The Field

A Respiratory Care Practitioner (formerly known as Respiratory Therapists) is a licensed healthcare professional who cares for patients with heart and lung problems; this can include providing oxygen therapy, pulmonary medications, diagnostic testing, life support and mechanical ventilation. Practitioners care for a variety of patients, from newborn infants in respiratory distress or children with asthma or pneumonia to victims of trauma or older patients with emphysema or heart failure.

Two-year accredited program. Apply Now!
skylinecollege.edu/respiratorycare

The application period is open January 15 - May 1, 2016 for fall admission.

Minimum Entrance Requirements

The following must be completed with a “C” or better, or in process of completion.

- Algebra - Math 110 or 112 or equivalent
- Chemistry (with lab) – CHEM 192, 410 or equivalent
- Human Anatomy (with lab) – BIO 250 or equivalent
- Medical Terminology – HSCI 484 or BUS 485 or equivalent
- Skyline College ENGL 846 or equivalent eligibility

Selection is based on criteria approved by the Skyline College Administration and consistent with state regulations (see application instructions). Full-time registration is required, and all courses must be taken in sequence. Credit may be given for previous coursework.

Career Outlook

Demand for respiratory care practitioners is high, and employment is expected to grow 19% over the next decade according to the U.S. Department of Labor thanks in part to a growing aging population. In California, respiratory care practitioners make an average of $75,870 per year and in the San Francisco Bay Area specifically, therapists can make an average of $90,230 per year according to the Bureau of Labor Statistics.

For information contact:
Dr. Ijaz Ahmed, Director of Respiratory Therapy / Allied Health (650) 738-4457 or (650) 738-4221 | ahmedi@smccd.edu

Bachelor degree in Respiratory Care program also available. For more information visit skylinecollege.edu/respiratorycarebachelors.
Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. The District and its Colleges are governed by a six-member Board of Trustees, five elected at large for four-year terms by County voters and one elected by students in the District for a one-year term.

Regina Stanback Stroud, Ed.D.
President, Skyline College

Board of Trustees, San Mateo County Community College District

Dave Mandelkern, President
Thomas C. Mohr, Vice President-Clerk
Maurice Goodman / Richard Holober
Karen Schwarz
Rupinder Bajwa, Student Trustee
Ron Galatolo, District Chancellor

Accreditation
Skyline College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S.

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Use of Photography
Skyline College, a non-profit California Community College, reserves the right to take and use photographs, video and electronic images of students and visitors taken on college property and at college-sponsored events for marketing and promotional purposes. Objection must be made in writing to the Office of Development, Marketing and Public Relations (Building 4, Room 4-329).

Accuracy Statement
Skyline College and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of Skyline College for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

This publication is available upon request in an alternate format by calling the Skyline College Disability Resource Center at (650) 738-4393.
# Campus Directory

## Main Line (650) 738-4100

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*Individual instructors may be contacted at their campus phone extensions.*
Summer Session Calendar

IMPORTANT DATES TO KNOW:

PAY FEES
• All fees are due at the time of registration

DROP WITH REFUND
• See WebSMART – Class Schedule Summary
• Check with your instructor

WITHDRAW
• See WebSMART – Class Schedule Summary
• Check with your instructor

Final Grades
Will be available on WebSMART at skylinecollege.edu as follows:

Spring 2016 – June 7, 2016
Summer 2016 – August 11, 2016

Important: Refund Policy
Please see Page 19 for detailed information regarding Refund Policy

Attention Students:
Registration for the Summer and Fall terms begins on May 2, 2016.
All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
• Enroll in an inexpensive payment plan via WebSMART
• Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART
• Refer to WebSMART for additional information.
If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
Summer Session Registration Calendar

REGISTRATION DATES/TIMES
Registration Online at: https://websmart.smccd.edu
YOU MUST HAVE AN ASSIGNED APPOINTMENT TO REGISTER

CONTINUING STUDENTS
PRIORITY REGISTRATION
Priority Registration is offered to students who meet specific criteria set by the State Chancellor and SMCCCD, based on academic goals. Eligible students must meet enrollment requirements, have a current Student Educational Plan (SEP) on record, be in Good Standing and have earned less than 100 degree-applicable units. Students may view their registration appointment date in WEBSMART on April 22, 2016.

WebSMART – Log in to register
May 2 – 9, 2016
After 7:00 am on your appointment date and any time thereafter

NEW AND FORMER STUDENTS
New students must submit an Application for Admission for the Summer Session. Former students may also need to submit an Application for Admission if their application has expired. After being admitted/re-admitted, New and Former Students may register:

WebSMART – Log in to register
May 11, 2016 – June 12, 2016
After 7:00 am on your appointment date and any time thereafter

LATE REGISTRATION HOURS
June 13 – 16, 2016
Monday – Thursday 8:00 am – 7:00 pm

To add a class:
• Obtain an Authorization Code from the instructor
• Register on WebSMART by entering Course Reference Number (1st screen – Submit) and Authorization Code (2nd screen – Validate), then “Submit Changes” (3rd Step)

REGULAR OFFICE HOURS
Admissions & Records, Cashiers, CalWorks, General Counseling, Disability Resource Center (DRC), Extended Opportunity Programs & Services (EOP&S), Financial Aid, Health Center, and Transfer Center
Monday – Thursday 8:00 am – 6:30 pm
Career Center
Monday – Thursday 8:00 am – 6:00 pm
SparkPoint
Monday – Thursday 8:00 am – 6:00 pm
Assessment Center
Monday, Wednesday 9:00 am – 4:00 pm
Tuesday 9:00 am – 6:00 pm
Thursday 9:00 am – 1:00 pm
Friday CLOSED
Selected Saturdays by appointment only
TRiO
Monday – Thursday 8:00 am – 6:00 pm
Transfer Center
Monday – Thursday 8:00 am – 5:00 pm
Student Success Support Program (SSSP)

You must complete the following SSSP steps before you register for classes if you selected one of the following educational goals on your application:

- Obtain an Associate Degree or Certificate
- Transfer to a university to complete a Bachelor’s degree
- Improve your English, reading or math skills
- Discover career interests or prepare for a new career
- Undecided about your major

**Step 1 ** APPLY FOR ADMISSION/FINANCIAL AID

Admissions & Records, Building 2, (650) 738-4251
- Complete the Application for Admission online at www.skylinecollege.edu; select “Apply”.
- Once your application has been processed, you will receive an email confirmation containing next steps.
- All students in this classification are required to complete Steps 2-5.

Financial Aid, Building 2, (650) 738-4236
- Apply for all types of financial aid at www.fafsa.gov.

**Step 2 ** COMPLETE ORIENTATION

Counseling Center, Building 2, (650) 738-4318
Orientation will provide you with information about registration procedures, college policies, student services, academic expectations, and information on how to accomplish your educational goals. Refer to page 8 for further information on orientation. (Online orientation is available on a limited basis.)

**Step 3 ** TAKE PLACEMENT TESTS

Assessment Center, Building 2, (650) 738-4150
Placement tests assess your current skill in reading, sentence skills, and mathematics. The results of the tests are used to determine appropriate English and math courses that you may take. Refer to page 8 for scheduling information.

**Step 4 ** MEET WITH A COUNSELOR

Counseling Center, Building 2, (650) 738-4318
During your counseling appointment a counselor will discuss your placement results and help you select appropriate courses for the upcoming semester and help develop your Student Education Plan (SEP) based on your educational and career goals.

**Step 5 ** REGISTER FOR CLASSES/PAY FEES

- Upon completion of this process, you will receive an appointment to register through WebSMART. If you do not receive an appointment within 48 hours, contact Admissions & Records.
- Access your WebSMART student account for the following services:
  - register for classes and pay fees
  - access your student email – my.smccd.edu – all official electronic communication will be sent to your my.smccd.edu account
  - purchase parking permit
New Student Orientation / Placement Tests

ORIENTATION

The New Student Orientation provides you with a comprehensive overview of information, resources, and tools needed to be successful at Skyline College and is REQUIRED for all new students. New students can complete the New Student Orientation by 1) Registering for an in-person orientation with a Counselor or 2) Completing the online orientation program. The online orientation is NOT recommended for students who are recent high school graduates, first time college students, or who have limited English proficiency.

To register for an in-person Orientation with a Counselor:

1. Go to https://WebSMART.smccd.edu and enter your G# and PIN# to access
2. Click on “Schedule Appointments”
3. Click on “New Student Orientation Appointment”
4. Click on “Make Appointments”
5. Select “Make Appointment”
6. Click on “Continue”
7. Click on “Find Appointments”
8. Select day/time that is best for you
9. Confirm your appointment by entering your phone number and email address, then click “Continue”
10. You will see your scheduled New Student Orientation confirmation

If you are experiencing difficulty in registering for an in-person Orientation with a Counselor, please contact the Counseling Center in Building 2 or call (650) 738-4318.

NOTE: For information on dates/times of ESOL New Student Orientations, contact the Counseling Center in Building 2 or call (650) 738-4318.

TO COMPLETE THE ONLINE ORIENTATION:

1. Go to https://www.skylinecollege.edu/admissions/orientation.php. Contact the Counseling Center in Building 2 or call (650) 738-4318 if you are experiencing difficulty with the online orientation program.
2. Follow the instructions to complete the online orientation via WebSMART. https://WebSMART.smccd.edu
3. Remember to print out the Certificate of Completion and the Counseling Session Worksheet.
4. Contact the Counseling Center in Building 2 or call (650) 738-4318 to schedule your first counseling appointment and bring your Certificate of Completion and Counseling Session Worksheet.

HOW TO SCHEDULE A PLACEMENT TEST

Computerized placement tests for English, English for Speakers of Other Languages (ESOL) and math are available in the Assessment Center, Building 2, Room 2116.

See the website for hours of operation, as they are subject to change during the semester. You must allow enough time to complete the appropriate assessment(s):

- English or ESOL and Math test together: 2.5 hrs
- English or ESOL only: allow for 2 hrs
- Math only: allow for 1.5 hrs

To Schedule An Assessment:

1. Log into WebSMART
2. Click “Schedule Appointments” under “Student Services”
3. Click “Placement Test Appointment” under “Skyline College Services”
4. Click “Make Appointment”
5. Choose desired test (only one test per appointment), click “Continue”
6. Click “Find Appointment”, then select the Day and Time that fits your schedule
7. Confirm/ input your information, click “Continue”
8. Your testing appointment information will then be displayed
9. Exit webpage and log out of your WebSMART account

To Drop-in/ Walk-in

Students are served on a first come, first serve basis.

1. Student can be added to the waitlist by entering his/her student ID G# into the computer located outside the testing center upon arrival
2. Inform and present your photo ID to the proctor on-duty
3. Proctor will then provide you with further information

If you have any questions, please visit www.skylinecollege.edu/placement and/or call (650) 738-4150.
Retest Policy
1. Placement results are valid for two years from the date the test was taken.
2. If a student does not accept the recommended placement, he/she may retake the same placement test one additional time within a two-year period. In order to retake the same test, the student must wait a minimum of 14 calendar days from the initial test date.
3. A student who has completed a course in the English, ESOL or math sequence with an unsatisfactory final grade may take the placement test to determine his/her current competency level in English, ESOL and math courses, provided that two years have elapsed since the course was completed.
4. For any other special circumstance, or with an instructor or counselor recommendation, a student may petition to retest through the Dean of the Math or Language Arts Departments.

Testing Exemptions
If one of the following applies to you, you may be exempt from placement testing:
1. You have taken the placement tests in English or ESL and/or Math at Cañada College, Skyline College, or the College of San Mateo and test results are available for review. Please note that placement results for mathematics are only valid for two years from the date the test was taken
2. You have taken a placement test at another California Community College and a Skyline College counselor has reviewed your results for equivalency
3. You can show evidence of completed course work of “C” or better at a regionally accredited college or university in the United States
4. Successful completion of the EAP (Early Assessment Program) test in mathematics
5. College Board Advanced Placement scores of 3, 4, or 5 in mathematics
6. IB Math HL (International Baccalaureate Exam) results with a score of 4 or higher
7. Successful completion of the EAP (Early Assessment Program) test in English
8. College Board Advanced Placement (AP) scores of 3, 4, or 5 in English Language and Composition or in English Literature and Composition
9. IB Language A1/English HL score of 4 or 5 allows you placement into ENGL 100
10. SAT results on Critical Reading of 580 or Writing Subject Test results of 660 allow you placement into ENGL 100
11. ACT English Usage Test with a score of 23 or higher allows you placement into ENGL 100
12. CSU English placement with a minimum score of 146 allows you placement into ENGL 100

For forms and further information, please visit the Counseling Division Website at http://www.skylinecollege.edu/counseling/ (click on the Testing Exemption link).

Retrieving Placement Test Results
To view your placement results, log into WebSMART, click on Student Records, and select Placement Test Results to reprint another copy.

NEW STUDENTS EXEMPT FROM THE ENROLLMENT STEPS

Students who are:
1. Primarily a student at another educational institution taking courses to meet the requirements of that institution, or
2. Taking courses for personal interest, to upgrade/enhance job skills, to maintain a certificate or license, or to complete credits for high school; or
3. Who have completed an Associate Degree or higher.

If you meet one or more of these exemptions, you will receive an appointment to register after submitting the Skyline College application.

Apply for Admission
All students are required to complete the Application for Admission.
Fill out the Application online at www.skylinecollege.edu/apply.
After your application has been processed, you will receive an email confirmation and information about registering for classes using WebSMART, our online registration system.

Register for Classes
Access WebSMART from Skyline College’s homepage to register for classes.

Sign In and Use Your Campus Email
Log into WebSMART to find your email address and password.
All college electronic communications will be sent to your my.smccd.edu email.
ENROLLMENT WAIVERS/EXEMPTIONS: If you wish to request a waiver or exemption of any Student Success and Support Program (SSSP) requirement, forms are available at the Counseling Desk.

Any student who needs assistance with the enrollment process because of a verified physical, hearing, visual or learning disability should call the Disability Resource Center (DRC) office at (650) 738-4280.

Si necesita ayuda en español, para facilitarle el proceso de matriculación, admisión en la oficina de en el edificio #2, y pregunte por alguien que hable español. Sera nuestro placer servirle.
Telefono: (650) 738-4318
skyccounseling@smccd.edu

VETERANS AND VETERANS’ DEPENDENTS
Welcome Veterans!

Skyline College offers approved instruction to veterans, service members, dependents and survivors of veterans, and to other eligible persons, and is authorized by the Department of Veterans Affairs to certify students who are working toward an AA/AS degree program, or certain certificate and transfer programs, for benefits under the Montgomery GI Bill, Chapters 30, 32 (Veterans), Chapter 31 (Vocational Rehabilitation), Chapter 35 (Veterans’ Spouses or Dependents), Chapter 1606 (Selected Reserve), 1607, REAP, VRAP, and the Post-9/11 GI Bill, Chapter 33. All Veterans, except those under Chapters 31 and 33, pay for their own college fees, books and supplies. Veterans who have previously attended college must file official copies of all college transcripts with the Office of Admissions and Records. Veterans may check the status of benefits at www.va.gov.

The State of California provides a program for the children of Veterans who are deceased or disabled from service connected causes. Applications are available at www.gibill.va.gov or from the San Mateo County Veterans Service Office, 400 Harbor Blvd., Bldg B, Belmont, CA 94002, (650) 802-6598.

Visit skylinecollege.edu/veterans and click on Educational Benefits or stop by the Veterans Resource Center (2-350) to learn about applying for VA Educational Benefits and the certification process.

Some reminders:
• Apply for federal financial aid for additional resources to meet expenses, www.fafsa.gov.
• Maintain a 2.0 (C) overall grade point average.
• Register and maintain enrollment in at least six (6) units to be eligible for benefits.
• Take advantage of Financial Aid, Counseling, Health Center, tutoring and other Student Services that are available to assist you.

The Skyline College Veterans Resource Center (VRC) is located in Building 2, 3rd Floor, Room 2-350 and provides a respite from the college atmosphere. The VRC Staff is available to connect veterans and dependents to information on appropriate campus and community services, assist with access to educational benefits and help support a successful transition to college life. The center is dedicated to ensuring that a strong veteran community flourishes on campus and promoting superb support services for personal growth, development, and educational success.

WebSMART SERVICES

Your student WebSMART account is used to manage enrollment, view academic records, and maintain up-to-date student information. Access directly at www.websmart.smccd.edu.

WebSMART offers a wide variety of online services:
- Appointment Scheduling
- College Catalog
- Degree/Certification Eligibility/Progress Evaluation
- Emergency Text Message Request
- Enrollment Verification
- Financial Aid
- Parking Permit
- Payment of Fees
- Payment Plan
- Placement Test Results
- Registration
- Schedule of Classes
- Schedule Summary
- Tax Notification
- Textbook Order
- Transcript Order - Unofficial/Official
- Transfer Eligibility
- Update Student Information
- View Grades
- View Holds
- Voter Information
College Connection Concurrent Enrollment Program

Steps to Concurrent Enrollment Registration for High School Students

College Connection, the High School Concurrent Enrollment Program, provides current 9th–12th graders the opportunity to get an “early start” on their college experience and earn college credit. Enrollment fees are free to high school-aged California residents who are enrolled in less than 11.5 units.

Students should complete the following steps at least one month before classes begin:

**Step 1**
Apply online at www.skylinecollege.edu/admissions/index.php

**Step 2**
Take placement tests at Skyline College if you plan to register for English or math courses or courses with English or math prerequisites. See www.skylinecollege.edu/placement or call (650) 738-4150.

**Step 3**
See your high school counselor to select your college courses.

**Step 4**
Complete and obtain the required signatures on the Concurrent Enrollment Request Form available on http://www.skylinecollege.edu/outreach/concurrentenrollment.php or in your high school counselor’s office.

**Step 5**
Submit completed approval forms to the Admissions & Records Office at Skyline College, Building 2, by mail, fax to (650) 738-4200, or in person.

**Step 6**
Register for classes at www.websmart.smccd.edu

Questions? Call the Skyline College Admissions Office at (650) 738-4251, or visit www.skylinecollege.edu/outreach/concurrentenrollment.php.

Scan here for more information:

skylinecollege.edu/concurrent
### Major Codes

**SUMMER 2016 APPLICATION MAJOR CODE SHEET**

- The following majors are offered within the San Mateo County Community College District.
- Check this Class Schedule for course and program availability.
- Major code may be used when submitting an online application.

<table>
<thead>
<tr>
<th>Code</th>
<th>Major Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0201</td>
<td>Art</td>
</tr>
<tr>
<td>1002</td>
<td>Art with Emphasis in Art History</td>
</tr>
<tr>
<td>1007</td>
<td>Art: Fine Arts, General Studio Art</td>
</tr>
<tr>
<td>1002</td>
<td>Art: History</td>
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<tr>
<td>111</td>
<td>Art: Photography</td>
</tr>
<tr>
<td>0202</td>
<td>Art: Studio Art</td>
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<tr>
<td>0508</td>
<td>Asian Business Practices</td>
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<td>2203</td>
<td>Asian Studies</td>
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<tr>
<td>191</td>
<td>Astroimaging &amp; Observatory Operation</td>
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<td>0948</td>
<td>Automotive Technology</td>
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<tr>
<td>0934</td>
<td>Basic Networking Skill Endorsement</td>
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<tr>
<td>4930</td>
<td>Bilingualism &amp; Biliteracy in English/Spanish</td>
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<td>0401</td>
<td>Biological Sciences</td>
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<td>Biology</td>
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<tr>
<td>0430</td>
<td>Biology: Biotechnology</td>
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<td>Biology: General</td>
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<td>Building Inspection Technology</td>
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<td>Business Administration</td>
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<td>Business Administration: Transfer CSU &amp; UC: AS-T</td>
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<td>0702</td>
<td>Business Management</td>
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<td>Business: Microcomputer/Database &amp; Spreadsheet</td>
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<td>Business: Microcomputer/Office Assistant</td>
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<td>Business: Office Assistant 1</td>
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<td>Business: Office Assistant 2</td>
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<td>Central Service Technology with Clinical Practice</td>
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<td>Chemical Laboratory Technology</td>
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<td>CIS: Computer Forensics</td>
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<td>CIS: Computer Network Forensics</td>
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<td>CIS: Internet Programming</td>
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<td>CIS: Java Programming</td>
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<td>CIS: Network Security Specialist</td>
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<td>Digital Media: Digital Audio</td>
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<td>Digital Media: Digital Video</td>
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<td>Digital Media: Digital Video Production</td>
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<td>Digital Media: Graphic Design</td>
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<td>Digital Media: Graphic Production</td>
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<td>Digital Media: Journalism</td>
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<td>Digital Media: Multimedia</td>
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<td>Digital Media: Television &amp; Radio Broadcasting</td>
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<td>0614</td>
<td>Digital Media: Television Producing</td>
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<tr>
<td>0614</td>
<td>Digital Media: Video Journalism</td>
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<tr>
<td>0614</td>
<td>Digital Media: Web Design</td>
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<tr>
<td>0953</td>
<td>Drafting/CAD</td>
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<td>Drafting/CAD: Computer Aided Design</td>
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<td>0952</td>
<td>Electrical Technology (Apprenticeship)</td>
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<tr>
<td>0926</td>
<td>Electrical Technology: Electrical Power Systems &amp; Instrumentation</td>
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<tr>
<td>0926</td>
<td>Electronics Technology: Fundamentals of Smart Building Systems</td>
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<td>0934</td>
<td>Electronics Technology: Industrial Electronics</td>
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<td>Electronics Technology: Telecommunications Fundamentals</td>
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<td>3031</td>
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<td>Fashion Design: Technical (Apparel Industry Oriented)</td>
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<td>Fashion Design: Theater Costuming</td>
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<td>Fashion Merchandising</td>
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<td>Film</td>
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<td>Fire Sprinkler Technology (Apprenticeship)</td>
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8352 Fitness Professional
1907 Foundations in Early Childhood Education
0514 General Office
0506 General Supervision
2206 Geography
2206 Geography for Transfer
1914 Geological Sciences
6146 Graphic Design
1030 Graphics
2205 History
2205 History (Transfer)
2104 Human Services
0508 Import and Export
4903 Interdisciplinary Studies Arts and Humanities
4901 Interdisciplinary Studies Health & Physical Education
4901 Interdisciplinary Studies Letters and Science
4901 Interdisciplinary Studies Social & Behavioral Sciences
4902 Interdisciplinary Studies Social & Natural Sciences
9031 Interdisciplinary Studies with Emphasis in Arts and Humanities
4902 Interdisciplinary Studies with Emphasis in Natural Science and Mathematics
4901 Interdisciplinary Studies with Emphasis in Social and Behavioral Sciences
4902 Interdisciplinary Studies: Contemporary Issues
4901 Interdisciplinary Studies: Intercultural Studies
4902 Interdisciplinary Studies: Science & Society
1302 Interior Design
1302 Interior Design/Residential and Commercial Design
0508 International Business
0510 International Logistics
0510 International Logistics Customs Broker
2210 International Studies
0508 International Trade
0602 Journalism
1270 Kinesiology for Transfer
0835 Kinesiology: Comprehensive Pilates Instructor
0835 Kinesiology: Group Fitness Instructor
0835 Kinesiology: Pilates Mat and Reformer Instructor
0835 Kinesiology: Pilates Mat Instructor
0835 Kinesiology: Specialized Pilates Instructor
1270 Kinesiology: Transfer CSU & UC: AA-T
0835 Kinesiology: Yoga Instructor
1270 Kinesiology
1302 Kitchen and Bath Design
0210 Latin American & Latino Studies
0514 Lawyer’s Assistant
0508 Legal Aspects of International Business
5065 Management
0506 Management: Business Management
0506 Management: Human Resources Management
0509 Management: Marketing Management
0506 Management: Project Management
0506 Management: Retail Management
1262 Massage Therapy
1701 Math for Surveying & Computer-Aided Design
1701 Mathematics
1701 Mathematics for Transfer
1701 Mathematics: CSU Transfer CSU & UC: AS-T
2082 Medical Administrative Assistant
2080 Medical Assisting
1208 Medical Billing and Coding
2080 Medical Billing Specialist
2310 Medical Coding Specialist
1208 Medical Office Assistant
0514 Medical Transcriptionist
6141 Multimedia Art and Technology
0614 Multimedia Technology
1004 Music
1004 Music: Electronic Music
4902 Natural Science
0708 Network Engineering
1203 Nursing
0510 Ocean Freight Forwarding
0514 Office Assistant
0514 Office Management
1402 Paralegal
1402 Paralegal/Legal Assistant
4930 Pathways to Student Success
0934 PC Configuration & Repair Skill Endorsement
1509 Philosophy
1509 Philosophy (Transfer)
0835 Physical Education
1901 Physical Science
1902 Physics
1902 Physics for Transfer
1902 Physics: Transfer CSU & UC: AS-T
2207 Political Science
2207 Political Science with Emphasis in Pre-Law
2207 Political Science with Emphasis in Public Administration and Service.
4901 Preparation for Academic Scholarship and Success (PASS)
2104 Promoter Education & Employment Project
2001 Psychology
2001 Psychology: Transfer CSU & UC: AS-T
1225 Radiologic Technology
0511 Real Estate
1302 Redesign & Home Staging
1210 Respiratory Therapy
2201 Social Science
2208 Social Science/International Studies
2208 Sociology
2208 Sociology (Transfer)
2208 Sociology: Transfer CSU & UC: AA-T
0303 Solar Energy Technology
0303 Solar Installation Career Certificate
1105 Spanish
2129 Sprinkler Fitter (Apprenticeship)
1217 Surgical Technology
1302 Sustainable Design
1007 Theater Arts
4901 University Transfer: CSU (Opt 1)
4901 University Transfer: IGETC/CSU (Opt 2)
4901 University Transfer: IGETC/UC (Opt 3)
0510 Warehousing and Logistics
6143 Web Design
0934 Wiring & Installation Skill Endorsement
If You Don’t Find It at Skyline College

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. In addition to offering comprehensive general education, vocational, transfer and remedial programs, Cañada College and College of San Mateo offer a number of special programs not available at Skyline College.

COLLEGE OF SAN MATEO
1700 West Hillsdale Blvd.
San Mateo, CA 94402
(650) 574-6161

Programs
Addiction Studies
Architecture
Astronomy
Building Inspection
Dental Assisting
Digital Media
Drafting
Electronics
Engineering
Fire Technology
Nursing
Real Estate

Athletics
Men’s Cross Country
Men’s Football
Men’s Swimming
Men’s Track
Women’s Cross Country
Women’s Softball
Women’s Swimming
Women’s Track
Women’s Water Polo

CAÑADA COLLEGE
4200 Farm Hill Blvd.
Redwood City, CA 94061
(650) 306-3000

Programs
Digital Art and Animation
Drama/Theater Arts
Earth Science
Engineering
Fashion Design
Graphic Design
Human Services
Interior Design
Medical Assisting
Nursing
Radiologic Technology

Athletics
Women’s Golf
Women’s Tennis

Skyline College Catalog
A limited quantity of catalogs are available for free at the Skyline College Bookstore. If you would like the catalog sent to you by mail, please order online at www.skylinecollege.edu/bookstore or complete this form and send it with a check for $5 to: Skyline College Bookstore, 3300 College Drive, San Bruno, CA 94066

Please email the Bookstore at skylinebookstore@smccd.edu for international postage rates.
Please make your check payable to “Skyline College Bookstore.” Allow 1-2 weeks for delivery.

Name: ____________________________________________
Address: _________________________________________ City: _______ State: _______ Zip: _______

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www.skylinecollege.edu SUMMER 2016
Registration Information

REGISTRATION

- **Registration** through WebSMART will enable students to enroll in courses at all three San Mateo County Community College District campuses: Skyline College, College of San Mateo and Cañada College.
- **Fees** are due at the time of registration. You may pay fees online by credit card, or in person by credit card, cash, personal check or money order. You also have the option to apply for a payment plan and/or apply for Financial Aid.
- **Changes to registration status:** It is the responsibility of the student to drop classes within deadlines to avoid penalty grades and fee obligations.
- **Waitlists** are available for many classes. Please read the information in WebSMART to determine eligibility.

REGISTRATION APPOINTMENT NOTICE

Notification of your registration access date will be sent to you via your District email account (my.smccd.edu). The notice contains your appointment date and information regarding your Personal Identification Number, or PIN. You may personalize your PIN at any time. You will be required to enter your PIN to register for classes through WebSMART. **It is important to keep your PIN,** as it will be required for future transactions in WebSMART, such as accessing final grades.

BEFORE REGISTRATION

- Clear any fee balances or holds on your record.
- Check for prerequisites, corequisites and recommendations for the courses in which you intend to enroll.
- Meet with a counselor/advisor for assistance in selecting your courses, if needed.
- Obtain permission from your counselor and the Admissions Office if you plan to enroll in more than 19 units.

HOW TO REGISTER

- Check for your appointment date in your college email account or on WebSMART. Appointments for Summer 2016 will be posted on April 22, 2016.
- Register online through WebSMART at: https://websmart.smccd.edu.
- Log in with your District ID Number (G#) and PIN.
- Go to: Student Services, Registration – Add/Drop Classes.

**Note:** It is important to read all notices in WebSMART, as they contain the most current information regarding your account.

SHORT COURSE REGISTRATION

You may register for any short course prior to the first day of class, or until the class fills, whichever occurs first. Short course registration can be completed through WebSMART. To register on the first day of the course, you must obtain an Authorization Code from the instructor and use it immediately through WebSMART. Pay close attention to the registration instructions when using an Authorization Code.

**Note:** Refund deadlines for short courses differ from term-length courses and are often the first day of class. For details, check your Class Schedule Summary in WebSMART, review the “Refund Policy” on page 19 and/or contact the Cashier’s Office or Admissions and Records.

LATE REGISTRATION

If you are unable to register before the first day of class, you may register during the Late Registration period, with the use of a four-digit **Authorization Code.** (See Late Registration dates on page 6.) An Authorization Code allows a student to add a class after it has started. To activate the code, follow the registration steps detailed in WebSMART. Please read the instructions very carefully, as there are extra steps involved when using an Authorization Code.

VARIABLE UNITS

Some courses are offered for variable units, which are earned according to the amount of subject matter the student completes during the length of the course. Students can select the number of units they intend to complete at the time of registration, through WebSMART. There are **no refunds for units not earned.** Students earning additional units will be charged accordingly.

GRADE “TYPE” OPTIONS

Some courses are limited to a single type of grading method and some may have grading options, such as “Letter Grade” or “Pass/No Pass.” Students are required to make their grade-type selection at the time of registration through WebSMART and may change their option during the first 20% of the class period. Exact deadline dates can be obtained from your instructor or through WebSMART.

**Note:** A grade of “P” is equivalent to earning a passing grade, such as “A, B or C”; a grade of “NP” is equivalent to a substandard grade of “D or F”. Please be aware of degree, certificate and transfer requirements when selecting the Pass/No Pass option.
OPEN ENROLLMENT

Every course offered at Skyline College (unless specifically exempted by legal status) is open for enrollment by any person who has been admitted to the college and meets the prerequisites of the course or program, provided space is available. Enrollment in any course or program will be subject to all applicable deadlines.

DEFINITIONS OF STUDENT CLASSIFICATIONS

CONTINUING STUDENT

For registration purposes, a Continuing Student is defined as a student who did not have a break between this term and their previous term in qualifying registration activity. Qualifying activity includes having been Registered, Dropped, Withdrawn, Graded, or having received an Incomplete. If a student was “Waitlisted Only” in the previous term, they do not qualify as “Continuing.”

