



**College Governance Council**  
Wednesday, May 19, 2021  
Zoom Video

**Approved Minutes**

**In Attendance:** Eloisa Briones, Kate Browne, Jeremy Evangelista, Jose Gutierrez, Melissa Moreno, Newin Orante, Sherrie Prasad, Jennifer Taylor-Mendoza, Leigh Anne Shaw, Anthony Tran

**Absent:** Golda Margate, Jesse Raskin, Carlos Ungo

**Recorder:** Theresa Tentes

I. Call to Order and Establishing a Quorum  
Roll Call

Theresa Tentes took Roll Call. All voting members were in attendance except Jesse Raskin and Carlos Ungo. A quorum was established.

II. Public Comment\*

Mustafa Popal applauded those that came forward to create the joint resolution on Anti-AAPI. He shared that the resolution is a model of what Skyline College stands for being student ready and an open access institution. Mustafa encourages our college leadership to send out a message to all students and employees to acknowledge that the college has services to offer to help support through a difficult time.

Rika Yonemura-Fabian shared her support and solidarity with the Palestinian colleagues and students. She would like to ask for support by Skyline College for the Palestinian American Community members, due to the current situation Palestine. Rika would like to see if our college can send out a public statement stating that we stand, we are here for support with Palestinian students and colleagues and their families.

Motion to move the action items forward on the agenda.

(M/S Newin Orante/Leigh Anne Shaw)

Ayes. Unanimous.

III. Consent Items

Approval of Minutes, April 28, 2021

(M/S Kate Browne/Eloisa Briones)

The April 28, 2021 minutes were approved.

Ayes. Unanimous

IV. Informational and New Business

Associated Students of Skyline College

a. ASSC Report

Carlos Ungo/  
Jose Omar Gutierrez

Jose Omar Gutierrez, Vice President of ASSC, gave a brief report. ASSC recently had elections and they now have new officers. The new ASSC President is Anthony Tran and the new Vice President is Angel Gomez.

Classified Senate – 10 Minutes

a. Classified Senate Report

Sherrie Prasad/Golda Margate

Sherrie Prasad, President of Classified Senate gave a brief update. She thanked the Classified Professionals for their dedication and commitment while working from home during the pandemic. She also shared that the Classified Senate held their elections and the five members of the Executive Board were reelected and will continue their work through the 2021-2022 year.

The Caring Campus team has worked on implementing the initiative by making presentations throughout the campus. The website team launched the new website in January 2021. They will continue working through 2021-2022.

In regards to the Classified Leadership Initiative, the Executive Board of the Senate has been working with a leadership coach during Spring 2021. During the Summer the Executive Board will be developing a plan on implementation of the Classified Leadership Initiative in the Fall.

At the May 12 Board of Trustee meeting a joint resolution denouncing Anti-Asian Hate Resolution was presented to the Board. The resolution was created by students, faculty and classified.

Academic Senate - 30 Minutes

a. Academic Senate Report

Leigh Anne Shaw/Jesse Raskin

Leigh Anne Shaw, President Academic Senate, shared the new senate officers for the 2021-2022 year. She continued with the announcement of the Faculty Marshall's for Commencement which are Mike Fitzgerald and Jan Fosberg. Leigh Anne thanked students for their hard work this past semester. She loved the collaboration with the Classified Senate and gave kudos to them for their Caring Campus Initiative. A special thank you to the Vice President's and wished Dr. Jennifer Taylor-Mendoza good luck on her new position as President of College of San Mateo. Leigh Anne congratulated Dr. Moreno for her first full year as Skyline College President.

Administration – 45 Minutes

a. President's Update

Dr. Melissa Moreno

Dr. Melissa Moreno, President, thanked the committee for their work this year. Ingrid Vargas will be the lead on the Peoples College Initiative. Dr. Moreno's ultimate goal is after 5 years under her leadership that we end with a lasting and healthy campus climate. All the constituent groups will be part of working on the initiative.

The Climate Review Task Group is not quite ready to bring the recommendations to the President for an action item yet. But she does want to be sure the task is complete with reviewing the recommendations of the McPhail Report.

