



College Governance Council
Wednesday, January 27, 2021
2:00-4:00 p.m.

Zoom Link:

<https://smccd.zoom.us/j/83810297977?pwd=cnhUZFFQSHZsTTNJWHQ1MnhHMjBNdz09>
(669) 900-9128, Meeting ID: 838 1029 7977, Passcode: 401720

Members:

- | | |
|--|--|
| <input type="checkbox"/> Eloisa Briones | <input type="checkbox"/> Jesse Raskin |
| <input type="checkbox"/> Jose Omar Gutierrez | <input type="checkbox"/> Leigh Anne Shaw |
| <input type="checkbox"/> Golda Margate | <input type="checkbox"/> Jennifer Taylor-Mendoza |
| <input type="checkbox"/> Melissa Moreno | <input type="checkbox"/> Carlos Ungo |
| <input type="checkbox"/> Sherrie Prasad | |

AGENDA

- I. Call to Order/Establishing a Quorum/Roll Call
- II. Public Comment *
- III. Consent Items
Approval of Minutes – December 14, 2020
- IV. Informational and New Business

Administration – 45 Minutes

- | | |
|------------------------------|--|
| a. Budget Update | Eloisa Briones |
| b. Strategic Planning Update | Ingrid Vargas |
| c. President's Update | Dr. Melissa Moreno |
| d. Instructional Update | Dr. Jennifer Taylor-Mendoza |
| e. Student Services Update | Dr. Jennifer Taylor-Mendoza
Eloisa Briones/Dr. Melissa Moreno |
| f. Marketing Update | Cherie Colin |



Academic Senate - 20 Minutes

- a. Academic Senate Report

Leigh Anne Shaw/Jesse Raskin

Classified Senate – 10 Minutes

- a. Classified Senate Report

Sherrie Prasad/Golda Margate

Associated Students of Skyline College

- a. No report

- V. Action Item
- VI. Next Meeting – Wednesday, February 24, 2020
- VII. Adjournment

**Public Comment. Members of the Skyline College community and the public may address the College Governance Council on items appearing on the agenda by submitting a request in the chat box (Zoom) or a comment slip (in person) at the start of the meeting. Speakers must limit their remarks to a maximum of three minutes. If there are a large number of speakers, the President may use discretion to reduce the comment time in order to keep all public comment time to 20 minutes or less, in order to be able to have enough time for the Council to conduct its business. In accordance with the Americans with Disabilities Act, the Council will make reasonable efforts to accommodate persons with qualified disabilities. If you require accommodation, please contact Theresa Tentes at tentes@smccd.edu at least 48 hours in advance of the meeting.*



College Governance Council
Monday, December 14, 2020
Zoom Video

Draft Minutes

In Attendance: Eloisa Briones, Rika Yonemura-Fabian, Melissa Moreno, Sherrie Prasad, Jennifer Taylor-Mendoza, Jesse Raskin, Carlos Ungo,

Absent: Jose Omar Gutierrez, Golda Margate, Leigh Anne Shaw

Recorder: Theresa Tentis

I. Call to Order and Establishing a Quorum
Roll Call

Theresa Tentis took Roll Call. All voting members were in attendance except for Jose Omar Gutierrez, Golda Margate, Leigh Anne Shaw. A quorum was established.

II. Public Comment*
No comments

Marisa Thigpen had a question related to the Covid grading policy. Dr. Moreno will follow up with the information.

III. Consent Items
Approval of Minutes, November 16, 2020
(M/S Jesse Raskin/Sherrie Prasad)
The November 16, 2020 minutes were approved.

IV. Informational and New Business

Administration – 35 Minutes

a. Climate Review Workgroup

Dr. Moreno

Dr. Moreno reported that the Climate Review Workgroup has appointees from each constituent group. The meetings have been scheduled to begin in January 2021.

b. Instructional Equipment (15 Min)

Dr. Jennifer Taylor-Mendoza

Dr. Taylor-Mendoza gave an update regarding the Instructional Equipment process has concluded. Instructional Equipment can be anything from software, renovations, facilities, and technology hardware. The requests come from the divisions in September. Then the Dean's work with faculty and staff from their division to create a list of needs. The list was prioritized at the Instructional Leadership Team meeting in October. Usually the college has about \$150,000-\$200,000 allocated toward Instructional Equipment. The requests always exceed the amount and this year over \$900,000 requests were submitted. This year most of the request's needs were met through other budgets and grants.

Jesse Raskin asked if there was a place faculty can go to see if a request qualifies under Instructional Equipment. Jennifer will look into Jesse's suggestion and in the future to work towards making the information more accessible.

