



College Governance Council
Wednesday, August 28, 2019
2:00-4:00 p.m. Building 4, Room 4343

Approved Minutes

Attendance: Eloisa Briones, Kate Browne, Paul Cassidy, Cherie Colin, Angelica Garcia, Alejandro Guzman, Michele Hagggar, Jannett Jackson, Sherrie Prasad, Jennifer Taylor-Mendoza, Ingrid Vargas

Absent: Pearl Ibeanusi, Jesse Raskin

Guests: ASSC Student Senators: Erik Ferroggiaro, Alvin Gubatina, Rolo Mutul, and, Jose Omar Gutierrez Padilla, Ingrid Vargas

Recorder: Theresa Tentos

Approval of Minutes

The May 22, 2019 minutes was approved. (M/S/U Kate Browne/Angélica Garcia).

50th Anniversary

Cherie Colin stated the college is celebrating its 50th Anniversary this 2019-2020 academic year. The college will kick off the year with some fanfare: 50th anniversary t-shirts were given to administrators, faculty and staff at the Skyline College Opening day meeting, a videographer captured the Opening Day ceremonies and the end of day reception that followed. The video was shared at the CGC meeting, and will also be posted on social media sites. The first event to begin the 50th anniversary festivities will be Tuesday, September 24th. The event is the ribbon cutting ceremony at the Environmental Science Building, building 12. The event begins at 2 p.m. There will also be a symbolic tree planted near building 12 at the request of the ASSC President. The idea came from a discussion between Dr. Jackson and the ASSC President Alejandro Guzman as one of the focus areas for the students this year is sustainability. Cherie will be attending an ASSC meeting to speak to the students of the details of the celebration plans for the upcoming year. Cherie also stated she has established an all-volunteer 50th anniversary planning committee.

Academic Senate

President Kate Browne started her report by stating “The Skyline College Academic Senate meets regularly to discuss key issues with administrators and staff about the state of the College, key programmatic issues and other topics that occur during the year. The Academic Senate has elected senators from all Divisions, plus CTE & Part-time/Adjunct faculty. In addition, Liaison/Representatives participate from major organizations, such as ASSC, Classified Senate, AFT, SEED, and OER. Their twice-monthly meetings are dedicated to deep-dive discussions on pertinent topics and action-decisions on issues pertaining to participatory governance as dictated by state law, Title V and SMCCD Board Policy 9.02.” President Brown further stated “We welcome the collegial consultation on all professional & academic matters [10+1]”.

This past spring and summer, the Academic Senate Executives met with the Administrative Executive group for a Retreat. The Academic Senate Executive committee consists of the Governing officers and the Standing Committee chairs. As reported at the August “Meet the Senate” session at Skyline College’s Opening Day, the Senate will hold its first meeting of the academic year on the 3rd Thursday

of August, the issues of how to collaborate with Skyline's Administration; exchange information, and discuss interests/concerns between the constituencies of faculty, staff, & students.

Current issues...

1. Progress on the College President Search/Screening Committee selection, and orientation/training at the District HR Office.
2. Continuing Discussions on the Global Studies Division. This will require additional information and follow-up to include ideas and plans from the Divisions which will go to the Academic Senate for discussion, with a focus on the GOAL program.

Upcoming topics...

- Student-Ready Resolution: finalizing to prepare for Academic Senate approval, which will then be presented to the District Board of Trustees;
- Tenure committee approvals;
- College Committee appointments;
- Equity Institute grant funding, Equity State Plan, and review of Academic Senate Equity Resolution; and
- Academic Senate Initiatives on Collaborative Consultation and a Public Information campaign.

Associated Students of Skyline College Report

According to ASSC President Alejandro Guzman, this year's welcome week was a success. The ASSC kicked off the week with donuts and coffee for all Skyline students. The following Monday, August 19th, Boba was served to the students with a video game truck was available for student in the Quad. A Polynesian Dance Show took place on Tuesday, August 20th with free snacks. And, closing welcome week, the president and the executives staff, faculty and the ASSC senators served pancakes in the morning; while the evening students had pizza for dinner.

LatinX month will be kicking off on September 16th. There will be a total of 6 events between September 16 and October 15, 2019 to commemorate the event.

This year's ASSC Fall leadership retreat will be occurring at Camp Monte Toyon, on September 20- 22, 2019.

Classified Senate Report

Classified Senate President Michele Haggard reported the following:

- Classified Senate Book Club Updates
 - Reading: *Becoming a Student-Ready College: A New Culture of Leadership and Student Success* by: Tia Brown McNair, Susan Albertine, Michelle Asha Cooper, Nicole McDonald, Thomas Major Jr.
 - Two meetings have been completed and there are two more left
- Currently in the planning stage of developing a Flex Day workshop for spring 2019
- Changes to Classified Senate meeting times and day
 - Meetings will remain on the first Thursday of each month
 - Meetings will now last 1.5 hours, and start at 2:00 pm and end at 3:30 pm.
 - Senate business will be conducted during the first 30 minutes of the meeting and the remaining time will be spent around professional development or other topics the senate has identified as critical, and relevant topics that support Classified Professionals and their ability to contribute to student success
- New Fundraising Model for Student Scholarship:
 - It was recently announced that See's Candy Fund raising will be going away and as an alternative to this, they are establishing a "Classified Senate Membership" fee. The fee