Continuing Students may be eligible for Priority Registration. Registration appointments are assigned to Continuing Students based on cumulative units earned.

Continuing Students must have a current SEP (Student Education Plan) on file in order to be eligible for Priority Registration. Students are strongly encouraged to meet with a counselor for assistance in selecting appropriate courses to meet their individual goals.

NEW STUDENT

You are considered a New Student if you have never registered at Skyline College, the College of San Mateo or Cañada College.

• If you were a High School Concurrent Enrollment student, and have graduated, or will graduate high school before the Summer 2016 term, you are considered a “New” college student. You must reapply for Admission.

RETURNING STUDENT

If you were in attendance at Skyline College, College of San Mateo or Cañada College prior to Summer 2016 and have not been in attendance since, you are considered a former student and must reapply for admission. If you previously applied for admission online, update your prior application online and resubmit.

TRANSFER STUDENT

If you attended a college or university other than Skyline College, College of San Mateo or Cañada College, you are a transfer student at Skyline College and must apply for admission. You may be eligible for exemptions from some of the Student Success and Support Program requirements listed on page 7. Make an appointment with a counselor to review your unofficial transcripts.

HIGH SCHOOL STUDENT

High School students may be eligible to enroll in college through the College Connections/Concurrent Enrollment Program. This program allows you to get an “early start” on your college experience while still enrolled in high school. Please visit www.skylinecollege.edu/outreach/concurrentenrollment.php for registration information and contact your high school counselor. Enrollment is subject to the availability of courses. Please see page 11 for more information.

IMPORTANT: CLASS ATTENDANCE

If you do not attend the first class meeting, the professor MAY replace you with students waiting to add the class. Although the professor has the option to withdraw you from the class, YOU are responsible for officially withdrawing within deadlines to avoid penalty grades and fee obligations.

SPECIAL APPLICATION PROGRAMS

The following programs require special applications and/or have unique admissions procedures. For information on these programs call:

Area Code (650)

Automotive Technology ........................................... 738-4438
CalWORKs .......................................................... 738-4480
Central Service Technology ...................................... 738-4470
Cosmetology .......................................................... 738-4168/4165
 Concurrent Enrollment ........................................... 738-4452
(Students currently attending high school)

EOPS – Extended Opportunity
Programs and Services .............................................. 738-4139
International Students Program .................................. 738-4430/7021/7179
Massage Therapy ...................................................... 738-4168
Respiratory Care ......................................................... 738-4457
SparkPoint ................................................................. 738-7035
Study Abroad ............................................................ 738-7088/7098
Surgical Technology ..................................................... 738-4470
TRiO .......................................................... 738-4144

☑️ Print a final copy of all WebSMART transactions (Registration, Drops, Payments) for your records.

☑️ Print your Summary Class Schedule after completing your registration. Important deadline dates appear on this schedule.
PREREQUISITES/COREQUISITES

The San Mateo County Community College District (SMCCCD) is using a computerized prerequisite checking system. A student who has NOT met the stated prerequisite for the course will not be allowed to enroll. In addition, all stated Corequisite courses must be taken concurrently. Students are strongly encouraged to accept the recommendations stated for courses but will not be prevented from enrolling in the classes where the advisory is stated as “recommended” in the class schedule.

Students should meet with a counselor if they have questions about whether they have met the stated prerequisite.

What are Prerequisites, Corequisites and Recommendations?

- **Prerequisite**: A course or body of knowledge that must be successfully completed (grade of C or Credit or better) before a student can enroll in a specific course.
- **Corequisite**: A course that must be taken concurrently (at the same time) with another course.
- **Recommendation**: A course that faculty recommend be completed in advance to enhance or improve a student’s ability to succeed in a specific course.

Why Prerequisites and Corequisites?

Title 5 (state regulations that govern community colleges) requires that, if a course has a prerequisite, it must be necessary for the student to succeed in the target course. Furthermore, the college must ensure that the prerequisite is equitably and fairly enforced and that it has been approved in a separate action by the curriculum committee at each college.

What if I am currently enrolled in the prerequisite course(s) within the SMCCCD?

If you are currently enrolled in the prerequisite course(s), the computer will not prevent your enrollment in the desired course. However, should you receive a final grade other than “A,” “B,” “C” or “P” in the prerequisite course(s), you will be notified by Admissions and Records through your student email (my.smccd.edu) that you have been administratively dropped from the course. You are advised to meet with a counselor for further assistance with enrollment.

What if I completed the prerequisite at another college outside the San Mateo County Community College District?

If you believe you have met the stated prerequisite at another college/university outside the San Mateo County Community College District, you must file a Prerequisite Equivalency/Reciprocity of Course Placement form with the Counseling Department. The form is available at the One Stop Center in Building 2, and online at https://www.skylinecollege.edu/prerequisites/prerequisiteprocess.php. Submit the completed form with a copy of your unofficial transcript or grade report from the other college to the Counseling Appointment Desk in Building 2, or by fax (650) 738-4195 or email sky counseling@smccd.edu. If your prerequisite request is approved, the enrollment block will be lifted, allowing you to enroll in the course. If your request is denied, you will be contacted by the Counseling Center as to the reason(s) why.

How can I challenge a prerequisite?

You can challenge a prerequisite on one or more of four grounds, listed below:

- If you believe you have the knowledge or ability to succeed in the course without completing the prerequisite.
- If you believe that the prerequisite has been established in violation of Title 5 regulations or the SMCCCD District Model Policy.
- If you believe that the prerequisite is discriminatory or is being applied in a discriminatory manner.
- If you believe that the prerequisite course has not been made reasonably available.

How do I file a prerequisite challenge?

If you wish to file a prerequisite challenge, follow these steps:

- The Prerequisite Challenge Form is available at the Student Services Information Center in Building 2 or online at https://www.skylinecollege.edu/prerequisites/prerequisiteprocess.php. A counselor can help you determine whether you would benefit from the challenge process.
- Next you should contact the appropriate division dean to obtain specific information about filing and documenting your challenge request.
- If you elect to challenge, submit the completed challenge form with documentation to the appropriate Division Office for review.
- You will be notified in 5 business days if your challenge is subsequently approved, and you will be allowed to enroll in the course. If your challenge is not approved, you will be administratively withdrawn from the course.

What message will I receive on WebSMART if I do not meet the prerequisite for the course in which I am attempting to enroll?

If you have not met the prerequisite or presented documentation to challenge the prerequisite you will receive the following message on WebSMART when you attempt to enroll: **You do not meet the prerequisites for this course.** You will not be able to register for the class until you clear the prerequisite(s). To obtain prerequisite information, equivalency/challenge processes, and forms go to: http://www.skylinecollege.edu/prerequisites.
### Fees

<table>
<thead>
<tr>
<th>FEE TYPE AND AMOUNT*</th>
<th>REQUIRED OF</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Enrollment</strong>*</td>
<td>All Students, except high school students enrolling for less than 11.5 units through the Concurrent Enrollment and College Consortium Programs. These fees are waived for recipients of the Board of Governor’s Fee Waiver. See page 23 for more information and the application for a fee waiver. See disclaimer regarding fees on page 20.</td>
</tr>
<tr>
<td>$46 per unit</td>
<td></td>
</tr>
<tr>
<td><strong>Health Services</strong>*</td>
<td>All Students, except those enrolled ONLY in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program**. See disclaimer regarding fees on page 20.</td>
</tr>
<tr>
<td>$16 Summer / $19 Fall / $19 Spring</td>
<td></td>
</tr>
<tr>
<td><strong>Student Representation</strong>*</td>
<td>All Students, except those enrolled in the Concurrent Enrollment Program. See Explanation of Fees on page 20.</td>
</tr>
<tr>
<td>$1</td>
<td></td>
</tr>
<tr>
<td><strong>Nonresident Tuition</strong>*</td>
<td>Nonresidents of California who are residents of other states</td>
</tr>
<tr>
<td>$215 per unit + $8 per unit capital outlay fee (plus $46 per unit Enrollment Fee)</td>
<td></td>
</tr>
<tr>
<td><strong>International Student Application Fee</strong>*</td>
<td>Foreign/International Students (Fall and Spring semesters only.)</td>
</tr>
<tr>
<td>$50</td>
<td></td>
</tr>
<tr>
<td><strong>Foreign Student Tuition</strong>*</td>
<td>International Students</td>
</tr>
<tr>
<td>$215 per unit + $8 per unit capital outlay fee (plus $46 per unit Enrollment Fee)</td>
<td></td>
</tr>
<tr>
<td><strong>International Student (F-1 Visa)</strong>*</td>
<td>All F-1 Visa International Students who do not present proof that they have the required level of private health insurance.</td>
</tr>
<tr>
<td>Health Insurance*</td>
<td>$630 Fall or $630 Spring</td>
</tr>
<tr>
<td><strong>Student Body</strong>*</td>
<td>All Students, except those enrolled ONLY in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program. Fall and Spring semesters only. See Explanation of Fees on page 20.</td>
</tr>
<tr>
<td>$8 Fall / $8 Spring</td>
<td></td>
</tr>
<tr>
<td><strong>Student Union</strong>*</td>
<td>All Students, except those enrolled in the Concurrent Enrollment Program. Fall and Spring semesters only. See Explanation of Fees on page 20.</td>
</tr>
<tr>
<td>$1 per unit / $5 max per semester</td>
<td></td>
</tr>
<tr>
<td><strong>Parking</strong>*</td>
<td>All persons who park motor vehicles on campus. Daily permits may be purchased from ticket dispensers. See Parking &amp; Transportation on page 94. Permits are not required on weekends. Replacement permits are available at full price. Permits are nonrefundable.</td>
</tr>
<tr>
<td>$27 Summer / $52 Fall / $52 Spring / $94 Two Term Permit (Fall &amp; Spring) / $2 per day</td>
<td></td>
</tr>
<tr>
<td>Parking (Board of Governor’s Waiver)*</td>
<td>$25 Summer / $30 Fall / $30 Spring / $60 Two Term Permit (Fall &amp; Spring) / $2 per day</td>
</tr>
<tr>
<td><strong>Audit</strong>*</td>
<td>All courses, unless specifically exempted, are eligible to audit if the student has taken the course the maximum number of times allowed. (Students enrolling in a variable unit course must register and pay for maximum units.) See Audit Policy on page 20.</td>
</tr>
<tr>
<td>$15 per unit</td>
<td></td>
</tr>
<tr>
<td><strong>Returned Check</strong>*</td>
<td>Students whose personal checks are returned by the bank. (Only cash, credit card, Cashier’s Check or money order will be honored to clear a returned check). The Bookstore fee for a returned check may differ.</td>
</tr>
<tr>
<td>$20</td>
<td></td>
</tr>
<tr>
<td><strong>Official Transcript</strong>*</td>
<td>Students may request a transcript of their academic record from Cañada College, College of San Mateo and/or Skyline College on WebSMART (<a href="https://websmart.smccd.edu">https://websmart.smccd.edu</a>). The first two transcripts requested are free of charge. If a rush request is made, an additional $10 Rush Transcript Request Fee is charged for each transcript. Allow 24 hours for rush transcript processing.</td>
</tr>
<tr>
<td>(All SMCCCD records will appear on one transcript)</td>
<td>$5</td>
</tr>
<tr>
<td><strong>Rush Transcript Request</strong>*</td>
<td>$10 additional</td>
</tr>
</tbody>
</table>

*Subject to change

**Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact Admissions and Records for an Academic Standards Petition.
SUMMER FEE PAYMENT POLICY

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the San Mateo County Community College District Board of Trustees. While it is the intention of the local governing board that any proposed fee increases be moderate and predictable, due to the ongoing State budget shortfall, fee increases could be adopted at any time. In the event of a fee increase, students will be notified of the increase and any subsequent amount owed will be posted on their WebSMART account, and through emails to their my.smccd.edu email address.

Registration for summer term begins on May 2, 2016. You will not be able to register for classes if you have any outstanding balances on your account.

All records are automatically held until all outstanding debts to the District Colleges have been cleared.

Review your account on WebSMART regularly for current balances.

FEE PAYMENT PROCESS FOR SUMMER 2016

For updated information regarding the fee payment process for Summer 2016, please check WebSMART.

If you need assistance in paying your fees you may:

• Enroll in an inexpensive payment plan via WebSMART
• Apply for financial aid (www.fafsa.gov) at least five days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.

VARIABLE UNIT CLASSES

No Enrollment Fee or Nonresident/International Student Tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

SUMMER CREDIT AND REFUND POLICY

• To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline as displayed on WebSMART. Check your Class Schedule Summary for exact refund dates. If registration occurs after the refund date for a class, no refund will be available.

• For summer or short courses, withdrawal must occur within the first 10% of the course (often this is the first day).

• If you decide not to attend classes, it is your responsibility to officially withdraw within published deadlines to avoid penalty grades and fee obligations. A withdrawal initiated by a professor may not result in a refund.

• A student may either maintain a credit balance on their account or request a refund.

• Refunds are not issued automatically. You must contact the Cashier’s Office to request a refund.

• Credit balances remain on student accounts for a maximum of five (5) years.

• Fees paid by personal check(s) require 10 business days for bank clearance before refunds can be processed.

• A $10 non-refundable processing fee (plus an additional $50 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. A refund processing fee may be charged only once per semester or summer session.

• Students who receive financial aid and withdraw from classes are advised to call the Financial Aid Office at (650) 738-4236 regarding possible repayment of federal funds if received prior to withdrawal.

• Fees will be credited or refunded if an action of the College (e.g., class cancellation) prevents a student from attending.

Contact the Cashier’s Office regarding fee or refund questions: (650) 738-4101
Building 2, Student Services Center

PAY FEES BY:

WebSMART: MasterCard, Visa, Discover, Diners Club, or American Express

In Person at Cashier’s Office (Student Services Center, Bldg. 2, 2nd Floor): Cash, Check, Money Order or Credit Card
EXPLANATION OF FEES

Student Representation Fee: Established by a student election to support student advocacy to local, state and federal offices and agencies. A student has the right to reverse the $1 Student Representation Fee for religious, political, moral or financial reasons by completing a form available at the Center for Student Life & Leadership Development.

Health Service Fee: Provides basic campus health services and medical coverage for injuries incurred while the student is on campus or attending an off-campus, College-sponsored event. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization may be exempt from paying the health service fee. Contact Admissions & Records for an Academic Standards Petition.

Additional Fees: Students are required to purchase textbooks, tools, technical and miscellaneous supplies for certain programs. In some courses, students will also be required to pay an instructional materials charge. Please refer to the course description for specific course fee information.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

AUDIT POLICY

Skyline College allows auditing of courses, with the exception of courses in programs that require special preparation and/or program admission on a limited basis.

District Policy states:

- The Colleges of the District will allow auditing of courses with the exception of classes in programs that require special preparation and/or program admission on a limited basis.
- Students wishing to audit a course must obtain the approval of the instructor of record for that course.
- Students in good standing may audit a course only if they are ineligible to take the course for credit.
- Students taking courses for credit will have first priority on all classroom space. Additional space may be available to interested auditors.
- No student auditing a course shall be permitted to change his or her enrollment to receive credit for the course.
- An auditing fee as established by California Education Code will be payable at that time of enrollment as an auditor, with the exception of students enrolled in ten (10) or more semester credit units.

Audit forms can be obtained in the Admissions and Records Office. They must be approved and signed by the instructor(s) for the course to be audited. Forms must then be returned to Admissions and Records for processing. Students will be required to pay for courses at the time of registration.
Steps to Applying and Completing Your Financial Aid

**Step 1** APPLY – SUBMIT FAFSA
- Submit a 2015-2016 FAFSA at www.fafsa.gov
- Skyline College’s Federal school code is 007713
- Use the IRS Data Retrieval Tool (if 2014 taxes filed)
  - Go to: www.skylinecollege.edu/financialaid/forms.php
  - Click on: Step by Step Directions for IRS Data Retrieval Tool
- Need help? Attend a FAFSA Workshop. For dates and times go to: www.skylinecollege.edu/financialaid/events.php

**Step 2** PROCESSING OF FAFSA
- Allow 1-2 weeks for your FAFSA application to be processed
- You will then receive two emails:
  - First from the Dept. of Education with your Student Aid Report (SAR)
    - Review SAR for accuracy and read “Comment Codes”
    - If corrections are made, allow additional 1-2 weeks to process
  - Second from the Financial Aid Office confirming receipt of your FAFSA
    - Instructions are given to check WebSMART

**Step 3** SUBMIT DOCUMENTS
- Check WebSMART to see what documents are required
- If no requirements are listed, contact the Financial Aid Office
- Submit all documents to the Financial Aid Office
- Incomplete documents will not be accepted

**Step 4** FILE REVIEW
- Files are reviewed in order of date received
- During the file review process, additional documents may be requested
- Check your “my.smccd.edu” email regularly for notifications
- Files will not be reviewed until all required documents are submitted
- The entire process may take 4-6 weeks

**Step 5** NOTIFICATION OF RESULTS
- Eligible students will be notified by “my.smccd.edu” email
- Check WebSMART for the results of your financial aid award
- Go to “My Award Information” to view types and amount of award
  - Note: If no awards are listed, contact the Financial Aid Office

**Step 6** FUNDS ARE PAID
- You have 3 options: Direct deposit, disbursement prepaid card or paper check
- For details go to: www.skylinecollege.edu/myfunds

The entire process may take 4-6 weeks, so apply EARLY!
Financial Aid Office, Bldg. 2  Telephone: (650) 738-4236
Email: skyfaoffice@smccd.edu  www.icanaffordcollege.com

REMEMBER: Renew your FAFSA every year.
Fall 2016 Semester: Submit the 2016-2017 FAFSA.

Financial Aid TV: Have questions about the various financial aid programs at Skyline College? Learn about financial aid through these short and informative videos. www.skylinecollege.edu/financialaid/financialaidTV.php
What Kinds of Financial Aid Can I Receive?

Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs!

BOARD OF GOVERNOR’S FEE WAIVER (BOGFW)

The State of California offers a BOGFW for students who are residents of the State of California, attend a Community College, and who are eligible for need-based financial aid. The BOGFW pays the enrollment fee for the student for the academic year when eligibility has been determined. Other fees, such as parking (at a reduced rate of $30 ($25 Summer only) per semester for BOGFW students), health and student activities, must be paid by the student.

FEDERAL PELL GRANT

You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 5198 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Awards for students are prorated based on enrollment status, etc.:

- Full-time: 12 or more units
- Three-quarter time: 9-11.5 units
- Half-time: 6-8.5 units
- Less than half: .5-5.5 units

Awards range from: $588 to $5,775

CAL GRANT A, B and C

DEADLINE TO APPLY IS SEPTEMBER 2

Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in schools in California only.

Maximum awards are:

- Cal Grant B: $1,648
- Cal Grant C: $547

FULL-TIME INCENTIVE GRANT

In order to encourage Cal Grant B recipients to attend full time, the California Community College Chancellor’s Office is providing a Full-Time Incentive Grant of $600 per year ($300 per semester) on top of the $1656 awarded annually by the California Student Aid Commission. The additional aid is intended to assist these students in completing their degree objective and be able to transfer to a four year college in a timely manner.

SPARKPOINT AT SKYLINE COLLEGE

SparkPoint works with students and other community members to access a broad range of services and resources beyond what is typically available through college financial aid programs. Eligibility varies. Interested students should contact SparkPoint for an appointment to explore options for their personal circumstances. For more information, visit www.skylinecollege.edu/sparkpoint or SparkPoint reception office at 650-738-7035, Building 1, Room 1214.

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)

FSEOG is a grant awarded to students with exceptional need (EFC of 0). Funds are awarded on a first come, first served basis according to when their financial aid file is complete.

Awards range from: $100 to $800

Priority application date: May 1, 2015

CALIFORNIA CHAFEE GRANT (CHAFEE)

The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and must not have reached the age of 23 by July 1 of the award year.

Annual award: up to $5,000.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

EOPS is a State-funded program that provides support services to economically and educationally disadvantaged students who are California residents. Services include counseling, a book service, vocational grants, and fee waivers for transferring students. Students must complete a FAFSA or BOGFW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS is determined and coordinated through the EOPS Office.

STUDENT EMPLOYMENT

FEDERAL WORK STUDY (FWS)

Students who apply for financial aid and put their name on the work study waiting list are given priority.

Maximum Annual Award: $6,000

LOANS

Loans are financial aid funds that the student borrows now and repays after s/he completes a program of study or stops going to school. Loan amounts vary from $500-$6,000.

You must submit a Direct Loan Application to the Financial Aid Office. To print the form go to: www.smcccd.edu/loanworkshop.
Board of Governors Fee Waiver (BOGFW) Information

An Education Lasts a Lifetime...

Don’t turn away from education or job training because you think you can’t afford the enrollment fee. The Board of Governors Fee Waiver (BOGFW) may pay all enrollment fees for credit courses for eligible applicants who want to attend California Community Colleges.

The BOGFW is just one of the financial aid opportunities available. You should also apply for a Pell Grant, Federal Work Study, and other grants and/or loans to meet educational costs such as books, transportation, and living expenses by completing a FAFSA at www.fafsa.gov.

BOGFW is Simple and Fast! Apply Today!

- BOGFW applicants should complete the application on WebSMART (https://websmart.smccd.edu) and submit any required documents to the Financial Aid Office.
- BOGFW does not require repayment.
- BOGFW is not tied to federal financial aid programs; it can be processed quickly and you will know your eligibility for funding immediately.
- BOGFW pays enrollment fees for any number of credit units in the fall, spring and summer sessions. Only one application per academic year is required.
- If Summer 2016 is your first term and you have NOT completed a FAFSA, please complete the 2015-2016 FAFSA at www.fafsa.gov.
- This application will only waive your enrollment fees. You may still owe additional fees that you must pay to avoid being dropped from your classes.

You Will Be Eligible if you are a California resident and...

ANY ONE of the following statements applies to your current status:

- You have already qualified for financial aid, such as a Pell Grant or a Cal Grant, by filing the FAFSA.
- You or your family are receiving TANF (Temporary Assistance for Needy Families), SSI (Federal Supplemental Security Income), or General Assistance/General Relief.
- You meet the following income standards:

<table>
<thead>
<tr>
<th>Number in household (including yourself)</th>
<th>Total Family Income Last Year – 2014 (Adjusted Gross Income and/or untaxed income)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$17,505</td>
</tr>
<tr>
<td>2</td>
<td>23,595</td>
</tr>
<tr>
<td>3</td>
<td>29,685</td>
</tr>
<tr>
<td>4</td>
<td>35,775</td>
</tr>
<tr>
<td>5</td>
<td>41,865</td>
</tr>
<tr>
<td>6</td>
<td>47,955</td>
</tr>
<tr>
<td>7</td>
<td>54,045</td>
</tr>
<tr>
<td>8</td>
<td>60,135</td>
</tr>
<tr>
<td>Each additional family member</td>
<td>6,090</td>
</tr>
</tbody>
</table>
Classes

How to Read Class Listings

<table>
<thead>
<tr>
<th>Department, Course Number and Title</th>
<th>ACTG 100 ACCOUNTING PROCEDURES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Recommended: MATH 811 or equivalent; BUS. 115 or equivalent; either BCM. 104 or BCM. 225 or equivalent; and eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 16 hours by arrangement. Transfer: CSU.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Reference Number (CRN)</th>
<th>WEEKDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>38018 ACTG 100 AS Th 8:45-10:50 8-8217 Whitten, L. 3.0</td>
<td></td>
</tr>
<tr>
<td>Dates for the AS section: 01/16-03/13</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Reference Number (CRN)</th>
<th>EVENING</th>
</tr>
</thead>
<tbody>
<tr>
<td>30006 ACTG 100 JV W 6:30-9:30 8-8217 Steinberg, M. 3.0</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Course Reference Number (CRN)</th>
<th>ONLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>30007 ACTG 100 OL By Arr 3.5 Hrs/Wk Sat 8:30-11:50 8-8217 Zhang, H. 3.0</td>
<td></td>
</tr>
</tbody>
</table>

ACTG 100 OL will be held online and on campus. Classes will meet on campus on Saturdays 1/20, 1/27, 2/24, 3/10, 3/24, 4/7, 4/28 and 5/19 from 8:30 to 11:50 am in Room 8217. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Saturday, January 20, from 8:30 to 11:50 am in Room 8217 – attendance required. Instructor email: zhangh@smccd.edu.

Weekly Schedule Worksheet

Once you have selected your classes and are officially registered, use the form below to chart your weekly schedule. Use this to include your work schedule, study times and other outside commitments.

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
</tr>
</thead>
<tbody>
<tr>
<td>8–9</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
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</tr>
<tr>
<td>9–10</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>10–11</td>
<td></td>
<td></td>
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<tr>
<td>11–12</td>
<td></td>
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<tr>
<td>12–1</td>
<td></td>
<td></td>
<td></td>
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</tbody>
</table>
ACCOUNTING (ACTG)

Train for accounting assistant positions in just one semester. Enroll in ACTG 100, ACTG 103, ACTG 194, BCM. 104, BCM. 225, BCM. 226 and BCM. 301. For more information about this fast-paced training program, email Linda Whitten at whitten@smccd.edu or call (650) 738-4372.

ACTG 100 ACCOUNTING PROCEDURES
Recommended: MATH 811 or equivalent; BUS. 115 or equivalent; either BCM. 104 or BCM. 225 or equivalent; and eligibility for ENGL 846 or ESOL 400 or equivalent. Transfer: CSU.

WEEKDAY
50001 ACTG 100 A6 MTWTh 8:10-10:15 8-8211 Steinberg 3.0
TBA Hours: MTWTh .7 Hr/Mtg 8-8209 Steinberg
Dates for the A6 section: 6/13-7/21

EVENING
50002 ACTG 100 J8 MW 6:00-9:20 8-8211 Young 3.0
TBA Hours: MW 1 Hr/Mtg 8-8209 Young
Dates for the J8 section: 6/13-8/3

ACTG 121 FINANCIAL ACCOUNTING
Recommended: ACTG 100 (3 units) or equivalent; MATH 120 or equivalent; BCM. 225 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

WEEKDAY
50003 ACTG 121 A7 MTWTh 8:10-10:30 8-8306 Zhang 4.0
TBA Hours: MTWTh .6 Hr/Mtg 8-8209 Zhang
Dates for the A7 section: 6/13-7/28

EVENING
50004 ACTG 121 J8 TTh 6:00-10:15 8-8222 Miller 4.0
TBA Hours: TTh 1 Hr/Mtg 8-8209 Miller
Dates for the J8 section: 6/14-8/4

ONLINE
54348 ACTG 121 OL By Arr 64 Hours ONLINE Ortiz 4.0
Dates for the OL section: 6/6-7/28
ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

54811 ACTG 121 OM By Arr 64 Hours ONLINE Ortiz 4.0
Dates for the OM section: 6/6-7/28
ACTG 121 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

ACTG 131 MANAGERIAL ACCOUNTING
Prerequisite: ACTG 121 or equivalent. Recommended: Either BUS. 120 or MATH 241, or equivalent; and BCM. 225 or equivalent. Transfer: UC; CSU.

EVENING
50005 ACTG 131 J8 TTh 6:00-10:15 8-8211 Zhang 4.0
TBA Hours: 1 Hr/Mtg 8-8209 Zhang
Dates for the J8 section: 6/14-8/4

ONLINE
54855 ACTG 131 OL By Arr 64 Hours ONLINE Whitten 4.0
Dates for the OL section: 6/6-7/28
ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: whitten@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
AMERICAN SIGN LANGUAGE (ASL)

ASL 111 AMERICAN SIGN LANGUAGE IA
Transfer: UC; CSU (C2).

**WEEKDAY**
53559 ASL 111 A6 MTWTh 8:10-10:15 8-8117 Meng 3.0
Dates for the A6 section: 6/13-7/21

**EVENING**
54758 ASL 111 J6 MW 6:30-9:45 8-8117 Wong 3.0
Dates for the J6 section: 6/13-7/20

ASL 112 AMERICAN SIGN LANGUAGE IB
Transfer: UC; CSU (C2).

**WEEKDAY**
54757 ASL 112 A6 MTWTh 10:30-12:35 8-8117 Meng 3.0
Dates for ASL 112 A6: 6/13-7/21

ASL 122 ADVANCED ELEMENTARY AMERICAN SIGN LANGUAGE II
Prerequisite: Completion of ASL 112 or equivalent curriculum.
Transfer: UC; CSU (C2).

**EVENING**
55282 ASL 122 J6 TTh 6:30-9:35 8-8117 Cheung 3.0
Dates for ASL 122 J6: 6/14-7/21

ANTHROPOLOGY (ANTH)

ANTH 110 CULTURAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).

**WEEKDAY**
53414 ANTH 110 A6 MTWTh 8:10-10:15 7-7110 Slicton 3.0
Dates for the A6 section: 6/13-7/21

**EVENING**
54503 ANTH 110 J7 MW 7:00-10:25 7-7110 Schaefers 3.0
Dates for the J7 section: 6/14-7/28

**ONLINE**
55364 ANTH 110 OL By Arr 48 Hours ONLINE Ulloa 3.0
Dates for the OL section: 6/13-7/21

ANTH 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ulloa@smccd.edu.

ANTH 125 PHYSICAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B2).

**WEEKDAY**
53697 ANTH 125 A6 MTWTh 10:40-12:45 7-7110 Slicton 3.0
Dates for the A6 section: 6/13-7/21

**EVENING**
53904 ANTH 125 J7 TTh 7:00-10:15 7-7110 Schaefers 3.0
Dates for the J7 section: 6/14-7/28

ANTH 127 PHYSICAL ANTHROPOLOGY LABORATORY
Prerequisite: Completion of or concurrent enrollment in ANTH 125. Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU.

**WEEKDAY**
55252 ANTH 127 A6 TTh 2:00-5:50 7-7110 Schaefers 1.0
Dates for ANTH 127 A6: 6/14-7/28
Art activity courses are subject to repeatability limitations. Students are now limited to a maximum of four courses per family. A family of courses may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the legislation) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

Art activity courses are offered in levels by progression. Courses are listed by title; for example, Black and White Photography, Ceramics, etc, and then by level. Level I is beginning; Level II is intermediate; and Level III is intermediate/advanced.

New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who have previously taken a course within a family, must progress to the next level.

**ART 101  HISTORY OF WESTERN ART I**
Recommended: Eligibility for ENGL 100 or ENGL 105 equivalent. Transfer: UC; CSU (C1).

**WEEKDAY**
55363  ART 101 A6 MTWTh 10:40-12:45 1-1107 Takayama 3.0
Dates for ART 101 A6: 6/13-7/21

**ART 115  ART, MUSIC AND IDEAS**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C1).

**WEEKDAY**
53079  ART 115 AX MTWTh 8:10-10:15 1-1107 Takayama 3.0
Dates for ART 115 AX: 6/13-7/21

**ART 130  ART APPRECIATION**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C1).

**ONLINE**
54651  ART 130 OL By Arr 48 Hours ONLINE Fischer 3.0
Dates for ART 130 OL: 6/13-7/21

ART 130 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: fischer@smccd.edu.

**ART 204  DRAWING I**
Transfer: UC; CSU.

**WEEKDAY**
51031  ART 204 AX MTWTh 9:00-12:30 1-1320 Ryan 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 1-1320 Ryan
Dates for the AX section: 6/13-7/21

**EVENING**
54098  ART 204 JX MTWTh 6:30-9:00 1-1320 Ryan 3.0
TBA Hours: MTWTh .6 Hrs/Mtg 1-1320 Ryan
Dates for the JX section: 6/13-8/4

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
### ART 205 DRAWING II
Prerequisite: ART 204 or ART 201. Transfer: UC; CSU.

