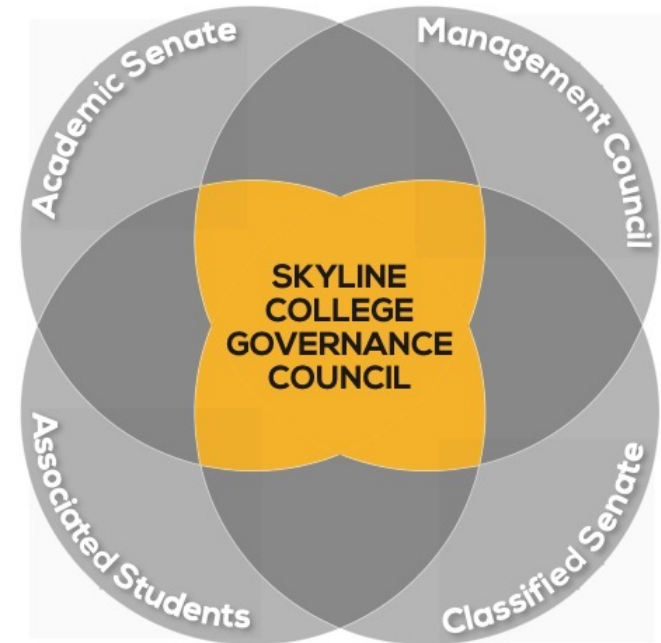


Participatory Governance Work Group

College Governance Council
Meeting May 19, 2021



Recommendations from PGWG

- The Participatory Governance Work Group (PGWG) was formed by the College Governance Council to assess and revise our governance committee structure;
- PGWG has completed its work and makes the following seven (7) recommendations to CGC for adoption and recommending implementation to the President;
- The PGWG will disband, and this work will continue under the a new Work Group addressing the People's College Initiative.

Recommendations from PGWG

- Recommendation #1: Adoption of new definitions and reclassifications for committee work:
 - Constituent Committee
 - Council/Senate
 - Standing Committee
 - Operational Work Group
 - Task Group

Compendium



Constituent Committees

Senates/Councils

Standing Committees

Operational Work Groups

Task Groups*

**Not listed due to the temporary nature of Task Groups*

Definitions



Constituent Committee

- A constituent committee is a governance body composed of representatives from the four constituent groups*, delegated by CGC to consider, investigate, recommend, or report on College-wide matters.

*Associated Students, Academic Senate, Classified Senate, Management Council

Definitions



Senate/Council

- An elected, appointed, or ex-officio governance body that recommends, advocates for, and addresses matters of interest to their members in alignment with the College Mission, Vision and Values. (CGC, Academic Senate, ASSC, Classified Senate, Management Council, Executive Council)

Standing Committee

- A sub-committee of a Senate or Council created to focus on specific matters.

Definitions



Operational Work Group

- A non-governance group created and led by the President or a VP (or designee) that carries out an ongoing function or institutional need.

