



**Skyline**  
COLLEGE  
ACHIEVE

SPRING 2012   
SPRING 2012

# CLASS SCHEDULE

CLASS SCHEDULE

Day, Evening, Weekend & Online Classes Begin January 17, 2012



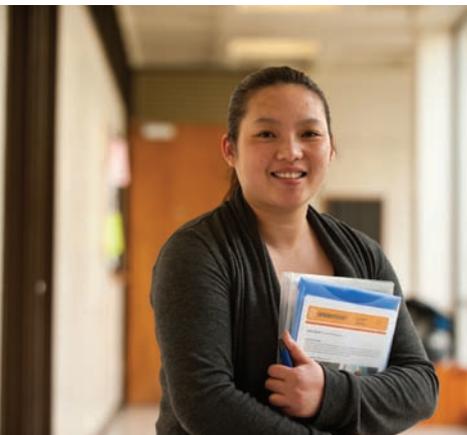
Short courses are available beginning each month from January to May

# Skyline College Student Support Services

We're here for you!

Helping you every step of the way—that's what we're all about at Skyline College. We offer an array of support services to assist you here at school and beyond. Our informational workshops, academic counseling and personalized assistance are excellent resources in your quest for careers and knowledge. We can even help you figure out how to pay for your education.

**Your education is our top priority—  
because at Skyline College, your success is our success.**



**Counseling**  
Building 2,  
One Stop Center  
650.738.4318

Comprehensive Counseling and Career Planning Services provide students with:

- Counseling support for Degrees and Certificates
- Student Educational and Career Plans
- Transfer Planning Workshops
- Career Interest/Exploration Workshops and Classes
- A complete Workplace Skills Assessment
- Assistance in developing resumé and job interview skills
- Access to college-wide services including EOPS, DSPS, TRiO and Learning Communities

**SparkPoint at Skyline College**  
Building 1, Room 1222  
650.738.7035

Students and the community use SparkPoint to improve finances by increasing income, growing assets and building credit. Services and resources include:

- Orientation Workshops
- One-on-one financial coaching sessions
- Financial Education Workshops
- Public Benefits Screening (find out what you might qualify for)
- California Employment Development Department Services
- Savings and Checking Accounts (including 2<sup>nd</sup> Chance Accounts)
- Free Tax Preparation Assistance
- Counseling and Enrollment Assistance for English Language Learners
- Food Pantry
- Grove Scholarships (\$2000)

**Financial Aid**  
Building 2,  
One Stop Center  
650.738.4236

It is the goal of Skyline College to keep the doors open to all students no matter what their economic background. Applying for financial aid is not as difficult as it seems and the office is here to assist you. You can afford college and we can show you how:

- Free weekly workshops to help complete the Free Application for Federal Student Aid (FAFSA)
- Financial Literacy Workshops
- Information about various grants, scholarships, fee waivers and loans
- Participate (if eligible) in the work study program and earn money



# Skyline COLLEGE

3300 College Drive, San Bruno, California 94066

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. The District and its Colleges are governed by a six-member Board of Trustees, five elected at large for four-year terms by County voters and one elected by students in the District for a one-year term.

Regina Stanback Stroud, Ed.D.  
*President, Skyline College*

### Board of Trustees, San Mateo County Community College District

Richard Holober, *President*  
Dave Mandelkern, *Vice President-Clerk*  
Helen Hausman/Patricia Miljanich  
Karen Schwarz  
Barry Jointer, *Student Trustee*  
Ron Galatolo, *District Chancellor*

### Accreditation

Skyline College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Commission on Recognition of Post secondary Accreditation and the U.S.

### Credits

*Cover Design:* Helen Hueg Design  
*Cover/Inside Cover Photos:*  
Vic Valbuena Bareng, Christianne Marra,  
Alain McLaughlin, Robert Varner  
*Production:*  
Christianne Marra, Maria Norris  
Theresa Tentes, Ika Simpson

### Use of Photography

Skyline College, a non-profit California Community College, reserves the right to take and use photographs, video and electronic images of students and visitors taken on college property and at college-sponsored events for marketing and promotional purposes. Objection must be made in writing to the Office of Development, Marketing and Public Relations (Building 4, Room 4-329).

## Table of Contents

### General Information

Associate Degree Worksheet . . . . .	135
Board of Governors Fee Waiver (BOGFW) Information . . . . .	19
Calendar – Spring Semester . . . . .	3
Campus Information . . . . .	141
CSU GE/IGETC Worksheets . . . . .	137
Distance Learning . . . . .	109
Enrollment . . . . .	7
Final Exam Schedule . . . . .	4
Financial Aid . . . . .	17
Index . . . . .	144
Learning Communities . . . . .	101
Map of Campus . . . . .	Inside Back Cover
Off-Campus Courses . . . . .	122
Other Educational Opportunities . . . . .	134
Policies . . . . .	123
Registration . . . . .	11
Registration Calendar . . . . .	5
Services . . . . .	126
Short Courses . . . . .	118

### Spring Class Listings

Accounting . . . . .	21
Administration of Justice . . . . .	23
American Sign Language . . . . .	23
Anthropology . . . . .	23
Arabic . . . . .	24
Art . . . . .	24
ASTEP Program . . . . .	101
Astronomy . . . . .	28

*Continued on page 2*

### Accuracy Statement

Skyline College and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of Skyline College for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

This publication is available upon request in an alternate format by calling Skyline's Disabled Students Program and Services at (650) 738-4393.

Automotive Technology . . . . .	28	Kababayan Program . . . . .	106
Biology . . . . .	32	Kinesiology . . . . .	71
Business . . . . .	34	– Adaptive . . . . .	71
Career Advancement Academy – Allied Health . . . . .	102	– Combatives . . . . .	71
Career Advancement Academy – Automotive Technology . . . . .	102	– Dance . . . . .	71
Career and Personal Development . . . . .	38	– Fitness . . . . .	72
Chemistry . . . . .	40	– Individual Sports . . . . .	74
Chinese . . . . .	41	– P.E. Courses . . . . .	76
Communication Studies . . . . .	42	– Team Sports . . . . .	76
Computer Applications & Office Technology . . . . .	42	– Varsity Sports . . . . .	78
Computer Science . . . . .	46	Learning Communities . . . . .	101
Cooperative Education . . . . .	47	Learning Skills . . . . .	78
Cosmetology . . . . .	48	Library . . . . .	79
Counseling . . . . .	39	Literature . . . . .	79
Developmental Skills . . . . .	50	Mathematics . . . . .	80
Distance Learning . . . . .	109	Music . . . . .	85
Drama . . . . .	51	Nonnative Speakers . . . . .	88
Early Childhood Education . . . . .	51	Oceanography . . . . .	90
Economics . . . . .	53	Off-Campus Courses . . . . .	122
Education . . . . .	54	Paralegal Studies . . . . .	90
Electronics Technology . . . . .	54	Philosophy . . . . .	91
Emergency Medical Care . . . . .	54	Physical Education (see Kinesiology) . . . . .	71
English . . . . .	55	Physics . . . . .	92
English for Speakers of Other Languages . . . . .	59	Political Science . . . . .	92
Environmental Science & Technology . . . . .	62	Psychology . . . . .	93
ESOL Learning Community . . . . .	103	Puente Program . . . . .	107
Ethnic and Cultural Diversity . . . . .	63	Real Estate . . . . .	95
Family and Consumer Sciences . . . . .	66	Respiratory Therapy . . . . .	95
Fashion Merchandising . . . . .	66	Scholar-Athlete Learning Community . . . . .	107
Filipino . . . . .	67	Short Courses . . . . .	118
Film . . . . .	67	Social Science . . . . .	96
First Year Experience Learning Community . . . . .	103	Sociology . . . . .	96
First Year Experience – LEAP Learning Community . . . . .	104	Spanish . . . . .	97
Geography . . . . .	67	Speech (see Communication Studies) . . . . .	42
Geology . . . . .	68	Surgical Technology . . . . .	98
Health Science . . . . .	68	Telecommunications & Network Information Technology . . . . .	98
History . . . . .	68	Wellness . . . . .	49
Honors Transfer Program . . . . .	104	Women in Transition Program . . . . .	108
Humanities . . . . .	70		
Journalism . . . . .	70		

# Spring Semester Calendar

## JANUARY 17

---

Day and Evening Classes Begin

## JANUARY 30

---

Last Day to ADD Semester Length Course\*

Last Day to DROP Semester Length Course  
with Eligibility for Refund\*

Last Day to Reverse Student Body Fee

\*Please check your WebSMART Class Schedule  
Summary for exact dates for short courses

## FEBRUARY 6

---

Census Day (Semester Length Classes)

## FEBRUARY 10

---

Last Day to DROP Semester Length  
Course without Appearing on Record  
Last Day to Change Grade Option (P/NP)

## FEBRUARY 17

---

Holiday – Lincoln’s Birthday (Observed)

## FEBRUARY 18-19

---

Declared Recess

## FEBRUARY 20

---

Holiday – President’s Day

## MARCH 2

---

Last Day to Apply for a Degree or Certificate

## MARCH 9

---

Faculty Flex Day – No Classes

## MARCH 17

---

Expanding Your Horizons Conference

## APRIL 2-8

---

Spring Recess

## APRIL 26

---

Last Day to WITHDRAW from Semester  
Length Course

## MAY 19-25

---

Final Examinations – Day, Evening  
& Weekend Classes

## MAY 25

---

Day, Evening & Weekend Classes End

## MAY 25

---

Commencement

## MAY 26-27

---

Declared Recess

## MAY 28

---

Holiday – Memorial Day

## MAY 29

---

Final Grades Available on WebSMART

## Final Grades

for the Spring 2012 Semester  
will be available on WebSMART at  
SkylineCollege.edu beginning  
May 29, 2012



## Important: Refund Policy

*Please see Page 15  
for detailed information regarding  
Refund Policy*

# Final Examinations – Spring Semester

## DAY CLASSES

Regular Class Meeting		Final Examination		
8:10 am	MWF, MW, Daily	8:10-10:40 am	Friday	May 25
8:10 am	TTh, T, Th	8:10-10:40 am	Thursday	May 24
9:10 am	MWF, MW, Daily	8:10-10:40 am	Wednesday	May 23
9:35 am	TTh, T, Th	8:10-10:40 am	Tuesday	May 22
10:10 am	MWF, MW, Daily	8:10-10:40 am	Monday	May 21
11:10 am	TTh, T, Th	11:10- 1:40 pm	Thursday	May 24
11:10 am	MWF, MW, Daily	11:10- 1:40 pm	Wednesday	May 23
12:10 pm	MWF, MW, Daily	11:10- 1:40 pm	Monday	May 21
12:35 pm	TTh, T, Th	11:10- 1:40 pm	Tuesday	May 22
1:10/1:35 pm	MWF, MW, Daily	2:10- 4:40 pm	Wednesday	May 23
1:10 pm	TTh, T, Th	2:10- 4:40 pm	Thursday	May 24
2:10 pm	MWF, MW, Daily	2:10- 4:40 pm	Monday	May 21
2:10 pm	TTh, T, Th	2:10- 4:40 pm	Tuesday	May 22
All Others		11:10- 1:40 pm	Friday	May 25

### Notes

- When a course consists of lecture and laboratory, the final examination is scheduled according to the time of the lecture.
- If your class meets at a time other than those listed, please check with your instructor for further information regarding your final examination.
- If there is an unavoidable conflict in your final examination schedule, see your instructor in one of the classes and request to take the examination with another class.
- Examinations start promptly at hours indicated and are held in the same room in which the class regularly meets.

## EVENING/WEEKEND CLASSES

Final examinations for all evening, Saturday and Sunday classes will be given during the last class meeting for short courses and as follows for full-term courses:

Monday classes .....	Monday, May 21
Tuesday classes .....	Tuesday, May 22
Wednesday classes .....	Wednesday, May 23
Thursday classes .....	Thursday, May 24
Friday classes .....	Friday, May 25
Saturday classes .....	Saturday, May 19
Sunday classes .....	Sunday, May 20

# Spring Semester Registration Calendar

## REGISTRATION DATES/TIMES

Registration Online at: <https://websmart.smccd.edu>

**YOU MUST HAVE AN ASSIGNED APPOINTMENT TO REGISTER**

### CONTINUING STUDENTS PRIORITY REGISTRATION

If you attended any term since Spring 2011, you are considered a **CONTINUING STUDENT**. **Please do not submit a new Application for Admission**. Update your personal information (phone, address) when you log in to WebSMART.

In order to qualify for Priority Registration, **you must have a current Student Educational Plan (SEP) on file** that includes Spring 2012 course recommendations. For further information, please contact the Counseling Division at (650) 738-4318.

**WebSMART** – Log in to register  
November 7 – 14, 2011

**On your appointment date**

WebSMART opens at 7:00 am

**After your appointment date**

WebSMART is available 24 hours a day

### ALL STUDENTS

All **NEW / FORMER** (have not attended any of the last 3 terms) must submit an **Application for Admission** for Spring 2012. After admission, new and former students may register.

**WebSMART** – Log in to register  
November 15, 2011 – January 16, 2012

**On your appointment date**

WebSMART opens at 7:00 am

**After your appointment date**

WebSMART is available 24 hours a day

### LATE REGISTRATION: JANUARY 17-30, 2012 for Semester-Length Classes

- To ADD a class:**
- Obtain an authorization code from the instructor
  - Register on WebSMART: Follow the steps to enter/validate the Authorization Code

**Admissions & Records, Cashiers and Counseling**

**Late Registration Office Hours**

January 17 – 30, 2012

Monday through Thursday – 8:00 am to 7:00 pm

Friday – 8:00 am to 12:00 pm

**Regular Office Hours**

**Admissions & Records, Cashiers**

Monday & Thursday 8:00 am to 4:30 pm

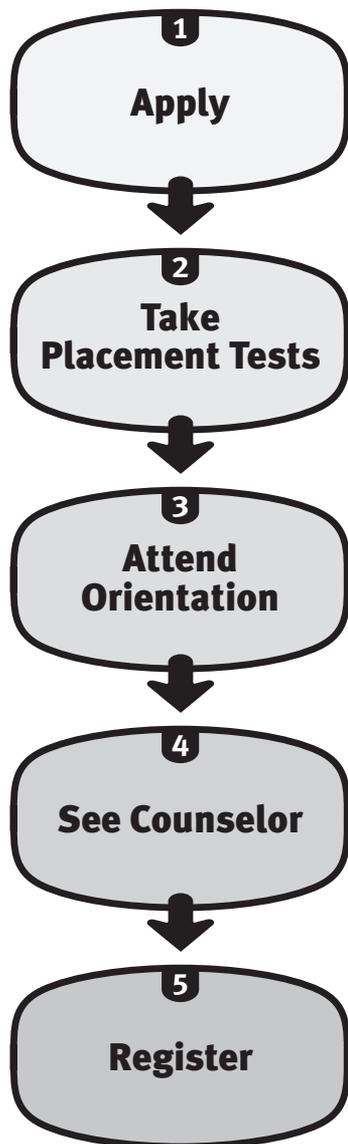
Tuesday & Wednesday 8:00 am to 7:00 pm

Friday 8:00 am to 12:00 pm

# Five Steps to Successful Enrollment (New and Former Students)

You must complete the five enrollment steps before you register for classes if you selected one of the following educational goals on your application:

- Obtain an Associate Degree or Certificate
- Transfer to a university to complete a Bachelor's degree
- Improve your English, reading or math skills
- Discover career interests or prepare for a new career
- Undecided about your major



## Step 1 APPLY FOR ADMISSION/FINANCIAL AID

Admissions & Records, Building 2, (650) 738-4251 or 4252

- Complete the *Application for Admission* online at [www.skylinecollege.edu](http://www.skylinecollege.edu) – Apply.
- Once your application has been received, you will receive an email confirmation and *Enrollment Ticket*, which you will have stamped as you complete the remaining steps.
- All New students are required to complete Steps 2-5. Former students may not have to complete steps 2 and 3.

Financial Aid, Building 2, (650) 738-4236

- Apply for all types of financial aid at [www.fafsa.gov](http://www.fafsa.gov).

## Step 2 TAKE PLACEMENT TESTS

Assessment Center, Building 2, (650) 738-4150

Placement tests assess your current skill in reading, English/ESOL and mathematics. The results of the tests are used to determine appropriate English and math courses that you may take. Refer to page 7 for information on scheduling your assessment.

## Step 3 COMPLETE ORIENTATION

Counseling Counter, Building 2, (650) 738-4318

Orientation will provide you with information about registration procedures, college policies, student services, academic expectations, and information on how to accomplish your educational goals. Refer to page 7 for further information on orientation. (Online orientation is available on a limited basis.)

## Step 4 MEET WITH A COUNSELOR

Counseling Counter, Building 2, (650) 738-4318

During Orientation a counselor will discuss your placement results and help you select appropriate courses for the coming semester based on your educational and career goals.

## Step 5 REGISTER FOR CLASSES/PAY FEES

- Submit your completed Enrollment Ticket to Admissions & Records to receive your registration date.
- Access your WebSMART student account for the following services:
  - register for classes and pay fees
  - access your student email – [my.smccd.edu](mailto:my.smccd.edu)
  - purchase parking permit

# New Student Orientation / Placement Tests

## ORIENTATION

The New Student Orientation provides you with a comprehensive overview of information, resources, and tools needed to be successful at Skyline College and is **required** for new students.

**To register for a New Student Orientation**, log onto WebSMART and click on "Schedule Appointments," or contact the Counseling Center, Bldg. 2, (650) 738-4318.

- The orientation program is one day unless noted otherwise. Students are advised to bring a lunch.
- The orientation provides you with an opportunity to complete both Steps 3 **and** 4 of enrollment (Orientation and Meeting with a Counselor). This saves you time and will allow you to receive a registration date shortly after completion of your orientation workshop!

**NOTE:** Contact Counseling at (650) 738-4318 for dates/times of ESOL New Student Orientations.

## ONLINE ORIENTATION OPTION

This option is available to those who cannot attend a scheduled session. Contact Counseling for more information, (650) 738-4318.

The online orientation option is *not recommended* for students:

- who are recent high school graduates,
- new college students, or
- who have limited English proficiency

## HOW TO SCHEDULE A PLACEMENT TEST

Computerized placement tests for English, English for Speakers of Other Languages (ESOL) and math are available in the Assessment Center, Building 2, Room 2232.

See the website for hours of operation, as they are subject to change during the semester. You must allow enough time to complete the appropriate assessment(s):

- English or ESOL and Math test together: 2.5 hrs
- English or ESOL only: allow for 2 hrs
- Math only: allow for 1.5 hrs

### To schedule an assessment:

1. Go to <https://WebSMART.smccd.edu> and use your G# and PIN# to access
2. Click on "Schedule Appointments"
3. Click on "Placement Test Appointment"
4. Click on "Make appointments"
5. Select "Make appointment"
6. Select the appropriate placement test you want to take.
7. Click "Continue"

8. Select day/time that is best for you and then click "Find Appointments"
9. Select the appointment
10. Confirm your appointment by entering your phone number and email address, then click "Continue"
11. You will see your scheduled Placement Test information.

