



College Governance Council
Wednesday, October 28, 2020
Zoom Video

Approved Minutes

In Attendance: Jose Omar Gutierrez, Golda Margate, Melissa Moreno, Sherrie Prasad, Jesse Raskin, Leigh Anne Shaw, Jennifer Taylor-Mendoza, Carlos Ungo

Absent: Eloisa Briones

Guests: Ingrid Vargas

Recorder: Theresa Tentés

- I. Call to Order and Establishing a Quorum
Roll Call
Theresa Tentés took Roll Call. All voting members were in attendance except for Eloisa Briones. A quorum was established.
- II. Public Comment* (20 minutes)
Soledad McCarthy made a public comment regarding agenda item IV-a. Release of the McPhail Report.
- III. Consent Items
Approval of Minutes, September 23, 2020
(M/S Leigh Anne Shaw/Golda Margate)
The September 23, 2020 minutes were approved.
- IV. Informational and New Business

Administration – 15 Minutes

- a. Release of the McPhail Report and Discussion Dr. Melissa Moreno
Attachment and Link
http://www.skylinecollege.edu/collegegovernancecouncil/assets/documents/agendasminutes/2020_2021/agendas/2020-1023%20McPhail%20Report%20w%20Moreno%20Letter%20.pdf

Dr. Moreno shared with the Council the McPhail report has been released

Dr. Moreno suggested that the college create a Climate Review Work Group that would study the report and the recommendations and decide if the college should move through and follow the recommendations and also determine whether the college has to do more work regarding the climate at our institution.

Academic Senate - 10 Minutes

a. Update on Curriculum Committee Work

Leigh Anne Shaw

Leigh Anne Shaw gave an update on the work of the Curriculum Committee. The Academic Senate would like a public and institutional recognition of all the work the Curriculum Committee is engaged in currently. The committee is currently working on Technical Review and examining every course that is conducted online for the Fall and Spring semesters. The committee is working long hours to complete the work. Leigh Anne is reaching out to the Administration to see what support they could provide.

Dr. Moreno acknowledged the work the Curriculum Committee and expressed her gratitude for all those working on the Curriculum Committee. Dr. Taylor-Mendoza also thanked the Curriculum Committee, Maria Norris, Sherrie Prasad and Angelica Mendoza from the Instruction Office support the committee, as well as Jessica Hurless, who is the chair of the Curriculum Committee, and Jan Fosberg who has served on the committee for approximately 20 years.

b. Academic Senate Report

Leigh Anne Shaw

Leigh Anne Shaw gave a brief report on Academic Senate. She is recommended a few things that can help faculty when asked to be part of a hiring committee.

- Clear timeline of the process in advance of the request of service.
- The number of faculty that are needed on the committee and coordinating the request around the Academic Senate meeting dates so they can review the request.
- Clarity of the faculty role on the committee.

The SPARC Committee recently made a change to the Program Review process. The Program Review process is moving to the Institutional Effectiveness Committee. A new group, Comprehensive Program Review Task Force, is charged with putting together the Program Review templates for both Instructional and Non-Instructional.

Leigh Anne also shared that there has been a discussion on the creation of an Ethnic Studies Department. The District Academic Senate is working on a resolution that will go to the Board of Trustees for approval.

A conversation ensued on the effect of the resolution on Skyline College, given that all three colleges are independently accredited with processes in place. Also discussed was the need for some research on the proper process to create a new department, and that the FTEFAC is responsible for the process of creating new faculty positions. \

Classified Senate – 5 Minutes

- a. Classified Senate Student Scholarship Fundraising Drive Sherrie Prasad/Golda Margate Attachment

Sherrie Prasad shared that the Classified Senate will be launching the 2nd annual Student Scholarship Drive from November 1-30. The launch was successful last year that it surpassed the goal of \$1500 and raised \$1900. That allowed Classified Senate to award three scholarships in the amount of \$500 each to students.

Golda Margate included that the Classified Senate would like to collaborate with all employees to support our students. Kevin Chak, Manager of the Bookstore, donated a Chromebook that will be used as a prize for the drawing. Each person who donates will be part of the drawing.

Associated Students of Skyline College - 12 Minutes

- a. Connecting Our Virtual Community; October ASSC October Programming Updates Attachments <https://padlet.com/samnr/SKYStudentLife> Carlos Ungo/Jose Gutierrez

Carlos Ungo reported on all the events that have taken place in the month of October. Here is a link to all the events.
<https://padlet.com/samnr/SKYStudentLife>

V. Action Items – 20 Minutes

- a. Creation of a Climate Review Work Group Dr. Melissa Moreno

Motion that CGC creates a Climate Review Work Group based on the letter that framed the release of the McPhail Report. (M/S Sherrie Prasad/Jesse Raskin) unanimously passed.

There was an amendment to the motion that the composition of the Work Group would be 2 Classified Professionals, 2 Faculty, 2 Administrators and 2 ASSC members. There would also be a member from Public Safety as an advisory.

There was discussion about integrating the work of the Work Group with the efforts of the SEED Committee and its upcoming related Equity Audit.

- b. Vote on SPARC recommendation that CGC Ingrid Vargas
Approve the recommendations of the CPR
Redesign Task Force
<https://skylinecollege.edu/sparc/assets/agendaminutes/2020-21/CPRRedesignTF-Recommendations-20200910.pdf>

A motion to approve the SPARC recommendation that CGC move forward to the taskforce recommendation. (M/S Leigh Anne Shaw/Sherrie Prasad) Unanimously passed.

VI. Next Meeting – Monday, November 16, 2020

VII. Adjournment

The College Governance Committee was adjourned in honor of the late Kathleen Feinblum, Professor at Skyline College.

**Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at tentes@smccd.edu at least 48 hours in advance of the meeting.*