Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. The District and its Colleges are governed by a six-member Board of Trustees, five elected at large for four-year terms by County voters and one elected by students in the District for a one-year term.

Regina Stanback Stroud, Ed.D.
President, Skyline College

Ron Galatolo, District Chancellor

Board of Trustees, San Mateo County Community College District

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Maurice Goodman, Vice President-Clerk
Dave Mandelkern
Thomas Mohr
Karen Schwarz
Alfredo Olguin, Jr., Student Trustee

Accreditation
Skyline College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S.

Credits
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Mia Coo, Connor Fitzpatrick

Cover Photos:
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Maria Norris, Kevin Perez, Sherrie Prasad,
Ika Simpson, Brittnay Sneed
<table>
<thead>
<tr>
<th>Course</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>International Business</td>
<td>46</td>
</tr>
<tr>
<td>Kinesiology</td>
<td>46</td>
</tr>
<tr>
<td>- Adapted</td>
<td>47</td>
</tr>
<tr>
<td>- Combatives</td>
<td>47</td>
</tr>
<tr>
<td>- Dance</td>
<td>47</td>
</tr>
<tr>
<td>- Fitness</td>
<td>49</td>
</tr>
<tr>
<td>- P.E. Courses.</td>
<td>51</td>
</tr>
<tr>
<td>- Team Sports.</td>
<td>51</td>
</tr>
<tr>
<td>Learning Skills</td>
<td>52</td>
</tr>
<tr>
<td>Literature</td>
<td>53</td>
</tr>
<tr>
<td>Mathematics</td>
<td>53</td>
</tr>
<tr>
<td>Medical Assisting</td>
<td>55</td>
</tr>
<tr>
<td>Music</td>
<td>56</td>
</tr>
<tr>
<td>Oceanography</td>
<td>57</td>
</tr>
<tr>
<td>Online Classes</td>
<td>62</td>
</tr>
<tr>
<td>Philosophy</td>
<td>57</td>
</tr>
<tr>
<td>Physics</td>
<td>58</td>
</tr>
<tr>
<td>Political Science</td>
<td>58</td>
</tr>
<tr>
<td>Psychology</td>
<td>59</td>
</tr>
<tr>
<td>Real Estate</td>
<td>59</td>
</tr>
<tr>
<td>Respiratory Care</td>
<td>60</td>
</tr>
<tr>
<td>Sociology</td>
<td>60</td>
</tr>
<tr>
<td>Spanish</td>
<td>60</td>
</tr>
<tr>
<td>Surgical Careers</td>
<td>61</td>
</tr>
<tr>
<td>Wellness</td>
<td>61</td>
</tr>
</tbody>
</table>

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**Accuracy Statement**

Skyline College and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of Skyline College for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

This publication is available upon request in an alternate format by calling the Skyline College Disability Resource Center at (650) 738-4393.
<table>
<thead>
<tr>
<th>For Information About</th>
<th>Ext.</th>
<th>Bldg-Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Support &amp; Learning Technologies Division</td>
<td>7180</td>
<td>5-5133</td>
</tr>
<tr>
<td>Admissions and Records</td>
<td>4251</td>
<td>2-2225</td>
</tr>
<tr>
<td>Fax (Admissions and Records)</td>
<td>4200</td>
<td></td>
</tr>
<tr>
<td>African Diaspora Program</td>
<td>7098</td>
<td>2-2352</td>
</tr>
<tr>
<td>ASSC (Student Government)</td>
<td>4327</td>
<td>6-6214</td>
</tr>
<tr>
<td>Assessment/Placement Testing</td>
<td>4150</td>
<td>2-2116</td>
</tr>
<tr>
<td>ASTEP Learning Community</td>
<td>7037</td>
<td>4-4247</td>
</tr>
<tr>
<td>Automotive Technology</td>
<td>4438</td>
<td>8-8208</td>
</tr>
<tr>
<td>Bay Area Entrepreneur Center</td>
<td>650-825-6840 Off site</td>
<td></td>
</tr>
<tr>
<td>Bookstore</td>
<td>4211</td>
<td>6-6101</td>
</tr>
<tr>
<td>Business, Education &amp; Professional Programs Division</td>
<td>4201</td>
<td>8-8305</td>
</tr>
<tr>
<td>CalWORKs/CARE</td>
<td>4171</td>
<td>2-2212</td>
</tr>
<tr>
<td>Career Advancement Academy</td>
<td>4491</td>
<td>1-1311</td>
</tr>
<tr>
<td>Career Services</td>
<td>4337</td>
<td>1-1219B</td>
</tr>
<tr>
<td>Cashier’s Office</td>
<td>4101</td>
<td>2-2225</td>
</tr>
<tr>
<td>Center for Career and Workforce Development</td>
<td>4491</td>
<td>1-1311</td>
</tr>
<tr>
<td>Center for International Trade Development</td>
<td>7117/7098 2-2352</td>
<td></td>
</tr>
<tr>
<td>Center for Transformative Teaching and Learning</td>
<td>7278</td>
<td>1-1311F</td>
</tr>
<tr>
<td>Child Development Laboratory Center</td>
<td>7070</td>
<td>Bldg. 14</td>
</tr>
<tr>
<td>CIPHER Learning Community</td>
<td>4388</td>
<td>2-2220</td>
</tr>
<tr>
<td>Computer Lab, Student Drop-In</td>
<td>4392</td>
<td>5-5200</td>
</tr>
<tr>
<td>Cooperative Education Office</td>
<td>4261/7009 1-1210</td>
<td></td>
</tr>
<tr>
<td>Cosmetology</td>
<td>4168/4165 4-4224</td>
<td></td>
</tr>
<tr>
<td>Counseling</td>
<td>4318</td>
<td>2-2200</td>
</tr>
<tr>
<td>Disability Resource Center</td>
<td>4280</td>
<td>5-5132</td>
</tr>
<tr>
<td>Distance Education</td>
<td>7147</td>
<td>1-1316</td>
</tr>
<tr>
<td>Emergency Medical Technology</td>
<td>4284</td>
<td>7-7115A</td>
</tr>
<tr>
<td>English Language Institute (ELI)</td>
<td>7089</td>
<td>1-1218</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>For Information About</th>
<th>Ext.</th>
<th>Bldg-Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>EOPS</td>
<td>4139</td>
<td>2-2212</td>
</tr>
<tr>
<td>Evening College Office</td>
<td>4206</td>
<td>2-2225</td>
</tr>
<tr>
<td>Financial Aid</td>
<td>4236</td>
<td>2-2234</td>
</tr>
<tr>
<td>Fax (Financial Aid)</td>
<td>4425</td>
<td></td>
</tr>
<tr>
<td>First Year Experience</td>
<td>4147</td>
<td>4-4245</td>
</tr>
<tr>
<td>Gallery</td>
<td>4294</td>
<td>1-1121</td>
</tr>
<tr>
<td>Global Learning Programs and Services Division</td>
<td>7098</td>
<td>2-2352</td>
</tr>
<tr>
<td>Graphic Arts &amp; Production</td>
<td>7014</td>
<td>5-5118</td>
</tr>
<tr>
<td>Guardian Scholars Program</td>
<td>4319</td>
<td>2-2321</td>
</tr>
<tr>
<td>Health Services</td>
<td>4270</td>
<td>2-2209</td>
</tr>
<tr>
<td>Hermanas/Hermanos Program</td>
<td>4318</td>
<td>2-2200</td>
</tr>
<tr>
<td>International Business</td>
<td>7098</td>
<td>2-2352</td>
</tr>
<tr>
<td>International Student Program</td>
<td>4430/7179 4-4256</td>
<td></td>
</tr>
<tr>
<td>Kababayan Learning Community</td>
<td>4119</td>
<td>4-4246</td>
</tr>
<tr>
<td>Kinesiology (Physical Education)/Athletics/Dance Division</td>
<td>4271</td>
<td>3-3126</td>
</tr>
<tr>
<td>Language Arts Division</td>
<td>4202</td>
<td>8-8112</td>
</tr>
<tr>
<td>Learning Center, The</td>
<td>4144</td>
<td>5-5100</td>
</tr>
<tr>
<td>Library</td>
<td>4311</td>
<td>5-5200</td>
</tr>
<tr>
<td>Marketing, Communications &amp; Public Relations</td>
<td>4346</td>
<td>4-4329</td>
</tr>
<tr>
<td>Massage Therapy</td>
<td>4168/4165 4-4230</td>
<td></td>
</tr>
<tr>
<td>Massage Therapy Spa</td>
<td>4164</td>
<td>4-4110</td>
</tr>
<tr>
<td>Medical Assisting</td>
<td>4221</td>
<td>7-7130</td>
</tr>
<tr>
<td>MESA Program</td>
<td>4244</td>
<td>7-7309</td>
</tr>
<tr>
<td>Network Engineering Technologies</td>
<td>4495</td>
<td>2-2102</td>
</tr>
<tr>
<td>Outreach</td>
<td>7166</td>
<td>2-2232</td>
</tr>
<tr>
<td>Parking</td>
<td>4199</td>
<td>6-6106</td>
</tr>
<tr>
<td>Passport Office</td>
<td>4252</td>
<td>2-319B</td>
</tr>
<tr>
<td>Physical Education (Kinesiology)/Athletics/Dance Division</td>
<td>4271</td>
<td>3-3126</td>
</tr>
<tr>
<td>President’s Office</td>
<td>4111</td>
<td>4-4320</td>
</tr>
<tr>
<td>For Information About</td>
<td>Ext.</td>
<td>Bldg-Room</td>
</tr>
<tr>
<td>----------------------------------------------------------</td>
<td>------</td>
<td>-----------</td>
</tr>
<tr>
<td>Public Safety</td>
<td>4199</td>
<td>6-6106</td>
</tr>
<tr>
<td>Puente Learning Community</td>
<td>4146</td>
<td>4-4248</td>
</tr>
<tr>
<td>Respiratory Care</td>
<td>4176</td>
<td>7-7130</td>
</tr>
<tr>
<td>Retail, Hospitality &amp; Tourism</td>
<td>7124</td>
<td>1-1311</td>
</tr>
<tr>
<td>Scholar-Athlete Learning Community</td>
<td>4409</td>
<td>7-7308</td>
</tr>
<tr>
<td>Scholarships</td>
<td>7011</td>
<td>2-2234</td>
</tr>
<tr>
<td>Science/Math/Technology Division</td>
<td>4221</td>
<td>7-7130</td>
</tr>
<tr>
<td>Skyline View, The (Student Newspaper)</td>
<td>4377</td>
<td>8-8110</td>
</tr>
<tr>
<td>Social Science/Creative Arts Division</td>
<td>4121</td>
<td>1-1108</td>
</tr>
<tr>
<td>SparkPoint</td>
<td>7035</td>
<td>1-1214</td>
</tr>
<tr>
<td>Student Equity and Support Programs Division</td>
<td>4233</td>
<td>5-5130</td>
</tr>
<tr>
<td>Student Life &amp; Leadership Development, Center for</td>
<td>4275</td>
<td>6-6212</td>
</tr>
</tbody>
</table>

**IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:**

- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid ([www.fafsa.gov](http://www.fafsa.gov)) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART
- Refer to WebSMART for additional information.

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
Summer Session Calendar

IMPORTANT DATES TO KNOW:

PAY FEES
• All fees are due at the time of registration

DROP WITH REFUND
• See WebSMART – Class Schedule Summary
• Check with your instructor

WITHDRAW
• See WebSMART – Class Schedule Summary
• Check with your instructor

June 11 – July 21
Six-Week Session

June 11 – July 28
Seven-Week Session

June 11 – August 4
Eight-Week Session

July 4
Holiday – Independence Day

July 6
Last Day to Apply for a Degree or Certificate for Summer Award

Final Examinations
Generally given at the last class meeting.
See class syllabus/instructor for specific date.

Final Grades
Will be available on WebSMART at skylinecollege.edu as follows:
Spring 2018 – June 5, 2018
Summer 2018 – August 9, 2018

Important: Refund Policy
Please see Page 21 for detailed information regarding Refund Policy

SUPPORT SKYLINE COLLEGE
Donate your used vehicle to benefit Skyline College students
SAN MATEO COUNTY COMMUNITY COLLEGES FOUNDATION
Specify: ☑ Scholarships ☑ President’s Innovation Fund
☑ Where the Need is Greatest

Call (650) 574-6229 for details
Summer Session Registration Calendar

REGISTRATION DATES/TIMES

Registration Online at: https://websmart.smccd.edu
YOU MUST HAVE AN ASSIGNED APPOINTMENT TO REGISTER

CONTINUING STUDENTS
PRIORITY REGISTRATION

Priority Registration is offered to students who meet specific criteria set by the State Chancellor and SMCCCD, based on academic goals. Eligible students must meet enrollment requirements, have a current Student Educational Plan (SEP) on record, be in Good Standing and have earned less than 100 degree-applicable units. Students may view their registration appointment date in WEBSMART on April 27, 2018.

WebSMART – Log in to register
May 2 – 7, 2018
After 7:00 am on your appointment date and any time thereafter

NEW AND FORMER STUDENTS

New students must submit an Application for Admission for the Summer Session. Former students may also need to submit an Application for Admission if their application has expired. After being admitted/re-admitted, New and Former Students may register:

WebSMART – Log in to register
May 8, 2018 – June 10, 2018
After 7:00 am on your appointment date and any time thereafter

LATE REGISTRATION HOURS

June 11 – 14, 2018
Monday – Thursday 8:00 am – 7:00 pm

To add a class:
• Obtain an Authorization Code from the instructor
• Register on WebSMART by entering Course Reference Number (1st screen – Submit) and Authorization Code (2nd screen – Validate), then “Submit Changes” (3rd Step)

REGULAR OFFICE HOURS

Admissions & Records, Cashiers, CalWorks, General Counseling, Disability Resource Center (DRC), Extended Opportunity Programs & Services (EOP&S), Financial Aid, Health Center, and Transfer Center

Monday – Thursday 8:00 am – 6:30 pm

Career Center
Monday – Thursday 8:00 am – 6:00 pm

SparkPoint
Monday – Thursday 8:00 am – 6:00 pm

Assessment Center
Monday, Wednesday 9:00 am – 4:00 pm
Tuesday 9:00 am – 6:00 pm
Thursday 9:00 am – 1:00 pm
Friday CLOSED

Selected Saturdays by appointment only

Trio
Monday – Thursday 8:00 am – 6:00 pm

Transfer Center
Monday – Thursday 8:00 am – 5:00 pm
Steps to Enrollment

You must complete the following Student Success Support Program (SSSP) steps before you register for classes if you selected one of the following educational goals on your application:

• Obtain an Associate Degree or Certificate
• Transfer to a university to complete a Bachelor’s degree
• Improve your English, reading or math skills
• Discover career interests or prepare for a new career
• Undecided about your major

**Step 1  APPLY FOR ADMISSION/FINANCIAL AID**
Admissions & Records, Building 2, (650) 738-4251
• Complete the Application for Admission online at [www.skylinecollege.edu](http://www.skylinecollege.edu); select “Apply”.
• Once your application has been processed, you will receive email confirmations containing next steps.

Financial Aid, Building 2, (650) 736-4236
• Students who are US Citizens or Eligible Non-Citizens can apply for all types of Financial Aid at [www.fafsa.gov](http://www.fafsa.gov).
• Students who meet the AB540 exemption requirements under AB131 can apply for the California Dream Act at [www.caldreamact.org](http://www.caldreamact.org).

**Step 2  ORIENTATION**
Counseling Center, Building 2, (650) 738-4318
Orientation will provide you with information about registration procedures, college policies, student services, academic expectations, and information on how to accomplish your educational goals. Refer to page 8 for further information on orientation.

**Step 3  ASSESSMENT**
Assessment Center, Building 2, (650) 738-4150
Assessments determine your skill level in reading, writing, and mathematics. Students are offered multiple assessment options to determine an appropriate English/ESOL and Math placement.

**Step 4  COUNSELING**
Counseling Center, Building 2, (650) 738-4318
During your counseling appointment a counselor will discuss your placement results and help you select appropriate courses for the upcoming semester and help develop your Student Education Plan (SEP) based on your educational and career goals.

**Step 5  REGISTER FOR CLASSES/PAY FEES**
• Upon completion of this process, you will receive an appointment to register through WebSMART.
• Access your WebSMART student account for the following services:
  – register for classes and pay fees
  – access your student email – my.smccd.edu – all official electronic communication will be sent to your my.smccd.edu account
  – purchase parking permit
Steps to Enrollment

1. **COLLEGE ONLINE APPLICATION**
   ALL new or former students applying to Skyline College must complete an online application to enroll in classes. Applications may be submitted through Open CCC at www.cccapply.org. Upon completion of the application a User ID and a Personal Identification Number (PIN) are issued which then allows access to WebSMART.

2. **NEW STUDENT ORIENTATION**
   Skyline College offers both in-person and online orientation to new students. New students are provided information about Orientation after completing their application. Both types of orientations cover important college policies and procedures, specific information about certificate, degree and transfer goals, and useful resources that help students be successful in achieving their goals.

   To register for Orientation please visit:
   - Website – http://www.skylinecollege.edu/orientation/
   - In person – Counseling Center in Building 2
   - By phone – (650) 738-4318

   **NOTE:** Skyline College offers ESOL New Student Orientations, for details, please contact the Counseling Center.

3. **ASSESSMENT AND PLACEMENT TESTS**
   All new students who plan to earn a certificate or degree, transfer to a four-year college or university, or plan to take an English and Math course at Skyline College, may need to assess for skill level in English/ESOL or math before registering for classes.

   Students will work with a Skyline College counselor to determine course placements using the following multiple measures:

   **Student Self-Assessment (for English and Math only)**
   Available to students who have attended and completed an English and Math course in high school in the United States school system. Students will self-report specific high school data to determine eligibility for course placement at Skyline College:
   - High School English courses and grades completed
   - High School Math courses and grades completed
   - High school cumulative GPA

   **Alternative Placement Exams (for English and Math only)**
   Students who have completed an Alternative Placement Exams (APE), and who achieve the required minimum test score result, may use APE to place into college level English and/or Math courses. Students may refer to the Assessment Center website for a complete list of exams and minimum test score results needed for each exam.

   **Placement through Prerequisite Equivalency**
   Students who have (a) completed college level courses in English and Math (grade of “C” or higher) at a regionally accredited four-year college or university in the United States; or (b) have taken a placement exam at a California Community College may use their courses and/or exam results to determine an English and Math course placement.

   **Placement Tests**
   This option is available to new first time college students, ESOL students, and concurrent high school who would like to take English, ESOL, and/or Math placement tests at Skyline College.
   - The placement test is computerized and is administered through the Assessment Center.
   - Testing appointments are scheduled for one placement subject per 2-hour testing session.
   - Students can make an appointment online to guarantee a seat through WebSMART.
   - Students are to check-in at least 10 minutes early for their appointment and should bring a valid photo identification.
   - Placement test preparation and tutorials in English, ESOL, and Math can be found on the Assessment Center website.
   - All tests are untimed, but estimations are as follows:
     - Math: UNTIMED, approximately one (1) hour
     - English: UNTIMED, approximately one hour and thirty minutes (1.5 hours)
     - ESOL: UNTIMED, approximately two (2) hours

   **Placement Test Retesting Policy**
   1. Math Placement results are valid for two years from the date the test was taken.
   2. English/ESOL placement results, for the purpose of course placement and prerequisite skill level assessment, do not expire and remain valid indefinitely. If however, a significant amount of time has passed since the English or ESOL test was completed, a student may elect to repeat the placement test to secure an accurate assessment of current skill level.
   3. If a student does not accept the recommended placement, he/she may retake the same placement test one additional time within a two-year period.
   4. A student who has completed a course in the English, ESOL or math sequence may take the placement test to determine his/her current competency level in English, ESOL and Math courses, if two years have elapsed since the course was completed.
   5. For any other special circumstance, or with an instructor or counselor recommendation, a student may petition to retest through the Dean of Counseling.
Retrieving Placement Test Results

Placement test results will be available to students via WebSMART one hour after tests have been completed. Please go to http://websmart.smccd.edu. Click on the following (1) Student Services (2) Student Records (3) Placement Test Results.

4. COUNSELING & STUDENT EDUCATION PLAN DEVELOPMENT

New students will meet with a counselor as an important step in the enrollment process. Skyline College’s counseling service assist students in establishing their educational goals and identifying support services to achieve those goals. It is important to meet with a counselor each semester to:

• Develop/update your Student Education Plan (SEP)
  – New Students must meet with a counselor to receive a registration date for WebSMART
  – Continuing students must have a current SEP on file to be eligible for priority registration
• Discuss your academic progress
• Continue to learn about and use important student services that enhance student success
• Discuss any personal issues that may be impacting academic success

The Counseling Center provides comprehensive services for students who seek assistance in dealing with a variety of concerns. For more information, please visit: http://www.skylinecollege.edu/counseling/index.php

5. REGISTRATION & FOLLOW-UP SERVICES

Students register for classes through WebSMART at all three San Mateo County Community College District campuses: Skyline College, College of San Mateo and Canada College. Fees are due at the time of registration. You may pay fees online by credit card or in person by credit card, cash, personal check or money order.

Modified SSSP services are available for students with disabilities. For more information contact the Disability Resource Center (DRC) at 650-738-4280.

STUDENT SUCCESS AND SUPPORT PROGRAM

Skyline College’s Student Success and Support Program (SSSP) is designed to ensure that all students complete their college courses, persist to the next academic term, and achieve their educational objectives.

As part of the SSSP, students agree to express a broad educational intent at the time of admission; declare a specific educational objective within a reasonable period of enrollment; complete the placement test or other assessments; confer with counselors for registration approval and discussion of educational and vocational choices; attend classes and complete assigned course work; seek out support services as needed; and complete courses and maintain progress toward an educational goal.

The State of California mandated SSSP services require that all new, non-exempt, matriculated students to Skyline College shall complete the “5 Steps to Enrollment” as provided by the College. The intent of these core services is to increase your opportunity for success in your academic pursuits. You are required to become a matriculated student unless you meet the exemption criteria.

You are a matriculated or non-exempt student if you have completed the core services of orientation, assessment process, and have met with a counselor to complete an abbreviated or comprehensive student education plan. All new, non-exempt students are required to complete all of the core services.

You are an exempt student if one or more of the following reasons apply and you can provide the necessary documentation:

1. You have completed an AA/AS or higher degree
2. You are enrolling at the college for a reason other than career development or advancement, transfer, attainment of a degree or certificate of achievement, or completion of a basic skills or English as Second Language course sequence
3. You have completed these services at another community college within a time period identified by the district
4. You are enrolling at the college solely to take a course that is legally mandated for employment or necessary in response to a significant change in industry or licensure standards
5. You are enrolling at the college as a special admit student pursuant to Education Code section 76001.
SSSP EXEMPTIONS

You may be considered exempt from the core service requirements if you identify with at least one of the conditions listed above on your online admission application. Any student exempt from orientation, assessment, counseling, advising, or student educational plan development may still participate in the core services (title 5, section 5532c).

District policies shall not exempt a student solely because a student has not selected an education and career goal or course of study (title 5, section 5532d).

To qualify for exemption, students may complete the Student Success & Support Program Exemption Petition. You will be asked to provide a completed petition and supporting documentation for consideration. To request a SSSP Exemption Petition, contact the Counseling Center in Building 2, (650) 738-4318.

STUDENT ONLINE SERVICES

Students have access to online student services for student account information, registration, class schedule, plus more, available at http://my.smccd.edu/.

WebSMART

Your student WebSMART account offers a variety of online services:

- Register for classes
- Apply for Financial Aid
- Degree/Certificate Application
- View Assessment/Placement results
- View academic records and grades
- Make payments
- Access student-parking permits
- Download transcripts
- Plus more!

To access WebSMART, students must first apply to Skyline College. You will be issued a Student ID number (G-number) and the Personal Identification Number (PIN) is your six-digit birthdate.

DegreeWorks & Student Education Plan (SEP)

DegreeWorks allows students to monitor progress of course completion toward certificate, associate degree, and transfer requirements. Students work with a Skyline College counselor to develop a Student Education Plan (SEP) which is available for viewing in DegreeWorks. DegreeWorks is accessed through WebSMART.

Global Learning Programs and Services

Study Abroad in Florence, Italy

Spring 2019 Semester

- Earn 12-15 credits toward your degree while living in Florence
- Classes taken in Italy are transferable to CSU and UC systems
- Classes are taught in English by California Community College faculty
- Low-cost cultural program including several cultural immersion events

Additional Information:

The Semester Abroad Program in Florence, Italy is offered through the San Mateo County Community College District Study Abroad Program. Scholarships and Financial Aid are available to eligible students.

Apply early and learn more about the program at smccd.edu/studyabroad!

Contact: SMCCCD Study Abroad, (650) 738-7098, studyabroad@smccd.edu
**Student Email**
All email sent from Cañada, CSM, and Skyline College goes to your free District-provided email address. You can view your email and password in WebSMART.

**WebSCHEDULE**
Search through our schedule of college courses and sign up to be notified when we post the latest semester of classes.

**Canvas**
Learn online courses and access your course materials remotely from a new online learning system. Students must have a Student ID (G-number) and PIN to access Canvas.

**VETERANS AND VETERANS’ DEPENDENTS**

Welcome Veterans!

Skyline College offers instruction to veterans, service members, dependents and survivors of veterans, and to other eligible persons. The college assists students who are working toward an AA/AS degree, or certain transfer programs, with certification of benefits under the Montgomery GI Bill, Chapters 30, 32 (Veterans), Chapter 31 (Vocational Rehabilitation), Chapter 35 (Veterans’ Spouses or Dependents), Chapter 1606 (Selected Reserve), 1607, REAP, VRAP, and the Post-9/11 GI Bill, Chapter 33. All Veterans, except those under Chapters 31 and 33, pay for their own college tuition/fees. Veterans using Chapter 31 work with the School Certifying Official and campus bookstore to secure books and supplies. Veterans who have previously attended college must file official copies of all college transcripts with the Office of Admissions and Records.

Visit skylinecollege.edu/veterans and click on Educational Benefits or stop by the Veterans Resource Center (2-350) to learn about applying for VA Educational Benefits and the certification process. Veterans may check the status of VA Educational Benefits at www.ebenefits.va.gov.

The State of California provides a program for the children of veterans who are deceased or disabled from service connected causes. Applications and eligibility criteria are available at www.va.gov or from the San Mateo County Veterans Service Office, 550 Quarry Road, San Carlos, CA 94070, (650) 802-6598.

**Some reminders:**
- Apply for federal financial aid for additional resources to meet expenses, www.fafsa.gov.
- Maintain a 2.0 (C) overall grade point average.
- Register and maintain enrollment in at least seven (7) units to be eligible for benefits.
- Take advantage of Financial Aid, Counseling, Health Center, tutoring and other Student Services that are available to assist you.

The Skyline College Veterans Resource Center (VRC) is located in Building 2, 3rd Floor, Room 2-350 and provides a respite from the college atmosphere. The VRC Staff is available to connect veterans and dependents to information on appropriate campus and community services, assist with access to educational benefits and help support a successful transition to college life. The center is dedicated to ensuring that a strong veteran community flourishes on campus and promoting superb support services for personal growth, development, and educational success.
College Connection Concurrent Enrollment Program

Steps to Concurrent Enrollment Registration for High School Students

College Connection, the High School Concurrent Enrollment Program, provides current 9th–12th graders the opportunity to get an “early start” on their college experience and earn college credit. *Enrollment fees are free to high school-aged California residents* who are enrolled in less than 11.5 units.

Students should complete the following steps at least one month before classes begin:

1. **Apply**
   - Apply online at www.skylinecollege.edu/apply.

2. **See High School Counselor**
   - See your high school counselor to select your college courses and to complete the Course Request Form available on http://www.skylinecollege.edu/concurrent or in your high school counselor’s office.

3. **Take Placement Tests**
   - Take placement test(s) if your high school counselor recommends an English or Math courses or courses with English or Math prerequisites. If placement is needed, schedule a testing appointment through WebSMART.

4. **Obtain Signatures**
   - Obtain the required signatures on the Concurrent Enrollment Request Form.

5. **Submit Approval Forms**
   - Submit completed approval forms via WebSMART or to the Admissions & Records Office at Skyline College, Building 2.

6. **Register For Classes**
   - Register for classes at www.websmart.smccd.edu.

Questions? Call the Skyline College Admissions Office at (650) 738-4251, or visit www.skylinecollege.edu/concurrent.

High School Students: Experience College Now!

The High School Concurrent Enrollment Program offers 9th-12th graders the opportunity to earn both college and high school credit at the same time.

Enrollment fees are free for students enrolling in less than 11.5 units.

As a student-oriented community college, we will provide you the pathway to transfer programs to UC, CSU and private colleges and universities.

Scan here for more information:

skylinecollege.edu/concurrent
## Major Codes

**SUMMER 2018 APPLICATION MAJOR CODE SHEET**

- The following majors are offered within the San Mateo County Community College District.
- Check this Class Schedule for course and program availability.
- Major code may be used when submitting an online application.

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<th>Code</th>
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[www.skylinecollege.edu](http://www.skylinecollege.edu)
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<td>Network Engineering</td>
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<td>1203</td>
<td>Nursing</td>
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<td>0510</td>
<td>Ocean Freight Forwarding</td>
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<td>0514</td>
<td>Office Assistant</td>
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<td>Office Management</td>
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<td>Paralegal/Legal Assistant</td>
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<tr>
<td>4930</td>
<td>Pathways to Student Success</td>
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<tr>
<td>0934</td>
<td>PC Configuration &amp; Repair Skill Endorsement</td>
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<tr>
<td>1509</td>
<td>Philosophy</td>
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<td>1509</td>
<td>Philosophy (Transfer)</td>
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<td>0835</td>
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<td>1902</td>
<td>Physics: Transfer CSU &amp; UC: AS-T</td>
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<td>2207</td>
<td>Political Science</td>
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<tr>
<td>2207</td>
<td>Political Science with Emphasis in Pre-Law</td>
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<td>2207</td>
<td>Political Science with Emphasis in Public Administration and Service</td>
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<td>4901</td>
<td>Preparation for Academic Scholarship and Success (PASS)</td>
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<td>2104</td>
<td>Promoter Education &amp; Employment Project</td>
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<td>2001</td>
<td>Psychology</td>
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<td>2001</td>
<td>Psychology: Transfer CSU &amp; UC: AS-T</td>
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<td>1225</td>
<td>Radiologic Technology</td>
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<td>0511</td>
<td>Real Estate</td>
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<td>1302</td>
<td>Redesign &amp; Home Staging</td>
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<td>0303</td>
<td>Solar Energy Technology</td>
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<td>0303</td>
<td>Solar Installation Career Certificate</td>
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<td>1105</td>
<td>Spanish</td>
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<td>2129</td>
<td>Sprinkler Fitter (Apprenticeship)</td>
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<td>Theater Arts</td>
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<td>University Transfer: CSU (Opt 1)</td>
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<td>4901</td>
<td>University Transfer: IGETC/CSU (Opt 2)</td>
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<td>University Transfer: IGETC/UC (Opt 3)</td>
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<td>Warehousing and Logistics</td>
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<td>6143</td>
<td>Web Design</td>
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<tr>
<td>0934</td>
<td>Wiring &amp; Installation Skill Endorsement</td>
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</tbody>
</table>
If You Don’t Find It at Skyline College

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. In addition to offering comprehensive general education, vocational, transfer and remedial programs, Cañada College and College of San Mateo offer a number of special programs not available at Skyline College.

COLLEGE OF SAN MATEO
1700 West Hillsdale Blvd.
San Mateo, CA 94402
(650) 574-6161
www.collegeofsanmateo.edu

CAÑADA COLLEGE
4200 Farm Hill Blvd.
Redwood City, CA 94061
(650) 306-3100 /TDD/TTY: (650) 306-3181
www.cañadacollege.edu

Programs
Addiction Studies
Architecture
Astronomy
Building Inspection
Dental Assisting
Digital Media
Drafting
Economics
Electronics
Ethnic Studies
Film
Fire Technology
Nursing
Philosophy
Physical Science
Political Science
Real Estate
Social Science
Sociology
Web and Mobile Application Development

Athletics
Men’s Cross Country
Men’s Football
Men’s Swimming
Men’s Track
Women’s Cross Country
Women’s Softball
Women’s Swimming
Women’s Track
Women’s Water Polo

Programs
Digital Art and Animation
Drama/Theater Arts
Earth Science
Fashion Design
Graphic Design
Human Services
Interior Design
Medical Assisting
Nursing
Radiologic Technology

Athletics
Women’s Golf
Women’s Tennis
Registration Information

REGISTRATION

• **Registration** through WebSMART will enable students to enroll in courses at all three San Mateo County Community College District campuses: Skyline College, College of San Mateo and Cañada College.

• **Fees** are due at the time of registration. You may pay fees online by credit card, or in person by credit card, cash, personal check or money order. You also have the option to apply for a payment plan and/or apply for Financial Aid.

• **Changes to registration status:** It is the responsibility of the student to drop classes within deadlines to avoid penalty grades and fee obligations.

• **Waitlists** are available for many classes. Please read the information in WebSMART to determine eligibility.

REGISTRATION APPOINTMENT NOTICE

Notification of your registration access date will be sent to you via your District email account ([my.smccd.edu](http://my.smccd.edu)). The notice contains your appointment date and information regarding your Personal Identification Number, or PIN. You may personalize your PIN at any time. You will be required to enter your PIN to register for classes through WebSMART. **It is important to keep your PIN,** as it will be required for future transactions in WebSMART, such as accessing final grades.