If you have any questions or would like to check if there are any "drop-in" times available, stop by the Assessment Center or call (650) 738-4150.

## Retest Policy

1. Math Placement results are valid for two years from the date the test was taken.
2. If a student does not accept the recommended placement, he/she may retake the same placement test one additional time within a two-year period. In order to retake the same test, the student must wait a minimum of 14 calendar days from the initial test date.
3. A student who has completed a course in the English, ESOL or math sequence may take the placement test to determine his/her current competency level in English, ESOL and math courses, provided that two years have elapsed since the course was completed.
4. For any other special circumstance, or with an instructor or counselor recommendation, a student may petition to retest through the Dean of Counseling.

## Exemption

If one of the following applies to you, you may be exempt from placement testing:

1. You have taken the Math Placement Test at Skyline College, CSM or Cañada College within the last two years.
2. You have taken a placement test at another California Community College and a Skyline counselor has reviewed your results for equivalency.
3. You are a former student or transfer student and have completed course work in mathematics and/or English with a grade of "C" or better from another accredited college in the United States. (*Provide unofficial transcripts or other evidence of grades to your counselor.*)
4. Submit test scores from a College Board Advanced Placement Test (AP) in English Language or in English Literature with a score of 3, 4 or 5.
5. Submit College Board Advanced Placement Test (AP) in mathematics with a score of 3, 4 or 5.

### Retrieving Placement Test Results

You will be provided with a copy of your placement results once you complete the assessment. If you have misplaced your results or need a copy go to <http://websmart.smccd.edu>.

## NEW STUDENTS EXEMPT FROM THE ENROLLMENT STEPS

### Students who are:

1. Primarily a student at another educational institution taking courses to meet the requirements of that institution, or
2. Taking courses for personal interest, to upgrade/enhance job skills, to maintain a certificate or license, or to complete credits for high school; or
3. Who have completed an Associate Degree or higher.



### Apply for Admission

All students are required to complete the Application for Admission.

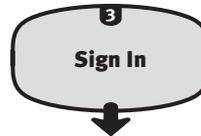
Fill out the Application online at [www.skylinecollege.edu](http://www.skylinecollege.edu).

After your application has been processed, you will receive an email confirmation and information about registering for classes using WebSMART, our online registration system.



### Register for Classes

Access WebSMART from Skyline's homepage to register for classes.



### Sign In and Use Your Campus Email

All college electronic communications will be sent to your [my.smccd.edu](mailto:my.smccd.edu) email.

Log into WebSMART to find your email address and password.

**ENROLLMENT WAIVERS/EXEMPTIONS:** If you wish to request a waiver or exemption of any matriculation requirement, petitions are available at the Student Services Information Center. The Dean of Counseling, Advising and Matriculation reviews petitions and applicants are notified by phone of the status of the petition.

### Complete Enrollment Today!

Students are advised to complete the enrollment steps as soon as possible. Enrollment services are in *high demand*. Earlier registration allows for a better selection of courses and scheduling preferences.

**Any student who needs assistance with the enrollment process because of a verified physical, hearing, visual or learning disability should call the Disabled Students Program and Services office at (650) 738-4280.**

**Si necesita ayuda en Español. Para facilitarle el proceso de matriculación, presentese en la oficina de admission en el edificio #2, y pregunte por alguien que hable español. Sera nuestro placer servirle.**

### Plan Ahead – Pay Ahead!

To provide you with access to the most popular classes, the San Mateo County Community College District is making an important change in the enrollment fee payment policy beginning Spring 2012. You will not be able to register for classes if you have an account balance for prior terms. You will be dropped from your classes if you have not paid your fees by Jan. 4, 2012. If you cannot afford the fees, the District will offer a payment plan. The Financial Aid Office at each college can help you determine if you are eligible for state and federal student aid programs. Be sure to check WebSMART and your MY.SMCCD email account for more information and a list of upcoming financial aid seminars.



# College Connection Concurrent Enrollment Program

## Concurrent Enrollment



### High School Students: Your Future Is Happening Now!

Earn Both High School and College Credit  
at Skyline College for Free.

#### College Connection

**What is it?:** The Concurrent Enrollment program provides 9th through 12th graders the opportunity to get an “early start” on their college experience.

**Fact:** You can earn both high school and college credit, and even an associate degree or certificate, while completing high school.

**Fact:** Skyline College, part of the San Mateo County Community College District, ranks highly among the state’s community colleges in university transfer and program completion rates.

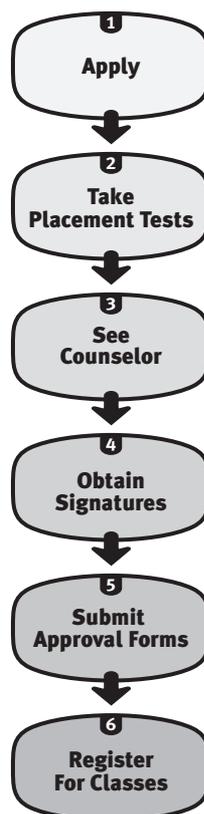
**Fact:** Skyline College offers Guaranteed Transfer Programs to UC, CSU and private colleges and universities.

**Fact:** You can save \$20,000 or more when you attend a community college during your first two years. Skyline’s enrollment fees are currently \$36 per unit (FREE for high school students enrolling in less than 11 units).

## Steps to Concurrent Enrollment Registration for High School Students

College Connection, the High School Concurrent Enrollment Program, provides current 9th–12th graders the opportunity to get an “early start” on their college experience and earn college credit. **Enrollment fees are free to high school-aged California residents** who are enrolled in less than 11.5 units.

Students should complete the following steps at least one month before classes begin:



#### Step 1

Apply online at [www.SkylineCollege.edu/highschool](http://www.SkylineCollege.edu/highschool)

#### Step 2

Take placement tests at Skyline College if you plan to register for English or math courses or courses with English or math prerequisites. See [www.SkylineCollege.edu/testing](http://www.SkylineCollege.edu/testing) or call (650) 738-4150.

#### Step 3

See your high school counselor to select your college courses.

#### Step 4

Complete and obtain the required signatures on the Concurrent Enrollment Request Form available on [www.SkylineCollege.edu/highschool](http://www.SkylineCollege.edu/highschool) or in your high school counselor’s office.

#### Step 5

Submit completed approval forms to the Admissions & Records Office at Skyline College, Building 2, by mail, fax to (650) 738-4200, email, or in person.

#### Step 6

Register for classes at <https://websmart.smccd.edu>

Questions? Call the Skyline College Admissions Office at (650) 738-4251, or visit [www.SkylineCollege.edu/ce/](http://www.SkylineCollege.edu/ce/).

Contact: Admissions & Records, (650) 738-4251  
For info on Concurrent Enrollment, visit  
[www.SkylineCollege.edu/ce](http://www.SkylineCollege.edu/ce)

# Major Codes

## SPRING 2012 APPLICATION MAJOR CODE SHEET

**MAJOR CODES** Check the majors listed below and fill in the appropriate code number on the online Application for Admission.

*Specific courses for some majors are limited or not available at Skyline College.*

0502	ACCOUNTING	4930	ENGLISH AS A SECOND LANGUAGE (GENERAL STUDIES)	0616	MULTIMEDIA/WEB DESIGN
2105	ADMINISTRATION OF JUSTICE			1004	MUSIC
0950	AERONAUTICS/AVIATION TECH.	2136	ENVIRONMENTAL TECHNOLOGY	0115	NATURAL RESOURCES MANAGEMENT
2140	ALCOHOL & OTHER DRUG STUDIES	2231	ETHNIC STUDIES	4902	BIOLOGICAL & PHYSICAL SCIENCES
1260	ALLIED HEALTH	1305	FAMILY RELATIONS & CHILD DEVELOPMENT	1203	NURSING
2202	ANTHROPOLOGY	1303	FASHION DESIGN/MERCHANDISING	1238	PRACTICAL & VOCATIONAL NURSING
1112	ARABIC	2133	FIRE CONTROL TECHNOLOGY	1306	FOODS & NUTRITION
0202	ARCHITECTURE	1101	FOREIGN LANGUAGES	1919	OCEANOGRAPHY
1002	ART	1102	FRENCH	0952	CONSTRUCTION CRAFTS TECH
1911	ASTRONOMY	2206	GEOGRAPHY	1402	PARALEGAL/LEGAL ASSISTANT
0948	AUTOMOTIVE TECHNOLOGY	1914	GEOLOGY	1221	PHARMACY TECHNICIAN
0504	BANKING/FINANCE	1030	GRAPHIC ARTS	1509	PHILOSOPHY
0408	BIOLOGY	2205	HISTORY	1011	PHOTOGRAPHY
0430	BIOTECHNOLOGY	1301	HOME ECONOMICS	0835	PHYSICAL EDUCATION
0603	BROADCASTING ARTS	0108	HORTICULTURE: ENVIRONMENTAL	1901	PHYSICAL SCIENCES, GENERAL
0973	BUILDING INSPECTION	1308	HORTICULTURE: FLORISTRY	1902	PHYSICS, GENERAL
0501	BUSINESS ADMINISTRATION	2107	HUMAN DEVELOPMENT	0970	PLUMBING
0500	BUSINESS & MANAGEMENT	4903	HUMANITIES & SOCIAL SCIENCES	2207	POLITICAL SCIENCE & GOVERNMENT
0504	BUSINESS, BANKING & FINANCE	2104	HUMAN SERVICES	2001	PSYCHOLOGY, GENERAL
0506	BUSINESS MANAGEMENT & ADMINISTRATION	0799	INFORMATION TECHNOLOGY SPECIALIST	1225	RADIOLOGICAL TECHNOLOGY
0514	BUSINESS INFORMATION SPECIALIST	4901	INTERDISCIPLINARY STUDIES	0511	REAL ESTATE/ESCROW
1219	CENTRAL SERVICE TECHNOLOGY	1302	HOME DECORATION & EQUIPMENT	2107	RECREATION EDUCATION
1905	CHEMISTRY	4933	INTERNATIONAL STUDIES	0928	REFRIGERATOR SYSTEMS
1010	CINEMATOGRAPHY	0549	INTERNATIONAL TRADE	1210	RESPIRATORY THERAPY
0701	COMPUTER SCIENCES, GENERAL	1104	ITALIAN	0514	BUSINESS INFORMATION PROCESSING
0704	COMPUTER PROGRAMMING	0602	JOURNALISM	6030	SELF-ENRICHMENT
3007	COSMETOLOGY	1401	LAW (GENERAL)	2201	SOCIAL SCIENCES, GENERAL
1316	CULINARY SERVICES	0400	LIFE SCIENCES – BIOLOGICAL	2208	SOCIOLOGY
1008	DANCE	0401	LIFE SCIENCES – GENERAL	1506	SPEECH, DEBATE & FORENSICS
0703	DATA PROCESSING	0499	LIFE SCIENCES	1217	SURGICAL TECHNICIAN/ O.R. NURSING
1230	DENTAL ASSISTING	0956	MANUFACTURING TECHNOLOGY	0935	ELECTROMECHANICAL TECHNOLOGY
0953	DRAFTING TECHNOLOGY	0509	MARKETING & PURCHASING	3009	RECREATION & TOURISM
1007	DRAMATIC ARTS	1701	MATHEMATICS	0972	WELDING TECHNOLOGY
0801	EARLY CHILDHOOD EDUCATION	1244	MEDICAL ASSISTANT	6000	UNDECIDED/OTHER
2204	ECONOMICS	1226	MEDICAL CODING & BILLING		
0934	ELECTRONICS/ELECTRICAL TECH.	0518	MEDICAL TRANSCRIPTION		
1250	EMERGENCY MEDICAL TECH.	1913	METEOROLOGY		
0901	ENGINEERING				
1501	ENGLISH				

# Registration Information

## DEFINITIONS OF STUDENT CLASSIFICATIONS

### CONTINUING STUDENTS

If you were enrolled at Skyline College, College of San Mateo or Cañada College any semester since Spring 2011, you are considered a **CONTINUING STUDENT**. As a Continuing Student, you are entitled to participate in Priority Registration.

You may take advantage of your registration priority as a Continuing Student between **November 7-14, 2011** as long as you have a **current Student Educational Plan (SEP) on file** that includes Spring 2012 course recommendations. You are strongly encouraged to meet with a counselor for assistance in selecting appropriate courses to meet your individual goals

*Note:* CalWORKS, DSPS, EOPS, foster youth, and veteran students receive the earliest priority registration date assignments.

### NEW STUDENTS

You are a **new student** if you have never registered at Skyline College, College of San Mateo or Cañada College.

- If you were a High School Concurrent Enrollment student **and graduated**, you are considered a “new” college student. You must reapply for admission.

### FORMER STUDENTS

If you were in attendance at Skyline College, College of San Mateo or Cañada College prior to Spring 2011 and have not been in attendance since, you are considered a **former student** and must reapply for admission. If you previously applied for admission online, update your prior application online and resubmit.

### TRANSFER STUDENTS

If you attended a college or university other than Skyline College, College of San Mateo or Cañada College, you are a **transfer student** at Skyline College and must apply for admission. You may be eligible for exemptions from some of the matriculation requirements listed on page 7. Present your unofficial transcript(s) to a counselor for review.

### HIGH SCHOOL STUDENTS

High School students may be eligible to enroll in college through the **College Connections/Concurrent Enrollment Program**. This program allows you to get an “early start” on your college experience while still enrolled in high school. California residents do not pay enrollment fees for courses. Please visit **www.SkylineCollege.edu/ce/** for registration information and contact your high school counselor. Enrollment is subject to the availability of courses. Please see page 9 for more information.

## OPEN ENROLLMENT

Every course offered at Skyline College (unless specifically exempted by legal statute) is open for enrollment by any person who has been admitted to the college and meets the prerequisites of the course or program, provided space is available. Enrollment in any course or program, will be subject to all applicable deadlines.

## REGISTRATION APPOINTMENT NOTICE

Notification of your registration date will be sent to you via email to your **my.smccd.edu** account. The Registration Appointment notice contains your appointment date and information regarding your **PIN** (Personal Identification Number). You will be required to enter your **PIN** when you register using **WebSMART**. The registration appointment date will entitle you to register for Spring 2012 classes. **It is important to retain your PIN;** it is required for future **WebSMART** transactions such as accessing final grades.

## BEFORE REGISTERING

- Check for prerequisites, corequisites, and recommended preparation for the courses in which you intend to enroll.
- Meet with a counselor/advisor for assistance in selecting your courses, if needed.
- Obtain permission from your counselor or the Admissions Office if you plan to enroll in more than 19 units.
- Clear any fee balances or holds on your record.

For assistance with paying your enrollment fees, go to: **SkylineCollege.edu** and click on “Financial Aid” or visit the Financial Aid Office in Building 2, second floor.

## HOW TO REGISTER

Check your registration appointment date on **WebSMART** at **https://websmart.smccd.edu** beginning November 4, 2011.

**Register Online** on the web at WebSMART:  
**https://websmart.smccd.edu**

**Login with your User ID:** District “G” number (example: G09876543) or social security number *and* **Pin Number:** six-digit birthdate (MMDDYY)

## IMPORTANT: CLASS ATTENDANCE

If you do not attend the first class meeting, the professor **MAY** replace you with students waiting to add the class. Although the professor has the option to withdraw you from the class, **YOU are responsible for officially withdrawing** within deadlines to avoid penalty grades and fee obligations.

## REGISTRATION

Log on to **WebSMART** to register on the day of your appointment or any day thereafter, **but not before**.

When registering through **WebSMART**, you will be able to enroll in classes at Skyline College, College of San Mateo and/or Cañada College. You must pay your fees at the time of enrollment to remain registered. You may pay your fees online by credit card or in person by credit card, cash, personal check or money order. You also have the option to apply for a payment plan and/or apply for Financial Aid.

**If you decide not to attend the classes in which you enrolled, it is your responsibility to officially withdraw within deadlines to avoid penalty grades and fee obligations.**

WAITLISTS are available for many classes. Please read the information on WebSMART to determine your eligibility for waitlisting.

## VARIABLE UNITS

Some courses are offered for variable units which are earned according to the amount of subject matter the student completes during the length of the course. When registering on WebSMART for a variable unit course, students may select the number of units they plan to complete (click on the Unit field). **There will be no refunds for units not earned.** Students earning additional units will be charged accordingly.

## PASS/NO PASS GRADE OPTION

Some courses allow students to choose whether they wish to receive a letter grade or a Pass/No Pass (P/NP) for the course. The choice must be made by the student via WebSMART registration *within the first 30% time period of the course*. A grade of "P" equals a satisfactory grade. An "NP" equals an unsatisfactory grade. Please be aware of degree, certificate and transfer requirements when selecting this option.

## LATE REGISTRATION – ALL STUDENTS

If you were unable to register before **the first day of class**, you may register during the **Late Registration** period beginning **January 17, 2012**. See page 5 for a detailed schedule of late registration dates/hours. If the class has started, obtain permission from the professor to enroll in any course. If allowed to enroll, you will be issued a 4-digit **AUTHORIZATION CODE** by your instructor that will be required to register along with the CRN (Course Reference Number) by the "Last Day to Add." All Late Registration processes, including adds and drops, should be completed using **WebSMART**. Refund deadlines do not change as a result of late registration.

## SHORT COURSE REGISTRATION

You may register for any short course prior to the first day of the class, or until the class fills, whichever occurs first. Short course registration can be completed using **WebSMART** (available throughout the semester). If you wait to register until the first day of the course, you must obtain the instructor's authorization at the first class meeting. Promptly register using **WebSMART** entering the CRN (Course Reference Number) and Authorization Code. **Note:** Refund deadlines for short courses differ from term-length courses and are often the date of the first class meeting. For details, check your **WebSMART** Class Schedule Summary, see the "Refund Policy" on page 15, or contact the Cashier's Office, the Student Services Information Center, or Admissions and Records.

## SPECIAL APPLICATION PROGRAMS

The following programs require special applications and/or have unique admissions procedures. For information on these programs call:

	<b>Area Code (650)</b>
Automotive Technology .....	738-4126
CalWORKs .....	738-4480
Cosmetology.....	738-4168/4165
Concurrent Enrollment .....	738-4254 (Students currently attending high school)
EOPS – Extended Opportunity Programs and Services .....	738-4139
International Students.....	738-4430
Respiratory Therapy .....	738-4457
SparkPoint Programs.....	738-7035
Surgical Technology .....	738-4470
TRIO.....	738-4144

- Print a final copy of all **WebSMART** transactions (Registration, Drops, Payments) for your records.*
- Print your **Summary Class Schedule** after completing your registration. Important deadline dates appear on this schedule.*

## ATTENTION ALL STUDENTS – IMPORTANT CHANGES in PREREQUISITES/COREQUISITES

The San Mateo County Community College District (SMCCCD) is using a computerized prerequisite checking system. A student who has NOT met the stated prerequisite for the course will not be allowed to enroll. In addition, all stated **Corequisite** courses must be taken concurrently. Students are strongly encouraged to accept the recommendations stated for courses but will not be prevented from enrolling in the classes where the advisory is stated as “recommended” in the class schedule.

