



**Classified Senate Meeting Minutes via Zoom
May 7, 2020
2:00pm-3:30pm**

Classified Present: Sherrie Prasad, Barbara Lamson, Kennya Ruiz, Theresa Tentes, Belinda Chan, Lori Lisowski, Claire Yeo-Sugajski, Soe Hlaing, Kelli Li, Nancy Lam, Grace Beltran, Michelle Amaral, Jose Milan, Emmanuel Tablan, Golda Margate, Kathy Fitzpatrick, Chris Weidman, Maria Morris, Robyn Ledesma, Brittney Sneed, Jairo Barreto, Jeremy Evangelista, Angelica Mendoza, Flor Lopez, Annie Trinh, Angelica Gorosita, Richard Golz, Sonya Pope, Jose Bonilla, Gretel Barreto, Nancy Argarin, Carla Grandy, Lori Fisher and Katrina Pantig.

Guest Speaker: Interim President of Skyline College Dr. Jannett Jackson, Dr. Carla Grandy Dean of Math, Science & Technology.

Part 1: Q&A with Interim President Dr. Jackson and Student Success Team Presentation with Dr. Carla Grandy (2:00pm – 2:55pm)

1. Questions
 - a. What is the flexibility around summer work hours?
 - i. Dr. Jackson: My understanding when we talked about it at the Chancellor’s Counsel meeting is that we are being flexible, and are placing people on the honor system. We are leaving that between administrators and their staff. The only thing that H.R needs to know is what hours you are claiming and how you are breaking them up. No one will be micromanaging, as we know that all classified professionals are also juggling their own home lives.
 - b. Since the Child Development Center is closed and employees there are not working, some are on a 10-month contract and usually has the summer school contract; can this employee apply for unemployment? This individual tried contacting H.R but did not received a response back.
 - i. Dr. Jackson: We are meeting today to discuss this issue and until we get a change to lift the shelter in place, the child development center will remain close. We know that we have employees on a 10-month or 11-month contract—David needs to do more research on this topic before sending out any form of notification. I will have to get back to you all on this. It is on our radar and we are working on figuring out some solutions. There is some discussion to move these individuals to other positions; however, no full decisions have been made.

- c. Some classified professionals have still not received equipment needed to do their job effectively from home. Has there been any decisions made around what equipment can be purchased or perhaps bring home from the office?
 - i. Dr. Jackson: A notice is going to be send out today from H.R with guidelines for working from home. If you need any equipment, classified professionals are encouraged to let their managers or deans know. You can also find guidelines for working from home at the district's emergency website.
- 2. Dr. Carla Grandy—Student Success Teams Presentation
 - a. The design team is working on success teams.
 - b. The student success teams will be helping students be connected to resources and build community.
 - c. Still trying to figure out the pieces and how it will all come together.
 - d. Trying to breakdown the silos between instruction and counseling, those two different sides of the institution to work together.
 - e. The goal is to provide equitable student support and work with students on an individual basis to understand what resources they need to help provide those supports.
 - f. It will be to connect students to leadership opportunities, ensuring students complete their math and English courses, making sure they know about resources on campus, making sure they are building community with each other, etc.
 - g. They envision having one success team per Meta Major.
 - h. Feedback, thoughts and questions please email Carla Grandy.
- 3. New Classified Senate Board Members
 - a. Classified Senate President: Sherrie Prasad
 - b. Vice President: Golda Margate
 - c. Treasurer: Belinda Chan
 - d. Secretary: Grace Beltran
 - e. Parliamentarian: Jeremy Evangelista
 - f. Historian: Kennya Ruiz
- 4. Caring Campus California Initiative
 - a. It will be specifically for classified professionals to better engage with students for student success.
 - b. It will start during the summer.
- 5. Presidents Innovation Fund Grant
 - a. Classified Senate Board submitted a proposal for the Classified Senate Professional Development Institute.
- 6. Professional Development Topics
 - a. A professional development survey will be going out by the district to get feedback and what is needed since we are working from home.

- b. Classified Senate President Sherrie Prasad opened the floor for discussions regarding feedback Classified Professionals had regarding their need for professional development during shelter in place.