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<tr>
<th>WEEKDAY</th>
<th>55093</th>
<th>ART 205</th>
<th>AX</th>
<th>MTWTh</th>
<th>9:00-12:30</th>
<th>1-1320 Ryan</th>
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<th>ART 205</th>
<th>JX</th>
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<th>6:30-9:00</th>
<th>1-1320 Ryan</th>
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### ART 221 PAINTING I
Transfer: UC; CSU (C1).

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<tr>
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<th>55121</th>
<th>ART 221</th>
<th>AX</th>
<th>MTWTh</th>
<th>10:40-2:10</th>
<th>1-1303 Bridenbaugh</th>
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<td>TBA Hours:</td>
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<td>2.1 Hrs/Mtg</td>
<td>1-1303 Bridenbaugh</td>
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<td>Dates for ART 221 AX:</td>
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### ART 222 PAINTING II
Prerequisite: ART 221 or equivalent. Transfer: UC; CSU.

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<tr>
<th>WEEKDAY</th>
<th>55122</th>
<th>ART 222</th>
<th>AX</th>
<th>MTWTh</th>
<th>10:40-2:10</th>
<th>1-1303 Bridenbaugh</th>
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<td>TBA Hours:</td>
<td>MTWTh</td>
<td>2.1 Hrs/Mtg</td>
<td>1-1303 Bridenbaugh</td>
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### ART 351 BLACK AND WHITE PHOTOGRAPHY I
Recommended: Eligibility for ENGL 846 and ESOL 400, or equivalent. **NOTE:** This course has a non-refundable materials charge of $18. Students supply their own cameras. Transfer: UC; CSU.

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<tr>
<th>WEEKDAY</th>
<th>51698</th>
<th>ART 351</th>
<th>A6</th>
<th>MTWTh</th>
<th>10:40-2:10</th>
<th>2-2112 Jones</th>
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<td>TBA Hours:</td>
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<td>2 Hrs/Mtg</td>
<td>2-2112 Jones</td>
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<td>Dates for ART 351 A6:</td>
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### ART 411 CERAMICS I
**NOTE:** This course has a non-refundable materials charge of $12.50. Transfer: UC; CSU.

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<tr>
<th>WEEKDAY</th>
<th>55365</th>
<th>ART 411</th>
<th>AX</th>
<th>TWTh</th>
<th>9:00-1:15</th>
<th>1-1103 Brazelton</th>
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<td>TBA Hours:</td>
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<td>1.8 Hrs/Mtg</td>
<td>1-1103 Brazelton</td>
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<td>Dates for ART 411 AX:</td>
<td>6/14-7/21</td>
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### ART 412 CERAMICS II
Prerequisite: ART 411. Recommended: Completion of or concurrent enrollment in ART 301. **NOTE:** This course has a non-refundable materials charge of $12.50. Transfer: UC; CSU.

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<tr>
<th>WEEKDAY</th>
<th>55366</th>
<th>ART 412</th>
<th>AX</th>
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<th>9:00-1:15</th>
<th>1-1103 Brazelton</th>
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<td>TBA Hours:</td>
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<td>1.8 Hrs/Mtg</td>
<td>1-1103 Brazelton</td>
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<td>Dates for ART 412 AX:</td>
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### ART 418 CERAMICS III
Prerequisite: ART 412 or equivalent. **NOTE:** This course has a non-refundable materials charge of $12.50. Transfer: UC; CSU.

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<tr>
<th>WEEKDAY</th>
<th>55367</th>
<th>ART 418</th>
<th>AX</th>
<th>TWTh</th>
<th>9:00-1:15</th>
<th>1-1103 Brazelton</th>
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<td>TBA Hours:</td>
<td>TWTh</td>
<td>1.8 Hrs/Mtg</td>
<td>1-1103 Brazelton</td>
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### ART 430 INTRODUCTION TO DIGITAL ART
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. **NOTE:** This course has a non-refundable materials charge of $15. Transfer: UC; CSU.

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>55248</th>
<th>ART 430</th>
<th>A6</th>
<th>MTWTh</th>
<th>10:40-2:10</th>
<th>2-2117A Cunniff</th>
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<td>TBA Hours:</td>
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<td>1.4 Hrs/Mtg</td>
<td>2-2117A Cunniff</td>
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### ART 431 DIGITAL IMAGING I: PHOTOSHOP
Prerequisite: ART 430 or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. **NOTE:** This course has a non-refundable materials charge of $15. Transfer: UC; CSU.

<table>
<thead>
<tr>
<th>EVENING</th>
<th>55361</th>
<th>ART 431</th>
<th>JX</th>
<th>MTWTh</th>
<th>5:45-8:10</th>
<th>2-2117A Sanchez</th>
<th>3.0</th>
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<td></td>
<td>TBA Hours:</td>
<td>MTWTh</td>
<td>1 Hr/Mtg</td>
<td>2-2117A Sanchez</td>
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<td></td>
<td>Dates for ART 431 JX:</td>
<td>6/13-8/4</td>
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### ART 432 DIGITAL IMAGING II: ADVANCED PHOTOSHOP
Prerequisite: ART 431 or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. **NOTE:** This course has a non-refundable materials charge of $15. Transfer: CSU.

<table>
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<tr>
<th>EVENING</th>
<th>55378</th>
<th>ART 432</th>
<th>JX</th>
<th>MTWTh</th>
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<th>2-2117A Sanchez</th>
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<td>TBA Hours:</td>
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<td>1 Hr/Mtg</td>
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<td>Dates for ART 432 JX:</td>
<td>6/13-8/4</td>
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### ART 475 INTRODUCTION TO DIGITAL VIDEO ART
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

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<tr>
<th>EVENING</th>
<th>55359</th>
<th>ART 475</th>
<th>JX</th>
<th>MTWTh</th>
<th>2:30-5:00</th>
<th>2-2117A Sanchez</th>
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<td>TBA Hours:</td>
<td>MTWTh</td>
<td>1 Hr/Mtg</td>
<td>2-2117A Sanchez</td>
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<td>Dates for ART 475 JX:</td>
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## ASTRONOMY (ASTR)

### ASTR 100 INTRODUCTION TO ASTRONOMY
Transfer: UC; CSU (B1).

<table>
<thead>
<tr>
<th>EVENING</th>
<th>53950</th>
<th>ASTR 100</th>
<th>J7</th>
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<th>6:30-9:45</th>
<th>7-7106 Reil</th>
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<td>6/14-7/28</td>
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### ASTR 101 ASTRONOMY LABORATORY
Prerequisite: Completion of or concurrent enrollment in ASTR 100, or equivalent. Recommended: Completion of MATH 110, or equivalent. Transfer: UC; CSU (B3).

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>54993</th>
<th>ASTR 101</th>
<th>A7</th>
<th>MW</th>
<th>12:30-4:00</th>
<th>7-7109 Prochter</th>
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
AUTOMOTIVE TECHNOLOGY (AUTO)

Automotive Course Repeatability: Course repeatability for those who have taken and passed an automotive course in the past is possible if you fall within the guidelines. You may repeat a previously passed automotive course if it has been longer than 36 months, if it is required by your employer or for employment, or if it is needed to pass certifications tests such as ASE certification or state automotive licensing. For more details refer to the “Course Repetition” section under “Policies” in this schedule. To find out more on how to petition to repeat an automotive course under these guidelines please contact Tom Broxholm at: (650) 738-4131 or broxholm@smccd.edu.

AUTO 665SB ELECTRIC AND HYBRID VEHICLES
Transfer: CSU.

EVENING
55245  AUTO 665SB SB TTh  6:30-9:30  11-107  Behravesh  1.0
Dates for AUTO 665SB SB: 6/14-7/7

AUTO 665S1 OXYGEN/ACETYLENE BASICS FOR THE AUTOMOTIVE TECHNICAN
Transfer: CSU.

EVENING
54568  AUTO 665S1 G3 MW  5:35-9:30  11-107  Broxholm  1.0
Dates for AUTO 665S1 G3: 6/13-6/29

AUTO 665S2 LIGHT DUTY DIESEL SYSTEMS
Transfer: CSU.

EVENING
54569  AUTO 665S2 G4 TTh  6:30-9:35  8-8203  Gleyzer  1.5
Dates for AUTO 665S2 G4: 6/14-7/7

AUTO 665S6 2015 SMOG CHECK UPDATE
Recommended: Current State of California Smog Check license. NOTE: This course has a non-refundable materials charge of $75. Transfer: CSU.

EVENING
55117  AUTO 665S6 SA Sat/Sun  9:00-5:00  8-8203  Escalambre  1.0
Dates for the SA section: 6/18-6/19
55247  AUTO 665S6 SB Sat/Sun  9:00-5:00  8-8203  Lindsey  1.0
Dates for the SB section: 7/16-7/17

AUTO 708 AUTOMOTIVE PRINCIPLES LAB
Transfer: CSU.

EVENING
50029  AUTO 708 J6 TTh  6:00-10:15  8-8103  Hill  1.0
Dates for AUTO 708 J6: 6/14-7/21

AUTO 710 FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY
Transfer: CSU.

EVENING
54140  AUTO 710 J6 MTWTh  5:50-10:10  10-3  Spakowski  4.0
Dates for AUTO 710 J6: 6/13-7/21

AUTOMOTIVE TECHNOLOGY

Put your future in overdrive!

Study in a new, well-equipped, modern facility

Receive extensive hands-on training on a large fleet of late-model vehicles

Work with caring instructors who are experts in the field

Earn an Associate in Science (A.S.) Degree or a Certificate upgrading job skills, such as specialized Smog Check Licensing and hybrid training.

Work in a field with an outstanding future!

Contact: Tom Broxholm, (650) 738-4131 or broxholm@smccd.edu
BIOLOGY (BIOL)

BIOL 110  PRINCIPLES OF BIOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2, B3).

HYBRID
50039  BIOL 110  H7  By Arr  48 Hours  HYBRID  Bookstaff  4.0
   LAB  MTWTh  8:30-11:55  7-7238  Staff
Dates for the H7 section: 6/13-7/27
BIOL 110 H7 will be held online and on campus. Requires Internet access and email. Orientation is required and must be done online by June 16. Check instructor website at http://www.smccd.net/accounts/bookstafs for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: bookstafs@smccd.edu.

51495  BIOL 110  HX  By Arr  48 Hours  HYBRID  Bookstaff  4.0
   TTh  12:30-4:00  7-7238  Staff
Dates for the HX section: 6/14-7/27
BIOL 110 HX will be held online and on campus. Requires Internet access and email. Orientation is required and must be done online by June 16. Check instructor website at http://www.smccd.net/accounts/bookstafs for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: bookstafs@smccd.edu.

BIOL 130  HUMAN BIOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2).

WEEKDAY
53082  BIOL 130  A6  MTWTh  10:10-12:15  4-148  Kimpo  3.0
Dates for the A6 section: 6/13-7/21
BIOL 130 A6 will be held online and on campus. Requires Internet access and email. Orientation is required and must be done online by June 16. Check instructor website at http://www.smccd.net/accounts/bookstafs for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: bookstafs@smccd.edu.

EVENING
50040  BIOL 130  J7  TTh  6:30-9:55  4-148  Nekrep  3.0
Dates for the J7 section: 6/14-7/28

BIOL 140  ANIMALS, PEOPLE & ENVIRONMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2).

ONLINE
54397  BIOL 140  OL  By Arr  48 Hours  ONLINE  Bookstaff  3.0
Dates for BIOL 140 OL: 6/13-7/28
BIOL 140 OL is taught in an online format. Requires Internet access and email. Orientation is required and must be done online on or before June 16. An optional on-campus orientation will be held on Thursday, June 16. You will receive an email with the time and location. Check instructor website at http://www.smccd.net/accounts/bookstafs for orientation and course information. Instructor email contact: bookstafs@smccd.edu.

BIOL 240  GENERAL MICROBIOLOGY
Prerequisite: Successful completion of a college-level laboratory science course. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2, B3).

WEEKDAY
50042  BIOL 240  A7  MTWTh  1:40-3:10  7-7016  Barbier  4.0
   LAB  MTWTh  11:30-1:00  7-7237  Barbier
   TBA Hours:  MTWTh  .7 Hrs/Mtg
Dates for the A7 section: 6/13-7/28

51965  BIOL 240  B7  MTWTh  1:40-3:10  7-7016  Barbier  4.0
   LAB  MTWTh  3:45-5:15  7-7237  Barbier
   TBA Hours:  MTWTh  .7 Hrs/Mtg
Dates for the B7 section: 6/13-7/28

BIOL 250  HUMAN ANATOMY
Prerequisite: BIOL 101 or BIOL 110 or BIOL 130, or equivalent; and completion of or concurrent enrollment in ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B2, B3).

WEEKDAY
53213  BIOL 250  A7  MTWTh  10:20-11:50  7-7016  McDaniel  4.0
   LAB  MTWTh  8:00-9:30  7-7210  McDaniel
   TBA Hours:  MTWTh  .7 Hrs/Mtg
Dates for the A7 section: 6/13-7/28

53453  BIOL 250  B7  MTWTh  10:20-11:50  7-7016  McDaniel  4.0
   LAB  TTh  2:15-5:45  7-7210  McDaniel
   TBA Hours:  MTWTh  .6 Hr/Mtg
Dates for the B7 section: 6/13-7/28

EVENING
53958  BIOL 250  J7  MW  6:30-10:00  7-7016  Allen  4.0
   LAB  MW  2:15-5:45  7-7210  Allen
   TBA Hours:  MW  .7 Hrs/Mtg
Dates for the J7 section: 6/13-7/27

53962  BIOL 250  K7  MW  6:30-10:00  7-7016  Allen  4.0
   LAB  TTh  6:30-10:00  7-7210  Allen
   TBA Hours:  MW  1.4 Hrs/Mtg
Dates for the K7 section: 6/13-7/27

BIOL 260  HUMAN PHYSIOLOGY
Prerequisite: BIOL 250 or equivalent; and CHEM 192, or CHEM 210, or CHEM 410, or equivalent. Transfer: UC; CSU (B2, B3).

WEEKDAY
53211  BIOL 260  A7  MTWTh  8:15-9:45  7-7019  Aquino  5.0
   LAB  MTWTh  10:30-1:50  7-7210  Aquino
Dates for BIOL 260 A7 section: 6/13-7/28

BIOTECHNOLOGY (BTEC)

BTEC 880SA  BIOTECHNOLOGY BOOT CAMP
WEEKDAY
55259  BTEC 880SA  G2  Daily  9:00-10:30  7-7204  Kapp  2.0
   LAB  Daily  10:40-3:10  7-7204  Kapp/Folsom
Dates for the G2 section: 6/13-6/24

55356  BTEC 880SA  I2  Daily  9:00-10:30  7-7204  Kapp  2.0
   LAB  Daily  10:40-3:50  7-7204  Kapp/Folsom
Dates for the I2 section: 6/27-7/8

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
BUSINESS (BUS.)

(See also: ACCOUNTING, BUSINESS COMPUTER SYSTEMS AND MANAGEMENT and MANAGEMENT.)

BUS. 100  INTRODUCTION TO BUSINESS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

EVENING
55094  BUS. 100  J7  TTh  6:30-9:45  8-8220  McCarthy  3.0
      Dates for the J7 section: 6/14-7/28

ONLINE
50045  BUS. 100  OL  By Arr  48 Hours  ONLINE  Pate  3.0
      Dates for the OL section: 7/5-8/4
BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

55151  BUS. 100  OM  By Arr  48 Hours  ONLINE  Pate  3.0
      Dates for the OM section: 7/5-8/4
BUS. 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

BUS. 103  INTRODUCTION TO BUSINESS INFORMATION SYSTEMS
Recommended: BCM. 104 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

ONLINE
50081  BUS. 103  OL  By Arr  48 Hours  ONLINE  Motipara  3.0
      Dates for BUS. 103 OL: 6/13-7/28
BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: motipara@smccd.edu.

BUS. 120  MATHEMATICAL ANALYSIS FOR BUSINESS
Prerequisite: MATH 120 or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B4).

EVENING
55136  BUS. 120  J7  MW  6:30-9:55  8-8306  Broxholm  3.0
      Dates for BUS. 120 J7 section: 6/13-7/27

BUS. 201  BUSINESS LAW
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

EVENING
55135  BUS. 201  A6  MTWTh  10:40-12:45  8-8306  Habeeb  3.0
      Dates for the A6 section: 6/13-7/21

ONLINE
55088  BUS. 201  OL  By Arr  48 Hours  ONLINE  Raskin  3.0
      Dates for the OL section: 6/13-8/4
BUS. 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: raskinj@smccd.edu.

BUS. 230  INTRODUCTION TO INTERNATIONAL MARKETING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

ONLINE
54767  BUS. 230  OL  By Arr  48 Hours  ONLINE  Pate  3.0
      Dates for BUS. 230 OL: 6/13-7/21
BUS. 230 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

Chinese Immersion Summer Camp

Chinese Business Language, Culture and Business Practice
The Chinese Immersion Summer Camp 6/13 - 6/23 is an opportunity for high school and college students to immerse themselves in the Chinese experience!

This intensive two-week afternoon camp on MTWTh 1:00-4:00 p.m. offers an “immersion” environment where students can put into practice what they learn in the classroom.

Through classroom instruction and a variety of activities such as calligraphy and Kung Fu, students will build proficiency in Chinese business language, culture and business practice.

Students will earn 1.5 college credits (BUS 665) while having fun!

Contact: Dr. Hui Pate, (650) 738-4479 or pate@smccd.edu
BUSINESS COMPUTER SYSTEMS AND MANAGEMENT (BCM.)

(See also: ACCOUNTING and BUSINESS.)

BCM. 200 INTRODUCTION TO MS OFFICE SUITE
Recommended: BCM. 104 or equivalent. Transfer: CSU.

ONLINE
51653 BCM. 200 OL By Arr 32 Hours ONLINE Corzonkoff 2.0
Dates for BCM 200 OL: 6/13-7/21
BCM. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.

BCM. 214 WORD PROCESSING I: WORD
Recommendation: Knowledge of the computer keyboard or completion of a typing class. Transfer: CSU.

ONLINE
52708 BCM. 214 OL By Arr 16 Hours ONLINE Weeks 1.0
Dates for BCM. 214 OL: 6/13-7/7
BCM. 214 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: weeksj@smccd.edu.

BCM. 225 SPREADSHEETS I: EXCEL
Recommended: BCM. 104 or equivalent. Transfer: CSU.

ONLINE
52710 BCM. 225 OL By Arr 16 Hours ONLINE Corzonkoff 1.0
Dates for BCM. 225 OL: 6/13-7/7
BCM. 225 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.
CHEMISTRY (CHEM)

CHEM 192 INTRODUCTORY CHEMISTRY
Prerequisite: MATH 110 or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

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CHEM 192 B7

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CHEM 210 GENERAL CHEMISTRY I
Prerequisite: CHEM 192 or equivalent; and MATH 120 or MATH 123, or appropriate placement test score and other measures as appropriate, or equivalent. Transfer: UC; CSU (B1, B3).

WEEKDAY

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CHEM 220 GENERAL CHEMISTRY II
Prerequisite: Satisfactory completion of CHEM 210 or equivalent. Transfer: UC; CSU (B1, B3).

WEEKDAY

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CHEM 410 CHEMISTRY FOR HEALTH SCIENCES
Prerequisite: MATH 110 or appropriate placement test scores and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU (B1, B3).

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CHEM 410 K7

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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
COMMUNICATION STUDIES (COMM)

COMM 110  PUBLIC SPEAKING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

WEEKDAY
53620 COMM 110  A6  MTWTh  8:10-10:15  1-1124 Staff  3.0
Dates for the A6 section: 6/13-7/21

53747 COMM 110  B6  MTWTh  12:50-2:55  4-272 Hurless  3.0
Dates for the B6 section: 6/13-7/21

EVENING
50927 COMM 110  K7  TTh  6:00-9:15  4-272 Powell  3.0
Dates for the K7 section: 6/14-7/28

HYBRID
55339 COMM 110  H6  By Arr  24 Hours HYBRID Powell  3.0
W  6:00-9:30  4-272 Powell
Dates for the H6 section: 6/13-7/21
COMM 110 H6 will be held online and on campus. Students must have Internet access and an email address. On campus meetings are on Wednesdays, 6:00-9:30 pm. Instructor email: powelld@smccd.edu.

COMM 127  ARGUMENTATION AND DEBATE
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

EVENING
55299 COMM 127  J7  MW  6:00-9:25  4-274 McDonnell  3.0
Dates for COMM 127 J7: 6/13-7/27

COMM 130  INTERPERSONAL COMMUNICATION
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

WEEKDAY
50213 COMM 130  A6  MTWTh  8:10-10:15  4-274 Cunningham  3.0
Dates for the A6 section: 6/13-7/21

53385 COMM 130  B6  MTWTh  10:30-12:35  4-274 Cunningham  3.0
Dates for the B6 section: 6/13-7/21

55201 COMM 130  C6  MTWTh  10:30-12:35  4-272 Hurless  3.0
Dates for the C6 section: 6/13-7/21

COMM 140  SMALL GROUP COMMUNICATION
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer credit: UC; CSU (A1).

WEEKDAY
55386 COMM 140  A6  MTWTh  10:30-12:35  1-1124 Staff  3.0
Dates for COMM 140 A6: 6/13-7/21

COMM 150  INTERCULTURAL COMMUNICATION
Recommended: Completion of or concurrent enrollment in ENGL 846 or ESOL 400. Transfer: UC; CSU (A1).

EVENING
51235 COMM 150  J7  TTh  6:00-9:15  4-274 McDonnell  3.0
Dates for COMM 150 J7: 6/13-7/28

COMPUTER SCIENCE (COMP)
(See also: TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY)

COMP 250  INTRODUCTION TO OBJECT-ORIENTED PROGRAMMING: C++
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent; and completion of MATH 120, or MATH 122 and MATH 123, or equivalent; and some previous programming experience or coursework. Transfer: UC; CSU.

WEEKDAY
55238 COMP 250  A7  MTWTh  9:15-11:00  2-2117B Langhoff  3.0
Dates for COMP 250 A7: 6/13-7/28

COORDINATED EDUCATION (COOP)
Students may enroll in Cooperative Education up to a total of 16 units of credit. Contact Steve Cooney for questions: (650) 738-7009 or cooney@smccd.edu.

COOP 670  VOCATIONAL COOPERATIVE EDUCATION
Prerequisite: Enrollment in a planned vocational program and employment in a college approved job directly related to the student’s academic major. Transfer: CSU.

WEEKDAY
54674 COOP 670  A8  By Arr  75-300 Hours  1-1208 Cooney  1.0-4.0
Dates for COOP 670 A8: 6/13-8/4

COOP 671  GENERAL COOPERATIVE EDUCATION
Transfer: CSU.

WEEKDAY
54686 COOP 671  A8  By Arr  60-225 Hours  1-1208 Cooney  1.0-3.0
Dates for COOP 671 A8: 6/13-8/4

COSMETOLOGY (COSM)
(Admission to Cosmetology 700-745 and 776 courses is by special application only. See also: WELLNESS.)

COSM 665SB  INTRODUCTION TO COSMETOLOGY
WEEKDAY
55249 COSM 665SB I4  TTh  9:00-1:00  4-218 Cole  2.0
Dates for COSM 665SB I4: 6/13-7/28

COSM 735  COSMETOLOGY CONCEPTS AND PRACTICE V: NEW CONCEPTS
Prerequisite: Completion of COSM 700 or equivalent.

WEEKDAY
55124 COSM 735  G4  MTWTh  8:30-9:30  4-201B Calderon  3.0
LAB  MTWTh  10:00-4:50  4-201B Calderon
Dates for COSM 735 G4: 6/13-7/28

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
COUNSELING (COUN)
(See also: CAREER AND PERSONAL DEVELOPMENT.)

COUN 100 COLLEGE SUCCESS
Transfer: UC; CSU (E1).

WEEKDAY
53120 COUN 100 A6 MTWTh 10:30-12:40 2-2351 Nevada 3.0
Dates for the A6 section: 6/13-7/21
55268 COUN 100 A8 TTh 9:10-11:50 1-1306 Dupre 3.0
Dates for the A8 section: 6/14-8/4

ONLINE
55131 COUN 100 OL By Arr 48 Hours ONLINE DeMello 3.0
Dates for the OL section: 6/13-8/4
COUN 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: demelloc@smccd.edu.

55158 COUN 100 OM By Arr 48 Hours ONLINE Corral 3.0
Dates for the OM section: 6/13-8/4
COUN 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: corralln@smccd.edu.

DANCE
(Refer to course listings under KINESIOLOGY – DANCE.)

DEVELOPMENTAL SKILLS (DSKL)

DSKL 825.1 ASSISTIVE COMPUTER TECHNOLOGY – KURZWEIL 3000 I
NOTE: Assistive computer technology instruction designed primarily for students with disabilities. This course has a non-refundable materials charge of $7. (Units do not count toward the Associate Degree.)

WEEKDAY
55380 DSKL 825.1 G1 MTWTh 8:10-10:10 5-5131 Lariviere 0.5
Dates for DSKL 825.1 G1: 7/18-7/21

DSKL 880SH ASSISTIVE COMPUTER TECHNOLOGY: SMARTPEN
(Units do not count toward the Associate Degree.)

WEEKDAY
55381 DSKL 880SH G1 MTWTh 10:30-12:30 5-5131 Lariviere 0.5
Dates for DSKL 880SH G1: 7/18-7/21

DIGITAL MEDIA AND DESIGN (DMAD)
See also listings under Art.

DMAD 431 DIGITAL IMAGING I: PHOTOSHOP
Recommended: ART 430 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

EVENING
55362 DMAD 431 JX MTWTh 5:45-8:10 2-2117A Sanchez 3.0
TBA Hours: MTWTh 1 Hr/Mtg 2-2117A Sanchez
Dates for DMAD 431 JX: 6/13-8/4

Contact: Cat Nguyen, (650) 738-4168 or skysalonnspa@smccd.edu
DIGITAL MEDIA AND DESIGN > EARLY CHILDHOOD EDUCATION

**DMAD 432 DIGITAL IMAGING II: ADVANCED PHOTOSHOP**
Prerequisite: ART 431 or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**EVENING**

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**DMAD 475 INTRODUCTION TO DIGITAL VIDEO ART**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**EVENING**

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</table>

**EARLY CHILDHOOD EDUCATION (ECE.)/EDUCATION (EDUC)**
(See also: PSYCHOLOGY.)

Funding from First 5 San Mateo County to the Early Childhood Education Program is providing a textbook loan program, administered through individual classes once instruction begins.

If you work with young children and are enrolled in Early Childhood Education classes leading to a California CD Teaching Permit, Skyline College tuition assistance is available to eligible students from the Child Care Training Consortium. Contact ECE Program Services Coordinator Kristina Brower at brower@smccd.edu or (650) 738-4304, or Kate Williams Browne, ECE Program Coordinator, at brownek@smccd.edu or (650) 738-7092 for more information or to apply.

**ECE. 201 CHILD DEVELOPMENT**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3, E1).

**EVENING**

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</table>

ECE. 201 OL is offered in an online format. Students must have Internet access and an email address: Instructor email: mclainrochak@smccd.edu.

**ECE. 210 EARLY CHILDHOOD EDUCATION PRINCIPLES**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**EVENING**

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**ECE. 211 EARLY CHILDHOOD EDUCATION CURRICULUM**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**EVENING**

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</tbody>
</table>

Contact: Kristina Brower, (650) 738-4304 or brower@smccd.edu
ECON 100 PRINCIPLES OF MACROECONOMICS
Prerequisite: MATH 110, or MATH 111 and MATH 112, or equivalent. Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).

ECON 102 PRINCIPLES OF MICROECONOMICS
Prerequisite: MATH 110, or MATH 111 and MATH 112, or equivalent. Recommended: Eligibility for ENGL 100, or equivalent. Transfer: UC; CSU (D3).

EMC 410 EMERGENCY MEDICAL TECHNICIAN
Prerequisite: Completion of EMC. 425 or a valid Healthcare Provider CPR card. NOTE: Please obtain important registration and course information by visiting the college website at www.SkylineCollege.edu/emt/index.php.
Center for Sustainable Construction (ESTM Program)

Interested in a Career that will Improve Your Community and Help Save the Planet?

Skills training for the energy and construction workforce of the 21st century!

The program provides practical hands-on training for new field entrants & experienced tradespeople:
- Solar Design Estimation, Residential Sales
- Solar Installation
- Electronics
- Construction Basics and Green and Sustainable Construction
- Building Science and Performance Contracting
- Utility and Public Rebate Programs
- Modern HVAC Systems
- Entrepreneurship and Business Management for Start-Up Contractors

The Energy Systems Technology Management Program (ESTM) and the Center for Sustainable Construction offer Degrees and Certificates in:
- Solar Technology and Business
- Solar Installation
- Energy Efficiency
- Entrepreneurship and Small Business Management

For more information, email or visit our website at www.skylinecollege.edu/estm to learn more about the degrees, certificates, courses and faculty.

Contact: Bruce Greenstein, (650) 738-4487 or greensteinb@smccd.edu

EMC. 415 EMERGENCY MEDICAL TECHNICIAN I – REFRESHER
Prerequisite: Must possess EMT I certificate valid in the State of California which is current, or which has not been expired for over four years. NOTE: For a student to be eligible for certification, a current CPR/AED card will be required. Students must bring a valid EMT-I certificate to the first class meeting. For those taking the written and skills testing, a $50.00 (cash only) testing fee will be required.

**EVENING**

53432 EMC. 415 J1 Daily 4:00-10:00 7-7115 Crawford 2.0
Dates for EMC. 415 J1: 6/6-6/10

EMC. 425 CPR: HEALTH CARE PROVIDER
NOTE: A $10 (cash only) materials charge will be due at the first class meeting. Please purchase AHA Health Care Provider Manual in the College Bookstore prior to class. Transfer: CSU.

**EVENING**

54577 EMC. 425 J1 MT 6:00-10:00 7-7115 Miller 0.5
Dates for the J1 section: 6/20-6/21

54576 EMC. 425 K1 MT 6:00-10:00 7-7115 Miller 0.5
Dates for the K1 section: 7/18-7/19

ENERGY SYSTEMS TECHNOLOGY MANAGEMENT (ESTM)

(See also: ENVIRONMENTAL SCIENCE AND TECHNOLOGY.)

ESTM 680SA ENERGY SUMMER CAMP

**WEEKDAY**

54797 ESTM 680SA G2 Daily 9:00-2:00 PH-123* Canfield 2.0

Attention Students:
Registration for the Summer and Fall terms begins on May 2, 2016. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

**IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE EncOURAGED TO:**

- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART
- Refer to WebSMART for additional information.

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
ENGLISH (ENGL)

(Literature courses are also listed under LITERATURE.)

English Course Sequence

Start

Placement Test

indicates appropriate level in this sequence of courses

NON-TRANSFERABLE COURSES

<table>
<thead>
<tr>
<th>Accelerated Path</th>
<th>or</th>
<th>TRANSFERABLE COURSES</th>
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<tbody>
<tr>
<td>ENGL 846</td>
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<td>ENGL 828 + LSKL 828</td>
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<td>ENGL 100 or ENGL 105</td>
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<td>ENGL 100 or ENGL 110</td>
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<tr>
<td>ENGL 110 or ENGL 165</td>
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TRANSFERABLE COURSES

ENGL 100 COMPOSITION

Prerequisite: ENGL 846 or ESOL 400; or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Transfer: UC; CSU (A2, A3).

