

Approved Minutes

Attendance: Eloisa Briones, Kate Browne, Angelica Garcia, Jose Omar Gutierrez, Pearl Ibeanusi, Jannett Jackson, Golda Margate, Sherrie Prasad, Jennifer Taylor-Mendoza

Absent: Jesse Raskin

Guests: Ingrid Vargas

Recorder: Theresa Tentos

Approval of Minutes

The October 23, 2019 and the January 22, 2020 minutes were approved. (M/C/U Angélica Garcia/Golda Margate) Unanimously

Academic Senate Report

Academic Senate President Kate Browne reported on how the Covid-19 has affected the faculty. Nearly 40 faculty connected to the Academic Senate zoom meeting the week of March 18th. Kate gave a shout-out of appreciation to CTTL for their support and expressed concern with the inability to reach all students moving to fully online classes. They are looking for guidance around the prep and ongoing work of online course delivery.

Kate mentioned there were questions about grading practices for the Spring term. Will students receive withdrawal/extended, withdrawal as a possibility or receive an incomplete to finish labs when campus and schools reopen. There has been a request from Academic Senate to draft future tasks by faculty groupings: Skyline Academic Senate/District Academic Senate and AFT.

She also reported how the District is putting together groups so that faculty can participate. The District Curriculum committee will meet on Tuesday, March 24. Instructional continuity is in process.

The Academic Senate will hold elections in April. There are general elections that all faculty participate in and then there are division elections that are done by divisions. It is important that at the Division meetings in April the Deans discuss the division elections.

Associated Students of Skyline College Report

Associated Student Body President, Pearl Ibeanusi, asked the CGC what can the students do to provide programming for the Skyline College campus community. Such as what would the students like to access from home or online from the Associated Students Office and Student Life. These are just some of the ideas the ASSC have thought of in order to help the students during this time. At the next ASSC meeting they hope to approve a plan to implement immediately to assist the students.

The ASSC is planning to have their annual elections this Spring through on-line voting. Pearl recommended that an email be sent to all students to reach out and let them know that the ASSC is here

for them. Alvin Gubatina, Student Life and Leadership Manager, and Ryan Samn, Student Life and Leadership Assistant will reach out to Dean Escobar to ensure that the idea of sending an email to the students is appropriate and in accordance with the District guidelines.

Classified Senate Report

Classified Senate President, Sherrie Prasad provided updates to the committee. The first Zoom Classified Senate meeting will be held Thursday, April 16th. She shared that Classified Executive Board Elections will be held for the following positions in May:

- President
- Vice President
- Parliamentarian

The Classified Senate will be voting on the 2020-2021 budget scenarios for SPARC. The SPARC Classified representatives will present the 2020-2021 budget scenarios at the April Classified Senate meeting for voting. President Sherrie Prasad reached out to the IEBC to continue with the *Caring Campus California* for Skyline College. The Coach will reach out to her in the next few weeks to begin the planning for the first coaching session, which will be a Zoom meeting.

The Classified Senate Board plans to apply for a PIF grant to start a Classified Leadership Institute in 2020-2021. The institute will be cohort based and will include the *Caring Campus California* as one of its first projects. The grant is due April 30th.

President's Work Group (PWG) Survey

Dean of Planning, Research, Innovation and Effectiveness, Ingrid Vargas shared that staff is in the process of analyzing the surveys that have been received. There was a 38% response rate of the survey's and all the committees did provide some responses. Once all the information is gathered the information will be provided to the committee chairs. Belinda Chan, Administrative Assistant for PRIE, is reviewing the Compendium and categorizing the committees into topic areas. This will provide information about committees that overlap.

Due to a low response to the survey, Ingrid will extend the deadline to respond. A reminder will be sent to faculty after Spring Break and Classified Professionals will receive a reminder now to complete the survey.

Ingrid shared information about the Student Survey that will be sent to all students to try to capture how students are transitioning to an online teaching modality. The results of the survey would help the colleges connect with the students before they drop their classes or if they missed too many classes. The survey will be sent to the student's cell phones via text messaging. Once the results from the surveys are received the plan is for the students to receive assistance in order to have them be successful in their courses. Student Services staff and faculty will take the lead on this based on response from students.

Announcements from the President

The mailroom is open as of today, March 25 to Faculty and Classified Professionals who need to send items. Please ask for permission to access campus. Once you are on campus, please use social distancing when entering the buildings and mailroom. Becky Threewit, Staff Assistant of the President's Office, is working in the mailroom to sort the mail twice a week. The mailroom is working with the Bookstore to be sure the shipments are sent and received.

The Interim Chancellor decided that there would be one source of communication and it would be through the MCPR Offices working with the District EOC Public Relations Team Leader, Richard Rojo.

The McPhail Group was on campus March 11 and 12 and conducted interviews with Administrators, Faculty, Classified Professionals and Students. They are creating the transition packet for the new President. The results will be shared except for any Human Resources information to CGC.

Today there was a meeting with the Interim Chancellor, Campus Presidents, Academic Senate President's and Vice President's from each campus as well as the District Academic Senate President. They are developing Work Groups or Task Forces to look at different issues that have happened from the COVID-19 response to Shelter- In-Place.

Future Agenda Items

- Comprehensive Redesign Update
- Presentation of the Technology Plan (VPI)

Adjourn

(M/C/U Jannett Jackson/Angélica Garcia) Unanimously.