BEFORE REGISTRATION

• Clear any fee balances or holds on your record.

• Check for prerequisites, corequisites and recommendations for the courses in which you intend to enroll.

• Meet with a counselor/advisor for assistance in selecting your courses, if needed.

• Obtain permission from your counselor and the Admissions Office if you plan to enroll in more than 19 units.

HOW TO REGISTER

• Check for your appointment date in your college email account or on WebSMART.

• Register online through WebSMART at: [https://websmart.smccd.edu](https://websmart.smccd.edu).

• Log in with your District ID Number (G#) and PIN.

• Go to: Student Services, Registration – Add/Drop Classes.

  **Note:** It is important to read all notices in WebSMART, as they contain the most current information regarding your account.

SHORT COURSE REGISTRATION

You may register for any short course prior to the first day of class, or until the class fills, whichever occurs first. Short course registration can be completed through WebSMART. To register on the first day of the course, you must obtain an Authorization Code from the instructor and use it immediately through WebSMART. Pay close attention to the registration instructions when using an Authorization Code.

  **Note:** Refund deadlines for short courses differ from term-length courses and are often the first day of class. For details, check your Class Schedule Summary in WebSMART, review the “Refund Policy” on page 21 and/or contact the Cashier’s Office or Admissions and Records.

LATE REGISTRATION

If you are unable to register before the first day of class, you may register during the Late Registration period, with the use of a four-digit **Authorization Code**. (See Late Registration dates on page 6.) An Authorization Code allows a student to add a class after it has started. To activate the code, follow the registration steps detailed in WebSMART. Please read the instructions very carefully, as there are extra steps involved when using an Authorization Code.

VARIABLE UNITS

Some courses are offered for variable units, which are earned according to the amount of subject matter the student completes during the length of the course. Students can select the number of units they intend to complete at the time of registration, through WebSMART. **There are no refunds for units not earned.** Students earning additional units will be charged accordingly.

GRADE “TYPE” OPTIONS

Some courses are limited to a single type of grading method and some may have grading options, such as “Letter Grade” or “Pass/No Pass.” Students are required to make their grade-type selection at the time of registration through WebSMART and may change their option during the first 20% of the class period. Exact deadline dates can be obtained from your instructor or through WebSMART.

  **Note:** A grade of “P” is equivalent to earning a passing grade, such as “A, B or C”; a grade of “NP” is equivalent to a substandard grade of “D or F”. Please be aware of degree, certificate and transfer requirements when selecting the Pass/No Pass option.
OPEN ENROLLMENT

Every course offered at Skyline College (unless specifically exempted by legal status) is open for enrollment by any person who has been admitted to the college and meets the prerequisites of the course or program, provided space is available. Enrollment in any course or program will be subject to all applicable deadlines.

DEFINITIONS OF STUDENT CLASSIFICATIONS

CONTINUING STUDENT

For registration purposes, a Continuing Student is defined as a student who did not have a break between this term and their previous term in qualifying registration activity. Qualifying activity includes having been Registered, Dropped, Withdrawn, Graded, or having received an Incomplete. If a student was “Waitlisted Only” in the previous term, they do not qualify as “Continuing.”

Continuing Students may be eligible for Priority Registration. Registration appointments are assigned to Continuing Students based on cumulative units earned. Continuing Students must have a current SEP (Student Education Plan) on file in order to be eligible for Priority Registration. Students are strongly encouraged to meet with a counselor for assistance in selecting appropriate courses to meet their individual goals.

NEW STUDENT

You are considered a New Student if you have never registered at Skyline College, the College of San Mateo or Cañada College.

• If you were a High School Concurrent Enrollment student, and have graduated, or will graduate high school before the Summer 2018 term, you are considered a “New” college student. You must reapply for Admission.

RETURNING STUDENT

If you were in attendance at Skyline College, College of San Mateo or Cañada College prior to Summer 2018 and have not been in attendance since, you are considered a former student and must reapply for admission. If you previously applied for admission online, update your prior application online and resubmit.

TRANSFER STUDENT

If you attended a college or university other than Skyline College, College of San Mateo or Cañada College, you are a transfer student at Skyline College and must apply for admission. You may be eligible for exemptions from some of the Student Success and Support Program requirements listed on page 7. Make an appointment with a counselor to review your unofficial transcripts.

HIGH SCHOOL STUDENT

High School students may be eligible to enroll in college through the College Connections/Concurrent Enrollment Program. This program allows you to get an “early start” on your college experience while still enrolled in high school. Please visit www.skylinecollege.edu/concurrent for registration information and contact your high school counselor. Enrollment is subject to the availability of courses. Please see page 12 for more information.

IMPORTANT: CLASS ATTENDANCE

If you do not attend the first class meeting, the professor MAY replace you with students waiting to add the class. Although the professor has the option to withdraw you from the class, YOU are responsible for officially withdrawing within deadlines to avoid penalty grades and fee obligations.

SPECIAL APPLICATION PROGRAMS

The following programs require special applications and/or have unique admissions procedures. For information on these programs call: Area Code (650)

Automotive Technology ................................. 738-4438
CalWORKs ................................................. 738-4417
Central Service Technology ......................... 738-4470
Cosmetology ............................................. 738-4168/4165
Concurrent Enrollment ................................. 738-4452
(Students currently attending high school)
EOPS – Extended Opportunity
Programs and Services .................................. 738-4139
International Students Program ...... 738-4430/7021/7179
Massage Therapy ....................................... 738-4168
Respiratory Therapy ................................. 738-4176
SparkPoint ................................................ 738-7035
Study Abroad ........................................... 738-7088/7098
Surgical Technology .................................... 738-4470
TRIO ..................................................... 738-4144
PREREQUISITES/COREQUISITES

The San Mateo County Community College District (SMCCCD) is using a computerized prerequisite checking system. A student who has NOT met the stated prerequisite for the course will not be allowed to enroll. In addition, all stated Corequisite courses must be taken concurrently. Students are strongly encouraged to accept the recommendations stated for courses but will not be prevented from enrolling in the classes where the advisory is stated as “recommended” in the class schedule.

Students should meet with a counselor if they have questions about whether they have met the stated prerequisite.

What are Prerequisites, Corequisites and Recommendations?

Prerequisite: A course or body of knowledge that must be successfully completed (grade of C or Credit or better) before a student can enroll in a specific course.

Corequisite: A course that must be taken concurrently (at the same time) with another course.

Recommendation: A course that faculty recommend be completed in advance to enhance or improve a student’s ability to succeed in a specific course.

Why Prerequisites and Corequisites?

Title 5 (state regulations that govern community colleges) requires that, if a course has a prerequisite, it must be necessary for the student to succeed in the target course. Furthermore, the college must ensure that the prerequisite is equitably and fairly enforced and that it has been approved in a separate action by the curriculum committee at each college.

What if I am currently enrolled in the prerequisite course(s) within the SMCCCD?

If you are currently enrolled in the prerequisite course(s), the computer will not prevent your enrollment in the desired course. However, should you receive a final grade other than “A,” “B,” “C” or “P” in the prerequisite course(s), you will be notified by Admissions and Records through your student email (my.smccd.edu) that you have been administratively dropped from the course. You are advised to meet with a counselor for further assistance with enrollment.

What if I completed the prerequisite at another college outside the San Mateo County Community College District?

If you believe you have met the stated prerequisite at another college/university outside the San Mateo County Community College District, you must file a Prerequisite Equivalency/Reciprocity of Course Placement form with the Counseling Department. The form is available at the One Stop Center in Building 2, and online at https://www.skylinecollege.edu/prerequisites/prerequisiteprocess.php. Submit the completed form with a copy of your unofficial transcript or grade report from the other college to the Counseling Appointment Desk in Building 2, or by fax (650) 738-4195 or email skycounseling@smccd.edu. If your prerequisite request is approved, the enrollment block will be lifted, allowing you to enroll in the course. If your request is denied, you will be contacted by the Counseling Center as to the reason(s) why.

How can I challenge a prerequisite?

You can challenge a prerequisite on one or more of four grounds, listed below:

• If you believe you have the knowledge or ability to succeed in the course without completing the prerequisite.

• If you believe that the prerequisite has been established in violation of Title 5 regulations or the SMCCCD District Model Policy.

• If you believe that the prerequisite is discriminatory or is being applied in a discriminatory manner.

• If you believe that the prerequisite course has not been made reasonably available.

How do I file a prerequisite challenge?

If you wish to file a prerequisite challenge, follow these steps:

• The Prerequisite Challenge Form is available at the Student Services Information Center in Building 2 or online at https://www.skylinecollege.edu/prerequisites/prerequisiteprocess.php. A counselor can help you determine whether you would benefit from the challenge process.

• Next you should contact the appropriate division dean to obtain specific information about filing and documenting your challenge request.

• If you elect to challenge, submit the completed challenge form with documentation to the appropriate Division Office for review.

• You will be notified in 5 business days if your challenge is subsequently approved, and you will be allowed to enroll in the course. If your challenge is not approved, you will be administratively withdrawn from the course.
### Fees

<table>
<thead>
<tr>
<th><strong>FEE TYPE AND AMOUNT</strong>*</th>
<th><strong>REQUIRED OF</strong></th>
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<tbody>
<tr>
<td><strong>Enrollment</strong>: $46 per unit</td>
<td>All Students, except high school students enrolling in less than 11.5 units through the Concurrent Enrollment and College Consortium Programs. These fees are waived for recipients of the Board of Governor’s Fee Waiver. See page 27 for more information and the application for a fee waiver.†</td>
</tr>
<tr>
<td><strong>Enrollment – Bachelor of Science in Respiratory Care</strong>: $130 per unit [$84 per unit Upper Division coursework (plus $46 per unit Enrollment Fee)]</td>
<td>All Students that are new graduates and have completed a CoARC accredited Respiratory Care (RC) program equivalent to an A.S. in Respiratory Care and are California licensure eligible or RC Practitioners who have completed a CoArc accredited RC program equivalent to an A.S. in Respiratory Care and are California licensure eligible and accepted into the B.S. Respiratory Care program at Skyline College will pay $130 per unit for upper division coursework. Students eligible for the Board of Governors Fee Waiver (FAFSA or Dream Act Application) will only waive $46 per unit and total cost to the student is $84 per unit.</td>
</tr>
<tr>
<td><strong>Health Services</strong>: $17 Summer / $20 Fall / $20 Spring</td>
<td>All Students, except those enrolled ONLY in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program**.†</td>
</tr>
<tr>
<td><strong>Student Representation</strong>: $1</td>
<td>All Students, except those enrolled in the Concurrent Enrollment Program.†</td>
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<tr>
<td><strong>Nonresident Tuition</strong>: $233 per unit + $8 per unit capital outlay fee (plus $46 per unit Enrollment Fee)</td>
<td>Nonresidents of California who are residents of other states.</td>
</tr>
<tr>
<td><strong>International Student Application Fee</strong>: $50</td>
<td>Foreign/International Students (Fall and Spring semesters only.)</td>
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<tr>
<td><strong>Foreign Student Tuition</strong>: $233 per unit + $8 per unit capital outlay fee (plus $46 per unit Enrollment Fee)</td>
<td>International Students.</td>
</tr>
<tr>
<td><strong>International Student (F-1 Visa) Health Insurance</strong>: $684 Fall and Spring</td>
<td>All F-1 Visa International Students.</td>
</tr>
<tr>
<td><strong>Student Body</strong>: $15 Fall / $15 Spring</td>
<td>All Students, except those enrolled ONLY in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program. Fall and Spring semesters only.†</td>
</tr>
<tr>
<td><strong>Student Union</strong>: $1 per unit / $5 max per semester</td>
<td>All Students, except those enrolled in the Concurrent Enrollment Program. Fall and Spring semesters only.†</td>
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</table>

*Subject to change

**Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact Admissions and Records for an Extenuating Circumstances Form.

† See Explanation of Fees on page 22 for disclaimers regarding fees.
### FEE TYPE AND AMOUNT*

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<tr>
<th>FEE TYPE AND AMOUNT*</th>
<th>REQUIRED OF</th>
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<tbody>
<tr>
<td><strong>Parking</strong>&lt;sup&gt;*&lt;/sup&gt; $27 Summer / $54 Fall / $54 Spring / $98 Two Term Permit</td>
<td>All persons who park motor vehicles on campus. Daily permits may be purchased from ticket dispensers. See Parking &amp; Transportation on page 93. Permits are nonrefundable.</td>
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<tr>
<td>(Fall &amp; Spring) / $3 per day</td>
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<tr>
<td><strong>Parking (Board of Governor’s Waiver)</strong>&lt;sup&gt;*&lt;/sup&gt; $25 Summer / $30 Fall / $30 Spring</td>
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<tr>
<td>$60 Two Term Permit (Fall &amp; Spring) / $3 per day</td>
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<tr>
<td><strong>Audit</strong> $15 per unit</td>
<td>The College allows auditing of courses with the exception of courses in programs that require special preparation and/or program admission on a limited basis. The Board of Governors Fee Waiver (BOGFW) will not cover the fee for an audit class.†</td>
</tr>
<tr>
<td><strong>Returned Check</strong> $20</td>
<td>Students whose personal checks are returned by the bank. (Only cash, credit card, Cashier’s Check or money order will be honored to clear a returned check). The Bookstore fee for a returned check may differ.</td>
</tr>
<tr>
<td><strong>Online Instructional Materials Access Fee</strong>&lt;sup&gt;†&lt;/sup&gt;  Varies by Course</td>
<td>License fee to access course digital material. This Inclusive Access Program comes at a discount compared to printed materials, and also includes Interactive Learning Platforms. Digital course material access will be billed to the student during the first week of the semester (listed as Inclusive Access and is refundable). See page 81 for more information.</td>
</tr>
<tr>
<td><strong>Duplicate Degree</strong> $20</td>
<td>Students may request a transcript of their academic record from Cañada College, College of San Mateo and/or Skyline College on WebSMART (<a href="https://websmart.smccd.edu">https://websmart.smccd.edu</a>). The first two transcripts requested are free of charge.</td>
</tr>
<tr>
<td><strong>Official Transcript</strong>&lt;sup&gt;*&lt;/sup&gt; (All SMCCCD records will appear on one transcript) $5</td>
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<tr>
<td><strong>Materials Fee</strong> $2–$8</td>
<td>See course description.</td>
</tr>
</tbody>
</table>

*Subject to change

**Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact Admissions and Records for an Extenuating Circumstances Form.**

† See Explanation of Fees on page 22 for disclaimers regarding fees.

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**Contact the Cashier’s Office regarding fee or refund questions: (650) 738-4101**

**Building 2, Student Services Center**

**PAY FEES BY:**

- **WebSMART:** MasterCard, Visa, Discover or American Express
- **In Person at Cashier’s Office** (Student Services Center, Bldg. 2, 2nd Floor): Cash, Check, Money Order or Credit Card
What message will I receive on WebSMART if I do not meet the prerequisite for the course in which I am attempting to enroll?

If you have not met the prerequisite or presented documentation to challenge the prerequisite you will receive the following message on WebSMART when you attempt to enroll: You do not meet the prerequisites for this course. You will not be able to register for the class until you clear the prerequisite(s). To obtain prerequisite information, equivalency/challenge processes, and forms go to: http://www.skylinecollege.edu/prerequisites.

### SUMMER FEE PAYMENT POLICY

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the San Mateo County Community College District Board of Trustees. While it is the intention of the local governing board that any proposed fee increases be moderate and predictable, fee increases could be adopted at any time. In the event of a fee increase, students will be notified of the increase and any subsequent amount owed will be posted on their WebSMART account, and through emails to their my.smccd.edu email address.

Registration for summer term begins on May 2, 2018. You will not be able to register for classes if you have any outstanding balances on your account.

All records are automatically held until all outstanding debts to the District Colleges have been cleared.

Review your account on WebSMART regularly for current balances.

### FEE PAYMENT PROCESS FOR SUMMER 2018

For updated information regarding the fee payment process for Summer 2018, please check WebSMART.

If you need assistance in paying your fees you may:
- Enroll in an inexpensive payment plan via WebSMART
- Apply for financial aid (www.fafsa.gov) at least five days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.

### VARIABLE UNIT CLASSES

No Enrollment Fee or Nonresident/International Student Tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

### SUMMER CREDIT AND REFUND POLICY

- To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline as displayed on WebSMART. Check your Class Schedule Summary for exact refund dates. If registration occurs after the refund date for a class, no refund will be available.
- For summer or short courses, withdrawal must occur within the first 10% of the course (often this is the first day).
- If you decide not to attend classes, it is your responsibility to officially withdraw within published deadlines to avoid penalty grades and fee obligations. A withdrawal initiated by a professor may not result in a refund.
- A student may either maintain a credit balance on their account or request a refund.
- Refunds are not issued automatically. You must contact the Cashier’s Office to request a refund.
- Credit balances remain on student accounts for a maximum of five (5) years.
- Fees paid by personal check(s) require 10 business days for bank clearance before refunds can be processed.

- Print a final copy of all WebSMART transactions (Registration, Drops, Payments) for your records.

- Print your Summary Class Schedule after completing your registration. Important deadline dates appear on this schedule.
• A $10 non-refundable processing fee (plus an additional $50 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. A refund processing fee may be charged only once per semester or summer session.

• Students who receive financial aid and withdraw from classes are advised to call the Financial Aid Office at (650) 738-4236 regarding possible repayment of federal funds if received prior to withdrawal.

• Fees will be credited or refunded if an action of the College (e.g., class cancellation) prevents a student from attending.

**EXPLANATION OF FEES**

**Student Representation Fee:** Established by a student election to support student advocacy to local, state and federal offices and agencies. A student has the right to reverse the $1 Student Representation Fee for religious, political, moral or financial reasons by completing a form available at the Center for Student Life & Leadership Development.

**Health Service Fee:** Provides basic campus health services and medical coverage for injuries incurred while the student is on campus or attending an off-campus, College-sponsored event. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization may be exempted from paying the health service fee. Contact Admissions & Records for an Exculminating Circumstances Form.

**Additional Fees:** Students are required to purchase textbooks, tools, technical and miscellaneous supplies for certain programs. In some courses, students will also be required to pay an instructional materials charge. Please refer to the course description for specific course fee information.

**Inclusive Digital Access:** License fee to access digital course material. This Inclusive Access Program comes at a discount compared to printed materials and also includes an Interactive Learning Platform. Digital course material access will be billed to the student’s WebSMART account during the first week of the semester (listed as Inclusive Access and is refundable if you drop the course). See page 81 for more information.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.
AUDIT POLICY

Skyline College allows auditing of courses with some exceptions.

District Policy states:

- The Colleges of the District will allow auditing of courses with the exception of classes in programs that require special preparation and/or program admission on a limited basis.
- Students wishing to audit a course must obtain the approval of the instructor of record for that course.
- Students in good standing may audit a course only if they are ineligible to take the course for credit.
- Students taking courses for credit will have first priority on all classroom space. Additional space may be available to interested auditors.
- No student auditing a course shall be permitted to change his or her enrollment to receive credit for the course.
- An auditing fee as established by California Education Code will be payable at that time of enrollment as an auditor, with the exception of students enrolled in ten (10) or more semester credit units.
- Students requesting to Audit a course and receive the Board of Governors Fee Waiver (BOGFW) are responsible to pay for fees and the BOGFW will not be applied to the student account.

Audit forms can be found online at skylinecollege.edu/counseling/forms.php. They must be approved and signed by the instructor(s) for the course to be audited. Forms must then be returned to the Admissions and Records for processing. Students will be required to pay for courses at the time of registration.

Attention Students:

Registration for the Summer and Fall terms begins on May 2, 2018. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:

- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART
- Refer to WebSMART for additional information.

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
**Steps to Applying and Completing Your Financial Aid**

**Step 1  APPLY – SUBMIT FAFSA/DREAM ACT APPLICATION**
- Students who are US Citizens or Eligible Non-Citizens can apply for all types of Financial Aid at www.fafsa.gov
- Students who meet the AB540 exemption requirements under AB131 can apply for the California Dream Act at www.caldreamact.org.
- Skyline College’s Federal school code is 007713
- Use the IRS Data Retrieval Tool (if 2015 taxes filed)
  - Go to: www.skylinecollege.edu/financialaid/forms.php
  - Click on: Step by Step Directions for IRS Data Retrieval Tool
- Need help? Attend a FAFSA Workshop. For dates and times go to: www.skylinecollege.edu/financialaid/events.php

**Step 2  PROCESSING OF FAFSA/DREAM ACT APPLICATION**
- Allow 1-2 weeks for your FAFSA application to be processed
- You will then receive two emails:
  - First from the Dept. of Education with your Student Aid Report (SAR)
    - Review SAR for accuracy and read “Comment Codes”
    - If corrections are made, allow additional 1-2 weeks to process
  - Allow 1-2 weeks for your Dream Act Application to be processed
- Follow up with the Skyline College Financial Aid Department
- Second from the Financial Aid Office confirming receipt of your FAFSA
  - Instructions are given to check WebSMART

**Step 3  SUBMIT DOCUMENTS**
- Check WebSMART to see what documents are required
- If no requirements are listed, contact the Financial Aid Office
- Submit all documents to the Financial Aid Office
- Incomplete documents will not be accepted

**Step 4  FILE REVIEW**
- Files are reviewed in order of date received
- During the file review process, additional documents may be requested
- Check your “my.smcccd.edu” email regularly for notifications
- Files will not be reviewed until all required documents are submitted
- The entire process may take 4-6 weeks

**Step 5  NOTIFICATION OF RESULTS**
- Eligible students will be notified by “my.smcccd.edu” email
- Check WebSMART for the results of your financial aid award
- Go to “My Award Information” to view types and amount of award
  - Note: If no awards are listed, contact the Financial Aid Office

**Step 6  FUNDS ARE PAID**
- You have 3 options: Direct deposit, disbursement prepaid card or paper check
- For details go to: www.skylinecollege.edu/myfunds
What Kinds of Financial Aid Can I Receive?

Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs!

CALIFORNIA COLLEGE PROMISE GRANT  
(formerly known as BOARD OF GOVERNOR’S FEE WAIVER (BOGFW))

New Eligibility Regulations Effective Fall 2016:
California Community College students receiving the BOGFW must meet minimum academic and progress standards to remain eligible for the BOGFW due to changes made by SB 1456 Student Success Act of 2012 to Title 5 of the California Education Code.

Students must:
• Maintain a cumulative GPA of 2.0 (Academic Standard)
• Successfully complete at least 50% of all units attempted (Progress Standard)

If a student is placed on academic and/or progress probation for two consecutive primary terms (fall or spring semester), they will lose eligibility for the BOG Fee Waiver as well as enrollment priority. For more information on this regulation and the conditions by which students can appeal, please see http://smccd.edu/faprobation/. Students are encouraged to utilize the numerous support services on campus to help them regain good academic standing.

CALIFORNIA CHAFEE GRANT (CHAFEE)
The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and must not have reached the age of 23 by July 1 of the award year.

Annual Award: up to $5,000.

CAL GRANT B and C  
DEADLINE TO APPLY IS SEPTEMBER 2
Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in schools in California only.

Maximum awards are
Cal Grant B $1,672
Cal Grant C $1,094

EXPERIMENTAL SITE INITIATIVE – LOAN COUNSELING
Beginning in the 2017-18 academic year, the San Mateo County Community College District is part of an undergraduate Direct Loan counseling experiment with the Department of Education. Students who have previously completed entrance counseling and are selected for the experiment will be notified via their school email address.

As part of this experiment, student’s Direct Loan disbursements are conditional upon completion of additional in-person loan counseling. A schedule of workshops for all three campuses will be posted on the District Website.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)
EOPS is a State-funded program that provides support services to economically and educationally disadvantaged students who are California residents. Services include counseling, a book service, vocational grants, and fee waivers for transferring students. Students must complete a FAFSA, Dream Act or BOGFW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS is determined and coordinated through the EOPS Office.

FEDERAL PELL GRANT
You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 5328 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Awards for students are prorated based on enrollment status, etc.:

<table>
<thead>
<tr>
<th>Enrollment Status</th>
<th>Award Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full-time</td>
<td>$596 to $5,920</td>
</tr>
<tr>
<td>Three-qtr time</td>
<td>$100 to $5,920</td>
</tr>
<tr>
<td>Half-time</td>
<td>$596 to $5,920</td>
</tr>
<tr>
<td>Less than half</td>
<td>$596 to $5,920</td>
</tr>
</tbody>
</table>

FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)
FSEOG is a grant awarded to students with exceptional need (EFC of 0). Funds are awarded on a first come, first served basis according to when their financial aid file is complete.

Awards range from: $100 to $800.
Priority application date: May 1, 2017

FULL-TIME INCENTIVE GRANT
In order to encourage Cal Grant B and Cal Grant C recipients to attend full time, the California Community College Chancellor’s Office is providing a Full-Time Incentive Grant of $1,000 per year ($600 per semester) on top of the $1,672 awarded annually by the California Student Aid Commission. The additional aid is intended to assist these students in completing their degree objective and be able to transfer to a four year college in a timely manner.
**GROVE SCHOLARS**

Each semester SparkPoint selects 25 students to receive a $2,000 scholarship as part of the Grove Scholars Program. This need-based scholarship is open to students pursuing certificates in Career and Technical Education (CTE). In addition, each Grove Scholar receives career counseling, academic counseling, and financial coaching. The goal of the program is to support student efforts to pursue educational, career, and financial goals. For eligibility information visit: [www.skylinecollege.edu/sparkpoint](http://www.skylinecollege.edu/sparkpoint) or contact SparkPoint at: (650) 738-7035, or grovescholar@smccd.edu, Building 1, Room 1-214.

**SPARKPOINT AT SKYLINE COLLEGE**

SparkPoint works with students and other community members to access a broad range of services and resources beyond what is typically available through college financial aid programs. Programs include: financial coaching, a match savings program, secured credit card, assistance with applying to public benefits and a scholarship. Eligibility requirements vary depending on the program but SparkPoint has services available regardless of your financial situation. Interested students should contact SparkPoint for an appointment to explore options for their personal circumstances. For more information visit: [www.skylinecollege.edu/sparkpoint](http://www.skylinecollege.edu/sparkpoint) or SparkPoint reception office at: (650) 738-7035, Building 1, Room 1-214.

**LOANS**

Loans are financial aid funds that the student borrows now and repays after s/he completes a program of study or stops going to school. Loan amounts vary from $500-$6,000.

You must submit a Direct Loan Application to the Financial Aid Office. To print the form go to: [www.smccd.edu/loanworkshop](http://www.smccd.edu/loanworkshop).

**RESPIRATORY CARE – BACCALAUREATE DEGREE PROGRAM – FINANCIAL AID**

Financial Aid in forms of Federal State aid is available for students eligible and accepted into the Bachelor of Science in Respiratory Care Program at Skyline College by completing a FAFSA (www.fafsa.gov) or California Dream Act Application (www.caldreamact.org). Apply early and follow the “Steps to apply for Financial Aid” section located on our homepage at: [www.skylinecollege.edu/financialaid](http://www.skylinecollege.edu/financialaid). Workshops are also available for students needing assistance completing their financial aid application, see our events calendar on our homepage. Also, online instructional videos can be viewed 24/7 on our homepage by clicking on FATV.

Eligibility for various scholarship programs would be determined by the individual scholarship or program students apply for. Additional information on scholarships, internal and external, can be located on our homepage at: [www.skylinecollege.edu/financialaid](http://www.skylinecollege.edu/financialaid).

The Board of Governors Fee Waiver (BOGFW) is available (for California State residents or AB 540 exempt students) to cover $46 per unit of lower division coursework and can be determined by submitting a FAFSA or Dream Act application, in lieu of the Board of Governors Fee Waiver application. If eligible for a BOGFW, the total cost of enrollment for students will be $84 per unit for upper division coursework.

**SCHOLARSHIPS**

The annual Skyline College Scholarship application process runs from November-March each year. The application link will be posted at [http://www.skylinecollege.edu/financialaid/scholarship.php](http://www.skylinecollege.edu/financialaid/scholarship.php) in late fall. Scholarships are available to graduating high school seniors, returning, continuing and transferring students. External scholarship information is posted as available on the Website.

**SIGN UP FOR eDISBURSEMENT**

All students’ state and federal financial aid funds and scholarships are disbursed to them by the College through Blackboard-Pay Money Network®. Students have the option to have their disbursement “refund” deposited directly into their existing bank account through direct deposit (preferred method for all students with bank accounts) or onto the SMCCCD Disbursement Prepaid Card that can be used much in the same way as a debit card or credit card. We encourage all students to avoid paper checks which can be lost or stolen and are generally the least secure method of delivering money to students. Complete information can be found on the My Funds Disbursement Options page of our Financial Aid website at [www.skylinecollege.edu/myfunds](http://www.skylinecollege.edu/myfunds).

**STUDENT EMPLOYMENT FEDERAL WORK STUDY (FWS)**

Students who apply for financial aid and put their name on the work study waiting list are given priority. **Maximum Annual Award:** $6,000
Board of Governors Fee Waiver (BOGFW) Information

An Education Lasts a Lifetime…

Don’t turn away from education or job training because you think you can’t afford the enrollment fee. The Board of Governors Fee Waiver (BOGFW) may pay all enrollment fees for credit courses for eligible applicants who want to attend California Community Colleges.

The BOGFW is just one of the financial aid opportunities available. You should also apply for a Pell Grant, Federal Work Study, and other grants and/or loans to meet educational costs such as books, transportation, and living expenses by completing a FAFSA at www.fafsa.gov.

BOGFW is Simple and Fast! Apply Today!

➢ BOGFW applicants should complete the application on WebSMART (https://websmart.smccd.edu) and submit any required documents to the Financial Aid Office.
➢ BOGFW does not require repayment.
➢ BOGFW is not tied to federal financial aid programs; it can be processed quickly and you will know your eligibility for funding immediately.
➢ BOGFW pays enrollment fees for any number of credit units in the fall, spring and summer sessions. Only one application per academic year is required.
➢ If Summer 2018 is your first term and you have NOT completed a FAFSA, please complete the 2017-2018 FAFSA at www.fafsa.gov.
➢ This application will only waive your enrollment fees. You may still owe additional fees that you must pay to avoid being dropped from your classes.
➢ Students eligible and accepted into the Bachelor of Science Respiratory Care program at Skyline College will pay $130 per unit for upper division coursework and if eligible for the BOGFW, only $46 per unit will be waived and total cost to student is $84 per unit. Eligibility for BA students for the BOGFW can only be determined by submitting a FAFSA or Dream Act application.

You Will Be Eligible if you are a California resident and…

ANY ONE of the following statements applies to your current status:
➢ You have already qualified for financial aid, such as a Pell Grant or a Cal Grant, by filing the FAFSA.
➢ You have qualified by filling out a Dream Act Application.
➢ You or your family are receiving TANF (Temporary Assistance for Needy Families), SSI (Federal Supplemental Security Income), or General Assistance/General Relief.
➢ You meet the following income standards:

Board of Governors Fee Waiver Program BOGFW-B 2017-2018 Income Standard

<table>
<thead>
<tr>
<th>Family Size</th>
<th>2015 Income</th>
<th>Family Size</th>
<th>2015 Income</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$17,820.00</td>
<td>6</td>
<td>$48,870.00</td>
</tr>
<tr>
<td>2</td>
<td>$24,030.00</td>
<td>7</td>
<td>$55,095.00</td>
</tr>
<tr>
<td>3</td>
<td>$30,240.00</td>
<td>8</td>
<td>$61,335.00</td>
</tr>
<tr>
<td>4</td>
<td>$36,450.00</td>
<td>Each additional family member</td>
<td>$6,240.00</td>
</tr>
<tr>
<td>5</td>
<td>$42,660.00</td>
<td></td>
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</tbody>
</table>
### Classes

**How to Read Class Listings**

- **Department, Course Number and Title**
- **Course Reference Number (CRN)**
- **Section**
  - Note: An "X" in the Section designator, such as AX or JX, indicates a class that is cross-listed. Cross-listed classes are those which are offered under more than one department, or which involve instruction at more than one skill level during the same class period.
- **Additional Section Information, where applicable**

**ACTG 100 ACCOUNTING PROCEDURES**

Recommended: MATH 811 or equivalent; BUS. 115 or equivalent; either BCM. 104 or BCM. 225 or equivalent; and eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 16 hours by arrangement. Transfer: CSU.

**WEEKDAY**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>38018</td>
<td>ACTG 100</td>
<td>AS</td>
<td>M, W, Th</td>
<td>8:10-10:50</td>
<td>Whitten, L.</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>8-8217</td>
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</tbody>
</table>

Dates for the AS section: 01/16-03/13

**EVENING**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>30006</td>
<td>ACTG 100</td>
<td>JV</td>
<td>W</td>
<td>6:30-9:30</td>
<td>Steinberg, M.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>8-8217</td>
<td></td>
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</tbody>
</table>

**ONLINE**

<table>
<thead>
<tr>
<th>CRN</th>
<th>Course</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
</thead>
<tbody>
<tr>
<td>30007</td>
<td>ACTG 100</td>
<td>OL</td>
<td>By Arr.</td>
<td>3.5 Hrs/Wk</td>
<td>Zhang, H.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>8-8217</td>
<td></td>
</tr>
</tbody>
</table>

ACTG 100 OL will be held online and on campus. Classes will meet on campus on Saturdays 1/20, 1/27, 2/24, 3/10, 3/24, 4/7, 4/28 and 5/19 from 8:30 to 11:50 am in Room 8217. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Saturday, January 20, from 8:30 to 11:50 am in Room 8217 – attendance required. Instructor email: zhangh@smccd.edu.