WEEKDAY

<table>
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<tr>
<th>ENGL 100</th>
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ONLINE

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<td>ONLINE</td>
<td><a href="mailto:powersj@smccd.edu">powersj@smccd.edu</a>.</td>
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ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING

Prerequisite: ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY

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<th>ENGL 110</th>
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Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
ENGL 161 CREATIVE WRITING I
Prerequisite: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

**ONLINE**

<table>
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Dates for ENGL 161 OL: 6/13-7/21
ENGL 161 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: powersj@smccd.edu.

ENGL 828 BASIC COMPOSITION AND READING
Recommended: Eligibility for ENGL 826 and READ 826 by appropriate scores on college placement tests and other measures as necessary. (Units do not count toward the Associate Degree.)

**WEEKDAY**

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Dates for ENGL 828 A6: 6/13-7/21

ENGL 846 READING AND WRITING CONNECTIONS
Prerequisite: Eligibility for, or completion of, ENGL 828; or eligibility for ENGL 846 on approved college placement test or multiple measures, or equivalent. Recommended: Students who placed in ENGL 828 should also enroll in LSKL 803. (Units do not count toward the Associate Degree.)

**WEEKDAY**

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Dates for the A6 section: 6/13-7/21
Dates for the B6 section: 6/13-7/21

**EVENING**

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Dates for the J6 section: 6/13-7/21

LIT. 432 FOLKLORE
Prerequisite: ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

**ONLINE**

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Dates for LIT. 432 OL: 6/13-7/21
LIT. 432 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwerta@smccd.edu.

ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

ESOL 802 PRE-INTERMEDIATE CONVERSATIONAL ENGLISH
Recommended: Eligibility for ESOL 851 or equivalent. (Units do not count toward the Associate Degree.)

**WEEKDAY**

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Dates for ESOL 802 G4: 6/13-7/9

ESOL 872 PRE-INTERMEDIATE ESL GRAMMAR
Recommended: ESOL 871, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Units do not count toward the Associate Degree.)

**EVENING**

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Dates for ESOL 872 J7: 6/13-7/27
ESOL Program Sequence and Supplemental Courses

Start
Placement Test indicates appropriate level in this sequence of courses

\[\text{High-Beginning} \]
ESOL 851+861+871

\[\text{Pre-Intermediate} \]
ESOL 852+862+872

\[\text{Intermediate} \]
ESOL 830 or 863+873

\[\text{High-Intermediate} \]
ESOL 840 or 864+874

Recommended Supplemental Courses (for each level) non-transferable, not part of sequence

Level 1
ESOL 801 Basic Conversational English

Level 2
ESOL 802 Pre-Intermediate Conversational English

Level 3
ESOL 655 ESL Supplement (self-paced lab course)
ESOL 853 Intermediate Listening & Speaking

Level 4
ESOL 655 ESL Supplement (self-paced lab course)
ESOL 854 High-Intermediate Listening & Speaking

Level 5 and beyond
ESOL 875 Advanced ESL Grammar & Editing

Transferable Courses
ESOL 400
ENGL 100

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
Asian Studies

Career opportunities & advancement in a growing market

Program Overview:
This interdisciplinary program offers courses in Asian languages, culture and business. Asian Studies is designed to prepare students for transfer, employment and career advancement.

Program Benefits:
• Earn a degree or certificate in Asian Studies or a certificate in Chinese Studies
• Transferability to 4-year colleges
• Increase your job opportunities and career options
• Enhance personal development

Job Opportunities:
Graduates obtain careers in education, business and government sectors with an emphasis on Asia.

Degree: A.A. Degree in Asian Studies
Certificates: Asian Studies
Chinese Studies

Contact: Dr. Hui Pate, (650) 738-4479
or pate@smccd.edu

ESOL 873 INTERMEDIATE ESL GRAMMAR
Recommended: ESOL 872 or equivalent. (Units do not count toward the Associate Degree.)

EVENING
55098 ESOL 873 J7 MW 6:00-9:15 8-8308 Rivera 3.0
Dates for ESOL 873 J7: 6/13-7/27

ETHNIC AND CULTURAL DIVERSITY

(Courses in this section meet the Ethnic and Cultural Diversity requirement for the Associate Degree.)

ANTH 110 CULTURAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).

WEEKDAY
53414 ANTH 110 A6 MTWTh 8:10-10:15 7-7110 Slicton 3.0
Dates for the A6 section: 6/13-7/21

EVENING
54503 ANTH 110 J7 MW 7:00-10:25 7-7110 Schaefers 3.0
Dates for the J7 section: 6/13-7/27

ONLINE
53464 ANTH 110 OL By Arr 48 Hours ONLINE Ulloa 3.0
Dates for the OL section: 6/13-7/21
ANTH 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

ANTH 125 PHYSICAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B2).

WEEKDAY
53697 ANTH 125 A6 MTWTh 10:40-12:45 7-7110 Slicton 3.0
Dates for the A6 section: 6/13-7/21

EVENING
53904 ANTH 125 J7 TTh 7:00-10:15 7-7110 Schaefers 3.0
Dates for the J7 section: 6/14-7/28

COMM 150 INTERCULTURAL COMMUNICATION
Recommended: Completion of or concurrent enrollment in ENGL 846 or ESOL 400. Transfer: UC; CSU (A1).

EVENING
51235 COMM 150 J7 TTh 6:00-9:15 4-274 McDonnell 3.0
Dates for COMM 150 J7: 6/13-7/28

HIST 104 WORLD CIVILIZATIONS I
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2, D3).

EVENING
55092 HIST 104 J7 TTh 7:00-10:15 2-2305 Greedy 3.0
Dates for HIST 104 J7: 6/14-7/28

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
**HIST 240  HISTORY OF ETHNIC GROUPS IN CALIFORNIA**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D2a).

**WEKENDAY**
53905  HIST 240  A6  MTWTh 10:40-12:45  2-2306  Wong  3.0
Dates for the A6 section: 6/13-7/21

**EVENING**
53108  HIST 240  J7  TTth  6:00-9:15  4-180  Collins  3.0
Dates for the J7 section: 6/14-7/28

**ONLINE**
55091  HIST 240  OL  By Arr  48 Hours  ONLINE  Bolick  3.0
Dates for the OL section: 6/13-7/28
HIST 240 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: bolickp@smccd.edu.

**MUS. 276  HIP HOP: CULTURE AND POLITICS**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C1, C2).

**WEKENDAY**
54755  MUS. 276  A6  MTWTh 10:40-12:45  1-1115  Jackson  3.0
Dates for MUS. 276 A6: 6/13-7/21

**FILM (FILM)**

**FILM 440  FILM STUDY AND APPRECIATION**
Recommended: ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

**EVENING**
54441  FILM 440  J8  MW  6:30-9:50  4-170  Uyehara  3.0
Dates for FILM 440 J8: 6/13-8/3

**GEOGRAPHY (GEOG)**

**GEOG 100  PHYSICAL GEOGRAPHY**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B1).

**ONLINE**
55109  GEOG 100  OL  By Arr  48 Hours  ONLINE  Hansell  3.0
Dates for GEOG 100 OL: 6/13-7/28
GEOG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

**GEOG 101  PHYSICAL GEOGRAPHY LABORATORY**
Coreq: GEOG 100. Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B3).

**ONLINE**
55108  GEOG 101  OL  By Arr  48 Hours  ONLINE  Hansell  1.0
Dates for GEOG 101 OL: 6/13-7/28
GEOG 101 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

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**Interdisciplinary Studies**

**A Flexible Major for Transferring**

Program:
Skyline College offers an Associate of Arts Degree in Interdisciplinary Studies with an area of emphasis in:
- Arts and Humanities
- Letters and Science
- Organizational Structures
- Social and Behavioral Sciences
- Social and Natural Sciences
- Social and Personal Development
- Health and Physical Education

Designed for students who are:
- Interested in teaching, law, business and a variety of other fields
- Pursuing broad areas of study and exploration

Contact: One-Stop Student Information Center at (650) 738-4465

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GEOGRAPHY > HISTORY

GEOG 110 CULTURAL GEOGRAPHY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

ONLINE
55107 GEOG 110 OL By Arr 48 Hours ONLINE Hansell 3.0
Dates for GEOG 110 OL: 6/13-7/28
GEOG 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellec@smccd.edu.

GEOL 100 SURVEY OF GEOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B1).

ONLINE
52731 GEOL 100 OL By Arr 48 Hours ONLINE James 3.0
Dates for GEOL 100 OL: 6/13-7/28
GEOL 100 OL is offered in an online format. Requires Internet access and email. Orientation is required and must be done online or before June 16. Check WebAccess (http://smccd.mrooms.net) for orientation and course information. Instructor email contact: jamesb@smccd.edu.

HEALTH SCIENCE (HSCI)
(See listings under EMERGENCY MEDICAL CARE for the EMT program; see listings under SURGICAL TECHNOLOGY for the Surgical Technology program.)

HSCI 100 GENERAL HEALTH EDUCATION
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (E1).

WEEKDAY
53375 HSCI 100 A7 MTWTh 10:10-11:45 7-7109 Preut 3.0
Dates for HSCI 100 A7: 6/13-7/28

HSCI 130 HUMAN SEXUALITY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (E1).

ONLINE
55357 HSCI 130 OL By Arr 48 Hours ONLINE Campbell 3.0
Dates for the HSCI 130 OL: 6/13-7/28
HSCI 130 OL is offered in an online format. Requires internet access and email. Orientation is required and must be done online or before June 13. Check WebAccess (http://smccd.mrooms.net) for orientation and course information. Instructor email: campbellc@smccd.edu.

HSCI 314 HEALTH, SAFETY AND NUTRITION FOR YOUNG CHILDREN
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
54783 HSCI 314 JX TTh 6:00-10:15 14-6 Whitney 3.0
Dates for HSCI 314 JX: 6/14-7/21

HSCI 484 MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
54549 HSCI 484 J7 MW 6:30-9:55 8-8302 Newland 3.0
Dates for the J7 section: 6/13-7/27
ONLINE
54317 HSCI 484 OX By Arr 48 Hours ONLINE Holland 3.0
Dates for the OX section: 6/13-7/28
HSCI 484 OX is taught in an online format. Internet access and email is required. Orientation is required and done online on or before June 13. Instructions and course information will be emailed prior to beginning of semester. Instructor email: hollandc@smccd.edu.

HISTORY (HIST)

HIST 100 HISTORY OF WESTERN CIVILIZATION I
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (C2).

WEEKDAY
52292 HIST 100 A6 MTWTh 10:40-12:45 2-2305 Staff 3.0
Dates for HIST 100 A6: 6/13-7/21

HIST 104 WORLD CIVILIZATIONS I
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2, D3).

EVENING
55092 HIST 104 J7 TTh 7:00-10:15 2-2305 Greedy 3.0
Dates for HIST 104 J7: 6/14-7/28

HIST 108 SURVEY OF AMERICAN HISTORY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D1).

WEEKDAY
53906 HIST 108 A6 MTWTh 8:10-10:15 8-8213 Staff 3.0

HIST 201 UNITED STATES HISTORY I
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D1).

WEEKDAY
51440 HIST 201 A6 MTWTh 8:10-10:15 2-2306 Wong 3.0
Dates for the A6 section: 6/13-7/21
EVENING
51628 HIST 201 J7 MW 6:00-9:25 4-180 Collins 3.0
Dates for the J7 section: 6/13-7/27
ONLINE
53943 HIST 201 OL By Arr 48 Hours ONLINE Ulloa 3.0
Dates for the OL section: 6/13-7/21
HIST 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email:ulloaj@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
HIST 202 UNITED STATES HISTORY II
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D1).

**WEEKDAY**
53907 HIST 202 A6 MTWTh 12:55-3:00 4-170 Collins 3.0
Dates for the A6 section: 6/13-7/21

**ONLINE**
54519 HIST 202 OL By Arr 48 Hours ONLINE Ulloa 3.0
Dates for the OL section: 6/13-7/21
HIST 202 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D2a).

**WEEKDAY**
53905 HIST 240 A6 MTWTh 10:40-12:45 2-2306 Wong 3.0
Dates for the A6 section: 6/13-7/21

**EVENING**
53108 HIST 240 J7 TTh 6:00-9:15 4-180 Collins 3.0
Dates for the J7 section: 6/14-7/28

**ONLINE**
55091 HIST 240 OL By Arr 48 Hours ONLINE Bolick 3.0
Dates for the OL section: 6/13-7/28
HIST 240 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: bolickpi@smccd.edu.

HIST 310 CALIFORNIA HISTORY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D2a).

**WEEKDAY**
50132 HIST 310 A6 MTWTh 12:55-3:00 8-8213 Reidy 3.0
Dates for the A6 section: 6/13-7/21

**EVENING**
54239 HIST 310 J7 MW 6:00-9:25 2-2306 Reidy 3.0
Dates for the J7 section: 6/13-7/27

**HYBRID**
54240 HIST 310 H6 By Arr 48 Hours HYBRID Messner 3.0
4:30-5:30 4-170 Messner
Dates for the H6 section: 6/13-7/21
HIST 310 H6 will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 13 from 4:30-5:30 pm in Room 4-170. Additional on campus meetings on Thursdays 7/7 and 7/21, from 4:30-5:30 pm in Room 4-170. Instructor email: messnerm@smcc.edu.

HOSPITALITY AND TOURISM MANAGEMENT (HTM.)
Hospitality and Tourism Management focuses on preparing students with the experience, commitment and skills they need for management, marketing and operations within the hospitality and tourism service industry. For more information about the HTM. program, please email Andrea Vizenor at vizenora@smccd.edu or call (650) 738-7124.

HTM. 124 EXCELLENCE IN GUEST SERVICE
Transfer: CSU.

**WEEKDAY**
55275 HTM. 124 A5 T 8:30-4:30 8-8226 Vizenor 0.5
Date for HTM. 124 AS: 6/14

HTM. 125 RESTAURANT AND BANQUET OPERATIONS

**WEEKDAY**
55276 HTM. 125 AS WTh 8:30-4:30 8-8226 Vizenor 1.0
Dates for HTM. 125 AS: 6/15-6/16
The first class meeting for HTM. 125 AS will be held on campus and the second class meeting will be held at an off-site location.

KINESIOLOGY
As a result of changes to Title 5 regulations, Kinesiology and Dance activity courses are no longer repeatable. Kinesiology and Dance activity courses are now offered in levels by progression. Courses are listed by title; for example, Basketball, Tennis, Ballet, etc., and then by level. Level I is beginning, Level II is intermediate, Level III is intermediate/advanced, and Level IV is advanced. The course number also indicates the level. For example, a beginning Tennis course would be listed as INDV 251.1, Tennis I, while an advanced Tennis class would be listed as INDV 251.4, Tennis IV.

Course levels may be scheduled simultaneously. New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who have previously taken and successfully completed a course must progress to the next level.

Students are now limited to a maximum of four courses that are related in content which are considered a family. A family may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the changes) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

For information about these changes, what courses constitute a family, or if you are not able to enroll in a class, please contact Joe Morello, Division Dean of Kinesiology, Athletics and Dance, at (650) 738-4271 or moreloj@smccd.edu. You can also refer to the Skyline College website at http://skylinecollege.edu/physedkinesiology for information.

KINESIOLOGY – ADAPTED (ADAP)
(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

ADAP 358 ADAPTED STRENGTH DEVELOPMENT
Prerequisite: Physician’s recommendation or assignment by the College Health Counselor or Division Dean (on recommendation of instructor). Coreq: Concurrent enrollment in ADAP 359. Transfer: UC; CSU (E2).

**WEEKDAY**
54109 ADAP 358 A6 MTWTh 12:55-3:00 3-3102 Marquez 1.0
Dates for ADAP 358 A6: 6/13-7/21
ADAP 359 BALANCE AND FUNCTIONAL MOVEMENT FOR THE PHYSICALLY LIMITED
Coreq: Concurrent enrollment in ADAP 358. Transfer: UC; CSU (E2).

**WEEKDAY**
54111 ADAP 359 B6 By Arr 48 Hours 3-3102 Marquez 1.0
Dates for ADAP 359 B6: 6/13-7/21

**KINESIOLOGY – COMBATIVES (COMB)**
(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

COMB 680SA MUAY THAI

**EVENING**
55209 COMB 680SA G4 MTWTh 6:45-8:05 3-3106 Haddon 0.5
Dates for COMB 680SA G4: 7/1 1-8/4

**KINESIOLOGY – DANCE (DANC)**
(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

DANC 100 DANCE APPRECIATION
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C1).

**ONLINE**
55202 DANC 100 OL By Arr 48 Hours ONLINE Steele 3.0
Dates for DANC 100 OL: 6/13-7/22
DANC 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: steelela@smccd.edu.

DANC 130.1 JAZZ DANCE I
Transfer: UC; CSU (E2).

**WEEKDAY**
55066 DANC 130.1 A6 TTh 1:00-3:00 3-3201 Steele 0.5
Dates for DANC 130.1 A6: 6/14-7/21

DANC 130.2 JAZZ DANCE II
Transfer: UC; CSU (E2).

**WEEKDAY**
55067 DANC 130.2 A6 TTh 1:00-3:00 3-3201 Steele 0.5
Dates for DANC 130.2 A6: 6/14-7/21

DANC 130.3 JAZZ DANCE III
Transfer: UC; CSU (E2).

**WEEKDAY**
55068 DANC 130.3 A6 TTh 1:00-3:00 3-3201 Steele 0.5
Dates for DANC 130.3 A6: 6/14-7/21

DANC 130.4 JAZZ DANCE IV
Transfer: UC; CSU (E2).

**WEEKDAY**
55310 DANC 130.4 A6 TTh 1:00-3:00 3-3201 Steele 0.5
Dates for DANC 130.4 A6: 6/14-7/21

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**KINESIOLOGY – ADAPTED > KINESIOLOGY – DANCE**

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**Perform & Express Yourself!**
Fulfill your GE requirements at the same time!

All classes are for .5 student units and offered in 3201.

**6-Week Series**
June 13 - July 26

**Ballet (Levels I - IV) MW from 1:30-3:45**
Strengthen and lengthen with ballet barre and center exercises. This class will improve your dance technique, balance and musicality.

**Jazz Dance (Levels I - IV) TR from 1:00-3:00**
Rock out to pop and hip hop, learning to shake, leap and own the dance floor. This class covers multiple Jazz styles, including Lyrical, Broadway & Music Video (Street/Funk).

**8-Week Series**
June 13-August 3

**Partners are not required; no prior experience needed.**

**Tango (Levels I - III)**
M 7:10-10:25
Learn the essence of Argentine tango, musicality and the connection between partners in order to dance confidently in social settings around the world.

**Social Dance (Levels I - III)**
W 7:10-10:00
This class covers multiple Social Dances including Swing, Waltz, Two-Step, Cha-Cha and more!

**Cuban Roots of Salsa (Levels I - III)**
W 7:10-10:00
Cuban popular dances, including Danzon, Son, Cha-cha-cha, Son Montuno, and Salsa Cubana.

Contact: Amber Steele, (650) 738-4439 or steelela@smccd.edu
DANC 140.1 BALLET I  
Transfer: UC; CSU (E2).

**WEEDAY**  
54826 DANC 140.1 A6 MW 1:40-3:45 3-3201 Simmers 0.5  
Dates for DANC 140.1 A6: 6/13-7/20

DANC 140.2 BALLET II  
Transfer: UC; CSU (E2).

**WEEDAY**  
54827 DANC 140.2 A6 MW 1:40-3:45 3-3201 Simmers 0.5  
Dates for DANC 140.2 A6: 6/13-7/20

DANC 140.3 BALLET III  
Transfer: UC; CSU (E2).

**WEEDAY**  
54828 DANC 140.3 A6 MW 1:40-3:45 3-3201 Simmers 0.5  
Dates for DANC 140.3 A6: 6/13-7/20

DANC 140.4 BALLET IV  
Transfer: UC; CSU (E2).

**WEEDAY**  
55302 DANC 140.4 A6 MW 1:40-3:45 3-3201 Simmers 0.5  
Dates for DANC 140.4 A6: 6/13-7/20

DANC 151.1 SOCIAL DANCE I  
Transfer: UC; CSU (E2).

**EVENING**  
54829 DANC 151.1 J8 W 7:10-10:00 3-3201 Delmar 0.5  
Dates for DANC 151.1 J8: 6/15-8/3

DANC 151.2 SOCIAL DANCE II  
Transfer: UC; CSU (E2).

**EVENING**  
54830 DANC 151.2 J8 W 7:10-10:00 3-3201 Delmar 0.5  
Dates for DANC 151.2 J8: 6/15-8/3

DANC 151.3 SOCIAL DANCE III  
Transfer: UC; CSU (E2).

**EVENING**  
54831 DANC 151.3 J8 W 7:10-10:00 3-3201 Delmar 0.5  
Dates for DANC 151.3 J8: 6/15-8/3

DANC 152.1 CUBAN ROOTS OF SALSA I  
Transfer: UC; CSU (E2).

**EVENING**  
54832 DANC 152.1 J8 T 7:10-10:00 3-3201 Delmar 0.5  
Dates for DANC 152.1 J8: 6/14-8/2

DANC 152.2 CUBAN ROOTS OF SALSA II  
Transfer: UC; CSU (E2).

**EVENING**  
54833 DANC 152.2 J8 T 7:10-10:00 3-3201 Delmar 0.5  
Dates for DANC 152.2 J8: 6/14-8/2

DANC 152.3 CUBAN ROOTS OF SALSA III  
Transfer: UC; CSU (E2).

**EVENING**  
54834 DANC 152.3 J8 T 7:10-10:00 3-3201 Delmar 0.5  
Dates for DANC 152.3 J8: 6/14-8/2

DANC 161 TANGO ARGENTINO  
Transfer: UC; CSU (E2).

**EVENING**  
54835 DANC 161 J8 M 7:10-10:25 3-3201 Delmar 0.5  
Dates for DANC 161 J8: 6/13-8/1

DANC 162 TANGO MILONGA  
Recommended: DANC 161 or equivalent. Transfer: UC; CSU (E2).

**EVENING**  
53555 DANC 162 J8 M 7:10-10:25 3-3201 Delmar 0.5  
Dates for DANC 162 J8: 6/13-8/1

DANC 163 TANGO BUENOS AIRES  
Recommended: DANC 161 and DANC 162, or equivalent. Transfer: UC; CSU (E2).

**EVENING**  
53554 DANC 163 J8 M 7:10-10:25 3-3201 Delmar 0.5  
Dates for DANC 163 J8: 6/13-8/1

DANC 164 TANGO DE LA CONFITERIA  
Recommended: DANC 161 or equivalent and two years of tango study. Transfer: UC; CSU (E2).

**EVENING**  
54112 DANC 164 J8 M 7:10-10:25 3-3201 Delmar 0.5  
Dates for DANC 164 J8: 6/13-8/1

FITN 107 INTERCOLLEGIATE FITNESS  
NOTE: FITN 107 B8 (54654) i is designed to prepare intercollegiate women’s soccer players for VARS 360; FITN 107 C8 (54655) is designed to prepare intercollegiate men’s soccer players for VARS 150; FITN 107 C5 (54836) is designed to prepare women’s volleyball players for VARS 350; and FITN 107 G4 (54656) is designed to prepare intercollegiate wrestlers for VARS 200; For more information, contact Kevin Corsiglia (54654) at (650) 738-4214 or corsigliak@smccd.edu, Athletics Director Joe Morello (54655) at (650) 738-4271 or morelloj@smccd.edu, Rayannah Salahuddin (54836) at (650) 738-4151, or salahuddinn@smccd.edu, or James Haddon (54656) at (650) 738-4395 or haddonj@smccd.edu. Transfer: UC; CSU.

**EVENING**  
54654 FITN 107 B8 By Arr 48 Hours 3-3200 Delmar 1.0  
Dates for the B8 section: 6/13-8/5

54655 FITN 107 C8 By Arr 96 Hours 3-3200 Delmar 2.0  
Dates for the C8 section: 6/13-8/5

54836 FITN 107 C2 By Arr 48 Hours 3-3200 Delmar 1.0  
Dates for the C2 section: 7/25-8/5

54656 FITN 107 G4 By Arr 48 Hours 3-3106 Haddon 1.0  
Dates for the G4 section: 7/11-8/5

FITN 116.1 BODY CONDITIONING I  
Transfer: UC; CSU (E2).

**WEEDAY**  
54840 FITN 116.1 A6 MTWTh 10:40-12:45 3-3102 Harris 1.0  
Dates for FITN 116.1 A6: 6/13-7/21

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
Interactive Cardiovascular Fitness

Utilize technology to make yourself fit!

Interactive Cardiovascular Fitness is an online fitness course utilizing technology to verify performance via self-reported cardiovascular activities, including online assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular activities such as walking, jogging, running or hiking. Students at all levels of fitness can participate.

To participate in this course, a student is required to have one of several Nike+ tracking devices. Please contact instructor for an approved list of devices.

Benefits:
• Feel more alert and concentrate better when studying or at work
• Have more energy
• Enjoy a better quality of life
• Receive feedback via technology about performance
• Be able to engage in activity around your schedule

Contact: Kevin Corsiglia at corsigliak@smccd.edu

FITN 116.2 BODY CONDITIONING II
Transfer: UC; CSU (E2).

WEEKDAY
54841 FITN 116.2 A6 MTWTh 10:40-12:45 3-3102 Harris 1.0
Dates for FITN 116.2 A6: 6/13-7/21

FITN 116.3 BODY CONDITIONING III
Transfer: UC; CSU (E2).

WEEKDAY
54842 FITN 116.3 A6 MTWTh 10:40-12:45 3-3102 Harris 1.0
Dates for FITN 116.3 A6: 6/13-7/21

FITN 199.1 INTERACTIVE CARDIOVASCULAR FITNESS I
NOTE: To participate in this course a student is required to have one of the following devices: Nike + Sportkit, Nike Sportband, Nike Sportwatch, or Nike + App on a GPS enabled iPhone or Android phone. Students must also have Internet access and an email address. Transfer: UC; CSU (E2).

ONLINE
54843 FITN 199.1 OL By Arr 64 Hours ONLINE Corsiglia 2.0
Dates for FITN 199.1 OL: 6/13-8/4
FITN 199.1 OL is offered in an online formati. Students must have Internet access and an email address. For more information on the class and orientation, please contact Kevin Corsiglia at corsigliak@smccd.edu.

FITN 199.2 INTERACTIVE CARDIOVASCULAR FITNESS II
NOTE: To participate in this course a student is required to have one of the following devices: Nike + Sportkit, Nike Sportband, Nike Sportwatch, or Nike + App on a GPS enabled iPhone or Android phone. Students must also have Internet access and an email address. Transfer: UC; CSU (E2).

ONLINE
55309 FITN 199.2 OL By Arr 64 Hours ONLINE Corsiglia 2.0
Dates for FITN 199.2 OL: 6/13-8/4
FITN 199.2 OL is offered in an online formati. Students must have Internet access and an email address. For more information on the class and orientation, please contact Kevin Corsiglia at corsigliak@smccd.edu.

FITN 201.1 WEIGHT TRAINING I
Transfer: UC; CSU (E2).

WEEKDAY
54844 FITN 201.1 A6 MTWTh 8:10-10:15 3-3102 Nomicos 1.0
Dates for FITN 201.1 A6: 6/13-7/21

FITN 201.2 WEIGHT TRAINING II
Transfer: UC; CSU (E2).

WEEKDAY
54846 FITN 201.2 A6 MTWTh 8:10-10:15 3-3102 Nomicos 1.0
Dates for FITN 201.2 A6: 6/13-7/21

FITN 201.3 WEIGHT TRAINING III
Transfer: UC; CSU (E2).

WEEKDAY
54852 FITN 201.3 A6 MTWTh 8:10-10:15 3-3102 Nomicos 1.0
Dates for FITN 201.3 A6: 6/13-7/21

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
FITN 301.1 SPINNING® I
Transfer: UC; CSU (E2).

**WEEKDAY**
54859 FITN 301.1 A6 TWTh 9:00-10:15 3B Corsiglia 0.5
Dates for the A6 section: 6/14-7/21

**EVENING**
54865 FITN 301.1 J6 TWTh 5:10-6:25 3B Harris 0.5
Dates for the J6 section: 6/14-7/21

FITN 301.2 SPINNING® II
Transfer: UC; CSU (E2).

**WEEKDAY**
54860 FITN 301.2 A6 TWTh 9:00-10:15 3B Corsiglia 0.5
Dates for the A6 section: 6/14-7/21

**EVENING**
54866 FITN 301.2 J6 TWTh 5:10-6:25 3B Harris 0.5
Dates for the J6 section: 6/14-7/21

FITN 301.3 SPINNING® III
Transfer: UC; CSU (E2).

**WEEKDAY**
54861 FITN 301.3 A6 TWTh 9:00-10:15 3B Corsiglia 0.5
Dates for the A6 section: 6/14-7/21

**EVENING**
54867 FITN 301.3 J6 TWTh 5:10-6:25 3B Harris 0.5
Dates for the J6 section: 6/14-7/21

FITN 304.1 WALKING FITNESS I
Transfer: UC; CSU (E2)

**WEEKDAY**
54853 FITN 304.1 A6 MTWTh 12:55-3:00 3-3200 Nomicos 1.0
Dates for FITN 304.1 A6: 6/13-7/21

FITN 304.2 WALKING FITNESS II
Transfer: UC; CSU (E2).

**WEEKDAY**
54854 FITN 304.2 A6 MTWTh 12:55-3:00 3-3200 Nomicos 1.0
Dates for FITN 304.2 A6: 6/13-7/21

FITN 304.3 WALKING FITNESS III
Transfer: UC; CSU (E2).

**WEEKDAY**
54855 FITN 304.3 A6 MTWTh 12:55-3:00 3-3200 Nomicos 1.0
Dates for FITN 304.3 A6: 6/13-7/21

FITN 305.1 CARDIOVASCULAR DEVELOPMENT – RUNNING EMPHASIS I

NOTE: The first class meeting will be held at the track.
Transfer: UC; CSU (E2).

**WEEKDAY**
54856 FITN 305.1 A6 MTWTh 8:10-10:15 Track Fitzgerald 1.0
Dates for FITN 305.1 A6: 6/13-7/21

FITN 305.2 CARDIOVASCULAR DEVELOPMENT – RUNNING EMPHASIS II

NOTE: The first class meeting will be held at the track.
Transfer: UC; CSU (E2).

**WEEKDAY**
54857 FITN 305.2 A6 MTWTh 8:10-10:15 Track Fitzgerald 1.0
Dates for FITN 305.2 A6: 6/13-7/21

Kinesiology, Athletics & Dance

Get Fit with Cardiovascular Development - Running

FITN 305.1 (CRN 54856)
Cardiovascular Development - Running provides instruction in methods to achieve total fitness through cardiovascular activities with an emphasis on running.

- Improve your fitness level
- Beginning runners welcome
- Learn the benefits of cardiovascular activities
- UC and CSU Transfer credit

Class meets Monday - Thursday, 4 days a week from 8:10 a.m. - 10:15 a.m.

Also offered are Cardiovascular Development - Running II for intermediate level - 305.2 (CRN 54857) and Cardiovascular Development - Running III for advanced level 305.3 (CRN 54858).