- c. Skyline College Student Survey Results (20 Min) Ingrid Vargas
Ingrid Vargas, Dean of PRIE, shared the results of the Student Survey. The survey was sent to all students over the age of 18 and who were registered for a least 3 units at Skyline College. 1,040 Skyline College students responded to the survey which was a 24% response rate. The presentation is available on the CGC website for further results. There was a discussion of the survey with the members of the committee.

Academic Senate - 15 Minutes

- a. Academic Senate Report Kate Browne/Jesse Raskin
Jesse Raskin gave the report in Leigh Anne's absence. The Academic Senate is continuing to work on launching an Ethnic Studies Department at Skyline College. On December 17th there will be a community conversation. Dean Danni Redding-Lapuz and Cheryl Johnson will be joining the faculty in that conversation. The goal of the meeting on Thursday is to be sure that everyone is on the same page. Jesse Raskin and Rika Yonemura-Fabian are co-chairing the meeting. The Academic Senate appreciates that faculty are being part of the conversations and that faculty are being appointed to crucial committees.

Jesse shared that it is really important to Academic Senate that the candidate chosen to be the next Vice President of Student Services value participatory governance. Dr. Moreno shared that she is moving the process forward to hire the next Vice President of Student Services and an announcement is forthcoming. Dr. Moreno thanked Dr. Taylor-Mendoza for being the chair of the committee and running a very smooth process.

On January 29th Academic Senate is hosting a meeting with Dr. Taylor-Mendoza and some of the Dean's to discuss division meetings. The Division Meetings are scheduled about once a month. The meeting is to discuss how to utilize the time of the Division Meetings to its fullest.

Academic Senate is forwarding a letter of support to International Students. The first Academic Senate meeting for Spring will be held January 21st.

Classified Senate – 15 Minutes

- a. Classified Senate Report Sherrie Prasad
Sherrie Prasad, Classified Senate President, announced that Grace Beltran, the Senate Secretary, will be stepping down. Grace has accepted a position as the new Business Faculty in the Business Education and Professional Programs Division. The Senate Board has appointed a replacement for Grace Beltran. Martin Marquez is the Division Assistant in the Student Equity and Student Programs Division. In May 2021 the Senate will hold elections for the new 2021-2022 Executive Board.

Sherrie gave an update on the Classified Senate Scholarship Fundraiser. The fundraiser raised \$2685 which surpassed the goal of \$1500 as well as last years fundraiser total. Thank you for all the donors and Skyline College Community who donated.

An update of the Caring Campus initiative was given by Sherrie Prasad. The presentation team in November made a presentation to the Racial Justice training forum. The presentation was well received and they received a lot of support and good feedback. Currently they are in the middle of finalizing the video and the website. On January 15 the presentation team will present at a Flex Day breakout session.

Sherrie concluded her report by sharing that on behalf of Classified Senate Executive Board thank you all especially Classified Professionals for their dedication and resilience during this challenging year.

Associated Students of Skyline College - 15 Minutes

- a. Fall 2020 Semester Review

Carlos Ungo and
Jose Omar Gutierrez

https://docs.google.com/presentation/d/1447veIDZjqbKlsVZ9P8xxY3Tenkcf4cn_jkP1Hek_Sg/edit#slide=id.ga7ff3c20ad_0_36

Carlos gave a report from ASSC regarding their events that took place over the Fall 2020 semester. The ASSC hosted and supported 35 events this semester. An average of 30 people attended the events.

V. Action Item

- a. Adoption of the Comprehensive Program Review Templates Karen Wong
Instructional Template -

https://docs.google.com/document/d/1_vczu9IyYFd4mkRMLrXzzis5QkRVx-iT0h_zuZRJnFg/edit?usp=sharing

Student/Learning Support Services Template - <https://docs.google.com/document/d/1YmgX-HXHz5xr5UUsYDDKF0avV4GkwWFLISdfZGb96es/edit?usp=sharing>

Karen Wong, faculty coordinator of Institutional Effectiveness, presented the Comprehensive Program Review Templates. Last Thursday, the Strategic Planning and Allocation Resource Committee (SPARC) met and recommended that the CGC adopt the Comprehensive Program Review (CPR) templates as amended for piloting starting in the Spring.

Dr. Moreno asked for a motion to approve the pilot program review templates for Spring 2021.

(M/S Jesse Raskin/Sherri Prasad) Unanimously.

VI. Next Meeting – Wednesday, January 27, 2021

VII. Adjournment

The College Governance Committee was adjourned in honor of the late Jeffrey Westfall retired Professor who recently passed away. Also, prayers on behalf Skyline College to Leigh Anne Shaw whose father passed away yesterday.

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