Definitions

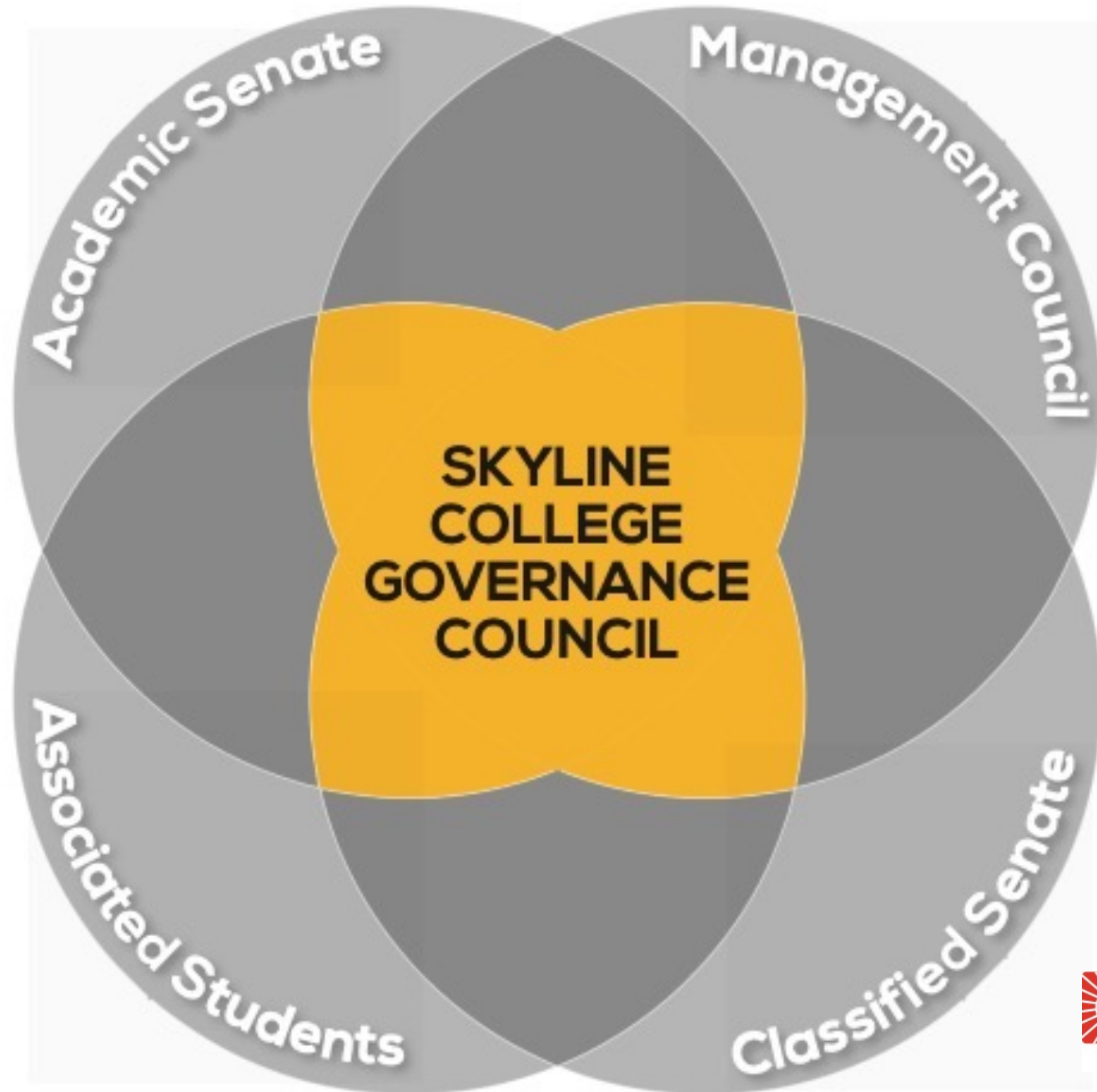
Task Group

- A short-term group created and charged by a Constituent Committee or Council/Senate, that carries out a specific task. Task Group members are approved by constituent groups. (Task Groups are not listed in the Compendium.)