Contact: Mike Fitzgerald, (650) 738-4323 or fitzgerald@smccd.edu
FITN 305.3 CARDIOVASCULAR DEVELOPMENT – RUNNING EMPHASIS III
NOTE: The first class meeting will be held at the track.
Transfer: UC; CSU (E2).

WEEKDAY
54858  FITN 305.3  A6  MTWTh  8:10-10:15  Track  Fitzgerald  1.0
Dates for FITN 305.3 A6: 6/13-7/21

FITN 332.1 STRETCHING AND FLEXIBILITY I
Transfer: UC; CSU (E2).

WEEKDAY
54868  FITN 332.1  A6  MTWTh  12:55-3:00  3-3106  Watters  1.0
Dates for FITN 332.1 A6: 6/13-7/21

FITN 332.2 STRETCHING AND FLEXIBILITY II
Transfer: UC; CSU (E2).

WEEKDAY
54869  FITN 332.2  A6  MTWTh  12:55-3:00  3-3106  Watters  1.0
Dates for FITN 332.2 A6: 6/13-7/21

FITN 332.3 STRETCHING AND FLEXIBILITY III
Transfer: UC; CSU (E2).

WEEKDAY
54871  FITN 332.3  A6  MTWTh  12:55-3:00  3-3106  Watters  1.0
Dates for FITN 332.3 A6: 6/13-7/21

FITN 334.1 YOGA I
Transfer: UC; CSU (E2).

WEEKDAY
54872  FITN 334.1  A6  MTWTh  8:10-10:15  3-3201  Simmers  1.0
Dates for FITN 334.1 A6: 6/13-7/21

EVENING
54881  FITN 334.1  K6  TTh  5:10-7:00  3-3201  Roby  0.5
Dates for FITN 334.1 K6: 6/14-7/21

FITN 334.2 YOGA II
Transfer: UC; CSU (E2).

WEEKDAY
54873  FITN 334.2  A6  MTWTh  8:10-10:15  3-3201  Simmers  1.0
Dates for the A6 section: 6/13-7/21

EVENING
54882  FITN 334.2  K6  TTh  5:10-7:00  3-3201  Roby  0.5
Dates for the K6 section: 6/14-7/21

FITN 334.3 YOGA III
Transfer: UC; CSU (E2).

WEEKDAY
54874  FITN 334.3  A6  MTWTh  8:10-10:15  3-3201  Simmers  1.0
Dates for the A6 section: 6/13-7/21

EVENING
54883  FITN 334.3  K6  TTh  5:10-7:00  3-3201  Roby  0.5
Dates for the K6 section: 6/14-7/21

FITN 335.1 PILATES I
Transfer: UC; CSU (E2).

WEEKDAY
54884  FITN 335.1  A6  MTWTh  10:40-12:45  3-3201  Simmers  1.0
Dates for the A6 section: 6/13-7/21

EVENING
54887  FITN 335.1  J6  MW  5:00-7:05  3-3201  Simmers  0.5
Dates for the J6 section: 6/13-7/20

FITN 335.2 PILATES II
Transfer: UC; CSU (E2).

WEEKDAY
54885  FITN 335.2  A6  MTWTh  10:40-12:45  3-3201  Simmers  1.0
Dates for the A6 section: 6/13-7/21

EVENING
54888  FITN 335.2  J6  MW  5:00-7:05  3-3201  Simmers  0.5
Dates for the J6 section: 6/13-7/20

FITN 335.3 PILATES III
Transfer: UC; CSU (E2).

WEEKDAY
54886  FITN 335.3  A6  MTWTh  10:40-12:45  3-3201  Simmers  1.0
Dates for the A6 section: 6/13-7/21

EVENING
54889  FITN 335.3  J6  MW  5:00-7:05  3-3201  Simmers  0.5
Dates for the J6 section: 6/13-7/20

FITN 335.4 PILATES IV
Transfer: UC; CSU (E2).

WEEKDAY
55311  FITN 335.4  A6  MTWTh  10:40-12:45  3-3201  Simmers  1.0
Dates for the A6 section: 6/13-7/21

EVENING
54887  FITN 335.4  J6  MW  5:00-7:05  3-3201  Simmers  0.5
Dates for the J6 section: 6/13-7/20

KINESIOLOGY – INDIVIDUAL SPORTS (INDV)

(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

INDV 251.1 TENNIS I
NOTE: The first class meeting will be held at the tennis courts.
Transfer: UC; CSU (E2).

WEEKDAY
54896  INDV 251.1  A6  MTWTh  10:40-12:45  Tns Crt  Fitzgerald  1.0
Dates for INDV 251.1 A6: 6/13-7/21

EVENING
54887  INDV 251.1  K6  W  5:10-7:05  3-3201  Roby  0.5
Dates for INDV 251.1 K6: 6/14-7/21

INDV 251.2 TENNIS II
NOTE: The first class meeting will be held at the tennis courts.
Transfer: UC; CSU (E2).

WEEKDAY
54897  INDV 251.2  A6  MTWTh  10:40-12:45  Tns Crt  Fitzgerald  1.0
Dates for INDV 251.2 A6: 6/13-7/21

EVENING
54888  INDV 251.2  K6  W  5:10-7:05  3-3201  Roby  0.5
Dates for INDV 251.2 K6: 6/14-7/21

INDV 251.3 TENNIS III
NOTE: The first class meeting will be held at the tennis courts.
Transfer: UC; CSU (E2).

WEEKDAY
54898  INDV 251.3  A6  MTWTh  10:40-12:45  Tns Crt  Fitzgerald  1.0
Dates for INDV 251.3 A6: 6/13-7/21

EVENING
54889  INDV 251.3  K6  W  5:10-7:05  3-3201  Roby  0.5
Dates for INDV 251.3 K6: 6/14-7/21

INDV 251.4 TENNIS IV
NOTE: The first class meeting will be held at the tennis courts.
Transfer: UC; CSU (E2).

WEEKDAY
55312  INDV 251.4  A6  MTWTh  10:40-12:45  Tns Crt  Fitzgerald  1.0
Dates for INDV 251.4 A6: 6/13-7/21

EVENING
54890  INDV 251.4  K6  W  5:10-7:05  3-3201  Roby  0.5
Dates for INDV 251.4 K6: 6/14-7/21

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
KINESIOLOGY – PHYSICAL EDUCATION (P.E.)

P.E. 152 THEORY OF SPORT & FITNESS MANAGEMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree. Transfer: CSU.

ONLINE
54433 P.E. 152 OL By Arr 48 Hours ONLINE Piergrossi 3.0
Dates for P.E. 152 OL: 6/13-7/22
P.E. 152 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: piergrossi@smccd.edu.

KINESIOLOGY – TEAM SPORTS (TEAM)

(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

TEAM 111.1 BASKETBALL I
Transfer: UC; CSU (E2).

WEEKDAY
54902 TEAM 111.1 J6 MTWTh 8:10-10:15 3-3200 Watters 1.0
Dates for TEAM 111.1 J6: 6/13-7/21

TEAM 111.2 BASKETBALL II
Transfer: UC; CSU (E2).

WEEKDAY
54903 TEAM 111.2 J6 MTWTh 8:10-10:15 3-3200 Watters 1.0
Dates for TEAM 111.2 J6: 6/13-7/21

TEAM 111.3 BASKETBALL III
Transfer: UC; CSU (E2).

WEEKDAY
54904 TEAM 111.3 J6 MTWTh 8:10-10:15 3-3200 Watters 1.0
Dates for TEAM 111.3 J6: 6/13-7/21

TEAM 111.4 BASKETBALL IV
Transfer: UC; CSU (E2).

WEEKDAY
55312 TEAM 111.4 J6 MTWTh 8:10-10:15 3-3200 Watters 1.0
Dates for TEAM 111.4 J6: 6/13-7/21

TEAM 112 BASKETBALL: ADVANCED COMPETITION STRATEGIES
NOTE: TEAM 112 B6 is designed to prepare men’s basketball players for VARS 110. For more information, contact Justin Piergrossi at (650) 738-4367 or piergrossi@smccd.edu. Transfer: UC; CSU (E2).

WEEKDAY
53993 TEAM 112 B6 By Arr 48 Hours 3-3200 Piergrossi 1.0
Dates for TEAM 112 B6: 6/13-7/22

TEAM 116 BASKETBALL: INDIVIDUAL SKILL DEVELOPMENT
NOTE: TEAM 116 B6 is designed to prepare women’s basketball players for VARS 300. For more information, contact Christopher Watters at (650) 738-4241 or wattersc@smccd.edu. Transfer: UC; CSU (E2).

EVENING
53609 TEAM 116 B6 By Arr 48 Hours 3-3200 Watters 1.0
Dates for TEAM 116 B6: 6/13-7/22

TEAM 141.1 BEGINNING SOCCER I
NOTE: The first class meeting will be held in Portable 3D. Transfer: UC; CSU (E2).

WEEKDAY
55313 TEAM 141.1 A6 MTWTh 10:40-12:45 Field Link 1.0
Dates for TEAM 141.1 A6: 6/13-7/21

TEAM 141.2 SOCCER II
NOTE: The first class meeting will be held in Portable 3D. Transfer: UC; CSU (E2).

WEEKDAY
55314 TEAM 141.2 A6 MTWTh 10:40-12:45 Field Link 1.0
Dates for TEAM 141.2 A6: 6/13-7/21

TEAM 141.3 SOCCER III
NOTE: The first class meeting will be held in Portable 3D. Transfer: UC; CSU (E2).

WEEKDAY
55315 TEAM 141.3 A6 MTWTh 10:40-12:45 Field Link 1.0
Dates for TEAM 141.3 A6: 6/13-7/21

TEAM 141.4 SOCCER IV
NOTE: The first class meeting will be held in Portable 3D. Transfer: UC; CSU (E2).

WEEKDAY
55316 TEAM 141.4 A6 MTWTh 10:40-12:45 Field Link 1.0
Dates for TEAM 141.4 A6: 6/13-7/21

TEAM 179 TOURNAMENT VOLLEYBALL
Recommended: TEAM 171 or equivalent.

WEEKDAY
53939 TEAM 179 B5 By Arr 48 Hours 3-3200 Salahuddin 1.0
Dates for TEAM 179 B5: 7/5-8/5

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LEARNING SKILLS > MATHEMATICS

LEARNING SKILLS (LSKL)

LSKL 800 SUPPLEMENTAL LEARNING ASSISTANCE
Coreq: Concurrent enrollment in another course for which the student needs academic support in order to succeed. (Units do not count toward the Associate Degree.)

WEEKDAY
51773 LSKL 800 A8 By Arr 24 Hours 5-5100 Guo 0.5
Dates for the A8 section: 6/13-8/4
54818 LSKL 800 B8 By Arr 48 Hours 5-5100 Guo 1.0
Dates for the B8 section: 6/13-8/4

LSKL 803 SUPERVISED PEER TUTORING
Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed. (Units do not count toward the Associate Degree.)

WEEKDAY
54341 LSKL 803 B8 By Arr 24-96 Hours 5-5100 Daniels 0.0
Dates for the B8 section: 6/13-8/4

LSKL 803 SUPERVISED PEER TUTORING – MATH JAM
NOTE: Math JAM is a two-week math preparation program designed to prepare students for their upcoming Math course and to retake the Math Placement Test. (Units do not count toward the Associate Degree.)

WEEKDAY
54687 LSKL 803 G2 MTWTh 9:00-1:35 5-5102 Wang 0.0
Dates for the G2 section: 5/31-6/9
55111 LSKL 803 I2 MTWTh 9:00-1:00 5-5102 Wang 0.0
Dates for the I2 section: 8/1-8/11

LSKL 803 SUPERVISED PEER TUTORING - MESA
Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed. NOTE: This section is designed primarily for students in the MESA program. (Units do not count toward the Associate Degree.)

WEEKDAY
53672 LSKL 803 A8 By Arr 24-96 Hours 7-7309 Fredricks 0.0
Dates for the A8 section: 6/13-8/4

LITERATURE (LIT.)

(Literature courses are also listed under ENGLISH.)

LIT. 432 FOLKLORE
Prerequisite: ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (G2).

ONLINE
54680 LIT. 432 QL By Arr 48 Hours ONLINE Erwert 3.0
Dates for LIT. 432 OL: 6/13-7/21
LIT. 432 QL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwert@smccd.edu.

Algebra and Pre-Statistics Sequence
Placement Test indicates appropriate level in this sequence of courses. Students may use alternate measures for appropriate placement in the Math sequence (e.g., AP Math Calculus Test, Early Assessment Program (EAP), High School Transcripts). See a counselor for more information.

Mathematics (MATH)

IMPORTANT
Which Transfer math courses you take depends on your transfer destination and your intended major.
To select the appropriate math class, see a counselor and use PROJECT ASSIST (www.assist.org) to retrieve course articulation information.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
MATH 110  ELEMENTARY ALGEBRA
Prerequisite: Completion of MATH 806 or 811 or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of ENGL 846 or ESOL 400, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

**WEEKDAY**
- 50148 MATH 110  A7  MTWTh  8:30-11:20  8-8304  Nguyen  5.0
  Dates for the A7 section: 6/13-7/28

**EVENING**
- 50147 MATH 110  J7  MTWTh  6:30-9:30  7-7104  Robison  5.0
  Dates for the J7 section: 6/13-7/28

MATH 115  GEOMETRY
Prerequisite: Completion of MATH 110 with grade C or better, or appropriate placement test score and other measures as appropriate, or equivalent.

**WEEKDAY**
- 53420 MATH 115  A7  MTWTh  11:10-1:00  7-7104  Broxholm  4.0
  Dates for MATH 115 A7: 6/13-7/28

MATH 120  INTERMEDIATE ALGEBRA
Prerequisite: Completion of MATH 110 or MATH 112 with a grade C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.

**WEEKDAY**
- 50153 MATH 120  A7  MTWTh  8:00-10:50  7-7104  Ivanov  5.0
  TBA Hours:  MTWTh  .6 Hr/Mtg  Ivanov  5.0
  Dates for the A7 section: 6/13-7/28

- 54083 MATH 120  B7  MTWTh  11:00-1:50  7-7310  Rebouh  5.0
  TBA Hours:  MTWTh  .6 Hr/Mtg  Rebouh  5.0
  Dates for the B7 section: 6/13-7/28

**EVENING**
- 50891 MATH 120  J7  MTWTh  7:00-9:50  8-8304  Kuan  5.0
  TBA Hours:  MTWTh  .6 Hr/Mtg  Kuan  5.0
  Dates for the J7 section: 6/13-7/28

**ONLINE**
- 54273 MATH 120  OL  By Arr  80 Hours  ONLINE  Illowsky  5.0
  Dates for the OL section: 6/13-7/28
  MATH 120 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 13. Check WebAccess (http://smccd.mroooms.net) for orientation and course information. Instructor email contact: illowskyb@smccd.edu.

MATH 130  TRIGONOMETRY
Prerequisite: Completion of MATH 120 or MATH 123 or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: MATH 115 or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: CSU (B4).

**WEEKDAY**
- 54261 MATH 130  A7  MTWTh  8:00-10:10  8-8302  Broxholm  4.0
  TBA Hours:  MTWTh  .6 Hr/Mtg  Broxholm  4.0
  Dates for the A7 section: 6/13-7/28

- 54260 MATH 130  B7  MTWTh  12:10-2:20  8-8304  Nguyen  4.0
  TBA Hours:  MTWTh  .6 Hr/Mtg  Nguyen  4.0
  Dates for the B7 section: 6/13-7/28

**EVENING**
- 54262 MATH 130  J7  MTWTh  4:00-6:10  8-8304  Kuan  4.0
  TBA Hours:  MTWTh  .6 Hr/Mtg  Kuan  4.0
  Dates for the J7 section: 6/13-7/28

Improve Your Math Skills @ Math Jam!

What is Math Jam?
Math Jam is a FREE two-week program that prepares students to take the math placement test or to brush up on math skills in advance of the coming semester.

Upcoming Math Jam Sessions:
- Spring Jam - January 4 - 14, CRN 44544
- Summer Jam - May 31 - June 9, CRN 54687
- Fall Jam - August 1 - 11, CRN 95205

The two-week Math Jam program takes place Mondays through Thursdays from 9:00 a.m. - 1:00 p.m. in The Learning Center, Building 5.

Contact: Miranda Wang, (650) 738-4189
wangc@smccd.edu
MATH 190  PATH TO STATISTICS
Prerequisite: MATH 81 with a minimum grade of C, or appropriate score on District math placement test and other measures as appropriate, or equivalent.

WEEKDAY
55231 MATH 190  A7  MTWTh 12:45-4:05 TBA Yu 6.0
Dates for the A7: 6/13-7/28

MATH 200  ELEMENTARY PROBABILITY & STATISTICS
Prerequisite: Completion of MATH 120, MATH 123 or MATH 190, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY
51491 MATH 200  A7  MTWTh 7:30-9:40 4-271 Maoujoudi 4.0
TBA Hours: MTWTh 6.6 Hr/Mtg Maoujoudi
Dates for the A7 section: 6/13-7/28

53217 MATH 200  B7  MTWTh 10:30-12:40 4-271 Maoujoudi 4.0
TBA Hours: MTWTh 6.6 Hr/Mtg
Dates for the B7 section: 6/13-7/28

51103 MATH 200  C7  MTWTh 1:30-3:40 4-271 Abrao 4.0
TBA Hours: MTWTh .6 Hr/Mtg
Dates for the C7 section: 6/13-7/28

EVENING
50157 MATH 200  J7  MTWTh 7:10-9:20 7-7310 Staff 4.0
TBA Hours: MTWTh .6 Hr/Mtg Staff
Dates for the J7 section: 6/13-7/28

ONLINE
50898 MATH 200  OL  By Arr 64 Hours ONLINE Illowsky 4.0
Dates for the OL section: 6/13-7/28

MATH 222  PRECALCULUS
Prerequisite: Completion of MATH 130 or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY
54442 MATH 222  A7  MTWTh 8:10-11:00 7-7111 Momeni 5.0
TBA Hours: MTWTh .6 Hr/Mtg Momeni
Dates for MATH 222 A7 section: 6/13-7/28

MATH 242  APPLIED CALCULUS II
Prerequisite: Completion of MATH 130 and MATH 241 with grades of C or better, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

EVENING
52166 MATH 242  J7  MTWTh 7:00-9:15 7-7109 Miranda 3.0
TBA Hours: MTWTh .8 Hr/Mtg Miranda
Dates for MATH 242 J7: 6/13-7/28

MATH 251  CALCULUS WITH ANALYTIC GEOMETRY I
Prerequisite: Completion of MATH 222, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY
53204 MATH 251  A7  MTWTh 8:00-10:00 4-148 Leach 3.0
TBA Hours: MTWTh .7 Hr/Mtg Leach
Dates for MATH 251 A7: 6/13-7/21

EVENING
51250 MATH 251  J7  MTWTh 4:00-6:50 4-271 Jeh 5.0
TBA Hours: MTWTh .6 Hr/Mtg Jeh
Dates for the J7 section: 6/13-7/28

MATH 270  LINEAR ALGEBRA
Prerequisite: Completion of MATH 252 or equivalent. Transfer: UC; CSU (B4).

EVENING
53421 MATH 270  A6  MTWTh 8:00-10:00 4-148 Leach 3.0
TBA Hours: MTWTh .7 Hr/Mtg Leach
Dates for MATH 270 A6: 6/13-7/21

MATH 275  ORDINARY DIFFERENTIAL EQUATIONS
Prerequisite: Completion of MATH 253 or equivalent. Transfer: UC; CSU (B4).

EVENING
50159 MATH 275  J7  TTh 6:30-9:45 7-7111 Reuterdahl 3.0
TBA Hours: TTh 1.3 Hrs/Mtg Reuterdahl
Dates for MATH 275 J7: 6/13-7/28

Attention Students:
Registration for the Summer and Fall terms begins on May 2, 2016.
All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
• Enroll in an inexpensive payment plan via WebSMART
• Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART
• Refer to WebSMART for additional information.
If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
MATH 811  FUNDAMENTALS OF MATHEMATICS
(Units do not count toward the Associate Degree.)

WEEKDAY
51622  MATH 811  A7  MTWTh  12:00-1:05  7-7111  Momeni  3.0
LAB   MTWTh  1:25-2:55  7-7111  Momeni
Dates for the A7 section: 6/13-7/28

EVENING
55236  MATH 811  J7  MTWTh  6:30-7:30  TBA  Wang  3.0
LAB   MTWTh  7:40-9:10  TBA  Wang
Dates for the J7 section: 6/13-7/28

MEDICAL ASSISTING (MEDA)

MEDA 438  MEDICAL INSURANCE BILLING CLERKSHIP
Prerequisite: ACTG 100, or equivalent; and MEDA 415, MEDA 430, MEDA 450 and MEDA 455 or equivalent. Transfer: CSU.

WEEKDAY
55266  MEDA 438  GZ  By Arr  128 Hours  TBA  Newland  2.0
Dates for MEDA 438 GZ: 6/2-7/31

MEDA 448  MEDICAL EDITING CLERKSHIP
Recommended: MEDA 405 and MEDA 440, or equivalent. Transfer: CSU.

WEEKDAY
55267  MEDA 448  GZ  By Arr  128 Hours  TBA  Newland  2.0
Dates for MEDA 448 GZ: 6/6-7/28

MEDA 458  MEDICAL CODING CLERKSHIP
Prerequisite: MEDA 405, MEDA 452, and MEDA 457, or equivalent. Transfer: CSU.

WEEKDAY
55268  MEDA 458  GZ  By Arr  128 Hours  TBA  Newland  2.0
Dates for MEDA 458 GZ: 6/6-7/28

MEDA 468  ADMINISTRATIVE MEDICAL ASSISTING CLERKSHIP
Prerequisite: ACTG 100, or equivalent; and MEDA 415, MEDA 450, MEDA 455, and MEDA 462, or equivalent. Transfer: CSU.

WEEKDAY
55269  MEDA 468  GZ  By Arr  128 Hours  TBA  Newland  2.0
Dates for MEDA 468 GZ: 6/6-7/28

MEDA 484  MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
55229  MEDA 484  J7  MTWTh  6:30-9:55  8-8302  Newland  3.0
Dates for the J7 section: 6/13-7/27

ONLINE
55230  MEDA 484  OX  By Arr  48 Hours  ONLINE  Holland  3.0
Dates for the OX section: 6/13-7/28

MEDA 484 OX is taught in an online format. Internet access and email is required. Orientation is required and done online on or before June 13. Instructions and course information will be emailed prior to beginning of semester. Instructor email: hollandc@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.

Skyline College is excited to offer a new program in Administrative Medical Assisting (MEDA). Earn a certificate and/or a degree in the following areas:

- Certificate – Medical Office Receptionist
- Certificate – Health Navigator
- Certificate – Medical Editor
- Certificate – Medical Insurance Billing
- Certificate – Medical Coding*
- Certificate – Administrative Medical Assisting*
- AS Degree – Administrative Medical Assisting*

Each of these pathways provides an opportunity to gain work experience and transition into the workforce in as little as one or two semesters.

*Upon completion, graduates will be prepared to take industry-recognized certification exams.

Contact: Alana Utsumi, (650) 738-4310 or Utsumia@smccd.edu
MUSIC (MUS.)

(Dance courses are offered through the Physical Education Division.)

Music activity courses are subject to repeatability limitations. Students are now limited to a maximum of four courses per family. A family of courses may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the legislation) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

Music activity courses are offered in levels by progression. Courses are listed by title; for example, Piano, Guitar, etc., and then by level. Level I is beginning; Level II is intermediate; Level III is intermediate/advanced; and Level IV is advanced. The course number also indicates the level. For example, a beginning Piano class would be listed as MUS. 301.1, Piano I while an advanced Piano class would be MUS. 301.4, Piano IV.

New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who have previously taken a course within a family, must progress to the next level.

MUS. 100 FUNDAMENTALS OF MUSIC
Transfer: UC; CSU (C1).

WEEKDAY
52490 MUS. 100 A6 MTWTh 10:40-12:45 1-1111 Navari 3.0 Dates for the A6 section: 6/13-7/21

Attention Students:
Registration for the Summer and Fall terms begins on May 2, 2016. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
• Enroll in an inexpensive payment plan via WebSMART
• Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART
• Refer to WebSMART for additional information.

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.

ONLINE
53194 MUS. 100 OL By Arr 48 Hours ONLINE Millar 3.0 Dates for the OL section: 6/13-7/28
MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/music_100ol.htm.

MUS. 115 MUSIC, ART AND IDEAS
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY
53080 MUS. 115 AX MTWTh 8:10-10:15 1-1107 Takayama 3.0 Dates for MUS. 115 AX: 6/13-7/21

MUS. 202 MUSIC APPRECIATION
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY
50164 MUS. 202 A6 MTWTh 12:55-3:00 1-1111 Williams 3.0 Dates for the A6 section: 6/13-7/21

ONLINE
52939 MUS. 202 OL By Arr 48 Hours ONLINE Millar 3.0 Dates for the OL section: 6/13-7/28
MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_2.htm.

MUS. 276 HIP HOP: CULTURE AND POLITICS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C1, C2).

WEEKDAY
54755 MUS. 276 A6 MTWTh 10:40-12:45 1-1115 Jackson 3.0 Dates for MUS. 276 A6: 6/13-7/21

MUS. 301 PIANO I
Recommended: MUS. 100 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY
53081 MUS. 301 A6 MTWTh 10:40-12:45 1-1109 Hansen 2.0 TBA Hours: MTWTh 2.3 Hrs/Mtg 1-1109 Hansen Dates for MUS. 301 A6: 6/13-7/21

NETWORK ENGINEERING TECHNOLOGIES (NETX)

(Formerly Telecommunications and Network Information Technology.)

NETX 401 SURVEY OF NETWORKING AND WIRELESS TECHNOLOGIES
Transfer: CSU.

WEEKDAY
55358 NETX 401 A7 TTh 9:00-12:25 2-2122 Hanley Jr 3.0 Dates for NETX 401 A7: 6/14-7/28
NON-NATIVE SPEAKERS

(The following courses are designed for nonnative speakers of English.)

ESOL 802 PRE-INTERMEDIATE CONVERSATIONAL ENGLISH
Recommended: Eligibility for ESOL 851 or equivalent. (Units do not count toward the Associate Degree.)

WEEKDAY
54507 ESOL 802 G4 MTWTh 10:40-12:30  8-8220  Suer  2.0
Dates for ESOL 802 G4: 6/13-7/9

ESOL 872 PRE-INTERMEDIATE ESL GRAMMAR
Recommended: ESOL 871, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Units do not count toward the Associate Degree.)

EVENING
55340 ESOL 872 J7 MW 6:00-9:15  8-8220  Lamarre  3.0
Dates for ESOL 872 J7: 6/13-7/27

ESOL 873 INTERMEDIATE ESL GRAMMAR
Recommended: ESOL 872 or equivalent. (Units do not count toward the Associate Degree.)

EVENING
55098 ESOL 873 J7 MW 6:00-9:15  8-8308  Rivera  3.0
Dates for ESOL 873 J7: 6/13-7/27

OCEANOGRAPHY (OCEN)

OCEN 100 SURVEY OF OCEANOGRAPHY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B1).

WEEKDAY
53422 OCEN 100 A7 TTh 2:10-5:25  TBA  Stramler  3.0
Dates for OCEN 100 A7: 6/14-7/28

OCEN 101 OCEANOGRAPHY LABORATORY/FIELD STUDY
Prerequisite: Completion of or concurrent enrollment in OCEN 100. Transfer: UC; CSU (B3).

WEEKDAY
55103 OCEN 101 A7 TTh 8:30-11:45  7-7338  Stramler  1.0
Dates for OCEN 101 A7: 6/14-7/28

OFFICE ADMINISTRATION

(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
PHILOSOPHY > PSYCHOLOGY

PHILOSOPHY (PHIL)

PHIL 100 INTRODUCTION TO PHILOSOPHY
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (C2).

WEEKDAY
53624 PHIL 100 A6 MTWTh 8:10-10:15 8-8213 Colombetti 3.0
Dates for the A6 section: 6/13-7/21

EVENING
51230 PHIL 100 J7 MW 6:00-9:25 1-1105 Zoughbie 3.0
Dates for the J7 section: 6/13-7/27

PHIL 103 CRITICAL THINKING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A3).

EVENING
51629 PHIL 103 J7 TTh 6:00-9:15 1-1105 Zoughbie 3.0
Dates for the J7 section: 6/13-7/21

HYBRID
54520 PHIL 103 H6 By Arr 48 Hours HYBRID Colombetti 3.0
Dates for the H6 section: 6/13-7/21
PHIL 103 H6 will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 13 from 3:10-4:10 pm in Room 4-180. Additional on campus meetings on Mondays 6/27 and 7/11, and on Thursday, 7/21, from 3:10-4:10 pm in Room 4-180. Instructor email: colombetti@smccd.edu.

PHIL 240 INTRODUCTION TO ETHICS
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (C2).

WEEKDAY
52941 PHIL 240 A6 MTWTh 10:40-12:45 8-8213 Colombetti 3.0
Dates for PHIL 240 A6: 6/13-7/21

PHYSICAL EDUCATION
(Refer to course listings under KINESIOLOGY.)

PHYSICS (PHYS)

PHYS 210 GENERAL PHYSICS I
Prerequisite: Completion of MATH 130 or appropriate placement test score and other measures as appropriate, or equivalent. Transfer: UC; CSU (B1, B3).

HYBRID
54272 PHYS 210 H7 By Arr 48 Hours HYBRID Koskelo 4.0
LAB MW 11:30-3:00 7-7305 Koskelo 4.0
Dates for the H7 section: 6/13-7/21
PHYS 210 H7 will be held online and on campus. Requires Internet access. Orientation is required and will be held at the first lab meeting. Check instructor website http://www.smccd.edu/accounts/koskelo for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: koskelo@smccd.edu.

55113 PHYS 210 HY By Arr 48 Hours HYBRID Koskelo 4.0
LAB TTh 12:00-3:15 7-7305 Langhoff 4.0
Dates for the HY section: 6/14-7/28
PHYS 210 HY will be held online and on campus. Requires Internet access. Orientation is required and will be held at the first lab meeting. Check instructor website http://www.smccd.edu/accounts/koskelo for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: koskelo@smccd.edu.

POLITICAL SCIENCE (PLSC)

PLSC 200 NATIONAL, STATE & LOCAL GOVERNMENT
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D2b).

WEEKDAY
53410 PLSC 200 A6 MTWTh 8:10-10:15 2-2305 Masare 3.0
Dates for the A6 section: 6/13-7/21

EVENING
50190 PLSC 200 J7 MW 6:00-9:25 1-1304 Diamond 3.0
Dates for the J7 section: 6/14-7/28

ONLINE
55106 PLSC 200 OL By Arr 48 Hours ONLINE Nelson 3.0
Dates for the OL section: 6/13-7/28
PLSC 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: nelson@smccd.edu.

PLSC 210 AMERICAN POLITICS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D1).

