



**College Governance Council**  
Wednesday, March 24, 2021  
Zoom Video

**Approved Minutes**

**In Attendance:** Eloisa Briones, Golda Margate, Melissa Moreno, Newin Orante, Sherrie Prasad, Jennifer Taylor-Mendoza, Jesse Raskin, Leigh Anne Shaw, Carlos Ungo

**Absent:** Jose Omar Gutierrez

**Recorder:** Theresa Tentes

- I. Call to Order and Establishing a Quorum  
Roll Call  
Theresa Tentes took Roll Call. All voting members were in attendance except for Jose Omar Gutierrez.
- II. Public Comment\*  
No comments
- III. Consent Items  
Approval of Minutes, February 24, 2021  
(M/S Sherrie Prasad/Dr. Newin Orante)  
The February 24, 2021 minutes were approved.
- IV. Informational and New Business

Administration – 45 Minutes

- a. President's Update Dr. Melissa Moreno  
Dr. Moreno acknowledged the pain, suffering and trauma that some of our Skyline College students are going through who are from Myanmar and part of our international program. She thanked Leigh Anne Shaw for coordinating a meeting to discuss how Skyline College could support our students and support the resolution from the Academic Senate.

Dr. Moreno shared that the Skyline College's new Executive Director of the Equity Institute, Dr. O'Kenzoe Brian Selassie-Okpe will officially begin Monday, March 29<sup>th</sup>. He will have an important voice on our campus.

She also gave an update on the Climate Review Task Force. The Task Force meets every couple of weeks. Dr. Moreno brought the recommendations that were brought forward to CGC in February to the Chancellor who was very opened and received the recommendations and he would like to be invited to a Task Force meeting. There are 7 recommendations from the McPhail report to the President. The Task Force will be

discussing the 7 recommendations and bring to CGC for their consideration for implementation.

The Skyline College President's Breakfast will be held Thursday, March 25<sup>th</sup> at 8 a.m. via a webinar. Dr. Moreno thanked Cherie Colin and Theresa Tentos for their work on planning the event along with the Planning Committee who are community members.

Intergroup Dialogue learning is currently occurring on campus through Dr. Cheryl Johnson's office. The Intergroup Dialogue consultants are working with a cohort of approximately 30 people across Skyline College from those 30 people 15 have been identified as train the trainers. The plan is for our trainers to bring the teachings to our broader campus and reach critical mass of our community. The President's Cabinet is scheduled to do Intergroup dialogue learning as well. Dr. Moreno thanked Dr. Johnson and Lucia Lachmayr for bringing the consultants to our campus.

Council on Anti-Racism sent out a statement of the work they are doing. A presentation of the work that has been done up to now will be presented at the Flex Day workshop April 22<sup>nd</sup>.

The Emergency Operations Center is currently having a conversation around planning for the recovery. The group is discussing how do we return to campus? How do we socialize? There will be a couple of Town Halls hosted by Dr. Moreno so she can listen to everyone's feedback, ideas or expectations about returning to campus. Dr. Moreno will then go to the EOC and advocate for the needs of Skyline College.

- b. Budget Update Eloisa Briones  
Eloisa Briones, Vice President of Administrative Services, gave an update regarding SPARC's recommendation for the distribution of the increase in our site allocation for the current year 2020-2021. SPARC made the recommendation to allocate the \$284,000 to create 2 new Classified Professionals with \$31,000 to go towards technology.

A motion was made to move the related action item up in the agenda.  
(M/S Leigh Anne Shaw/Dr. Newin Orante)

Action Item: To approve the recommendations of SPARC.  
(M/S Newin Orante/Leigh Anne Shaw)

Discussion: President Moreno requested a consideration to revise the SPARC recommendation. Given there is incoming one-time funding in large amounts anticipated from HEERF (potentially \$4.5 M) she asked that all of the new allocation to Fund 1 in the amount of \$284,000 go to permanent positions with a promise to prioritize the new HEERF funds for technology.

A revised motion was made.  
(M/S Sherrie Prasad/Golda Margate)  
All Ayes.

- c. Instructional Update Dr. Jennifer Taylor-Mendoza  
Dr. Jennifer Taylor-Mendoza updated CGC on the work the Curriculum Committee is doing. She gave kudos to the Curriculum Committee and Jessica Hurless and the leadership of Leigh Anne Shaw. Ethnic Studies is moving forward and will be part of the Social Sciences/Creative Arts Division.

There was a discussion of the alignment of the Middle College program. The program is being looked at to see where it is better aligned. The Middle College program is currently in the Language Arts Division but it is being looked at to move to the Strategic Partnerships and Workforce Development Division. Dr. Taylor-Mendoza is seeking input and feedback prior to the decision of the alignment.

