



Classified Senate Meeting Minutes
February 1st, 2018 1:30pm-2:30pm

Classified Present: Michele Haggar, Belinda Chan, Gretel Barreto, Sandra Hatzistratis, Angelica Mendoza, Flor Lopez, Scott Mansfield, and Barbara Lamson.

Special Guests: Lynn Adams, Pacifica Beach Coalition Volunteer Opportunities

Nina Floro, Coordinator for Professional Development -CCTL

1. Guest Speaker-Lynn Adams
 - a. Pacifica Beach Coalition is working with classified staff to figure out different volunteer opportunities for this upcoming year.
 - b. Earth Day is their big event. This year's theme will be "Sea stars, Sea change"
2. Review/Approve December 14th, 2017 Meeting Minutes
 - a. Barbara Lamson made motion and Flor Lopez seconded.
3. Committee Updates
 - a. **Michele Haggar – Advisory Committee for Employment Development (ACED):**
 - i. Meets every 3rd Wednesday of the month from 2:10pm-4:00pm in CCTL
 - ii. Two classified representatives are still needed
 - iii. Anyone interested in being part of this committee must contact Nina Floro
 - b. **Michele Haggar – Educational Policy Committee**
 - i. Needs classified staff input and representation. There is still a classified spot available.
 - ii. If interested in serving and being part of this committee please contact Michele Haggar.
 - iii. Committee meets every 1st Tuesday of the month (or when needed) from 2:00p.m-3:00p.m in building 6-205.
 - iv. The committee is currently working on the Faculty handbook
 - c. **Barbara Lamson – Budget Committee**
 - i. The state is looking into changing the way online classes are being offer and have discussed creating online colleges. However, Universities and Colleges are concerned with the possible impact this might have on their own online classes.
 - ii. The state is considering changing the formula on how they distribute money to FTES. They want to give 50% of state budget to FTES. Then they want 25% of that budget to be given as a reward to each school depending on how successful they are with their degrees, certificates, and transfer rate. As well as, how many Pell and low-income students they serve.
 - iii. On a positive note, since SMCCD is community funded, through property taxes, this decision will not affect us. It will only affect those who are dependent on FTES funding. However, it could change depending on the housing market and if property taxes drop.
 - iv. The state is also considering combining Calworks, EOPS, DSPS and other services to one block grant where the money will be combined and school districts get to decide the distribution to each program—similar to what they did with SSSP, SEP and BSI.
 - v. Further discussion will take place between now and May. The final proposal will be finalize in June.
 - vi. In the Skyline budget meeting, there was a discussion and reviewing of the Innovation Fund proposals. They are also reviewing the mission and values in preparation of Accreditation.

1. Regarding the Campus Climate Survey, they need students input therefore, they need staff and faculty to promote it.
4. Guided Pathways Meta Majors Efforts
 - a. Reminder to attend the second Classified Forum on Friday March 2, 2018 from 12:00pm-2:00pm.
 - b. Flex Day will be on March 8th 2018—it will include some Guided Pathways & Meta Majors activities that will then be discussed at the next Forum
5. Accreditation Updates
 - a. The writing teams have created a timeline. If anyone is trying to get updates regarding Accreditation, make sure to go to the website.
 - i. First draft is due on Sept. 14th 2018
6. Human Resources Awareness of Harassment and Discrimination on Campus Forum
 - a. February 14th from 12:00pm-2:00pm (lunch will be provided)
7. Statement of Ethics
 - a. Skyline College has adopted it with a total of 75 votes
 - b. In order to finalize the decision, the district is waiting to receive the votes from Canada and College of San Mateo.
 - c. The Board of Trustees will approve it in March
8. Guest speaker Nina Floro
 - a. NCORE announcement—six people total get to go, three faculty and three classified.
 - i. Those who get selected will have to do a CCTL workshop (Brown Bag) to share the information they learned.
 - b. Gov. Brown has decide not to fund Professional Development statewide. Classified Senates across the state are trying to petition against it. Michele will send out an e-mail with more information to obtain signatures.
 - c. The bulk of classified staff is not using their \$1,000 for professional development. For more information about how you can use your professional development money, contact Nina Floro.
9. Announcements
 - a. Classified needs to raise more money for the year
 - i. See's candy fundraiser for Valentine's day idea
 - ii. Spring Social Idea—a fundraising event at a restaurant
 1. If anyone wants to help out please contact Michele Haggar
 - iii. Classified Leadership Institute retreat will be June 14th-16th 2018.
 1. Encouraging all those who are interested to contact Michele Haggar
 2. Funding does not come out of your professional development funding.
 3. Retreat will take place in Ventura CA
 - iv. NCORE—It will take place May 29th-June 2nd in New Orleans
 1. Application due date TBD
 2. If you have any questions or need assistance with the application process, contact Michele Haggar.
 3. Classified Employee of the year nominations are due February 9th 2018.
10. Michele Haggar adjourned meeting at 2:44pm