Students should meet with a counselor if they have questions about whether they have met the stated prerequisite.

### What are Prerequisites, Corequisites and Recommendations?

**Prerequisite:** A course or body of knowledge that must be successfully completed (grade of C or Credit or better) before a student can enroll in a specific course.

**Corequisite:** A course that must be taken concurrently (at the same time) with another course.

**Recommendation:** A course that faculty recommend be completed in advance to enhance or improve a student’s ability to succeed in a specific course.

### Why Prerequisites and Corerequisites?

Title 5 (state regulations that govern community colleges) requires that, if a course has a prerequisite, it must be necessary for the student to succeed in the target course. Furthermore, the college must ensure that the prerequisite is equitably and fairly enforced and that it has been approved in a separate action by the curriculum committee at each college.

### What if I am currently enrolled in the prerequisite course(s) within the SMCCCD?

If you are currently enrolled in the prerequisite course(s), the computer will not prevent your enrollment in the desired course. However, should you receive a final grade other than “A,” “B,” “C” or “P” in the prerequisite course(s), you will be notified by Admissions and Records through your student email (my.smccd.edu) that you have been administratively dropped from the course. You are advised to meet with a counselor for further assistance with enrollment.

### What if I completed the prerequisite at another college outside the San Mateo County Community College District?

If you believe you have met the stated prerequisite at another college/university outside the San Mateo County Community College District, you must file a **Prerequisite Equivalency/Reciprocity of Course Placement** form with the Counseling Department. The form is available at

the One Stop Center in Building 2. Submit the completed form with a copy of your unofficial transcript or grade report from the other college to the Counseling Appointment Desk in Building 2. If your prerequisite request is approved, the enrollment block will be lifted, allowing you to enroll in the course. If your request is denied, you will be contacted by Counseling as to the reason(s) why.

### How can I challenge a prerequisite?

You can challenge a prerequisite on one or more of four grounds, listed below:

- If you believe you have the knowledge or ability to succeed in the course without completing the prerequisite.
- If you believe that the prerequisite has been established in violation of Title 5 regulations or the SMCCCD District Model Policy.
- If you believe that the prerequisite is discriminatory or is being applied in a discriminatory manner.
- If you believe that the prerequisite course has not been made reasonably available.

### How do I file a prerequisite challenge?

If you wish to file a prerequisite challenge, follow these steps:

- The **Prerequisite Challenge Form** is available at the Student Services Information Center in Building 2 or from a counselor. A counselor can help you determine whether you would benefit from the challenge process.
- Next you should contact the appropriate division dean to obtain specific information about filing and documenting your challenge request.
- If you elect to challenge, submit the completed challenge form with documentation to the appropriate Division Office for review.
- You will be notified in 5 business days if your challenge is subsequently approved, and you will be allowed to enroll in the course. If your challenge is not approved, you will be administratively withdrawn from the course.

### What message will I receive on WebSMART if I do not meet the prerequisite for the course in which I am attempting to enroll?

If you have not met the prerequisite or presented documentation to challenge the prerequisite you will receive the following message on WebSMART when you attempt to enroll: ***You do not meet the prerequisites for this course.*** You will not be able to register for the class until you clear the prerequisite(s). To obtain prerequisite information, equivalency/challenge processes, and forms go to: [http://www.skylinecollege.edu/highschool/gettingstarted/chooseprogram/registration\\_rules/prerequisite\\_information.html](http://www.skylinecollege.edu/highschool/gettingstarted/chooseprogram/registration_rules/prerequisite_information.html).

# Fees

FEE TYPE AND AMOUNT**	REQUIRED OF
<b>Enrollment</b> ( <i>Fees are subject to change.</i> ) \$36 per unit	<b>All Students</b> , except high school students enrolling for less than 11.5 units through the Concurrent Enrollment and College Consortium Programs. These fees are waived for recipients of the Board of Governor's Fee Waiver. See page 18 for more information and the application for a fee waiver. <b>(See disclaimer regarding fees on page 16.)</b>
<b>Health Services*</b> \$15 Summer / \$18 Fall / \$18 Spring	<b>All Students</b> , except those enrolled <b>ONLY</b> in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program. <b>(See disclaimer regarding fees on page 16.)</b>
<b>Student Representation</b> \$1	<b>All Students</b> , except those enrolled in the Concurrent Enrollment Program. See Explanation of Fees on page 16.
<b>Nonresident Tuition</b> \$203 per unit + \$9 per unit capital outlay fee (plus \$36 per unit Enrollment Fee)	Nonresidents of California who are residents of other states
<b>Foreign Student Tuition</b> \$203 per unit + \$9 per unit capital outlay fee (plus \$36 per unit Enrollment Fee)	International Students
<b>International Student (F-1 Visa) Health Insurance</b> \$181 Summer / \$453 Fall or Spring \$1,088 Full Year	All F-1 Visa International Students who do not present proof that they have the required level of private health insurance.
<b>Student Body</b> \$8 Fall \$8 Spring	Fall and Spring semesters only. See Explanation of Fees on page 16.
<b>Student Union</b> \$1 per unit / \$5 max per semester	<b>All Students</b> , except those enrolled in the Concurrent Enrollment Program. Fall and Spring semesters only. See Explanation of Fees on page 16.
<b>Parking</b> \$20 Summer / \$40 Fall / \$40 Spring \$70 Two Term Permit (Fall & Spring) \$2 per day	All persons who park motor vehicles on campus. Daily permits may be purchased from ticket dispensers. See <i>Parking &amp; Transportation</i> on page 141. Permits are not required on weekends. Replacement permits are available at full price. <b>Permits are nonrefundable.</b>
<b>Audit</b> \$15 per unit	Students approved to audit a course that is on the list of designated courses. (Students enrolling in a variable unit course must register and pay for maximum units.) See Auditing Policy on page 134.
<b>Returned Check</b> \$20	Students whose personal checks are returned by the bank. (Only cash, credit card, Cashier's Check or money order will be honored to clear a returned check). The Bookstore fee for a returned check may differ.
<b>Official Transcript</b> (All SMCCCD records will appear on one transcript) \$5 <b>Rush Transcript Request</b> \$10 additional	Students may request a transcript of their academic record from Cañada College, College of San Mateo and/or Skyline College on WebSMART ( <a href="https://websmart.smccd.edu">https://websmart.smccd.edu</a> ). The first two transcripts requested are free of charge. If a rush request is made, an additional \$10 Rush Transcript Request Fee is charged for each transcript. Allow 24 hours for rush transcript processing.

\*Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact Admissions and Records for an Academic Standards Petition.

**\*\*Subject to change**

## SPRING FEES POLICY

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the San Mateo County Community College District Board of Trustees. While it is the intention of the local governing board that any proposed fee increases be moderate and predictable, due to the ongoing State budget shortfall, fee increases could be adopted at any time. In the event of a fee increase, students will be notified of the increase through emails to their **my.smccd.edu** email address, and any subsequent amount owed will be posted on their **WebSMART** account.

**New!**

To provide you with access to the most popular classes, the San Mateo County Community College District is making an important change in its fee payment policy. Beginning Spring 2012, fees are due and payable at the time of registration. Students who fail to pay their fees by published deadlines will be dropped from class(es). If you need assistance with payment options, the Financial Aid Office can help you determine if you are eligible for state and federal student aid programs. Contact the Financial Aid Office, Building 2, Student Services Center, (650) 738-4236 for more information and a list of upcoming Financial Aid seminars. If you cannot afford to pay fees when you register and do not qualify for Financial Aid, a payment plan is available. Please watch for announcements regarding enrollment in the payment plan. The latest information and instructions will be available on **WebSMART** (Registration page).

All student records are automatically held until all outstanding debts to the District Colleges have been cleared.

Review your account on **WebSMART** regularly for current balances.

## VARIABLE UNIT CLASSES

No Enrollment Fee or Nonresident/International Student Tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

## SPRING CREDIT AND REFUND POLICY

To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline as displayed on the **WebSMART Class Schedule Summary**. If registration occurs after the refund date for a class, no refund will be available.

## THE REFUND DEADLINE FOR SEMESTER-LENGTH CLASSES IS JANUARY 30, 2012.

### In order to be eligible for a refund for short courses:

- Withdrawal must occur within the first 10% of the course (often this is the first day). Check your **WebSMART (<https://websmart.smccd.edu>) Class Schedule Summary** for specific refund dates, or contact the Cashier's Office.
1. If you decide not to attend classes, it is **your** responsibility to officially withdraw within published deadlines to avoid penalty grades and fee obligations. A withdrawal initiated by a professor may not result in a refund.
  2. A student may either maintain a credit balance on account or request a refund.
  3. Refunds are not issued automatically. You must contact the Cashier's Office to request a refund.
  4. Credit balances remain on student accounts for a maximum of five (5) years.
  5. Fees paid by personal check(s) require 10 days for bank clearance before refunds can be processed.
  6. A \$10 non-refundable processing fee (plus an additional \$50.00 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. A refund processing fee may be charged only once per semester or summer session.
  7. Students who receive financial aid and withdraw from classes are advised to contact the Financial Aid Office at (650) 738-4236 regarding possible repayment of federal funds if received prior to withdrawal.
  8. Fees will be credited or refunded if an action of the College (e.g. class cancellation) prevents a student from attending.

**Contact the Cashier's office  
regarding fee or refund questions: (650) 738-4101  
Building 2, Student Services Center**

### PAY FEES BY:

- **WebSMART:** MasterCard, Visa, Discover, Diners Club, or American Express
- **Mail:** Check or Money Order no later than December 15, 2011
- **In Person at Cashier's Office** (Student Services Center, Bldg. 2, 2nd Floor): Cash, Check, Money Order or Credit Card

## EXPLANATION OF FEES

**Student Body Fee:** Offers a photo ID card and discounts as well as support for many activities and programs. This fee is automatically assessed as part of your total fees. If you choose to reverse this fee, please visit the Student Activities Office in Building 6, Room 6212, (650) 738-4275, by January 30, 2012. Student ID cards are not available during the Summer Session.

**Student Representation Fee:** Established by a student election to support student advocacy to local, state and federal offices and agencies. A student has the right to reverse the \$1 Student Representation Fee for religious, political, moral or financial reasons by completing a form available at the Student Activities Office.

**Student Union Fee:** (Fall and Spring Semesters only). Assessed at \$1.00 per unit up to a maximum of \$5.00 per semester and no more than \$10.00 per student per academic year. Funds will be used to support the financing, construction and operation of the Student Union. This fee may not be reversed.

**Health Service Fee:** Provides basic campus health services and medical coverage for injuries incurred while the student is on campus or attending an off-campus, College-sponsored event. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization may be exempted from paying the health service fee. Contact Admissions & Records for an Academic Standards Petition.

**Additional Fees:** Students are required to purchase textbooks, tools, technical and miscellaneous supplies for certain programs. In some courses, students will also be required to pay an instructional materials charge.

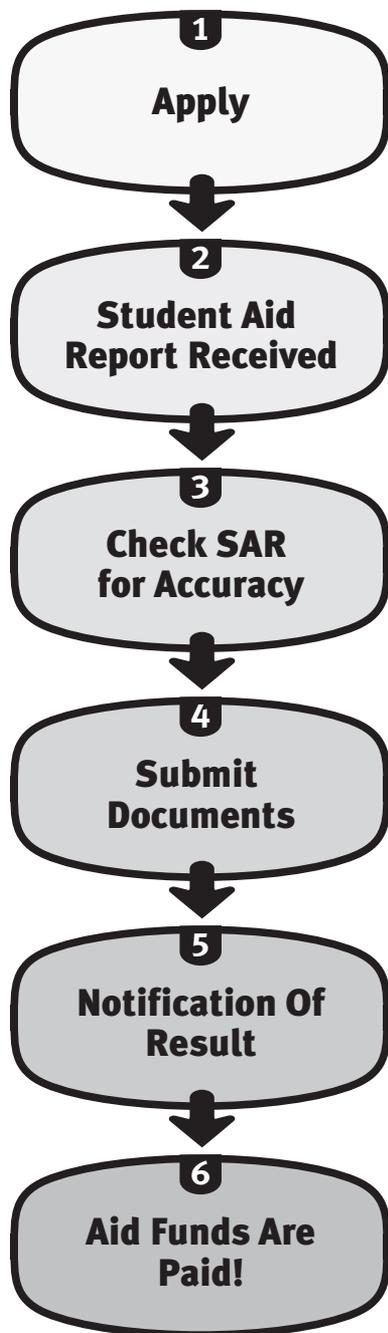
**Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.**

### Plan Ahead – Pay Ahead!

To provide you with access to the most popular classes, the San Mateo County Community College District is making an important change in the enrollment fee payment policy beginning Spring 2012. You will not be able to register for classes if you have an account balance for prior terms. You will be dropped from your classes if you have not paid your fees by Jan. 4, 2012. If you cannot afford the fees, the District will offer a payment plan. The Financial Aid Office at each college can help you determine if you are eligible for state and federal student aid programs. Be sure to check WebSMART and your MY.SMCCD email account for more information and a list of upcoming financial aid seminars.



# Six Steps to Financial Aid at Skyline



## ***Step 1: Apply***

For 2011-2012 file an 11-12 FAFSA at [www.fafsa.gov](http://www.fafsa.gov). Skyline's college code is 007713. FILE EARLY for the upcoming year (anytime after January 1)!

## ***Step 2: Student Aid Report Received***

After you apply, you'll receive a Student Aid Report (SAR). Your SAR contains the information reported on your FAFSA and usually includes your Expected Family Contribution (EFC). The EFC, a measure of your family's financial strength, is used to determine your eligibility for federal student aid

## ***Step 3: Check SAR for Accuracy***

Your Student Aid Report (SAR) must be checked for accuracy and then brought to the Financial Aid Office for review. Please check WebSMART for any additional information required to complete your file before submitting your SAR to the office.

## ***Step 4: Submit Documents***

Student submits all required documents to Skyline College Financial Aid Office. File is complete!

## ***Step 5: Notification of Result***

Check WebSMART to learn the status of your financial aid. Skyline College will notify eligible students in WebSMART by an award letter outlining the types and amount of Financial Aid they qualify for at Skyline

## ***Step 6: Aid Funds are Paid!***

You will receive an email from Sallie Mae to your [my.smccd.edu](mailto:my.smccd.edu) email account. Follow the steps to choose direct deposit or Sallie Mae Debit MasterCard. For further information, visit our website at: <http://www.SkylineCollege.edu/general/finaid/disbursement.html>.

The entire process may take 1-2 months, so apply early!

Financial Aid Office Information  
(650) 738-4236 or [skyfaoffice@smccd.edu](mailto:skyfaoffice@smccd.edu)  
and [www.icanaffordcollege.com](http://www.icanaffordcollege.com)

# What Kinds of Financial Aid Can I Receive?

Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs!

## BOARD OF GOVERNOR'S FEE WAIVER (BOGFW)

The State of California offers a BOGFW for students who are residents of the State of California, attend a Community College, and who are eligible for need-based financial aid. The BOGFW pays the enrollment fee for the student for the academic year when eligibility has been determined. Other fees, such as parking (at a reduced rate of \$20 per semester for BOGFW students), health and student activities, must be paid by the student.

## FEDERAL PELL GRANT

You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 5273 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Awards for students are prorated based on enrollment status:

Full-time	12 or more units
Half-time	6-8.5 units
Three-quarter time	9-11.5 units
Less than half	.5-5.5 units
Awards range from:	\$555 to \$5,550

## CAL GRANT A, B and C DEADLINE TO APPLY IS SEPTEMBER 2

Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in schools in California only.

Maximum awards are:

Cal Grant B	\$1,551
Cal Grant C	\$576

## FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)

FSEOG is a grant awarded to students with exceptional need (EFC of 0).

Awards range from:	\$100 to \$800
Priority application date:	May 1, 2011

## CALIFORNIA CHAFEE GRANT (CHAFEE)

The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and must not have reached the age of 22 by July 1 of the award year. Annual award: up to \$5,000.

## EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

EOPS is a State-funded program that provides support services to economically and educationally disadvantaged students who are California residents. Services include counseling, a book service, vocational grants, and fee waivers for transferring students. Students must complete a BOGFW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS is determined and coordinated through the EOPS Office.

## STUDENT EMPLOYMENT FEDERAL WORK STUDY (FWS)

Students who apply for financial aid and complete the Student Information Sheet and the FAFSA by May 1 are given priority.

Maximum Annual Award:	\$6,000
Priority application date:	May 1, 2011

## LOANS

Loans are financial aid funds that the student borrows now and repays after s/he completes a program of study or stops going to school. Loan amounts vary from \$500-\$6,000.

# APPLY FOR A SCHOLARSHIP

- Scholarship awards range from \$100 – \$20,000
- Scholarships are available from many resources
- Applications are available at <http://www.skylinecollege.edu>
- Contact the Financial Aid Office for more information

# Board of Governors Fee Waiver (BOGFW) Information

## *An Education Lasts a Lifetime...*

Don't turn away from education or job training because you think you can't afford the enrollment fee. The Board of Governors Fee Waiver (BOGFW) may pay all enrollment fees for credit courses for eligible applicants who want to attend California Community Colleges.

The BOGFW is just one of the financial aid opportunities available. You should also apply for a Pell Grant, Federal Work Study, and other grants and/or loans to meet educational costs such as books, transportation, and living expenses by completing a FAFSA at [www.fafsa.gov](http://www.fafsa.gov).

## ***BOGFW is Simple and Fast! Apply Today!***

- BOGFW applicants should complete the application on **WebSMART** (<https://websmart.smccd.edu>) and submit any required documents to the Financial Aid Office.
- BOGFW does not require repayment.
- BOGFW is not tied to federal financial aid programs; it can be processed quickly and you will know your eligibility for funding immediately.
- BOGFW pays enrollment fees for any number of credit units in the fall, spring and summer sessions. Only one application a year is required.
- If Spring 2012 is your first term and you have NOT completed a FAFSA, please complete the 2011-12 FAFSA at [www.fafsa.gov](http://www.fafsa.gov).
- This application will only waive your enrollment fees. You may still owe additional fees that you must pay to avoid being dropped from your classes.

