWD	2412	Dual Enrollment	Retention Specialist - Dual Enrollment	1.0	2	1.0 Free Community College Initiative Funding - Spring 22 (Fiscal 21-22 - 23-24)
SPWD	2412	Dual Enrollment	Program Services Coordinator- Dual Enrollment	1.0	2	1.0 Free Community College Initiative Funding - Spring 22 (Fiscal 21-22 - 23-24)
SPWD	2412	Dual Enrollment	Program Services Coordinator - Dual Enrollment	1.0	2	*1.0 Free Community College Initiative Funding - July 1, 2022 or later (Fiscal 22-23 - 23-24)-Fund 3 covers in Spring 22
COUN	2340	Promise Scholars Program	Program Services Coordinator	1.0	3	1.0 Free Community College Initiative Funding - Spring 22 (Fiscal 21-22 - 23-24)
BEPP	2411	COSM	Cosmetology Aide	1.0	4	
COUN	2340	SparkPoint - Basic Needs	Program Services Coordinator*	1.0	5	1.0 Basic Needs Funding - Pending State Allocation - Spring 22 (Fund 3)
STEM	2414	STEM Center	Retention Specialist (currently grant-funded)	1.0	6	
COUN	2340	Promise Scholars Program	Retention Specialist	1.0	7	
ASLT	2419	ZTC	Program Services Coordinator - ZTC Coordinator	1.0	8	
ASLT	2419	Library	Library Support Specialist from .8 to 1.0	0.20	9	
SESP	2335	EOPS/TRIO	Retention Specialist	1.0	10	
SPWD/ES	2333	Dual Enrollment	A&R III (for Dual Enrollment)	0.5	11	.5 Free Community College Initiative Funding (Fiscal Year 21-22 - 23-24)
COUN/ES	2333	Promise Scholars Program	A&R III (for PSP)	0.5	11	.5 Free Community College Initiative Funding (Fiscal Year 21-22 - 23-24)
KAD	2416	Athletics	Athletic Trainer	(.08-.2)	12	
SSCA	2418	Music	Instructional Aide II	1.0	13	
MCPR	2150	Marketing	Website and Promotions Content Coordinator	1.0		Contract - One Time

Notes:

Solicitation for Classified and Administrative Staffing Requests started in December 2020 for FY 21-22

SPARC approved a Fund 1 budget in May 2021 for FY 21-22 with a slight operating deficit

SPARC reviewed FY 21-22 budget in September. Net decrease of \$520,527 was identified. No fund 1 dollars available to hire positions in FY 21-22

BOT at June 23rd Meeting set aside 6.75 million of one-time money for the Free SMCCCD Initiative with a focus on Promise Scholars, Dual Enrollment and Zero Textbook Cost Programs.

Money available from the 6.75 million came from unexpended balances at the colleges and district from FY 20-21. Skyline College contributed 1.85 million.

Cabinet went through the prioritization request of Classified / Management positions (33 total) in September and October ranking positions that were prioritized in ALUR's.

BOT at September 9 meeting adopts FY 21-22 budget with 6.75 million of one-time money for the Free SMCCCD Initiative focused on Promise Scholars, Dual Enrollment and Zero Textbook Cost Programs.

District Office Solicited plans from Promise Scholars, Dual Enrollment and Zero Textbook Cost Programs at the campuses in September and October based on anticipated growth.

Free SMCCD Funding is designated for program growth.

District office notified of funding awards on November 23rd with funding allocated the week of November 29th. Skyline College received \$2,769,767

Free SMCCD will fund the positions noted above for the fiscal years designated. These positions will need to be institutionalized moving forward.