### Weekly Schedule Worksheet

Once you have selected your classes and are officially registered, use the form below to chart your weekly schedule. Use this to include your work schedule, study times and other outside commitments.

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
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<td>8–9</td>
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<td>10–11</td>
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<td>11–12</td>
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<td>12–1</td>
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<td>1–2</td>
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<td>3–4</td>
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<td>4–5</td>
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<tr>
<td>5–6</td>
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<tr>
<td>Evening</td>
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</tr>
</tbody>
</table>
ACCOUNTING (ACTG)

Train for accounting assistant positions in just one semester. Enroll in ACTG 100, ACTG 103, BCM. 104, BCM. 225, BCM. 226 and BCM. 301. For more information about this fast-paced training program, email Linda Whitten at whitten@smccd.edu or call (650) 738-4372.

ACTG 100 ACCOUNTING PROCEDURES
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent; and completion of MATH 110, or MATH 111 and MATH 112, or equivalent. Transfer: CSU.

WEEKDAY
50001 ACTG 100 A6 MTWTh 8:10-10:15 7-7303 Steinberg 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 8-8209 Steinberg
Dates for the A6 section: 6/11-7/19

ONLINE
55460 ACTG 100 OL By Arr 48 Hours ONLINE Zhang 3.0
ACTG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: zhangh@smccd.edu.

ACTG 121 FINANCIAL ACCOUNTING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent; and completion of MATH 110, or MATH 111 and MATH 112, or equivalent; and ACTG 100 or equivalent; and BCM. 225 or equivalent. NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121. Transfer: UC; CSU.

WEEKDAY
50003 ACTG 121 A7 MTWTh 8:10-10:30 8-8319 Zhang 4.0
TBA Hours: MTWTh .6 Hrs/Mtg 8-8209 Zhang
Dates for the A7 section: 6/11-7/26

ONLINE
54648 ACTG 121 OL By Arr 64 Hours ONLINE Zhang 4.0
ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: zhangh@smccd.edu.

ACTG 131 MANAGERIAL ACCOUNTING
Prerequisite: ACTG 121 or equivalent. Recommended: BCM. 225, or equivalent. Transfer: UC; CSU.

ONLINE
54685 ACTG 131 OL By Arr 64 Hours ONLINE Whitten 4.0
ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: whitten@smccd.edu.

ACTG 144 QUICKBOOKS: SET-UP AND SERVICE BUSINESS
Recommended: Eligibility for ENGL 846 or ESOL 400. Transfer: CSU.

ONLINE
55221 ACTG 144 OL By Arr 24 Hours ONLINE Claire 1.5
ACTG 144 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: claired@smccd.edu.

ACCOUNTING – ADMINISTRATION OF JUSTICE

ACTG 145 QUICKBOOKS: PAYROLL AND MERCHANDISING BUSINESS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent; and ACTG 144 or equivalent. Transfer: CSU.

ONLINE
55222 ACTG 145 OL By Arr 24 Hours ONLINE Claire 1.5
ACTG 145 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: claired@smccd.edu.

ADMINISTRATION OF JUSTICE (ADMJ)

ADMJ 100 INTRO TO ADMINISTRATION OF JUSTICE
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D).

WEEKDAY
53227 ADMJ 100 A6 MTWTh 8:10-10:15 1-1105 Aurilio 3.0
Dates for ADMJ 100 A6: 6/11-7/19

ADMJ 102 PRINCIPLES & PROCEDURES OF JUSTICE
Recommended: Satisfactory completion of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

WEEKDAY
53239 ADMJ 102 A6 MTWTh 10:40-12:45 1-1105 Aurilio 3.0
Dates for ADMJ 102 A6: 6/11-7/19

Attention Students:
Registration for the Summer and Fall terms begins on May 2, 2018. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
• Enroll in an inexpensive payment plan via WebSMART
• Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART
• Refer to WebSMART for additional information.

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
AMERICAN SIGN LANGUAGE (ASL)

ASL 111 AMERICAN SIGN LANGUAGE IA
Transfer: UC; CSU (C2).

WEEKDAY
53359 ASL 111 A6 MTWTh 8:10-10:15 8-8117 Meng 3.0
EVENING
Dates for the A6 section: 6/11-7/19

54758 ASL 111 J6 MW 6:00-10:15 8-8117 Wong 3.0
Dates for the J6 section: 6/11-7/18

ANTHROPOLOGY (ANTH)

ANTH 110 CULTURAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D).

EVENING
54503 ANTH 110 J7 MW 7:00-10:25 7-7110 Schaefers 3.0
Dates for the J7 section: 6/11-7/25

ONLINE
55364 ANTH 110 OL By Arr 48 Hours ONLINE Ulloa 3.0
Dates for the OL section: 6/11-7/26
ANTH 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

ANTH 125 PHYSICAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B2).

WEEKDAY
53607 ANTH 125 A6 MTWTh 12:55-3:00 7-7110 Staff 3.0
Dates for the A6 section: 6/11-7/19

EVENING
53904 ANTH 125 J7 TTh 7:00-10:25 7-7110 Schaefers 3.0
Dates for the J7 section: 6/12-7/26

ART (ART)
(See also: DIGITAL MEDIA AND DESIGN and FILM.)

Art activity courses are subject to repeatability limitations. Students are now limited to a maximum of four courses per family. A family of courses may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the legislation) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

Art activity courses are offered in levels by progression. Courses are listed by title; for example, Black and White Photography, Ceramics, etc, and then by level. Level I is beginning; Level II is intermediate; and Level III is intermediate/advanced.

New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who have previously taken a course within a family, must progress to the next level.

ART 101 HISTORY OF WESTERN ART I
Recommended: Eligibility for ENGL 100 or ENGL 105 equivalent. Transfer: UC; CSU (C1).

WEEKDAY
55363 ART 101 A6 MTWTh 8:10-10:15 1-1107 Takayama 3.0
Dates for ART 101 A6: 6/11-7/19

ART 115 ART, MUSIC AND IDEAS
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY
53079 ART 115 AX MTWTh 10:40-12:45 7-7110 Takayama 3.0
Dates for ART 115 AX: 6/11-7/19

ART 130 ART APPRECIATION
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C1).

ONLINE
54651 ART 130 OL By Arr 48 Hours ONLINE Fischer 3.0
Dates for ART 130 OL: 6/11-7/19
ART 130 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: fischer@smccd.edu.

ART 204 DRAWING I
Transfer: UC; CSU.

WEEKDAY
51031 ART 204 AX MTWTh 1:00-4:25 1-1320 Ryan 3.0
TBA Hours: MTWTh .7 Hrs/Wk 1-1320 Ryan
Dates for the AX section: 6/11-7/19

EVENING
54098 ART 204 JX MTWTh 6:30-9:15 1-1320 Ryan 3.0
TBA Hours: MTWTh .6 Hrs/Mtg 1-1320 Ryan
Dates for the JX section: 6/11-7/26

ART 205 DRAWING II
Prerequisite: ART 204 or ART 201. Transfer: UC; CSU.

WEEKDAY
55093 ART 205 AX MTWTh 1:00-4:25 1-1320 Ryan 3.0
TBA Hours: By Arr .7 Hrs/Wk 1-1320 Ryan
Dates for the AX section: 6/11-7/19

EVENING
55120 ART 205 JX MTWTh 6:30-9:15 1-1320 Ryan 3.0
TBA Hours: MTWTh .6 Hrs/Mtg 1-1320 Ryan
Dates for the JX section: 6/11-7/26

ART 221 PAINTING I
Transfer: UC; CSU (C1).

WEEKDAY
55121 ART 221 AX MTWTh 10:40-2:10 1-1303 Bridenbaugh 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 1-1303 Bridenbaugh
Dates for the AX section: 6/11-7/19

ART 222 PAINTING II
Prerequisite: ART 221 or equivalent. Transfer: UC; CSU.

WEEKDAY
55122 ART 222 AX MTWTh 10:40-2:10 1-1303 Bridenbaugh 3.0
TBA Hours: MTWTh .7 Hrs/Mtg 1-1303 Bridenbaugh
Dates for ART 222 AX: 6/11-7/19

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.
ART 351  BLACK AND WHITE PHOTOGRAPHY I
Recommended: Eligibility for ENGL 846 and ESOL 400, or equivalent. NOTE: This course has a non-refundable materials charge of $18. Students supply their own cameras. Transfer: UC; CSU.

WEEKDAY
51698  ART 351  AX MTWTh 10:40-2:10 2-2112 Jones 3.0
TBA Hours: MTWTh 1.4 Hrs/Mtg 2-2112 Jones
Dates for ART 351 JX: 6/11-7/19

ART 352  BLACK AND WHITE PHOTOGRAPHY II
Prerequisite: ART 351 or equivalent. NOTE: This course has a non-refundable materials charge of $18. Students supply their own cameras. Transfer: UC; CSU.

WEEKDAY
55448  ART 352  AX MTWTh 10:40-2:10 2-2112 Jones 3.0
TBA Hours: MTWTh 1.4 Hrs/Mtg 2-2112 Jones
Dates for ART 352 AX: 6/11-7/19

ART 353  BLACK AND WHITE PHOTOGRAPHY III
Prerequisite: ART 352 or equivalent. NOTE: This course has a non-refundable materials charge of $18. Students supply their own cameras. Transfer: UC; CSU.

WEEKDAY
55445  ART 353  AX MTWTh 10:40-2:10 2-2112 Jones 3.0
TBA Hours: MTWTh 1.4 Hrs/Mtg 2-2112 Jones
Dates for ART 353 AX: 6/11-7/19

ART 411  CERAMICS I
NOTE: This course has a non-refundable materials charge of $12.50. Transfer: UC; CSU.

WEEKDAY
55365  ART 411  AX TThW 9:00-1:25 1-1103 Brazelton 3.0
TBA Hours: TThW 1.9 Hrs/Mtg 1-1103 Brazelton
Dates for ART 411 AX: 6/11-7/19

ART 412  CERAMICS II
Prerequisite: ART 411. Recommended: Completion of or concurrent enrollment in ART 301. NOTE: This course has a non-refundable materials charge of $12.50. Transfer: UC; CSU.

WEEKDAY
55366  ART 412  AX TThW 9:00-1:25 1-1103 Brazelton 3.0
TBA Hours: TThW 1.9 Hrs/Mtg 1-1103 Brazelton
Dates for ART 412 AX: 6/11-7/19

ART 418  CERAMICS III
Prerequisite: ART 412 or equivalent. NOTE: This course has a non-refundable materials charge of $12.50. Transfer: UC; CSU.

WEEKDAY
55367  ART 418  AX TThW 9:00-1:25 1-1103 Brazelton 3.0
TBA Hours: TThW 1.9 Hrs/Mtg 1-1103 Brazelton
Dates for ART 418 AX: 6/11-7/19

ART 430  INTRODUCTION TO DIGITAL ART
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. NOTE: This course has a non-refundable materials charge of $15. Transfer: UC; CSU.

WEEKDAY
55593  ART 430  J6 MTWTh 6:00-9:25 2-2117A Bridenbaugh 3.0
TBA Hours: MTWTh 1.5 Hrs/Mtg 2-2117A Bridenbaugh
Dates for ART 430 J6: 6/11-7/19

ART 431  DIGITAL IMAGING I: PHOTOSHOP
Recommended: ART 430 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. NOTE: This course has a non-refundable materials charge of $15. Transfer: UC. CSU.

WEEKDAY
55448  ART 431  AX MTWTh 2:00-4:30 2-2117A Sanchez 3.0
TBA Hours: MTWTh 1 Hr/Mtg 2-2117A Sanchez
Dates for ART 431 AX: 6/11-8/2

ART 432  DIGITAL IMAGING II: ADVANCED PHOTOSHOP
Prerequisite: ART 431 or equivalent. NOTE: This course has a non-refundable materials charge of $15. Transfer: CSU.

WEEKDAY
55450  ART 432  AX MTWTh 2:00-4:30 2-2117A Sanchez 3.0
TBA Hours: MTWTh 1 Hr/Mtg 2-2117A Sanchez
Dates for ART 432 AX: 6/11-8/2

ASTRONOMY (ASTR)

ASTR 100  INTRODUCTION TO ASTRONOMY
Transfer: UC; CSU (B1).

ONLINE
55603  ASTR 100 OL By Arr 48 Hours ONLINE Reill 3.0
Dates for ASTR 100 OL: 6/11-7/26
ASTR 100 OL is offered in an online format. Requires internet access and email. Orientation is required and must done online on or before June 12. Check Canvas for orientation and course information. Instructor email: reilk@smccd.edu.

ASTR 101  ASTRONOMY LABORATORY
Prerequisite: Completion of or concurrent enrollment in ASTR 100, or equivalent. Recommended: Completion of MATH 110, or equivalent. Transfer: UC; CSU (B3).

WEEKDAY
54993  ASTR 101 A7 MW 12:30-3:55 7-7303 Prochter 1.0
Dates for ASTR 101 A7: 6/11-7/25

AUTOMOTIVE TECHNOLOGY (AUTO)

AUTOMOTIVE COURSE REPEATABILITY: Course repeatability for those who have taken and passed an automotive course in the past is possible if you fall within the guidelines. You may repeat a previously passed automotive course if it has been longer than 36 months, if it is required by your employer or for employment, or if it is needed to pass certifications tests such as ASE certification or state automotive licensing. For more details refer to the “Course Repetition” section under “Policies” in this schedule. To find out more on how to petition to repeat an automotive course under these guidelines please contact Tom Broxholm at: (650) 738-4131 or broxholm@smccd.edu.

AUTO 665S1 OXYACETYLENE FOR AUTOMOTIVE TECHNICIANS
Transfer: CSU.

EVENING
54568  AUTO 665S1 G3 MW 5:35-9:30 11-107 Broxholm 1.0
Dates for AUTO 665S1 G3: 6/11-6/27
Put your future in overdrive!

Study in a new, well-equipped, modern facility

Receive extensive hands-on training on a large fleet of late-model vehicles

Work with caring instructors who are experts in the field

Earn an Associate in Science (A.S.) Degree or a Certificate upgrading job skills, such as specialized Smog Check Licensing and hybrid training.

Contact: Nancy Lam  
(650) 738-4438 or lamn@smccd.edu

AUTO 665S7  2017 SMOG CHECK UPDATE
NOTE: This course has a non-refundable materials charge of $75. Transfer: CSU.

**EVENING**

55463 AUTO 665S7 SA Sat/Sun 9:00-5:00 8-8203 Lindsey 1.0  
Dates for AUTO 665S7 SA: 7/7-7/8

AUTO 710 FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY
Transfer: CSU.

**EVENING**

54140 AUTO 710 J7 MTWTh 6:00-8:00 10-0004 Gleyzer 4.0  
LAB MTWTh 8:10-10:00 10-0004 Gleyzer  
Dates for AUTO 710 J7: 6/11-7/26

AUTO 880SB AUTOMOTIVE CAREERS

**WEEKDAY**

55623 AUTO 880SB AS MTWTh 9:00-1:15 8-8103 Gleyzer 1.0  
Dates for AUTO 880SB AS: 6/11-6/14

BIOLOGY (BIOL)

BIOL 110 PRINCIPLES OF BIOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2, B3).

**HYBRID**

50039 BIOL 110 H7 By Arr 48 Hours HYBRID Bookstaff 4.0  
LAB MW 6:30-10:00 7-7238 Davis  
Dates for H7 section: 6/11-7/26

BIOL 110 H7 will be held online and on campus. Requires Internet access and email. Orientation is required and must be done online by June 14. Check instructor website at http://accounts.smccd.edu/bookstaffs/ for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: bookstaffs@smccd.edu.

51495 BIOL 110 HX By Arr 48 Hours HYBRID Bookstaff 4.0  
LAB TTh 12:30-3:45 7-7238 Silva 4.0  
Dates for HX section: 6/11-7/26

BIOL 110 HX will be held online and on campus. Requires Internet access and email. Orientation is required and must be done online by June 14. Check instructor website at http://accounts.smccd.edu/bookstaffs/ for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: bookstaffs@smccd.edu.

BIOL 130 HUMAN BIOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2).

**WEEKDAY**

53082 BIOL 130 A7 TTh 8:30-11:45 1-1111 Silva 3.0  
Dates for the A7 section: 6/12-7/26

**EVENING**

50040 BIOL 130 J7 TTh 6:30-9:45 8-8302 Davis 3.0  
Dates for the J7 section: 6/11-7/26
BIOL 140 ANIMALS, PEOPLE & ENVIRONMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2).

ONLINE
54397 BIOL 140 OL By Arr 48 Hours ONLINE Bookstaff 3.0
Dates for BIOL 140 OL: 6/11-7/26
BIOL 140 OL is taught in an online format. Requires Internet access and email. Orientation is required and must be done online on or before June 14. Check instructor website at http://accounts.smccd.edu/bookstaffs/ for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

BIOL 240 GENERAL MICROBIOLOGY
Prerequisite: Successful completion of a college-level laboratory science course. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2, B3).

WEEKDAY
50042 BIOL 240 A7 MTWTh 1:40-3:10 7-7106 Barber 4.0
LAB MTWTh 9:15-10:45 7-7237 Barber
TBA Hours: MTWTh .6 Hrs/Mtg Barber
Dates for the A7 section: 6/11-7/26

51965 BIOL 240 A7 MTWTh 1:40-3:10 7-7106 Barber 4.0
LAB MTWTh 11:30-1:00 7-7237 Barber
TBA Hours: MTWTh .6 Hrs/Mtg Barber
Dates for the A7 section: 6/11-7/26

53352 BIOL 240 C7 MTWTh 1:40-3:10 7-7106 Barber 4.0
LAB MTWTh 3:45-5:15 7-7237 Barber
TBA Hours: MTWTh .6 Hrs/Mtg Barber
Dates for the C7 section: 6/11-7/26

BIOL 250 HUMAN ANATOMY
Prerequisite: BIOL 101 or BIOL 110 or BIOL 130, or equivalent; and completion of or concurrent enrollment in ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B2, B3).

WEEKDAY
53213 BIOL 250 A7 MTWTh 10:20-11:50 8-8302 McDaniel 4.0
LAB MTWTh 8:00-9:30 7-7210 McDaniel
TBA Hours: MTWTh .6 Hrs/Mtg McDaniel
Dates for the A7 section: 6/11-7/26

53453 BIOL 250 B7 MTWTh 10:20-11:50 8-8302 McDaniel 4.0
LAB TTh 2:15-3:50 7-7210 McDaniel
TBA Hours: MTWTh .6 Hrs/Mtg McDaniel
Dates for the B7 section: 6/11-7/26

EVENING
53958 BIOL 250 J7 MW 6:30-9:55 8-8302 Smiley 4.0
LAB MW 2:15-5:55 7-7210 Smiley
TBA Hours: MW 1.3 Hrs/Mtg Smiley
Dates for the J7 section: 6/11-7/25

53962 BIOL 250 K7 MW 6:30-9:55 8-8302 Smiley 4.0
LAB TTh 6:30-9:55 7-7210 Su
TBA Hours: MTWTh .6 Hrs/Mtg Smiley
Dates for the K7 section: 6/11-7/26

BIOL 260 HUMAN PHYSIOLOGY
Prerequisite: BIOL 250 or equivalent; and CHEM 192, or CHEM 210, or CHEM 410, or equivalent. Transfer: UC; CSU (B2, B3).

WEEKDAY
53211 BIOL 260 A7 MTWTh 8:15-9:45 7-7115 Aquino 5.0
LAB MTWTh 10:30-1:50 7-7210 Aquino
Dates for BIOL 260 A7: 6/11-7/26

BIOL 695 INDEPENDENT STUDY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

WEEKDAY
55281 BIOL 695 A7 By Arr 48 Hours 7-7214 Case 1.0
Dates for the A7 section: 6/11-7/26

55476 BIOL 695 B7 By Arr 48 Hours 7-7224 Kapp 1.0
Dates for the B7 section: 6/11-7/26

55477 BIOL 695 C7 By Arr 48 Hours 7-7217 Bookstaff 1.0
Dates for the C7 section: 6/11-7/26

BIOTECHNOLOGY (BTEC)
BTEC 880SA BIOTECHNOLOGY BOOT CAMP
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent.

WEEKDAY
55259 BTEC 880SA G2 Daily 9:00-10:30 8-8304 McCarthy 3.0
LAB Daily 10:40-3:10 7-7204 McCarthy
Dates for BTEC 880SA G2: 6/18-6/29

BUSINESS (BUS.)
(See also: ACCOUNTING, BUSINESS COMPUTER SYSTEMS AND MANAGEMENT, and INTERNATIONAL BUSINESS.)

BUS. 100 INTRODUCTION TO BUSINESS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D).

EVENING
55094 BUS. 100 J7 TTh 5:30-8:55 8-8304 McCarthy 3.0
Dates for the J7 section: 6/12-7/26

ONLINE
55045 BUS. 100 OL By Arr 48 Hours ONLINE Pate 3.0
Dates for the OL section: 6/11-7/26
BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

BUS. 101 HUMAN RELATIONS AT WORK
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU (D).

HYBRID
55504 BUS. 101 HY By Arr 36 Hours HYBRID McCarthy 3.0
W 10:40-12:30 8-8211 McCarthy
Dates for BUS. 101 HY: 6/11-7/26
BUS. 101 HY will be held online and on campus. Students must have Internet access and an email address. On campus meetings will be held on Wednesdays, from 10:40-12:30 pm, in Room 8211. Instructor email: mccarthys@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.
BUSINESS > BUSINESS COMPUTER SYSTEMS AND MANAGEMENT

BUS. 103  INTRODUCTION TO BUSINESS INFORMATION SYSTEMS
Recommended: BCM. 104 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

Are you an entrepreneur?
The Bay Area Entrepreneur Center is here to help you succeed!

Our resources include:
- Start-Up Guidance
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- Networking Opportunities
- Innovative Workshops
- Event Space and Office Space

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- Position is un-paid

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Contact: Pcyeta Stroud, BAEC Director
(650) 825-6840 | baec@smccd.edu

BUS. 150  ENTREPRENEURSHIP – SMALL BUSINESS MANAGEMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

BUS. 201  BUSINESS LAW
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

BUS. 401  BUSINESS COMMUNICATIONS
Prerequisite: ENGL 100 or equivalent. Transfer: CSU.

BUSINESS COMPUTER SYSTEMS AND MANAGEMENT (BCM.)
(See also: ACCOUNTING and BUSINESS.)

BCM. 200  INTRODUCTION TO MS OFFICE SUITE
Recommended: BCM. 104 or equivalent. Transfer: CSU.

BUS. 103 OL By Arr 48 Hours ONLINE Pate 3.0
Dates for BUS. 103 OL: 6/11-7/26
BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

BUS. 150 A6 TTh 10:40-2:20 8-8226 McCarthy 3.0
Dates for BUS. 150 A6: 6/12-7/19
BUS. 150 A6 is offered on Wednesdays, 6/13, 6/27, 7/11 and 7/25, from 10:40-2:20, in Room 8-8226. Instructor email: mccarthy5@smccd.edu.

BUS. 201 HY By Arr 36 Hours HYBRID McCarthy 3.0
W 6:30-9:30 8-8211 McCarthy
Dates for BUS. 201 HY: 6/11-7/26
BUS. 201 HY will be held online and on campus. Students must have Internet access and an email address. On campus meetings will be held on Wednesdays, 6/13, 6/27, 7/11 and 7/25, from 6:30-9:30 pm, in Room 8-8211. Instructor email: mccarthy5@smccd.edu.

BCM. 200 OL By Arr 32 Hours ONLINE Corzonkoff 2.0
Dates for BCM. 200 OL: 6/11-7/19
BCM. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.
BUSINESS COMPUTER SYSTEMS AND MANAGEMENT → CHEMISTRY

BCM. 225 SPREADSHEETS I: EXCEL
Recommended: BCM. 104 or equivalent. Transfer: CSU.

**ONLINE**
52710 BCM. 225 OL By Arr 16 Hours ONLINE Corzonkoff 1.0
Dates for BCM. 225 OL: 6/11-7/5
BCM. 225 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.

BUSINESS OFFICE TECHNOLOGIES

(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

CAREER AND PERSONAL DEVELOPMENT (CRER)

(See also: COUNSELING.)

CRER 116 DECIDING ON A MAJOR
Transfer: CSU.

**WEEKDAY**
55615 CRER 116 G4 M T W Th 9:00-10:00 1-1306 Staff 0.5
Dates for the G4 section: 6/11-6/21

**SATURDAY**
55616 CRER 116 G3 Sat 8:00-4:30 1-1306 Staff 0.5
Dates for the G3 section: 6/30

CRER 137 LIFE AND CAREER PLANNING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU (E1).

**WEEKDAY**
55617 CRER 137 G6 M T W Th 12:30-2:32 8-8116 Staff 3.0
Dates for CRER 137 G6: 6/11-7/19

CHEMISTRY (CHEM)

CHEM 192 INTRODUCTORY CHEMISTRY
Prerequisite: MATH 110 or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

**WEEKDAY**
50057 CHEM 192 A7 M T W Th 12:00-1:30 7-7106 Liu 4.0
LAB MW 8:10-11:35 7-7338 Liu
Dates for the A7 section: 6/11-7/26

51310 CHEM 192 B7 M T W Th 12:00-1:30 7-7106 Liu 4.0
LAB TTh 2:00-5:15 7-7338 Liu
Dates for the B7 section: 6/11-7/26

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.

Business Computer Systems and Management (BCM.)

Be competitive in today’s job market!

Obtain a certificate and/or degree offered through BCM. in the following fields or job titles:

- Office Assistant
- Office Management
- Receptionist

BCM. provides courses to meet the requirements for A.S. degrees, certificates and today’s office workers’ needs. The program is accredited by the Accreditation Council of Business Schools and Programs (ACBSP).

Your business training includes:

- High level of instruction
- Most current software used in the industry
- Labs using state-of-the-art equipment
- Flexible online courses as well as traditional classes

Your future:

- Trained Office Administrative professionals earn competitive pay in today’s job market
- Explore opportunities in customer service
- Skills and training you’ll receive can lead to an office management position.
**CHEMISTRY ~ COMMUNICATION STUDIES**

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**CHEM 210 GENERAL CHEMISTRY I**
Prerequisite: MATH 120 or MATH 123, or equivalent; or appropriate placement test score and other measures as appropriate. Recommended: CHEM 192 or one year of high school college preparatory chemistry, or equivalent. Transfer: UC; CSU (B1, B3).

**WEEKDAY**
- **51423** CHEM 210 A7 MTh 4:15-5:45 8-3002 Ghebreab 5.0
  - Dates for the A7 section: 6/11-7/26

**EVENING**
- **54543** CHEM 210 J7 MTTh 4:15-5:45 8-3002 Ghebreab 5.0
  - Dates for the J7 section: 6/11-7/26

**CHEM 220 GENERAL CHEMISTRY II**
Prerequisite: Satisfactory completion of CHEM 210 or equivalent. Transfer: UC; CSU (B1, B3).

**WEEKDAY**
- **51645** CHEM 220 A7 MTh 8:30-10:00 1-1124 Staff 5.0
  - LAB MTTh 10:40-2:00 7-7341 Staff
  - Dates for CHEM 220 A7: 6/11-7/26

**CHEM 410 CHEMISTRY FOR HEALTH SCIENCES**
Prerequisite: MATH 110 or appropriate placement test scores and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU (B1, B3).

**WEEKDAY**
- **55472** CHEM 410 A7 MTTh 12:00-1:30 4-170 Forbes 4.0
  - LAB MTTh 2:00-5:25 7-7338 Forbes
  - Dates for the A7 section: 6/11-7/26

**COMMUNICATION STUDIES (COMM)**

**COMM 110 PUBLIC SPEAKING**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

**WEEKDAY**
- **53620** COMM 110 A6 MTTh 8:10-10:15 4-272 Lescure 3.0
  - Dates for the A6 section: 6/11-7/19
- **53747** COMM 110 B6 MTTh 10:40-12:45 4-272 Lescure 3.0
  - Dates for the B6 section: 6/11-7/19

**COMM 127 ARGUMENTATION AND DEBATE**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

**WEEKDAY**
- **55437** COMM 127 A6 MTWTh 10:40-12:45 4-274 Kotelyan 3.0
  - Dates for COMM 127 A6: 6/11-7/19

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Program Overview
This innovative program is designed to prepare you for a successful career in Cosmetology and Esthetics. You will emerge sufficiently equipped to pass the California Board of Barbering and Cosmetology examinations, and ready for gainful employment in the industry or salon/spa ownership.

Program Benefits
- Work in real world conditions under the direction of career professionals
- Job opportunities and community involvement
- Full service salon and spa
- Preparation for licensing

Job Opportunities
- Employment is projected to grow 13 percent nationally over the next decade, as fast as the average for all occupations

State Board Exam Pass Rate:
  - Written Exam Avg: 86%
  - Practical Exam Avg: 96%
  - as of July 2017

Contact: Cat Nguyen, (650) 738-4168 or skysalonnspa@smccd.edu
COMM 130 INTERPERSONAL COMMUNICATION
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

WEEKDAY
53385 COMM 130 B6 M T W Th 3:30-5:35 4-272 Ayotte 3.0
Dates for COMM 130 B6: 6/11-7/19

EVENING
53389 COMM 130 J7 MW 6:30-9:55 4-272 Ayotte 3.0
Dates for the J7 section: 6/11-7/25

COMM 130 INTERPERSONAL COMMUNICATION – STUDY ABROAD (COSTA RICA)
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

WEEKDAY
55614 COMM 130 GZ See Below 4-271 Plump 3.0
Dates for COMM 130 GZ: 7/24-8/11
COMM 130 GZ will meet on campus on Monday, 6/25 from 4:00-7:00 pm in Room 4-271; and on Wednesday, 7/11 from 4:00-7:00 in Room 4-274; and on Wednesday, 7/18 from 4:00-7:00 in Room 4-274. The remainder of the course is the Costa Rica study abroad trip and will be held from Tuesday, 7/24 through Saturday, 8/11. For more information, contact Brielle Plump at plum pb@smccd.edu.

COMM 150 INTERCULTURAL COMMUNICATION
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

EVENING
51235 COMM 150 J7 TTh 6:30-9:55 4-272 Schram 3.0
Dates for COMM 150 J7: 6/12-7/26

COMM 150 INTERCULTURAL COMMUNICATION – STUDY ABROAD (SOUTH AFRICA)
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

WEEKDAY
55513 COMM 150 GZ See Below 4-272 Powell 3.0
Dates for COMM 150 GZ: 5/29-6/24
COMM 150 GZ will meet on campus on Tuesday, 5/29 from 1:00-4:00 pm in Room 4-272; and on Friday, 6/1 from 1:00-4:00 in Room 4-272; and on Wednesday, 6/6 from 1:00-4:00 in Room 4-272. The remainder of the course is the South Africa study abroad trip and will be held from Thursday, 6/7 through Sunday, 6/24. For more information, contact Danielle Powell at (650) 738-7182 or pow elld@smccd.edu.

COUN 100 COLLEGE SUCCESS
Transfer: UC; CSU (E1).

WEEKDAY
53120 COUN 100 A6 MT W Th 10:30-12:35 8-8118 Staff 3.0
Dates for the A6 section: 6/11-7/19

ONLINE
55131 COUN 100 OL By Arr 48 Hours ONLINE DeMello 3.0
Dates for the OL section: 6/11-7/19
COUN 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: demellol@smccd.edu.

55159 COUN 100 OM By Arr 48 Hours ONLINE Corral 3.0
Dates for the OM section: 6/11-8/2
COUN 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: corraln@smccd.edu.

55487 COUN 100 ON By Arr 48 Hours ONLINE Thomas 3.0
Dates for the ON section: 6/11-8/2
COUN 100 ON is offered in an online format. Students must have Internet access and an email address. Instructor email: thomask@smccd.edu.

DANCE
(Refer to course listings under KINESIOLOGY – DANCE.)

DIGITAL MEDIA AND DESIGN (DMAD)
(See also: ART.)

DMAD 431 DIGITAL IMAGING I: PHOTOSHOP
Recommended: ART 430 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

WEEKDAY
55447 DMAD 431 AX MT W Th 2:00-4:30 2-2117A Sanchez 3.0
TBA Hours: MT W Th 1 Hr/Mtg 2-2117A Sanchez
Dates for DMAD 431 AX: 6/11-8/2

DMAD 432 DIGITAL IMAGING II: ADVANCED PHOTOSHOP
Prerequisite: ART/DMAD 431 or equivalent. Transfer: CSU.

WEEKDAY
55446 DMAD 432 AX MT W Th 2:00-4:30 2-2117A Sanchez 3.0
TBA Hours: MT W Th 1 Hr/Mtg 2-2117A Sanchez
Dates for DMAD 432 AX: 6/11-8/2

COMPUTER APPLICATIONS & OFFICE TECHNOLOGY
(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

COUNSELING (COUN)
(See also: CAREER AND PERSONAL DEVELOPMENT.)

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.
**DRAMA (DRAM)**

Drama activity courses are subject to repeatability limitations. Students are now limited to a maximum of four courses per family. A family of courses may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the legislation) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

Drama activity courses are offered in levels by progression. Courses are listed by title; for example, Acting, Rehearsal and Performance, etc., and then by level. Level I is beginning; Level II is intermediate; Level III is intermediate/advanced; and Level IV is advanced. The course number also indicates the level. For example, a beginning Acting class would be DRAM 201.1, Acting I while an advanced Acting class would be DRAM 201.4, Acting IV.

New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who have previously taken a course within a family, must progress to the next level.