## ***You Will Be Eligible if you are a California resident and...***

**ANY ONE** of the following statements applies to your current status:

- You have already qualified for financial aid, such as a Pell Grant or a Cal Grant, by filing the FAFSA.
- You or your family are receiving TANF (Temporary Assistance for Needy Families), SSI (Federal Supplemental Security Income), or General Assistance/General Relief.
- You meet the following income standards:

Number in household (including yourself)	Total Family Income Last Year – 2010 (Adjusted Gross Income and/or untaxed income)
1	\$16,245
2	21,855
3	27,465
4	33,075
5	38,685
6	44,295
7	49,905
8	55,515
<b>Each additional family member</b>	<b>5,610</b>

# Class Offerings

## How to Read Class Listings

Department, Course Number and Title

Course Reference Number (CRN)

Section

*Note: An "X" in the Section designator, such as AX or JX, indicates a class that is cross-listed. Cross-listed classes are those which are offered under more than one department, or which involve instruction at more than one skill level during the same class period.*

Additional Section Information, where applicable

### ACTG 100 ACCOUNTING PROCEDURES

Prereq: MATH 811 or equivalent. Recommended: BUS. 115 or equivalent; either CAOT 104 or CAOT 225 or equivalent; and eligibility for ENGL 836. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Plus 2 lab hrs/wk by arrangement. May be repeated for credit up to a maximum of 3 units. **Transfer: CSU.**

#### WEEKDAY

**38018** ACTG 100 AS TTh 8:10 10:50 8-8217 Whitten, L. 1.5-3.0  
 Dates for the AS section: 01/16-03/13

#### EVENING

**30006** ACTG 100 JV W 6:30 9:30 8-8217 Steinberg, M. 1.5-3.0

#### ONLINE

**30007** ACTG 100 OL By Arr 3.5 Hrs/Wk Sat 8:30 11:50 8-8217 Zhang, H. 1.5-3.0

ACTG 100 OL will be held online and on campus. Classes will meet on campus on Saturdays 1/20, 1/27, 2/24, 3/10, 3/24, 4/7, 4/28 and 5/19 from 8:30 to 11:50 am in Room 8217. Remaining class time will be online. Students must have Internet access and an email address. Orientation meeting on Saturday, January 20, from 8:30 to 11:50 am in Room 8217 – attendance required. Instructor email: [zhangh@smccd.edu](mailto:zhangh@smccd.edu).

Course Prerequisites/ Recommendations and Description

UC and CSU/CSU GE transferability

*Short course dates apply to the single section immediately above the date line; all other courses are semester length.*

Days Class Meets

Time Class Meets

Location

*Building Number before dash, followed by Room Number (Room Number = Building, Floor, and Room)*

Instructor

Number of Units

## Weekly Schedule Worksheet

Once you have selected your classes and are officially registered, use the form below to chart your weekly schedule. Use this to include your work schedule, study times and other outside commitments.

Time	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8-9							
9-10							
10-11							
11-12							
12-1							
1-2							
2-3							
3-4							
4-5							
5-6							
Evening							

## ACCOUNTING (ACTG)

Train for accounting assistant positions in just one semester. Enroll in ACTG 100, ACTG 103, ACTG 194, CAOT 104, CAOT 225, CAOT 226 and CAOT 301. For more information about this fast-paced training program, call the Accounting Coordinator at (650) 738-4372.

### ACTG 100 ACCOUNTING PROCEDURES

Recommended: MATH 811 or equivalent, BUS. 115 or equivalent, either CAOT 104 or CAOT 225 or equivalent, and eligibility for ENGL 836. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 32 lab hours by arrangement. Transfer: CSU.

#### WEEKDAY

<b>30002</b>	ACTG 100	AA	MWF	11:10-12:00	8-8306	Ortiz	3.0
	TBA Hours:		By Arr	2 Hrs/Wk	8-8209		

#### EVENING

<b>30006</b>	ACTG 100	JA	W	6:30-9:30	8-8211	Steinberg	3.0
	TBA Hours:		By Arr	2 Hrs/Wk	8-8209		

#### ONLINE

<b>30007</b>	ACTG 100	OL	By Arr	48 Hours	ONLINE	Zhang	3.0
--------------	----------	----	--------	----------	--------	-------	-----

ACTG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [zhangh@smccd.edu](mailto:zhangh@smccd.edu).

### ACTG 103 TEN-KEY SKILLS

Short course on how to operate a 10-key electronic calculator by the touch method. May be repeated once for credit. Transfer: CSU.

#### ONLINE

<b>37617</b>	ACTG 103	OL	By Arr	8 Hours	ONLINE	Motipara	0.5
--------------	----------	----	--------	---------	--------	----------	-----

Dates for ACTG 103 OL: 1/24-2/21

ACTG 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

### Plan Ahead – Pay Ahead!

To provide you with access to the most popular classes, the San Mateo County Community College District is making an important change in the enrollment fee payment policy beginning Spring 2012. You will not be able to register for classes if you have an account balance for prior terms. You will be dropped from your classes if you have not paid your fees by Jan. 4, 2012. If you cannot afford the fees, the District will offer a payment plan. The Financial Aid Office at each college can help you determine if you are eligible for state and federal student aid programs. Be sure to check WebSMART and your MY.SMCCD email account for more information and a list of upcoming financial aid seminars.



### ACTG 121 FINANCIAL ACCOUNTING

Recommended: ACTG 100 (3 units) with a grade of C or better, or equivalent; MATH 120 with a grade of C or better, or equivalent; CAOT 225 or equivalent; and eligibility for ENGL 836. Exploration of what financial accounting is, why it is important, and how it is used by investors and creditors to make decisions. Covers the application of generally accepted accounting principles, the classified financial statements, and statement analysis. Plus 16 lab hours by arrangement. *NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121.* Transfer: UC; CSU.

#### WEEKDAY

<b>30008</b>	ACTG 121	AA	MW	12:10-1:50	8-8211	Whitten	4.0
	TBA Hours:		By Arr	1 Hr/Wk	8-8209		

<b>30009</b>	ACTG 121	AB	MW	10:10-12:00	8-8211	Whitten	4.0
	TBA Hours:		By Arr	1 Hr/Wk	8-8211		

#### EVENING

<b>30010</b>	ACTG 121	JA	T	6:30-10:00	8-8226	Zhang	4.0
	TBA Hours:		By Arr	1 Hr/Wk	8-8209		

<b>30011</b>	ACTG 121	JB	Th	6:30-10:00	8-8211	Bruening	4.0
	TBA Hours:		By Arr	1 Hr/Wk	8-8211		

#### ONLINE

<b>40629</b>	ACTG 121	OL	By Arr	64 Hours	ONLINE	Ortiz	4.0
--------------	----------	----	--------	----------	--------	-------	-----

ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [ortiz@smccd.edu](mailto:ortiz@smccd.edu).

### ACTG 131 MANAGERIAL ACCOUNTING

*Prereq: ACTG 121 with a grade of C or better or equivalent.* Recommended: Either BUS. 120 or MATH 241 or equivalent; and CAOT 225 or equivalent. Examination of accounting techniques for managers. Includes forecasting, budgeting, cost accounting, break-even analysis, responsibility accounting, and other practices which facilitate decision making in an ethical business environment. Plus 16 lab hours by arrangement. Transfer: UC; CSU.

#### WEEKDAY

<b>30012</b>	ACTG 131	AA	MW	8:10-10:00	8-8211	Whitten	4.0
	TBA Hours:		By Arr	1 Hr/Wk	8-8209		

#### EVENING

<b>30013</b>	ACTG 131	JA	T	6:30-10:00	8-8211	Bruening	4.0
	TBA Hours:		By Arr	1 Hr/Wk	8-8209		

<b>41827</b>	ACTG 131	JB	W	6:30-10:00	8-8222	Claire	4.0
	TBA Hours:		By Arr	1 Hr/Wk	8-8209		

#### ONLINE

<b>43223</b>	ACTG 131	OL	By Arr	64 Hours	ONLINE	Whitten	4.0
--------------	----------	----	--------	----------	--------	---------	-----

ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [whitten@smccd.edu](mailto:whitten@smccd.edu).

### ACTG 171 FEDERAL INCOME TAX

Preparation of Federal and California income tax returns for individuals; basic income tax law, theory and practice. Upon successful completion of the course, students may apply to the CTEC, California Tax Education Council, to become a Registered Tax Preparer in California. Plus 32 lab hours by arrangement. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$3.* Transfer: CSU.

#### EVENING

<b>41143</b>	ACTG 171	JA	W	6:00-9:00	8-8226	Miller	3.0
	LAB		W	9:00-10:00	8-8226		
	TBA Hours:		By Arr	2 Hrs/Wk	8-8226		

# Administration of Justice



**Make \$60,000 to \$90,000  
in the exciting field of  
Administration of Justice!**

**Criminal justice professionals enjoy some of the highest salary earnings in government.**

Skyline College's program, one of the best, offers opportunities to work in various levels of government, such as federal, state, county and local.

**Careers include:**

- Law Enforcement
- Courts
- Parole
- Criminalistics
- Corrections
- Probation
- Investigations
- Legal

**Designed for:**

- Students aspiring to work in the criminal justice field
- Professionals who want to enhance their knowledge and skills, including report writing

**Program:**

Skyline College's varied courses focus on criminal justice, including Criminal Investigation, Juvenile Procedures, and Narcotics and Special Investigations. Students may earn an Associate in Arts Degree and/or Certificate.

- Faculty include active and retired professionals with extensive experience in criminal justice
- Local law enforcement agencies provide resources
- Co-op and internship experience available
- Connection with employment opportunities in criminal justice

**Contact: Steven Aurilio, (650) 738-4143  
or [aurilios@smccd.edu](mailto:aurilios@smccd.edu)**

**ACTG 172 BUSINESS INCOME TAXES**

Recommended: ACTG 100 or 121, or equivalent; and ACTG 171 or equivalent. Preparation of Federal and California income tax returns for corporations, partnerships, and sole proprietorships. Completion of ACTG 172 will enable students to complete most tax returns required of professional tax preparers. The course will meet continuing education requirements for the California Tax Education Council (CTEC). Plus 32 lab hours by arrangement. Transfer: CSU.

**EVENING**

<b>40761</b>	ACTG 172	JA	M	6:30-9:45	8-8226	Miller	3.0
	TBA Hours:		By Arr	2 Hrs/Wk	8-8209		

**ACTG 194 INTRODUCTION TO QUICKBOOKS PRO 2007**

Recommended: Eligibility for ENGL 836 and READ 836. Introduction to the financial accounting features of QuickBooks Pro. Transfer: CSU.

**ONLINE**

<b>38190</b>	ACTG 194	OL	By Arr	16 Hours	ONLINE	Richardson	1.0
	Dates for ACTG 194 OL: 1/17-2/21						

ACTG 194 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [richardsonl@smccd.edu](mailto:richardsonl@smccd.edu).

**ACTG 196 INTERMEDIATE QUICKBOOKS PRO 2007**

*Prereq: ACTG 194 or equivalent.* Financial accounting features of setting up and maintaining a computerized accounting system using the advanced features; covers complex issues encountered with QuickBooks Pro. Transfer: CSU.

**ONLINE**

<b>38261</b>	ACTG 196	OL	By Arr	16 Hours	ONLINE	Richardson	1.0
	Dates for ACTG 196 OL: 2/28-4/10						

ACTG 196 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [richardsonl@smccd.edu](mailto:richardsonl@smccd.edu).

**ACTG 665SE VOLUNTEER INCOME TAX PREPARATION**

Students serving in the Volunteer Income Tax Assistance (VITA) program prepare income tax returns for qualifying individuals at no cost. Skyline VITA volunteers receive 24 hours of training and then volunteer to prepare income tax returns for 24 hours at the VITA site on the Skyline campus. Training includes preparation of Federal and California income tax returns and use of TaxWise software. Topics include the Earned Income Tax Credit (EITC), Child Tax Credit, Child and Dependent Care Credit, filing status, dependency exemptions, basic deductions and adjustments. Transfer: CSU.

**SATURDAY**

<b>43144</b>	ACTG 665SE	SS	Sat	9:00-5:00	8-8209	Miller	2.0
			Sat	12:30-4:30	8-8209	Miller	

Dates for ACTG 665SE SS: 1/21-3/31

ACTG 665SE will be held on Saturdays from 9:00 am to 5:00 pm from 1/21-2/4 and on Saturdays from 12:30 to 4:30 pm from 2/11-3/31.

**ACTG 690 SPECIAL PROJECTS IN ACCOUNTING**

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

<b>34760</b>	ACTG 690	AV	By Arr	1-3 Hrs/Wk	8-8209A	Whitten	1.0-3.0
--------------	----------	----	--------	------------	---------	---------	---------

## ADMINISTRATION OF JUSTICE (ADMJ)

(Paralegal courses are listed under PARALEGAL STUDIES.)

### ADMJ 100 INTRO TO ADMINISTRATION OF JUSTICE

Recommended: Eligibility for ENGL 836 or equivalent. History and philosophy of justice in America; theories of crime, punishment and rehabilitation. Transfer: UC; CSU (D3).

#### WEEKDAY

30014	ADMJ 100	AA MW	12:10-1:25	1-1304	Staff	3.0
-------	----------	-------	------------	--------	-------	-----

#### EVENING

40652	ADMJ 100	JA T	6:00-9:00	1-1304	MacLaren	3.0
-------	----------	------	-----------	--------	----------	-----

### ADMJ 102 PRINCIPLES & PROCEDURES OF JUSTICE

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. The role and responsibility of each segment within the justice system: enforcement, courts, and corrections. Transfer: CSU.

#### WEEKDAY

41336	ADMJ 102	AA TTh	11:10-12:25	8-8306	Aurilio	3.0
-------	----------	--------	-------------	--------	---------	-----

### ADMJ 104 CONCEPTS OF CRIMINAL LAW

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or LEGL 240, or equivalent; and eligibility for ENGL 836. Historical development and philosophy of criminal law and constitutional provisions. Also listed as LEGL 304. Transfer: CSU.

#### WEEKDAY

36558	ADMJ 104	AX MWF	11:10-12:00	1-1304	Aurilio	3.0
-------	----------	--------	-------------	--------	---------	-----

### ADMJ 106 LEGAL ASPECTS OF EVIDENCE

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or LEGL 240, or equivalent; and eligibility for ENGL 836. Types and degrees of criminal evidence; rules of evidence and admissibility in court; laws of arrest, search and seizure. Also listed as LEGL 306. Transfer: CSU.

#### WEEKDAY

38770	ADMJ 106	AX TTh	8:10-9:25	1-1304	Aurilio	3.0
-------	----------	--------	-----------	--------	---------	-----

### ADMJ 110 POLICE REPORT WRITING

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. Exploration of effective police report writing and courtroom testimony. Essential principles of written and oral law enforcement communication and documentation, from crime scene to courtroom. Transfer: CSU.

#### EVENING

42042	ADMJ 110	JA Th	7:00-10:00	1-1304	MacLaren	3.0
-------	----------	-------	------------	--------	----------	-----

### ADMJ 120 CRIMINAL INVESTIGATION

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or LEGL 240, or equivalent; and eligibility for ENGL 836. A study of the general and specific aspects of crime and detection, including crime scene searches and suspect apprehension. Also listed as LEGL 320. Transfer: CSU.

#### WEEKDAY

38179	ADMJ 120	AX MWF	10:10-11:00	1-1304	Aurilio	3.0
-------	----------	--------	-------------	--------	---------	-----

### ADMJ 125 JUVENILE PROCEDURES

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. Juvenile delinquency, courts, probation, institutions, parole and prevention programs; relationship to criminal justice system. Transfer: CSU.

#### WEEKDAY

38769	ADMJ 125	AA MWF	8:10-9:00	1-1304	Aurilio	3.0
-------	----------	--------	-----------	--------	---------	-----

### ADMJ 670 CRIMINAL JUSTICE INTERNSHIP

On-site experiential learning opportunity for qualified Administration of Justice students to apply skills and knowledge through supervised work experience at a justice agency. Transfer: CSU.

#### WEEKDAY

42567	ADMJ 670	AA By Arr	1-4 Hrs/Wk	1-1317	Aurilio	1.0-4.0
-------	----------	-----------	------------	--------	---------	---------

## AMERICAN SIGN LANGUAGE (ASL)

### ASL 111 AMERICAN SIGN LANGUAGE I

A basic course in American Sign Language with focus on everyday communication. Plus 16 lab hours by arrangement. Transfer: UC; CSU (C2).

#### WEEKDAY

38602	ASL 111	AA TTh	11:10-12:25	8-8308	Yuen	3.0
	TBA Hours:	By Arr	1 Hr/Wk	5-5100		

#### EVENING

30083	ASL 111	JA M	7:00-10:15	4-272	Wong	3.0
	TBA Hours:	By Arr	1 Hr/Wk	5-5100		

### ASL 112 AMERICAN SIGN LANGUAGE II

*Prereq:* ASL 111 or equivalent. Review and expansion of functions and grammar introduced in ASL 111. Plus 16 lab hours by arrangement. Transfer: UC; CSU (C2).

#### EVENING

30084	ASL 112	JA W	7:00-10:00	4-272	Wong	3.0
	TBA Hours:	By Arr	1 Hr/Wk	5-5100		

## ANTHROPOLOGY (ANTH)

### ANTH 110 CULTURAL ANTHROPOLOGY

Recommended: Eligibility for ENGL 100, 105 or equivalent. A comparative analysis of human cultures with an emphasis on core concepts such as kinship, religion, politics, technology, and an appreciation of our societal variability. Transfer: UC; CSU (D3).

#### WEEKDAY

30023	ANTH 110	AA MWF	9:10-10:00	1-1105	Slicton	3.0
41816	ANTH 110	AB TTh	9:35-10:50	1-1105	Slicton	3.0

#### EVENING

39512	ANTH 110	JA Th	6:30-9:30	7-7110	Ulloa	3.0
-------	----------	-------	-----------	--------	-------	-----

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

**ANTHROPOLOGY > ART**

**ANTH 125 PHYSICAL ANTHROPOLOGY**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Biological consideration of the origin, development, and potential survival of humans and other primates, including concepts of evolution. Transfer: UC; CSU (B2).

<b>WEEKDAY</b>						
38665	ANTH 125	AA TTh	11:10-12:25	1-1105	Slicton	3.0
<b>EVENING</b>						
41414	ANTH 125	JA W	7:00-10:00	7-7110	Popek	3.0

**ANTH 150 INTRODUCTION TO ARCHAEOLOGY: BONES, BEADS AND THE BASICS OF MATERIAL CULTURE**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Explore diverse cultures using theories and methods of anthropological archaeology. This course typically includes discussions of the development of archaeological research, excavation methods, data analysis, and selected cultural sequences. Field trips may be required. Transfer: UC; CSU (D3).

<b>WEEKDAY</b>						
38707	ANTH 150	AA MWF	11:10-12:00	1-1105	Cecil	3.0

**ANTH 170 ANTHROPOLOGY OF DEATH**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Examination of cross-cultural perspectives on beliefs and practices around death and dying. Selected topics may include funerary practices, cannibalism, bereavement, and concepts of the afterlife. Transfer: UC; CSU (D3).

<b>WEEKDAY</b>						
42573	ANTH 170	AA MW	12:10-1:25	1-1105	Slicton	3.0

**ANTH 360 NATIVE PEOPLES OF NORTH AMERICA**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Introduction to the life ways of representative Native American culture groups found in different geographical areas of North America. Transfer: UC; CSU (D3).