Skyline

	Cost	Number of faculty	Total Cost
Adjunct conversion(PT to FT		80,000	-
New FT faculty		138,000	-
Total			-
College Allocation			616,299
Variance			616,299

SPARC approved a Fund 1 budget in May 2021 for FY 21-22 with a slight operating deficit. State Budget is Approved in Sacramento in June with funding dedicated to hiring full-time faculty. BOT at June 23rd Meeting set aside 6.75 million of one-time money for the Free SMCCCD Initiative. Money available from the 6.75 million came from unexpended balances at the colleges and districts. CCCC issues intent to hire memo in August to CCC's to request funding from the 100 million district. SPARC reviewed FY 21-22 budget in September. Net decrease of \$520,527 was identified. No further BOT at September 9 meeting adopts FY 21-22 budget with 6.75 million of one-time money for the FTEFAC Process begins in September with solicitation of requests from the Divisions. In early October, SMCCCD receives 1,576,616 from the CCCC for hiring full-time faculty based on Utilizing the resource allocation model, Skyline College is awarded 616,299 for hiring full-time faculty. District Office Solicited plans from Promise Scholars, Dual Enrollment and Zero Textbook Cost Programs as Free SMCCCD Funding is designated for program growth. FTEFAC Public Presentations take place in late October with committee ranking taking place in November. Ranking is shared with Academic Senate, SPARC and CGC in November. District office notified of funding awards on November 23rd for Free SMCCCD Initiatives with funding allocated. Free SMCCCD will fund two Promise Scholars Counseling faculty positions noted above. These positions



California
Community
Colleges

MEMO
August

FS 21-06 |

TO: Chief Executive Officers
Chief Human Resource Officers
Chief Business Officers
Chief Instructional Officers

FROM: Lizette Navarette, Vice Chancellor, College Finance and Facilities Planning Division

RE: 2021-22 Full-Time Faculty Hiring Allocation and Notification of Intent to Hire

ACTION REQUIRED: Notification of Intent to Hire Due to Chancellor's Office August

The 2021 Budget Act includes \$100 million to hire additional new full-time faculty in order to increase districts' percentage of full-time faculty toward meeting the 75 percent full-time

goal. Districts may elect to decline the allocation of full-time faculty hiring funds.

Action Required: Notification of Intent to Hire Full-Time Faculty

As specified in the 2021 Budget Act, districts must submit *Attachment A: Notification of Intent to Hire* to the Chancellor's Office by August 15 and report:

- Number of full-time faculty as of July 1, 2021.
- Number of full-time faculty district was already planning to hire during 2021-22.

When determining the number and qualifications of full-time faculty to hire, districts should consider student and workforce demands, the needs of established programs, and requirements of new programs.

Allocation of Full-Time Faculty Funds

Enclosed is an initial allocation schedule (see *Enclosure: 2021-22 Full-Time Faculty Hiring Initial Allocation*). The initial allocation is calculated proportionally based on reported resident credit FTES as of the 2020-21 second principal (P2) CCFS-320 Apportionment Attendance

A district may elect to decline this allocation, as indicated on the *Notification of Intent to Hire* form. Any funds remaining due to districts' elections to decline will be re-allocated proportionally to participating districts based on the number of full-time faculty the district plans to hire reported on the *Notification of Intent to Hire* form. Apportionment of the final allocation will occur no later than the 2021-22 first principal (P1) apportionment cycle in February 2022.

Impact of Full-Time Faculty Hiring Funds on the Faculty Obligation Number

Current regulations require an increase to a district's FON for 1) annual percentage change in funded credit FTES, and 2) provision of funds to hire new full-time faculty. When the budget provides new full-time faculty hiring funds, the FON increases by the total district allocation

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2021-22 Full-Time Faculty Hiring Funds and Report

August 3, 2021

divided by the current statewide average cost to replace a part-time faculty position with a full-time faculty position. The current statewide average replacement cost is \$86,771. A district's FON will be increased by one for each \$86,771 allocated, in addition to the annual adjustment for enrollment.

CONTACTS

For questions about full-time faculty hiring allocations or the faculty obligation requirements, contact Jubilee Smallwood at ismallwood@ccco.edu.

Free SMCCCD Initiative focused on Promise Scholars, Dual Enrollment and Zero Textbook Cost Prog

MEMORANDUM

August 3, 2021

[Via Email]

Information

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Report to
Faculty

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