The College of San Mateo Academic Senate has a Task Force to look at compressed calendars. There was a discussion years ago regarding compressed calendars that they would go from 18 weeks to 16 or 14 weeks. Also, in discussion is a flexible calendar and a quarter system.

Currently the college is considering operations for Fall 2021. In particular about programs that were not on the essential list or hard to convert. Dean, Danni Redding-Lapuz gave a presentation to CGC about the Arts and Music courses and how they could come back as in person courses.

- d. Student Services Update Dr. Newin Orante  
Dr. Newin Orante, Vice President Student Services, gave an update regarding the HEERF funds. HEERF funds are being released to students. Student who are PELL eligible and non-PELL eligible students are receiving funds. There is currently an issue with clarifying the language of the HEERF funding. The college would like to support and provide services to undocumented students and DACA students. Currently the college is waiting for language to be clarification from the Chancellor's Office. In the interim, the SMCCCD is committed and is working with the Foundation to raise \$160,000 for our DACA students and non-DACA students are not disproportionately lagging in terms of getting the resources that they need to support themselves to succeed this semester.

Another update is regarding some challenges based on a conflict with the state's interpretation, as well as the federal interpretation, regarding our veterans' students. Some of the students are fiscally being financially impacted by Covid.

Michelle Batista shared the ongoing work with supporting students. Currently the college is providing hotel and food vouchers. As of the March distribution there are 728 students enrolled in the food grant program who are receiving \$75 per month through the end of the semester as long as the student is enrolled in one unit. The

hotel vouchers will be ready to distribute after April 1<sup>st</sup> to students for them to stay a couple of nights as they work through different plans and their transition.

- e. Planning Research and Institutional Effectiveness Update  
Ingrid Vargas  
There was no update.
  
- f. Marketing, Communications, Public Relations Update  
Cherie Colin  
Cherie Colin, Director of Community Relations and Marketing, gave an update of the President's Breakfast which will be held Thursday, March 25<sup>th</sup>. It is the first ever virtual President's Breakfast. \$97,000 has been raised prior to the Breakfast. There are 194 guests attending the Breakfast. Most registrants received a swag box with gifts to say thank you.

MCPR is working with EOPS/TRiO/Promise Scholars on a mini enrollment campaign to boost their programs. Statewide enrollment is down 11%.

Commencement will be held Friday, May 28<sup>th</sup> and it will be virtual.

Currently the District is working on a marketing campaign to support all three colleges in advertising.

#### Academic Senate - 10 Minutes

- a. Academic Senate Report  
Leigh Anne Shaw/Jesse Raskin  
Focus on Fall 2021 and Welcoming Students after Pandemic Year

Academic Senate President Leigh Anne Shaw thanked Dr. Jennifer Taylor-Mendoza for supporting the Curriculum Committee.

Leigh Anne shared that the Academic Senate had a discussion acknowledging the rise in anti-Asian violence. Academic Senate plan to hold a longer and broader discussion of anti-Asian violence and racism at the April 15<sup>th</sup> Academic Senate meeting. She invited all constituent groups to attend the meeting.

Academic Senate has two more meetings for the year which are April 15<sup>th</sup> and May 6<sup>th</sup>. The Academic Senate is working on a draft for faculty to provide an explanation of what is happening in Myanmar. The document will also give faculty some resources that can support their students as well as guidance for the students.

Academic Senate would like CGC to think of Fall 2021 and the incoming students. What can we do to support and welcome the students back?

Classified Senate – 10 Minutes

a. Classified Senate Report

Sherrie Prasad/Golda Margate

Sherrie Prasad, President of Classified Senate provided a report. The District sent out a survey to all Classified Professionals to gather feedback as the District makes preparations for recovery efforts. The Classified Senate appreciates that the District is including the voices of Classified Senate as they are making the plans to return.

Caring Campus is creating a logo for emails and publications. One of the team members is working with the MCPR department to create the logo. Once approved it will be sent out to the campus.

Associated Students of Skyline College

a. 2021 ASSC Spring Recap and Updates

V. Action Item

a. Student Outcome Goals for ACCJC Annual Report

Motion to approve the recommendations of the IEC and SPARC.  
(M/S Newin Orante/Leigh Anne Shaw)

All ayes.

b. Revised Adopted Fund 1 Budget for CY 2020-2021

Action: Motion to approve Action Item 5b  
(M/S Sherrie Prasad/Leigh Anne Shaw) All ayes.

VI. Next Meeting – Wednesday, April 28, 2021

VII. Adjournment

(M/S Dr. Jennifer Taylor-Mendoza/Leigh Anne Shaw)

Ayes

*\*Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at [tentes@smccd.edu](mailto:tentes@smccd.edu) at least 48 hours in advance of the meeting.*