<b>WEEKDAY</b>						
40075	ANTH 360	AA MWF	10:10-11:00	1-1105	Slicton	3.0

**ARABIC (ARBC)**

**ARBC 111 ELEMENTARY ARABIC I**

The first course of a two-semester sequence in basic spoken Arabic. Recognition of common writing expressions and signs in Arabic; understanding and appreciation of Arabic culture and language. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

<b>EVENING</b>						
38841	ARBC 111	WJ M	7:00-10:15	7-7303	Khoury	3.0
		TBA Hours:	By Arr	1 Hr/Wk	5-5100	

**ARBC 112 ELEMENTARY ARABIC II**

*Prereq: Completion of ARBC 111 with a grade of C or better, or equivalent.* The second course of a two-semester sequence in basic spoken Arabic. Recognition of common writing expressions and signs in Arabic; understanding and appreciation of Arabic culture and language. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

<b>EVENING</b>						
39079	ARBC 112	WL W	7:00-10:00	7-7303	Khoury	3.0
		TBA Hours:	By Arr	1 Hr/Wk	5-5100	

**ART (ART)**

(See also: FILM.)

**ART 101 HISTORY OF WESTERN ART I**

Recommended: Eligibility for ENGL 100. A survey of Ancient and Medieval art from Prehistoric to Early Renaissance. Transfer: UC; CSU (C1).

<b>WEEKDAY</b>						
36803	ART 101	AA MWF	8:10-9:00	1-1111	Ryan	3.0
<b>EVENING</b>						
40718	ART 101	JA Th	7:00-10:00	1-1111	Pauker	3.0
<b>ONLINE</b>						
41432	ART 101	OL	By Arr	48 Hours	ONLINE Fischer	3.0

**ART 102 HISTORY OF WESTERN ART II**

Recommended: Eligibility for ENGL 100. Survey of art from the Renaissance to modern times. Transfer: UC; CSU (C1).

<b>WEEKDAY</b>						
30025	ART 102	AA MWF	11:10-12:00	1-1111	Takayama	3.0
<b>ONLINE</b>						
41770	ART 102	OL	By Arr	48 Hours	ONLINE Fischer	3.0

**ART 115 ART, MUSIC AND IDEAS**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Examination and analysis of art and music as reflections of cultural ideas and traditions. The student will develop an informed appreciation of the visual arts, performance arts, and musical works. Also listed as MUS. 115. Transfer: UC; CSU (C1).

<b>WEEKDAY</b>						
30026	ART 115	AX TTh	11:10-12:25	1-1107	Takayama	3.0
<b>EVENING</b>						
43250	ART 115	JX M	6:30-9:45	1-1111	Fischer	3.0

**ART 120 ART OF THE AMERICAS**

Recommended: Eligibility for ENGL 836. Survey of the diverse native arts and cultures of the Americas and development of ethnic arts in the 19th and 20th centuries. Transfer: UC; CSU (C1).

<b>WEEKDAY</b>						
40583	ART 120	AA MW	12:10-1:25	1-1111	Crispi	3.0

**ART 130 ART APPRECIATION**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A recognition and evaluation of arts' ability to communicate the influences of history, culture and technology upon the artist and as reflected in their works. Transfer: UC; CSU (C1).

<b>WEEKDAY</b>						
40585	ART 130	AA MWF	10:10-11:00	1-1111	Nevers	3.0

**ART 204 DRAWING I**

Basic introduction to drawing, using both simple and complex forms derived from nature, life and still sources. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. Transfer: UC; CSU (C1).

<b>WEEKDAY</b>						
30033	ART 204	AX MW	1:10-4:00	1-1320	Keane	3.0
		TBA Hours:	By Arr	3 Hrs/Wk	1-1320	
<b>EVENING</b>						
30034	ART 204	KX M	6:00-10:10	1-1320	David	2.0
		TBA Hours:	By Arr	1 Hr/Wk	1-1320	

**ART 205 DRAWING II**

*Prereq:* ART 204 or ART 201. Materials and techniques in common use; traditional and contemporary pen, pencil, and conte crayon expression. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated twice for credit. Transfer: UC; CSU.

**WEEKDAY**

34674	ART 205	AX	MW	1:10-4:00	1-1320	Keane	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1320		

**EVENING**

30037	ART 205	KX	M	6:00-10:10	1-1320	David	2.0
	TBA Hours:		By Arr	1 Hr/Wk	1-1320		

**ART 207 LIFE DRAWING**

Study of the human form in art. Fundamentals of anatomy and representation of the human figure. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

37361	ART 207	AX	TTh	12:45-3:25	1-1320	Buchanan	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1320		

**ART 208 PORTRAIT DRAWING I**

Portrait characterization class allowing students to work at their own level with individual instruction. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. Transfer: UC; CSU.

**EVENING**

39212	ART 208	KX	T	6:30-10:00	1-1320	Turner	2.0
	TBA Hours:		By Arr	1 Hr/Wk	1-1320		

**ART 209 PORTRAIT DRAWING II**

*Prereq:* ART 208. Continuation of ART 208. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated twice for credit. Transfer: UC; CSU.

**EVENING**

39214	ART 209	KX	T	6:30-10:00	1-1320	Turner	2.0
	TBA Hours:		By Arr	1 Hr/Wk	1-1320		

**ART 214 COLOR**

Introduction to the physical and psychological properties of color. This course stresses the knowledge and skills needed to use color aesthetically. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. Transfer: UC; CSU.

**WEEKDAY**

35401	ART 214	AA	TTh	12:35-3:15	1-1303	Venning	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1303		

**ART 221 PAINTING I**

Basic introduction to form and color through painting. Studio practice and projects. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. Transfer: UC; CSU (C1).

**WEEKDAY**

35321	ART 221	AX	MW	9:10-11:50	1-1303	Keane	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1303		

**EVENING**

30044	ART 221	KX	W	6:00-9:30	1-1303	Bridenbaugh	2.0
	TBA Hours:		By Arr	1 Hr/Wk	1-1303		

**ART 222 PAINTING II**

*Prereq:* ART 221. Additional study of form and color through painting. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated twice for credit. Transfer: UC; CSU.

**WEEKDAY**

35322	ART 222	AX	MW	9:10-11:50	1-1303	Keane	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1303		

**EVENING**

30046	ART 222	KX	W	6:00-9:30	1-1303	Bridenbaugh	2.0
	TBA Hours:		By Arr	1 Hr/Wk	1-1303		

**ART 231 WATERCOLOR I**

Introduction to transparent and opaque watercolor. Satisfactory completion of one or more college-level studio art courses recommended. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. Transfer: UC; CSU.

**WEEKDAY**

42795	ART 231	AX	TTh	9:35-12:05	1-1303	Fischer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1303		

**ART 232 WATERCOLOR II**

*Prereq:* ART 231 or equivalent. Additional exploration of watercolor painting as a vehicle for creative art expression. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

43252	ART 232	AX	TTh	9:35-12:05	1-1303	Fischer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1303		

**ART 301 DESIGN**

Introduction to basic design elements and principles. Exploration of drawing and painting materials and techniques and three-dimensional elements. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. Transfer: UC; CSU (C1).

**WEEKDAY**

38165	ART 301	AX	MW	1:10-3:45	1-1303	David	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1303		

**ART 302 ADVANCED DESIGN**

*Prereq:* ART 301. Additional study of design elements and principles. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated twice for credit. Transfer: UC; CSU.

**WEEKDAY**

38166	ART 302	AX	MW	1:10-3:45	1-1303	David	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1303		

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

**ART**

**ART 351 BLACK AND WHITE PHOTOGRAPHY I**

An introductory course in film-based 35mm black and white photography. Students will understand photography as a communication medium, applying the tools and techniques necessary to produce personally meaningful images. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. *NOTE: This course has a non-refundable materials charge of \$12. Students supply their own cameras.* Transfer: UC; CSU (C1).

**WEEKDAY**

<b>42104</b>	ART 351	AA	MW	8:10-10:50	2-2112	Takayama	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	2-2112		
<b>30053</b>	ART 351	BX	TTh	8:10-10:50	2-2112	Takayama	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	2-2112		

**EVENING**

<b>30054</b>	ART 351	KA	T	6:30-10:00	2-2112	Kerr	2.0
	TBA Hours:		By Arr	1 Hr/Wk	2-2112		

**ART 352 BLACK AND WHITE PHOTOGRAPHY II**

*Prereq: ART 351 or equivalent.* An intermediate course expanding upon concepts and techniques developed in ART 351. Students will enhance skills to produce photographs to better share personal observations and perceptions. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. *NOTE: This course has a non-refundable materials charge of \$12. Students supply their own cameras.* Transfer: UC; CSU (C1).

**WEEKDAY**

<b>30055</b>	ART 352	BX	TTh	8:10-10:50	2-2112	Takayama	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	2-2112		

**EVENING**

<b>30056</b>	ART 352	KX	W	6:30-10:00	2-2112	Kerr	2.0
	TBA Hours:		By Arr	1 Hr/Wk	2-2112		

**ART 353 BLACK AND WHITE PHOTOGRAPHY III**

*Prereq: ART 352 or equivalent.* An advanced course expanding upon concepts and techniques developed in ART 351 and 352. Course emphasis is photography as a medium for personal expression. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$12. Students supply their own cameras.* Transfer: CSU.

**WEEKDAY**

<b>30057</b>	ART 353	BX	TTh	8:10-10:50	2-2112	Takayama	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	2-2112		

**EVENING**

<b>30058</b>	ART 353	KX	W	6:30-10:00	2-2112	Kerr	2.0
	TBA Hours:		By Arr	1 Hr/Wk	2-2112		

**ART 354 COLOR PHOTOGRAPHY I**

An introductory course in film-based 35mm color photography. Students will understand photography as a communication medium, learning methods necessary to produce personally meaningful images. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. *NOTE: This course has a non-refundable materials charge of \$18. Students supply their own cameras.* Transfer: CSU (C1).

**EVENING**

<b>30060</b>	ART 354	KX	M	6:00-9:40	2-2112	Jones	2.0
	TBA Hours:		By Arr	1 Hr/Wk	2-2112		

**ART 355 COLOR PHOTOGRAPHY II**

*Prereq: ART 354 or demonstration of equivalent skills.* An advanced course expanding upon concepts and techniques developed in ART 354. Course emphasis is photography as a medium for personal expression. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$18. Students supply their own cameras.* Transfer: CSU (C1).

**EVENING**

<b>30062</b>	ART 355	KX	M	6:00-9:40	2-2112	Jones	2.0
	TBA Hours:		By Arr	1 Hr/Wk	2-2112		

**ART 405 SCULPTURE I**

An introduction to the sculpture processes. Studio practice using a variety of materials. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer UC; CSU (C1).

**WEEKDAY**

<b>40044</b>	ART 405	CX	MW	1:00-3:40	1-1123	Lowenstein	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1123		

**EVENING**

<b>30065</b>	ART 405	LX	W	6:00-9:35	1-1123	Lowenstein	2.0
	TBA Hours:		By Arr	1 Hr/Wk	1-1123		

**ART 406 SCULPTURE II**

*Prereq: ART 405.* Advanced study and practice in three-dimensional form. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: UC; CSU.

**WEEKDAY**

<b>40112</b>	ART 406	CX	MW	1:00-3:40	1-1123	Lowenstein	3.0
	TBA Hours:		MW	3 Hrs/Wk	1-1123		

**EVENING**

<b>30067</b>	ART 406	LX	W	6:00-9:35	1-1123	Lowenstein	2.0
	TBA Hours:		By Arr	1 Hr/Wk	1-1123		

**ART 407 SCULPTURE III: DIRECT METAL**

*Prereq: ART 405.* Creation of sculptural form in metal, using welding, brazing, and soldering techniques. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$10.* Transfer: CSU.

**WEEKDAY**

<b>40113</b>	ART 407	CX	MW	1:00-3:40	1-1123	Lowenstein	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1123		

**EVENING**

<b>30069</b>	ART 407	LX	W	6:00-9:35	1-1123	Lowenstein	2.0
	TBA Hours:		By Arr	1 Hr/Wk	1-1123		

**ART 411 CERAMICS I**

Survey of ceramic materials. Studio practice in handbuilding processes and glazing. Decorating techniques and firing of kilns. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. NOTE: This course has a non-refundable materials charge of \$12. Transfer: UC; CSU (C1).

**WEEKDAY**

<b>30070</b>	ART 411	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		
<b>40128</b>	ART 411	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		

**EVENING**

<b>30072</b>	ART 411	NX	TTh	6:00-8:30	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		

**ART 412 CERAMICS II**

*Prereq:* ART 411. Recommended: Completion of or concurrent enrollment in ART 301. Additional study of ceramic processes and their application. Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated twice for credit. NOTE: This course has a non-refundable materials charge of \$12. Transfer: UC; CSU.

**WEEKDAY**

<b>30073</b>	ART 412	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		
<b>40130</b>	ART 412	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		

**EVENING**

<b>30075</b>	ART 412	NX	TTh	6:00-8:30	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		

**ART 417 CERAMIC GLAZING TECHNIQUES**

*Prereq:* ART 412. Advanced glazing techniques; special glazes, glaze composition and multi-firing techniques Plus 48 studio hours by arrangement for three unit sections and 16 studio hours by arrangement for two unit sections. May be repeated for credit a maximum of three times. NOTE: This course has a non-refundable materials charge of \$12. Transfer: UC; CSU.

**WEEKDAY**

<b>30076</b>	ART 417	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		
<b>40131</b>	ART 417	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		

**EVENING**

<b>30078</b>	ART 417	NX	TTh	6:00-8:30	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		

**ART 665SF GALLERY PRACTICUM**

Designed to expose students to the working aspects of Art Gallery operations. Activities include artwork installation, documentation/record keeping, and interaction with the public. Transfer: UC; CSU.

**WEEKDAY**

<b>40584</b>	ART 665SF	AD	W	1:00-4:00	1-1121	Bridenbaugh	1.0
--------------	-----------	----	---	-----------	--------	-------------	-----

**ART 665SG ADVANCED LIFE DRAWING**

A studio course focusing on development of figure drawing skills. Discussion topics will include anatomy for artists, expressive figure drawing, and how figure drawing is used by contemporary artists. Plus 48 studio hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

<b>37380</b>	ART 665SG	AX	TTh	12:45-3:25	1-1320	Buchanan	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1320		

**ART 665SH BEHIND THE FACE  
(THE ESSENCE OF THE PORTRAIT)**

Students will learn techniques to capture the attitude, spirit, energy and life force of a person. Different media may be used to explore our common vulnerability, our humor, fragility, absurdity, our elegance. Plus 16 studio hours by arrangement. Transfer: UC; CSU.

**EVENING**

<b>39402</b>	ART 665SH	KX	T	6:30-10:00	1-1320	Turner	2.0
	TBA Hours:		By Arr	1 Hr/Wk	1-1320		

**ART 665SJ SCULPTURE: LOST WAX BRONZE CASTING**

Open to advanced sculpture students, this class is an exploration of the lost wax casting process. The course will focus on experimentation within the traditional method of bronze casting, that is with wax, bronze, chasing and patination. Plus 48 studio hours by arrangement. NOTE: This course has a non-refundable materials charge of \$5. Transfer: UC; CSU.

**WEEKDAY**

<b>40348</b>	ART 665SJ	CX	MW	1:00-3:40	1-1123	Lowenstein	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1123		

**ART 665SX SCULPTURE: PORTRAITS IN CLAY**

The basics of how to construct a likeness using clay will be the focus of this class. Various approaches to making a portrait and various techniques using clay will be presented. Plus 16 studio hours by arrangement. NOTE: This course has a non-refundable materials charge of \$10. Transfer: UC; CSU.

**EVENING**

<b>41363</b>	ART 665SX	LX	W	6:00-9:35	1-1123	Lowenstein	2.0
	TBA Hours:		By Arr	1 Hr/Wk	1-1123		

**ART 667SF POINT AND SHOOT DIGITAL PHOTOGRAPHY**

**NEW!** Overall functions of your point and shoot digital camera and the creative abilities you can achieve once you have mastered the various features included in your camera's manual menu. Transfer: UC; CSU.

**SATURDAY**

<b>43363</b>	ART 667SF	SA	Sat	9:00-12:00	2-2112	Jones	0.5
				1:00-4:00	2-2112	Jones	

Dates for ART 667SF SA: 1/21-2/11

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

**ART > AUTOMOTIVE TECHNOLOGY**

**ART 667SG CERAMICS:COMPLEX BUILDING AND THROWING**

**NEW!** For advanced ceramics students, this course will focus on complex hand building and throwing techniques. Specialized surface techniques will also be covered. Plus 48 studio hours by arrangement. *NOTE: This course has a non-refundable materials charge of \$12.* Transfer: UC; CSU.

WEEKDAY							
43364	ART 667SG	DX	TTh	9:35-12:15	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		
43365	ART 667SG	EX	TTh	12:35-3:15	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		
EVENING							
43366	ART 667SG	NX	TTh	6:00-8:30	1-1103	Schmierer	3.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1103		

**ART 667SH PRINTMAKING**

**NEW!** Learn to make prints from original works of art. Transfer: UC; CSU.

WEEKDAY							
43373	ART 667SH	AA	Fri	9:10-12:00	1-1320	Fischer	1.0

**ASTEP: THE AFRICAN AMERICAN EXPERIENCE**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 101.)

**ASTRONOMY (ASTR)**

**ASTR 100 INTRODUCTION TO ASTRONOMY**

Survey of modern astronomy; study of what mankind knows about the universe and our place in it, including planets, stars, galaxies, Quasars, pulsars, black holes, and the beginning and end of the universe. Plus 16 lab hours by arrangement. Transfer: UC; CSU (B1).

WEEKDAY							
42538	ASTR 100	AA	TTh	9:35-10:50	8-8304	Grist	3.0
	TBA Hours:		By Arr	1 Hr/Wk			
42850	ASTR 100	AX	TTh	11:10-12:25	8-8304	Grist	3.0
	TBA Hours:		By Arr	1 Hr/Wk			
EVENING							
40816	ASTR 100	JA	Th	6:30-9:30	7-7106	Reil	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ASTR 100 INTRODUCTION TO ASTRONOMY – HONORS**

Survey of modern astronomy; study of what mankind knows about the universe and our place in it, including planets, stars, galaxies, Quasars, pulsars, black holes, and the beginning and end of the universe. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (B1).

WEEKDAY							
41500	ASTR 100	AH	TTh	11:10-12:25	8-8304	Grist	3.0

**ASTR 101 ASTRONOMY LABORATORY**

Constellation identification, understanding of right ascension and declination, and basic astronomical measurements of our moon, planets, stars and universe. Telescopic and naked eye observations will be assigned. This course will develop the student's awareness of the scientific method and how to apply it to specific problems and their solutions. Transfer: UC; CSU.