**DRAM 200 THEORY OF ACTING**
Transfer: UC; CSU.

**WEEKDAY**

<table>
<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Units</th>
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<tbody>
<tr>
<td>55118</td>
<td>DRAM 200 AX</td>
<td>TTh</td>
<td>1:00-5:10</td>
<td>Simmers</td>
<td>3.0</td>
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<tr>
<td>Dates for DRAM 200 AX: 6/12-7/19</td>
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</table>

**DRAM 201 ADVANCED ACTING I**
Prerequisite: DRAM 200 or equivalent. Transfer: UC; CSU.

**WEEKDAY**

<table>
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<tr>
<th>Course</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
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<tbody>
<tr>
<td>55119</td>
<td>DRAM 201 AX</td>
<td>TTh</td>
<td>1:00-5:10</td>
<td>Simmers</td>
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<td>Dates for DRAM 201 AX: 6/12-7/19</td>
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</table>

**DRAM 202 ADVANCED ACTING II**
Recommended: DRAM 201 or equivalent. Transfer: UC; CSU.

**WEEKDAY**

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<tr>
<th>Course</th>
<th>Title</th>
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<th>Time</th>
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<th>Units</th>
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<tr>
<td>55594</td>
<td>DRAM 202 AX</td>
<td>TTh</td>
<td>1:00-5:10</td>
<td>Simmers</td>
<td>3.0</td>
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<td>Dates for DRAM 202 AX: 6/12-7/19</td>
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</table>

**EARLY CHILDHOOD EDUCATION (ECE.)/EDUCATION (EDUC)**

(See also: PSYCHOLOGY.)

Funding from First 5 San Mateo County to the Early Childhood Education Program is providing a textbook loan program, administered through individual classes once instruction begins.

If you work with young children and are enrolled in Early Childhood Education classes leading to a California CD Teaching Permit, Skyline College tuition assistance is available to eligible students from the Child Care Training Consortium. Contact ECE Program Services Coordinator Kristina Brower at browner@smccd.edu or (650) 738-4304, or Kate Williams Browne, ECE Program Coordinator, at brownek@smccd.edu or (650) 738-7092 for more information or to apply.

**ECE. 201 CHILD DEVELOPMENT**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D, E1).

**EVENING**

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<thead>
<tr>
<th>Course</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Units</th>
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</thead>
<tbody>
<tr>
<td>52042</td>
<td>ECE. 201 AX</td>
<td>TTh</td>
<td>6:00-10:15</td>
<td>Watts</td>
<td>3.0</td>
</tr>
<tr>
<td>Dates for the AX section: 6/12-7/19</td>
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</table>

**ECE. 210 EARLY CHILDHOOD EDUCATION CURRICULUM**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**EVENING**

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<th>Course</th>
<th>Title</th>
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<th>Time</th>
<th>Instructor</th>
<th>Units</th>
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<tbody>
<tr>
<td>52085</td>
<td>ECE. 210 AX</td>
<td>J6</td>
<td>6:00-10:15</td>
<td>Browne</td>
<td>3.0</td>
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<tr>
<td>Dates for ECE. 210 J6: 6/11-7/18</td>
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</table>

**ECE. 211 EARLY CHILDHOOD EDUCATION CURRICULUM**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**EVENING**

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<tr>
<th>Course</th>
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<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Units</th>
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<tbody>
<tr>
<td>52736</td>
<td>ECE. 211 AX</td>
<td>J6</td>
<td>6:00-10:15</td>
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<td>3.0</td>
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**ECE. 212 CHILD, FAMILY & COMMUNITY**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D).

**EVENING**

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<tr>
<td>51842</td>
<td>ECE. 212 AX</td>
<td>J6</td>
<td>6:00-10:15</td>
<td>Genevro</td>
<td>3.0</td>
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<tr>
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</table>

**ECE. 272 TEACHING IN A DIVERSE SOCIETY**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**HYBRID**

<table>
<thead>
<tr>
<th>Course</th>
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<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Units</th>
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<tbody>
<tr>
<td>55621</td>
<td>ECE. 272 HY</td>
<td>By Arr</td>
<td>21 Hours</td>
<td>Venkataraman</td>
<td>3.0</td>
</tr>
<tr>
<td>Dates for ECE. 272 HY: 6/11-7/19</td>
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</table>

ECE. 272 HY will be held online and on campus. Students must have Internet access and an email address. On campus meetings will be held on Tuesdays, from 6:00-10:15 pm, in Room 14-0006. Instructor email: venkataramans@smccd.edu.

**ECE. 314 HEALTH, SAFETY AND NUTRITION FOR YOUNG CHILDREN**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**EVENING**

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<tr>
<th>Course</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Units</th>
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<tbody>
<tr>
<td>54570</td>
<td>ECE. 314 AX</td>
<td>JX</td>
<td>6:00-10:15</td>
<td>Whitney</td>
<td>3.0</td>
</tr>
<tr>
<td>Dates for ECE. 314 JX: 6/11-7/18</td>
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**ECE. 331 THE ROLE OF THE TEACHER**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**WEEKDAY**

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<th>Course</th>
<th>Title</th>
<th>Days</th>
<th>Time</th>
<th>Instructor</th>
<th>Units</th>
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<tbody>
<tr>
<td>55538</td>
<td>ECE. 331 AX</td>
<td>A6</td>
<td>9:00-12:15</td>
<td>Porter</td>
<td>1.0</td>
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</tbody>
</table>
ECE. 333 OBSERVATION AND ASSESSMENT
Prerequisite: ECE. 201 or PSYC 201, or equivalent.
Recommended: Eligibility for ENGL 100, or equivalent.
Transfer: CSU.

HYBRID
55620  ECE. 333 HY By Arr 21 Hours HYBRID Venkataraman 3.0
M 6:00-10:15 4-274 Venkataraman
Dates for ECE. 333 HY: 6/11-7/19
ECE. 333 HY will be held online and on campus. Students must have Internet access and an email address. On campus meetings will be held on Mondays, from 6:00-10:15 pm, in Room 4-274.
Instructor email: venkataramans@smccd.edu.

ECE. 366 PRACTICUM IN EARLY CHILDHOOD EDUCATION
Prerequisite: ECE. 201 or PSYC 201, and ECE. 210, 211, 212 and 333, or equivalent. Transfer: CSU.

EVENING
53854  ECE. 366 JX T 6:00-8:15 8-8317 Ford 3.0
By Arr  96 Hours
Dates for ECE. 366 JX: 6/12-7/24

ECE. 367 PRACTICUM IN EARLY CHILDHOOD EDUCATION:
SPECIAL TOPICS
Prerequisite: ECE. 201, 210, 260 and 263, or equivalent.
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

EVENING
55144  ECE. 367 JX T 6:00-8:15 8-8317 Ford 3.0
By Arr  96 Hours
Dates for ECE. 367 JX: 6/12-7/24

ECE. 670 EARLY CHILDHOOD EDUCATION WORK EXPERIENCE
Prerequisite: Permission of the Cooperative Education Office, concurrent enrollment in a planned vocational program, and employment in a college approved job directly related to the student's academic major. Transfer: CSU.

WEEKDAY
53348  ECE. 670 A7 By Arr 75 Hours 14-0006 Watts 1.0
Dates for ECE. 670 A7: 6/11-7/26

ECONOMICS (ECON)

ECON 100 PRINCIPLES OF MACROECONOMICS
Prerequisite: MATH 110, or MATH 111 and MATH 112, or equivalent. Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

WEEKDAY
53416  ECON 100 A6 MTWTh 8:10-10:15 8-8304 Nelson 3.0
Dates for the A6 section: 6/11-7/19
50792  ECON 100 B6 MTWTh 10:40-12:45 1-1124 Speight 3.0
Dates for the B6 section: 6/11-7/19

EVENING
50088  ECON 100 J7 MW 6:00-9:25 1-1107 Nelson 3.0
Dates for the J7 section: 6/11-7/25

ONLINE
55595  ECON 100 OL By Arr 48 Hours ONLINE Verissimo 3.0
Dates for the OL section: 6/11-7/26
ECON 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: verissimol@smccd.edu.

Become a Part of Educating Our Future
Our caring and experienced instructors will help you prepare for one of our certificates, degrees or the California Child Development Permit.

The Educator Preparation Institute specializes in preparing students for careers in:

- Early Childhood Education
- Special Education
- Elementary Education

Contact: Kristina Brower, (650) 738-4304 or brower@smccd.edu
ECONOMICS > ENGLISH

ECON 102 PRINCIPLES OF MICROECONOMICS
Prerequisite: MATH 110, or MATH 111 and MATH 112, or equivalent. Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

WEEKDAY
53415 ECON 102 A6 M T W Th 8:10-10:15 8-8308 Speight 3.0 Dates for the A6 section: 6/11-7/19

EVENING
50089 ECON 102 J7 M W 6:00-9:25 8-8213 Verissimo 3.0 Dates for the J7 section: 6/11-7/25

ONLINE
55596 ECON 102 OL By Arr 48 Hours ONLINE Verissimo 3.0
Dates for the OL section: 6/11-7/26

ECON 102 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: verissimol@smccd.edu.

EMERGENCY MEDICAL CARE
(EMC.)

EMC. 410 EMERGENCY MEDICAL TECHNICIAN
Prerequisite: Completion of EMC. 425 or a valid Healthcare Provider CPR card. NOTE: Please obtain important registration and course information by visiting the college website at www.SkylineCollege.edu/emt/index.php.

WEEKDAY
54241 EMC. 410 A8 M W 10:00-4:10 7-7115 Crawford 8.0
LAB TTh 10:00-4:10 7-7115 Phillips
TBA Hours: MTWTh .5 Hrs/Mtg Crawford
Dates for EMC. 410 A8: 6/11-8/2

EMC. 415 EMERGENCY MEDICAL TECHNICIAN I – REFRESHER
Prerequisite: Must possess EMT I certificate valid in the State of California which is current, or which has not been expired for over four years. NOTE: For a student to be eligible for certification, a current CPR/AED card will be required. Students must bring a valid EMT-I certificate to the first class meeting. For those taking the written and skills testing, a $50.00 (cash only) testing fee will be required. This course has a non-refundable materials charge of $17.

EVENING
53432 EMC. 415 J1 M T W Th 4:00-10:45 7-7115 Crawford 1.5-2.0
Dates for EMC. 415 J1: 6/18-6/7

EMC. 425 CPR: HEALTH CARE PROVIDER
NOTE: This course has a non-refundable materials charge of $10. Please purchase AHA Health Care Provider Manual in the College Bookstore prior to class. Transfer: CSU.

EVENING
54577 EMC. 425 J1 M T W Th 6:00-10:00 7-7115 Miller 0.5
Dates for the J1 section: 6/18-6/19
54576 EMC. 425 K1 M T W Th 6:00-10:00 7-7115 Miller 0.5
Dates for the K1 section: 7/16-7/17

ENGLISH (ENGL)

ENGR 100 INTRODUCTION TO ENGINEERING
Prerequisite: MATH 130 or equivalent. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

WEEKDAY
55622 ENGR 100 A7 M W 10:00-12:15 7-7310 Khan 3.0
LAB M W 12:35-4:00 7-7310 Khan
Dates for ENGR 100 A7: 6/11-7/25

ENGLISH (ENGL)

(Literature courses are also listed under LITERATURE.)

English Course Sequence

NON-TRANSFERABLE COURSES

ENGL 828 + LSKL 828 + DSKL 828

TRANSFERABLE COURSES

ENGL 846 + Supplemental Instruction*

ENGL 105 or ENGL 100

ENGL 110 or ENGL 165

*Supplemental Instruction includes regularly scheduled study sessions 2 – 3 times per week facilitated by trained student leaders.

English Course Assessment
Skyline College offers students multiple assessment options. To determine which English course is the most appropriate starting place for you, please refer to Skyline College’s Assessment Center website for detailed information on your options.
ENGL 100 COMPOSITION
Prerequisite: ENGL 846 or ESOL 400; or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Transfer: UC; CSU (A2, A3).

WEEKDAY

53361 ENGL 100 A6 MTWTh 8:10-10:15 8-8224 Ghan 3.0
Dates for the A6 section: 6/11-7/19

50091 ENGL 100 B6 MTWTh 10:40-12:45 7-7215 Ghan 3.0
Dates for the B6 section: 6/11-7/19

53362 ENGL 100 C6 MTWTh 12:55-3:00 8-8220 Bellumini 3.0
Dates for the C6 section: 6/11-7/19

EVENING

54066 ENGL 100 J7 TTh 6:30-9:55 8-8222 Walsh 3.0
Dates for the J7 section: 6/12-7/26

ONLINE

53661 ENGL 100 OL By Arr 48 Hours ONLINE Powers 3.0
Dates for the OL section: 6/11-7/19
ENGL 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: powersj@smccd.edu.

54050 ENGL 100 OM By Arr 48 Hours ONLINE Gibson 3.0
Dates for the OM section: 6/11-7/19
ENGL 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: gibsonc@smccd.edu.

54051 ENGL 100 ON By Arr 48 Hours ONLINE Gibson 3.0
Dates for the ON section: 6/11-7/19
ENGL 100 ON is offered in an online format. Students must have Internet access and an email address. Instructor email: gibsonc@smccd.edu.

Attention Students:
Registration for the Summer and Fall terms begins on May 2, 2018. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:

• Enroll in an inexpensive payment plan via WebSMART
• Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART
• Refer to WebSMART for additional information.

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.

Support for ESOL Students

English Language Institute (ELI)

We help with:

• Applying and enrolling at Skyline College
• Selecting the right ESOL classes
• Applying for financial aid
• Planning for certificates, associate degrees and/or transfer
• Finding on- and off-campus services

Stop by in: BUILDING 1, ROOM 1-218
Contact us: 650-738-7089 or skyell@smccd.edu
ENGLISH

ENGL 105 INTENSIVE COMPOSITION AND READING
Prerequisite: ENGL 846 or ESOL 400, or eligibility for ENGL 100/105 on approved college placement tests and other measures as necessary.
Transfer: UC, CSU (A2, A3).

WEEKDAY
55470 ENGL 105 A6 MTWTh 8:10-11:45 8-317 Murphy 5.0
Dates for the A6 section: 6/11-7/19
55588 ENGL 105 B6 MTWTh 10:40-2:15 1-1306 Lamarre 5.0
Dates for the B6 section: 6/11-7/19

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING
Prerequisite: ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY
53748 ENGL 110 A6 MTWTh 8:10-10:15 8-8222 Knowlton 3.0
Dates for the A6 section: 6/11-7/19
53740 ENGL 110 B6 MTWTh 8:10-10:15 8-8220 Silva 3.0
Dates for the B6 section: 6/11-7/19
50094 ENGL 110 C6 MTWTh 10:40-12:45 8-8222 Fredericks 3.0
Dates for the C6 section: 6/11-7/19
54049 ENGL 110 D6 MTWTh 10:40-12:45 8-8220 Weiss 3.0
Dates for the D6 section: 6/11-7/19

EVENING
54067 ENGL 110 J7 TTh 6:30-9:55 8-8220 McClung 3.0
Dates for the J7 section: 6/12-7/26

ONLINE
53899 ENGL 110 OL By Arr 48 Hours ONLINE Christensen 3.0
Dates for the OL section: 6/11-7/19
ENGL 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: christenseng@smccd.edu.

54053 ENGL 110 OM By Arr 48 Hours ONLINE Christensen 3.0
Dates for the OM section: 6/11-7/19
ENGL 110 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: christenseng@smccd.edu.

55084 ENGL 110 ON By Arr 48 Hours ONLINE Powers 3.0
Dates for the ON section: 6/11-7/19
ENGL 110 ON is offered in an online format. Students must have Internet access and an email address. Instructor email: powersj@smccd.edu.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING –STUDY ABROAD (GHANA)
Prerequisite: ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY
55618 ENGL 110 GZ See Below Jones 3.0
Dates for the GZ section: 6/1-6/29
COMM 150 GZ will meet on campus on Fridays, 6/1 and 6/8 from 11:00 am to 3:00 pm in Room 8220. The remainder of the course is the Ghana study abroad trip and will be held from Monday, 6/18 through Friday, 6/29. For more information, contact Nathan Jones at (650) 738-7037 or jonesn@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.

Contact the Language Arts Division office at (650) 738-4202
ENGL 161 CREATIVE WRITING I
Prerequisite: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

ONLINE
54513 ENGL 161 OL By Arr 48 Hours ONLINE Powers 3.0
Dates for ENGL 161 OL: 6/11-7/19
ENGL 161 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: powersj@smccd.edu.

ENGL 695 INDEPENDENT STUDY IN ENGLISH
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

WEEKDAY
55629 ENGL 695 A6 By Arr 24-162 Hours TBA Daniels 0.5-3.0
Dates for the A6 section: 6/25-8/2
55630 ENGL 695 G3 By Arr 24-162 Hours TBA Williams 0.5-3.0
Dates for the G3 section: 7/16-8/2

ENGL 846 READING AND WRITING CONNECTIONS
Prerequisite: Eligibility for, or completion of, ENGL 828; or eligibility for ENGL 846 on approved college placement test or multiple measures, or equivalent. Recommended: Students who placed in ENGL 828 should also enroll in LSKL 803. (Units do not count toward the Associate Degree.)

WEEKDAY
55438 ENGL 846 A6 MTWTh 10:40-2:15 8-8224 Zoughbie 5.0
Dates for ENGL 846 A6: 6/11-7/19

LIT. 101 CONTEMPORARY LITERATURE
Prerequisite: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

ONLINE
55591 LIT. 101 OL By Arr 48 Hours ONLINE Erwert 3.0
Dates for LIT. 101 OL: 6/11-7/19
LIT. 101 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwerta@smccd.edu.

LIT. 370 READINGS IN LITERATURE OF THE LATINO IN THE UNITED STATES
Prerequisite: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

ONLINE
55592 LIT. 370 OL By Arr 48 Hours ONLINE Erwert 3.0
Dates for LIT. 370 OL: 6/11-7/19
LIT. 370 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwerta@smccd.edu.

ENVIRONMENTAL SCIENCE AND TECHNOLOGY (ENVS)
(See also: ENERGY SYSTEMS TECHNOLOGY MANAGEMENT.)

ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2).

WEEKDAY
55473 ENVS 100 A7 MTWTh 8:30-11:45 4-170 Danfoura 3.0
Dates for ENVS 100 A7: 6/12-7/26
**ETHNIC AND CULTURAL DIVERSITY**

(Courses in this section meet the Ethnic and Cultural Diversity requirement for the Associate Degree.)

**ANTH 110 CULTURAL ANTHROPOLOGY**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D).

**EVENING**
54503 ANTH 110 J7 MW 7:00-10:25 7-7110 Schaefers 3.0
  Dates for the J7 section: 6/11-7/25

**ONLINE**
55364 ANTH 110 OL By Arr 48 Hours ONLINE Ulloa 3.0
  Dates for the OL section: 6/11-7/26

ANTH 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

**ANTH 125 PHYSICAL ANTHROPOLOGY**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B2).

**WEEKDAY**
53607 ANTH 125 A6 MTWTh 12:55-3:00 7-7110 Staff 3.0
  Dates for the A6 section: 6/11-7/19

**EVENING**
53904 ANTH 125 J7 Th 7:00-10:25 7-7110 Schaefers 3.0
  Dates for the J7 section: 6/11-7/26

**COMM 150 INTERCULTURAL COMMUNICATION**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

**EVENING**
51235 COMM 150 J7 Th 6:30-9:55 4-272 Schram 3.0
  Dates for the J7 section: 6/11-7/28

**COMM 150 INTERCULTURAL COMMUNICATION – STUDY ABROAD (SOUTH AFRICA)**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

**WEEKDAY**
55513 COMM 150 GZ See Below 4-272 Powell 3.0
  Dates for COMM 150 GZ: 5/29-6/24

COMM 150 GZ will meet on campus on Tuesday, 5/29 from 1:00-4:00 pm in Room 4-272; and on Friday, 6/1 from 1:00-4:00 in Room 4-272; and on Wednesday, 6/6 from 1:00-4:00 in Room 4-272. The remainder of the course is the South Africa study abroad trip and will be held from Thursday, 6/7 through Sunday, 6/24. For more information, contact Danielle Powell at (650) 738-7182 or powelld@smccd.edu.

**ECE. 272 TEACHING IN A DIVERSE SOCIETY**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**HYBRID**
55621 ECE. 272 HY By Arr 21 Hours HYBRID Venkataraman 3.0
  T 6:00-10:15 14-0006 Venkataraman
  Dates for ECE. 272 HY: 6/11-7/19

ECE. 272 HY will be held online and on campus. Students must have Internet access and an email address. On campus meetings will be held on Tuesdays, from 6:00-10:15 pm, in Room 14-0006. Instructor email: venkataramans@smccd.edu.

**HIST 104 WORLD CIVILIZATIONS I**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2, D3).

**EVENING**
55092 HIST 104 J7 TTh 6:30-9:55 8-8308 Greedy 3.0
  Dates for HIST 104 J7: 6/12-7/26

**HIST 235 HISTORY OF ETHNIC GROUPS IN THE UNITED STATES – HONORS**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

**WEEKDAY**
55451 HIST 235 A6 MTWTh 12:55-3:00 8-8308 Popal 3.0
  Dates for HIST 235 A6: 6/11-7/19

**HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

**WEEKDAY**
53905 HIST 240 A6 MTWTh 10:40-12:45 1-1304 Staff 3.0
  Dates for the A6 section: 6/11-7/19

**EVENING**
53108 HIST 240 J7 MW 6:30-9:55 1-1115 Reidy 3.0
  Dates for the J7 section: 6/11-7/25

**ONLINE**
55091 HIST 240 OL By Arr 48 Hours ONLINE Bolick 3.0
  Dates for the OL section: 6/11-7/26

HIST 240 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: bolickp@smccd.edu.

**LIT. 370 READINGS IN LITERATURE OF THE LATINO IN THE UNITED STATES**
Prerequisite: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

**ONLINE**
55592 LIT. 370 OL By Arr 48 Hours ONLINE Erwert 3.0
  Dates for LIT. 370 OL: 6/11-7/19

LIT. 370 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwerta@smccd.edu.

**FILM (FILM)**

**FILM 440 FILM STUDY AND APPRECIATION**
Recommended: ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

**EVENING**
54441 FILM 440 J8 MW 6:30-9:50 4-273 Uyehara 3.0
  Dates for FILM 440 J8: 6/11-8/1

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**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.
### GEOGRAPHY (GEOG)

**GEOG 100 PHYSICAL GEOGRAPHY**  
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B1).

**ONLINE**  
55109 GEOG 100 OL By Arr 48 Hours ONLINE Hansell 3.0  
Dates for GEOG 100 OL: 6/11-7/26  
GEOG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

**GEOG 101 PHYSICAL GEOGRAPHY LABORATORY**  
Coreq: GEOG 100. Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B3).

**ONLINE**  
55108 GEOG 101 OL By Arr 48 Hours ONLINE Hansell 3.0  
Dates for GEOG 101 OL: 6/11-7/26  
GEOG 101 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

**GEOG 110 CULTURAL GEOGRAPHY**  
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D).

**ONLINE**  
55107 GEOG 110 OL By Arr 48 Hours ONLINE Hansell 3.0  
Dates for GEOG 110 OL: 6/11-7/26  
GEOG 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

### GEOLOGY (GEOL)

**GEOL 100 SURVEY OF GEOLOGY**  
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B1).

**ONLINE**  
52731 GEOL 100 OL By Arr 48 Hours ONLINE James 3.0  
Dates for GEOL 100 OL: 6/11-7/26  
GEOL 100 OL is offered in an online format. Requires Internet access and email. Orientation is required and must be done online or before June 14. Check Canvas (https://smccd.instructure.com) for orientation and course information. Instructor email contact: jamesb@smccd.edu.

### HEALTH SCIENCE (HSCI)

(See listings under EMERGENCY MEDICAL CARE for the EMT program; see listings under SURGICAL TECHNOLOGY for the Surgical Technology program.)

**HSCI 100 GENERAL HEALTH EDUCATION**  
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (E1).

**WEEKDAY**  
53375 HSCI 100 A7 TTh 12:30-3:45 1-1205 Duncan 3.0  
Dates for HSCI 100 A7: 6/12-7/26

### HISTORY (HIST)

**HIST 104 WORLD CIVILIZATIONS I**  
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (C2, D3).

**EVENING**  
55092 HIST 104 J7 TTh 6:30-9:55 8-8308 Greedy 3.0  
Dates for the J7 section: 6/12-7/26

**HIST 201 UNITED STATES HISTORY I**  
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

**WEEKDAY**  
51440 HIST 201 A6 MTWTh 10:40-12:45 8-8308 Popal 3.0  
Dates for the A6 section: 6/11-7/19

**EVENING**  
51628 HIST 201 J7 MW 6:30-9:55 1-1304 Greedy 3.0  
Dates for the J7 section: 6/11-7/25

**ONLINE**  
53943 HIST 201 OL By Arr 48 Hours ONLINE Ulloa 3.0  
Dates for the OL section: 6/11-7/26  
HIST 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

**54055 HIST 201 OM By Arr 48 Hours ONLINE Collins 3.0  
Dates for the OM section: 6/11-7/26  
HIST 201 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: collinsc@smccd.edu.

**HSCI 314 HEALTH, SAFETY AND NUTRITION FOR YOUNG CHILDREN**  
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**EVENING**  
54783 HSCI 314 JX MW 6:00-10:15 14-0006 Porter 3.0  
Dates for HSCI 314 JX: 6/11-7/18

**HSCI 484 MEDICAL TERMINOLOGY**  
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

**EVENING**  
54549 HSCI 484 J7 MW 6:30-9:55 7-7111 Holland 3.0  
Dates for the J7 section: 6/11-7/25

**ONLINE**  
54317 HSCI 484 OL By Arr 48 Hours ONLINE Hernandez 3.0  
Dates for the OL section: 6/11-7/26  
HSCI 484 OL is taught in an online format. Internet access and email is required. Orientation is required and done online on or before June 12. Check Canvas (https://smccd.instructure.com) for orientation and course information. Instructor email: hernandezr@smccd.edu.
**HISTORY > KINESIOLOGY**

**HIST 202 UNITED STATES HISTORY II**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D).

**WEEKDAY**
53907  HIST 202  A6  MTWTh  12:55-3:00  1-1304  Swanson  3.0
   Dates for the A6 section: 6/11-7/19

**EVENING**
53908  HIST 202  J7  TTh  6:30-9:55  1-1304  Reidy  3.0
   Dates for the J7 section: 6/12-7/26

**ONLINE**
54519  HIST 202  OL  By Arr  48 Hours  ONLINE  Uloa  3.0
   Dates for the OL section: 6/11-7/26

HIST 202 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

55599  HIST 202  OM  By Arr  48 Hours  ONLINE  Collins  3.0
   Dates for the OM section: 6/11-7/26

HIST 202 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: collinsc@smccd.edu.

**HIST 235 HISTORY OF ETHNIC GROUPS IN THE UNITED STATES – HONORS**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

**WEEKDAY**
55451  HIST 235  A6  MTWTh  12:55-3:00  8-8308  Popal  3.0
   Dates for the HIST 235 A6: 6/11-7/19

**KINESIOLOGY**
As a result of changes to Title 5 regulations, Kinesiology and Dance activity courses are no longer repeatable. Kinesiology and Dance activity courses are now offered in levels by progression. Courses are listed by title; for example, Basketball, Tennis, Ballet, etc., and then by level. Level I is beginning, Level II is intermediate, Level III is intermediate/advanced, and Level IV is advanced. The course number also indicates the level. For example, a beginning Tennis course would be listed as INDV 251.1, Tennis I, while an advanced Tennis class would be listed as INDV 251.4, Tennis IV.

Course levels may be scheduled simultaneously. New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who must progress to the next level.

Students are now limited to a maximum of four courses that are related in content which are considered a family. A family may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the changes) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

For information about these changes, what courses constitute a family, or if you are not able to enroll in a class, please contact Joe Morello, Division Dean of Kinesiology, Athletics and Dance, at (650)738-4271 or moreloj@smccd.edu. You can also refer to the Skyline College website at http://skylinecollege.edu/physedkinesiology for information.

**INTERNATIONAL BUSINESS (IBUS)**
(See also: BUSINESS.)

**IBUS 102 CUSTOMS BROKERAGE AND PROCEDURES I**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: CSU.

**EVENING**
55611  IBUS 102  J8  MW  6:30-9:50  7-7303  Kilmartin  3.0
   Dates for IBUS 102 J8: 6/11-8/1

**IBUS 113 INTRODUCTION TO SUPPLY CHAIN MANAGEMENT**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: CSU.

**EVENING**
55610  IBUS 113  J8  MW  6:30-9:50  4-148  Lewis  3.0
   Dates for IBUS 113 J8: 6/11-8/1

**IBUS 200 INTRODUCTION TO INTERNATIONAL BUSINESS**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: CSU.

**EVENING**
55612  IBUS 200  J8  TTh  6:30-9:35  4-148  Lewis  3.0
   Dates for IBUS 200 J8: 6/12-8/2

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.
KINESIOLOGY – ADAPTED (ADAP)
(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

ADAP 358 ADAPTED STRENGTH DEVELOPMENT
Prerequisite: Physician’s recommendation or assignment by the College Health Counselor or Division Dean (on recommendation of instructor). Corequisite: ADAP 359. Transfer: UC; CSU (E2).

WEEKDAY
54109 ADAP 358 A6 MTWTh 12:30-2:35 3-3102 Marquez 1.0
Dates for ADAP 358 A6: 6/11-7/19

ADAP 359 BALANCE AND FUNCTIONAL MOVEMENT FOR THE PHYSICALLY LIMITED
Prerequisite: Physician’s recommendation or assignment by the College Health Counselor or Division Dean (on recommendation of instructor). Corequisite: ADAP 358. Transfer: UC; CSU (E2).

WEEKDAY
54111 ADAP 359 B6 By Arr 48 Hours 3-3102 Marquez 1.0
Dates for ADAP 359 B6: 6/11-7/19

KINESIOLOGY – COMBATIVES (COMB)
(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

COMB 680SB BEGINNING JIU JITSU
Transfer: CSU (E2).

WEEKDAY
55453 COMB 680SB A6 MTWTh 2:30-3:55 3-3106 Haddon 1.0
Dates for COMB 680SB A6: 6/11-8/2

KINESIOLOGY – DANCE (DANC)
(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

DANC 130.1 JAZZ DANCE I
Transfer: UC; CSU (E2).

WEEKDAY
55066 DANC 130.1 A6 TTh 1:00-2:50 3-3201 Steele 0.5
Dates for DANC 130.1 A6: 6/12-7/19

DANC 130.2 JAZZ DANCE II
Transfer: UC; CSU (E2).

WEEKDAY
55067 DANC 130.2 A6 TTh 1:00-2:50 3-3201 Steele 0.5
Dates for DANC 130.2 A6: 6/12-7/19

DANC 130.3 JAZZ DANCE III
Transfer: UC; CSU (E2).

WEEKDAY
55068 DANC 130.3 A6 TTh 1:00-2:50 3-3201 Steele 0.5
Dates for DANC 130.3 A6: 6/12-7/19

New Course Curriculum Regulations

Kinesiology and Dance courses are no longer repeatable due to recent changes in regulations. Courses are now offered in levels by progression, and are listed by title and then by level:
- Level I is beginning
- Level II is intermediate
- Level III is intermediate/advanced
- Level IV is advanced

New students are advised to enroll at Level I and be placed by their instructor upon assessment. Continuing students who have previously taken and successfully completed a course must progress to the next level. Course levels may be scheduled simultaneously.

Students are now limited to a maximum of four courses that are related in content and considered a family.

For information or assistance about enrolling and the new regulations, please contact Joe Morello, Division Dean of Kinesiology, Athletics and Dance, or visit:

www.skylinecollege.edu/physedkinesiology/

Contact: Joe Morello, (650) 738-4271 or morelloj@smccd.edu
DANC 130.4  JAZZ DANCE IV  
Transfer: UC; CSU (E2).

<table>
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<th>TIMES</th>
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<td>DANC 130.4 A6</td>
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<td>DANC 130.4 A6</td>
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<td>Dates for DANC 130.4 A6: 6/12-7/19</td>
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DANC 140.1  BALLET I  
Transfer: UC; CSU (E2).

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<td>DANC 140.1 AX</td>
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<td>DANC 140.1 AX</td>
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<td>Dates for DANC 140.1 AX: 6/11-7/18</td>
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DANC 140.2  BALLET II  
Transfer: UC; CSU (E2).

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DANC 140.3  BALLET III  
Transfer: UC; CSU (E2).

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DANC 140.4  BALLET IV  
Transfer: UC; CSU (E2).

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DANC 151.1  SOCIAL DANCE I  
Transfer: UC; CSU (E2).

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<td>DANC 151.1 JX</td>
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DANC 151.2  SOCIAL DANCE II  
Transfer: UC; CSU (E2).

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DANC 151.3  SOCIAL DANCE III  
Transfer: UC; CSU (E2).

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<td>DANC 151.3 JX</td>
<td>M</td>
<td>6:10-9:00</td>
<td>3-3201</td>
<td>Delmar</td>
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<tr>
<td></td>
<td>DANC 151.3 JX</td>
<td>M</td>
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<td>Dates for DANC 151.3 JX: 6/11-7/30</td>
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</table>

DANC 152.1  CUBAN ROOTS OF SALSA I  
Transfer: UC; CSU (E2).