Mission Statement

To transform and empower a global community of learners

- will be voluntary and it will serve a more sustainable approach to contributing funds to the Classified Student Scholarships
- Skyline College Classified Staff Summer Professional Development Retreat
 - Theme: "Embracing Your Role: Addressing Professional & Personal Self-Care" and it was held on Thursday, July 25th
 - Approximately 30 classified professional staff members were in attendance
 - The day consisted of workshops topics on the following
 - Public Safety Updates
 - Exploring the physiological and emotional impact of stress and discovering solutions to addressing them
 - 2 Team Building exercises: Developing collaborative skills to achieve one message or to tell one story, and Using Painting to Connect and allow for another alternative to self-care.
- Collaboration with CTTL
 - The Senate is currently engaging in conversations with CTTL to see how they can continue to ensure that Flex Day activities provide a large variety of topics that contribute to Professional Development for all staff
 - Discussions will continue around supporting and funding 2 classified professional staff members to attend NCORE for spring 2019
- Museum of Tolerance:
 - Currently seeking classified professional staff to serve as representatives for Skyline College to attend Museum of Tolerance Professional Development opportunity for Fall 2019.
 - Classified professional staff members are encouraged to reach out to the Classified Senate President to be placed on the waitlist if they are interested in this opportunity.

IEPI- Equity Institute

Dr. Angelica Garcia made a presentation regarding the Equity Institute, which is a new effort that just launched this spring and reports directly to the President's Office. Skyline College received a grant that supports some seed money to begin the Equity Institute. The grant is through the Institutional Effectiveness and Partnership Initiative (IEPI), which is connected to the State Chancellor's Office. There are several programs under IEPI and one of them is creation of community college personnel to work with colleges who receive the grant as part of a Peer Resource Team (PRT).

Skyline College is familiar with the PRT grant review process. In 2016, we had a PRT visit for the funding of the SPOOL Computer System.

When a college is awarded a grant there are 3 site visits with a different focus for each visit. Grants are for up to \$200,000 and Skyline College received the maximum award. The grant will focus on developing an Equity Institute (EI), the Institute will look at how it can expand its services so that it can become self-sufficient in providing professional development support for both the college and external groups.

EI is going to be an institute that will have the external facing capacity but still have the connection to Skyline College. The Equity Institute will focus on the practical application of theory, it will continue to provide its Equity Training Series and the Equity Summit which is scheduled every 2 years. The goal through the PRT process is to help the college be clear on how to implement the Equity Institute while also remaining connected to the College.

There are three visits. The first visit is November 5th, the second visit is December 6th and the third visit is in the Spring Semester. The college will need to complete an Innovation and Effectiveness Plan that as part of the PRT process. Only when Skyline College successfully submits the plan will the college receive the grant funds.

Budget Update

Eloisa Briones gave an update of the 2019-2020 budget. This year Skyline College will be receiving additional ongoing funds from the general fund. There are two SPARC meetings, one September 12 where there will be a presentation of the site allocation and where the campus will begin the conversation of what are the priorities for the college, which will determine how the funds are to be allocated. The second SPARC meeting September 26 will be when the committee discusses the proposed allocations with a recommendation going to the college President. The Board of Trustees are scheduled to approve the district budget at its September 11th meeting.

College Committees: A Review and Update

Dr. Jackson presented the Compendium of Committees to the CGC. She proposed to the committee that a workgroup be established to review our committee structure and make recommendations. The workgroup is not another committee it will have a beginning and an ending, and not extend past this academic year. Members of the workgroup will be comprised of representatives of all the constituent groups. At least one representative from the ASSC, 1-2 representatives from the Academic Senate and the Classified Senate for a total of approximately 6 members including Dr. Jackson. The group's charge will be to review the compendium, establish a common template, and to make recommendation to consolidate/eliminate/revise committees, and make recommendations back to CGC.

By the end of the Fall or beginning of the Spring semester there should be some recommendations and once completed the recommendations will have to be vetted to all the constituent groups. Implementation of the new Compendium for 2020-2021 year should be completed in the spring, and by the September 25 meeting, each constituent group will bring recommendations on who will be a member of this workgroup back to CGC.

Participatory Governance

Dr. Jackson would like the CGC to participate in disseminating information that is discussed at each meeting with their respective constituency groups. Each committee has a voice and gives recommendations to the College President. Everyone's voice needs to be heard and everyone should feel that they have a voice; especially on important issues that come before the senior participatory governing committee, the CGC. After discussion, there was consensus and agreement that each group would work towards this end---greater communication and collaboration.

Accreditation

Ingrid Vargas, the college Accreditation Liaison Officer and PRIE Dean, gave an update of the Accreditation process. Every 7 years an ACCJC team visits campuses to see if we meet the commission's standards. In preparation for the peer review, the college begins approximately 2-3 years before the visit to create the Institutional Self Evaluation Report (ISER). The college created an ISER which is the report that is provided to the ACCJC on how we meet the standards and provide supporting evidence.

The Accreditation Team Visit will take place September 30- October 3. The team room will be in building 6, room 6203. The chair is Dr. Linda Rose, the President of Santa Ana College. She visited

Skyline College on Friday, August 16 to meet with Constituent Leaders and the Tri Chairs as part of a pre-visit. She also met with President Jackson, the ALO and staff to discuss the logistics of the visit.

There will be a Welcome Reception for the team to meet writers of the ISER and our leadership team and Constituent Leaders on Monday, September 30th at 9:00am in Building 12. Following the reception, they will have a tour of the campus. There will be opportunities for the campus community to meet with the team; there will be two Open Forums; Tuesday, October 1st from 5:30-6:30 pm in room 6202-6206 and Wednesday October 2nd from 12:30-1:30 p.m. in the Theater. We encourage you to attend and share with the visiting team your experiences here at Skyline College.

Announcement

Dr. Angélica Garcia noted that the Comprehensive Redesign will focus on Student Success.

Adjourn

Motion to adjourn the meeting. (M/S/U Jannett Jackson/Michele Haggar) at 4:03 pm.

Future agenda items

- Comprehensive Redesign Update