WEEKDAY							
43446	ASTR 101	AA	Th	2:10-4:50	8-8302	Grist	1.0
EVENING							
43447	ASTR 101	JA	T	6:00-9:05	8-8302	Grist	1.0

**AUTOMOTIVE TECHNOLOGY (AUTO)**

**AUTO 665SD EVAPORATIVE EMISSION SYSTEMS**

The course covers evaporative emission systems used on OBD II vehicles. Topics include the theory, operation and diagnosis of evaporative emission systems using vacuum decay, leak detection pumps, and natural vacuum leak detection. Running evaporative emission system readiness monitors is also included. This topic may be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$90.* Transfer: CSU.

WEEKEND							
37859	AUTO 665SD	SS	Sat/Sun	9:00-5:00	8-8203	Escalambre	0.5
				Dates for AUTO 665SD SS: 3/31-4/1			

**AUTO 665SG BAR A8 ALTERNATIVE/ENGINE PERFORMANCE**

This course is approved by the Bureau of Automotive Repair as an alternative to meet the ASE A8 certification requirement for obtaining and maintaining a smog check license. BAR regulations require each student to attend 100% of each course to qualify to take the final examination. Course content will focus on engine performance diagnosis. This topic may be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$55.* Transfer: CSU.

WEEKEND							
37720	AUTO 665SG	SS	Sat/Sun	9:00-5:00	10-0004	Enriquez	1.5
				Dates for AUTO 665SG SS: 2/11, 2/12, 2/25 and 2/26			

**AUTO 665SH BAR L1 ALTERNATIVE TRAINING**

This course is approved by the Bureau of Automotive Repair as an alternative to meet the ASE L1 certification requirement for obtaining and maintaining a smog check license. BAR regulations require each student to attend 100% of each course to qualify to take the final examination. Course content will focus on diagnosis and drivability. This topic may be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$55.* Transfer: CSU.

WEEKEND							
37765	AUTO 665SH	SS	Sat/Sun	9:00-5:00	10-0004	Enriquez	1.5
				Dates for AUTO 665SH SS: 3/17, 3/18, 3/31 and 4/1			

**AUTO 665SJ ADVANCED LAB SCOPE (DSO)**

The course covers Lab Scope voltage and current ramping signals and how to quickly and accurately diagnose malfunctions in automotive systems such as engine relative compression, fuel pump and fuel system, DIS and COP coil and ignition modules, and other computer actuators. This topic may be repeated once for credit. Transfer: CSU.

WEEKEND							
39050	AUTO 665SJ	SS	Sat/Sun	9:00-5:00	8-8203	Mueller	1.0
				Dates for AUTO 665SJ SS: 5/19-5/20			

**AUTO 665SL INTRODUCTION TO LAB SCOPES (DSO)**

An introduction to lab scopes. Emphasis will be placed on the setup, hookup, and fundamentals of testing electrical circuits using a lab scope. Course will also cover the various lab scopes used in the industry today. Hands-on time in the lab is also included. Transfer: CSU.

**WEEKEND**

41554	AUTO 665SL SS	Sat/Sun	9:00-5:00	8-8203	Mueller	1.0
Dates for AUTO 665SL SS: 5/5-5/6						

**AUTO 665SU CAR CARE BASICS FOR WOMEN**

Designed specifically for women to learn basic functions of the automobile with emphasis on regular maintenance. Students will learn how to perform a safety inspection, how to find a good repair shop, and will have the opportunity to do minor maintenance on their own cars. Transfer: CSU.

**SATURDAY**

41781	AUTO 665SU SS	Sat	9:00-1:00	11-107	Johnson	0.5
Dates for AUTO 665SU SS: 2/11 and 2/25						

**AUTO 665SX CAR CARE BASICS FOR WOMEN II**

Go beyond the basics in this automotive class designed specifically for women. Learn what to do in an emergency, how to put on your own spare tire, how to jump a dead battery, and minor maintenance that you can do yourself. Tools you should have and how to use them will also be covered. Transfer: CSU.

**SATURDAY**

42599	AUTO 665SX SS	Sat	9:00-1:00	11-107	Johnson	0.5
Dates for AUTO 665SX SS: 3/10 and 3/24						

**AUTO 665SY 2011 SMOG CHECK UPDATE**

The 2011 Smog Check Update training course includes lecture, homework, laboratory assignments, and a BAR approved final examination. BAR course syllabus and materials will be distributed to students. *NOTE: This course has a non-refundable materials charge of \$45.* Transfer: CSU.

**WEEKEND**

41755	AUTO 665SY SA	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SA section: 1/21-1/22						
41757	AUTO 665SY SB	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SB section: 2/11-2/12						
41759	AUTO 665SY SC	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SC section: 3/10-3/11						
41761	AUTO 665SY SD	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SD section: 4/14-4/15						
41753	AUTO 665SY SS	Sat/Sun	9:00-5:00	8-8203	Escalambre	1.0
Dates for the SS section: 5/12-5/13						

**AUTO 690 SPECIAL PROJECTS IN AUTOMOTIVE**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

30086	AUTO 690	AV	By Arr	1-3 Hrs/Wk	8-8111	Spakowski	1.0-3.0
30087	AUTO 690	BV	By Arr	1-3 Hrs/Wk	8-8208	Escalambre	1.0-3.0
30090	AUTO 690	EV	By Arr	1-3 Hrs/Wk	8-8113	Sullivan	1.0-3.0
34029	AUTO 690	FV	By Arr	1-3 Hrs/Wk	8-8111	Broxholm	1.0-3.0
36362	AUTO 690	GV	By Arr	1-3 Hrs/Wk	8-8206	Ming	1.0-3.0
43368	AUTO 690	HV	By Arr	1-3 Hrs/Wk	8-8113	Yee	1.0-3.0

*NOTE: AUTO 510 is admission by special application only. Applications can be obtained by emailing skylinehybrid@smccd.edu. Applications are due December 9, 2011 for the Spring semester. Fees may be waived for qualified applicants. If you have any questions, contact the Hybrid Automotive counselor at (650) 738-4185.*

**AUTO 510 BASIC HYBRID POWERTRAINS**

*Prereq: AUTO 713 or 773, and AUTO 751, or equivalent industry experience.* A survey of today's hybrid powertrains. Hands-on experience performing scheduled hybrid maintenance services. Introduction to hybrid vehicle diagnosis and repair. Development of entry-level skills needed to work on hybrid vehicles in a professional environment. Transfer: CSU.

**EVENING**

43360	AUTO 510	PS T	6:30-9:30	10-0004	Staff	2.5
Dates for AUTO 510 PS: 1/17-5/8						

**WEEKEND**

43475	AUTO 510	SS Sat/Sun	9:00-5:00	11-107	Staff	2.5
Dates for AUTO 510 SS: 2/25, 2/26, 3/10, 3/11, 3/24 and 3/25						

**AUTO 708 AUTOMOTIVE PRINCIPLES LAB**

A general elective for those desiring a basic knowledge of the automobile. Students perform minor maintenance procedures for own vehicle. May be repeated for credit on a space available basis a maximum of three times. Transfer: CSU.

**SATURDAY**

30093	AUTO 708	SA Sat	8:30-11:30	8-8103	Dair	1.0-2.0
-------	----------	--------	------------	--------	------	---------

**AUTO 709 AUTOMOTIVE SERVICE ORIENTATION – CAA**

Teaches entry-level job skills necessary to gain employment in the automotive service industry. Students will learn tire services, oil and filter changes, vehicle lubrication, battery testing, and pre-delivery inspection procedures. *NOTE: AUTO 709 CAA is a part of the Automotive Career Advancement Certificate Program; reference the Learning Communities section for more information. Fees may be waived for qualified applicants. Applications can be obtained by emailing SkylineAutoEntryLevel@smccd.edu. Applications are due December 9, 2011. If you have any questions, contact the Automotive CAA counselor at (650) 738-4185. Students enrolling in AUTO 709 CAA (CRN 43159) must also enroll in AUTO 710 CAA (CRN 43122) and CRER 650 CAA (CRN 40403).* May be repeated once for credit. Transfer: CSU.

**WEEKDAY**

43159	AUTO 709	CAA MW	1:45-4:45	8-8103	Johnson	2.5
Dates for AUTO 709 CAA: 1/18-4/18						

**AUTO 710 FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY**

An introduction to the automotive technology program and profession; recommended for students desiring entrance into the Automotive Technology Program. Transfer: CSU.

**WEEKDAY**

41735	AUTO 710	AA MW	3:30-6:20	8-8203	Childress	4.0
-------	----------	-------	-----------	--------	-----------	-----

**EVENING**

41538	AUTO 710	JA MW	6:30-9:20	8-8203	Hill	4.0
Dates for the JA section: 1/18-5/16						

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

# Automotive Technology



## Put your future in overdrive!

Study in a new, well-equipped, modern facility

•  
Receive extensive hands-on training on a large fleet of late-model vehicles

•  
Work with caring instructors who are experts in the field

Skyline College offers a prestigious generic automotive technology training program and an Asian program.

The Automotive Technology program has industry partnerships with American Honda and KIA Motors.

Practicing service technicians can take classes to update their knowledge and training.

Earn an Associate in Science (A.S.) Degree or a Certificate upgrading job skills, such as specialized Smog Check Licensing training.

Work in a field with an outstanding future!

**Contact: Rick Escalambre, (650) 738-4410 or [escalambre@smccd.edu](mailto:escalambre@smccd.edu)**

### AUTO 710 FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY – CAA

An introduction to the automotive technology program and profession; recommended for students desiring entrance into the Automotive Technology Program. *NOTE: AUTO 710 CAA is a part of the Automotive Career Advancement Certificate Program; reference the Learning Communities section for more information. Fees may be waived for qualified applicants. Applications can be obtained by emailing [SkylineAutoEntryLevel@smccd.edu](mailto:SkylineAutoEntryLevel@smccd.edu). Applications are due December 9, 2011. If you have any questions, contact the Automotive CAA counselor at (650) 738-4185. Students enrolling in AUTO 710 CAA (CRN 43122) must also enroll in AUTO 709 CAA (CRN 43159) and CRER 650 CAA (CRN 40403). Transfer: CSU.*

**WEEKDAY**

<b>43122</b>	AUTO 710	CAA TTh	1:45-4:35	8-8103	Johnson	4.0
--------------	----------	---------	-----------	--------	---------	-----

Dates for AUTO 710 CAA: 1/17-5/10

*NOTE: AUTO 713 through AUTO 752 are admission by special application only. Applications can be obtained by contacting the Automotive Department at (650) 738-4438. Applications are due November 15, 2011 for the Spring Semester. If you have any questions, contact the Automotive counselor at (650) 738-4317.*

### AUTO 713 AUTOMOTIVE ELECTRICITY/ELECTRONICS

*Prereq: This course requires admission by special application.* This course involves the study of electrical fundamentals, electrical test equipment, automotive batteries, starting and charging systems, wiring diagrams, lighting circuits, various advanced body electrical circuits and controls. Primary emphasis on diagnosis, testing, and repair. Transfer: CSU.

**WEEKDAY**

<b>38062</b>	AUTO 713	AA MTWTh	8:00-1:20	10-0004	Sullivan	15.0
--------------	----------	----------	-----------	---------	----------	------

### AUTO 721 STEERING, SUSPENSION & BRAKES

*Prereq: This course requires admission by special application.* Study of automotive steering, suspensions, and brakes. Emphasis on the theory of operation, diagnosis, and repair of modern braking, steering, and suspension systems. May be repeated once for credit. Transfer: CSU.

**WEEKDAY**

<b>30099</b>	AUTO 721	AA MTWTh	8:00-1:20	8-8103	Ming	15.0
--------------	----------	----------	-----------	--------	------	------

### AUTO 734 AUTO ENGINE DIAGNOSIS & REPAIR

*Prereq: This course requires admission by special application.* Detailed study of various engine designs and materials. Lab will include diagnosis, inspection, repair methods and parts necessary for complete repair. Various machine and machining operations will also be covered. May be repeated once for credit. Transfer: CSU.

**WEEKDAY**

<b>36550</b>	AUTO 734	AA MTWTh	8:00-1:20	10-0003	Spakowski	15.0
--------------	----------	----------	-----------	---------	-----------	------

### AUTO 735 TRANSMISSION & DRIVE TRAINS DIAGNOSIS & REPAIR

*Prereq: This course requires admission by special application.* Detailed study of the clutch, standard and automatic transmissions, drive lines and differentials; theory of operation including friction materials, hydraulics, torque converters, gear trains, planetary gear sets, as well as gear ratios, speeds, drive line angles and tooth patterns. Both electronically and hydraulically controlled automatic transmissions are studied. May be repeated once for credit. Transfer: CSU.

**WEEKDAY**

<b>36370</b>	AUTO 735	AA TWThF	8:00-1:20	11-107	Broxholm	15.0
--------------	----------	----------	-----------	--------	----------	------

**AUTO 749 ASIAN ENGINE PERFORMANCE**

*Prereq: This course requires admission by special application.* Basic study of ignition systems, fuel systems, emission control, computer control, and driveability diagnostics. Students will receive instruction necessary to take the Automotive Service Excellence examination in the area of Engine Performance. Transfer: CSU.

**WEEKDAY**

42466 AUTO 749 AA MTWTh 1:10-6:30 8-8202 Yee 15.0

**AUTO 752 ADVANCED ENGINE PERFORMANCE**

*Prereq: This course requires admission by special application.* In-depth study of domestic and import computerized engine controls with emphasis on the theory, operation, and testing procedures necessary to accurately diagnose and repair drivability complaints. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$380.* Transfer: CSU.

**WEEKDAY**

34548 AUTO 752 AA TWThF 8:00-1:20 8-8203 Escalambre 15.0

*NOTE: AUTO 718 and AUTO 755 through AUTO 792 do not require a special application – only the Skyline application and standard registration procedures. Enrolled students must attend the first class meeting on time. Any student who is more than 30 minutes late may be dropped from the class roster due to limited space.*

**AUTO 718 CLEAN AIR CAR II**

Required by the Bureau of Automotive Repair for obtaining a Smog Check License. Topics covered include operating an emissions analyzer and dynamometer, performing loaded mode emissions testing, and advanced emission diagnostic strategies. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$75.* Transfer: CSU.

**EVENING**

42468 AUTO 718 PS MW 6:30-9:55 10-0004 Naderpour 2.5  
Dates for AUTO 718 PS: 3/19-5/16

**AUTO 755 HIGH PERFORMANCE ENGINES II**

Recommended: AUTO 754. This course covers the theory and design of High Performance Engines (Part II). Emphasis is placed on crankshaft assembly, lubrication and cooling, power measurements and tuning. Topics include design of pistons, piston rings and pins, connecting rods, crankshafts and bearings. May be repeated once for credit. Transfer: CSU.

**EVENING**

41126 AUTO 755 PS MW 6:30-9:40 10-0003 Spakowski 3.0  
Dates for AUTO 755 PS: 1/18-3/14

**AUTO 758 AUTOMOTIVE COMPUTER CONTROLS**

Study of the various inputs, outputs, and modes of operation common to most computer controlled systems. General diagnosis will be emphasized using multimeters, lab scopes, and scan tools. Students will be introduced to OBD II systems. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$125.* Transfer: CSU.

**EVENING**

34549 AUTO 758 PS TTh 6:00-10:00 8-8203 Escalambre 3.0  
Dates for AUTO 758 PS: 1/17-3/8

**AUTO 768 ON-BOARD DIAGNOSTICS II (OBD-II)**

An in-depth study of generic On-Board Diagnostics II. Includes the history of OBD II, a comparison of OBD I and OBD II, J1930 Common Terminology, Enhanced Monitors, Fuel Trim Strategies, MIL strategies and enabling criteria, and Diagnostic Trouble Codes. This course meets the BAR Training requirement for obtaining initial or renewal license. It will also assist Technicians preparing for the State of California Smog License and ASE L1 exams. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$95.* Transfer: CSU.

**EVENING**

41740 AUTO 768 PS TTh 6:00-10:00 8-8203 Escalambre 3.0  
Dates for AUTO 768 PS: 3/20-5/17

**AUTO 772 CLEAN AIR CAR I**

Required by the Bureau of Automotive Repair for obtaining a Smog Check License. Emphasis is placed on Smog Check rules and regulations, test procedures, and test analyzer systems (TAS) machine operations. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$40.* Transfer: CSU.

**EVENING**

42471 AUTO 772 PS MW 6:30-10:00 10-0004 Naderpour 3.5  
Dates for AUTO 772 PS: 1/18-3/14

**AUTO 776 DRIVELINES AND DIFFERENTIALS**

*Prereq: Professional experience.* Study of the principles and operation of drivelines and differentials. Emphasis on measuring and correcting drive line angles, diagnosis and repair of differentials, and preventive maintenance of these components. Transfer: CSU.

**EVENING**

43374 AUTO 776 PS TTh 6:30-9:30 11-107 Broxholm 2.0  
Dates for AUTO 776 PS: 1/17-3/8

**AUTO 777 AUTOMATIC TRANSMISSIONS I**

Principles of hydraulic power and flow of power through planetary gear trains; repair, troubleshooting and diagnosing; study of torque converters and hydraulic electric controls. May be repeated once for credit. Transfer: CSU.

**EVENING**

39213 AUTO 777 PS TTh 6:30-9:35 11-107 Broxholm 3.0  
Dates for AUTO 777 PS: 3/20-5/17

**AUTO 779 BLOCK SERVICE**

Proper methods of disassembly, cleaning, machining, and reassembly of engine blocks. Both traditional cast iron and contemporary aluminum engine assemblies will be included. Failure analysis of failed components is taught. May be repeated once for credit. Transfer: CSU.

**EVENING**

41742 AUTO 779 PS MW 6:30-9:30 10-0003 Spakowski 2.0  
Dates for AUTO 779 PS: 3/19-5/16

**AUTO 791 AUTOMOTIVE CHASSIS II**

Study of four wheel alignment and steering geometry, including alignment angle theory, testing, and adjustments, with major emphasis on the diagnosis of alignment related problems. May be repeated for credit a maximum of three times. Transfer: CSU.

**EVENING**

35149 AUTO 791 PS MW 6:30-9:30 8-8103 Ming 2.0  
Dates for AUTO 791 PS: 3/19-5/16

**AUTOMOTIVE TECHNOLOGY > BIOLOGY**

**AUTO 792 AUTOMOTIVE CHASSIS I**

Recommended: Professional experience. Study of mounting, balancing, and repair of wheels and tires. In addition, adjustments and repairs of various steering and suspension systems will be covered. May be repeated for credit a maximum of three times. Transfer: CSU.