<table>
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<tr>
<th>EVENING</th>
<th>COURSE #</th>
<th>DAYS</th>
<th>TIMES</th>
<th>ROOM</th>
<th>INSTRUCTOR</th>
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<tr>
<td>54832</td>
<td>DANC 152.1 JX</td>
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<td>6:10-9:00</td>
<td>3-3201</td>
<td>Delmar</td>
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<td>DANC 152.1 JX</td>
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<td>Dates for DANC 152.1 JX: 6/12-7/31</td>
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DANC 152.2  CUBAN ROOTS OF SALSA II  
Transfer: UC; CSU (E2).

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<th>INSTRUCTOR</th>
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<tr>
<td>54833</td>
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<td>T</td>
<td>6:10-9:00</td>
<td>3-3201</td>
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<td>DANC 152.2 JX</td>
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<td>Dates for DANC 152.2 JX: 6/12-7/31</td>
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</table>
DANC 152.3 CUBAN ROOTS OF SALSA III
Transfer: UC; CSU (E2).

**EVENING**
54834 DANC 152.3 JX T 6:10-9:00 3-3201 Delmar 0.5
Dates for DANC 152.3 JX: 6/12-7/31

DANC 161 TANGO ARGENTINO
Transfer: UC; CSU (E2).

**EVENING**
54835 DANC 161 JX W 6:10-9:25 3-3201 Delmar 0.5
Dates for DANC 161 JX: 6/13-8/1

DANC 162 TANGO MILONGA
Recommended: DANC 161 or equivalent. Transfer: UC; CSU (E2).

**EVENING**
53355 DANC 162 JX W 6:10-9:25 3-3201 Delmar 0.5
Dates for DANC 162 JX: 6/13-8/1

DANC 163 TANGO BUENOS AIRES
Recommended: DANC 161 and DANC 162, or equivalent.
Transfer: UC; CSU (E2).

**EVENING**
53554 DANC 163 JX W 6:10-9:25 3-3201 Delmar 0.5
Dates for DANC 163 JX: 6/13-8/1

DANC 164 TANGO DE LA CONFITERIA
Recommended: DANC 161 or equivalent and two years of tango study.
Transfer: UC; CSU (E2).

**EVENING**
54112 DANC 164 JX W 6:10-9:25 3-3201 Delmar 0.5
Dates for DANC 164 JX: 6/13-8/1

**KINESIOLOGY – FITNESS (FITN)**

(See repeatability information provided at the beginning of the KINESIOLOGY course listings.)

FITN 107 INTERCOLLEGIATE FITNESS
NOTE: FITN 107 B8 (54654) is designed to prepare intercollegiate women's soccer players for VARS 360; FITN 107 C7 (54655) is designed to prepare intercollegiate men's soccer players for VARS 150; FITN 107 J4 (54836) is designed to prepare intercollegiate women's volleyball players for VARS 350; FITN 107 J8 (54656) is designed to prepare intercollegiate wrestlers for VARS 200; For more information, contact Women’s Soccer Coach, Kevin Corsiglia, (54654) at 650-738-4214 or corsigliak@smccd.edu; Men’s Soccer Coach, Gabe Saucedo, (54655) at 650-738-7191 or saucedog@smccd.edu; Women’s Volleyball Coach, Encarnilo Mauricio, (54836) at 650-738-4151 or mauricioe@smccd.edu; Wrestling Coach, James Haddon, (54656) at 650-738-4395 or haddonj@smccd.edu. Transfer: UC; CSU.

**WEEKDAY**
54654 FITN 107 B8 By Arr 48 Hours Field Link 1.0
Dates for the B8 section: 6/11-8/3

54655 FITN 107 C7 By Arr 96 Hours Field Saucedo 2.0
Dates for the C7 section: 6/11-8/3

**EVENING**
54836 FITN 107 J4 By Arr 48 Hours 3-3200 Mauricio 1.0
Date for the J4 section: 7/9-8/3

54656 FITN 107 J8 By Arr 48 Hours 3-3106 Haddon 1.0
Dates for the J8 section: 6/11-8/3

---

**Interactive Cardiovascular Fitness**

Interactive Cardiovascular Fitness is an online fitness course utilizing technology to verify performance via self-reported cardiovascular activities, including online assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular activities such as walking, jogging, running or hiking. Students at all levels of fitness can participate.

To participate in this course, the Nike + Run Club application on either a GPS enabled iPhone or Android based device is required. Please contact the instructor with any questions.

**Benefits:**
- Feel more alert and concentrate better when studying or at work
- Have more energy
- Enjoy a better quality of life
- Receive feedback via technology about performance
- Be able to engage in activity around your schedule

Contact: Kevin Corsiglia at corsigliak@smccd.edu
<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
<th>TRANSFER</th>
<th>DAYS</th>
<th>TIMES</th>
<th>LOCATION</th>
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<td>FITN 116.1</td>
<td>BODY CONDITIONING I</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54840</td>
<td>FITN 116.1 AX MTWTh 10:40-12:45</td>
<td>3-3102 Harris</td>
<td>1.0 Days for FITN 116.1 AX: 6/11-7/19</td>
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<td>FITN 116.2</td>
<td>BODY CONDITIONING II</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54841</td>
<td>FITN 116.2 AX MTWTh 10:40-12:45</td>
<td>3-3102 Harris</td>
<td>1.0 Days for FITN 116.2 AX: 6/11-7/19</td>
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<tr>
<td>FITN 116.3</td>
<td>BODY CONDITIONING III</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54842</td>
<td>FITN 116.3 AX MTWTh 10:40-12:45</td>
<td>3-3102 Harris</td>
<td>1.0 Days for FITN 116.3 AX: 6/11-7/19</td>
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<td>FITN 199.1</td>
<td>INTERACTIVE CARDIOVASCULAR FITNESS I</td>
<td>Transfer: UC; CSU (E2)</td>
<td>ONLINE</td>
<td>54843</td>
<td>FITN 199.1 OL By Arr 64 Hours ONLINE Corsiglia</td>
<td>2.0 Dates for FITN 199.1 OL: 6/11-8/3</td>
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<tr>
<td>FITN 199.2</td>
<td>INTERACTIVE CARDIOVASCULAR FITNESS II</td>
<td>Transfer: UC; CSU (E2)</td>
<td>ONLINE</td>
<td>55309</td>
<td>FITN 199.2 OL By Arr 64 Hours ONLINE Corsiglia</td>
<td>2.0 Dates for FITN 199.2 OL: 6/11-8/3</td>
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<td>FITN 201.1</td>
<td>WEIGHT TRAINING I</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54844</td>
<td>FITN 201.1 AX MTWTh 8:10-10:15</td>
<td>3-3102 Nomicos</td>
<td>1.0 Days for the AX section: 6/11-7/19</td>
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<td>FITN 201.2</td>
<td>WEIGHT TRAINING II</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54846</td>
<td>FITN 201.2 AX MTWTh 8:10-10:15</td>
<td>3-3102 Nomicos</td>
<td>1.0 Days for the AX section: 6/11-7/19</td>
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<td>FITN 201.3</td>
<td>WEIGHT TRAINING III</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54852</td>
<td>FITN 201.3 AX MTWTh 8:10-10:15</td>
<td>3-3102 Nomicos</td>
<td>1.0 Dates for the AX section: 6/11-7/19</td>
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<td>FITN 301.1</td>
<td>SPINNING® I</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54859</td>
<td>FITN 301.1 AX MTW 9:00-10:15</td>
<td>3B Corsiglia</td>
<td>0.5 Dates for the AX section: 6/11-7/18</td>
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<td>FITN 301.2</td>
<td>SPINNING® II</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54860</td>
<td>FITN 301.2 AX MTW 9:00-10:15</td>
<td>3B Corsiglia</td>
<td>0.5 Dates for the AX section: 6/11-7/18</td>
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<td>FITN 301.3</td>
<td>SPINNING® III</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54861</td>
<td>FITN 301.3 AX MTW 9:00-10:15</td>
<td>3B Corsiglia</td>
<td>0.5 Dates for the AX section: 6/11-7/18</td>
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<td>FITN 304.1</td>
<td>WALKING FITNESS I</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54853</td>
<td>FITN 304.1 AX MTWTh 12:55-3:00</td>
<td>3-3200 Nomicos</td>
<td>1.0 Dates for FITN 304.1 AX: 6/11-7/19</td>
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<td>WALKING FITNESS II</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54854</td>
<td>FITN 304.2 AX MTWTh 12:55-3:00</td>
<td>3-3200 Nomicos</td>
<td>1.0 Dates for FITN 304.2 AX: 6/11-7/19</td>
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<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54855</td>
<td>FITN 304.3 AX MTWTh 12:55-3:00</td>
<td>3-3200 Nomicos</td>
<td>1.0 Dates for FITN 304.3 AX: 6/11-7/19</td>
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<tr>
<td>FITN 334.1</td>
<td>YOGA I</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54872</td>
<td>FITN 334.1 AX MTWTh 8:10-10:15</td>
<td>3-3201 Simmers</td>
<td>1.0 Dates for the AX section: 6/11-7/19</td>
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<td>FITN 334.2</td>
<td>YOGA II</td>
<td>Transfer: UC; CSU (E2)</td>
<td>WEEKDAY</td>
<td>54875</td>
<td>FITN 334.2 C6 TTh 3:10-5:00</td>
<td>3-3201 Steele</td>
<td>0.5 Dates for the C6 section: 6/12-7/19</td>
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FITN 334.2 YOGA II
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54873: FITN 334.2 AX MTWTh 8:10-10:15 3-3201 Simmers 1.0
  Dates for the AX section: 6/11-7/19
- 54876: FITN 334.2 C6 TTh 3:10-5:00 3-3201 Steele 0.5
  Dates for the C6 section: 6/12-7/19

FITN 334.3 YOGA III
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54874: FITN 334.3 AX MTWTh 8:10-10:15 3-3201 Simmers 1.0
  Dates for the AX section: 6/11-7/19
- 54877: FITN 334.3 C6 TTh 3:10-5:00 3-3201 Steele 0.5
  Dates for the C6 section: 6/12-7/19

FITN 335.1 PILATES I
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54884: FITN 335.1 AX MTWTh 10:40-12:45 3-3201 Simmers 1.0
  Dates for FITN 335.1 AX: 6/11-7/19

FITN 335.2 PILATES II
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54885: FITN 335.2 AX MTWTh 10:40-12:45 3-3201 Simmers 1.0
  Dates for FITN 335.2 AX: 6/11-7/19

FITN 335.3 PILATES III
Transfer: UC; CSU (E2).

**WEEKDAY**
- 54886: FITN 335.3 AX MTWTh 10:40-12:45 3-3201 Simmers 1.0
  Dates for the FITN 335.3 AX: 6/11-7/19

**KINESIOLOGY – PHYSICAL EDUCATION (P.E.)**

P.E. 152 THEORY OF SPORT & FITNESS MANAGEMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. **NOTE:** This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree. Transfer: CSU.

**ONLINE**
- 54433: P.E. 152 OL By Arr 48 Hours ONLINE Piergrossi 3.0
  Dates for P.E. 152 OL: 6/18-8/3
  PE 152 OL is offered in an online format. Students must have Internet access and an email address. For more information on the class, please contact Justin Piergrossi at: piergrossij@smccd.edu.

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.
Supervised Peer Tutoring
Free peer tutoring is available to students in a variety of subjects at the Learning Center. Students must be enrolled in LSKL 800 or 803 to receive tutoring.

Interested in Becoming a Tutor?
The first step to becoming a peer tutor in the Learning Center is to register for LSKL 110, the tutor training course. Students completing LSKL 110 will receive course credit and earn the first step toward a CRLA Level 1 tutor certificate. With your CRLA certificate you will be eligible to work in The Learning Center as a tutor, as the budget permits.

LSKL 110 EFFECTIVE TUTORING AND PRACTICUM
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent; and completion of MATH 110, or MATH 111 and MATH 112, or equivalent; and completion of MATH 120, or MATH 122 and MATH 123, or equivalent. Transfer: CSU.

WEEDAY
55619 LSKL 110 G4 M 2:00-4:00 5-5102 Flores 1.0
By Arr 8 Hours ONLINE Flores
Dates for LSKL 110 G4: 6/11-7/3

LSKL 800 SUPPLEMENTAL LEARNING ASSISTANCE
Corequisite: Concurrent enrollment in another course for which the student needs academic support in order to succeed. (Units do not count toward the Associate Degree.)

WEEDAY
51773 LSKL 800 A8 By Arr 24 Hours 5-5100 Guo 0.5
Dates for the A8 section: 6/11-8/2
54818 LSKL 800 B8 By Arr 48 Hours 5-5100 Guo 1.0
Dates for the B8 section: 6/11-8/2

LSKL 803 SUPERVISED PEER TUTORING
Corequisite: Concurrent enrollment in the course for which the student needs academic support in order to succeed. (Units do not count toward the Associate Degree.)

WEEDAY
54341 LSKL 803 B8 By Arr 0-144 Hours 5-5100 Daniels 0.0
Dates for LSKL 803 B8: 6/11-8/2

LSKL 803 SUPERVISED PEER TUTORING – MESA
Corequisite: Concurrent enrollment in the course for which the student needs academic support in order to succeed. NOTE: This section is designed primarily for students in the MESA program. (Units do not count toward the Associate Degree.)

WEEDAY
53672 LSKL 803 A8 By Arr 0-144 Hours 7-7309 Fredricks 0.0
Dates for LSKL 803 A8: 6/11-8/2

LSKL 890 MATH JAM
(Units do not count toward the Associate Degree.)

WEEDAY
55469 LSKL 890 A2 MTWTTh 9:00-12:45 5-5102 Pilar Moreno 0.0
Dates for the A2 section: 5/29-6/7
LITERATURE (LIT.)

(Literature courses are also listed under ENGLISH.)

LIT. 101 CONTEMPORARY LITERATURE
Prerequisite: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

ONLINE
55591 LIT. 101 OL By Arr 48 Hours ONLINE Erwert 3.0
Dates for LIT. 101 OL: 6/11-7/19
LIT. 101 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwerta@smccd.edu.

LIT. 370 READINGS IN LITERATURE OF THE LATINO IN THE UNITED STATES
Prerequisite: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

ONLINE
55592 LIT. 370 OL By Arr 48 Hours ONLINE Erwert 3.0
Dates for LIT. 370 OL: 6/11-7/19
LIT. 370 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: erwerta@smccd.edu.

MATHMATICS (MATH)

MATH 110 ELEMENTARY ALGEBRA
Prerequisite: MATH 811 or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of ENGL 846 or ESOL 400, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

WEEKDAY
50148 MATH 110 A7 M TW Th 8:10-11:00 4-170 Broxholm 5.0
TBA Hours: M TW Th .5 Hrs/ Mtg Broxholm
Dates for MATH 110 A7: 6/11-7/26

MATH 115 GEOMETRY
Prerequisite: MATH 110, or appropriate placement test score and other measures as appropriate, or equivalent.

WEEKDAY
53420 MATH 115 A7 M TW Th 10:00-12:10 1-1205 Rastegarzare 4.0
Dates for MATH 115 A7: 6/11-7/26

MATH 120 INTERMEDIATE ALGEBRA
Prerequisite: Completion of MATH 110 or MATH 112, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.

WEEKDAY
50153 MATH 120 A7 M TW Th 8:00-10:50 4-148 Staff 5.0
TBA Hours: M TW Th .6 Hrs/ Mtg Staff
Dates for the A7 section: 6/11-7/26

EVENING
50891 MATH 120 J7 M TW Th 7:00-9:50 2-2305 Kuan 5.0
TBA Hours: M TW Th .6 Hrs/ Mtg Kuan
Dates for the J7 section: 6/11-7/26

Algebra and Pre-Statistics Sequence
Placement Test indicates appropriate level in this sequence of courses. Students may use alternate measures for appropriate placement in the Math sequence (e.g., AP Math Calculus Test, Early Assessment Program (EAP), High School Transcripts). See a counselor for more information.

STUDENT SERVICES CENTER
www.skylinecollege.edu
MATH 120 OL

Dates for the OL section: 6/11-7/26

MATH 120 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 11. Check instructor website http://accounts.smccd.edu/moss/ for orientation and course information. Instructor email contact: moss@smccd.edu.

MATH 130 TRIGONOMETRY

Prerequisite: Completion of MATH 120 or MATH 123 or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: MATH 115 or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: CSU (B4).

MATH 130 B7

TBA Hours: MTWTh 11:15-1:15

Dates for the B7 section: 6/11-7/26

MATH 130 J7

TBA Hours: MTWTh 4:00-6:00

Dates for the J7 section: 6/11-7/26

MATH 190 PATH TO STATISTICS

Prerequisite: MATH 811, or appropriate score on District math placement test and other measures as appropriate, or equivalent.

MATH 190 A7

TBA Hours: MTWTh 3:00-6:20

Dates for the A7 section: 6/11-7/26

MATH 190 B7

TBA Hours: MTWTh 10:15-12:25

Dates for the B7 section: 6/11-7/26

MATH 190 C7

TBA Hours: MTWTh 12:40-2:50

Dates for the C7 section: 6/11-7/26

MATH 200 ELEMENTARY PROBABILITY & STATISTICS

Prerequisite: Completion of MATH 120, MATH 123 or MATH 190, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

MATH 200 A7

TBA Hours: MTWTh 7:30-9:40

Dates for the A7 section: 6/11-7/26

MATH 200 B7

TBA Hours: MTWTh 10:15-12:25

Dates for the B7 section: 6/11-7/26

MATH 200 C7

TBA Hours: MTWTh 12:40-2:50

Dates for the C7 section: 6/11-7/26

MATH 200 OL

Dates for the OL section: 6/11-7/26

MATH 200 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 11. Check instructor website http://accounts.smccd.edu/moss/ for orientation and course information. Instructor email contact: moss@smccd.edu.

Improve Your Math Skills @ Math Jam!

What is Math Jam?

Math Jam is a FREE two-week program that prepares students to take the math placement test or to brush up on math skills in advance of the coming semester.

Upcoming Math Jam Sessions:

• Summer Jam - May 29 - June 7, 2018
  CRN 55469
• Fall Jam - July 30 - Aug 9, 2018
  CRN 95781

The two-week Math Jam program takes place Mondays through Thursdays from 9:00 a.m. - 1:00 p.m. in The Learning Center, Building 5.

Contact: Miranda Wang, (650) 738-4189
wangc@smccd.edu
### MATHEMATICS

#### MATH 222 PRECALCULUS
Prerequisite: Completion of MATH 130 or equivalent. **NOTE:** TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

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<th>54442</th>
<th>7-7104</th>
<th>Momeni</th>
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<td>MTWTh .6 Hrs/ Mtg</td>
<td>Dates for the A7 section:</td>
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<td>EVENING</td>
<td>MATH 222 J7 M TW Th 7:00-9:50</td>
<td>55597</td>
<td>4-271</td>
<td>Pilar Moreno</td>
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<td>Dates for the J7 section:</td>
<td>6/11-7/26</td>
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#### MATH 242 APPLIED CALCULUS II
Prerequisite: Completion of MATH 130 and MATH 241, or equivalent. **NOTE:** TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

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<th>MATH 242 B7 M W 1:30-4:55</th>
<th>52166</th>
<th>1-1111</th>
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</table>

#### MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I
Prerequisite: MATH 222, or appropriate placement test score and other measures as appropriate, or equivalent. **NOTE:** TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>MATH 251 A7 M TW Th 7:30-10:20</th>
<th>52040</th>
<th>7-7111</th>
<th>Staff</th>
<th>5.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBA Hours:</td>
<td>MTWTh .6 Hrs/ Mtg</td>
<td>Dates for the A7 section:</td>
<td>6/11-7/26</td>
<td></td>
<td></td>
</tr>
<tr>
<td>EVENING</td>
<td>MATH 251 B7 M TW Th 3:00-5:50</td>
<td>55493</td>
<td>1-1105</td>
<td>Broxholm</td>
<td>5.0</td>
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<tr>
<td>TBA Hours:</td>
<td>MTWTh .6 Hrs/ Mtg</td>
<td>Dates for the B7 section:</td>
<td>6/11-7/26</td>
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</table>

#### MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II
Prerequisite: MATH 251 or equivalent. **NOTE:** TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>MATH 252 A7 M TW Th 7:20-10:10</th>
<th>55234</th>
<th>7-7106</th>
<th>Fredricks</th>
<th>5.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBA Hours:</td>
<td>MTWTh .6 Hrs/ Mtg</td>
<td>Dates for the A7 section:</td>
<td>6/11-7/26</td>
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<td></td>
</tr>
</tbody>
</table>

#### MATH 270 LINEAR ALGEBRA
Prerequisite: MATH 252 or equivalent. Transfer: UC; CSU (B4).

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>MATH 270 A7 M W 8:15-11:40</th>
<th>53421</th>
<th>4-170</th>
<th>Leach</th>
<th>3.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBA Hours:</td>
<td>MW 1.3 Hrs/ Mtg</td>
<td>Dates for the A7 section:</td>
<td>6/11-7/25</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### MATH 275 ORDINARY DIFFERENTIAL EQUATIONS
Prerequisite: MATH 253 or equivalent. Transfer: UC; CSU (B4).

<table>
<thead>
<tr>
<th>EVENING</th>
<th>MATH 275 J7 M T Th 6:30-9:45</th>
<th>50159</th>
<th>4-170</th>
<th>Reuterdael</th>
<th>3.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBA Hours:</td>
<td>T Th 1.2 Hrs/ Mtg</td>
<td>Dates for the A7 section:</td>
<td>6/12-7/26</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

#### MATH 811 FUNDAMENTALS OF MATHEMATICS
(Units do not count toward the Associate Degree.)

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>MATH 811 A7 M TW Th 12:00-1:05</th>
<th>51622</th>
<th>7-7104</th>
<th>Momeni</th>
<th>3.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBA Hours:</td>
<td>MTWTh 1.25-2.50</td>
<td>Dates for the A7 section:</td>
<td>6/11-7/26</td>
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</tr>
</tbody>
</table>

### MEDICAL ASSISTING (MEDA)

#### MEDA 415 LAW AND ETHICS FOR ALLIED HEALTH PROFESSIONALS
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>MEDA 415 A8 M W 12:30-2:15</th>
<th>55392</th>
<th>7-7205</th>
<th>Staff</th>
<th>2.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>TBA Hours:</td>
<td></td>
<td>Dates for MEDA 415 A8:</td>
<td>6/4-8/1</td>
<td></td>
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</tr>
</tbody>
</table>

#### MEDA 438 MEDICAL INSURANCE BILLING CLERKSHIP
Prerequisite: ACTG 100, or equivalent; and MEDA 415, MEDA 430, MEDA 450 and MEDA 455 or equivalent. Transfer: CSU.

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>MEDA 438 GZ By Arr 128 Hours</th>
<th>55266</th>
<th>TBA Newland</th>
<th>2.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates for MEDA 438 GZ:</td>
<td>6/4-7/26</td>
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</tbody>
</table>

#### MEDA 448 MEDICAL EDITING CLERKSHIP
Recommended: MEDA 405 and MEDA 440, or equivalent. Transfer: CSU.

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>MEDA 448 GZ By Arr 128 Hours</th>
<th>55267</th>
<th>TBA Newland</th>
<th>2.0</th>
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</thead>
<tbody>
<tr>
<td>Dates for MEDA 448 GZ:</td>
<td>6/4-7/26</td>
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</tbody>
</table>

#### MEDA 458 MEDICAL CODING CLERKSHIP
Prerequisite: MEDA 405, MEDA 452, and MEDA 457, or equivalent. Transfer: CSU.

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>MEDA 458 GZ By Arr 128 Hours</th>
<th>55268</th>
<th>TBA Newland</th>
<th>2.0</th>
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</thead>
<tbody>
<tr>
<td>Dates for MEDA 458 GZ:</td>
<td>6/4-7/26</td>
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</tbody>
</table>

#### MEDA 468 ADMINISTRATIVE MEDICAL ASSISTING CLERKSHIP
Prerequisite: ACTG 100, or equivalent; and MEDA 415, MEDA 450, MEDA 455, and MEDA 462, or equivalent. Transfer: CSU.

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>MEDA 468 GZ By Arr 128 Hours</th>
<th>55269</th>
<th>TBA Newland</th>
<th>2.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates for MEDA 468 GZ:</td>
<td>6/4-7/26</td>
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</tbody>
</table>

#### MEDA 484 MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

<table>
<thead>
<tr>
<th>EVENING</th>
<th>MEDA 484 J7 M W 6:30-9:55</th>
<th>55229</th>
<th>7-7111</th>
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</tr>
</thead>
<tbody>
<tr>
<td>Dates for the J7 section:</td>
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<table>
<thead>
<tr>
<th>ONLINE</th>
<th>MEDA 484 OL By Arr 48 Hours</th>
<th>55230</th>
<th>ONLINE Hernandez</th>
<th>3.0</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dates for the OL section:</td>
<td>6/11-7/26</td>
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<td></td>
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</tr>
</tbody>
</table>

MEDA 484 OX is taught in an online format. Internet access and email is required. Orientation is required and done online on or before June 12. Check Canvas ([https://smccd.instructure.com](https://smccd.instructure.com)) for orientation and course information. Instructor email: hernandezr@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.
Music activity courses are subject to repeatability limitations. Students are now limited to a maximum of four courses per family. A family of courses may contain more than four courses. If there are more than four courses in a particular family, a student may only enroll in a maximum of four total courses within that family. A course previously taken by a student (prior to the legislation) within the identified family will count as a repeat and limit future enrollments of courses within that family to a maximum of four.

Music activity courses are offered in levels by progression. Courses are listed by title; for example, Piano, Guitar, etc, and then by level. Level I is beginning; Level II is intermediate; Level III is intermediate/advanced; and Level IV is advanced. The course number also indicates the level. For example, a beginning Piano class would be listed as MUS. 301.1, Piano I while an advanced Piano class would be MUS. 301.4, Piano IV.

New students are advised to enroll in the beginning level and be placed by their instructor upon assessment. Continuing students who have previously taken a course within a family, must progress to the next level.

**MUS. 100 FUNDAMENTALS OF MUSIC**
Transfer: UC; CSU (C1).

**WEEKDAY**
52490 MUS. 100 A6 MTWTh 10:40-12:45 1-1115 Dibble 3.0
Dates for the A6 section: 6/11-7/19

**ONLINE**
53194 MUS. 100 OL By Arr 48 Hours ONLINE Staff 3.0
Dates for the OL section: 6/11-7/26
MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/miller/music_100ol.htm.

**MUS. 115 MUSIC, ART AND IDEAS**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C1).

**WEEKDAY**
53080 MUS. 115 AX MTWTh 10:40-12:45 7-7110 Takayama 3.0
Dates for MUS. 115 AX: 6/11-7/19

**MUS. 202 MUSIC APPRECIATION**
Recommended: Eligibility for ENGL 100, or equivalent. Transfer: UC; CSU (C1).

**WEEKDAY**
50164 MUS. 202 A6 MTWTh 10:40-12:45 1-1107 Hansen 3.0
Dates for MUS. 202 A6: 6/11-7/19

**ONLINE**
52939 MUS. 202 OL By Arr 48 Hours ONLINE Hawkins 3.0
Dates for MUS. 202 OL: 6/11-7/26
MUS. 202 OL is taught in an online format. Students must have Internet access and an email address. Instructor email: hawkinsm@smccd.edu.
MUS. 301 PIANO I
Recommended: MUS. 100 or equivalent. Transfer: UC; CSU (C1).

**WEEKDAY**
53081 MUS. 301 A7 M T W Th 8:10 - 10:00 1-1109 Hansen 2.0
TBA Hours: M T W Th 1.9 Hrs/Mtg Hansen
Dates for MUS. 301 A7: 6/11 - 7/25

**OCEANOGRAPHY (OCEN)**

OCEN 100 SURVEY OF OCEANOGRAPHY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B1).

**WEEKDAY**
53422 OCEN 100 A7 T T H 2:10 - 5:40 1-1111 Stramler 3.0
Dates for OCEN 100 A7: 6/12 - 7/26

OCEN 101 OCEANOGRAPHY LABORATORY/FIELD STUDY
Prerequisite: Completion of or concurrent enrollment in OCEN 100. Transfer: UC; CSU (B3).

**WEEKDAY**
55103 OCEN 101 A7 T T H 8:30 - 12:00 7-7238 Stramler 1.0
Dates for OCEN 101 A7: 6/12 - 7/26

**PHILOSOPHY (PHIL)**

PHIL 100 INTRODUCTION TO PHILOSOPHY
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (C2).

**WEEKDAY**
53624 PHIL 100 A6 M T W Th 12:55 - 3:00 1-1107 Colombetti 3.0
Dates for PHIL 100 A6: 6/11 - 7/19

**EVENING**
51230 PHIL 100 J7 M W 6:00 - 9:25 1-1105 Zoughbie 3.0
Dates for PHIL 100 J7: 6/11 - 7/25

PHIL 103 CRITICAL THINKING
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A3).

**EVENING**
51629 PHIL 103 J7 T T H 6:00 - 9:25 8-8306 Zoughbie 3.0
Dates for the J7 section: 6/12 - 7/26

**HYBRID**
54520 PHIL 103 H6 By Arr 39 Hours HYBRID Colombetti 3.0
M T H 3:10 - 4:30 7-7110 Colombetti
Dates for the H6 section: 6/11 - 7/19

PHIL 103 H6 will be held online and on campus. Students must have Internet access and an email address. An on campus orientation will be held on Monday, 6/11 from 3:10 - 3:30 pm in Room 7110. Additional on campus meetings will be held on Thursdays, 6/14, 6/21, 6/28, 7/5 and 7/12 from 3:10 - 4:30 pm in Room 7110. Instructor email: colombetti@smccd.edu.

PHIL 240 INTRODUCTION TO ETHICS
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (C2).

**WEEKDAY**
52941 PHIL 240 A6 M T W Th 10:40 - 12:45 4-180 Colombetti 3.0
Dates for PHIL 240 A6: 6/11 - 7/19

---

Connect to careers in the Networking/Electronics Education and Training Center
Learn in our new state-of-the-art Networking/Electronic laboratories with industry-standard equipment and design. Gain skills and training in the fast-paced world of computers and network infrastructure.

Earn $40-$50k per year or more working as:
- Wiring and Installation Technician
- Fiber Optic Installation Technician
- PC Support Technician
- Network Technician/Engineer
- Network Security Support Technician
- Network Systems Administration

This industry-backed, hands-on program is designed to keep students current with changing technology of cyber-security, mobile and wireless devices. Developed in direct response to the needs of the industry, the program focuses on the skills employers want.

Degrees and certificates offered:
- Network Engineering A.S. Degree
- Network Engineering Certificate
- Wiring and Installation

On the job:
Internships are available for advanced students.

Contact: Norm del Prado, (650) 738-4495 or delpradon@smccd.edu
**PHYSICAL EDUCATION**

(Refer to course listings under KINESIOLOGY.)

**PHYSICS (PHYS)**

**PHYS 210  GENERAL PHYSICS I**

Prerequisite: Completion of MATH 130 or appropriate placement test score and other measures as appropriate, or equivalent. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Lecture Time</th>
<th>Instructor</th>
<th>Department</th>
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<tbody>
<tr>
<td>PHYS 210</td>
<td></td>
<td>MTWTh 10:30-12:00</td>
<td>Windham</td>
<td>4.0</td>
</tr>
<tr>
<td>LAB</td>
<td></td>
<td>MW 1:00-4:05</td>
<td>Windham</td>
<td>7-7106</td>
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<tr>
<td></td>
<td>Dates for the A7 section: 6/11-7/26</td>
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<td>7-7305</td>
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<tr>
<td>PHYS 210</td>
<td></td>
<td>MTWTh 10:30-12:00</td>
<td>Windham</td>
<td>4.0</td>
</tr>
<tr>
<td>LAB</td>
<td></td>
<td>TH 1:00-4:00</td>
<td>Windham</td>
<td>7-7106</td>
</tr>
<tr>
<td></td>
<td>Dates for the B7 section: 6/12-7/26</td>
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<td></td>
<td>7-7305</td>
</tr>
</tbody>
</table>

**POLITICAL SCIENCE (PLSC)**

**PLSC 200  NATIONAL, STATE & LOCAL GOVERNMENT**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D).

**WEEKDAY**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Lecture Time</th>
<th>Instructor</th>
<th>Department</th>
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<tbody>
<tr>
<td>PLSC 200</td>
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<td>MTWTh 8:10-10:15</td>
<td>Masare</td>
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<td>Dates for the A6 section: 6/11-7/19</td>
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<td></td>
<td>1-1304</td>
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<tr>
<td>PLSC 200</td>
<td></td>
<td>MW 6:00-9:25</td>
<td>Diamond</td>
<td>8-8308</td>
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<tr>
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<td>Dates for the J7 section: 6/11-7/19</td>
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<tr>
<td>ONLINE</td>
<td></td>
<td></td>
<td>Nelson</td>
<td>8-8308</td>
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<tr>
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<td>Dates for the OL section: 6/11-7/19</td>
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</tr>
<tr>
<td></td>
<td>PLSC 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: <a href="mailto:nelson@smccd.edu">nelson@smccd.edu</a>.</td>
<td></td>
<td></td>
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</table>

**PLSC 210  AMERICAN POLITICS**

Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D).

**WEEKDAY**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Lecture Time</th>
<th>Instructor</th>
<th>Department</th>
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<tbody>
<tr>
<td>PLSC 210</td>
<td></td>
<td>MTWTh 10:40-12:45</td>
<td>Masare</td>
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<td></td>
<td>Dates for the A6 section: 6/11-7/19</td>
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<td>8-8304</td>
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<tr>
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<td>PLSC 210 J7 TTh 6:30-9:55</td>
<td>Diamond</td>
<td>4-273</td>
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</tbody>
</table>

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.
PSYCHOLOGY (PSYC)

PSYC 100 GENERAL PSYCHOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D).