WEEKDAY
52428 PLSC 210 A6 MTWTh 10:40-12:45 4-170 Masare 3.0
Dates for the A6 section: 6/13-7/21

EVENING
50195 PLSC 210 J7 TTh 6:30-9:55 8-8213 Diamond 3.0
Dates for the J7 section: 6/14-7/28

PSYCHOLOGY (PSYC)

PSYC 100 GENERAL PSYCHOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

WEEKDAY
50193 PSYC 100 A6 MTWTh 8:10-10:15 4-180 Branco 3.0
Dates for the A6 section: 6/13-7/21

54226 PSYC 100 B6 MTWTh 10:40-12:45 1-1205 Branco 3.0
Dates for the B6 section: 6/13-7/21

EVENING
50195 PSYC 100 J7 MW 6:00-9:25 1-1107 Favilla 3.0
Dates for the J7 section: 6/14-7/27

ONLINE
53670 PSYC 100 OL By Arr 48 Hours ONLINE McClain 3.0
Dates for the OL section: 6/13-7/21
PSYC 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: mcclainrochak@smccd.edu.
<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Prerequisite(s)</th>
<th>Transfer:</th>
</tr>
</thead>
<tbody>
<tr>
<td>PSYC 105</td>
<td>EXPERIMENTAL PSYCHOLOGY</td>
<td>PSYC 100; and PSYC 171 or MATH 200 or BUS. 123, or equivalent. Transfer: UC; CSU.</td>
<td>UC; CSU.</td>
</tr>
<tr>
<td>PSYC 110</td>
<td>COURTSHIP, MARRIAGE &amp; FAMILY</td>
<td>Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).</td>
<td>UC; CSU (D3).</td>
</tr>
<tr>
<td>PSYC 200</td>
<td>DEVELOPMENTAL PSYCHOLOGY</td>
<td>Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D3, E1).</td>
<td>UC; CSU (D3, E1).</td>
</tr>
<tr>
<td>PSYC 201</td>
<td>CHILD DEVELOPMENT</td>
<td>Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D3, E1).</td>
<td>UC; CSU (D3, E1).</td>
</tr>
<tr>
<td>PSYC 410</td>
<td>ABNORMAL PSYCHOLOGY</td>
<td>Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).</td>
<td>UC; CSU (D3).</td>
</tr>
<tr>
<td>R.E. 100</td>
<td>REAL ESTATE PRINCIPLES</td>
<td>Eligibility for ENGL 846 or ESOL 400, or equivalent. MATH 110. Transfer: CSU.</td>
<td>CSU.</td>
</tr>
<tr>
<td>R.E. 110</td>
<td>REAL ESTATE PRACTICE</td>
<td>Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.</td>
<td>CSU.</td>
</tr>
<tr>
<td>R.E. 131</td>
<td>REAL ESTATE FINANCE I</td>
<td>Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.</td>
<td>CSU.</td>
</tr>
<tr>
<td>RPTH 448</td>
<td>CLINICAL CLERKSHIP II – SUMMER</td>
<td>Admission to the Respiratory Therapy Program. Transfer: CSU.</td>
<td>CSU.</td>
</tr>
<tr>
<td>SOCI 100</td>
<td>INTRODUCTION TO SOCIOLOGY</td>
<td>Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).</td>
<td>UC; CSU (D3).</td>
</tr>
</tbody>
</table>

**REAL ESTATE (R.E.)**

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>R.E. 100</td>
<td>REAL ESTATE PRINCIPLES</td>
<td>Eligibility for ENGL 846 or ESOL 400, or equivalent. MATH 110. Transfer: CSU.</td>
<td>CSU.</td>
</tr>
<tr>
<td>R.E. 110</td>
<td>REAL ESTATE PRACTICE</td>
<td>Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.</td>
<td>CSU.</td>
</tr>
<tr>
<td>R.E. 131</td>
<td>REAL ESTATE FINANCE I</td>
<td>Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.</td>
<td>CSU.</td>
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**RESPIRATORY CARE (RPTH)**

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<th>Course Code</th>
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<tr>
<td>RPTH 448</td>
<td>CLINICAL CLERKSHIP II – SUMMER</td>
<td>Admission to the Respiratory Therapy Program. Transfer: CSU.</td>
<td>CSU.</td>
</tr>
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</table>

**SOCIOLOGY (SOCI)**

<table>
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<th>Course Code</th>
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<th>Transfer:</th>
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<tbody>
<tr>
<td>SOCI 100</td>
<td>INTRODUCTION TO SOCIOLOGY</td>
<td>Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).</td>
<td>UC; CSU (D3).</td>
</tr>
</tbody>
</table>
Basic, Intermediate and Advanced Courses Offered in Spanish

Learn Spanish or improve your current Spanish literacy by enrolling in Spanish classes. Fluency as a Spanish speaker, reader and writer can lead to careers in business and entrepreneurship, education and social services, and interpreting. Bilingual employees have more job opportunities and often better pay.

- Improve your job
- Gain career opportunities
- Study abroad
- Pursue multiple degree opportunities

Curriculum Available:
- Earn an AA in Spanish
- The local Certificate
- Minor in Spanish

Contact: Profesora Luciana Castro, (650) 738-4407 or castrol@smccd.edu

SOCIOLOGY ~ SURGICAL CAREERS

SOCIO 110  COURTSHIP, MARRIAGE AND FAMILY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).

ONLINE
54188  SOCI 110 OL By Arr 48 Hours ONLINE Lynn 3.0
Dates for SOCI 110 OL: 6/13-7/21
SOCI 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnd@smccd.edu.

SPANISH (SPAN)

SPAN 110  ELEMENTARY SPANISH
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C2).

WEEKDAY
50208  SPAN 110 A6 MTWTh 10:40-2:15 8-8319 Langbauer 5.0
Dates for SPAN 110 A6: 6/13-7/21

SPEECH
(Refer to course listings under COMMUNICATION STUDIES.)

SURGICAL CAREERS (SURG)

SURG 440  BASIC SCIENCES FOR SURGICAL TECHNOLOGY
Prerequisite: Admission to the Surgical Technology program.

WEEKDAY
53952  SURG 440 A6 MTWTh 8:10-11:00 7-7205 Erskine 6.0
LAB MTW 11:10-1:00 7-7205 Olivares TBA Hours: By Arr 3 Hrs/Wk Erskine
Dates for SURG 440 A6: 6/6-8/4

SURG 448  CLINICAL LAB PRACTICUM FOR CENTRAL SERVICE TECHNOLOGY
Prerequisite: SURG 442 and SURG 443, or equivalent.

EVENING
55237  SURG 448 G9 MTTh 6:00-10:00 7-7205 Breadmont 2.0
Dates for SURG 448 G9: 6/13-8/11

SURG 880SB  CERTIFIED SURGICAL TECHNOLOGIST (CST) EXAM PREPARATION
Prerequisite: SURG 442 and SURG 443, or equivalent. (Units do not count toward the Associate Degree.)

WEEKDAY
55383  SURG 880SB G2 TWTh 9:10-1:00 7-7205 Olivares 0.5
Dates for SURG 880SB G2: 5/31-6/9

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 17 for more information.
WELLNESS (WELL)

(See also: COSMETOLOGY.)

WELL 665SK ASIAN BODYWORK SYSTEMS
NOTE: This course has a non-refundable materials charge of $5. Students are required to bring 2 clean sheets and 2 clean pillowcases to class.

SUNDAY

55377  WELL 665SK US  Sun  9:00-5:00  4-120 Wimmer 0.5
Date for WELL 665SK US: 7/17

WELL 880SI SPORTS MEDICINE AND MANUAL THERAPY
EVENING

55255  WELL 880SI J6  TTh  6:00-10:15  4-102 Wimmer 3.0
Dates for WELL 880SI J6: 6/14-7/21

WELL 880SJ ACCUPRESSURE: THEORY AND PRACTICE
FRIDAY/SATURDAY

55254  WELL 880SJ J6  F  5:15-6:30  4-102 Wimmer 2.5
Sat  9:00-5:00  4-102 Wimmer
Dates for WELL 880SJ J6: 6/17-7/23

WELL 880SM INTRODUCTION TO SOUND HEALING
EVENING

55376  WELL 880SM J6  MW  6:00-10:15  4-102 Wimmer 3.0
Dates for WELL 880SM J6: 6/13-7/20

Spa & Wellness

Start Your New Career in Just 2 Semesters!

This part-time evening interdisciplinary program covers Swedish-relaxing massage therapy techniques as well as fundamentals of deep tissue massage and an introduction to other popular massage modalities. Students learn about the body, holistic health, anatomy and physiology, explore ethics and professionalism, indications/contraindications, and address business issues and work options. Students gain valuable knowledge and real-world experience in a state of the art facility, building both confidence and mastery.

Completion of the program qualifies students to be eligible to sit for the MBLEx and upon passing, qualifies the student to be considered a candidate for certification with the California Massage Therapy Council (CAMTC). This certificate allows you to work as a massage therapist anywhere in California. The program prepares graduates for self-employment or entry-level employment as a massage therapist in a variety of settings.

New Wellness Courses - open to anyone and any discipline interested in holistic health and wellness promoting sustainable healthy lifestyles.

Contact: Cat Nguyen, (650) 738-7131 or nguyenc@smccd.edu
Online Classes

What should I know about Distance Education (DE) courses at Skyline College?

The San Mateo County Community College District is committed to providing students and the community access to transfer education and workforce training through career/technical programs. Skyline College provides such access through Distance Education. Through Distance Education courses, all students will have access to earning associate degrees, credit for courses that satisfy transfer course requirements, and career/technical education. These courses are designed to give students greater freedom of scheduling, but they can require more self-discipline and as much time and effort as on-campus classes. For new or first-time DE students, please keep in mind the following:

• Online courses are recommended for students who can work well independently and have solid study skills and self-discipline.
• Online courses have parity with courses taught in the classroom and are transferable to most four-year colleges and universities.
• Students enrolled in online courses have the same status as students enrolled in on-campus courses.
• Online courses require as much time and effort as on-campus courses, yet give students greater flexibility with their schedules.
• It is important to have reliable computer access and Internet in your home. If you do not, computers are available at Skyline College or through your local library.

All communication between student and instructor occurs through the student email system known as “My.SMCCD”. Information to set up and use the account can be found here: http://my.smccd.edu/

Online Courses

Online courses are those in which the instructor and student are separated by distance for the entire course and can interact exclusively (100%) through the assistance of computer technology. The course is conducted through the Skyline’s Learning Management System called WebACCESS. The course may include text and sound and video links, in addition to other online resources. Students interact with the instructor and other students through posted class discussions, direct individual communication, and assignments (which may include group work). Testing may be done online, via proctoring arrangements, or by other means. Instructors require no mandatory on-campus meetings. If an instructor wishes to incorporate on-campus meetings into the course, the instructor/student will provide for alternative distance education means of student participation.

Hybrid Courses

Hybrid courses are those that substitute 51% to 99% of face-to-face instructional hours with online work, and have some regularly scheduled on-campus meetings without alternative distance education means of student participation.

Important Resources

Are you ready for online learning? Here are some resources to see if online learning is for you:

Introduction to Online Learning
https://apps.3cmediasolutions.org/oei/01-Introduction-to-Online-Learning/index.html

Getting Tech Ready
https://apps.3cmediasolutions.org/oei/02-Getting-Tech-Ready/index.html

Organizing for Online Success
https://apps.3cmediasolutions.org/oei/03-Organizing-for-Online-Success/index.html

Other Interactive Tutorials
http://apps.3cmediasolutions.org/oei/students.html

Skyline Distance Education Homepage:
http://www.skylinecollege.edu/distanceeducation/index.php

We Respect Your Privacy

Skyline College helps protect its students’ privacy and authenticates its students’ identity by requiring secure login and password whenever a student registers for classes, review his/her enrollment information, or logs in to any other secure SMCCCD site. The District will not share student login and password information with anyone, and students are advised not to share their login and password information. A statement to this effect is posted prominently for students each time they login to WebSMART, the San Mateo County Community College District’s electronic registration system.
Online Courses

**ACTG 121  FINANCIAL ACCOUNTING**
Recommended: ACTG 100 (3 units) or equivalent; MATH 120 or equivalent; BCM. 225 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121. Transfer: UC; CSU.

<table>
<thead>
<tr>
<th>Course</th>
<th>OL</th>
<th>Days</th>
<th>Hours</th>
<th>Instructor</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTG 121 OL</td>
<td>By Arr</td>
<td>64</td>
<td>ONLINE</td>
<td>Ortiz</td>
<td>4.0</td>
</tr>
</tbody>
</table>

Dates for the OL section: 6/6-7/28

ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

<table>
<thead>
<tr>
<th>Course</th>
<th>OM</th>
<th>Days</th>
<th>Hours</th>
<th>Instructor</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTG 121 OM</td>
<td>By Arr</td>
<td>64</td>
<td>ONLINE</td>
<td>Ortiz</td>
<td>4.0</td>
</tr>
</tbody>
</table>

Dates for the OM section: 6/6-7/28

ACTG 121 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

**ACTG 131  MANAGERIAL ACCOUNTING**
Prerequisite: ACTG 121 or equivalent. Recommended: Either BUS. 120 or MATH 241, or equivalent; and BCM. 225 or equivalent. Transfer: UC; CSU.

<table>
<thead>
<tr>
<th>Course</th>
<th>OL</th>
<th>Days</th>
<th>Hours</th>
<th>Instructor</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTG 131 OL</td>
<td>By Arr</td>
<td>64</td>
<td>ONLINE</td>
<td>Whitten</td>
<td>4.0</td>
</tr>
</tbody>
</table>

Dates for the OL section: 6/6-7/28

ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: whitten@smccd.edu.

<table>
<thead>
<tr>
<th>Course</th>
<th>OM</th>
<th>Days</th>
<th>Hours</th>
<th>Instructor</th>
<th>Grade</th>
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<tbody>
<tr>
<td>ACTG 131 OM</td>
<td>By Arr</td>
<td>64</td>
<td>ONLINE</td>
<td>Whitten</td>
<td>4.0</td>
</tr>
</tbody>
</table>

Dates for the OM section: 6/6-7/28

ACTG 131 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: whitten@smccd.edu.

**ACTG 144  QUICKBOOKS: SET-UP AND SERVICE BUSINESS**
Recommended: Eligibility for ENGL 846 or ESOL 400. Transfer: CSU.

<table>
<thead>
<tr>
<th>Course</th>
<th>OL</th>
<th>Days</th>
<th>Hours</th>
<th>Instructor</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTG 144 OL</td>
<td>By Arr</td>
<td>24</td>
<td>ONLINE</td>
<td>Claire</td>
<td>1.5</td>
</tr>
</tbody>
</table>

Dates for ACTG 144 OL: 6/6-6/30

ACTG 144 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: claire@smccd.edu.

**ACTG 145  QUICKBOOKS: PAYROLL AND MERCHANDISING BUSINESS**
Recommended: ACTG 144 or equivalent. Transfer: CSU.

<table>
<thead>
<tr>
<th>Course</th>
<th>OL</th>
<th>Days</th>
<th>Hours</th>
<th>Instructor</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACTG 145 OL</td>
<td>By Arr</td>
<td>24</td>
<td>ONLINE</td>
<td>Claire</td>
<td>1.5</td>
</tr>
</tbody>
</table>

Dates for ACTG 145 OL: 7/5-7/28

ACTG 145 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: claire@smccd.edu.

**ANTH 110  CULTURAL ANTHROPOLOGY**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).

<table>
<thead>
<tr>
<th>Course</th>
<th>OL</th>
<th>Days</th>
<th>Hours</th>
<th>Instructor</th>
<th>Grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTH 110 OL</td>
<td>By Arr</td>
<td>48</td>
<td>ONLINE</td>
<td>Ulloa</td>
<td>3.0</td>
</tr>
</tbody>
</table>

Dates for the OL section: 6/13-7/21

ANTH 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ulloa@smccd.edu.

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**Is an Online Class Right for You?**

Review the online learning modules below to learn more and prepare to be successful in your online courses!

- Introduction to Online Learning
- Getting Tech Ready
- Organization for Online Success
- Online Study Skills and Time Management
- Online Learning Communication Skills
- Online Reading Strategies

To review modules, visit the Distance Education website at: skylinecollege.edu/distanceeducation

Contact: Marisa Thigpen, (650) 738-7178 thigpenm@smccd.edu
Go Online
24 hours a day, 7 days a week

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the “virtual classroom” at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Select courses are offered online or hybrid* in the following departments this summer

Accounting ~ Anthropology
Business Computer Systems and Management ~ Communication Studies ~ Counseling ~ Dance
Early Childhood Education ~ Economics
English ~ Fitness ~ Geography ~ Geology
Health Science ~ History ~ Literature ~ Mathematics
Medical Assisting ~ Music ~ Philosophy
Physical Education ~ Physics ~ Political Science
Psychology ~ Real Estate ~ Sociology

*will include one or more on-campus meetings

ART 130  ART APPRECIATION
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C1).

54651  ART 130 OL By Arr  48 Hours  ONLINE  Fischer  3.0
Dates for ART 130 OL: 6/13-7/21
ART 130 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: fischer@smccd.edu.

BCM. 200  INTRODUCTION TO MS OFFICE SUITE
Recommended: BCM. 200 or equivalent. Transfer: CSU.

51653  BCM. 200 OL By Arr  32 Hours  ONLINE  Corzonkoff  2.0
Dates for BCM. 200 OL: 6/13-7/21
BCM. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.

BCM. 214  WORD PROCESSING I: WORD
Recommendation: Knowledge of the computer keyboard or completion of a typing class. Transfer: CSU.

52708  BCM. 214 OL By Arr  48 Hours  ONLINE  Corzonkoff  2.0
Dates for BCM. 214 OL: 6/13-7/7
BCM. 214 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.

BCM. 225  SPREADSHEETS I: EXCEL
Recommended: BCM. 104 or equivalent. Transfer: CSU.

52710  BCM. 225 OL By Arr  16 Hours  ONLINE  Corzonkoff  1.0
Dates for BCM. 225 OL: 6/13-7/7
BCM. 225 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.

BIOL 140  ANIMALS, PEOPLE & ENVIRONMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2).

54397  BIOL 140 OL By Arr  48 Hours  ONLINE  Bookstaff  3.0
Dates for BIOL 140 OL: 6/13-7/28
BIOL 140 OL is taught in an online format. Requires Internet access and email. Orientation is required and must be done online on or before June 16. An optional on-campus orientation will be held on Thursday, June 16. You will receive an email with the time and location. Check instructor website at https://www.smccd.net/accounts/bookstaffs for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

BUS. 100  INTRODUCTION TO BUSINESS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

50045  BUS. 100 OL By Arr  48 Hours  ONLINE  Pate  3.0
Dates for the OL section: 7/5-8/4
BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

55151  BUS. 100 OM By Arr  48 Hours  ONLINE  Pate  3.0
Dates for the OM section: 7/5-8/4
BUS. 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.
BUS. 201 BUSINESS LAW
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

55088 BUS. 201 OL By Arr 48 Hours ONLINE Raskin 3.0
Dates for the OL section: 6/13-8/4
BUS. 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: raskinj@smccd.edu.

BUS. 230 INTRODUCTION TO INTERNATIONAL MARKETING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

54767 BUS. 230 OL By Arr 48 Hours ONLINE Pate 3.0
Dates for BUS. 230 OL: 6/13-7/21
BUS. 230 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

COUN 100 COLLEGE SUCCESS
Transfer: UC; CSU (E1).

55131 COUN 100 OL By Arr 48 Hours ONLINE DeMello 3.0
Dates for the OL section: 6/13-8/4
COUN 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: demelloc@smccd.edu.

55158 COUN 100 OM By Arr 48 Hours ONLINE Corral 3.0
Dates for the OM section: 6/13-8/4
COUN 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: corraln@smccd.edu.

DANC 100 DANCE APPRECIATION
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C1).

55202 DANC 100 OL By Arr 48 Hours ONLINE Steele 3.0
Dates for DANC 100 OL: 6/13-7/22
DANC 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: steelea@smccd.edu.

ECE. 201 CHILD DEVELOPMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3, E1).

54672 ECE 201 OL By Arr 48 Hours ONLINE McClain 3.0
Dates for the OL section: 6/13-7/21
ECE. 201 OL is offered in an online format. Students must have Internet access and an email address: Instructor email: mcclainochak@smccd.edu.

ENGL 100 COMPOSITION
Prerequisite: ENGL 846 or ESOL 400; or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Transfer: UC; CSU (A2, A3).

53661 ENGL 100 OL By Arr 48 Hours ONLINE Powers 3.0
Dates for the OL section: 6/13-7/21
ENGL 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: powersj@smccd.edu.

54050 ENGL 100 OM By Arr 48 Hours ONLINE Gibson 3.0
Dates for the OM section: 6/13-7/21
ENGL 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: gibsonc@smccd.edu.

54051 ENGL 100 ON By Arr 48 Hours ONLINE Gibson 3.0
Dates for the ON section: 6/13-7/21
ENGL 100 ON is offered in an online format. Students must have Internet access and an email address. Instructor email: gibsonc@smccd.edu.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING
Prerequisite: ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (A2, A3, C2).

53899 ENGL 110 OL By Arr 48 Hours ONLINE Christensen 3.0
Dates for the OL section: 6/13-7/21
ENGL 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: christenseng@smccd.edu.

5403 ENGL 110 OM By Arr 48 Hours ONLINE Christensen 3.0
Dates for the OM section: 6/13-7/21
ENGL 110 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: christenseng@smccd.edu.

55004 ENGL 110 ON By Arr 48 Hours ONLINE Powers 3.0
Dates for the ON section: 6/13-7/21
ENGL 110 ON is offered in an online format. Students must have Internet access and an email address. Instructor email: powersj@smccd.edu.

ENGL 161 CREATIVE WRITING I
Prerequisite: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

54513 ENGL 161 OL By Arr 48 Hours ONLINE Powers 3.0
Dates for ENGL 161 OL: 6/13-7/21
ENGL 161 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: powersj@smccd.edu.

FITN 199.1 INTERACTIVE CARDIOVASCULAR FITNESS I
NOTE: To participate in this course a student is required to have one of the following devices: Nike + Sportkit, Nike Sportband, Nike Sportwatch, or Nike + App on a GPS enabled iPhone or Android phone. Students must also have Internet access and an email address. Transfer: UC; CSU (E2).

54843 FITN 199.1 OL By Arr 64 Hours ONLINE Corsiglia 2.0
Dates for FITN 199.1 OL: 6/13-8/4
FITN 199.1 OL is offered in an online format. Students must have Internet access and an email address. For more information on the class and orientation, please contact Kevin Corsiglia at corsigliak@smccd.edu.

FITN 199.2 INTERACTIVE CARDIOVASCULAR FITNESS II
NOTE: To participate in this course a student is required to have one of the following devices: Nike + Sportkit, Nike Sportband, Nike Sportwatch, or Nike + App on a GPS enabled iPhone or Android phone. Students must also have Internet access and an email address. Transfer: UC; CSU (E2).

55309 FITN 199.2 OL By Arr 64 Hours ONLINE Corsiglia 2.0
Dates for FITN 199.2 OL: 6/13-8/4
FITN 199.2 OL is offered in an online format. Students must have Internet access and an email address. For more information on the class and orientation, please contact Kevin Corsiglia at corsigliak@smccd.edu.
Attention Students:
Registration for the Summer and Fall terms begins on May 2, 2016. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART
- Refer to WebSMART for additional information.

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
LIT. 432  FOLKLORE
Prerequisite: ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

54680  LIT. 432  OL  By Arr  48 Hours  ONLINE  Erwert  3.0
Dates for the OL section: 6/13-7/21
LIT. 432 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwerta@smccd.edu.

MATH 120  INTERMEDIATE ALGEBRA
Prerequisite: Completion of MATH 110 or MATH 112 with a grade C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.

54273  MATH 120  OL  By Arr  80 Hours  ONLINE  Illowsky  5.0
Dates for the OL section: 6/13-7/28
MATH 120 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 13. Check WebAccess (http://smccd.mrooms.net) for orientation and course information. Instructor email contact: illowskvb@smccd.edu.

MATH 200  ELEMENTARY PROBABILITY & STATISTICS
Prerequisite: Completion of MATH 120, MATH 123 or MATH 190, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

50898  MATH 200  OL  By Arr  64 Hours  ONLINE  Illowsky  4.0
Dates for the OL section: 6/13-7/28
MATH 200 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 13. Check WebAccess (http://smccd.mrooms.net) for orientation and course information. Instructor email contact: illowskvb@smccd.edu.

MEDA 484  MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

55230  MEDA 484  OX  By Arr  48 Hours  ONLINE  Holland  3.0
Dates for the OX section: 6/13-7/28
MEDA 484 OX is taught in an online format. Internet access and email are required. Orientation is required and done online on or before June 13. Instructions and course information will be emailed prior to beginning of semester. Instructor email: hollandc@smccd.edu.

MUS. 100  FUNDAMENTALS OF MUSIC
Transfer: UC; CSU (C1).

53194  MUS. 100  OL  By Arr  48 Hours  ONLINE  Millar  3.0
Dates for the OL section: 6/13-7/28
MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/music_100ol.htm.

MUS. 202  MUSIC APPRECIATION
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C1).

52939  MUS. 202  OL  By Arr  48 Hours  ONLINE  Millar  3.0
Dates for the OL section: 6/13-7/28
MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_2.htm.

P.E. 152  THEORY OF SPORT & FITNESS MANAGEMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree. Transfer: CSU.

54433  P.E. 152  OL  By Arr  48 Hours  ONLINE  Piergrossi  3.0
Dates for P.E. 152 OL: 6/13-7/22
P.E. 152 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: piergrossijsmccd.edu.

PLSC 200  NATIONAL, STATE & LOCAL GOVERNMENT
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D2b).

55106  PLSC 200  OL  By Arr  48 Hours  ONLINE  Nelson  3.0
Dates for the OL section: 6/13-7/28
PLSC 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: nelson@smccd.edu.

PSYC 100  GENERAL PSYCHOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

53670  PSYC 100  OL  By Arr  48 Hours  ONLINE  McClain  3.0
Dates for the OL section: 6/13-7/21
PSYC 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: mcclainrochak@smccd.edu.

PSYC 110  COURTSHIP, MARRIAGE & FAMILY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).

54151  PSYC 110  OL  By Arr  48 Hours  ONLINE  Lynn  3.0
Dates for PSYC 110 OL: 6/13-7/21
PSYC 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnd@smccd.edu.

PSYC 200  DEVELOPMENTAL PSYCHOLOGY
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D3, E1).

54144  PSYC 200  OL  By Arr  48 Hours  ONLINE  Lynn  3.0
Dates for the OL section: 6/13-7/21
PSYC 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnd@smccd.edu.
**PSYC 201  CHILD DEVELOPMENT**  
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D3, E1).

54662  PSYC 201  OL  By Arr  48 Hours  ONLINE  McClain  3.0
Dates for the OL section: 6/13-7/21  
PSYC 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: mclainrochak@smccd.edu.

**PSYC 410  ABNORMAL PSYCHOLOGY**  
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D3).

54629  PSYC 410  OL  By Arr  48 Hours  ONLINE  Merrill-Sinarle  3.0
Dates for PSYC 410 OL: 6/13-7/21  
PSYC 410 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: merrill@smccd.edu.

**R.E. 100  REAL ESTATE PRINCIPLES**  
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. and MATH 110. Transfer: CSU.

53208  R.E. 100  OL  By Arr  48 Hours  ONLINE  Nuttall  3.0
Dates for R.E. 100 OL: 6/13-8/4  
R.E. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: nuttall@aol.com.

**R.E. 110  REAL ESTATE PRACTICE**  
Transfer: CSU.

53349  R.E. 110  OL  By Arr  48 Hours  ONLINE  Nuttall  3.0  
Dates for R.E. 110 OL: 6/13-8/4  
R.E. 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: nuttall@aol.com.

**R.E. 131  REAL ESTATE FINANCE I**  
Transfer: CSU.

55226  R.E. 131  OL  By Arr  48 Hours  ONLINE  Nuttall  3.0
Dates for R.E. 131 OL: 6/13-8/4  
R.E. 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: nuttall@aol.com.

**SOCI 110  COURTSHIP, MARRIAGE AND FAMILY**  
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).

54188  SOCI 110  OL  By Arr  48 Hours  ONLINE  Lynn  3.0
Dates for SOCI 110 OL: 6/13-7/21  
SOCI 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnnd@smccd.edu.

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**Attention Students:**  
Registration for the Summer and Fall terms begins on May 2, 2016. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

**IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:**
- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid ([www.fafsa.gov](http://www.fafsa.gov)) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART
- Refer to WebSMART for additional information.

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.

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**Hybrid Courses**

**BIOL 110  PRINCIPLES OF BIOLOGY**  
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2, B3).

50039  BIOL 110  H7  By Arr  48 Hours  HYBRID  Bookstaff  4.0
LAB  MW  8:30-11:55  7-7238  Staff
Dates for the H7 section: 6/13-7/27  
BIOL 110 H7 will be held online and on campus. Requires Internet access and email. Orientation is required and must be done online by June 16. Check instructor website at [http://www.smccd.net/accounts/bookstaffs](http://www.smccd.net/accounts/bookstaffs) for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: bookstaffs@smccd.edu.

51495  BIOL 110  HX  By Arr  48 Hours  HYBRID  Bookstaff  4.0
TTh  12:30-4:00  7-7238  Staff
Dates for the HX section: 6/14-7/28  
BIOL 110 HX will be held online and on campus. Requires Internet access and email. Orientation is required and must be done online by June 16. Check instructor website at [http://www.smccd.net/accounts/bookstaffs](http://www.smccd.net/accounts/bookstaffs) for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: bookstaffs@smccd.edu.
COMM 110  PUBLIC SPEAKING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

55339  COMM 110  H6  By Arr  24 Hours  HYBRID  Powell  3.0
W  6:00-9:30  4-272  Powell
Dates for the H6 section: 6/13-7/21
COMM 110 H6 will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Wednesdays, 6:00-9:30 pm. Instructor email: powelld@smccd.edu.

ECON 100  PRINCIPLES OF MACROECONOMICS
Prerequisite: MATH 110, or MATH 111 and MATH 112, or equivalent. Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D3).

53100  ECON 100  H8  By Arr  48 Hours  HYBRID  Kress  3.0
M/W  6:00-7:15  1-1111  Kress
Dates for the H8 section: 6/13-8/4
ECON 100 H8 will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 13 from 6:00-7:15 pm in Room 1111. Additional on campus meetings on Wednesday, 7/6 and Mondays 7/25 and 8/1, from 6:00-7:15 pm in Room 1111. Instructor email: kressss@smccd.edu.

ECON 102  PRINCIPLES OF MICROECONOMICS
Prerequisite: MATH 110, or MATH 111 and MATH 112, or equivalent. Recommended: Eligibility for ENGL 100 or equivalent. Transfer: UC; CSU (D3).

53101  ECON 102  H8  By Arr  48 Hours  HYBRID  Kress  3.0
M/W  7:30-8:45  1-1111  Kress
Dates for the H8 section: 6/13-8/4
ECON 102 H8 will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 13 from 7:30-8:45 pm in Room 1111. Additional on campus meetings on Wednesday, 7/6 and Mondays 7/25 and 8/1, from 7:30-8:45 pm in Room 1111. Instructor email: kressss@smccd.edu.

HIST 310  CALIFORNIA HISTORY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D2a).

54240  HIST 310  H6  By Arr  48 Hours  HYBRID  Messner  3.0
Th  4:30-5:30  4-170  Messner
Dates for the H6 section: 6/13-7/21
HIST 310 H6 will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 13 from 4:30-5:30 pm in Room 4-170. Additional on campus meetings on Thursdays 7/7 and 7/21, from 4:30-5:30 pm in Room 4-170. Instructor email: messnerm@smccd.edu.

PHIL 103  CRITICAL THINKING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A3).