**EVENING**

35150	AUTO 792	PS	MW	6:30-9:30	8-8103	Ming	3.0
-------	----------	----	----	-----------	--------	------	-----

Dates for AUTO 792 PS: 1/18-3/14

**BIOLOGY (BIOL)**

**BIOL 101 OUR BIOLOGICAL WORLD**

Recommended: Eligibility for ENGL 836. Biology as it relates to humans and our environment; ecological interrelationships, biodiversity, current topics. Recommended for lab science transfer requirement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

30140	BIOL 101	AA	MWF	10:10-11:00	7-7106	Case	4.0
	LAB		By Arr	3 Hrs/Wk	7-7238	Bookstaff	

**BIOL 110 PRINCIPLES OF BIOLOGY**

Recommended: Eligibility for ENGL 836. Nature and function of living systems using natural selection and physiological survival as unifying theme. Recommended for lab science transfer requirement. Lecture must be accompanied by a lab session. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

30141	BIOL 110	AA	TTh	9:35-10:50	7-7310	Del Mundo	4.0
	LAB		T	11:10-1:50	7-7238	Del Mundo	
30142	BIOL 110	AB	TTh	9:35-10:50	7-7310	Del Mundo	4.0
	LAB		Th	1:10-3:50	7-7238	Del Mundo	
30143	BIOL 110	AC	MWF	11:10-12:00	8-8302	Gearhart	4.0
	LAB		M	1:10-3:50	7-7238	Gearhart	
30144	BIOL 110	AD	MWF	11:10-12:00	8-8302	Gearhart	4.0
	LAB		W	1:10-3:50	7-7238	Staff	

**EVENING**

33956	BIOL 110	JA	T	7:00-10:00	7-7106	Davis	4.0
	LAB		Th	7:00-10:00	7-7238	Davis	

**BIOL 110 PRINCIPLES OF BIOLOGY – ASTEP**

Recommended: Eligibility for ENGL 836. Nature and function of living systems using natural selection and physiological survival as unifying theme. Recommended for lab science transfer requirement. Lecture must be accompanied by a lab session. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (B2, B3).

**WEEKDAY**

42002	BIOL 110	AQ	TTh	1:10-2:25	7-7310	Davis	4.0
	LAB		T	2:35-5:15	7-7238	Davis	

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**BIOL 130 HUMAN BIOLOGY**

Recommended: Eligibility for ENGL 836. Survey course that covers the structure and function of the systems that form our human body. Course also explains some common diseases that affect the systems of the body. Transfer: UC; CSU (B2).

**WEEKDAY**

30146	BIOL 130	AA	MWF	9:40-10:30	7-7104	Kapp	3.0
30147	BIOL 130	AB	TTh	11:10-12:25	4-148	Hsu	3.0
40022	BIOL 130	AC	MWF	12:10-1:00	7-7304	Kapp	3.0
42757	BIOL 130	AD	TTh	9:35-10:50	4-148	Davis	3.0

**EVENING**

30148	BIOL 130	JA	W	6:30-9:30	7-7104	Kanaaneh	3.0
-------	----------	----	---	-----------	--------	----------	-----

**BIOL 140 ANIMALS, PEOPLE & ENVIRONMENT**

Recommended: Eligibility for ENGL 836. Animal behavior with emphasis on human-animal relationships, animal populations, and wildlife protection. Transfer: UC; CSU (B2).

**WEEKDAY**

30149	BIOL 140	AA	MW	11:35-12:50	4-148	Del Mundo	3.0
-------	----------	----	----	-------------	-------	-----------	-----

**ONLINE**

42541	BIOL 140	OL	By Arr	48 Hours	ONLINE	Bookstaff	3.0
-------	----------	----	--------	----------	--------	-----------	-----

Biology 140 OL is taught in an online format. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before January 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**BIOL 145 PLANTS, PEOPLE & ENVIRONMENT**

Recommended: Eligibility for ENGL 836 or equivalent. Survey of plants emphasizing those aspects of plant biology that have affected the lives of people. Transfer: UC; CSU (B2).

**WEEKDAY**

40875	BIOL 145	AA	MWF	10:10-11:00	8-8302	Gearhart	3.0
-------	----------	----	-----	-------------	--------	----------	-----

**BIOL 150 INTRODUCTION TO MARINE BIOLOGY**

Recommended: Eligibility for ENGL 836. Natural history of marine animals and plants and their relationships with the oceanic environment. Transfer: UC; CSU (B2).

**ONLINE**

30150	BIOL 150	OL	By Arr	48 Hours	ONLINE	Bookstaff	3.0
-------	----------	----	--------	----------	--------	-----------	-----

Biology 150 OL is taught in an online format. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before January 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

43128	BIOL 150	OM	By Arr	48 Hours	ONLINE	Bookstaff	3.0
-------	----------	----	--------	----------	--------	-----------	-----

Biology 150 OM is taught in an online format. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before January 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**BIOL 170 PRINCIPLES OF APPLIED BIOSCIENCE**

A survey of the principles that govern the living world, from molecules to cells and tissues, to organs and whole organisms, to populations and ecosystems, to the entire biosphere. Current news and developments in relevant areas of biological sciences and biotechnology will be reviewed and discussed. Transfer: UC; CSU (B2).

**WEEKDAY**

43273	BIOL 170	AA	TTh	9:35-10:50	7-7204	Kapp	3.0
-------	----------	----	-----	------------	--------	------	-----

**BIOL 171 LABORATORY PRINCIPLES OF APPLIED BIOSCIENCE**

*Prereq:* Completion of or concurrent enrollment in BIOL 170.  
*Recommended:* Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Laboratory course introducing students to practical methods in preparing materials, reagents and media for conducting biological investigations and products of genetic engineering. Plus 16 hours by arrangement. Transfer: UC; CSU (B3).

**WEEKDAY**

<b>43274</b>	BIOL 171	AA	Th	11:10-1:50	7-7204	Kapp	1.0
	TBA Hours:		By Arr	1 Hr/Wk		Kapp	

**BIOL 215 ORGANISMAL BIOLOGY: CORE I**

*Prereq:* MATH 120 or 123 with a grade of C or better, or appropriate math placement test score and other measures as appropriate, or equivalent. *Recommended:* Eligibility for ENGL 836. The first course for biology majors. Introductory survey of anatomy, physiology and evolution of living organisms. Lecture must be accompanied by a lab session. Plus 16 hours by arrangement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

<b>30151</b>	BIOL 215	AA	MW	12:10-1:25	7-7106	Digennaro	5.0
	LAB		MW	2:10-4:50	7-7241	Digennaro	
	TBA Hours:		By Arr	1 Hr/Wk	7-7241	Digennaro	
<b>41373</b>	BIOL 215	AB	MW	12:10-1:25	7-7106	Digennaro	5.0
	LAB		TTh	10:10-12:50	7-7241	McCarthy	
	TBA Hours:		By Arr	1 Hr/Wk	7-7241	Digennaro	

**BIOL 230 INTRODUCTION TO CELL BIOLOGY: CORE II**

*Prereq:* Completion of BIOL 215 and CHEM 210, or equivalent. *Recommended:* Eligibility for ENGL 836. Life functions as seen at the cellular level, structure, macromolecular architecture and function. Lecture must be accompanied by a lab session. Plus 16 hours by arrangement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

<b>30152</b>	BIOL 230	AA	T	1:10-6:15	7-7241	Case	5.0
	LAB		MWF	12:10-1:00	7-7104	Case	
	TBA Hours:		By Arr	1 Hr/Wk	7-7241	Case	
<b>34782</b>	BIOL 230	AB	MWF	12:10-1:00	7-7104	Case	5.0
	LAB		Th	1:10-6:15	7-7241	Case	
	TBA Hours:		By Arr	1 Hr/Wk	7-7238	Case	

**BIOL 240 GENERAL MICROBIOLOGY**

*Prereq:* Successful completion of a college-level laboratory science course. *Recommended:* Eligibility for ENGL 836. Morphology, taxonomy, ecology, and physiology of microorganisms with emphasis on bacteria and viruses. Lecture must be accompanied by a lab session. Plus 16 hours by arrangement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

<b>30153</b>	BIOL 240	AA	TTh	9:35-10:50	7-7106	Okonek	4.0
	LAB		TTh	11:10-12:25	7-7237	Okonek	
	TBA Hours:		By Arr	1 Hr/Wk	Okonek		
<b>40023</b>	BIOL 240	AB	TTh	9:35-10:50	7-7106	Okonek	4.0
	LAB		TTh	1:10-2:25	7-7237	Okonek	
	TBA Hours:		By Arr	1 Hr/Wk	Okonek		
<b>42570</b>	BIOL 240	AC	MW	1:10-2:25	7-7104	Michelitsch	4.0
	LAB		MW	2:35-4:00	7-7237	Michelitsch	
	TBA Hours:		By Arr	1 Hr/Wk	Michelitsch		

**EVENING**

<b>30154</b>	BIOL 240	JA	MW	6:45-8:00	7-7106	Michelitsch	4.0
	LAB		MW	8:15-9:40	7-7237	Michelitsch	
	TBA Hours:		By Arr	1 Hr/Wk		Michelitsch	
<b>34224</b>	BIOL 240	JB	MW	6:45-8:00	7-7106	Michelitsch	4.0
	LAB		MW	5:00-6:25	7-7237	Michelitsch	
	TBA Hours:		By Arr	1 Hr/Wk		Michelitsch	

**BIOL 250 HUMAN ANATOMY**

*Recommended:* BIOL 130 with a grade of C or better, or equivalent; and eligibility for ENGL 836, or equivalent. Study of the structure of the major organ systems of the human body; lab consists of dissections, studying histology slides, human gross anatomy models, and prosected cadavers. *Recommended for* allied health majors. Plus 16 hours by arrangement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

<b>30155</b>	BIOL 250	AA	TTh	8:35-9:50	2-2306	McDaniel	4.0
	LAB		T	10:10-12:50	7-7210	McDaniel	
	TBA Hours:		By Arr	1 Hr/Wk		McDaniel	
<b>30156</b>	BIOL 250	AB	TTh	8:35-9:50	2-2306	McDaniel	4.0
	LAB		Th	10:10-12:50	7-7210	McDaniel	
	TBA Hours:		By Arr	1 Hr/Wk		McDaniel	
<b>39571</b>	BIOL 250	AC	TTh	1:10-2:25	7-7106	Allen	4.0
	LAB		T	3:00-5:40	7-7210	Allen	
	TBA Hours:		By Arr	1 Hr/Wk		Allen	
<b>41374</b>	BIOL 250	AD	TTh	1:10-2:25	7-7106	Allen	4.0
	LAB		Th	3:00-5:40	7-7210	Allen	
	TBA Hours:		By Arr	1 Hr/Wk		Allen	
<b>41506</b>	BIOL 250	AE	F	9:00-12:15	7-7210	Malachowski	4.0
	LAB		F	1:00-4:15	7-7210	Malachowski	
	TBA Hours:		By Arr	1 Hr/Wk		Malachowski	

**EVENING**

<b>38239</b>	BIOL 250	JA	M	6:30-9:45	7-7104	Lilla	4.0
	LAB		W	6:30-9:30	7-7210	Lilla	
	TBA Hours:		By Arr	1 Hr/Wk		Lilla	
<b>38830</b>	BIOL 250	JB	T	7:00-10:00	7-7104	Su	4.0
	LAB		Th	7:00-10:00	7-7210	Su	
	TBA Hours:		By Arr	1 Hr/Wk		Su	

**BIOL 260 INTRODUCTION TO PHYSIOLOGY**

*Prerequisite:* BIOL 250 with a grade of C or better, or equivalent; and CHEM 410 with a grade of C or better, or equivalent. *Recommended:* Eligibility for ENGL 836 or equivalent. Study of how the organ systems function in maintaining homeostasis – regulating change and growth processes in humans. *Recommended for* students in allied health areas such as nursing, physical therapy, respiratory therapy, radiology, and related fields. Plus 16 hours by arrangement. Transfer: UC; CSU (B2, B3).

**WEEKDAY**

<b>30157</b>	BIOL 260	AA	TTh	12:35-1:50	4-148	Hsu	5.0
	LAB		MW	11:10-1:50	7-7210	Hsu	
	TBA Hours:		By Arr	1 Hr/Wk		Hsu	
<b>39572</b>	BIOL 260	AB	TTh	12:35-1:50	4-148	Hsu	5.0
	LAB		MW	2:10-4:50	7-7210	Hsu	
	TBA Hours:		By Arr	1 Hr/Wk		Hsu	

**EVENING**

<b>30158</b>	BIOL 260	JA	MW	6:00-7:25	7-7304	Timpe	5.0
	LAB		M	7:35-10:15	7-7210	Timpe	
	LAB		W	7:35-10:15	7-7241	Timpe	
	TBA Hours:		By Arr	1 Hr/Wk		Timpe	
<b>42005</b>	BIOL 260	JB	TTh	6:00-7:25	7-7304	Dela Cruz	5.0
	LAB		T	7:35-10:15	7-7210	Dela Cruz	
	LAB		Th	7:35-10:15	7-7241	Dela Cruz	
	TBA Hours:		By Arr	1 Hr/Wk		Dela Cruz	

**BIOLOGY > BUSINESS**

**BIOL 422 FOUNDATIONS OF BIOTECHNOLOGY**

Recommended: Eligibility for ENGL 836. Discussion and lab covering creating products using biotechnology and career opportunities in biotechnology. Transfer: CSU.

**WEEKDAY**

43382	BIOL 422	AS T	1:10-5:00	7-7204	Michelitsch	1.0
Dates for BIOL 422 AS: 3/6-3/27						

**BIOL 430 INTRODUCTION TO IMMUNOLOGY**

Recommended: Eligibility for ENGL 836. Discussion of the immune system and how it protects us from disease; includes laboratory experience with diagnostic techniques. Transfer: CSU.

**WEEKDAY**

40646	BIOL 430	AS T	1:10-5:00	7-7204	Michelitsch	1.0
Dates for BIOL 430 AS: 2/7-2/28						

**BIOL 665SC INTRODUCTION TO STEM CELL TECHNOLOGY**

Introduction to the unique properties of embryonic and adult stem cells, including their potential and limitations in research and medicine. Sources of stem cells and culturing techniques. Ethical considerations of stem cell use. Transfer: CSU.

**WEEKDAY**

41533	BIOL 665SC	AS T	1:10-5:00	7-7204	Kapp	1.0
Dates for BIOL 665SC AS: 4/10-5/1						

**BIOL 675 HONORS COLLOQUIUM IN BIOLOGY – THE HUMAN BRAIN: IN SICKNESS AND IN HEALTH**

*Prereq: Completion of or concurrent enrollment in any non-Honors Biology level 100 or 200 course.* The human brain has a remarkable capacity to regain function following injury or disease. This course will examine the form and function of a healthy brain and how certain diseases, conditions, and injuries interfere with that function. Case studies, research projects, and the opportunity to work with brain-injured people will offer practical applications. May be repeated for credit a maximum of three times, but topics successfully completed may not be repeated. *NOTE: This course is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this course will be required to do Honors-level work.* Honors credit will also be awarded for any 100- or 200-level Biology course taken concurrently. Transfer: UC; CSU.

**WEEKDAY**

38736	BIOL 675	AH F	1:10-2:00	7-7104	Bookstaff	1.0
-------	----------	------	-----------	--------	-----------	-----

**BIOL 690 SPECIAL PROJECTS IN BIOLOGY**

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: UC; CSU.

**WEEKDAY**

30159	BIOL 690	AV	By Arr	1-3 Hrs/Wk	7-7214	Case	1.0-3.0
40406	BIOL 690	BV	By Arr	1-3 Hrs/Wk	7-7224	Kapp	1.0-3.0
42359	BIOL 690	CV	By Arr	1-3 Hrs/Wk	7-7217	Bookstaff	1.0-3.0

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**BUSINESS (BUS.)**

(See also: ACCOUNTING, COMPUTER APPLICATIONS & OFFICE TECHNOLOGY, and COMPUTER SCIENCE.)

**BUS. 100 INTRODUCTION TO BUSINESS**

Recommended: Eligibility for ENGL 836. Survey of business functions and terminology; introduces career opportunities. Transfer: UC; CSU (D3).

**WEEKDAY**

30160	BUS. 100	AA	TTh	9:35-10:50	4-273	Pate	3.0
-------	----------	----	-----	------------	-------	------	-----

**ONLINE**

41147	BUS. 100	OL	By Arr	48 Hours	ONLINE	Pate	3.0
Dates for the OL section: 1/17-3/13							

BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**BUS. 101 HUMAN RELATIONS AT WORK**

Recommended: Eligibility for ENGL 836. Application of behavioral science principles to practical problems of interpersonal relationships in the work environment. Transfer: CSU (D3).

**WEEKDAY**

30163	BUS. 101	AA	TTh	11:10-12:25	8-8226	Robinson	3.0
-------	----------	----	-----	-------------	--------	----------	-----

**BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS**

Recommended: CAOT 104 or equivalent; and eligibility for ENGL 836 or equivalent. An introduction to computer systems and their role in building modern business information systems. Topics include computer terminology, architecture, operating systems, applications, hardware, data communications, HTML, computer ethics, intellectual property, copyright infringement, and office software applications. Plus 16 lab hours by arrangement. *NOTE: With the exception of the online sections, this course has a non-refundable materials charge of \$3.* Transfer: UC; CSU.

**WEEKDAY**

30255	BUS. 103	AB	MWF	10:10-11:00	8-8121	Motipara	3.0
TBA Hours: By Arr 1 Hr/Wk 8-8121							

**ONLINE**

30256	BUS. 103	OL	By Arr	48 Hours	ONLINE	Motipara	3.0
-------	----------	----	--------	----------	--------	----------	-----

BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

30253	BUS. 103	OM	By Arr	48 Hours	ONLINE	Motipara	3.0
-------	----------	----	--------	----------	--------	----------	-----

BUS. 103 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

**BUS. 120 MATHEMATICAL ANALYSIS FOR BUSINESS**

*Prereq: MATH 120 or equivalent.* Recommended: Eligibility for ENGL 836. Fundamental math analysis for business; variety of decision-making tools including probability, financial mathematics, and applications of calculus. Transfer: UC; CSU (B4).

**WEEKDAY**

30167	BUS. 120	AA	MWF	10:10-11:00	8-8306	Ortiz	3.0
30166	BUS. 120	AB	TTh	12:35-1:50	8-8226	Robinson	3.0

**EVENING**

30168	BUS. 120	JA	M	6:30-9:45	8-8306	Broxholm	3.0
-------	----------	----	---	-----------	--------	----------	-----

**BUS. 123 STATISTICS**

*Prereq:* MATH 120 or equivalent. Recommended: BUS. 120 and eligibility for ENGL 836. Introduction to descriptive techniques and methods of inference, probability and probability distributions. Transfer: UC; CSU (B4).

**WEEKDAY**

30170	BUS. 123	AA	MWF	9:10-10:00	8-8306	Ortiz	3.0
-------	----------	----	-----	------------	--------	-------	-----

**EVENING**

30173	BUS. 123	JA	W	6:30-9:30	8-8224	Maoujoudi	3.0
-------	----------	----	---	-----------	--------	-----------	-----

**ONLINE**

30172	BUS. 123	OL	By Arr	48 Hours	ONLINE	Ortiz	3.0
-------	----------	----	--------	----------	--------	-------	-----

BUS. 123 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

**BUS. 150 SMALL BUSINESS MANAGEMENT**

Recommended: Completion of MATH 811; eligibility for ENGL 836. Study of business opportunities and techniques for evaluating the possibility of starting and/or operating a small business; development of a business plan. Transfer: CSU.