WEEKDAY
50193 PSYC 100 A6 MTWTh 8:10-10:15 7-7110 Branco 3.0
Dates for the A6 section: 6/11-7/19

54226 PSYC 100 B6 MTWTh 10:40-12:45 4-271 Branco 3.0
Dates for the B6 section: 6/11-7/19

EVENING
50195 PSYC 100 J7 MW 6:00-9:25 8-8304 Favilla 3.0
Dates for the J7 section: 6/11-7/25

PSYC 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: mcclainkrista@smccd.edu.

PSYC 110 COURTSHIP, MARRIAGE & FAMILY
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent; and PSYC 100 or equivalent. Transfer: UC; CSU (D).

ONLINE
53670 PSYC 110 OL By Arr 48 Hours ONLINE McClain 3.0
Dates for the OL section: 6/11-7/19

PSYC 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnd@smccd.edu.

PSYC 171 QUANTITATIVE REASONING IN PSYCHOLOGY
Prerequisite: MATH 120 or equivalent. Transfer: UC; CSU (B4).

WEEKDAY
54521 PSYC 171 A6 MTWTh 12:55-3:00 4-272 Eljarrari 3.0
Dates for PSYC 171 A6: 6/11-7/19

PSYC 200 DEVELOPMENTAL PSYCHOLOGY
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D, E1).

WEEKDAY
52824 PSYC 200 A6 MTWTh 10:40-12:45 8-8319 Eljarrari 3.0
Dates for the A6 section: 6/11-7/19

PSYCHOL AGY > REAL ESTATE

R.E. 100 REAL ESTATE PRINCIPLES
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent; and MATH 110, or MATH 111 and MATH 112. Transfer: CSU.

EVENING
55514 R.E. 100 J8 TTh 6:30-9:35 8-8211 Nuttall 3.0
Dates for R.E. 100 J8: 6/12-8/2

R.E. 110 REAL ESTATE PRACTICE
Transfer: CSU.

EVENING
55515 R.E. 110 J8 MW 6:30-9:50 7-7109 Nuttall 3.0
Dates for R.E. 110 J8: 6/11-8/1

R.E. 131 REAL ESTATE FINANCE I
Transfer: CSU.

EVENING
55516 R.E. 131 J8 MTWTh 4:10-5:30 7-7109 Nuttall 3.0
Dates for R.E. 131 J8: 6/11-8/2

Attention Students:
Registration for the Summer and Fall terms begins on May 2, 2018.
All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
• Enroll in an inexpensive payment plan via WebSMART
• Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART
• Refer to WebSMART for additional information.
If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
RESPIRATORY CARE

Basic, Intermediate and Advanced Courses Offered in Spanish

Learn Spanish or improve your current Spanish literacy by enrolling in Spanish classes. Fluency as a Spanish speaker, reader and writer can lead to careers in business and entrepreneurship, education and social services, and interpreting. Bilingual employees have more job opportunities and often better pay.

- Improve your job
- Gain career opportunities
- Study abroad
- Pursue multiple degree opportunities

Curriculum Available:
- Earn an AA in Spanish
- The local Certificate
- Minor in Spanish

Contact: Profesora Luciana Castro, (650) 738-4407 or castrol@smccd.edu

RESPIRATORY CARE (RPTH)

RPTH 448 CLINICAL CLERKSHIP II - SUMMER
Prerequisite: Admission to the Respiratory Therapy Program. Completion of the first year Respiratory Therapy program. Transfer: CSU.

WEEKDAY
50204 RPTH 448 GZ By Arr 128 Hours TBA Daniel 2.0
Dates for RPTH 448 GZ: 5/29-7/6

SOCIOLOGY (SOCI)

SOCI 100 INTRODUCTION TO SOCIOLOGY
Recommended: ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

WEEKDAY
50206 SOCI 100 A6 MTWTh 10:40-12:45 7-711 Langbauer 3.0
Dates for the A6 section: 6/11-7/19

EVENING
50207 SOCI 100 J7 MW 6:00-9:25 8-8306 Murajda 3.0
Dates for the J7 section: 6/11-7/25

ONLINE
55600 SOCI 100 OL By Arr 48 Hours ONLINE Fabian 3.0
Dates for the OL section: 6/11-7/19

SOCI 110 COURTSHIP, MARRIAGE AND FAMILY
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent; and PSYC 100 or equivalent. Transfer: UC; CSU (D).

ONLINE
54188 SOCI 110 OL By Arr 48 Hours ONLINE Lynn 3.0
Dates for SOCI 110 OL: 6/11-7/19

SPANISH (SPAN)

SPAN 110 ELEMENTARY SPANISH
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (C2).

WEEKDAY
50208 SPAN 110 A6 MTWTh 10:40-2:15 7-7109 Langbauer 5.0
Dates for SPAN 110 A6: 6/11-7/19

SPEECH

(Refer to course listings under COMMUNICATION STUDIES.)
### SURGICAL CAREERS (SURG)

**SURG 440 Basics Sciences for Surgical Technology**  
Prerequisite: Admission to the Surgical Technology program.  

<table>
<thead>
<tr>
<th>WEEKDAY</th>
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<th>Days</th>
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<th>Location</th>
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<tr>
<td>53952</td>
<td>SURG 440 A</td>
<td>MTWTh</td>
<td>8:10-11:00</td>
<td>7-7205 Erskine</td>
<td>6.5</td>
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<tr>
<td></td>
<td>LAB</td>
<td>MTW</td>
<td>11:10-12:00</td>
<td>7-7205 Erskine</td>
<td></td>
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<tr>
<td></td>
<td>TBA Hours</td>
<td>By Arr</td>
<td>3 Hrs/Wk</td>
<td>Erskine</td>
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<tr>
<td>Dates for SURG 440 A: 6/4-8/2</td>
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**SURG 448 Clinical Lab Practicum for Central Service Technology**  
Prerequisite: SURG 445, or equivalent.  

<table>
<thead>
<tr>
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<th>Time</th>
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<th>Credits</th>
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<tbody>
<tr>
<td>55237</td>
<td>SURG 448 G</td>
<td>M TTh</td>
<td>6:00-10:00</td>
<td>7-7205 Breadmont</td>
<td>2.0</td>
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<tr>
<td>Dates for SURG 448 G: 6/4-8/2</td>
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</tbody>
</table>

### WELLNESS (WELL)

**WELL 711 Sports Medicine and Manual Therapy**  
Prerequisite: WELL 703, or BIOL 250 or equivalent; or an Anatomy and Physiology course from a CAMTC-approved school. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent.  

<table>
<thead>
<tr>
<th>EVENING</th>
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<tbody>
<tr>
<td>55480</td>
<td>WELL 711 J</td>
<td>TTh</td>
<td>6:00-10:15</td>
<td>4-201B Wimmer</td>
<td>3.0</td>
</tr>
<tr>
<td>Dates for WELL 711 J: 6/4-7/19</td>
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</tbody>
</table>

**WELL 713 Asian Bodywork Traditions Theory and Practice**  
Prerequisite: Admission to the Massage Therapy Program or existing CAMTC massage therapy certification or previous massage background. Recommended: Completion of WELL 721, or WELL 725 or WELL 740 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU. Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent.  

<table>
<thead>
<tr>
<th>EVENING</th>
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<tr>
<td>55484</td>
<td>WELL 713 J</td>
<td>MW</td>
<td>4:30-8:00</td>
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<td>LAB</td>
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<td>8:10-10:15</td>
<td>4-201B Wimmer</td>
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<td>Dates for WELL 713 J: 6/11-7/18</td>
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</tr>
</tbody>
</table>

- **Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 18 for more information.

---

### Wellness / Massage Therapy

**A New Career**

**In Just 3 Semesters**  
(Fall, Spring, and Summer)

Massage Therapy Certificate - This evening program provides students and professionals alike with well-rounded entry level knowledge, skills, and academic depth necessary for the massage therapy profession.

- **CAMTC approved school #SCH0120**

Engage and Learn:
- Massage techniques, theories, palpation skills, assessments, indications, contraindications, & more
- Diverse holistic and integrative health professions as well as employment opportunities
- Knowledge and real-world experience, in a state of the art facility, building both confidence and mastery in the clinical and spa environment

Wellness Program – new courses now being offered - many courses are designed to be open to students and professionals alike that are interested in pursuing various areas of specialization in holistic and integrative therapies. Promoting and preserving diverse traditional healing perspectives associated with well-being, sustainable and healthy lifestyles.

- **Contact:** Robyn Ledesma, (650) 738-4170 or skysalonnspa@smccd.edu

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**www.skylinecollege.edu**  
2018 SUMMER
Online Classes

What should I know about Distance Education (DE) courses at Skyline College?

The San Mateo County Community College District is committed to providing students and the community access to transfer education and workforce training through career/technical programs. Skyline College provides such access through Distance Education. Through Distance Education courses, all students will have access to earning associate degrees, credit for courses that satisfy transfer course requirements, and career/technical education. These courses are designed to give students greater freedom of scheduling, but they can require more self-discipline and as much time and effort as on-campus classes. For new or first-time DE students, please keep in mind the following:

- Online courses are recommended for students who can work well independently and have solid study skills and self-discipline.
- Online courses have parity with courses taught in the classroom and are transferable to most four-year colleges and universities.
- Students enrolled in online courses have the same status as students enrolled in on-campus courses.
- Online courses require as much time and effort as on-campus courses, yet give students greater flexibility with their schedules.
- It is important to have reliable computer access and Internet in your home. If you do not, computers are available at Skyline College or through your local library.

All communication between student and instructor occurs through the student email system known as “My.SMCCCD”. Information to set up and use the account can be found here: http://my.smcccd.edu/

Skyline offers two different types of distance learning, Online or Hybrid courses.

Online Courses

Online courses are those in which the instructor and student are separated by distance for the entire course and can interact exclusively (100%) through the assistance of computer technology. The course is conducted through Skyline’s Learning Management System called Canvas. The course may include text and sound and video links, in addition to other online resources. Students interact with the instructor and other students through posted class discussions, direct individual communication, and assignments (which may include group work). Testing may be done online, via proctoring arrangements, or by other means. Instructors require no mandatory on-campus meetings. If an instructor wishes to incorporate on-campus meetings into the course, the instructor/student will provide for alternative distance education means of student participation.

Hybrid Courses

Hybrid courses are those that substitute 51% to 99% of face-to-face instructional hours with online work, and have some regularly scheduled on-campus meetings without alternative distance education means of student participation.

Important Resources

Are you ready for online learning? Here are some resources to see if online learning is for you:

Introduction to Online Learning
https://apps.3cmediasolutions.org/oei/01-Introduction-to-Online-Learning/index.html

Getting Tech Ready
https://apps.3cmediasolutions.org/oei/02-Getting-Tech-Ready/index.html

Organizing for Online Success
https://apps.3cmediasolutions.org/oei/03-Organizing-for-Online-Success/index.html

Other Interactive Tutorials
http://apps.3cmediasolutions.org/oei/students.html

Skyline Distance Education Homepage
http://www.skylinecollege.edu/distanceeducation/index.php

Canvas Student Online Learner Support
https://smccd.instructure.com/courses/4634

Canvas tutorials for Skyline Students
https://smccd.instructure.com/courses/4635

We Respect Your Privacy

Skyline College helps protect its students’ privacy and authenticates its students’ identity by requiring secure login and password whenever a student registers for classes, review his/her enrollment information, or logs in to any other secure SMCCCD site. The District will not share student login and password information with anyone, and students are advised not to share their login and password information. A statement to this effect is posted prominently for students each time they login to WebSMART, the San Mateo County Community College District’s electronic registration system.

Online/Hybrid courses will be taught in Canvas. Detailed information on Canvas and which courses will be taught in Canvas during the summer is available on the Skyline College Distance Education homepage:

http://www.skylinecollege.edu/distanceeducation/
Online Courses

**ACTG 100 ACCOUNTING PROCEDURES**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent; and completion of MATH 110, or MATH 111 and MATH 112, or equivalent. Transfer: CSU.

55460 ACTG 100 OL By Arr 48 Hours ONLINE Zhang 3.0
Dates for ACTG 100 OL: 6/11-7/19
ACTG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: zhangh@smccd.edu.

**ACTG 121 FINANCIAL ACCOUNTING**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent; and completion of MATH 110, or MATH 111 and MATH 112, or equivalent; and ACTG 100 or equivalent; and BCM. 225 or equivalent. NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121. Transfer: UC; CSU.

55468 ACTG 121 OL By Arr 64 Hours ONLINE Zhang 4.0
Dates for the OL section: 6/11-8/2
ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: zhangh@smccd.edu.

**ANTH 110 CULTURAL ANTHROPOLOGY**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D).

55364 ANTH 110 OL By Arr 48 Hours ONLINE Ulloa 3.0
Dates for ANTH 110 OL: 6/11-7/26
ANTH 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ulloaj@smccd.edu.

**ART 130 ART APPRECIATION**
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C1).

54651 ART 130 OL By Arr 48 Hours ONLINE Fischer 3.0
Dates for ART 130 OL: 6/11-7/19
ART 130 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: fischer@smccd.edu.

**ASTR 100 INTRODUCTION TO ASTRONOMY**
Transfer: UC; CSU (B1).

55603 ASTR 100 OL By Arr 48 Hours ONLINE Reil 3.0
Dates for ASTR 100 OL: 6/11-7/26
ASTR 100 OL is offered in an online format. Requires internet access and email. Orientation is required and must done online on or before June 12. Check Canvas (https://smccd.instructure.com) for orientation and course information. Instructor email: reilk@smccd.edu.

**ACTG 131 MANAGERIAL ACCOUNTING**
Prerequisite: ACTG 121 or equivalent. Recommended: BCM. 225, or equivalent. Transfer: UC; CSU.

54685 ACTG 131 OL By Arr 64 Hours ONLINE Whitten 4.0
Dates for ACTG 131 OL: 6/11-8/2
ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: whitten@smccd.edu.

**ACTG 144 QUICKBOOKS: SET-UP AND SERVICE BUSINESS**
Recommended: Eligibility for ENGL 846 or ESOL 400. Transfer: CSU.

55221 ACTG 144 OL By Arr 24 Hours ONLINE Claire 1.5
Dates for ACTG 144 OL: 6/11-7/5
ACTG 144 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: claired@smccd.edu.

**ACTG 145 QUICKBOOKS: PAYROLL AND MERCHANDISING BUSINESS**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent; and ACTG 144 or equivalent. Transfer: CSU.

55222 ACTG 145 OL By Arr 24 Hours ONLINE Claire 1.5
Dates for ACTG 145 OL: 7/9-8/2
ACTG 145 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: claired@smccd.edu.

Attention Students:
Registration for the Summer and Fall terms begins on May 2, 2018. All fees or payment plans are due at the time of registration to prevent being dropped from your class(es). Past due balances will block you from registration.

**IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:**
- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART
- Refer to WebSMART for additional information.

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.
Is an Online Class Right for You?

Review the online learning modules below to learn more and prepare to be successful in your online courses!

- Introduction to Online Learning
- Getting Tech Ready
- Organization for Online Success
- Online Study Skills and Time Management
- Online Learning Communication Skills
- Online Reading Strategies

To review modules, visit the Online Education website at: skylinecollege.edu/onlineeducation

(650) 738-7080
skylinecollege.edu/onlineeducation/contact.php

**BCM. 200 INTRODUCTION TO MS OFFICE SUITE**
Recommended: BCM. 104 or equivalent. Transfer: CSU.

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<th>Code</th>
<th>Course Code</th>
<th>Session</th>
<th>Time</th>
<th>Delivery</th>
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<td>BCM. 200 OL</td>
<td>By Arr</td>
<td>32 Hours</td>
<td>ONLINE</td>
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Dates for BCM. 200 OL: 6/11-7/19

BCM. 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.

**BCM. 225 SPREADSHEETS I: EXCEL**
Recommended: BCM. 104 or equivalent. Transfer: CSU.

<table>
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<td>52710</td>
<td>BCM. 225 OL</td>
<td>By Arr</td>
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<td>ONLINE</td>
<td>Corzonkoff</td>
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Dates for BCM. 225 OL: 6/11-7/5

BCM. 225 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: corzonkoffb@smccd.edu.

**BIOL 140 ANIMALS, PEOPLE & ENVIRONMENT**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2).

<table>
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<tr>
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<td>48 Hours</td>
<td>ONLINE</td>
<td>Bookstaff</td>
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Dates for BIOL 140 OL: 6/11-7/26

BIOL 140 OL is taught in an online format. Requires Internet access and email. Orientation is required and must be done online on or before June 14. Check instructor website at http://accounts.smccd.edu/bookstaffs/ for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

**BUS. 100 INTRODUCTION TO BUSINESS**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D).

<table>
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<td>ONLINE</td>
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</table>

Dates for BUS. 100 OL: 6/11-7/26

BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

**BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS**
Recommended: BCM. 104 or equivalent; and eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

<table>
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<td>BUS. 103 OL</td>
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<td>48 Hours</td>
<td>ONLINE</td>
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Dates for BUS. 103 OL: 6/11-7/26

BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

**BUS. 201 BUSINESS LAW**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU.

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<th>Session</th>
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<th>Instructor</th>
<th>Credits</th>
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</thead>
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<td>48 Hours</td>
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<td>Raskin</td>
<td>3.0</td>
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Dates for BUS. 201 OL: 6/11-8/2

BUS. 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: raskinj@smccd.edu.
COUN 100 COLLEGE SUCCESS
Transfer: UC; CSU (E1).

55131 COUN 100 OL By Arr 48 Hours ONLINE DeMello 3.0
Dates for the OL section: 6/11-7/19
COUN 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: demello@smccd.edu.

55158 COUN 100 OM By Arr 48 Hours ONLINE Corral 3.0
Dates for the OM section: 6/11-8/2
COUN 100 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: corraln@smccd.edu.

55487 COUN 100 ON By Arr 48 Hours ONLINE Thomas 3.0
Dates for the ON section: 6/11-8/2
COUN 100 ON is offered in an online format. Students must have Internet access and an email address. Instructor email: thomask@smccd.edu.

ECE. 201 CHILD DEVELOPMENT
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D, E1).

54672 ECE 201 OL By Arr 48 Hours ONLINE Porter 3.0
Dates for ECE. 201 OL: 6/11-7/19
ECE. 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: portern@smccd.edu.

ENGL 100 PRINCIPLES OF MACROECONOMICS
Prerequisite: MATH 110, or MATH 111 and MATH 112, or equivalent. Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

55595 ENGL 100 OL By Arr 48 Hours ONLINE Verissimo 3.0
Dates for ENGL 100 OL: 6/11-7/26
ENGL 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: verissimol@smccd.edu.

ENGL 100 PRINCIPLES OF MICROECONOMICS
Prerequisite: MATH 110, or MATH 111 and MATH 112, or equivalent. Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

55596 ENGL 102 OL By Arr 48 Hours ONLINE Verissimo 3.0
Dates for ENGL 102 OL: 6/11-7/26
ENGL 102 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: verissimol@smccd.edu.

ENGL 100 COMPOSITION
Prerequisite: ENGL 846 or ESOL 400; or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Transfer: UC; CSU (A2, A3).

53661 ENGL 100 OL By Arr 48 Hours ONLINE Powers 3.0
Dates for the OL section: 6/11-7/19
ENGL 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pow ersj@smccd.edu.

54051 ENGL 100 ON By Arr 48 Hours ONLINE Gibson 3.0
Dates for the ON section: 6/11-7/19
ENGL 100 ON is offered in an online format. Students must have Internet access and an email address. Instructor email: gibsonc@smccd.edu.

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING
Prerequisite: ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (A2, A3, C2).

53899 ENGL 110 OL By Arr 48 Hours ONLINE Christensen 3.0
Dates for the OL section: 6/11-7/19
ENGL 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: christenseng@smccd.edu.

54053 ENGL 110 OM By Arr 48 Hours ONLINE Christensen 3.0
Dates for the OM section: 6/11-7/19
ENGL 110 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: christenseng@smccd.edu.

55084 ENGL 110 ON By Arr 48 Hours ONLINE Powers 3.0
Dates for the ON section: 6/11-7/19
ENGL 110 ON is offered in an online format. Students must have Internet access and an email address. Instructor email: pow ersj@smccd.edu.

ENGL 161 CREATIVE WRITING I
Prerequisite: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

54513 ENGL 161 OL By Arr 48 Hours ONLINE Powers 3.0
Dates for ENGL 161 OL: 6/11-7/19
ENGL 161 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pow ersj@smccd.edu.

FITN 199.1 INTERACTIVE CARDIOVASCULAR FITNESS I
NOTE: To participate in this course a student is required to have a Nike + Run Club app on a GPS enabled iPhone or Android phone. Transfer: UC; CSU (E2).

54843 FITN 199.1 OL By Arr 64 Hours ONLINE Corsiglia 2.0
Dates for FITN 199.1 OL: 6/11-8/3
FITN 199.1 OL is offered in an online format. Students must have Internet access and an email address. For more information on the class and orientation, please contact Kevin Corsiglia at corsigliak@smccd.edu.

FITN 199.2 INTERACTIVE CARDIOVASCULAR FITNESS II
NOTE: To participate in this course a student is required to have a Nike + Run Club app on a GPS enabled iPhone or Android phone. Transfer: UC; CSU (E2).

55309 FITN 199.2 OL By Arr 64 Hours ONLINE Corsiglia 2.0
Dates for FITN 199.2 OL: 6/11-8/3
FITN 199.2 OL is offered in an online format. Students must have Internet access and an email address. For more information on the class and orientation, please contact Kevin Corsiglia at corsigliak@smccd.edu.
Online Courses

Go Online
24 hours a day, 7 days a week

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the “virtual classroom” at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Students who have tried online classes tell us they prefer the independence of completing quality college courses via the Internet. Consider joining us on the Web!

Select courses are offered online or hybrid* in the following departments this Summer

Accounting ~ Anthropology ~ Art ~ Astronomy
Biology ~ Business
Business Computer Systems and Management
Counseling ~ Early Childhood Education/Education Economics ~ English ~ Fitness ~ Geography
Geology ~ Health Science ~ History ~ Literature
Mathematics ~ Medical Assisting ~ Music Philosophy ~ Physical Education
Political Science ~ Psychology ~ Sociology

*will include one or more on-campus meetings

GEOG 100 PHYSICAL GEOGRAPHY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B1).

55109 GEOG 100 OL By Arr 48 Hours ONLINE Hansell 3.0
Dates for GEOG 100 OL: 6/11-7/26
GEOG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

GEOG 101 PHYSICAL GEOGRAPHY LABORATORY
Coreq: GEOG 100. Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (B3).

55108 GEOG 101 OL By Arr 48 Hours ONLINE Hansell 1.0
Dates for GEOG 101 OL: 6/11-7/26
GEOG 101 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

GEOG 110 CULTURAL GEOGRAPHY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D).

55107 GEOG 110 OL By Arr 48 Hours ONLINE Hansell 3.0
Dates for GEOG 110 OL: 6/11-7/26
GEOG 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hansellc@smccd.edu.

GEOL 100 SURVEY OF GEOLOGY
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B1).

52731 GEOL 100 OL By Arr 48 Hours ONLINE James 3.0
Dates for GEOL 100 OL: 6/11-7/26
GEOL 100 OL is offered in an online format. Requires Internet access and email. Orientation is required and must be done online or before June 14. Check Canvas (https://smccd.instructure.com) for orientation and course information. Instructor email contact:
jamesb@smccd.edu.

HIST 201 UNITED STATES HISTORY I
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

53943 HIST 201 OL By Arr 48 Hours ONLINE Ulloa 3.0
Dates for the OL section: 6/11-7/26
HIST 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email:
ulloaj@smccd.edu.

54055 HIST 201 OM By Arr 48 Hours ONLINE Collins 3.0
Dates for the OM section: 6/11-7/26
HIST 201 OM is offered in an online format. Students must have Internet access and an email address. Instructor email:
collinsc@smccd.edu.

HIST 202 UNITED STATES HISTORY II
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D).

54519 HIST 202 OL By Arr 48 Hours ONLINE Ulloa 3.0
Dates for the OL section: 6/11-7/26
HIST 202 OL is offered in an online format. Students must have Internet access and an email address. Instructor email:
ulloaj@smccd.edu.

55599 HIST 202 OM By Arr 48 Hours ONLINE Collins 3.0
Dates for the OM section: 6/11-7/26
HIST 202 OM is offered in an online format. Students must have Internet access and an email address. Instructor email:
collinsc@smccd.edu.

HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

55091 HIST 240 OL By Arr 48 Hours ONLINE Bolick 3.0
Dates for HIST 240 OL: 6/11-7/26
HIST 240 OL is offered in an online format. Students must have Internet access and an email address. Instructor email:
bolickp@smccd.edu.

HIST 310 CALIFORNIA HISTORY
Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (D).
**Math 200 Elementary Probability & Statistics**
Prerequisite: Completion of MATH 120, MATH 123 or MATH 190, or appropriate placement test score and other measures as appropriate, or equivalent. **NOTE: TI-83 or TI-84 Graphing Calculator required.** Transfer: UC; CSU (B4).

<table>
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<tr>
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**Math 120 Intermediate Algebra**
Prerequisite: Completion of MATH 110 or MATH 112, or appropriate placement test score and other measures as appropriate, or equivalent. **NOTE: TI-83 or TI-84 Graphing Calculator required.** Transfer: UC; CSU (B4).

<table>
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**LIT. 101 Contemporary Literature**
Prerequisite: Eligibility for ENGL 100 or ENGL 105 or equivalent. Transfer: UC; CSU (C2).

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**MATH 120 Intermediate Algebra**
Prerequisite: Completion of MATH 110 or MATH 112, or appropriate placement test score and other measures as appropriate, or equivalent. **NOTE: TI-83 or TI-84 Graphing Calculator required.** Transfer: UC; CSU (B4).

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**MEDA 484 Medical Terminology**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

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**MUS. 100 Fundamentals of Music**
Transfer: UC; CSU (C1).

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**P.E. 152 Theory of Sport & Fitness Management**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. **NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree.** Transfer: CSU.

<table>
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**PSYC 100 General Psychology**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D).

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**Online Classes**

**BIOL 110 Principles of Biology**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent; and PSYC 100 or equivalent. Transfer: UC; CSU (D).

54151  BIOL 110 OL By Arr 48 Hours ONLINE Lynn 3.0 Dates for BIOL 110 OL: 6/11-7/19
PSYL 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnd@smccd.edu.

**PSYC 200 Developmental Psychology**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D, E1).

54414  PSYC 200 OL By Arr 48 Hours ONLINE Lynn 3.0 Dates for PSYC 200 OL: 6/11-7/19
PSYC 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnd@smccd.edu.

**SOCI 100 Introduction to Sociology**
Recommended: ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

55600  SOCI 100 OL By Arr 48 Hours ONLINE Fabian 3.0 Dates for SOCI 100 OL: 6/11-7/19
SOCI 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: fabianr@smccd.edu.

**SOCI 110 Courtship, Marriage and Family**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent; and PSYC 100 or equivalent. Transfer: UC; CSU (D).

54188  SOCI 110 OL By Arr 48 Hours ONLINE Lynn 3.0 Dates for SOCI 110 OL: 6/11-7/19
SOCI 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnd@smccd.edu.

**Hybrid Courses**

**BIOL 110 Principles of Biology**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (B2, B3).

50039  BIOL 110 H7 By Arr 48 Hours HYBRID Bookstaff 4.0 MW 6:30-10:00 7-7238 Davis
Dates for H7 section: 6/11-7/26
BIOL 110 H7 will be held online and on campus. Requires Internet access and email. Orientation is required and must be done online by June 14. Check instructor website at http://accounts.smccd.edu/bookstaffs/ for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: bookstaffs@smccd.edu.

51495  BIOL 110 HX By Arr 48 Hours HYBRID Bookstaff 4.0 TTh 12:30-3:45 7-7238 Silva 4.0
Dates for HX section: 6/11-7/26
BIOL 110 HX will be held online and on campus. Requires Internet access and email. Orientation is required and must be done online by June 14. Check instructor website at http://accounts.smccd.edu/bookstaffs/ for orientation and course information. Lab portion of course will meet on campus. Instructor email contact: bookstaffs@smccd.edu.

**PSYC 201 Child Development**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (D, E1).

54662  PSYC 201 OL By Arr 48 Hours ONLINE Porter 3.0 Dates for PSYC 201 OL: 6/11-7/19
PSYC 201 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: portern@smccd.edu.

**SOCI 110 Courtship, Marriage and Family**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

54659  SOCI 110 OL By Arr 48 Hours ONLINE Lynnd 3.0 Dates for SOCI 110 OL: 6/11-7/19
SOCI 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnd@smccd.edu.

**SOCI 200 Social Psychology**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D, E1).

54144  SOCI 200 OL By Arr 48 Hours ONLINE Lynn 3.0 Dates for SOCI 200 OL: 6/11-7/19
SOCI 200 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnd@smccd.edu.

**SOCI 100 Introduction to Sociology**
Recommended: ENGL 100 or ENGL 105, or equivalent. Transfer: UC; CSU (D).

55600  SOCI 100 OL By Arr 48 Hours ONLINE Fabian 3.0 Dates for SOCI 100 OL: 6/11-7/19
SOCI 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: fabianr@smccd.edu.

**SOCI 110 Courtship, Marriage and Family**
Recommended: Eligibility for ENGL 100 or ENGL 105, or equivalent; and PSYC 100 or equivalent. Transfer: UC; CSU (D).

54188  SOCI 110 OL By Arr 48 Hours ONLINE Lynn 3.0 Dates for SOCI 110 OL: 6/11-7/19
SOCI 110 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: lynnd@smccd.edu.

**BUS 101 Human Relations at Work**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC (D).

55504  BUS 101 HY By Arr 48 Hours HYBRID McCarthy 3.0 W 10:40-12:30 8-8211 McCarthy
Dates for BUS. 101 HY: 6/11-7/26
BUS. 101 HY will be held online and on campus. Students must have Internet access and an email address. On campus meetings will be held on Wednesdays, from 10:40-12:30 pm, in Room 8211. Instructor email: mccarthy@smccd.edu.

**BUS 401 Business Communications**
Prerequisite: ENGL 100 or equivalent. Transfer: CSU.

55604  BUS 401 HY By Arr 36 Hours HYBRID McCarthy 3.0 W 6:30-9:30 8-8211 McCarthy
Dates for BUS. 401 HY: 6/11-7/26
BUS. 401 HY will be held online and on campus. Students must have Internet access and an email address. On campus meetings will be held on Wednesdays, 6/13, 6/27, 7/11 and 7/25, from 6:30-9:30 pm, in Room 8-8211. Instructor email: mccarthy@smccd.edu.

**ECE 272 Teaching in a Diverse Society**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: CSU.

55621  ECE 272 HY By Arr 21 Hours HYBRID Venkataraman 3.0 T 6:00-10:15 14-0006 Venkataraman
Dates for ECE. 272 HY: 6/11-7/19
ECE. 272 HY will be held online and on campus. Students must have Internet access and an email address. On campus meetings will be held on Tuesdays, from 6:00-10:15 pm, in Room 14-0006. Instructor email: venkataramans@smccd.edu.

**ECE 333 Observation and Assessment**
Prerequisite: ECE. 201 or PSYC 201, or equivalent. Recommended: Eligibility for ENGL 100, or equivalent. Transfer: CSU.

55620  ECE 333 HY By Arr 21 Hours HYBRID Venkataraman 3.0 M 6:00-10:15 4-274 Venkataraman
Dates for ECE. 333 HY: 6/11-7/19
ECE. 333 HY will be held online and on campus. Students must have Internet access and an email address. On campus meetings will be held on Mondays, from 6:00-10:15 pm, in Room 4-274. Instructor email: venkataramans@smccd.edu.

**PHIL 103 Critical Thinking**
Recommended: Eligibility for ENGL 846 or ESOL 400, or equivalent. Transfer: UC; CSU (A3).

54520  PHIL 103 H6 By Arr 39 Hours HYBRID Colombetti 3.0 MTh 3:10-4:30 7-7110 Colombetti
Dates for the H6 section: 6/11-7/26
PHIL 103 H6 will be held online and on campus. Students must have Internet access and an email address. An on campus orientation will be held on Monday, 6/11 from 3:10–4:30 pm in Room 7110. Additional on campus meetings will be held on Thursdays, 6/14, 6/21, 6/28, 7/5 and 7/12 from 3:10–4:30 pm in Room 7110. Instructor email: colombetti@smccd.edu.

Instructor email: bookstaffs@smccd.edu.