54520  PHIL 103  H6  By Arr  48 Hours  HYBRID  Colombetti  3.0
M/Th  3:10-4:10  4-180  Colombetti
Dates for the H6 section: 6/13-7/21
PHIL 103 H6 will be held online and on campus. Mandatory orientation meeting on campus on Monday, June 13 from 3:10-4:10 pm in Room 4-180. Additional on campus meetings on Wednesdays 6/27 and 7/11, and on Thursday, 7/21, from 3:10-4:10 pm in Room 4-180. Instructor email: colombettis@smccd.edu.
### Summer Classes By Session

<table>
<thead>
<tr>
<th>CRN</th>
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<th>TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>UNIT(S)</th>
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**EIGHT-WEEK SESSION (Classes begin the week of June 13th)**

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**ADDITIONAL SUMMER CLASSES (Classes with varying start dates and lengths)**

**Classes Beginning in May**

- CRN 54687: LSKL 803 G2 - Supervised Peer Tutoring - Math Jam
  - MTWTh: 9:00-1:35
  - UNIT(S): 0.0
  - DATES: 5/31-6/9

**Classes Beginning in June**

- CRN 54648: ACTG 121 OL - Financial Accounting
  - Online: 64 Hours
  - UNIT(S): 4.0
  - DATES: 6/6-7/28

- CRN 54811: ACTG 121 OM - Financial Accounting
  - Online: 64 Hours
  - UNIT(S): 4.0
  - DATES: 6/6-7/28

- CRN 54685: ACTG 131 OL - Managerial Accounting
  - Online: 64 Hours
  - UNIT(S): 4.0
  - DATES: 6/6-7/28

- CRN 54812: ACTG 131 OM - Managerial Accounting
  - Online: 64 Hours
  - UNIT(S): 4.0
  - DATES: 6/6-7/28

- CRN 55221: ACTG 144 OL - QuickBooks: Set-up and Service Business
  - Online: 64 Hours
  - UNIT(S): 1.5
  - DATES: 6/6-6/30

- CRN 55222: ACTG 145 OL - QuickBooks: Payroll and Merchandising Business
  - Online: 24 Hours
  - UNIT(S): 1.5
  - DATES: 7/5-7/28

- CRN 55117: AUTO 665S6 SA - 2015 Smog Check Update
  - Sat/Sun: 9:00-5:00
  - UNIT(S): 1.0
  - DATES: 6/18-6/19

- CRN 54568: AUTO 665S1 G3 - Oxygen/Acetylene Basics for the Automotive Technician
  - MW: 5:35-9:30
  - UNIT(S): 1.0
  - DATES: 6/13-6/29

- CRN 54569: AUTO 665S2 G4 - Light Duty Diesel Systems
  - TTh: 6:30-9:35
  - UNIT(S): 1.5
  - DATES: 6/14-7/7

- CRN 55245: AUTO 665SB SB - Electric & Hybrid Vehicles
  - TTh: 6:30-9:30
  - UNIT(S): 1.0
  - DATES: 6/14-7/7

- CRN 52708: BCM. 214 OL - Word Processing I: Word
  - Online: 16 Hours
  - UNIT(S): 1.0
  - DATES: 6/13-7/7
<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>UNIT(S)</th>
<th>DATES</th>
</tr>
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<tbody>
<tr>
<td>52710</td>
<td>BCM. 225 OL</td>
<td>Spreadsheets I: Excel</td>
<td>Online</td>
<td>16 Hours</td>
<td>1.0</td>
<td>6/13-7/7</td>
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<tr>
<td>55259</td>
<td>BTEC 880SA G2</td>
<td>Biotechnology Boot Camp LAB</td>
<td>MTWTHF</td>
<td>9:00-10:30</td>
<td>2.0</td>
<td>6/13-6/24</td>
</tr>
<tr>
<td>55356</td>
<td>BTEC 880SA I2</td>
<td>Biotechnology Boot Camp LAB</td>
<td>MTWTHF</td>
<td>9:00-10:30</td>
<td>2.0</td>
<td>6/27-7/8</td>
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<tr>
<td>54683</td>
<td>BUS. 665SF G2</td>
<td>Chinese Business Communication</td>
<td>MTWTh</td>
<td>1:00-4:00</td>
<td>1.5</td>
<td>6/13-6/23</td>
</tr>
<tr>
<td>55160</td>
<td>BUS. 269 AZ</td>
<td>Warehousing and Logistics LAB</td>
<td>MTWTh</td>
<td>1:00-2:05</td>
<td>4.0</td>
<td>6/27-9/6</td>
</tr>
<tr>
<td>55249</td>
<td>COSM 665SB I4</td>
<td>Introduction to Cosmetology</td>
<td>MTWThF</td>
<td>4:00-10:00</td>
<td>2.0</td>
<td>6/6-6/10</td>
</tr>
<tr>
<td>54577</td>
<td>EMC. 425 J1</td>
<td>CPR: Health Care Provider</td>
<td>MT</td>
<td>6:00-10:00</td>
<td>0.5</td>
<td>6/20-6/21</td>
</tr>
<tr>
<td>54507</td>
<td>ESOL 802 G4</td>
<td>Pre-Intermediate Conversational English</td>
<td>MTWTh</td>
<td>10:40-12:30</td>
<td>2.0</td>
<td>6/13-7/9</td>
</tr>
<tr>
<td>54797</td>
<td>ESTM 680SA G2</td>
<td>Energy Summer Camp</td>
<td>MTWThF</td>
<td>9:00-2:00</td>
<td>2.0</td>
<td>6/13-6/23</td>
</tr>
<tr>
<td>55276</td>
<td>HTM. 125 AS</td>
<td>Excellence in Guest Service</td>
<td>T</td>
<td>8:30-4:30</td>
<td>0.5</td>
<td>6/14-6/14</td>
</tr>
<tr>
<td>55266</td>
<td>MEDA 438 GZ</td>
<td>Medical Insurance Billing Clerkship</td>
<td>By Arr</td>
<td>128 Hours</td>
<td>2.0</td>
<td>6/2-7/31</td>
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<tr>
<td>55267</td>
<td>MEDA 448 GZ</td>
<td>Medical Editing Clerkship</td>
<td>By Arr</td>
<td>128 Hours</td>
<td>2.0</td>
<td>6/6-7/28</td>
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<tr>
<td>55268</td>
<td>MEDA 458 GZ</td>
<td>Medical Coding Clerkship</td>
<td>By Arr</td>
<td>128 Hours</td>
<td>2.0</td>
<td>6/6-7/28</td>
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<tr>
<td>55269</td>
<td>MEDA 468 GZ</td>
<td>Administrative Medical Assisting Clerkship</td>
<td>By Arr</td>
<td>128 Hours</td>
<td>2.0</td>
<td>6/6-7/28</td>
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<tr>
<td>55254</td>
<td>WELL 880SJ J6</td>
<td>Acupressure: Theory &amp; Practice</td>
<td>F</td>
<td>5:15-9:30</td>
<td>2.5</td>
<td>6/17-7/23</td>
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**Classes Beginning in July/August**

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>UNIT(S)</th>
<th>DATES</th>
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<tr>
<td>55247</td>
<td>AUTO 665S6 SB</td>
<td>2015 Smog Check Update</td>
<td>Sat/Sun</td>
<td>9:00-5:00</td>
<td>1.0</td>
<td>7/16-7/17</td>
</tr>
<tr>
<td>50045</td>
<td>BUS. 100 OL</td>
<td>Introduction to Business</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>7/5-8/4</td>
</tr>
<tr>
<td>55151</td>
<td>BUS. 100 OM</td>
<td>Introduction to Business</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>7/5-8/4</td>
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<tr>
<td>55209</td>
<td>COMB 680SA G4</td>
<td>Muay Thai</td>
<td>MTWTh</td>
<td>6:45-8:05</td>
<td>0.5</td>
<td>7/11-8/4</td>
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<tr>
<td>53479</td>
<td>CRER 410 G2</td>
<td>College and Career Orientation</td>
<td>MTWTh</td>
<td>1:55-2:55</td>
<td>0.5</td>
<td>7/19-8/1</td>
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<tr>
<td>54073</td>
<td>CRER 410 I2</td>
<td>College and Career Orientation</td>
<td>MTWTh</td>
<td>12:40-1:40</td>
<td>0.5</td>
<td>7/19-8/1</td>
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<tr>
<td>55380</td>
<td>DSKL 825.1 G1</td>
<td>Assistive Computer Technology: Kurzweil 3000 I</td>
<td>MTWTh</td>
<td>8:10-10:10</td>
<td>0.5</td>
<td>7/18-7/21</td>
</tr>
<tr>
<td>55381</td>
<td>DSKL 880SH G1</td>
<td>Assistive Computer Technology: Smartpen</td>
<td>MTWTh</td>
<td>10:30-12:30</td>
<td>0.5</td>
<td>7/18-7/21</td>
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<tr>
<td>54576</td>
<td>EMC. 425 K1</td>
<td>CPR: Health Care Provider</td>
<td>MT</td>
<td>6:00-10:00</td>
<td>0.5</td>
<td>7/18-7/19</td>
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<tr>
<td>54836</td>
<td>FITN 107 C2</td>
<td>Intercollegiate Fitness</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>1.0</td>
<td>7/25-8/5</td>
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<tr>
<td>54656</td>
<td>FITN 107 G4</td>
<td>Intercollegiate Fitness</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>1.0</td>
<td>7/11-8/5</td>
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<tr>
<td>55111</td>
<td>LSKL 803 I2</td>
<td>Supervised Peer Tutoring – Math Jam</td>
<td>MTWTh</td>
<td>9:00-1:00</td>
<td>0.0</td>
<td>8/1-8/11</td>
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<tr>
<td>53612</td>
<td>TEAM 179 B5</td>
<td>Tournament Volleyball</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>1.0</td>
<td>7/5-8/5</td>
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<tr>
<td>55377</td>
<td>WELL 665SK US</td>
<td>Asian Bodywork Systems</td>
<td>Sun</td>
<td>9:00-5:00</td>
<td>0.5</td>
<td>7/17</td>
</tr>
</tbody>
</table>
Student Resources

BOOKSTORE

Course materials, books and supplies may be purchased at the Skyline College Bookstore or online at www.skylinecollege.edu/bookstore.

Textbook Information: Students may find information about the textbooks for the courses in which they are enrolled by logging into WebSMART or going to www.skylinecollege.edu/bookstore/coursematerials.

Please visit the Bookstore’s website at www.skylinecollege.edu/bookstore or call the Bookstore at (650) 738-4211 for store hours, book sell back hours, or more information.

CALWORKS PROGRAM

Skyline College provides assistance to students who are receiving TANF/AFDC benefits, or who received aid within the past two years. Services to eligible students include counseling, priority registration, job development assistance, work study, transportation assistance, and welfare to work advocacy. The CalWORKs office is located in Building 2. For more information, please call (650) 738-4139.

CARE – COOPERATIVE AGENCIES RESOURCES FOR EDUCATION

Cooperative Agencies Resources for Education (CARE), a program within EOPS, is specifically designed for students who are single heads of household, are receiving TANF/AFDC or CalWORKs, and who have a child under 14 years of age. CARE provides additional support services over those provided by EOPS, such as transportation assistance, vocational grants, school supplies, and special workshops designed to meet the needs of CARE students. The CARE office is located in Building 2. For more information call (650) 738-4139.

CAREER SERVICES CENTER

The Career Services Center offers a wide variety of services and resources to assist students with their individual career goals. We encourage students to explore career options by taking advantage of our comprehensive career services:

• Career and academic counseling
• Career assessments and interpretations
• Workshops that address career research and job search skills
• Job and internship postings at www.skylinejobs.com
• EUREKA, a computer-based California Career Information System
• Employment and internship services

The Center is located in Building 1, Room 1219B, (650) 738-4337. Visit www.skylinecollege.edu/careercenter or email skycareers@smccd.edu.

CHILD DEVELOPMENT LAB CENTER – CHILD CARE SERVICES

The Skyline College Child Development Lab Center (CDLC), located in Building 14, is a laboratory program that provides a comprehensive child care and early education program for students, staff, and faculty of Skyline College and community members. The program provides the following services for children from infancy until entry into kindergarten: child care and early education experiences from 7:30 am – 5:00 pm during the regular academic year, three nutritious daily meals, observation and assessment of children’s typical development, resources and referrals for a wide variety of supports for children and families, parent information and workshops on topics relevant to families with young children, and home visits/conferences to discuss children’s development and school readiness skills. The Skyline College Child Development Lab Center is partially funded by the California Department of Education and income-eligible families may receive child care subsidies. For more information, call (650) 738-7070.

COUNSELING SERVICES

The Counseling Division at Skyline College is designed to assist individuals in all aspects of their development as students and help them accomplish their goals. Career and educational counseling services are emphasized. A counselor can help students establish both short and long range goals and provide them with information about courses and programs that transfer to four-year colleges and universities. Counselors assist students in developing an individual Student Educational Plan (SEP), which maps out courses that will be taken over a number of semesters and serves as a guide to achieving goals. All students are required to have an SEP on file once they have completed 15 units at Skyline College. Assistance with students’ personal and social concerns is also available.

Counseling appointments are made in the One-Stop Student Services Center, Building 2, or by calling (650) 738-4318.
DISABILITY RESOURCE CENTER

Skyline College’s Disability Resource Center (DRC) is designed to equalize the educational opportunities of students with verified disabilities. Services include, but are not limited to, Learning Differences Assessment, ASL interpreting, registration assistance, extended time testing, lockers, adaptive physical education classes, adaptive computer classes and software, and alternate formats of textbooks.

Skyline College and the DRC program are committed to providing services that will enhance the educational experience of its disabled student population. For a more detailed description of the Disability Resource Center, stop by the DRC, Building 5, first floor, Room 5132, call (650) 738-4280, or email matthewsm@smccd.edu.

ENROLLMENT OR DEGREE VERIFICATION

Verification may be accessed and printed as a free service to students. Access Enrollment/Degree Verifications from the Student Records Menu at https://websmart.smccd.edu.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

Extended Opportunity Programs and Services (EOPS) is a program of support services designed to improve access, retention and completion of educational goals for students who are low income and educationally disadvantaged. EOPS students have the potential to succeed in college but have not been able to realize their potential because of economic and/or educational barriers.

EOPS offers a variety of services such as:
- Book Service Program
- Calculator Loan Program
- Counseling in English and Spanish
- Priority registration
- Smart pens
- Transfer assistance to four-year colleges and universities
- UC and CSU application fee waivers for transferring students
- Vocational grants

The EOPS office is located in Building 2. For additional assistance call (650) 738-4139, visit the EOPS web page at http://www.skylinecollege.edu/eops, or send an email to skyeops@smccd.edu.

FOOD SERVICE

SKY CAFÉ

Located in the Fireside Dining Room of Building 6 and operated by the friendly and experienced staff of Pacific Dining, Sky Café offers burgers, fresh deli sandwiches, Mexican fare, salads, fresh baked goods and much more.

Sky Café also offers catering services for on-campus meetings and events. For more information, please visit www.skylinecollege.edu/foodservices or contact Rick McMahon at Rick@Pacific-Dining.com or (408) 406-8487 for your catering needs.

WORLD CUP COFFEE & TEA

Located in the Fireside Dining Room of Building 6 and operated by the friendly SMCCCD Bookstores staff, World Cup Coffee & Tea is a great place to warm up with a Starbucks coffee drink on a cold day, to cool down with a Tazo iced tea on a hot day, or to meet with friends and study.

World Cup Coffee & Tea is also available for small on-campus catering events. Visit our website at www.skylinecollege.edu/bookstore/worldcup for our catering form and operating hours.

FOSTER YOUTH PROGRAMS AND SERVICES

For more information regarding programs and services for Foster Youth, please contact the Guardian Scholars Program at (650) 738-4418 or via email at mccarthys@smccd.edu. For inquiries pertaining to Financial Aid, please contact Jocelyn Vila at (650) 738-4390 or via email at vilaj@smccd.edu.

GRAPHIC ARTS & PRODUCTION

Located in Building 5, Skyline College Bookstore’s Graphic Arts & Production (GAP) department offers high quality photocopying (black & white and color), production, and faxing at great prices to the Skyline College and SMCCCD community.

For operating hours or more information, please visit our website at www.skylinecollege.edu/bookstore/GAP. For pricing information or a quote, please contact GAP at (650) 738-7014 or email skygap@smccd.edu.
HEALTH SERVICES

The Health Center provides health care services, referral services, and health educational information to students and staff. For a complete list of services offered, please visit www.skylinecollege.edu/healthcenter.

Emergency and accident insurance coverage is in effect when students are on campus or attending college-sponsored events. Students are encouraged to carry their own health and dental insurance. Low cost medical and dental insurance are available for purchase through the College Health Center.

The Skyline College Health Center is located in Building 2, Room 2205. College Health Center personnel are available to assist you with any health issues. Feel free to drop in, or call (650) 738-4270.

PSYCHOLOGICAL SERVICES

Psychological Services offers short-term, individual personal counseling to all currently enrolled Skyline College students. Counseling can help students address and manage personal issues, alleviate distressing symptoms, make positive changes, and transition into college life. All sessions are confidential and provided by licensed mental health professionals. Community referrals, assessments, consultation, and crisis intervention services are also available through the Psychological Services department.

Appointments can be at the Health Center in Building 2, or by calling (650) 738-4270.

HERMANOS/HERMANAS PROGRAM

Hermanos, which means “brothers,” and Hermanas, which means “sisters,” in Spanish, is a transitional program for Latino high school students that addresses their academic, psychological and social needs (while still in high school) through connecting with family, academic support, mentoring, and resources. Its goal is to increase educational opportunities for Latino and Latina students and to enhance the successful transition from high school to college.

For more information contact Hermanos/as Program Counselor/Instructor Lucy Perez at perezl@smccd.edu and/or Alberto Santellan at santellana@smccd.edu or call (650) 738-4318.

HONOR SOCIETIES

PHI THETA KAPPA (ACADEMIC HONOR SOCIETY)

Eligible students may join Skyline College’s chapter of the Phi Theta Kappa honor society. Members receive recognition on their transcript and are eligible for transfer scholarships. Members have opportunities to develop and use leadership skills. Go to www.skylinecollege.edu/booo for further information and an application.

KAPPA BETA DELTA (BUSINESS HONOR SOCIETY)

Alpha Beta Chi is the Skyline College chapter of Kappa Beta Delta, the international honor society for Accreditation Council of Business Schools and Programs (ACBSP) accredited two-year Business Programs. The purpose of Kappa Beta Delta is to encourage and recognize scholarship and accomplishment among students pursuing business degrees. To encourage and promote personal and professional improvement and a life distinguished by honorable service to humankind. Students who have completed 15 units at Skyline College with a GPA of 3.4 and be in the upper 20 percent of their class and have taken a minimum of three appropriate business-degree courses are eligible for life-time membership.

Members may participate in a variety of leadership, scholarship, fellowship, and service activities provided by Alpha Beta Chi. Members are also eligible for International and Local Kappa Beta Delta scholarships. For additional information see the Kappa Beta Delta webpage at www.skylinecollege.edu/kappabetadelta/ or email at whitten@smccd.edu.

INTERNATIONAL STUDENT PROGRAM

Skyline College is authorized under Federal Law to enroll non-immigrant international students. This program serves students possessing or seeking F-1 student visas. Skyline College participates in the Student Exchange and Visitor Information System (SEVIS). All information regarding international students is processed through SEVIS.

Foreign students interested in attending Skyline College must complete the Skyline College International Application at www.skylinecollege.edu/international/. Applicants are required to submit original documents in English or certified English translations that demonstrate satisfaction of the following requirements:

1. Provide proof of completion of the equivalent of a United States high school education with a satisfactory grade point average of 2.0 or above.
2. Provide all official high school transcripts and college transcripts.
3. Submit an Original Financial Data Form and Bank Verification of Funds. All bank documents must be current, written in English, include the amount in U.S. Dollars, and must include a signature from a Bank Official. Estimated college expenses are $20,000.00 US Dollars. Fees are subject to change.

4. Submit an original copy of the Test of English as a Foreign Language (TOEFL) Score Report. A minimum score of 480 (paper-based) or 56 (internet-based) is required. Information about TOEFL can be obtained from www.ets.org/toefl. The Test Code Number for Skyline College is 4647.

or

Complete the International English Language Testing System (IELTS). A minimum qualifying level of Band 5.5 is required for admission. Information about IELTS can be obtained from www.ielts.org. Please have your IELTS test results sent directly to Skyline College.

5. Copy of your Passport Bio-Page.

6. Application fee of $50.

For applicants attending U.S. schools, please attach the following:


8. Certificate of Eligibility to Transfer - Must be completed by the student and current institution.

Students accepted into the International Student Program will be expected to enroll in and complete a minimum of 12 units each semester with a minimum of a “C” (2.0) grade point average to remain in good standing. All students must attend a mandatory orientation. Contact the International Student Program, (650) 738-4430/7021/7179, in Building 4, Room 4256/4258 for more information.

THE LEARNING CENTER

The Learning Center (TLC) is a flexible learning environment providing academic support for students in all Skyline College courses through workshops, instructional technology, tutoring, and lab-based courses. The goal of the TLC is to offer students opportunities to learn more quickly and effectively and with greater confidence. Accordingly, the TLC provides alternative means of instruction that address students’ diverse learning preferences and styles. The TLC also offers a comprehensive program of individual and small group support for all levels of English, ESL, reading and math, and provides tutoring in a variety of academic subject areas. The Learning Center includes the following programs: Writing/Reading Lab, Math Assistance Lab, Tutorial Assistance Lab, Computer Lab, TRIO/Student Support Services, online tutoring, and supplemental instruction.

For more information about The Learning Center, please call (650) 738-4144 or stop by the Center in Building 5, Room 5100 (below the Library). Summer session hours are Monday through Thursday, 8:00 am to 8:00 pm, closed Fridays, Saturdays and Sundays. You can also learn more about the TLC at our website: www.skylinecollege.edu/learningcenter.

LEARNING COMMUNITIES

What is a Learning Community?

Learning Communities are two or more classes, often in different departments, designed to be taken together by the same group of students in each class of the Learning Community. Learning Communities are designed to connect students to each other, to their teachers, to the college, and to student learning. The classes have a common theme and coordinate their assignments. This allows students to work on themes from a multi-disciplinary perspective.

In Learning Communities, faculty members assist learning and innovation as everyone works together to create community in a positive learning environment. Students participate in groups to share ideas and help each other learn. There is a greater sense of involvement with students and professors.

For more information on Learning Communities, visit http://www.skylinecollege.edu/learningcommunities/index.php.

ASTEP:
African-American Success Through Excellence and Persistence

The African-American Success Through Excellence and Persistence (ASTEP) Program is a transfer and support program focusing on the goal of increasing student success in the core college level courses. The ASTEP Program centers around the African American diasporic experience and is open to all students. The major components of the program are English, Math, Communication, Biology, Counseling, History and mentoring. For more information, contact Nathan Jones at (650) 738-7037 or jonesn@smccd.edu. See more at: http://www.skylinecollege.edu/astep.
CAREER ADVANCEMENT ACADEMY – ALLIED HEALTH

The Allied Health Career Advancement Academy provides a bridge of courses in English, Math, Counseling, and Introduction to Health Careers that prepare students for entry into healthcare programs the following semester. Upon completion of the CAA bridge program, students can pursue a certificate in the following Allied Health areas: Emergency Medical Technician, Administrative Medical Assisting, Medical Office Reception, Medical Editing, Medical Insurance Billing, Medical Coding, Certified Nursing Assistant (currently in development), Patient Navigator, or Sterile Processing programs. Please email skycaa@smccd.edu or call (650) 738-4185 for more information.

CAREER ADVANCEMENT ACADEMY – AUTOMOTIVE TECHNOLOGY

The Automotive Technology Career Advancement Academy provides students with the necessary, hands-on instruction and skills they need to begin a career in the automotive industry. Upon completion of this one semester program, students receive the Entry Level Automotive Technician certificate and will have met the prerequisites for application to the fulltime automotive program. Admission to this program is by application only. Students enrolling in AUTO 711 CAA and COUN 657 CAA must also enroll in ENGL 846 CAA and MATH 811 CAA or achieve appropriate scores on the community college placement test. Please email skycaa@smccd.edu or call (650) 738-4185 for more information.

CAREER ADVANCEMENT ACADEMY – PARALEGAL

The Paralegal Career Advancement Academy at Skyline College provides a rewarding academic experience in a highly supportive environment. The Academy combines English, Counseling, and Paralegal courses that prepare students to pursue advanced legal education. Join us and take your first step towards a career in the law! Please email skycaa@smccd.edu or call (650) 738-4185.

CIPHER

The CIPHER Learning Community, open to all students, helps students increase their skills in English and Math and prepares them for success in college and in their career. CIPHER focuses on the culture and history of Hip Hop and how it promotes critical literacy, personal development, and social change within our communities. CIPHER also provides resources for students interested in the careers in business, music, and fashion and is designed to encourage students to obtain AA/AS degrees and/or transfer to a four-year university or other post-secondary institution to continue their studies. Contact Nate Nevado for additional information at nevadon@smccd.edu or at (650) 738-4388.

FIRST YEAR EXPERIENCE (FYE)

The First Year Experience (FYE) Learning Community is designed to assist students new to Skyline College. Students, faculty and counselors collaborate through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all the FYE classes, the student is joining a community of learners with a common goal of progressing through math and English classes while learning important skills for student success. For those students placing into MATH 120 and ENGL 100, please contact FYE coordinator, Arielle Smith at smitha@smccd.edu, or call (650) 738-4147.

KABABAYAN

The Kababayan Program is a transfer and support program with the goal of increasing proficiency in English skills for success in college, work, and life. The Kababayan Program focuses on the Filipino/Filipino-American student experience and is open to all students. The three primary components of the program are English instruction (integrated composition and reading), counseling and peer mentoring. For more information about the Kababayan Program, please call the program coordinator Liza Erpelo at (650) 738-4119.

PACE

PACE English language learners in this learning community complete the PACE Certificate of Achievement comprising only transfer level courses. Upon completion, students are able to use cultural knowledge and communication skills to facilitate their use of English in academic, vocational, and personal contexts. Students who are interested in learning more about the PACE learning community should contact Serena Chu-Mraz at chuserena@smccd.edu, or call or visit the English Language Institute at (650) 738-7089 or in Building 1, Room 218.
PUENTE

The Puente Program is a UC affiliated transfer and support program, the goal of which is to increase the number of educationally underrepresented students transferring to four year colleges and universities. Three components of the Puente Program work together to prepare Puente students for transfer:

- Counseling
- English Instruction
- Mentoring

The Puente Program's curriculum focuses on the Chicano/Latino experience. Puente is open to all students. For more information on how to join the Puente Program, please call (650) 738-4146.

SCHOLAR ATHLETE

The Scholar Athlete learning community offers student athletes a learning community focused on reading and writing proficiency and transfer courses. The learning community is intended to ensure that scholar athletes are able to pursue athletic and academic goals at the university level. Classes in the Scholar Athlete learning community have sport and society as a theme and are open to any student who is interested in a learning community experience and intrigued by the subject of sport.

To learn more about Skyline’s Scholar Athlete Program, contact: Joe Morello, Dean of Kinesiology/Athletics/Dance Building 3, Room 3130. (650) 738-4271.

SOCIAL JUSTICE LEAGUE

Social Justice League is open to students in TRIO, the Y.E.S. Program for current and former Foster Youth, and other students who may be interested in social justice issues. Courses themed around social justice issues prepare students to achieve their transfer goals. Contact Jessica Lopez for additional information at lopezjesicias@smccd.edu or (650) 738-4140.

LIBRARY

Skyline College Library, which occupies the second floor of Building 5, features electronic resources as well as a book collection of 53,000 volumes and subscriptions to 125 magazines, journals and newspapers. Through a wide area network, students have access to the Internet, the Peninsula Library System (PLS) online catalog, and periodical and research databases, including eBook and streaming video collections, all of which may be accessed remotely. The Library’s web address is www.skylinecollege.edu/library.

The Library also has six group study rooms, numerous study carrels providing privacy for individual work, and a computer classroom for class research workshops.

Borrowing privileges are extended to all students presenting a library card; the Library will issue cards to students with appropriate identification.

Contact information: (650) 738-4312 (reference), (650) 738-4311 (circulation).

Summer Session hours: Monday through Thursday, 8:00 am to 8:00 pm; closed Friday, Saturday and Sunday.

STUDENT DROP-IN COMPUTER LAB

The Student Drop-In Computer Lab is located in the Library on the second floor of Building 5. It is open to students and the public: Monday through Thursday, 8:00 am to 9:00 pm; Friday, 8:00 am to 4:00 pm; and Saturday, 10:00 am to 2:00 pm. Students can log in with their Peninsula Library System library card number. Students can apply for a library card at the Library Circulation Desk.

Students have access to 46 PCs, located at Tables A-F. Table A is designated as 15 minute express stations for students in a hurry (no log-in required). The computers come with Microsoft Office 2013, Adobe Creative Suite 6, Windows Movie Maker, etc. Students also have access to pay-as-you-go print services through Pinnacle. Black and White printing is available at 12 cents per page after the purchase of a Vend Card.

SPARKPOINT AT SKYLINE COLLEGE

SparkPoint at Skyline College is a financial education and coaching support service program that provides students with the tools to achieve financial stability. Affiliated with United Way of the Bay Area, SparkPoint at Skyline College features financial coaches that students and other members of the community utilize like personal trainers in order to achieve financial fitness. Individuals work one-on-one with their personal financial coach to:

- Increase income with certificates and degrees
- Discover and access resources including benefits when eligible
- Create a balanced budget
- Access free and low cost banking
- Obtain personal credit reports and correct mistakes
- Build and/or rebuild credit history
- Pay off debt and save

SparkPoint services also include the English Language Institute, the Grove Scholars Program, Income Tax Preparation Assistance, Career and Employment Services, employment assistance through the California Employment Development Department, public benefits screening, an on-site food pantry for individuals and families who need food, and referral assistance for those seeking shelter. Visit our website at www.skylinecollege.edu/sparkpoint. Contact (650) 738-7035 for more information.
STUDENT LIFE
ASSOCIATED STUDENTS OF SKYLINE COLLEGE (ASSC) (STUDENT GOVERNMENT)

As a student enrolled at Skyline College, you are also a member of the Associated Students of Skyline College (ASSC). The ASSC Governing Council (Student Government) is the elected body that represents all Skyline College students and helps ensure that students have a voice in the College’s and District’s decision making processes. As your representative, the ASSC Governing Council encourages students to be actively involved in student government.

Students who participate in ASSC Governing Council represent a variety of ages, backgrounds, interests and academic majors. Some students have had previous experience in student government, but many are looking for the opportunity to gain valuable leadership, planning and communication skills.

The ASSC Governing Council coordinates and facilitates the following activities: lobbying at the state and federal level, planning activities, adopting and supervising the ASSC budget, participating in college committees, and sharing in the development of college policies. The ASSC also sponsors a wide variety of cultural, social and educational events throughout the year, for example, a Welcome Week at the beginning of the Fall semester.

For complete information regarding the ASSC Events Calendar, contact the Associated Students of Skyline College at (650) 738-4327, or stop by the Center for Student Life & Leadership Development, Building 6, Room 6212.

How can I become an officer of the ASSC Governing Council?