Action

a. Participatory Governance and Committee Structure Work Group  
[PP presentation of recommendations](#)

1. Recommendation is to adopt the new definitions and reclassification with committee work.
2. Recommendation is the adoption of the non-hierarchical participatory governance model and committee workflow.
3. Recommendation is a revision of the CGC Bylaws.
4. Recommendation is to Bifurcate SPARC and IEC.
5. Recommendation to have an annual Constituent Committee Orientation.
6. Recommendation is to enhance student participation in constituent committees
7. Recommendation is requiring annual reporting from constituent committees and councils/senates.

Motion to adopt the recommendations that came forth from the Participatory Governance Task Group

(M/S Sherrie Prasad/Leigh Anne Shaw)  
Ayes. Unanimous.

b. Administrative Services Update

Eloisa Briones

Action Item

a. FY 2021-2022 Fund 1 Tentative Budget Recommendation

Vice President of Administrative Services Eloisa Briones provided an explanation of the Fund 1 Tentative Budget. She had previously presented the information to the SPARC committee. Eloisa provided the current calculation, since the numbers are shifting. There is a possibility that by the time the college receives its final budget,

the amount of money that might be available might be a slight positive or it might be in the deficit. Eloisa recommended to SPARC that the college takes a look at the current budget and recommend a status quo budget for 2021-2022.

Motion to adopt the budget recommendation 2021-2022 as status quo from 2020-2021.

(M/S Leigh Anne Shaw/Sherrie Prasad)

Ayes. Unanimous.

- c. Instructional Update Dr. Jennifer Taylor-Mendoza

Dr. Jennifer Taylor-Mendoza, Vice President of Instruction, shared that the conversation regarding the move for Middle College was held at the Academic Senate meeting. Beginning July 1, 2021, the Middle College program will move from Language Arts Division to Strategic Partnerships and Workforce Development Division.

Dr. Taylor-Mendoza gave a heartfelt thank you to everyone.

- d. Student Services Update Dr. Newin Orante

Dr. Newin Orante, Vice President of Student Services shared that Student Services is working diligently to make sure that the college is prepared for students if they are on campus for classes or for support.

- e. Planning Research and Institutional Effectiveness Update Ingrid Vargas

Dean of Planning, Research and Institutional Effectiveness, Ingrid Vargas shared that there will be training with SCUP (Society for College and University Planning). There are many items being planned such as the Facilities Master Plan, Educational Master Plan and Enrollment Management Plan. The members of College Governance Council (CGC) and the incoming members of SPARC will be invited to the 6 hour training with SCUP which will be held in two sessions.

Action items

- a. SPARC recommendation on Criteria for Those Undergoing Program Review  
- [https://drive.google.com/file/d/1cRTDBeCqhXGz4\\_dUzUT-33A0vxXbON5Q/view?usp=sharing](https://drive.google.com/file/d/1cRTDBeCqhXGz4_dUzUT-33A0vxXbON5Q/view?usp=sharing)

A motion to approve the guidelines for which programs to undergo program review.

(M/S Leigh Anne Shaw/Jose Gutierrez)

Ayes. Unanimous.

b. SPARC recommendation on Piloting of Program Review Update (PRU) Templates

- Instructional PRU Template:  
<https://docs.google.com/document/d/1Sh1O98Qi742DzJtOu76Yn8-pzOcgQLctn140SBeBL1U/edit?usp=sharing>
- S/ LSS PRU Template:  
<https://drive.google.com/file/d/1CLQ7nH0ML91kL0kX-zVTS1a3FLmcyvWO/view?usp=sharing>

A motion to approve the templates for program review for Instructional and Student Support.

(M/S Leigh Anne Shaw/Newin Orante)  
Ayes. Unanimously.

f. Equity Institute Update

Dr. O'KenZoe Brian Selassie-Okpe

No report.

g. Marketing, Communications,  
Public Relations Update

Cherie Colin

Director of Community Relations and Marketing, Cherie Colin, shared that she recently hired a Web Programmer Analyst, Hariklia Frangos (Aria), who will begin soon.

Commencement will be held next Friday, May 28<sup>th</sup>. As of now, there are 215 2021 graduation and 62 students participating in the 2020 graduation. These number will continue to increase.

V. Next Meeting – September 22, 2021

VI. Adjournment

*\*Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at [tentes@smccd.edu](mailto:tentes@smccd.edu) at least 48 hours in advance of the meeting.*