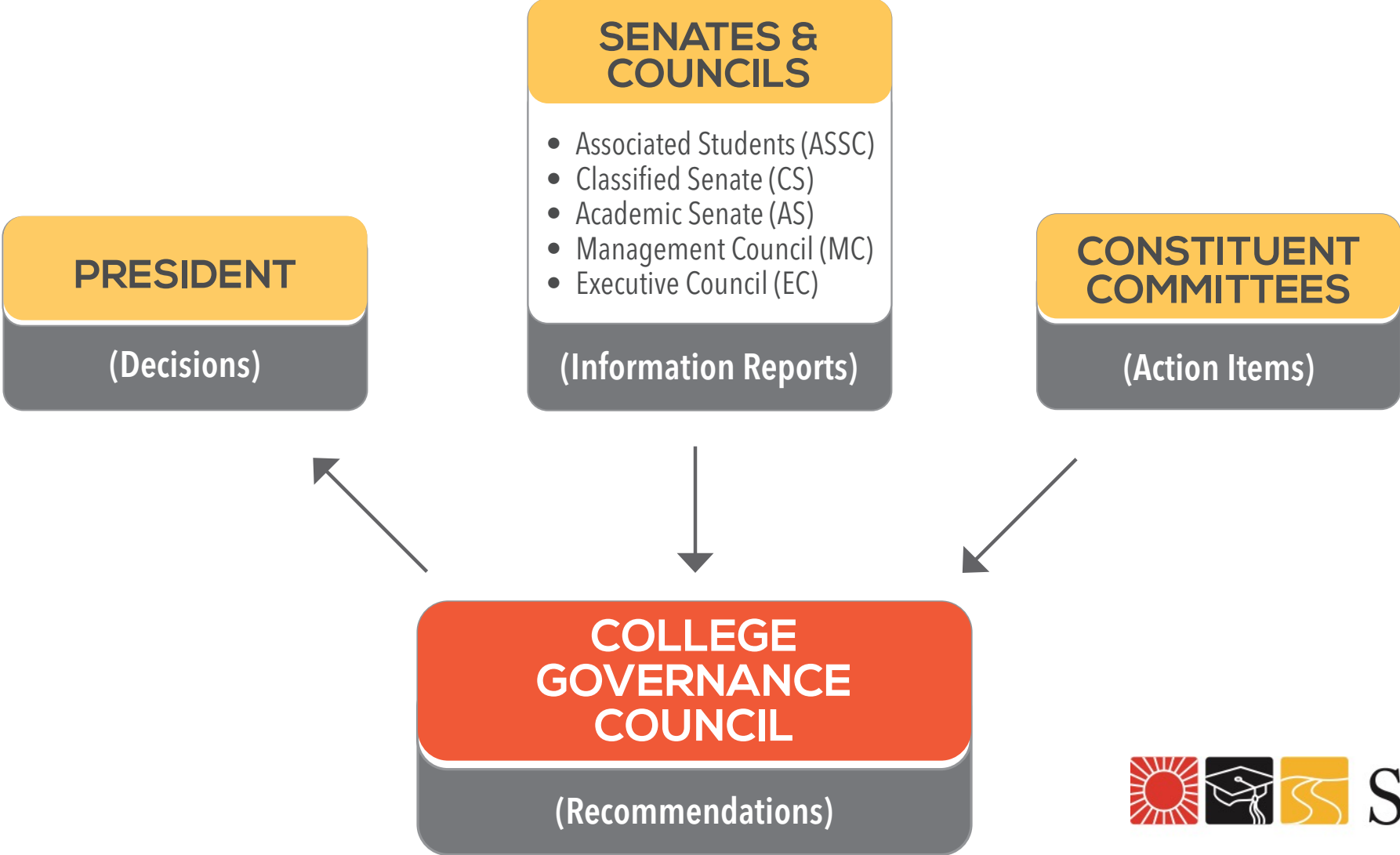
Recommendations from PGWG

- Recommendation #2: Adoption of the non-hierarchical participatory governance model and committee work flow

