



Classified Senate Meeting Minutes
March 5, 2020 1:10pm-3:00pm

Classified Present: Barbara Lamson, Angelica Mendoza, Monique Hernandez, Grace Beltran, Gretel Barreto, Kenya Ruiz, Kelly Li, Kristina Brower, Nancy Lam, Scott Mansfield, Katrina Pantig, Sherrie Prasad, Jazzi Milton

Guest Speaker: Katrina Pantig Equity Institute Manager; Monique Hernandez Program Services Coordinator, Equity Institute and Dr. Carla Grandy Director of Guided Pathways and Comprehensive Redesign

Part 1: Professional Development (1:00pm – 2:00pm)

- 1) Welcome and Introductions
- 2) Guest Speaker Katrina Pantig & Monique Hernandez from Equity Institute
 - a) Update: They are in the 4th year of Equity Training
 - i) Have done quantitative & qualitative data that shows positive feedback & great impact at campus, regional & national
 - ii) Have received a variety of consultation request about equity & cultural fluency focused professional development.
 - iii) The Equity Institute hosts Equity Summit, Equity Academy & Executive Roundtables for Presidents and Vice Presidents which is currently still in the works.
 - b) Next equity Summit will be November 15th 2020. For more information check out their website at: www.equityinstitute.com
 - c) Academy Outcomes: 1) Interrogate Consciousness 2) Exposure to transformative View of equity work 3) Equipped with practical tools 4) Resources
 - d) Upcoming Events
 - i) February 19-21, 2020 Counseling in the Era of Equity
 - ii) April 14-16, 2020 Delivering Student-Ready STEM Education
 - iii) July 21-23, 2020 Cultivating Equity-Minded Student Services Professionals
 - iv) September 22-24, 2020 The Anatomy of a Transformative Course
- 3) Guest Speaker Dr. Carla Grandy: Student Success Team
 - a) The Student Success Team is trying to figure out how to engage & include classified professionals input and roles in the team. Currently brainstorming ideas of what that role would look like? Or the need that classified professionals would need to be part of the student success team.
 - b) Student Success Teams will meet every two weeks
 - c) If you are part of it, the new upcoming CRM will show your name as someone who students can reach out to as a connection point or someone who can answer questions students have about programs & resources the campus offers.
 - d) Logistics are still in the works
 - e) In their proposal, they will include that they are still in the works of getting classified professionals input and feedback on how to engage Classified Professionals in the Success Teams.

Part 2: Senate Business (2:00p.m – 3:00p.m)

- 1) Approve /Discuss Meeting Minutes from both November 2019 and February 2020.

- a) First motion to approve both November 2019 Meeting Minutes and February 2020 Meeting Minutes motioned by Barbara Lamson, seconded by Kristina Brower.
- 2) Caring Campus Initiative—Classified Senate President Sherrie Prasad
 - a) Skyline College was chosen to be part of Caring Campus Initiative 2nd cohort in Northern California
 - b) Caring Campus Initiative is for classified professionals only and a new way to gain professional development
 - c) The Classified Senate Board will be involved and the leads for the Caring Campus project
 - d) Caring Campus has a proven method for engaging with classified professionals to create a Caring Campus that ensures they are deeply involved in student success.
 - e) It involves deep coaching for classified professionals to increase student connectedness to the college, which leads to student success. A total of 4 coaching sessions that will be 2 hours each.
 - f) The four parts of Caring Campus work are: leadership orientation, on-site coaching visits, ongoing support and a final webinar.
 - g) Asking other Classified professionals who are interested in joining to contact Sherrie Prasad at: prasadsherrie@smccd.edu
- 3) President's Innovation Fund
 - a) The Classified Senate Board is interested in launching a Classified Leadership Institute to provide professional development as well as mentorship for classified professionals.
 - b) They will be submitting a grant proposal through the Presidents Innovation Fund
 - c) If anyone is interested in being part of this proposal and Idea, please email either Classified Senate President Sherrie Prasad prasadsherrie@smccd.edu or Classified Senate Vice-President Golda Margate margateg@smccd.edu
- 4) Classified Senate 2020-2021 Elections
 - a) Elections coming up in April 2020
 - b) If anyone is interested in being part of the Classified Senate Board let the current Classified Senate Board Sherrie Prasad know
 - c) Positions open are:
 - i) Classified Senate President
 - ii) Classified Senate Vice-President
 - iii) Secretary
 - iv) Parliamentarian
- 5) Committee Updates
 - a) **Scott Mansfield**—(S.E.E.D Committee) Stewardship for Equity, Equal Employment and Diversity Committee
 - i) They are reviewing their membership
 - ii) If anyone is interested in being part of this committee, email Scott Mansfield mansfields@smccd.edu
 - iii) The committee has to do with overseeing the College's equality in employment opportunities, provide support and assistance to equity and diversity-related projects and activities for employment and enrollment
 - iv) Would love to get Enrollment Services involvement as well
 - b) **Barbara Lamson**—(S.P.A.R.C Committee) Strategic Planning and Allocation of Resources Committee
 - i) The S.P.A.R.C Committee voted to put in motion and voted to put the process on hold for 6 months while they review the curriculum to align it with the budget.
 - ii) Deciding on a Comprehensive Program Review (CPR) process. It will start in the fall instead of the spring to be more aligned with the budget process
 - iii) The CPR will happen before the budget is finalized.
 - iv) Curriculum development will go on as scheduled.
 - v) There was a motion at the end of 1st meeting for TRI Chair to get together to figure out an outline of how the CPR review committee will look like moving forward

- c) **Grace Beltran**—District Participatory Governance Council
 - i) Three board policies being reviewed
 - (1) No smoking anywhere on campus at all three campuses. Making them a smoke free zone.
 - (2) Use of district communication services—students can only be contacted via student email or personal emails. If students approved they can also be contacted via text.
 - (3) Continuation of employment for classified professionals—probation period is not listed on the board policy.
 - d) **Sherrie Prasad**—encourages everyone to attend the Skyline College president forums. Marketing will be sending the announcement with the dates it will take place.
- 6) Motion to end meeting by Nancy Lam, seconded by Kennya Ruiz at 3:00 pm