



Classified Senate Meeting Minutes via Zoom
September 3, 2020
2:15pm – 3:30pm

Attendance: Sherrie Prasad, Belinda Chan, Grace Beltran, Jeremy Evangelista, Jose Bonilla, Stephanie Wells, Kathy Fitzpatrick, Connor Fitzpatrick, Chris Woo, Nancy Lam, Kristina Brower, Martin Marquez, Chris Weidman, Emma Wu, Lori Lisowski, Angelica Mendoza, Minerva Velasquez, Eric Torres, Theresa Tentes, Maria Norris, Soe Hlaing, Michelle Amaral, Bryan Swartout, Jubilee Taufetee, Vivian Paw, Linda Liu, Barbara Lamson, Golda Margate, Clair Yeo-Sugajski, John Skovgaard

Guest Speaker: Dr. Melissa Moreno, President; John Skovgaard, History Instructor; Chris Woo, Program Services Coordinator

Part 1: Professional Development

Dr. Melissa Moreno's Introduction and Q&A:

- Classified Professionals are equal partners – there isn't one person more important than the other
- Ethic of love – per D Powell's opening day tribute
- Everything we are dealing with is difficult
- There is something really good about seeing people in person
- Skyline College 1st Second Harvest Food drive had 30 volunteers
- Planning an outdoor lunch filling out access and bring on lunch and sitting on a bench on campus
- Favorite thing so far? classified professionals – people she has met – appreciate the warm welcome from everyone – looking forward to connecting with students
- Looking forward to in the years ahead? Still a happy family but there is development room
 - Planning to have Intergroup dialogue
 - Lay a foundation of dialogue for conversations on any topic
 - Will love to learn alongside our community – coming from the ethic of love
 - Furthering our anti-racist stance
 - Tools to talk about
- Status of Spring Semester?
 - District is pushing board to make a decision by end of September
 - Her personal feelings – she is watching the news – she is not seeing signs that are very clear that we are going back in Spring
 - Not her decision – districtwide decision
 - She has no answers – it will be up to the board
- How can her opening day message truly be implemented?
 - Be proactive and take weekends to themselves (unless and exception to the rule)
 - Continuing to message

- Be your own advocate – setting own boundaries – it is a 2-way street
- She will continue the messaging, having meetings and it will be a constant message that hopefully sticks
- Meeting with students:
 - Yeah you can get together outside
 - Inside is still limited
 - Protocols need to be followed
 - We just have to be very careful
- Non-instructional returning to campus
 - Work with supervisor
 - Some people work on campus now
- Voice in changing the systems to better serve students
 - 42 strong today
 - Classified senate has a platform
 - Their voices are being brought into meetings with her by CSEB (Sherrie and Golda)
 - Love the question – it is keeping students in the center

Chris Woo and John Skovgaard: Project Change

- Mission: To open doors, eliminate barriers and create community for system impacted students
- Program Coordinator: John
- PSC: Chris Woo
- Dean: Danni
- Program started at CSM with instructor teaching at juvenile hall
 - Expanded to Skyline and wanted to do more than teaching at Juvenile Hall and matriculation
 - There are students on campus who are impacted
 - CSM did not serve all the matriculated students since it was not geographically accessible to all
- Address the needs of those impacted by being a part of the system
- Teach at San Mateo County youth Services Center
 - History 235
 - Google classroom
 - usually have 10 – 14 students – this term is 5 students
- Academic: Counseling, Technology, Tutoring
- Personal: Financial Aid, Food/Housing, Lockers/Clothes/Toiletries
- Professional: jobs, record expungement, resume prep
- Wellness: Addiction services, medical/health services, personal counselling/mental health
- Want on campus partners

- Create a community
- Smooth the entry into the different programs that relate to them
- What information should they be gathering upon entry to help facilitate them getting to the programs?
- Warm handoffs – refer students to project change – easy form/referral
 - Webpage: skylinecollege.edu/projectchange
 - Email: skyprojectchange@smccd.edu
- Create needs assessment/PRP (Personalized Resource Plan)
- Connecting students to programs and services – club and community
 - Club: first welcome meeting September 16
 - C. Fitzpatrick – is the club open to other students on campus
 - YES – anybody who is interested is welcome and they would love to have them there
 - Zoom office hours: Tuesdays 10 – 11 and 4 – 5
 - Hope that can create the voice and community
 - Plan on meeting once a month
 - **BE AN ALLY** – open doors and open opportunities
 - Invite you to be an ally
 - How do you become an ally?
 - Putting together an ally institute (next year when back on campus)
 - Anyone interested in being a part of the program
 - Direct students to the program/webpage
 - Questions:
 - C. Fitzpatrick: How many youth are typically a part of the program (including family members impacted)
 - Expand to everyone
 - Wants to do a social post on behalf of Skyline on Project change (conversation will be taken off line)
 - J. Evangelista: outreach is here to help
 - Work with CTE programs – can talk more offline

Updates: Sherrie Prasad

- Caring Campus Initiative:
 - 4 behavioral commitments – traditional and virtual
 - Met with leadership team and president
 - Next steps – implementation with a task force helping build behavioral commitments
 - More information soon – stay tuned
 - We will be tapping in CC team members to assist
- Classified Leadership Institute:

- Recommended we need to use 20/21 to develop the plan to implement
- Process of hiring a leadership coach
- Hope to fully launch the institute in Fall 2021
- Thank you for being here (Golda Margate)

Department/Committee Check-in/Share out questions or concerns:

- C. Fitzpatrick
 - CPR (Comprehensive program review)
 - reassessing how it was done during the summer
 - major changes in the works:
 - moving from 6 year cycle to 7 year cycle to align with new accreditation cycle and how funds are allocated
 - more time to do the work and align their programs
 - streamlining communication and transparency
 - moving from a 2 chair to a tri-chair system
 - will send out the presentation for everyone to review through – more information than we have time for
 - if you have questions or suggestions send to Connor, Barbara, and/or Kathy
- Nancy Lam:
 - Do you have to do paperwork to go to campus?
 - Dean said they can go without the paperwork when the semester starts
 - We fill out the form so that facilities can come in and do a deep clean of where they have been
 - Part of the COVID protocol
 - Wednesdays – the food drive is about to be marketed out more
- Marissa Thigpen
 - Document used to share information
 - Google doc/sharepoint file for events on campus
 - Zoom opportunities for students – lots of great stuff going on
 - We need to come up with a process and suggestions are welcome to share our zoom events
 - AdAstra is not being used to RSVP spaces for events

Other:

- Minutes will be approved next meeting in October
- Send agenda items for next meeting to Sherrie Prasad

- Sherrie and Golda meet with Dr. Moreno monthly. Let them know if you have anything to bring up to Dr. Moreno