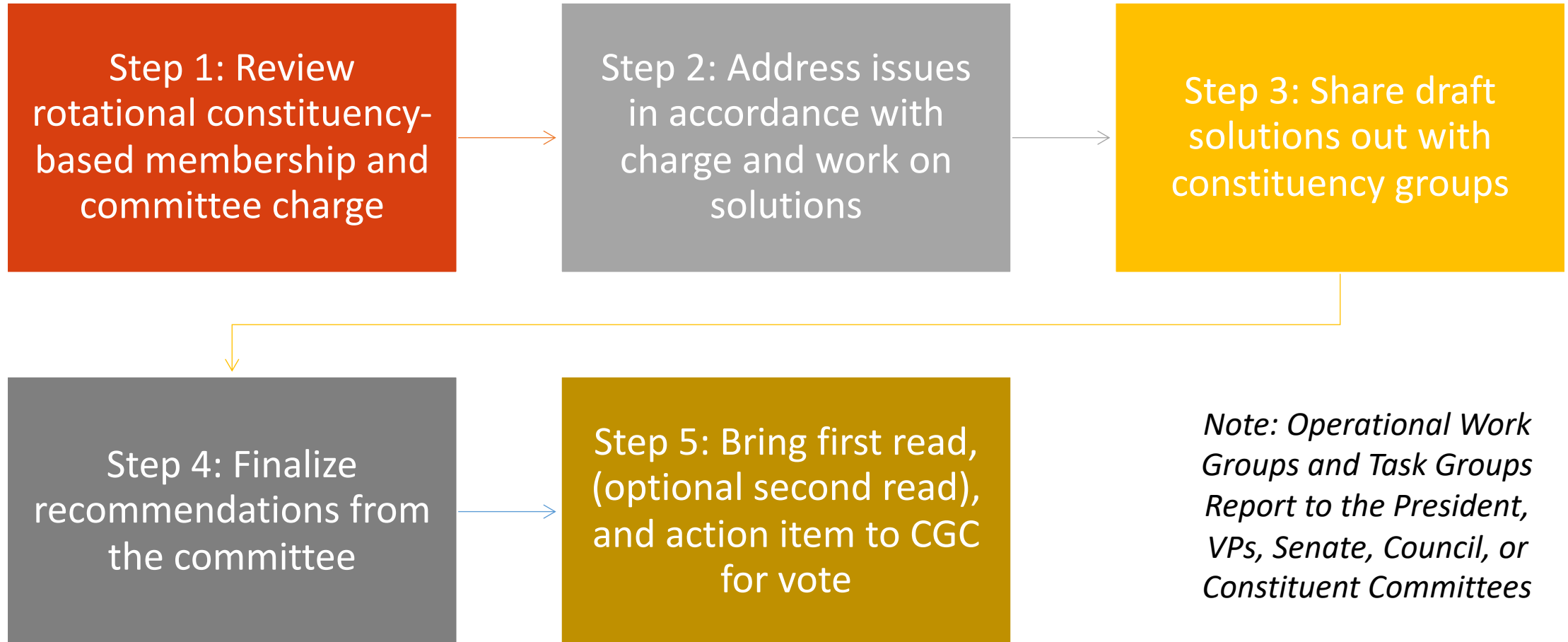
All constituency groups come together to create the **College Governance Council (CGC)** to provide input and vote at CGC. Members of Executive Council are *ex officio* non-voting members.



