



# CDLC Student Employment Application

Date of Application: \_\_\_\_\_ Semester applying for: \_\_\_\_\_

Name: \_\_\_\_\_

First

Last

G# \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Please check all that apply:

I receive or am eligible to receive a Federal Work Study grant. I have attached documentation of this award.

I participate or am eligible to participate in a CalWORKs program. I have attached documentation of this program.

I am applying for the following position:

<b>Associate Teacher</b> \$13.50-14.50 per hour <input type="checkbox"/>	<b>Assistant</b> \$ 11.50-12.50 per hour <input type="checkbox"/>	<b>CalWORKs or FWS ONLY</b> <b>Front Office Assistant</b> \$ 10.00-11.00 per hour <input type="checkbox"/>
Please attach the following documentation for the position:  <input type="checkbox"/> Letter of Interest <input type="checkbox"/> Associate Teacher Permit <input type="checkbox"/> Unofficial Transcripts <input type="checkbox"/> Proof of current enrollment in at least 6 units <input type="checkbox"/> CPR/First Aid Certification, if applicable  Associate Teachers work consistent 20 hour per week schedules in assigned classrooms and for regularly scheduled staff meetings.  Please indicate the shifts that you are available to work:  <input type="checkbox"/> <b>M-F 9:30-1:15 PM &amp; W 5:00-6:15 PM</b> <input type="checkbox"/> <b>M-F 1:15-5:00 PM &amp; W 5:00-6:15 PM</b>	Please attach the following documentation for the position:  <input type="checkbox"/> Letter of Interest <input type="checkbox"/> Assistant Teacher Permit or at least 6-12 ECE units completed <input type="checkbox"/> Unofficial Transcripts <input type="checkbox"/> Proof of current enrollment in at least 6 units <input type="checkbox"/> CPR/First Aid Certification, if applicable  Assistants work consistent 20 hour per week schedules in assigned classrooms and for regularly scheduled staff meetings.  Please indicate the shifts that you are available to work:  <input type="checkbox"/> <b>M-F 8:45-12:30 PM &amp; W 5:00-6:15 PM</b> <input type="checkbox"/> <b>M-F 12:30-4:15 PM &amp; W 5:00-6:15 PM</b>	Please attach the following documentation for the position:  <input type="checkbox"/> Letter of Interest <input type="checkbox"/> Unofficial Transcripts <input type="checkbox"/> Proof of current enrollment in at least 6 units  Office Assistants work consistent 20 hour per week schedules in assigned classrooms and for staff meetings.  Please indicate the shifts that you are available to work:  <input type="checkbox"/> <b>M-F 7:30-11:30 PM</b> <input type="checkbox"/> <b>M-F 10:00-2:00 PM</b> <input type="checkbox"/> <b>M-F 1:00-5:00 PM</b>

**Due to the nature of caring for young children, we cannot be flexible with our staffing schedule. If you are interested in working at the CDLC, make sure your schedule allows for 20 hours of work Monday through Friday.**

**For more information, please call us at 650-738-7070 or skylinecdc@smccd.edu**