Internet access and an email address. Instructor email: bookstaffs@smccd.edu.

www.skylinecollege.edu SUMMER 2018
# Summer Classes By Session

<table>
<thead>
<tr>
<th>CRN</th>
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<th>TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>UNIT(S)</th>
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<td>50001</td>
<td>ACTG 100 A6</td>
<td>Accounting Procedures</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
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<td>Principles and Procedures of Justice</td>
<td>MTWTh</td>
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<td>53697</td>
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<td>History of Art I</td>
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<td>53079</td>
<td>ART 115 AX</td>
<td>Art, Music and Ideas</td>
<td>MTWTh</td>
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<td>51031</td>
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<td>Drawing I</td>
<td>MTWTh</td>
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<td>Drawing II</td>
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<td>Painting I</td>
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<td>Photography II</td>
<td>MTWTh</td>
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<td>Photography III</td>
<td>MTWTh</td>
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<td>Ceramics I</td>
<td>TWTh</td>
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<td>Introduction to Digital Art</td>
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<td>51653</td>
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<td>Introduction to MS Office Suites</td>
<td>Online</td>
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<td>6/11-7/19</td>
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<td>6/12-7/19</td>
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</tr>
<tr>
<td>54834</td>
<td>DANC 152.3 JX</td>
<td>Cuban Roots of Salsa III</td>
<td>T</td>
<td>6:10-9:00</td>
<td>0.5</td>
<td>6/12-7/31</td>
</tr>
<tr>
<td>54835</td>
<td>DANC 161 JX</td>
<td>Tango Argentino</td>
<td>W</td>
<td>6:10-9:25</td>
<td>0.5</td>
<td>6/13-8/1</td>
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<tr>
<td>53355</td>
<td>DANC 162 JX</td>
<td>Tango Milonga</td>
<td>W</td>
<td>6:10-9:25</td>
<td>0.5</td>
<td>6/13-8/1</td>
</tr>
<tr>
<td>53554</td>
<td>DANC 163 JX</td>
<td>Tango Buenos Aires</td>
<td>W</td>
<td>6:10-9:25</td>
<td>0.5</td>
<td>6/13-8/1</td>
</tr>
<tr>
<td>54112</td>
<td>DANC 164 JX</td>
<td>Tango De La Confteria</td>
<td>W</td>
<td>6:10-9:25</td>
<td>0.5</td>
<td>6/13-8/1</td>
</tr>
<tr>
<td>55447</td>
<td>DMAD 431 AX</td>
<td>Digital Imagine I: Photoshop</td>
<td>MTWTh</td>
<td>2:00-4:30</td>
<td>3.0</td>
<td>6/11-8/2</td>
</tr>
<tr>
<td>55446</td>
<td>DMAD 432 AX</td>
<td>Digital Imaging II: Advanced Photoshop</td>
<td>MTWTh</td>
<td>2:00-4:30</td>
<td>3.0</td>
<td>6/11-8/2</td>
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<tr>
<td>54241</td>
<td>EMC. 410 A8</td>
<td>Emergency Medical Technician LAB</td>
<td>MW</td>
<td>10:00-4:10</td>
<td>8.0</td>
<td>6/11-8/2</td>
</tr>
<tr>
<td>54441</td>
<td>FILM 440 J8</td>
<td>Film Study and Appreciation</td>
<td>MW</td>
<td>6:30-9:50</td>
<td>3.0</td>
<td>6/11-8/1</td>
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<tr>
<td>54654</td>
<td>FITN 107 B8</td>
<td>Intercollegiate Fitness</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>1.0</td>
<td>6/11-8/3</td>
</tr>
<tr>
<td>54656</td>
<td>FITN 107 J8</td>
<td>Intercollegiate Fitness</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>1.0</td>
<td>6/11-8/3</td>
</tr>
<tr>
<td>CRN</td>
<td>COURSE</td>
<td>TITLE</td>
<td>DAY(S)</td>
<td>TIME</td>
<td>UNIT(S)</td>
<td>DATES</td>
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<tr>
<td>54843</td>
<td>FITN 199.1 OL</td>
<td>Interactive Cardio Fitness I</td>
<td>By Arr</td>
<td>64 Hours</td>
<td>2.0</td>
<td>6/11-8/3</td>
</tr>
<tr>
<td>55309</td>
<td>FITN 199.2 OL</td>
<td>Interactive Cardio Fitness II</td>
<td>By Arr</td>
<td>64 Hours</td>
<td>2.0</td>
<td>6/11-8/3</td>
</tr>
<tr>
<td>55611</td>
<td>IBUS 102 J8</td>
<td>Customs Brokerage and Procedures I</td>
<td>MW</td>
<td>6:30-9:50</td>
<td>3.0</td>
<td>6/11-8/1</td>
</tr>
<tr>
<td>51773</td>
<td>LSKL 800 A8</td>
<td>Supplemental Learning Assistance</td>
<td>By Arr</td>
<td>24 Hours</td>
<td>0.5</td>
<td>6/11-8/2</td>
</tr>
<tr>
<td>54818</td>
<td>LSKL 800 B8</td>
<td>Supplemental Learning Assistance</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>1.0</td>
<td>6/11-8/2</td>
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<tr>
<td>53672</td>
<td>LSKL 803 A8</td>
<td>Supervised. Peer Tutoring – MESA</td>
<td>By Arr</td>
<td>0-144 Hours</td>
<td>0.0</td>
<td>6/11-8/2</td>
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<tr>
<td>54341</td>
<td>LSKL 803 B8</td>
<td>Supervised Peer Tutoring</td>
<td>By Arr</td>
<td>0-144 Hours</td>
<td>0.0</td>
<td>6/11-8/2</td>
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<tr>
<td>55514</td>
<td>R.E. 100 J8</td>
<td>Real Estate Principles</td>
<td>TTh</td>
<td>6:30-9:35</td>
<td>3.0</td>
<td>6/12-8/2</td>
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<tr>
<td>55515</td>
<td>R.E. 110 J8</td>
<td>Real Estate Practice</td>
<td>MW</td>
<td>6:30-9:50</td>
<td>3.0</td>
<td>6/11-8/1</td>
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<tr>
<td>55516</td>
<td>R.E. 131 J8</td>
<td>Real Estate Finance I</td>
<td>MTWTh</td>
<td>4:10-5:30</td>
<td>3.0</td>
<td>6/11-8/2</td>
</tr>
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</table>

**ADDITIONAL SUMMER CLASSES (Classes with varying start dates and lengths)**

**Classes Beginning in May/June**

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>UNIT(S)</th>
<th>DATES</th>
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</thead>
<tbody>
<tr>
<td>55221</td>
<td>ACTG 144 OL</td>
<td>QuickBooks: Set-up and Service Business</td>
<td>Online</td>
<td>24 Hours</td>
<td>1.5</td>
<td>6/11-7/5</td>
</tr>
<tr>
<td>54568</td>
<td>AUTO 665S1 G3</td>
<td>Multiplexing and Can Systems</td>
<td>MW</td>
<td>5:35-9:30</td>
<td>1.0</td>
<td>6/11-6/27</td>
</tr>
<tr>
<td>52710</td>
<td>BCM. 225 OL</td>
<td>Spreadsheets I: Excel</td>
<td>Online</td>
<td>16 Hours</td>
<td>1.0</td>
<td>6/11-7/5</td>
</tr>
<tr>
<td>55259</td>
<td>BTEC 880SA G2</td>
<td>Biotechnology Boot Camp</td>
<td>MTWThF</td>
<td>9:00-10:30</td>
<td>2.0</td>
<td>6/18-6/29</td>
</tr>
<tr>
<td>55616</td>
<td>CRER 116 G3</td>
<td>Deciding on a Major</td>
<td>Sat</td>
<td>8:00-4:30</td>
<td>0.5</td>
<td>6/30-6/30</td>
</tr>
<tr>
<td>55615</td>
<td>CRER 116 G4</td>
<td>Deciding on a Major</td>
<td>MTWTh</td>
<td>9:00-10:00</td>
<td>0.5</td>
<td>6/11-6/21</td>
</tr>
<tr>
<td>53432</td>
<td>EMC. 415 J1</td>
<td>EMT I Refresher</td>
<td>MTWTh</td>
<td>4:00-10:45</td>
<td>1.5</td>
<td>6/4-6/7</td>
</tr>
<tr>
<td>54577</td>
<td>EMC. 425 J1</td>
<td>CPR: Health Care Provider</td>
<td>MT</td>
<td>6:00-10:00</td>
<td>0.5</td>
<td>6/18-6/19</td>
</tr>
<tr>
<td>55619</td>
<td>LSKL 110 G4</td>
<td>Effective Tutoring and Practicum</td>
<td>M</td>
<td>2:00-4:00</td>
<td>1.0</td>
<td>6/11-7/3</td>
</tr>
<tr>
<td>55469</td>
<td>LSKL 890 A2</td>
<td>Math Jam</td>
<td>MTWTh</td>
<td>9:00-12:45</td>
<td>0.0</td>
<td>5/29-6/7</td>
</tr>
<tr>
<td>55392</td>
<td>MEDA 415 A8</td>
<td>Law and Ethics for Allied Health Professional</td>
<td>MW</td>
<td>12:30-2:15</td>
<td>2.0</td>
<td>6/4-8/1</td>
</tr>
<tr>
<td>55266</td>
<td>MEDA 438 GZ</td>
<td>Medical Insurance Billing Clerkship</td>
<td>By Arr</td>
<td>128 Hours</td>
<td>2.0</td>
<td>6/4-7/26</td>
</tr>
<tr>
<td>55267</td>
<td>MEDA 448 GZ</td>
<td>Medical Editing Clerkship</td>
<td>By Arr</td>
<td>128 Hours</td>
<td>2.0</td>
<td>6/4-7/26</td>
</tr>
<tr>
<td>55268</td>
<td>MEDA 458 GZ</td>
<td>Medical Coding Clerkship</td>
<td>By Arr</td>
<td>128 Hours</td>
<td>2.0</td>
<td>6/4-7/26</td>
</tr>
<tr>
<td>55269</td>
<td>MEDA 468 GZ</td>
<td>Administrative Medical Assisting Clerkship</td>
<td>By Arr</td>
<td>128 Hours</td>
<td>2.0</td>
<td>6/4-7/26</td>
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</tbody>
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**Classes Beginning in July**

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>TITLE</th>
<th>DAY(S)</th>
<th>TIME</th>
<th>UNIT(S)</th>
<th>DATES</th>
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</thead>
<tbody>
<tr>
<td>55222</td>
<td>ACTG 145 OL</td>
<td>QuickBooks: Payroll and Merchandising Business</td>
<td>Online</td>
<td>24 Hours</td>
<td>1.5</td>
<td>7/9-8/2</td>
</tr>
<tr>
<td>55463</td>
<td>AUTO 665S7 SA</td>
<td>2017 Smog Check Update</td>
<td>Sat/Sun</td>
<td>9:00-5:00</td>
<td>1.0</td>
<td>7/7-7/8</td>
</tr>
<tr>
<td>54576</td>
<td>EMC. 425 K1</td>
<td>CPR: Health Care Provider</td>
<td>MT</td>
<td>6:00-10:00</td>
<td>0.5</td>
<td>7/16-7/17</td>
</tr>
<tr>
<td>55630</td>
<td>ENGL 695 G3</td>
<td>Independent Study in English</td>
<td>By Arr</td>
<td>24-144 Hours</td>
<td>0.5-3.0</td>
<td>7/16-8/2</td>
</tr>
<tr>
<td>54836</td>
<td>FITN 107 J4</td>
<td>Intercollegiate Fitness</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>1.0</td>
<td>7/9-8/3</td>
</tr>
</tbody>
</table>
Student Resources

BOOKSTORE

Course materials, books and supplies may be purchased at the Skyline College Bookstore or online at www.skylinecollege.edu/bookstore.

Textbook Information: Students may find information about the textbooks for the courses in which they are enrolled by logging into WebSMART or going to www.skylinecollege.edu/bookstore/coursematerials.

Please visit the Bookstore’s website at www.skylinecollege.edu/bookstore or call the Bookstore at (650) 738-4211 for store hours, book sell back hours, or more information.

DIGITAL TEXTBOOKS – INCLUSIVE ACCESS

The Inclusive Access – Digital Textbooks program is a new textbook model created in collaboration with top publishers and the bookstore that converts books into dynamic digital content that lowers the cost of course materials for all students in the course using this.

The digital content also includes Interactive Learning Platforms, interactive abilities with CANVAS, and other benefits:

- Automatically billed to your WebSMART account at the beginning of the semester for enrolled students
- Discounted access for digital content
- Discounted print book upgrade (if available) at the bookstore or directly from the publisher


CalWORKs PROGRAM

Skyline College provides support services to students who are receiving CalWORKs/TANF (cash assistance) benefits. Support services to eligible students include individualized counseling, career and transfer planning, priority registration, job development assistance, work study, transportation assistance, and welfare-to-work advocacy. The CalWORKs office is located in Building 2, Room 2-2212. For more information, please email murilloj@smccd.edu, or call (650) 738-4171.

COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

Cooperative Agencies Resources for Education (CARE) serves students who are:
1. Currently being served by EOPS and
2. At least 18 years old and
3. Currently a recipient of CalWORKs/TANF cash aid for themselves or dependent child(ren) as single head of household

CARE provides additional support services over those provided by EOPS, such as transportation assistance, vocational grants, school supplies, and special workshops designed to meet the needs of CARE students.

The CARE office is located in Building 2, Second Floor in the Student Services area. For more information, please call (650) 738-4171.

CAREER SERVICES CENTER

The Career Services Center offers a wide variety of services and resources to assist students with their individual career goals. We encourage students to explore career options by taking advantage of our comprehensive career services:

- Career and academic counseling
- Career assessments and interpretations
- Workshops that address career research and job search skills such as resume support, interview preparation, OPP and on-campus job and internships job database at www.collegecentral.com/skylinecollege.
- Employment and internship support services

The Center is located in Building 1, Room 1219B, (650) 738-4337. Visit www.skylinecollege.edu/careercenter or email skycareers@smccd.edu.

CHILD DEVELOPMENT LAB CENTER – CHILD CARE SERVICES

The Skyline College Child Development Lab Center (CDLC), located in Building 14, is a laboratory program that provides a comprehensive child care and early education program for students, staff, and faculty of Skyline College and community members. The program provides the following services for children from infancy until entry into kindergarten: child care and early education experiences from 7:30 am – 5:00 pm during the regular academic year, three nutritious daily meals, observation and assessment of children’s typical development, resources and referrals for a wide variety of supports for children.
and families, parent information and workshops on topics relevant to families with young children, and home visits/conferences to discuss children’s development and school readiness skills. The Skyline College Child Development Lab Center is partially funded by the California Department of Education and income-eligible families may receive child care subsidies. For more information, call (650) 738-7070.

COUNSELING SERVICES

The Counseling Division at Skyline College is designed to assist individuals in all aspects of their development as students and help them accomplish their goals. Career and educational counseling services are emphasized. A counselor can help students establish both short and long range goals and provide them with information about courses and programs that transfer to four-year colleges and universities. Counselors assist students in developing an individual Student Educational Plan (SEP), which maps out courses that will be taken over a number of semesters and serves as a guide to achieving goals. All students are required to have an SEP on file once they have completed 15 units at Skyline College. Assistance with students’ personal and social concerns is also available.

Counseling appointments are made in the One-Stop Student Services Center, Building 2, or by calling (650) 738-4318.

DISABILITY RESOURCE CENTER

Skyline College’s Disability Resource Center (DRC) is designed to equalize the educational opportunities of students with verified disabilities. Services include, but are not limited to, Learning Differences Assessment, ASL interpreting, registration assistance, extended time testing, lockers, adaptive physical education classes, assistive technology software and equipment loans, and alternate formats of textbooks.

Skyline College and the DRC program are committed to providing services that will enhance the educational experience for students with disabilities. For a more detailed description of the Disability Resource Center, stop by the DRC, Building 5, first floor, Room 5132, call (650) 738-4280, or email skydrc@smccd.edu.

EXTENDED OPPORTUNITY PROGRAM AND SERVICES (EOPS)

Extended Opportunity Program and Services (EOPS) is a support program designed to improve access, retention, and completion of educational goals for students who are low-income and are educationally disadvantaged. EOPS offers a range of services such as:

- Academic, career and personal counseling
- Priority registration
- One-on-one tutoring
- Statewide University campus tours
- UC and CSU application fee waivers
- Book vouchers/grants
- Free school and testing supplies
- Free printing
- Calculator, SMART Pen and Chromebook loans

In addition, EOPS offers additional support services for EOPS students who are receiving TANF/CalWORKs for themselves or dependent child(ren). Please see Cooperative Agencies Resources for Education (CARE) Program below.

EOPS is committed to helping students access the resources necessary to succeed in college and works cooperatively with other programs and services on campus whose goals are enhancing scholastic achievement and academic excellence. EOPS also sponsors activities and workshops that promote personal growth.

The EOPS office is located in Building 2, Second Floor in the Student Services area. For additional information call (650) 738-4139, email skyeops@smccd.edu, or visit our website www.skylinecollege.edu/eops.

FOOD SERVICE

SKY CAFÉ

Located in the Fireside Dining Room of Building 6 and operated by the friendly and experienced staff of Pacific Dining, Sky Café offers burgers, fresh deli sandwiches, international fare, salads, fresh baked goods and much more.

Sky Café also offers catering services for on-campus meetings and events. For more information, please visit www.skylinecollege.edu/foodservices or contact Rick McMahon at Rick@Pacific-Dining.com or (408) 406-8487 for your catering needs.
WORLD CUP COFFEE & TEA

Located in the Fireside Dining Room of Building 6 and operated by the friendly SMCCCD Bookstores staff, World Cup Coffee & Tea is a great place to warm up with a Starbucks coffee drink on a cold day, to cool down with a Tazo iced tea on a hot day, or to meet with friends and study.

World Cup Coffee & Tea is also available for small on-campus catering events. Visit our website at www.skylinecollege.edu/bookstore/worldcup for our catering form and operating hours.

FOSTER YOUTH PROGRAMS AND SERVICES

The Guardian Scholars Program’s purpose is to create a network of support that will meet the academic, social, emotional, and financial needs of college-bound students who are transitioning out of the foster care system. For more information regarding programs and services for Foster Youth, please contact the Guardian Scholars Program at (650) 738-4418 or via email at holidayt@smccd.edu. For inquiries pertaining to Financial Aid, please contact Madison Steele at (650) 738-4390 or via email at steelem@smccd.edu.

GRAPHIC ARTS & PRODUCTION

Located in Building 5, Skyline College Bookstore’s Graphic Arts & Production (GAP) department offers high quality photocopying (black & white and color), production, and faxing at great prices to the Skyline College and SMCCCD community.

For operating hours or more information, please visit our website at www.skylinecollege.edu/bookstore/GAP. For pricing information or a quote, please contact GAP at (650) 738-7014 or email at skygap@smccd.edu.

HEALTH SERVICES

The Health Center provides health care services, referral services, and health educational information to students and staff. For a complete list of services offered, please visit www.skylinecollege.edu/healthcenter.

Emergency and accident insurance coverage is in effect when students are on campus or attending college-sponsored events. Students are encouraged to carry their own health and dental insurance. Low cost medical and dental insurance are available for purchase through the College Health Center.

The Skyline College Health Center is located in Building 2, Room 2205. College Health Center personnel are available to assist you with any health issues. Feel free to drop in, or call (650) 738-4270.

PSYCHOLOGICAL SERVICES

Psychological Services offers short-term, individual personal counseling to all currently enrolled Skyline College students. Counseling can help students address and manage personal issues, alleviate distressing symptoms, make positive changes, and transition into college life. All sessions are confidential and provided by licensed mental health professionals. Community referrals, assessments, consultation, and crisis intervention services are also available through the Psychological Services department.

Appointments can be at the Health Center in Building 2, or by calling (650) 738-4270.

HERMANOS & HERMANAS CONNECTION TO COLLEGE

The goal of Los Hermanos and Hermanas Connection to College is to increase the number of Latino/a students graduating from high school and enrolling in higher education. In partnership with Parkway Heights Middle School and South San Francisco High School, Hermanos and Hermanas Connection to College is committed to providing structured support to the Latino/a community beginning in middle school and continuing through the end of their senior year and enrollment in higher education.

Students begin in 8th grade and start taking concurrent enrollment college courses during the spring semester of their sophomore year and continue taking one college course every fall and spring semester until graduation from high school. Wrap-around structured support takes place in the form of the following program components: concurrent enrollment in one college course per semester, parent workshops, intentional monitoring of student progress, and access to quality instruction. The program pillars are designed to develop the following:

- Brotherhood/Sisterhood
- Leadership development
- Academic success
- Career exploration

For more information visit www.skylinecollege.edu/hermanos or contact Liliana Rivera at riveraL@smccd.edu.
HONOR SOCIETIES

PHI THETA KAPPA (ACADEMIC HONOR SOCIETY)

Eligible students may join Skyline College’s chapter of the Phi Theta Kappa honor society. Members receive recognition on their transcript and are eligible for transfer scholarships. Members have opportunities to develop and use leadership skills. Go to www.skylinecollege.edu/boo for further information and an application.

KAPPA BETA DELTA (BUSINESS HONOR SOCIETY)

Alpha Beta Chi is the Skyline College chapter of Kappa Beta Delta, the international Honor Society for Accreditation Council of Business Schools and Programs (ACBSP) accredited two-year Business Programs. The purpose of Kappa Beta Delta is to encourage and recognize scholarship and accomplishment among students pursuing business degrees. To encourage and promote personal and professional improvement and a life distinguished by honorable service to humankind. Students who have completed 15 units at Skyline College with a GPA of 3.4 and be in the upper 20 percent of their class and have taken a minimum of three appropriate business-degree courses are eligible for life-time membership.

Members may participate in a variety of leadership, scholarship, fellowship, and service activities provided by Alpha Beta Chi. Members are also eligible for International and Local Kappa Beta Delta scholarships. For additional information see the Kappa Beta Delta webpage at www.skylinecollege.edu/kappabetadelta/ or email at whitten@smccd.edu.

INCLUSIVE ACCESS

The Inclusive Access – Digital Textbooks program is a new textbook model created in collaboration with top publishers and the bookstore that converts books into dynamic digital content that lowers the cost of course materials for all students in the course using this.

The digital content also includes Interactive Learning Platforms, interactive abilities with CANVAS, and other benefits:

• Automatically billed to your WebSMART account at the beginning of the semester for enrolled students
• Discounted access for digital content
• Discounted print book upgrade (if available) at the bookstore or directly from the publisher


INTERNATIONAL STUDENT PROGRAM

Skyline College is authorized under Federal Law to enroll non-immigrant international students. This program serves students possessing or seeking F-1 student visas. Skyline College participates in the Student Exchange and Visitor Information System (SEVIS). All information regarding international students is processed through SEVIS.

Foreign students interested in attending Skyline College must complete the Skyline College International Application at www.skylinecollege.edu/international/. Applicants are required to email a scanned copy of the original documents in English or certified English translations that demonstrate satisfaction of the following requirements:

1. Provide proof of completion of the equivalent of a United States high school education with a satisfactory grade point average of 2.0 or above.
2. Provide all official high school transcripts and college transcripts.
3. Submit an Official Bank Verification of Funds. All bank documents must be current, written in English, include the amount in U.S. Dollars, and must include a signature from a Bank Official. Estimated college expenses are $23,500.00 US Dollars. Fees are subject to change.
4. Submit an original copy of the Test of English as a Foreign Language (TOEFL) Score Report. A minimum score of 480 (paper-based) or 56 (internet-based) is required. Information about TOEFL can be obtained from www.ets.org/toefl. The Test Code Number for Skyline College is 4647.

or

Complete the International English Language Testing System (IELTS). A minimum qualifying level of Band 5.5 is required for admission. Information about IELTS can be obtained from www.ielts.org. Please have your IELTS test results sent directly to Skyline College.

5. Copy of your Passport Bio-Page.
6. Application fee of $50.

For applicants attending U.S. schools, please attach the following:

8. Certificate of Eligibility to Transfer – Must be completed by the student and current institution.

Students accepted into the International Student Program will be expected to enroll in and complete a minimum of 12 units each semester. All students must attend a mandatory orientation. Contact the International Student Program, (650) 738-4430/7021/7179, in Building 4, Room 4256/4258 for more information.
THE LEARNING COMMONS

The Skyline College Learning Commons brings together the functions of the Library and The Learning Center into a unified, technology enhanced academic support space for students in Building 5. The Learning Commons (LC) is a flexible learning environment providing academic support for students in all Skyline College courses through workshops, instructional technology, tutoring, lab-based courses, databases, journal and magazine subscriptions, as well as the traditional book collection. Through a wide area network, students have access to the Internet, the Peninsula Library System (PLS) online catalog, and periodical and research databases, including eBook and streaming video collections, all of which may be accessed remotely. The goal of the LC is to offer students opportunities to learn more quickly and effectively and with greater confidence.

Accordingly, the LC provides alternative means of instruction that address students’ diverse learning preferences and styles. The LC also offers a comprehensive program of individual and small group support for all levels of English, ESOL, reading and math, and provides tutoring in a variety of academic subject areas. The Learning Commons includes the following: Writing/ Reading Lab, Math Assistance Lab, ESOL Lab, Science/ Social Science/Business Lab, computer lab, online tutoring, Supplemental Instruction, Peer Mentoring, academic skills workshops, and group and individual study spaces.

For more or specific information call:
Tutoring Assistance: (650) 738-4144
Research / Information Literacy: (650) 738-4312
Circulation: (650) 738-4311

For up to date hours of operation and detailed information about the Learning Center programs and services, visit us at our website: www.skylinecollege.edu/learning-center or to browse through databases and our book collection visit www.skylinecollege.edu/library.

LEARNING COMMUNITIES

What is a Learning Community?

Learning Communities are two or more classes, often in different departments, designed to be taken together by the same group of students in each class of the Learning Community. Learning Communities are designed to connect students to each other, to their teachers, to the college, and to student learning. The classes have a common theme and coordinate their assignments. This allows students to work on themes from a multi-disciplinary perspective.

In Learning Communities, faculty members assist learning and innovation as everyone works together to create community in a positive learning environment. Students participate in groups to share ideas and help each other learn. There is a greater sense of involvement with students and professors.

For more information on Learning Communities, visit http://www.skylinecollege.edu/learningcommunities.

ASTEP: AFRICAN-AMERICAN SUCCESS THROUGH EXCELLENCE AND PERSISTENCE

The African-American Success through Excellence and Persistence (ASTEP) learning community, open to all students, is a transfer and support program designed to provide culturally-relevant curriculum and programming focused on the African American experience. While enrolled in ASTEP, students will receive personalized support, mentoring and leadership development from instructors, counselors and support services staff that will help them to overcome academic, personal and financial barriers. ASTEP students will also experience curriculum designed to improve skills in written and oral communication, critical thinking, life skills, and cultural and identity development while engaging in dialogue, texts, and history highlighting the African-American voice. ASTEP seeks to promote student retention and success in the core college-level courses, and support students with completing their degree requirements, transfer to 4-year universities, and other educational goals.

Core courses in the program include History, Counseling, English, Math, and Communication. Designated sections are also available in Science, Psychology and other general education courses. For more information, please contact Danielle Powell at (650) 738-7182 or powelld@smccd.edu.

You can also find more information online at: http://www.skylinecollege.edu(astep).

CIPHER

The CIPHER Hip Hop Learning Community, open to all students, helps students increase their skills in English and Math and prepares them for success in college and in their career. CIPHER focuses on the culture and history of Hip Hop and how it promotes critical thinking and literacy, personal development, and social change within our communities. CIPHER also provides resources for students interested in careers in business, education, music, and fashion and is designed to encourage students to obtain AA/AS degrees and/or transfer to a four-year university or other post-secondary institution to continue their studies. Contact Nate Nevado for additional information at nevadon@smccd.edu or at (650) 738-4388.
ENGINEERING & TECH SCHOLARS

The Engineering & Tech Scholars (ETS) Learning Community is an accelerated cohort program designed to engage and support students in Engineering, Computer Science, and Biotechnology pathways. Part of the Silicon Valley Engineering Tech Pathways Program, the ETS program helps students move through core Math, Physics and Chemistry major requirements together with support from faculty and a Student Support Specialist. Through supportive cohort-based and contextualized learning, academic workshops, tutoring support, STEM opportunities, paid summer internships at local tech companies, and hands-on projects in the brand new state-of-the-art Fabrication Laboratory, students progress from entry-level mathematics through intermediate advanced Science, Engineering, and Technology courses. The ETS program prepares students for an Associate's Degree, as well as transfer to a four-year university. For more information, contact Jenny Le at (650) 738-7048 or lej@smccd.edu. You can also find more information online at https://www.skylinecollege.edu/engineering/engineeringtech.php.

FIRST YEAR/SECOND YEAR EXPERIENCE (FYE)

The First Year Experience (FYE) Learning Community is designed to support students new to Skyline College by fostering community. Supportive faculty and counselors collaborate with students through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all the FYE classes, the student chooses to engage in a community of learners with a common goal of progressing through accelerated Math and English classes while learning important skills for student success.

For more information, please contact the FYE co-coordinators, Jarrod Feiner at feinerj@smccd.edu, or (650) 378-4231 or Younga Choi at choiy@smccd.edu or (650) 738-4223. You can also find more information online at https://www.skylinecollege.edu/firstyearexperience/.

KABABAYAN

The Kababayan Program is a transfer and support program with the goal of increasing proficiency in English skills for success in college, work, and life. The Kababayan Program focuses on the Filipino/Filipino-American student experience and is open to all students. The three primary components of the program are English instruction (integrated composition and reading), counseling and peer mentoring. For more information about the Kababayan Program, please call the program coordinator Liza Erpelo at (650) 738-4119.

PACE

PACE is a learning community geared towards English language learners that focuses on gaining proficiency in English and American culture. PACE students learn how to use cultural knowledge and communication skills to facilitate their use of English in academic, vocational, and personal contexts. Students who are interested in learning more about the PACE learning community should contact Serena Chu-Mraz at chuserena@smccd.edu or (650) 738-7132.

PUENTE

The Puente Program is a UC affiliated transfer and support program, the goal of which is to increase the number of educationally underrepresented students transferring to four year colleges and universities. Three components of the Puente Program work together to prepare Puente students for transfer:

- Counseling
- English Instruction
- Mentoring

The Puente Program’s curriculum focuses on the Chicano/Latino experience. Puente is open to all students. For more information on how to join the Puente Program, please call (650) 738-4146.

TEACHER TRACK

The Teacher Track Learning Community is a great choice for students interested in a career working with young children, elementary school-age, or special education. The Teacher Track Learning Community provides a guided pathway that includes foundational courses in Early Childhood Education (ECE), and offers students the opportunity to take ECE./EDUC classes connected with hands-on work experience at Skyline College’s Child Development Laboratory Center (CDLC): http://skylinecollege.edu/childdevelopmentcenter along with a one unit ECE course that will serve as a space for guidance and reflection. Students will also be eligible for a small tuition reimbursement upon completion of each semester. Students in the Teacher Track Learning Community benefit from guaranteed course enrollment, professional growth opportunities, individualized advising and support, CA Permit application assistance for Assistant level after completion of the first semester and the Associate Teacher level after completion of the second semester. Courses in this program have a section designator of TE or TEX. Students can choose this Learning Community for one or two semesters.

For more information about this program or how to enroll, contact Kristina Brower at brower@smccd.edu or call (650) 738-4304, and visit the program’s website at http://www.skylinecollege.edu/teachertrack.php.
SPARKPOINT AT SKYLINE COLLEGE

SparkPoint at Skyline College is a financial education and coaching support service program that provides students with tools to achieve financial stability. SparkPoint is dedicated to reducing financial barriers for the students and the community to grow and prosper. SparkPoint’s mission is to reduce poverty by improving credit, increasing income, reducing debt, and building assets. On-site services include:

- Career Services Center
- Dream Center
- Financial Coaching
- Food Pantry
- Grove Scholars programs
- NOVA Job Center
- Public benefits Assistance
- Secure Credit Builders Program
- VITA Tax Services (Free tax service assistance)

Visit our website at www.skylinecollege.edu/sparkpoint. Contact: (650) 738-7035.

STUDENT LIFE

ASSOCIATED STUDENTS OF SKYLINE COLLEGE (ASSC) (STUDENT GOVERNMENT)

As a student enrolled at Skyline College, you are also a member of the Associated Students of Skyline College (ASSC). The ASSC Governing Council (Student Government) is the elected body that represents all Skyline College students and helps ensure that students have a voice in the College’s and District’s decision making processes. As your representative, the ASSC Governing Council encourages students to be actively involved in student government.

Students who participate in ASSC Governing Council represent a variety of ages, backgrounds, interests and academic majors. Some students have had previous experience in student government, but many are looking for the opportunity to gain valuable leadership, planning and communication skills.

The ASSC Governing Council coordinates and facilitates the following activities: lobbying at the state and federal level, planning activities, adopting and supervising the ASSC budget, participating in college committees, and sharing in the development of college policies. The ASSC also sponsors a wide variety of cultural, social and educational events throughout the year, for example, a Welcome Week at the beginning of the Fall semester.

For complete information regarding the ASSC Events Calendar, contact the Associated Students of Skyline College at (650) 738-4327, or stop by the Center for Student Life & Leadership Development, Building 6, Room 6212.

How can I become an officer of the ASSC Governing Council?

The ASSC Governing Council is always looking for students who wish to take on leadership responsibilities. If you are interested in political activism, increasing cultural awareness, and developing communication and leadership skills, please visit the Center for Student Life & Leadership Development, Building 6, Room 6212, for an application and additional information.

Students interested in Student Government appointments or elections can find additional information at www.skylinecollege.edu/studentgovernment/.

STUDENT BODY CARD

The student body fee and other fund raising activities support the ASSC and help fund scholarships, educational and social programming, and many other worthy facets of campus life. Students who pay the student body fee are entitled to a student body card. The student body card provides discounts at campus events and at quality local businesses. The card is available throughout the fall and spring semesters. To obtain your student body card, present a valid picture identification card or passport at the Center for Student Life & Leadership Development, Building 6, Room 6212.

CAMPUS CLUBS AND ORGANIZATIONS

A wide variety of leadership and volunteer opportunities are available within campus clubs and organizations. Becoming part of a campus organization is a great way to enhance your experience at Skyline College. These groups focus on a wide variety of student interests such as career options, academics, social events, political service and religion. Students are also encouraged to start new clubs and organizations to suit their interests. For more information regarding student groups, contact the Center for Student Life & Leadership Development.