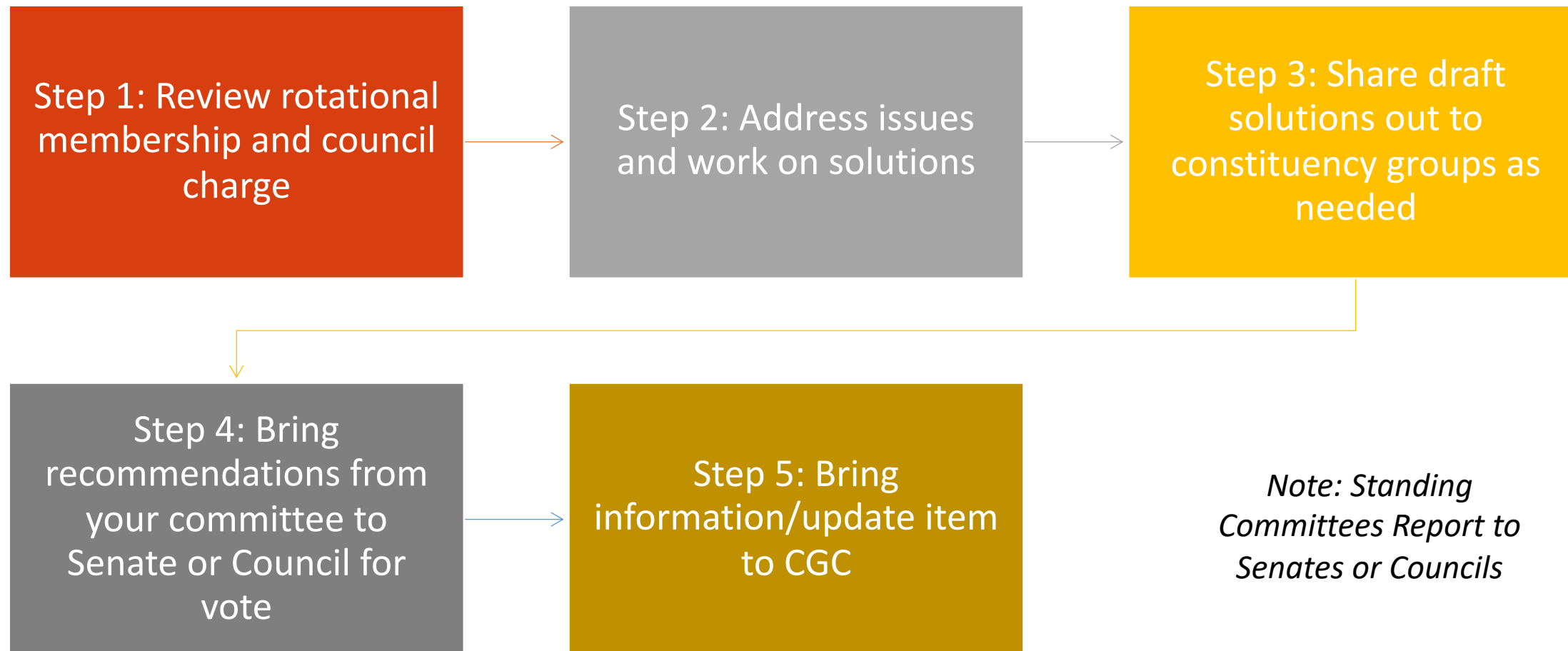
SKYLINE COLLEGE PARTICIPATORY GOVERNANCE MODEL



Constituent Committee Flow



Senate/Council Flow



Recommendations from PGWG

- Recommendation #3: Revise CGC Bylaws
 - **Existing CGC Bylaws, IV.1:**
 - *The College Governance Council consists of the President of the College, the Vice Presidents, and the Presidents and Vice Presidents of the Academic Senate, Classified Council, and Associated Students.*
 - <https://skylinecollege.edu/collegegovernancecouncil/charterandbylaws.php>
 - **Proposed CGC Bylaws, IV.1:**
 - *The College Governance Council consists of the President of the College, the Executive Council, and two representatives from each of the four constituent groups: Academic Senate, Associated Students, Classified Senate and Management Council. Executive Council members are Ex-Officio, non-voting members of CGC. The President of the College will only act as a tiebreaker if needed.*

Recommendations from PGWG

- Recommendation #4: Bifurcate SPARC and IEC
 - Institutional Effectiveness Committee (IEC) shall be bifurcated as a stand-alone Constituent Committee and no longer a sub-committee of Strategic Planning and Allocation of Resources Committee (SPARC)
 - Functions that are currently listed under the [IEC charge](#) and that are not specified within the SPARC charge, including those regarding institutional effectiveness measures and program review, will no longer require SPARC oversight or approval.
 - The [Integrated Planning and Resource Allocation Model](#) will be updated to reflect IEC's new status as a stand-alone constituent committee.

Recommendations from PGWG

- Recommendation #5: Annual Constituent Committee Orientation
 - Require that all Constituent Committees devote all or part of the first regular meeting of the academic year to communicate the committee charge and expectations for members, provide any necessary training for new members, and ensure that members are prepared to fully participate in the business of the Committee.

Recommendations from PGWG

- Recommendation #6: Enhance Student Participation in Constituent Committees
 - Require that Constituent Committees facilitate and enhance student participation by sending one or more committee representatives to ASSC orientation at the start of the Fall semester, and by designating an ASSC liaison to support student members throughout the year.

Recommendations from PGWG

- Recommendation #7: Required Annual Reporting from Constituent Committees and Councils/Senates
 - In furtherance of improving transparency, record keeping, and to assist with the ACCJC self-evaluation report, require End-of-Year Reports to College Governance Council (CGC) from Constituent Committees and Councils/Senates starting Academic Year 2021-22.
 - Reports shall include summary of action items and reports of any direct reporting Task Groups.