



**Classified Senate Meeting**  
**September 14, 2022**  
**11:00am to 12pm**  
**Meeting Minutes**

**Board Members: Kennya Ruiz, Martin Marquez, Sirreck Brown, Nadia Tariq, Jose Milan, Clair Yeo-Sugajski**

**Attendance:** Jeremy Evangelista-Ramos, Marisa Thigpen, Joseph Jaballa, Kelly Li, Peg Leary, Muang Pharn, Lori Fisher, Aria Frangos, Maria Norris, Vivian Paw, Chris Woo, Angelica Mendoza, Zahra, Robyn Ledesma, Tammy Wong, Bryan Swartout, Connor Fitzpatrick, Marcy Escobar, Golda Margate, Allen Ocampo, Ricardo Torres, Qimmah Tamu, Sherrie Prasad, Kathy Fitzpatrick, Mayra Espinosa, Claudia Acevedo, Michelle Amaral, Nancy Lam

**Welcome and Introduction (11:00-11:20am)**

- Pizza toppings and favorite condiment

**Part 1: Skyline Updates and Involvement/Guest Speakers (11:20-11:40am)**

- Allen Ocampo: Equity Institute Updates (5 mins)
  - o Classified Senate have been looking for training or PD
  - o Reimagined Equity Academies  
(<https://skylineshines.skylinecollege.edu/uncategorized/equity-academy-reimagined-launching-october-2022/>)
    - Async experience; 4-week; Canvas
    - 2-3 hours of content each week
    - Zoom facilitated dialogues with cohort twice a week
    - Max: 35 participants per week
    - Dates: TBA; most likely Oct 14/15 and end right before Thanksgiving break
    - Level 1 experience, Level 2 and 3 are being developed right now
    - Reach out to Allen if interested (ocampoallen@smccd.edu)
    - Free for internal
  - o EI Advisory Committee: Anyone from Classified Senate interested?
    - Have a voice in future programming and speakers that get invited
    - Let Allen know by Sep 20
    - Only needs one
  - o Meet and Greet on Sep 27

- Staff positions: No applicants for interim staff assistant, currently in interviewing process for interim PSC
- Zahra: Updates from PRIE
  - We do two types of surveys: Student Engagement Survey and Campus Climate Survey (Student Voice Survey)
  - Supposed to have done Campus Climate on in Spring 2020
    - However, the pandemic hit
    - Last one was 2018:
      - <https://www.skylinecollege.edu/prie/assets/surveyresults/studentfeedback/studentvoicesurvey-2018.pdf>
  - Going to use Great College Survey from Spring 2022 for employee feedback so that there is no survey fatigue
  - Skyline College is taking stock of our campus climate this fall semester in preparation to administer an updated student campus climate survey this October. The PCI Climate Review Task Group (CRWG) will be leading the survey design process, and an independent third party will be administering and analyzing the survey results. Skyline College community members are invited to join PCI CRWG meetings in September and October to help develop the survey questions. The next meeting will be held virtually tomorrow, Thursday, September 15, at 1:00-2:30pm.
    - Zoom: <https://smccd.zoom.us/j/84778309556>

## **Part 2: Senate Business**

1. Open Conversation with Classified Senate
  - a. Classified Board: Review of Goals for Classified Senate
    - i. Meet and Greet Feedback from Flex Day
      1. Want to do a lot of shared governance and provide more support for Classified Senate members
      2. Acknowledged that the needs in Building 19 might be different from the needs of other buildings
      3. We share common struggles and issues
      4. Structure the meetings in a way that we are voicing your concerns
        - a. Will adjust meeting agendas and formats in order to be more accessible and equitable to Classified Senate members
  - b. Campus Committees: Participation and Representation
    - i. Working on getting the list of senators and division reps updated
      1. Please reach out if you want to participate in this

- ii. Also going to be doing the committee list for committees that are on campus
  - 1. Let us know if you want to join any of these
    - a. Gender Equity Task Force
      - i. Working closely with PCI CRWG to implement gender equity work
    - b. Enrollment Strategic Committee
      - i. Working on getting enrollment up
      - ii. Ricardo is interested
    - c. EI Manager Committee
  - c. Classified Senate Involvement in Monthly Meetings
    - i. Will be regularly sending poll for meetings so that we can ensure more participation in Classified Senate
- 2. Department Check-Ins and Announcements
  - a. ISP: Clair will move to Acting ISP Manager starting Sep 26
    - i. Interim PSC will open for applications soon (6-month assignment)
  - b. STEM: Contact Tammy for more info (wongta@smccd.edu)
    - i. Central Services Technology (CST), the sterilization of medical instruments and equipment in a medical facility. Students can complete their CST coursework and externship in three semesters. First semester is lecture, second is more lab-based, and the third is an externship. The healthcare field has a high need right now, so students can start working right away after they finish the coursework and pass certification. Pay can start around \$50/hr. Eligibility is high school degree and one letter of reference. Program application for 2023 CST cohort is open until mid-October.
    - ii. Network Engineering Technology (NETX) has an internship pathway that students can start next month. One late start class starting October 18th at Jefferson High Adult Ed program, and two NETX classes in the spring at Skyline will enable a student to be eligible for a 12-week paid internship at a Fortune 500 Data Center company.
  - c. SparkPoint: For student facing homelessness, send them to SparkPoint
    - i. Hot Meals: back to PAC dining cards (has gone up from \$75 to \$150/month); no more access for online students
  - d. Opening Day for Latinx Heritage Month is September 15!
  - e. Classified Senate Meeting time overlapping with College Hour: Something to keep in mind
    - i. Revisit the date and time so that Classified Senate members can still continue to participate in College Hour
  - f. ASLT Division Meeting: Degree Mapper will be headed up by this division, mainly Marisa
  - g. Offering daytime salon and spa services now, evening barbershop and spa will open after midterms