If you would like additional information regarding student groups, check out the Club and Organizations web page at www.skylinecollege.edu/centerforstudentlife/clubs.php.
CENTRAL FOR STUDENT LIFE & LEADERSHIP DEVELOPMENT

The Center for Student Life & Leadership Development, located in Building 6, Room 6212, is an excellent resource center for students interested in developing their leadership skills, participating in student government and campus activities. Student life includes clubs, speakers, theatrical events, forums, publications, food drives, community outreach, and many other worthwhile and exciting activities. The Center for Student Life & Leadership Development also serves as the facilitator for the annual Ceremony. For additional information, please call the Center for Student Life & Leadership Development at (650) 738-4275.

Housing

Skyline College does not provide campus housing. The College occasionally receives calls and rental listings from rental agencies, landlords or individuals who are looking for roommates. All of the rental information that we receive is posted on the second floor of Building 6. For posting rental information, please contact the Center for Student Life & Leadership Development, (650) 738-4275.

Event Planning

All student clubs and organizations that want to host a special event, hold a fundraising event, sell products, or distribute information must make a space reservation at the Center for Student Life & Leadership Development by calling (650) 738-4275. Additional information is in the Time, Place and Manner Policy available in the Student Handbook, available online. Please note that facilities reservations must be made at least 45 days in advance of the event.

Vending Complaints and Refunds

All complaints regarding vendor service or malfunctioning vending machines and refund requests should be reported to the Center for Student Life & Leadership Development during regular business hours.

THE SKYLINE VIEW (STUDENT NEWSPAPER)

The Skyline View is an award-winning, student-run print and online newspaper that covers the campus community and is produced by the journalism students of Skyline College. As a First-Amendment protected publication, the paper functions as an open forum, providing the campus community several opportunities for expression, including guest opinion columns, letters to the editor, and advertising.

Students who would like to gain practical experience in creating and producing a newspaper – both in its print and online versions – and who would like to be a part of the editorial staff may sign up for Journalism 320: Beginning Newspaper Staff. Students are encouraged to explore Skyline College’s journalism course offerings for additional opportunities. For more information, please contact The Skyline View advisor, Nancy Kaplan-Biegel, at (650) 738-4297, or at kaplann@smccd.edu. Visit The Skyline View online at www.theskylineview.com.

STUDY ABROAD PROGRAM

The San Mateo County Community College District Study Abroad Program is the district-wide study abroad program. Housed at Skyline College, the program serves students and the community by providing affordable semester, short-term study abroad and global internship opportunities for academic credit and a not-for-credit community travel program. Past study abroad destinations include Barcelona, China, Cuba, Florence, London, and South Africa. Scholarships are available for students to apply. Students interested in studying abroad should explore current study abroad opportunities at www.smccd.edu/studyabroad. For more information or to schedule a study abroad advising appointment, please email studyabroad@smccd.edu or call (650) 738-7098.

TRANSCRIPTS

A transcript is a combined official record of a student’s academic coursework within the San Mateo County Community College District, including coursework from Cañada College, the College of San Mateo and Skyline College. When ordering your transcript, note that a single transcript will contain the coursework from all three colleges. It is not necessary to order separate transcripts if you have attended one or more college within the SMCCD. For more information regarding how to order your Official Transcript, log into your WESMBR student portal or go to: http://smccd.edu/transcript/request.php.
TRIOM also sponsors a Professional Development and Leadership Program to enhance students’ skills, provide opportunities to assist their peers and the program, apply the knowledge they learn, and build their resumes.

To qualify for TRIO, students must meet at least one of the following criteria: be first generation, low-income, or have a documented learning difference or physical disability. To apply, complete an application on the TRIO website or in person at the TRIO office located in Building 5 (inside the Learning Center). For general information about TRIO, call (650) 738-4144 or visit the program website at www.skylinecollege.edu/trio.

TRIOM STUDENT SUPPORT SERVICES (SSS)

TRIO SSS offers Skyline College students the opportunity to join a supportive community designed to help them achieve their educational goals and make the most of their college experience. Moreover, TRIO provides academic support and comprehensive service to students whose goal is to earn a certificate and/or graduate with an associate’s degree, and transfer to a four-year college or university. TRIO services include:

- Academic, transfer, personal and career counseling
- Transfer and academic planning
- Priority registration
- Free printing in the TRIO Computer Lab
- Tutoring (small group and individual)
- Study groups
- Scholarship awards
- Financial literacy and education
- Assistance in completing financial aid and scholarship applications
- Visits to four-year colleges and universities
- Academic coaching
- Peer mentoring
- TRIO Student Club
- Leadership development
- Technology support (Chrome books, Pens that take notes for you – Smart Pens, Calculators etc.)
- And more
Policies

Detailed information regarding San Mateo County Community College District Board policies and procedures as well as Skyline College policies, disciplinary codes, sanctions and procedures can be found in the Skyline College Student Handbook, http://www.skylinecollege.edu/centerforstudentlife/studenthandbook.php.

COURSE REPETITION

A “course repetition” occurs when a student who has previously received an evaluative symbol (i.e. A, A-, B+, B, B-, C+, C, D+, D-, F, P/NP, CR/NC, RD, l) in a credit course, re-enrolls in that course and receives an evaluative symbol OR attempts a course and receives an evaluative or non-evaluative symbol for the course and wishes to enroll again in the same course. All course attempts in a student’s academic record count toward this enrollment limitation.

COURSE REPETITION TO ALLEVIATE SUBSTANDARD WORK

1. A student who has earned a substandard grade (i.e., D+, D, D-, F, NP, NC) in a course that is not designated as repeatable may repeat the course to improve the grade. To alleviate substandard work, a “course attempt” occurs when a student receives an evaluative or non-evaluative symbol for the course. All course attempts in a student’s academic record count toward this enrollment limitation.

2. When a student repeats a course to alleviate substandard academic work (i.e., D+, D, D-, F, NP, NC), the previous (i.e., last) grade and credit will be disregarded in the computation of grade point averages. A student may attempt a course a maximum of three times. A “W” counts as a course attempt. A fourth attempt may be permitted if the student meets one of two criteria:

• **Significant Lapse of Time**: at least 36 months has elapsed since the student was awarded the grade in the course (at the end of term).

• **Extenuating Circumstances**: Extenuating circumstances are verified cases of accident, illness, natural disaster, or other circumstances beyond the control of the student. Grades awarded for courses repeated under these provisions may be included when calculating a student’s grade point average. Students must present a petition to the Admissions and Records Office and provide compelling documentation of the extenuating or extraordinary circumstances to justify such repetition.

COURSE REPETITION FOR SATISFACTORY WORK

When a student completes a course that is not designated as repeatable and receives a satisfactory grade (i.e., A, A-, B+, B, B-, C+, C, I), the student may not repeat the course, unless there is another provision that allows the repetition. Examples of these provisions are described below:

Course Repetition for Significant Lapse of Time

1. A student may repeat a course in which s/he has received a standard grade (i.e., A, A-, B+, B, B-, C+, C, or Pass) after at least 36 months has elapsed since the student was awarded the grade in the course (at the end of term) and the District has established a recency prerequisite that applies to the course, or an institution of higher learning to which the student seeks to transfer has established a recency requirement which the student will not be able to satisfy without repeating the course.

2. The grade and units from the first course completion will be disregarded in the computation of grade point averages.

3. If a student needs to repeat an active participatory experience course in physical education or visual or performing arts, or an active participatory course that is related in content, due to significant lapse of time, that repetition shall be counted in applying the limit on repetitions set forth except that, if the student has already exhausted the number of repetitions permitted, and additional repetition due to significant lapse of time may be permitted. The student should submit a petition to the Admissions and Records Office.

Course Repetition for Students with Verified Disabilities Repeating a Special Class

1. A student with a verified disability may repeat a special class designated for students with disabilities any number of times when an individualized determination verifies that such repetition is required as a disability-related accommodation for that student. When a student with a disability repeats a class, the previous grade and credit shall be included in the computation of grade point averages.

2. Special classes are those instructional activities designed to address the educational limitations of students with disabilities who would be unable to substantially benefit from regular classes even with appropriate support services or accommodations.
Course Repetition for Variable Unit Courses
A student may enroll in a variable unit course as many times as necessary to complete one time the entire curriculum and unit value of the course. However, a student may not repeat any portion of a variable unit course that has already been completed and evaluated.

Course Repetition for Legally Mandated Courses
1. A student may repeat a course as many times as needed if it is required for a student to meet a legally mandated training requirement as a condition of paid or volunteer employment, regardless of whether the student received a substandard grade (i.e., D+, D, D-, F, No Pass). A student must present documentation to the Admissions and Records Office to certify that the course is legally mandated. Admissions staff will approve/disapprove the repetition.
2. A student may petition to repeat a course needed for employment or licensing because of a significant change in the industry or licensure standards. Student may take these courses any number of times. A student must present documentation to the Admissions and Records Office to certify that the course is needed because of a significant change in the industry or licensure standards. Admissions staff will approve/disapprove the repetition.

Course Repetition for Cooperative Work Experience Education
1. A student may repeat an occupational work experience course if the College only offers one course in occupational work experience in a given field and that course is not offered as a variable unit open-entry/open-exit course.
2. A student may repeat an occupational work experience course any number of times as long as the student does not exceed the limits on the number of units of cooperative work experience.

Course Repetition For Extenuating Circumstances
1. Under certain circumstances, students may repeat a course if extenuating circumstances justify a repetition. Students must provide documentation of the extenuating or extraordinary circumstances to justify such repetition. Extraordinary circumstances are similar to those that would justify the District in providing a student a refund.

Extenuating circumstances are verified cases of accident, illness, natural disaster, or other circumstances beyond the control of the student. Grades awarded for courses repeated under these provisions may be included when calculating a student's grade point average. Students must present a petition to the Admissions and Records Office. Students will be notified once a decision has been made.
2. A student may enroll for one additional attempt only if documentable extenuating circumstances exist that match the dates of the course for the previous enrollment. Examples of extenuating circumstances are fire, flood, accident/hospitalization, or other extraordinary documentable experience. Students must present a petition to the Office of Admissions. Students will be notified once a decision has been made.

COURSES RELATED IN CONTENT
1. The SMCCD has established related courses with similar educational activities (See #2 below.) Although a course cannot be repeated, a student may attempt up to four related courses. This limitation applies even if the student receives a substandard grade (i.e., D+, D, D-, F, NP, NC) or a “W.” Enrollment limitations are monitored District wide for related courses.
2. Students may attempt active participatory courses in physical education/kinesiology, and visual or performing arts where the course objectives are met by repeating a similar primary educational activity and an expanded educational experience occurs each time the course is attempted for the following reasons:
   a) The student’s skills or proficiencies will be enhanced by supervised repetition and practice within class periods and
   b) Active participatory experience in individualized study or group assignments is the method to learn the objectives.

GENERAL PROVISIONS REGARDING COURSE REPETITIONS
1. Courses that are repeated shall be recorded on the student’s permanent academic record using an appropriate symbol.
2. The permanent record shall be annotated in a manner that all work remains legible, insuring a true and complete academic history.
3. The District may claim the attendance of students for enrollments in credit courses for state apportionment.
4. Nothing in these procedures shall conflict with Education Code, Title 5 or District procedures relating to the retention and destruction of records.
REPEATABLE COURSES

Three types of courses are designated as repeatable:

1. Intercollegiate Athletics

   Courses in which student athletes enroll to participate in an organized competitive sport sponsored by the district or a conditioning course which supports the organized competitive sport.

2. Intercollegiate Academic or Vocational Competition

   a) Courses that are specifically for participation in non-athletic competitive events between students from different colleges may be designated as repeatable. The course must be tied to the student's participation in the competition. The event must be sanctioned by a formal collegiate or industry governing body.

   b) Enrollment is limited to no more than four times. This enrollment limit applies even if the student receives a substandard grade or “W” during one or more of the enrollments in such a course or petitions for repetition due to special circumstances.

   c) When a course is repeated pursuant to this section, the grade received each time shall be included for the purposes of calculating the student’s grade point average.

   d) Apportionment shall be limited.

3. Required by CSU or UC For Completion of a Bachelor's Degree

   Repetition of the course is required by CSU or UC for completion of the bachelor's degree. Courses are limited to four attempts and this enrollment limitation applies even if the student receives a substandard grade or a “W.”

WITHDRAWAL/DROP

1. Withdrawal from a class MUST be initiated by the student through WebSMART. Students who are blocked from withdrawal due to Academic Standing may withdraw in-person at the Office of Admissions and Records.

2. IMPORTANT WITHDRAWAL/DROP TIMELINES:

   - **Drop with a refund**
     - Summer Courses First 10% of instruction

   - **Drop without notation of the enrollment shown on record**
     - Summer Courses Prior to completion of the first 30% of instruction

   - **Withdrawal with the notation of “W” shown on record**
     - Summer Courses Prior to completion of the first 75% of instruction

3. The academic record of a student who remains in class beyond the last day to withdraw will reflect a grade. A student who does not attend class and follow the established Withdrawal procedures may be assigned a failing grade of “F” by the professor.

STATEMENT ON PRIVACY

Skyline College helps protect its students’ privacy and authenticates its students’ identity by requiring secure login and password whenever a student registers for classes, reviews his/her enrollment information, or logs in to any other secure SMCCCD site. The District will not share student login and password information with anyone, and students are advised not to share their login and password information. A statement to this effect is posted prominently for students each time they login to WebSMART, the San Mateo County Community College District’s electronic registration system.

STUDENT RIGHT TO KNOW AND CAMPUS SECURITY ACT

Colleges are required to publish and make available certain crime statistics and completion rates. For crime statistics, contact the Public Safety Office, Building 6, or call (650) 738-4199, or check online at www.skylinecollege.edu/publicsafety/securitystatistics.php. For completion or graduation rates, contact the Public Information Office, Building 4, Room 329, or call (650) 738-4346.
STUDENT RECORDS
Privacy Rights of Students

The Family Education Rights and Privacy Act (Section 438, Public Law 93-380), as amended, requires educational institutions to provide access to official educational records directly related to the student and an opportunity for a hearing to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate. These rights extend to present and former students of the college. The college must obtain the written consent of the student before releasing personally identifiable information, except to those persons or agencies specified in the Act. For more detailed information, consult the College Catalog or contact the Admissions and Records Office.

POLICY ON SEXUAL ASSAULT EDUCATION AND PREVENTION (Title IX)

In accordance with California Education Code, Section 67382, and Board Policy and Procedures 2.29, the San Mateo County Community College District is committed to providing information, services and resources to all students, faculty and staff on the prevention of sexual assault. In partnership with various community agencies, individuals who are victims of sexual assault or have concerns related to sexual assault shall receive support and assistance. Students, faculty and staff who need information or assistance related to sexual assault prevention, sexual assault services, and procedures related to the reporting and processing of sexual assault incidents on campus may contact the Public Safety Office at (650) 738-4199 or the Office of the Vice President of Student Services at (650) 738-4333. More information can be found at www.smccd.edu/titleix.

POLICY AND PROCEDURES FOR SEXUAL HARASSMENT COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in this policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of employment contract.

Pursuant to Title V of the California Education Code, the designated Officer for handling and investigating employee and student complaints of sexual harassment is the Vice Chancellor of Human Resources and Employee Relations. Copies of the complaint procedures, including procedures for both informal and formal resolution, can be obtained by contacting the Office of the Vice President of Student Services at (650) 738-4333 or the Office of Human Resources at the District Office, (650) 358-6767.


POLICY ON A DRUG-FREE CAMPUS

Skyline College, in compliance with the Federal Drug-Free Schools and Communities Act Amendments of 1989, prohibits the use, possession, sale or distribution of alcohol, marijuana, narcotics, dangerous or illegal drugs or other controlled substances on College property or at any function sponsored by the District or Colleges.

Students found to be in violation of the drug-free campus policy will be subject to disciplinary actions up to and including suspension and expulsion.

The above policy includes the use of medical marijuana/cannabis for medical or recreational purposes.

The College Health Center provides information pertaining to the health risks and effects associated with alcohol and narcotics or other dangerous or illegal drugs. Students may be referred to various outside agencies for enrollment in a drug recovery program.
POLICY ON SMOKING

Skyline College is committed to providing its students, employees, guests, and children in the Child Development Center with a safe and healthy environment. Smoking is only permitted in designated areas in or near parking lots around campus. Designated areas are clearly marked and ashtrays are located nearby.

“Smoking” means engaging in an act that generates smoke or vapor, such as possessing a lit pipe, a lit hookah pipe, electronic cigarettes or other imitation cigarette devices, a lit cigar, or a lit cigarette of any kind.

The active participation and cooperation of all students, faculty, staff and guests in promoting a healthy and safe environment at Skyline College is greatly appreciated. All college constituencies and guests are expected to observe the smoking policy. Tobacco-free resources are available in the Health Center, located in Building 2, Room 2209, (650) 738-4270, and on the Skyline College website. For additional information regarding the smoking policy and designated areas, please contact the Chief of Public Safety at (650) 738-4455.

POLICY AND PROCEDURES FOR UNLAWFUL DISCRIMINATION COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment in which no person shall be unlawfully denied full and equal access to, the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, or physical or mental disability in any program or activity that is administered by, funded directly by, or that receives any financial assistance from the State Chancellor or Board of Governors of the California Community Colleges.

The policy of the District is also to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. To read the District policies go to www.skylinecollege.edu/generalinformation/complaintprocess.php.

Employees, students, or other persons acting on behalf of the District who engage in unlawful discrimination as defined in this policy or by state or federal law may be subject to discipline, up to and including discharge, expulsion, or termination of contract.


The Officer designated by the District to receive and investigate staff and student complaints of unlawful discrimination is the Vice Chancellor, Human Resources and Employee Relations, at (650) 358-6767. Additional information is located online at www.skylinecollege.edu/general/information/complaintprocess.php.


For complete Board Policies, please visit www.smccd.edu.

1 If the federal statutes cited above would result in broader protection of the civil rights of individuals then that broader protection or coverage shall be deemed incorporated by reference into, and shall prevail over conflicting provisions of Title 5, section 59300, as cited in the Model Policy.

POLÍTICA Y PROCEDIMIENTOS PARA QUEJAS POR DISCRIMINACIÓN ILEGA

La política del Distrito del Colegio Comunitario del Condado de San Mateo (San Mateo County Community College District) es proporcionar un ambiente educativo y laboral en donde a ninguna persona se le deberá negar ilegalmente el acceso total y equitativo a, los beneficios de la misma, o estar ilegalmente sujeto a la discriminación en base a la identificación con un grupo étnico, origen nacional, religión, edad, sexo, raza, color, descendencia, orientación sexual, o discapacidad física o mental en
cualquier programa o actividad gestionada por, financiada directamente por, o que recibe cualquier asistencia económica por parte del Rector Estatal o la Junta de Gobernadores de los Colegios Comunitarios de California.

Además, la política del Distrito es proporcionar un ambiente educativo y laboral libre de avances sexuales inoportunos, solicitudes para favores sexuales, y otra conducta o comunicado verbal o físico que constituya acoso sexual.

Los empleados, estudiantes u otras personas que actúan a nombre del Distrito y se involucran en la discriminación ilegal, como lo define la política o la ley estatal o federal, pueden estar sujetos a una acción disciplinaria, llegando hasta e incluyendo incluso el despido, la expulsión, o la terminación de un contrato.


El Funcionario designado por el Distrito para recibir e investigar quejas del personal y de estudiantes sobre la discriminación ilegal es el Vice-Rector, Recursos Humanos y Relaciones del Empleado, llamando al (650) 358-6767. Puede encontrar información adicional en línea visitando www.skylinecollege.edu/general/information/complaintprocess.php.


Para ver la versión completa de las Políticas de la Junta, visite por favor www.smccd.edu.

1 Si los estatutos federales citados anteriormente resultarían en una protección más extensa de los derechos civiles de los individuos, entonces dicha protección o cobertura más extensa deberá incorporarse por referencia dentro del mismo, y deberá prevalecer sobre disposiciones en conflicto del Título 5, sección 59300, como se citó en la Política Modelo.
Parking and Transportation

CAMPUS PARKING REGULATIONS

All persons parking on the Skyline College campus are responsible for knowing and following the college’s parking regulations. Complete parking regulations are also available online at www.skylinecollege.edu/parking.

All persons driving an automobile, truck or van who utilize campus parking facilities during scheduled class hours and final examination periods are required to pay a parking permit fee and display a campus parking permit in their vehicle at all times while parked on the Skyline College campus. (Vehicles with valid Disabled Placards or Disabled License Plates and motorcycles parked in designated parking are excluded from needing a permit to park.) Students enrolled exclusively in weekend or off-campus classes are exempt. The parking fee is $52.00 for fall and spring semesters and $27.00 for the summer session, or a two-term permit may be purchased for $94.00 (fall and spring together). These fees are nonrefundable except by action of the college. Parking permits may be transferred from one vehicle to another.

One day parking permits are available for $2.00 per day from coin/bill operated parking permit dispensers located in student parking lots A, C, F, G, L, N and P. There are visitor lots that have pay-by-space, timed parking in Lots D and M.

Students may pay for their parking permits at the time of WebSMART registration, online or in person at the Cashier’s Office.

Students may park in designated student parking lots only. Staff lots are marked with yellow parking lines and are reserved for Staff and Faculty only. Please refer to the campus map for parking lot locations. While parking in Skyline College campus parking lots, all students, staff, faculty and the general public must obey all campus, local and state regulations.

A parking permit is required inside the vehicle in order to park in any lot on campus other than a visitor lot. All Staff parking areas on the Skyline College campus are restricted to San Mateo County Community College District employees (excluding student aids, assistants or student workers while enrolled in the current semester). Vendors and contractors at the college may also park in staff parking lots with proper authorization and permit.

Parking spaces are available on a first-come, first-served basis. Therefore, a parking permit is not a guarantee of a parking space. Skyline College and the San Mateo County Community College District do not accept liability for vandalism, theft or accidents. Use of campus parking facilities is at the user’s risk. However, any such incidents should be reported to the Campus Public Safety Office, Building 6, Room 106, (650) 738-4199.

PARKING GRACE PERIODS

There is a two-week grace period in student parking lots only at the beginning of the fall and spring semesters. There is a one-week grace period in student parking lots only at the beginning of the summer session. The grace period does not apply to staff lots, disabled person parking and other restricted parking areas.

VISITOR PARKING

Visitors to the Skyline College campus may park in Visitor Lot D or Visitor Lot M. These visitor lots are pay-by-space meter parking. After parking the vehicle, the visitor notes the number of the parking space, enters the number into the meter, and deposits coin or currency. The receipt from a visitor parking permit machine does not have to be displayed in the vehicle. Visitor parking permits are valid ONLY in the respective visitor parking lot in which they are purchased. Daily permits, Staff/Faculty permits, and Student permits are not valid in visitor parking lots.

Visitors may also park in student lots if they have purchased a daily parking permit. For the location of daily parking permit machines, please refer to the campus map.

DISABLED PARKING

No student, staff, daily, patron or visitor parking permit required when displaying either a valid CA Disabled Person placard or license plates. Blue disabled person parking spaces have been provided in Lots D, G, J, K, L, M, P, R, S and in front of the Pacific Heights building. (see Campus Map). A vehicle must have and display either a valid California State Disabled Person Placard or California Disabled License Plates (both issued by DMV) to park. Temporary parking permits are also available with doctor’s verification. For further information contact the Disability Resource Center, Building 5, Room 5132, (650) 738-4280; Disability Parking spaces are regulated under California Vehicle Code Section 22511.5 Disabled Parking Authorized Parking Zones.
CAR/VAN POOL
PARKING APPLICATION PROCESS

Students who wish to participate in the Car Pool parking program can pick up an application at the Skyline College Public Safety Office. To qualify for the program, each student on the application must have paid for a semester or dual semester student parking permit(s). Each student must be enrolled in at least one class at Skyline College and there must be a minimum total of THREE students on the application.

The Public Safety Department is currently limited to 12 Car/Van Pool parking permits per semester. Each permit is valid only for the semester for which it is issued. The Public Safety Department will begin taking applications on the first day of every new semester. Permits are issued on a first come, first served basis upon submission of a fully completed permit application to the Public Safety Department.

CAR/VAN POOL PARKING REGULATIONS

Any vehicle parking in any Car/Van Pool parking stall without a visible Car/Van Pool parking permit issued by the Public Safety Department may receive a citation. Car/Van Pool parking permits are valid ONLY in designated Car/Van Pool parking spaces.

In order for a vehicle to park in a Car/Van Pool designated space, the vehicle MUST display a valid Car/Van Pool parking permit and a valid, student parking permit or valid daily parking permit, as well as have a minimum of two (2) occupants in the vehicle when it is parked. Car/Van Pool parking permits are valid only for the driver(s) and vehicle(s) listed on the application.

It is a violation of law to copy, duplicate, manufacture or otherwise reproduce Car/Van Pool parking permits as well as a violation of the Student Code of Conduct. Violators may be arrested and prosecuted for forgery and theft pursuant to California Penal Code sections 470 and 484, as well as face immediate student disciplinary action.

Car/Van Pool parking permits may not be transferred or loaned to another person or another vehicle that is not on the application. If a person displays a valid Car/Van Pool parking permit issued to another person or vehicle, that vehicle is subject to a citation. The Car/Van Pool parking permit will be seized and a report will be forwarded to the Vice President of Student Services for a violation of the Student Code of Conduct. The seized Car/Van Pool parking permit will not be returned to the person(s) who applied for the permit.

RIDE SAMTRANS TO SKYLINE COLLEGE

SamTrans provides bus service along several routes to the Skyline College campus. SamTrans information specialists can help you plan your trip for the shortest possible route: Call toll free (800) 660-4BUS or visit www.samtrans.com. You may purchase SamTrans passes at Skyline College in the Cashier’s Office, Building 2, Student Services Center. All SamTrans buses are wheelchair accessible. Frequent riders receive a discount on their rides by using tokens or a monthly pass.

SamTrans Routes 121 and 140 provide weekday service to Skyline College. Route 121 (limited service) starts at Lowell and Hanover streets, then serves the Daly City BART Station, Colma BART, Seton Medical Center, Serramonte, Fairmont and Westview on its way to the college. Route 123 originates at the Colma BART Station and serves stops between Metro Center, Serra Center, Serramonte and King Plaza on its way to campus. Route 140 delivers students traveling from Pacifica (Palmetto and West Manor) and San Bruno BART.

Weekend Note: The 121 line does not provide service to Skyline College on the weekends. The 140 is the only line that provides service to the college on weekends.

NON-DISTRICT SPONSORED TRANSPORTATION

Some classes may be conducted off campus. Unless you are specifically advised otherwise, you are responsible for arranging for your own transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommended travel times, route or caravanning, be advised that the District assumes no liability or responsibility for transportation and any person driving a personal vehicle is NOT an agent of the District.

FIELD TRIP/EXCURSION GUIDELINES

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.
# Index

## A
- Associated Students of Skyline College (ASSC) – Student Government .............................................. 84
- ASTEP Learning Community .......................................................... 82
- Audit Policy .................................................................. 23

## B
- Board of Governors Fee Waiver (BOGFW) Information .......................................................... 25, 27
- Bookstore ........................................................................ 78
- Calendar, Summer Session .............................................................. 5
- CalWORKs Program ................................................................ 78
- Campus Directory ................................................................ 3
- Canvas ................................................................................. 11
- Car/Van Pool Parking ................................................................. 94
- CARE – Cooperative Agencies Resources for Education .......................................................... 78
- Career Services Center ............................................................... 78
- Child Care Services ............................................................... 78
- Child Development Lab Center .................................................. 78
- CIPHER Learning Community .................................................. 82
- Class Listings, How to Read ......................................................... 28
- Clubs and Organizations .......................................................... 84
- Concurrent Enrollment (College Connection) .................................................. 12
- Counseling Services ................................................................ 79
- Course Repetition Policy .......................................................... 81

## C
- DegreeWorks ........................................................................ 10
- Disability Resource Center ...................................................... 79
- Disabled Person Parking .......................................................... 93
- Drug-Free Campus, Policy on ............................................... 90

## D
- Engineering & Tech Scholars .................................................... 83
- Enrollment Exemptions .......................................................... 10
- Enrollment Steps .................................................................. 7
- Extended Opportunity Programs and Services (EOPS) ........ 25, 79

## E
- Fee & Refund Policies ................................................................. 21
- Fees Chart ........................................................................ 19
- Fees, Explanation of ............................................................... 22
- Field Trip/Excursion Guidelines .............................................. 94
- Financial Aid Steps ................................................................ 24
- Financial Aid Types ................................................................. 25

## F
- First Year Experience ................................................................. 83
- Five Steps to Successful Enrollment ........................................ 7
- Food Service ........................................................................ 79
- Foster Youth Programs and Services .................................... 80

## G
- Grade Options ........................................................................ 16
- Graphic Arts & Production ..................................................... 80
- Grove Scholars .................................................................... 23

## H
- Health Services ...................................................................... 80
- Hermanos/Hermanas Program ............................................... 80
- Housing .............................................................................. 85

## I
- If You Don’t Find It at Skyline College .................................... 15
- International Students Program ............................................. 81

## K
- Kababayan Program ................................................................. 83
- Kappa Beta Delta ................................................................. 81

## L
- Late Registration .................................................................. 6, 16
- Learning Center .................................................................... 83
- Learning Communities .......................................................... 82
- Library ................................................................................ 82

## M
- Major Codes ........................................................................ 13
- Map of Campus ..................................................................... Inside Back Cover
- Medical Marijuana ................................................................ 90

## N
- Non-District Sponsored Transportation ................................ 94

## O
- Online Classes ..................................................................... 62
- Orientation .......................................................................... 8

## P
- PACE ................................................................................ 83
- Parking & Transportation ..................................................... 93
- Parking Grace Periods .......................................................... 93
- Pass/No Pass Grade Option ................................................... 16
<table>
<thead>
<tr>
<th>INDEX</th>
</tr>
</thead>
<tbody>
<tr>
<td>Phi Theta Kappa (Academic Honor Society)</td>
</tr>
<tr>
<td>Placement Tests/Assessment</td>
</tr>
<tr>
<td>Policies</td>
</tr>
<tr>
<td>Prerequisites, Corequisites &amp; Recommendations</td>
</tr>
<tr>
<td>Privacy Rights of Students</td>
</tr>
<tr>
<td>Psychological Services</td>
</tr>
<tr>
<td>Puente</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>R</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration Calendar</td>
</tr>
<tr>
<td>Registration Information</td>
</tr>
<tr>
<td>Resources for Students</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>S</th>
</tr>
</thead>
<tbody>
<tr>
<td>SamTrans Routes to Skyline College</td>
</tr>
<tr>
<td>Scholarships</td>
</tr>
<tr>
<td>Sexual Assault Education and Prevention, Policy</td>
</tr>
<tr>
<td>Sexual Harassment Complaints, Policy and Procedures</td>
</tr>
<tr>
<td>Short Course Registration</td>
</tr>
<tr>
<td>Sky Café</td>
</tr>
<tr>
<td>Skyline View, The</td>
</tr>
<tr>
<td>Smoking Policy</td>
</tr>
<tr>
<td>SparkPoint</td>
</tr>
<tr>
<td>Special Application Programs</td>
</tr>
<tr>
<td>Statement on Privacy</td>
</tr>
<tr>
<td>Steps to Enrollment</td>
</tr>
<tr>
<td>Student Body Card</td>
</tr>
<tr>
<td>Student Classifications, Definitions of</td>
</tr>
<tr>
<td>Student Drop-In Computer Lab</td>
</tr>
<tr>
<td>Student Education Plan (SEP)</td>
</tr>
<tr>
<td>Student Event Planning</td>
</tr>
<tr>
<td>Student Government</td>
</tr>
<tr>
<td>Student Life</td>
</tr>
<tr>
<td>Student Life &amp; Leadership Development, Center for</td>
</tr>
<tr>
<td>Student Resources</td>
</tr>
<tr>
<td>Student Right to Know and</td>
</tr>
<tr>
<td>Campus Security Act</td>
</tr>
<tr>
<td>Student Success Support Program</td>
</tr>
<tr>
<td>Summer Classes</td>
</tr>
<tr>
<td>Summer Session Calendar</td>
</tr>
<tr>
<td>Supplemental Instruction</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>T</th>
</tr>
</thead>
<tbody>
<tr>
<td>Teacher Track Learning Community</td>
</tr>
<tr>
<td>Transcripts</td>
</tr>
<tr>
<td>Transfer Center</td>
</tr>
<tr>
<td>TRIO/SSS</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>U</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unlawful Discrimination Complaints, Policy and Procedures</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>V</th>
</tr>
</thead>
<tbody>
<tr>
<td>Variable Units</td>
</tr>
<tr>
<td>Vending Complaints and Refunds</td>
</tr>
<tr>
<td>Veterans and Veterans’ Dependents</td>
</tr>
<tr>
<td>Visitor Parking</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>W</th>
</tr>
</thead>
<tbody>
<tr>
<td>WebSCHEDULE</td>
</tr>
<tr>
<td>WebSMART Registration and Services</td>
</tr>
<tr>
<td>Weekly Schedule Worksheet</td>
</tr>
<tr>
<td>Withdrawal/Drop Policy</td>
</tr>
<tr>
<td>Work Study/Student Employment</td>
</tr>
<tr>
<td>World Cup Coffee &amp; Tea</td>
</tr>
</tbody>
</table>