



Classified Senate Meeting Minutes
May 3, 2018 1:30pm-2:30pm

Classified Present: Michele Haggard, Belinda Chan, Gretel Barreto, Timurhan Vengco, Christina Trujillo, Kathy Fitzpatrick, Lori Fisher, Maggie Li, Marisa Thigpen, Alana Utsumi, Barbara Lamson, Chris Weidman, Connor Fitzpatrick, Sandra Hatzistratis, Minerva Velasquez, Kristina Brower, and Angelica Mendoza.

Special Guest: Jacqueline Honda, Interim Dean of Planning, Research, and Institutional Effectiveness

1. Guest Speaker-Jacqueline Honda
 - a. New Strategic Plan
 - i. Sharing new information about Skyline College strategic plan for the institution.
 - ii. Last time it was revised was in 2013
 - iii. More announcements to come via Skyline Shines
 - iv. Encouraging all Skyline college Classified Staff to participate, and provide feedback about anything you see in The Strategic Goals draft
 - v. Encouraging additional participation from Classified staff to attend the upcoming Forums
 - vi. New upcoming Open Forums will take place during our Fall 2018 semester
2. Voting to make \$80 donation to CSEA/Classified Senate appreciation breakfast
 - a. Connor Fitzpatrick made fist motion, Kristina Brower seconded
3. Review/Approve April 5th, 2018 Meeting Minutes
 - a. Alana Utsumi made motion and Timurhan Vengco seconded.
 - b. Two abstentions: Chris Weidman and Barbara Lamson
4. Committee Updates
 - a. ACED Committee—meets every 3rd Wednesday of the month from 2:10pm-4:00pm in CCTTL
 - b. **Kathy Fitzpatrick — Social Science | Creative Arts Division Assistant**
 - i. Elevator in building 1 is and has been out of service for a while
 - c. **Barbara Lamson—Budget Committee**
 - i. The past meetings have been focused on planning
 - ii. Program Review will be changing committee. Going from Curriculum Committee to SPARK Committee.
 1. It fits better in this committee due to funding
 2. Presentation will still remain but paperwork might change due to new rubric
 - d. **Sandra Hatzistratis—Public Safety Committee**
 - i. When calling public safety there will be a new dispatcher answering the call
 - ii. Dispatcher will be located at College of San Mateo
 - iii. No campus announcement was ever send of this new change
 - iv. Public Safety Committee might be merging with Emergency Preparedness Committee
5. Guided Pathways Meta Majors Efforts
 - a. Estimated to roll out for the fall 2018 semester.
 - b. Meta Major preview day happening on a Saturday August 11, 2018. This event will be mostly for the Counseling department
6. Accreditation Updates
 - a. Be aware that it is still going on
7. CSEA Appreciation Breakfast

- a. Breakfast will take place Wednesday May 23 from 8:30am-10:30am building 6-203.
8. Creating Resolutions
 - a. Volunteers needed to participate in the work group
 - b. Being part of the work group means starting the process, brainstorming collectively what do we think is need to be part of the resolutions.
 - c. Michelle Hagggar or Christina Trujillo will send out an e-mail with more information regarding work groups
9. Professional Development Opportunities and announcements
 - a. District wide 2018 Classified Retreat is schedule for June 28, 2018. It will be at AT&T Park.
 - b. Skyline College Classified Retreat is schedule for some time in July. Date to be announce later.
 - i. Volunteers needed to set up and help during the retreat. If interested contact Michele Hagggar or Christina Trujillo.
10. Announcements
 - a. Classified Senate Basket for End of Year Celebration will be Tuesday May 8, 2018.
 - i. SHN-Buy tickets to School Rock
 - ii. Elections—an emailed ballot will go out May 18. Nominations will be open until May 11, 2018. E-mail any nominations to Michele Hagggar.
11. Alana Utsumi made first motion to adjourned meeting, Lori Fisher seconded at 2:35pm