



College Governance Council
Wednesday, April 24, 2019
2:00-4:00 p.m., Building 4, Room 4343

Approved Minutes

Attendance: Eloisa Briones, Sara Benchohra, Kate Browne, Rayne Frantzen, Angelica Garcia, Michele Haggar, Jennifer Taylor-Mendoza

Absent: Sherrie Prasad, Jesse Raskin, Regina Stanback Stroud

Guests: Zahra Mojtahedi, Ingrid Vargas

Recorder: Theresa Tentes

Approval of Minutes

The April 10, 2019 minutes were approved. (M/C/U Michele Haggar/Kate Browne) Unanimously.

Academic Senate Report

The Academic Senate meetings regularly include visits and discussions with key administrators about the *state of the College and issues* for this year. This year the Academic Senate is operating under its new election procedures and has a new meeting protocol. These changes have resulted in dedicated meetings for **Deep Dive Discussions** on topics of importance &/or urgency.

March & April meetings

- *Student-Ready Resolution: first read and Academic Senate continuing input
- *Interim President Appointment questions/comments [Chancellor]
- *Screening committees appointments and actions for revision

Planned for May 2 meeting

Deep Dive Discussion

- * *Professional Development* as 10+1 area for Academic Senate leadership in College Re-design
- *Student-Ready Resolution: perfected resolution for Academic Senate final discussion & action
- *College President Interim selection and plan for permanent hire [Chancellor]
- *Equity Institute, Equity State Plan, and review of AS Equity Resolution [or 5/16]

Reports

- * Meyer Teaching Award and Faculty Marshall[s] selection
- * Elections results
- *CTE Liaison report
- *AS Scholarship funding approval
- *VPI Advisory committee announcement [or 5/16]
- *Announcement of All-College Celebration and Graduation/Commencement

Planned for May 16 meeting

- *Welcome to newly elected Academic Senate
- *Introduction of Interim President
- *Final reports & review of 2018-19

*Brainstorm list of issues for 2019-2020

Classified Senate Report

Classified Senate is happy to report out on the following updates:

- **District Classified Professional Development Retreat:** A success! With over 65 participants in attendance, this year's retreat took place at the San Francisco Zoo. The day consisted of presentations from our Public Safety representatives that included recent changes, up-coming trainings, and information on where to access resources to support staff on all three campuses. This was followed by an excellent presentation on Communication Styles which helped to inform Classified about various ways to approach interpersonal communication with colleagues, community members and students to improve their ability to serve the campus. Additionally, the day included the opportunity for Classified members to network with colleagues from across the district and to engage a wellness activity which required them to walk around the Zoo with new co-workers to support our ability to serve students district wide. Overall, the response was overwhelmingly positive. One member shared said "I loved that it was at the zoo, and the workshops were informative, and we had chances for interactive learning. The location was beautiful and inspiring for growth and development. I enjoyed the two workshops model. Michele and Fauzi's energy was wonderful and made the event very enjoyable. "We would consider this a success and now the planning committee is currently reviewing the feedback and are already in the planning stages for the 2020 District Wide Professional Development Retreat!
- **Classified Senate 19/20 FY elections:** Nominations are currently open for all Classified Senate Executive Board members' seats. Nominations will close on Monday April 29 and voting will take place via in person and online on Wednesday May 1. Announcement of the new 2019/2020 Executive Board members will be made at the End of the Year Celebration.
- **Classified Staff Book Club:** We are currently in the process of identifying literature that centers on student first approaches to support the campus and how classified can review and possibly implement some of the strategies within their own respective place. Participants of the book club will have the summer to read the novel selected and use the fall to plan out a CTTL workshop for other classified staff members for either late fall or Spring 2020.
- **Skyline College Summer Classified Staff Professional Development Retreat:** This event is currently in the planning stages and the date for this event will be announced at the next senate meeting.
- **Professional Development:** Executive board members are currently look to continue the conversation around PD for Classified to ensure support is provided to staff as the college continues to engage in ensuring the college is "student ready".
- **Donations:** Classified Senate is excited to report that we were able to secure funding to make generous donations to the Skyline College Promise, Regina's Legacy Celebration and to student scholarships, totalling a little over \$600 dollars between all donations.

Associated Student Body of Skyline College Report.

Student Trustee

- Jordan Chavez from the College of San Mateo has been selected as the SMCCD Student Trustee for the academic year 2019-2020

ASSC Elections

- The Associated Students are hosting a Meet the Candidates and Executive debates in the Quad.

Mission Statement

To transform and empower a global community of learners

- Applications have been extended to April 30th at 4 pm.
- Election packets are live online and available at the Center for Student Life.
- Voting will occur from May 7th to May 9th. The election results will be posted May 10th.

Upcoming events

- ASSC has sponsored SAGA's "Drag Show!" occurring April 25th 11:00 a.m. - 12:30 p.m. in the Multicultural Center.
- In honor of Pacific Heritage Month, the ASSC is presenting two film screenings of *Leitis in Waiting* on May 2nd from 11 am to 4 pm.
 - AS and SAGA representatives will be engaging in student-led discussion on how to attire is used as an expression who identify as Trans from 1-2 pm.

SOCC

- Club benchmarks being in the works for the 2019-2020 school year

College Governance Council Annual Report – September – April

The College Governance Council Annual report was reviewed and a motion made for approval of the report.

((M/C/U Michele Haggar/Sara Benchohra) Unanimously.

Institutional Goal Setting

Dean of PRIE, Ingrid Vargas presented the Vision for Success system wide goals and the proposed institutional goals. There are five statewide metrics: Completion, Transfer, Unit Accumulation, Workforce and Equity. The CCC Chancellor's office has set statewide goals for each metric, and colleges are asked to submit institutional goals. SPARC recommends that Skyline College match each of the statewide goals:

- Completion to increase by 20% over 5 years.
- Transfer to increase by at least 35% over 5 years.
- Unit Accumulation by associate degree earners to decrease by 9% over 5 years.
- Workforce goal is to increase by 9% percent the number of exiting students who report being employed in their field of study.
- Equity goal is to reduce equity gaps across completion, transfer, unit accumulation, workforce gaps by 40% within 5 years.

The College Governance Council approved that the presented goals be recommended to President Stanback Stroud to move them forward to the Board of Trustees.

((M/C/U Michele Haggar/Sara Benchohra) Unanimously approved the presented goals.

Scorecard

Zahra Mojtahedi from the PRIE Office presented to the CGC an update of the Skyline College Scorecard. Based on a revamping of the previously utilized local scorecard known as the Balanced Scorecard, the new Skyline College Scorecard is being aligned with the Chancellor's Office goals and being rolled out in phases. A draft of the Scorecard is on the PRIE website. In Spring 2018 phase 1 of the Scorecard was approved, in the 2018-2019 academic year the revisions continued including alignment with the Chancellor's, and in Fall 2019 the finalized Skyline College Scorecard will be brought back to governance for campus approval.

Skyline Shines Award Nominations

A confidential vote was made by the College Governance Council members only for the Skyline Shines Award recipient to be announced during Opening Day in the Fall.

Adjourn

(M/C/U Michele Hagggar/Sara Benchohra) Unanimously.