The ASSC Governing Council is always looking for students who wish to take on leadership responsibilities. If you are interested in political activism, increasing cultural awareness, and developing communication and leadership skills, please visit the Center for Student Life & Leadership Development, Building 6, Room 6212, for an application and additional information.

Students interested in Student Government appointments or elections can find additional information at www.skylinecollege.edu/studentgovernment/.

STUDENT BODY CARD

The student body fee and other fund raising activities support the ASSC and help fund scholarships, educational and social programming, and many other worthy facets of campus life. Students who pay the student body fee are entitled to a student body card. The student body card provides discounts at campus events and at quality local businesses. The card is available throughout the fall and spring semesters. To obtain your student body card, present a valid picture identification card or passport at the Center for Student Life & Leadership Development, Building 6, Room 6212.

CAMPUS CLUBS AND ORGANIZATIONS

A wide variety of leadership and volunteer opportunities are available within campus clubs and organizations. Becoming part of a campus organization is a great way to enhance your experience at Skyline College. These groups focus on a wide variety of student interests such as career options, academics, social events, political service and religion. Students are also encouraged to start new clubs and organizations to suit their interests. For more information regarding student groups, contact the Center for Student Life & Leadership Development.

If you would like additional information regarding student groups, check out the Club and Organizations web page at www.skylinecollege.edu/centerforstudentlife/clubs.php.

CENTER FOR STUDENT LIFE & LEADERSHIP DEVELOPMENT

The Center for Student Life & Leadership Development, located in Building 6, Room 6212, is an excellent resource center for students interested in developing their leadership skills, participating in student government and campus activities. Student life includes clubs, speakers, theatrical events, forums, publications, food drives, community outreach, and many other worthwhile and exciting activities. The Center for Student Life & Leadership Development also serves as the facilitator for the annual Student Recognition and Awards Ceremony and the Commencement Ceremony. For additional information, please call the Center for Student Life & Leadership Development at (650) 738-4275.
Housing

Skyline College does not provide campus housing. The College occasionally receives calls and rental listings from rental agencies, landlords or individuals who are looking for roommates. All of the rental information that we receive is posted on the second floor of Building 6. For posting rental information, please contact the Center for Student Life & Leadership Development, (650) 738-4275.

Event Planning

All student clubs and organizations that want to host a special event, hold a fundraising event, sell products, or distribute information must make a space reservation at the Center for Student Life & Leadership Development by calling (650) 738-4275. Additional information is in the Time, Place and Manner Policy available in the Student Handbook, available online. Please note that facilities reservations must be made at least three weeks in advance of the event.

Vending Complaints and Refunds

All complaints regarding vendor service or malfunctioning vending machines and refund requests should be reported to the Center for Student Life & Leadership Development during regular business hours.

THE SKYLINE VIEW (STUDENT NEWSPAPER)

The Skyline View is an award-winning, student-run print and online newspaper that covers the campus community and is produced by the journalism students of Skyline College. As a First-Amendment protected publication, the paper functions as an open forum, providing the campus community several opportunities for expression, including guest opinion columns, letters to the editor, and advertising.

Students who would like to gain practical experience in creating and producing a newspaper – both in its print and online versions – and who would like to be a part of the editorial staff may sign up for Journalism 320: Beginning Newspaper Staff. Students are encouraged to explore Skyline College’s journalism course offerings for additional opportunities. For more information, please contact The Skyline View advisor, Nancy Kaplan-Biegel, at (650) 738-4297, or at kaplann@smccd.edu. Visit The Skyline View online at www.theskylineview.com.

STUDY ABROAD PROGRAM

The San Mateo County Community College District Study Abroad Program is the district-wide study abroad program. Housed at Skyline College, the program serves students and the community by providing affordable semester and short-term study abroad opportunities for academic credit and a not-for-credit community travel program. Past study abroad destinations include Barcelona, China, Cuba, Florence, Guatemala, London, and Paris. Scholarships are available for students to apply. Students interested in studying abroad should explore current study abroad opportunities at www.smccd.edu/studyabroad. For more information or to schedule a study abroad advising appointment, please email studyabroad@smccd.edu or call (650) 738-7098.

TRANSCRIPTS

Official transcripts may be requested at websmart.smccd.edu from the Student Records menu. Unofficial transcripts may be reviewed or printed at the same site.

An official transcript, summarizing a student’s complete academic record at Skyline College, will be sent directly to colleges, employers and other agencies upon a student’s web request. Courses taken at any of the colleges in the San Mateo County Community College District will appear on the transcript. Transcripts from high school and other colleges will not be forwarded. The first two transcripts processed are free; there is a $5.00 charge for each additional copy. If a Rush request is made, an additional $10 Rush Transcript Request Fee is charged for each transcript. Rush Service is available in-person only.

Foreign transcript evaluation services are available through external agencies. Admissions and Records can provide a list of accepted agencies. Call: (650) 738-4252 for more information.

Note: Transcript request(s) will not be processed if a financial hold exists. The hold must be cleared before the transcript is issued.
TRANSFER CENTER

The Transfer Center provides comprehensive transfer services, resources, activities and events. Transfer assistance includes:

• Application and informational workshops
• University tours
• Transfer Fairs and events
• Visits from university representatives
• Transfer Admission Guarantee programs
• Transfer and articulation information
• Access to computers for college research

Sign up to be on the transfer mailing list to keep informed about on/off campus transfer-related events, activities and resources. Transfer information and a calendar of ongoing events are posted on the Center’s webpage at www.skylinecollege.edu/transfercenter. Please visit us in Building 2, Room 2227, or call (650) 738-4232 if we can be of assistance.

TRiO STUDENT SUPPORT SERVICES (SSS)

TRiO SSS provides academic support and comprehensive service to students whose goal is to earn a certificate and/or graduate with an associate degree, and transfer to a four-year college or university. TRiO services include counseling, academic planning, priority registration, tutoring, financial literacy, scholarships, assistance in completing financial aid and scholarship applications, transfer planning, visits to four-year colleges and universities and more. TRiO also sponsors a Professional Development and Leadership Program to enhance students’ skills, provide avenues for students to assist other TRiO students and the program, apply the knowledge they learn, and build their resumes. To qualify for TRiO, students must meet at least one of the following eligibility criteria; be first generation, low-income, and/or have a documented learning difference or physical disability.

To apply, complete an application on our website or in person at the TRiO office located in Building 5 (inside the Learning Center). For general information about TRiO, call (650) 738-4144 or visit our website: www.skylinecollege.edu/trio.
Detailed information regarding San Mateo County Community College District Board policies and procedures as well as Skyline College policies, disciplinary codes, sanctions and procedures can be found in the Skyline College Student Handbook, http://www.skylinecollege.edu/centerforstudentlife/studenthandbook.php.

**COURSE REPETITION**

A “course repetition” occurs when a student who has previously received an evaluative symbol (i.e., A, A-, B+, B, B-, C+, C, D+, D, D-, F, W, P/NP, CR/NC, RD, I) in a credit course, re-enrolls in that course and receives an evaluative symbol OR attempts a course and receives an evaluative or non-evaluative symbol for the course and wishes to enroll again in the same course. All course attempts in a student’s academic record count toward this enrollment limitation.

**COURSE REPETITION TO ALLEVIATE SUBSTANDARD WORK**

1. A student who has earned a substandard grade (i.e., D+, D, D-, F, NP, NC) in a course that is not designated as repeatable may repeat the course to improve the grade. To alleviate substandard work, a “course attempt” occurs when a student receives an evaluative or non-evaluative symbol for the course. All course attempts in a student’s academic record count toward this enrollment limitation.

2. When a student repeats a course to alleviate substandard academic work (i.e., D+, D, D-, F, NP, NC), the previous (i.e., last) grade and credit will be disregarded in the computation of grade point averages. A student may attempt a course a maximum of three times. A “W” counts as a course attempt. A fourth attempt may be permitted if the student meets one of two criteria:

   - **Significant Lapse of Time**: at least 36 months has elapsed since the student was awarded the grade in the course (at the end of term).

   - **Extenuating Circumstances**: Extenuating circumstances are verified cases of accident, illness, natural disaster, or other circumstances beyond the control of the student. Grades awarded for courses repeated under these provisions may be included when calculating a student’s grade point average. Students must present a petition to the Admissions and Records Office and provide compelling documentation of the extenuating or extraordinary circumstances to justify such repetition.

**COURSE REPETITION FOR SATISFACTORY WORK**

When a student completes a course that is not designated as repeatable and receives a satisfactory grade (i.e., A, A-, B+, B, B-, C+, C, or Pass) in a credit course, re-enrolls in that course and receives an evaluative symbol OR attempts a course and receives an evaluative or non-evaluative symbol for the course and wishes to enroll again in the same course. All course attempts in a student’s academic record count toward this enrollment limitation.

**Course Repetition for Significant Lapse of Time**

1. A student may repeat a course in which s/he has received a standard grade (i.e., A, A-, B+, B, B-, C+, C, or Pass) after at least 36 months has elapsed since the student was awarded the grade in the course (at the end of term) and the District has established a recency prerequisite that applies to the course, or an institution of higher learning to which the student seeks to transfer has established a recency requirement which the student will not be able to satisfy without repeating the course.

2. The grade and units from the first course completion will be disregarded in the computation of grade point averages.

3. If a student needs to repeat an active participatory experience course in physical education or visual or performing arts, or an active participatory course that is related in content, due to significant lapse of time, that repetition shall be counted in applying the limit on repetitions set forth except that, if the student has already exhausted the number of repetitions permitted, and additional repetition due to significant lapse of time may be permitted. The student should submit a petition to the Admissions and Records Office.

**Course Repetition for Students with Verified Disabilities Repeating a Special Class**

1. A student with a verified disability may repeat a special class designated for students with disabilities any number of times when an individualized determination verifies that such repetition is required as a disability-related accommodation for that student. When a student with a disability repeats a class, the previous grade and credit shall be included in the computation of grade point averages.

2. Special classes are those instructional activities designed to address the educational limitations of students with disabilities who would be unable to substantially benefit from regular classes even with appropriate support services or accommodations.
Course Repetition for Variable Unit Courses

A student may enroll in a variable unit course as many times as necessary to complete one time the entire curriculum and unit value of the course. However, a student may not repeat any portion of a variable unit course that has already been completed and evaluated.

Course Repetition for Legally Mandated Courses

1. A student may repeat a course as many times as needed if it is required for a student to meet a legally mandated training requirement as a condition of paid or volunteer employment, regardless of whether the student received a substandard grade (i.e., D+, D, D-, F, No Pass). A student must present documentation to the Admissions and Records Office to certify that the course is legally mandated. Admissions staff will approve/disapprove the repetition.

2. A student may petition to repeat a course needed for employment or licensing because of a significant change in the industry or licensure standards. Student may take these courses any number of times. A student must present documentation to the Admissions and Records Office to certify that the course is needed because of a significant change in the industry or licensure standards. Admissions staff will approve/disapprove the repetition.

Course Repetition for Cooperative Work Experience Education

1. A student may repeat an occupational work experience course if the College only offers one course in occupational work experience in a given field and that course is not offered as a variable unit open-entry/open-exit course.

2. A student may repeat an occupational work experience course any number of times as long as the student does not exceed the limits on the number of units of cooperative work experience.

Course Repetition For Extenuating Circumstances

1. Under certain circumstances, students may repeat a course if extenuating circumstances justify a repetition. Students must provide documentation of the extenuating or extraordinary circumstances to justify such repetition. Extraordinary circumstances are similar to those that would justify the District in providing a student a refund.

   Extenuating circumstances are verified cases of accident, illness, natural disaster, or other circumstances beyond the control of the student. Grades awarded for courses repeated under these provisions may be included when calculating a student's grade point average. Students must present a petition to the Admissions and Records Office. Students will be notified once a decision has been made.

2. A student may enroll for one additional attempt only if documentable extenuating circumstances exist that match the dates of the course for the previous enrollment. Examples of extenuating circumstances are fire, flood, accident/hospitalization, or other extraordinary documentable experience. Students must present a petition to the Office of Admissions. Students will be notified once a decision has been made.

COURSES RELATED IN CONTENT

1. The SMCCD has established related courses with similar educational activities (See #2 below.) Although a course cannot be repeated, a student may attempt up to four related courses. This limitation applies even if the student receives a substandard grade (i.e., D+, D, D-, F, NP, NC) or a “W.” Enrollment limitations are monitored District wide for related courses.

2. Students may attempt active participatory courses in physical education/kinesiology, and visual or performing arts where the course objectives are met by repeating a similar primary educational activity and an expanded educational experience occurs each time the course is attempted for the following reasons:

   a) The student's skills or proficiencies will be enhanced by supervised repetition and practice within class periods and

   b) Active participatory experience in individualized study or group assignments is the method to learn the objectives.

GENERAL PROVISIONS REGARDING COURSE REPETITIONS

1. Courses that are repeated shall be recorded on the student's permanent academic record using an appropriate symbol.

2. The permanent record shall be annotated in a manner that all work remains legible, insuring a true and complete academic history.

3. The District may claim the attendance of students for enrollments in credit courses for state apportionment.

4. Nothing in these procedures shall conflict with Education Code, Title 5 or District procedures relating to the retention and destruction of records.
REPEATABLE COURSES

Three types of courses are designated as repeatable:

1. Intercollegiate Athletics
   Courses in which student athletes enroll to participate in an organized competitive sport sponsored by the district or a conditioning course which supports the organized competitive sport.

2. Intercollegiate Academic or Vocational Competition
   a) Courses that are specifically for participation in non-athletic competitive events between students from different colleges may be designated as repeatable. The course must be tied to the student’s participation in the competition. The event must be sanctioned by a formal collegiate or industry governing body.
   b) Enrollment is limited to no more than four times. This enrollment limit applies even if the student receives a substandard grade or “W” during one or more of the enrollments in such a course or petitions for repetition due to special circumstances.
   c) When a course is repeated pursuant to this section, the grade received each time shall be included for the purposes of calculating the student’s grade point average.
   d) Apportionment shall be limited.

3. Required by CSU or UC For Completion of a Bachelor's Degree
   Repetition of the course is required by CSU or UC for completion of the bachelor's degree. Courses are limited to four attempts and this enrollment limitation applies even if the student receives a substandard grade or a “W.”

WITHDRAWAL/DROP

1. Withdrawal from a class MUST be initiated by the student through WebSMART. Students who are blocked from withdrawal due to Academic Standing may withdraw in-person at the Office of Admissions and Records.

2. IMPORTANT WITHDRAWAL/DROP TIMELINES:
   a. Drop with a refund
      Summer Courses First 10% of instruction
   b. Drop without notation of the enrollment shown on record
      Summer Courses Prior to completion of the first 30% of instruction
   c. Withdrawal with the notation of “W” shown on record
      Summer Courses Prior to completion of the first 75% of instruction

3. The academic record of a student who remains in class beyond the last day to withdraw will reflect a grade. A student who does not attend class and follow the established Withdrawal procedures may be assigned a failing grade of “F” by the professor.

STATEMENT ON PRIVACY

Skyline College helps protect its students’ privacy and authenticates its students’ identity by requiring secure login and password whenever a student registers for classes, reviews his/her enrollment information, or logs in to any other secure SMCCCD site. The District will not share student login and password information with anyone, and students are advised not to share their login and password information. A statement to this effect is posted prominently for students each time they login to WebSMART, the San Mateo County Community College District’s electronic registration system.

STUDENT RIGHT TO KNOW AND CAMPUS SECURITY ACT

Colleges are required to publish and make available certain crime statistics and completion rates. For crime statistics, contact the Public Safety Office, Building 6, or call (650) 738-4199, or check online at www.skylinecollege.edu/publicsafety/securitystatistics.php. For completion or graduation rates, contact the Public Information Office, Building 4, Room 329, or call (650) 738-4346.
STUDENT RECORDS
Privacy Rights of Students

The Family Education Rights and Privacy Act (Section 438, Public Law 93-380), as amended, requires educational institutions to provide access to official educational records directly related to the student and an opportunity for a hearing to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate. These rights extend to present and former students of the college. The college must obtain the written consent of the student before releasing personally identifiable information, except to those persons or agencies specified in the Act. For more detailed information, consult the College Catalog or contact the Admissions and Records Office.

POLICY ON SEXUAL ASSAULT EDUCATION AND PREVENTION (Title IX)

In accordance with California Education Code, Section 67382, and Board Policy and Procedures 2.29, the San Mateo County Community College District is committed to providing information, services and resources to all students, faculty and staff on the prevention of sexual assault. In partnership with various community agencies, individuals who are victims of sexual assault or have concerns related to sexual assault shall receive support and assistance. Students, faculty and staff who need information or assistance related to sexual assault prevention, sexual assault services, and procedures related to the reporting and processing of sexual assault incidents on campus may contact the Public Safety Office at (650) 738-4199 or the Office of the Vice President of Student Services at (650) 738-4333. More information can be found at www.smccd.edu/titleix.

POLICY AND PROCEDURES FOR SEXUAL HARASSMENT COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in this policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of employment contract.

Pursuant to Title V of the California Education Code, the designated Officer for handling and investigating employee and student complaints of sexual harassment is the Vice Chancellor of Human Resources and Employee Relations. Copies of the complaint procedures, including procedures for both informal and formal resolution, can be obtained by contacting the Office of the Vice President of Student Services at (650) 738-4333 or the Office of Human Resources at the District Office, (650) 358-6767.


POLICY ON A DRUG-FREE CAMPUS

Skyline College, in compliance with the Federal Drug-Free Schools and Communities Act Amendments of 1989, prohibits the use, possession, sale or distribution of alcohol, narcotics, dangerous or illegal drugs or other controlled substances on College property or at any function sponsored by the District or Colleges.

Students found to be in violation of the drug-free campus policy will be subject to disciplinary actions up to and including suspension and expulsion.

MEDICAL MARIJUANA

The above policy includes the use of medical marijuana/cannabis.

The College Health Center provides information pertaining to the health risks and effects associated with alcohol and narcotics or other dangerous or illegal drugs. Students may be referred to various outside agencies for enrollment in a drug recovery program.
POLICY ON SMOKING

Skyline College is committed to providing its students, employees, guests, and children in the Child Development Center with a safe and healthy environment. Smoking is only permitted in designated areas in or near parking lots around campus. Designated areas are clearly marked and ashtrays are located nearby.

The active participation and cooperation of all students, faculty, staff and guests in promoting a healthy and safe environment at Skyline College is greatly appreciated. All college constituencies and guests are expected to observe the smoking policy. Tobacco-free resources are available in the Student Health Center, located in Building 2, Room 2209, (650) 738-4270, and on the Skyline College website. For additional information regarding the smoking policy and designated areas, please contact the Chief of Public Safety at (650) 738-4455.

Employees, students, or other persons acting on behalf of the District who engage in unlawful discrimination as defined in this policy or by state or federal law may be subject to discipline, up to and including discharge, expulsion, or termination of contract.


The Officer designated by the District to receive and investigate staff and student complaints of unlawful discrimination is the Vice Chancellor, Human Resources and Employee Relations, at (650) 358-6767. Additional information is located online at www.skylinecollege.edu/general/information/complaintprocess.php.

1 If the federal statutes cited above would result in broader protection of the civil rights of individuals then that broader protection or coverage shall be deemed incorporated by reference into, and shall prevail over conflicting provisions of Title 5, section 59300, as cited in the Model Policy.

POLICY AND PROCEDURES FOR UNLAWFUL DISCRIMINATION COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment in which no person shall be unlawfully denied full and equal access to, the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, or physical or mental disability in any program or activity that is administered by, funded directly by, or that receives any financial assistance from the State Chancellor or Board of Governors of the California Community Colleges.

The policy of the District is also to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. To read the District policies go to www.skylinecollege.edu/generalinformation/complaintprocess.php.

POLÍTICA Y PROCEDIMIENTOS PARA QUEJAS POR DISCRIMINACIÓN ILEGA

La política del Distrito del Colegio Comunitario del Condado de San Mateo (San Mateo County Community College District) es proporcionar un ambiente educativo y laboral en donde a ninguna persona se le deberá negar ilegalmente el acceso total y equitativo a, los beneficios de la misma, o estar ilegalmente sujeto a la discriminación en base a la identificación con un grupo étnico, origen nacional, religión, edad, sexo, raza, color, descendencia, orientación sexual, o discapacidad física o mental en cualquier programa o actividad gestionada por, financiada directamente por, o que recibe cualquier asistencia económica por parte del Rector Estatal o la Junta de Gobernadores de los Colegios Comunitarios de California.

Además, la política del Distrito es proporcionar un ambiente educativo y laboral libre de avances sexuales inoportunos, solicitudes para favores sexuales, y otra conducta o comunicado verbal o físico que constituya acoso sexual.
Los empleados, estudiantes u otras personas que actúan a nombre del Distrito y se involucren en la discriminación ilegal, como lo define la política o la ley estatal o federal, pueden estar sujetos a una acción disciplinaria, llegando hasta e incluyendo incluso el despido, la expulsión, o la terminación de un contrato.


El Funcionario designado por el Distrito para recibir e investigar quejas del personal y de estudiantes sobre la discriminación ilegal es el Vice-Rector, Recursos Humanos y Relaciones del Empleado, llamando al (650) 358-6767. Puede encontrar información adicional en línea visitando www.skylinecollege.edu/general/information/complaintprocess.php.


Para ver la versión completa de las Políticas de la Junta, visite por favor www.smccd.edu.

1 Si los estatutos federales citados anteriormente resultarían en una protección más extensa de los derechos civiles de los individuos, entonces dicha protección o cobertura más extensa deberá incorporarse por referencia dentro del mismo, y deberá prevalecer sobre disposiciones en conflicto del Título 5, sección 59300, como se citó en la Política Modelo.

非法歧視投訴政策與程式

聖馬特奧郡社區學院學區的政策旨在營造一個公平和平等的教育與就業環境，從而使廣大人民都能完全且平等地享受由州大法官或加州社區學院理事會負責管理，直接資助或提供財政資助的任何專案或活動中的福利，而不會因族群認同、國籍、宗教、年齡、性別、種族、膚色、血統、性取向、身體殘疾或智力障礙等原因而被非法剝奪受教育和就業的權利或遭受歧視。

另外，該區的政策也旨在營造一個公平和平等的教育與就業環境，不會出現不受歡迎的性企圖、性利益要求以及構成性騷擾的其他口頭或肢體行為或交流。

若在該區工作的社區員工以及在該區就讀的學生或其他人有本政策或州法律或聯邦政府法律中規定的非法歧視，則可能會受到紀律處罰，包括被解僱、開除或終止勞動合同等。

為此，聖馬特奧郡社區學院特此實施《加州政府法典》第11135條至第11139.5條的規定、《性別平等教育法》（法典第66250節）、《1964年民權法案》第VI章（《美國法典》第42篇，第2000d節）、《1972年教育修正案法案》（《美國法典》第29篇，第794節）、《1973年康復法案》（《美國法典》第29篇，第794節）、《1990年美國殘疾人法案》（《美國法典》第42篇，第12100節）和《禁止年齡歧視法》（《美國法典》第42篇，第6101節）。

該區專門指定了負責收取並調查員工和學生非法歧視投訴的人力資源與員工關係部副部長，聯繫電話(650) 358-6767。如需更多資訊，敬請訪問網站：www.skylinecollege.edu/general/information/complaintprocess.php。

適用法規：《加州管制法》第5篇第59300節；《州政府法典》第11135-11139.5節；《教育法》第66250節；《美國法典》第42篇第2000d節；《美國法典》第29篇第1681節；《美國法典》第29篇第794節；《美國法典》第42篇第12100節；《美國法典》第42篇第6101節。

欲瞭解完整的理事會政策，敬請訪問網站：www.smccd.edu。

1 若上述聯邦政府法令會導致個人的公民權利保護範圍擴大，則應將擴大後的保護或涉及範圍視為本政策的內容；因此，對於上述規範性政策中所述的第5篇第59300節中的衝突性規定，應以保護或涉及範圍更大的規定為準。
Parking and Transportation

CAMPUS PARKING REGULATIONS

All persons parking on the Skyline College campus are responsible for knowing and following the college’s parking regulations. Complete parking regulations are also available online at www.skylinecollege.edu/parking.

All persons driving an automobile, truck or van who utilize campus parking facilities during scheduled class hours and final examination periods are required to pay a parking permit fee and display a campus parking permit in their vehicle at all times while parked on the Skyline College campus. (Vehicles with valid Disabled Placards or Disabled License Plates and motorcycles parked in designated parking are excluded from needing a permit to park.) Students enrolled exclusively in off-campus classes are exempt. The parking fee is $52.00 for fall and spring semesters and $27.00 for the summer session, or a two-term permit may be purchased for $94.00 (fall and spring together). These fees are nonrefundable except by action of the college. Parking permits may be transferred from one vehicle to another.

One day parking permits are available for $2.00 per day from coin/bill operated parking permit dispensers located in student parking lots A, C, F, G, L, N and P.

There are visitor lots that have pay-by-space, timed parking in Lots D and M.

Students may pay for their parking permits at the time of WebSMART registration, online or in person at the Cashier’s Office.

Students may park in designated student parking lots only. Staff lots are marked with yellow parking lines and are reserved for Staff and Faculty only. Please refer to the campus map for parking lot locations. While parking in Skyline College campus parking lots, all students, staff, faculty and the general public must obey all campus, local and state regulations.

A parking permit is required inside the vehicle in order to park in any lot on campus other than a visitor lot. All Staff parking areas on the Skyline College campus are restricted to San Mateo County Community College District employees (excluding student aids, assistants or student workers while enrolled in the current semester). Vendors and contractors at the college may also park in staff parking lots with proper authorization and permit.

Parking spaces are available on a first-come, first-served basis. Therefore, a parking permit is not a guarantee of a parking space. Skyline College and the San Mateo County Community College District do not accept liability for vandalism, theft or accidents. Use of campus parking facilities is at the user’s risk. However, any such incidents should be reported to the Campus Public Safety Office, Building 6, Room 106, (650) 738-4199.

PARKING GRACE PERIODS

There is a two-week grace period in student parking lots only at the beginning of the fall and spring semesters. There is a one-week grace period in student parking lots only at the beginning of the summer session. The grace period does not apply to staff lots, disabled person parking and other restricted parking areas.

VISITOR PARKING

Visitors to the Skyline College campus may park in Visitor Lot D or Visitor Lot M. These visitor lots are pay-by-space meter parking. After parking the vehicle, the visitor notes the number of the parking space, enters the number into the meter, and deposits coin or currency. The receipt from a visitor parking permit machine does not have to be displayed in the vehicle. Visitor parking permits are valid ONLY in the respective visitor parking lot in which they are purchased. Daily permits, Staff/Faculty permits, and Student permits are not valid in visitor parking lots.

Visitors may also park in student lots if they have purchased a daily parking permit. For the location of daily parking permit machines, please refer to the campus map.

DISABLED PARKING

No student, staff, daily, patron or visitor parking permit required when displaying either a valid CA Disabled Person placard or license plates. Blue disabled person parking spaces have been provided in Lots D, G, J, K, L, M, P, R, S and in front of the Pacific Heights building. (see Campus Map). A vehicle must have and display either a valid California State Disabled Person Placard or California Disabled License Plates (both issued by DMV) to park. Temporary parking permits are also available with doctor’s verification. For further information contact the Disability Resource Center, Building 5, Room 5132, (650) 738-4280; Disability Parking spaces are regulated under California Vehicle Code Section 22511.5 Disabled Parking Authorized Parking Zones.
CAR/VAN POOL PARKING APPLICATION PROCESS

Students who wish to participate in the Car Pool parking program can pick up an application at the Skyline College Public Safety Office. To qualify for the program, each student on the application must have paid for a semester or dual semester student parking permit(s). Each student must be enrolled in at least one class at Skyline College and there must be a minimum total of THREE students on the application.

The Public Safety Department is currently limited to 12 Car/Van Pool parking permits per semester. Each permit is valid only for the semester for which it is issued. The Public Safety Department will begin taking applications on the first day of every new semester. Permits are issued on a first come, first served basis upon submission of a fully completed permit application to the Public Safety Department.

CAR/VAN POOL PARKING REGULATIONS

Any vehicle parking in any Car/Van Pool parking stall without a visible Car/Van Pool parking permit issued by the Public Safety Department may receive a citation. Car/Van Pool parking permits are valid ONLY in designated Car/Van Pool parking spaces.

In order for a vehicle to park in a Car/Van Pool designated space, the vehicle MUST display a valid Car/Van Pool parking permit and a valid, student parking permit or valid daily parking permit, as well as have a minimum of two (2) occupants in the vehicle when it is parked. Car/Van Pool parking permits are valid only for the driver(s) and vehicle(s) listed on the application.

It is a violation of law to copy, duplicate, manufacture or otherwise reproduce Car/Van Pool parking permits as well as a violation of the Student Code of Conduct. Violators may be arrested and prosecuted for forgery and theft pursuant to California Penal Code sections 470 and 484, as well as face immediate student disciplinary action.

Car/Van Pool parking permits may not be transferred or loaned to another person or another vehicle that is not on the application. If a person displays a valid Car/Van Pool parking permit issued to another person or vehicle, that vehicle is subject to a citation. The Car/Van Pool parking permit will be seized and a report will be forwarded to the Vice President of Student Services for a violation of the Student Code of Conduct. The seized Car/Van Pool parking permit will not be returned to the person(s) who applied for the permit.

RIDE SAMTRANS TO SKYLINE COLLEGE

SamTrans provides bus service along several routes to the Skyline College campus. SamTrans information specialists can help you plan your trip for the shortest possible route: Call toll free (800) 660-4BUS or visit www.samtrans.com. You may purchase SamTrans passes at Skyline College in the Cashier’s Office, Building 2, Student Services Center. All SamTrans buses are wheelchair accessible. Frequent riders receive a discount on their rides by using tokens or a monthly pass.

SamTrans Routes 121 and 140 provide weekday service to Skyline College. Route 121 (limited service) starts at Lowell and Hanover streets, then serves the Daly City BART Station, Colma BART, Seton Medical Center, Serramonte, Fairmont and Westview on its way to the college. Route 123 originates at the Colma BART Station and serves stops between Metro Center, Serra Center, Serramonte and King Plaza on its way to campus. Route 140 delivers students traveling from Pacifica (Palmetto and West Manor) and San Bruno BART.

Weekend Note: The 121 line does not provide service to Skyline College on the weekends. The 140 is the only line that provides service to the college on weekends.

NON-DISTRICT SPONSORED TRANSPORTATION

Some classes may be conducted off campus. Unless you are specifically advised otherwise, you are responsible for arranging for your own transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommended travel times, route or caravanning, be advised that the District assumes no liability or responsibility for transportation and any person driving a personal vehicle is NOT an agent of the District.

FIELD TRIP/EXCURSION GUIDELINES

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.
Guardian Scholars Program

The Guardian Scholars Program (GSP) is a network of support dedicated to meeting the academic, social, emotional, and financial needs of college-bound students who are transitioning out of the foster care system. The program is fully committed to empowering these youth to become self-supporting, conscious community leaders, role models and competent professionals in their fields of interest. We provide a comprehensive support program to help them achieve an A.A./A.S. degree, complete a certificate program or transfer to a four-year institution.

Guardian Scholars may qualify for textbook vouchers, school supplies, financial coaching, and transportation assistance. The program has an 85% retention rate and works in collaboration with SparkPoint and the United Way.

For more information on the Guardian Scholars Program contact:
Phone: (650) 738-4185
Email: skygsp@smccd.edu
Web: skylinecollege.edu/guardianscholars