



## CLASSIFIED SENATE

Classified Senate Meeting November 6, 2014 1:30-2:30pm Rm 4301

In attendance: Kristina Brower, Belinda Chan, Gary Cheang, Barbara Daley, Ricardo, Flores, Liz Gaudet, Michele Haggar, Sandra Hatzistratis, Linda Herda, Nancy Lam, Barbara Lamson, Heather Smith, Kat Tshifunda, Alana Utsumi and guest, Dr. Angelica Garcia.

1. Approval of October meeting minutes – Motion to approve the minutes of the 10/2/14 meeting was made by Barbara Daley and seconded by Michel Haggar. Motion carried with one abstention.
2. Committee Updates
  - Education Oversight Committee – Michele Haggar reported that they didn't talk about much; there will be more items on the agenda starting next semester.
  - Budget Committee – Barbara Lamson reported that Kathy Blackwood from the District office explained and reviewed the resource allocation plan. It is not based on FTES anymore.
  - Center for Community Engagement – Barbara Daley reported that the two chairs have stepped down. The group will be meeting later today.
  - SLOAC/ Institutional Effectiveness – Kristina Brower and Alana Utsumi reported they discussed the balance scorecard.
  - Health & Safety – Sandra Hatzistratis reported there seems to be some miscommunication going on about the meeting date and times. The key people are not showing up for the meetings. They will need to re-look at their mission statement and goals.
  - Jonathan Paver is asking for classified rep for a new committee that would deal with suggestions and ideas for workshops and classes to be offered by the CTTL.
  - The updated Compendium of Committees is available online.
  - Accreditation Oversight Committee – Classified rep has been replaced by Michele Haggar.
  - Anyone interested in serving on a committee should contact Alana Utsumi.
  - Code of Ethics is moving forward. Alana Utsumi and Michele Haggar have met with classified reps from Cañada. They will put in the changes that were discussed and send it out to all classified employees district-wide for approval. There seems to be some misunderstanding between the Board Policy and the Accreditation Team. The Board Policy will have to be changed so there are two separate code of Ethics for Administration and Classified Staff.
3. Announcements
  - Barbara Daley asked if other departments/divisions or offices had been asked to take on Becalos students as volunteers to mentor them with job shadowing. No one else had been approached.

- Potluck with a Thanksgiving/Harvest theme is being planned for Wednesday, 11/19 from 12 noon to 2:30pm in room 6204/6. Michele Haggard will send out a Goggle doc soon for sign-ups.
4. Student Equity Plan Update – Dr. Angelica Garcia distributed and discussed a handout explaining the 5 indicators for success and goals.
  5. There will be a Thanksgiving dinner offered for the Becalos students on Monday, 11/24, time TBA. They have a very limited budget for this event and they are looking for volunteers to help. They need drinks and decorations. Kristina Brower suggested maybe the kids at the Children's Center could help make decorations. If you are interested in helping in any way, contact Alana Utsumi.
  6. Alana Utsumi will send out a quickie newsletter with further announcements as we ran out of time.

Motion to adjourn at 2:38pm

Respectfully submitted by

Linda Herda

Secretary/Classified Senate