**EVENING**

30175	BUS. 150	JA	M	6:30-9:30	8-8211	Ortiz	3.0
-------	----------	----	---	-----------	--------	-------	-----

**BUS. 200 INTRODUCTION TO INTERNATIONAL BUSINESS**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to strategy and management of international business. Topics include international trade theory and how companies develop competitive advantage in international markets, marketing, production, and financial management, the organization of human resources, and management of risk. Transfer: CSU (D3).

**WEEKDAY**

36077	BUS. 200	AA	TTh	11:10-12:25	4-273	Pate	3.0
-------	----------	----	-----	-------------	-------	------	-----

**BUS. 201 BUSINESS LAW**

Recommended: Eligibility for ENGL 836 or equivalent. Origin, development and functions of the law and legal environment as it relates to business operations; includes contracts, agency and sales. Transfer: UC; CSU.

**WEEKDAY**

30178	BUS. 201	AA	TTh	9:35-10:50	8-8226	Robinson	3.0
-------	----------	----	-----	------------	--------	----------	-----

**EVENING**

30180	BUS. 201	JA	Th	7:00-10:00	8-8226	Robinson	3.0
-------	----------	----	----	------------	--------	----------	-----

43349	BUS. 201	JB	T	7:00-10:00	8-8223	Robinson	3.0
-------	----------	----	---	------------	--------	----------	-----

**BUS. 210 INTERNATIONAL FINANCE**

Recommended: Eligibility for ENGL 836 or equivalent. Course introduces practical aspects of international trade finance by focusing on lenders, domestic and foreign government assistance programs, payment methods, trade financing, and managing risks. Transfer: CSU (D3).

**ONLINE**

38260	BUS. 210	OL	By Arr	24 Hours	ONLINE	Pate	1.5
-------	----------	----	--------	----------	--------	------	-----

Dates for BUS. 210 OL: 1/17-3/13

BUS. 210 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

# International Trade



## Internships and job opportunities available in this growing industry!

Earn \$25,000-\$45,000 a year in the following jobs:

- International Sales Supervisor
- Export Sales Representative
- International Sales Specialist
- Logistics/Transportation Supervisor
- International Shipping Specialist
- Import/Export Specialist
- Customs Specialist
- Import/Export Compliance
- Trade Finance Specialist

**Training:** Learn what you need to know for a career in global business management, global marketing management, supply chain management, legal regulatory compliance, and trade finance. Get technical knowledge and skills vital to the ever-changing global business environment.

**Job market:** Benefit from a wealth of career opportunities at all levels of work experience.

**Convenient online classes:** In addition to on-campus classes, you can complete the entire program online at your convenience with the assistance of expert instructors.

**Students say:** "We all enjoy the classes very much. They are very interesting, informative, and fun ...very relevant and useful at work."

**Degree:** A.S. Degree in International Trade

**Certificates:**

- Asian Business Practices
- International Business
- International Trade
- Import and Export
- Legal Aspects of International Business

**Contact: Dr. Hui Pate, (650) 738-4479 or pate@smccd.edu**

# International Logistics



Prepare for an exciting career in Logistics!  
Job openings available in the Bay Area.

Logistics professionals manage production, material and information flows, sourcing and services. International freight forwarders and customs brokers are integral to the worldwide transportation of cargo and the global logistics industry. **Beginning salaries of \$24,000–\$30,000.**

**Certificates in:** Customs Broker  
Air Freight Forwarding  
Ocean Freight Forwarding

**The International Logistics Program offers:**

- *Convenient online classes* that can be completed quickly
- *Short courses* with an industry-specific curriculum designed for rapid career advancement
- *Mentorship Program*
- *Internship Program*
- *Job Bank*

You'll learn operational and technical knowledge that employers in the international logistics industry seek in trainees and junior employees. These skills will enhance your career development.

**Update your skills.** Practicing junior customs brokers and freight forwarders can take classes to update their knowledge and training.

**Learn from logistics experts.** Classes are developed by the Skyline College Center for International Trade Development (CITD) in cooperation with the Customs Brokers & Forwarders Association of Northern California (CBFANC).

**Contact: Allison Mello, (650) 738-7098  
or [melloa@smccd.edu](mailto:melloa@smccd.edu)**

## BUS. 221 INTERCULTURAL BUSINESS COMMUNICATION

Recommended: Eligibility for ENGL 836. This course introduces the practical aspects of intercultural business communication by focusing on comparisons, customs and strategies of intercultural business communication in domestic and international contexts. Transfer: CSU.

### ONLINE

**43087** BUS. 221 OL By Arr 24 Hours ONLINE Pate 1.5  
Dates for BUS. 221 OL: 1/17-3/13

BUS. 221 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

## BUS. 241 DOING BUSINESS IN ASIA

Recommended: Eligibility for ENGL 836 or equivalent. This course explores business strategies in conducting business in Asia. Students will gain better insight into the business environment and business protocol in Asia. Transfer: CSU.

### ONLINE

**39985** BUS. 241 OL By Arr 24 Hours ONLINE Pate 1.5  
Dates for BUS. 241 OL: 3/20-5/22

BUS. 241 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

## BUS. 243 LEGAL ENVIRONMENT OF INTERNATIONAL BUSINESS

Recommended: Eligibility for ENGL 836 or equivalent. Study of various topics in International Business Law. Introduction to the legal implications of financial, economic and cultural challenges faced by multinational businesses in a global environment. Transfer: CSU.

### ONLINE

**41834** BUS. 243 OL By Arr 24 Hours ONLINE Pate 1.5  
Dates for BUS. 243 OL: 3/20-5/22

BUS. 243 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

## BUS. 248 ASIAN MANAGEMENT SYSTEMS

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. A comparative study of Asian management systems. Students will learn practical guidelines to work with Asian counterparts for successful business ventures. Plus one hr/wk by arrangement. Transfer: CSU.

### ONLINE

**41157** BUS. 248 OL By Arr 48 Hours ONLINE Pate 3.0  
Dates for BUS. 248 OL: 3/20-5/22

BUS. 248 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

## BUS. 249 INTRODUCTION TO INTERNATIONAL LOGISTICS FOR CUSTOMS BROKERS AND FREIGHT FORWARDERS

Students will be introduced to international purchase-sale agreement negotiations using Incoterms, foreign exchange and collections, introduction to international supply chains and cargo transportation, cargo security and risk management. Transfer: CSU.

### EVENING

**41527** BUS. 249 JA Th 7:00-10:00 8-8119 Guadamuz-Cabral 3.0

**BUS 258 CUSTOMS BROKER SERVICES AND REGULATIONS**

Learn U.S. import requirements and restrictions, broker workflow, types of customs "entries" and how brokers work with importers, government agencies and transportation carriers. Transfer: CSU.

**ONLINE**

**41890** BUS. 258 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 258 OL: 1/17-3/13

BUS. 258 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. **Students must check their college email and WebAccess for instructions from the instructor.** Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

**BUS 261 CUSTOMS ADMISSIBILITY, CLASSIFICATION, VALUE AND ENTRY**

Learn about U.S. import admissibility, tariff classification and value, how to prepare a customs entry, and additional processing required for certain products. Transfer: CSU.

**ONLINE**

**42601** BUS. 261 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 261 OL: 3/22-5/24

BUS. 261 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. **Students must check their college email and WebAccess for instructions from the instructor.** Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

**BUS 262 INTRODUCTION TO INTERNATIONAL FORWARDING AND CARGO TRANSPORTATION**

Learn about international freight forwarding, shipper-carrier relationships, government regulation, and multi-model cargo transportation. Transfer: CSU.

**ONLINE**

**42615** BUS. 262 OL By Arr 48 Hours ONLINE Phelps 3.0  
Dates for BUS. 262 OL: 1/17-3/13

BUS. 262 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. **Students must check their college email and WebAccess for instructions from the instructor.** Instructor email: [phelpsg@smccd.edu](mailto:phelpsg@smccd.edu).

**BUS 263 U.S. EXPORT AND DESTINATION COUNTRY IMPORT REQUIREMENTS; FOREIGN COLLECTIONS**

Learn U.S. export and foreign country import requirements, bank collections and letters of credit. Transfer: CSU.

**ONLINE**

**41836** BUS. 263 OL By Arr 48 Hours ONLINE Phelps 3.0  
Dates for BUS. 263 OL: 3/22-5/24

BUS. 263 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. **Students must check their college email and WebAccess for instructions from the instructor.** Instructor email: [phelpsg@smccd.edu](mailto:phelpsg@smccd.edu).

**BUS. 279 IMPORT/EXPORT MANAGEMENT**

Recommended: Eligibility for ENGL 836 or equivalent. Review practical aspects of Import/Export procedures for small/medium sized companies. Focus is on international trading transactions including sourcing, financing, payment methods, shipping, incoterms and documentation. Transfer: CSU.

**ONLINE**

**36078** BUS. 279 OL By Arr 24 Hours ONLINE Kilmartin 1.5  
Dates for BUS. 279 OL: 1/17-3/13

BUS. 279 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [kilmartin@smccd.edu](mailto:kilmartin@smccd.edu).

**BUS. 400 BUSINESS ENGLISH**

Recommended: Eligibility for ENGL 836. A comprehensive review of English as used by employers. Areas covered include grammar, punctuation, capitalization, spelling and vocabulary. Transfer: CSU.

**EVENING**

**35301** BUS. 400 JA Th 6:30-9:30 8-8117 Alcalde 3.0

**BUS. 401 BUSINESS COMMUNICATIONS**

*Prereq: Completion of or concurrent enrollment in BUS. 400 or one college-level English course.* Students develop skill in writing business documents. Recommended for business majors and anyone whose job includes writing letters, etc. Transfer: CSU.

**WEEKDAY**

**30671** BUS. 401 AA TTh 9:35-10:50 8-8121 Cervantes 3.0

**BUS. 445 LAW OFFICE MANAGEMENT**

*Prereq: CAOT 212 or 214 or equivalent.* Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Introduces the fundamentals of law office administration, personnel management, and accounting operations. Students develop skills managing law office systems and operational functions. Students learn personnel management, timekeeping and billing, legal fees, trust accounts, docketing and calendaring, filing and records management, and utilizing computer technology in a law firm. Also listed as LEGL 445 May be repeated once for credit. Transfer: CSU.

**EVENING**

**41528** BUS. 445 JX W 7:00-10:00 2-2117B Prater-Slack 3.0

**BUS. 476 INTRODUCTION TO MEDICAL OFFICE MANAGEMENT**

Designed to prepare students to become administrative medical office professionals. Students will learn office procedures, patient scheduling, human relations, and legal and ethical issues that pertain to the job site. Transfer: CSU.

**HYBRID**

**41159** BUS. 476 HJ By Arr 48 Hours HYBRID Holland 3.0

BUS. 476 HJ will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Tuesday, January 17, from 7:00 to 8:00 pm in Room 8306 – attendance required. Instructor email: [hollandc@smccd.edu](mailto:hollandc@smccd.edu).

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**BUSINESS > CAREER AND PERSONAL DEVELOPMENT**

**BUS. 485 MEDICAL TERMINOLOGY**

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as HSCI 484. Transfer: CSU.

EVENING							
40674	BUS. 485	JX	W	6:30-9:30	8-8302	Holland	3.0

HYBRID							
41839	BUS. 485	HX	By Arr	48 Hours	HYBRID	Holland	3.0

BUS. 485 HX will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Tuesday, January 17, from 6:00 to 6:50 pm in Room 8306 – attendance required. Instructor email: [hollandc@smccd.edu](mailto:hollandc@smccd.edu).

**BUS. 486 MEDICAL TRANSCRIPTION**

Prereq: Concurrent enrollment in BUS. 485; ability to type 50 net wpm. Recommended: ENGL 836 or equivalent. Intensive training in transcription of medical reports. Plus 32 lab hours by arrangement. May be repeated twice for credit. Transfer: CSU.

EVENING							
40675	BUS. 486	JA	TTh	7:00-9:30	8-8119	Newland	1.0-4.0
	TBA Hours:		TTh	2 Hrs/Wk		Newland	

**BUS. 487 MEDICAL TRANSCRIBER INTERNSHIP**

Prereq: BUS. 485 and BUS. 486 or equivalent. On-the-job training in a hospital or medical office transcribing actual doctor dictation from cassettes. Individual conferences with instructor. May be repeated twice for credit. Transfer: CSU.

EVENING							
40676	BUS. 487	JV	By Arr	1-4 Hrs/Wk	8-8119	Newland	1.0-4.0

**BUS. 489 MEDICAL CODING ICD-9**

Examination, analysis and application of proper medical ICD-9 coding. Students will learn the appropriate procedures and policies to achieve maximum reimbursement through diagnosis coding. Plus 24 hours by arrangement. Transfer: CSU.

EVENING							
41211	BUS. 489	JA	M	6:30-9:50	8-8119	Newland	3.0
	TBA Hours:		M	1.5 Hrs/Wk		Newland	

**BUS. 670 BUSINESS WORK EXPERIENCE**

Prereq: Employment in a college-approved job directly related to student's Business major. On-the-job training in an office environment under the primary supervision of an industry employer. May be repeated for credit a maximum of three times. Transfer: CSU.

WEEKDAY							
43340	BUS. 670	AV	By Arr	1-4 Hrs/Wk	8-8214	Cervantes	1.0-4.0

**BUSINESS OFFICE TECHNOLOGIES**

(Refer to course listings under COMPUTER APPLICATIONS & OFFICE TECHNOLOGY.)

**CAREER ADVANCEMENT ACADEMY – ALLIED HEALTH**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 101.)

**CAREER ADVANCEMENT ACADEMY – AUTOMOTIVE TECHNOLOGY**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 101.)

**CAREER AND PERSONAL DEVELOPMENT (CRER)**

(See also: COUNSELING.)

**CRER 136 CAREER PLANNING**

Designed to assist students in the on-going process of career planning. Class activities include assessing individual preferences in work environment, people environment, lifestyle, geography and interests. Provides students with opportunities to use information regarding personal values and functional skills in career planning strategies. *NOTE: This course is offered primarily for students who are undecided about their major.* Transfer: CSU (E1).

WEEKDAY							
37504	CRER 136	AS	TTh	12:10-1:10	TBA	Padron	1.0

Dates for CRER 136 AS: 2/7-5/17

**CRER 137 LIFE AND CAREER PLANNING**

Recommended: Eligibility for ENGL 836. A comprehensive approach to life and career planning that includes self-assessment, career exploration, and job seeking strategies. Transfer: CSU (E1).

WEEKDAY							
30223	CRER 137	AA	TTh	9:35-10:50	1-1306	Larson	3.0
33312	CRER 137	AB	MWF	9:10-10:00	1-1306	Zanassi	3.0
30224	CRER 137	AC	MWF	10:10-11:00	1-1306	Zanassi	3.0

**CRER 137 LIFE AND CAREER PLANNING – WIT**

Recommended: Eligibility for ENGL 836. A comprehensive approach to life and career planning that includes self-assessment, career exploration, and job seeking strategies. *NOTE: This section is open to all students; however, it is designed primarily for students in the Women in Transition learning community.* Transfer: CSU (E1).

EVENING							
37080	CRER 137	JR	T	6:30-9:30	1-1306	DeMello	3.0

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**CAREER AND PERSONAL DEVELOPMENT – COUNSELING (COUN)**

**CRER 650 FYE LEAP SEMINAR**

Resiliency and Student Success. Designed to help students identify negative thinking patterns that affect issues of confidence and self-esteem in college. Students will gain new insight into their own thought processes and learn about healthier ways of dealing with anxiety and adversity so that they can achieve success in their educational endeavors.

*NOTE: CRER 650 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in CRER 650 AY (CRN 42356) must also enroll in LSKL 109 AY (CRN 43422) and MATH 110 AY (CRN 30533). Transfer: CSU*

**WEEKDAY**

42356	CRER 650	AY Th	11:10-12:00	TBA	Gutierrez	1.0
-------	----------	-------	-------------	-----	-----------	-----

**CRER 650 KABABAYAN SEMINAR**

Seminar designed for Filipino students who wish to transfer.

*NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students. Transfer: CSU.*

**WEEKDAY**

30230	CRER 650	AK MW	9:10-10:00	2-2351	Espinueva	2.0
-------	----------	-------	------------	--------	-----------	-----

**CRER 650 MESA SEMINAR**

Preparation for transfer to a university as a math or science based major. Topics include time management, selecting a major, professional organizations, transfer research, campus visits, applying for scholarships, applying for internships, writing a personal statement, creating a resume, exploring graduate school, and guest speakers. *NOTE: This section is designed primarily for students in the MESA Program, but is open to all students. Transfer: CSU.*

**WEEKDAY**

38784	CRER 650	AT By Arr	1 Hr/Wk	7-7309	Fredricks	1.0
Dates for CRER 650 AT: 1/17-5/25						

**CRER 650 PUENTE SEMINAR**

University transfer preparation and opportunities with a focus on the experiences and services available to assist Latino students. Open to all students. CRER 650 may be repeated for credit a maximum of three times. *NOTE: This section is designed primarily for students in the Puente learning community, but is open to all students. All students enrolling in CRER 650 AP (CRN 41030) must also enroll in ENGL 100 AP (CRN 37022). Transfer: CSU.*

**WEEKDAY**

41030	CRER 650	AP MW	9:10-10:00	TBA	Manzo	2.0
-------	----------	-------	------------	-----	-------	-----

**CRER 665SA DECIDING ON A MAJOR**

For students who are undecided about their career goals and direction. The course will explore the connection between majors and careers and explain which majors lead to which careers. The course covers the most common majors and their coursework requirements. Provides students with personal success tools for identifying their interests, skills and abilities and applying them toward a successful major choice. May be repeated for credit a maximum of three times. Transfer: CSU (E1).

**SATURDAY**

40695	CRER 665SA	SS Sat	8:30-4:30	1-1306	Padron	0.5
Date for CRER 665SA SS: 2/25						

**COUN 100 COLLEGE SUCCESS**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. Transfer: UC; CSU (E1).

**WEEKDAY**

40121	COUN 100	AB TTh	8:10-9:25	TBA	Nevado	3.0
40694	COUN 100	AS TTh	11:10-12:30	1-1306	Hermosillo	3.0
Dates for the AS section: 1/31-5/17						

**COUN 100 COLLEGE SUCCESS – ASTEP**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: These sections are designed primarily for students in the ASTEP learning community, but are open to all students. Transfer: UC; CSU (E1).*

**WEEKDAY**

41584	COUN 100	AQ MW	11:10-12:30	TBA	Dupre	3.0
40122	COUN 100	BQ TTh	12:10-1:25	TBA	Dupre	3.0

**COUN 100 COLLEGE SUCCESS – EOPS**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for EOPS students, but is open to all students. Transfer: UC; CSU (E1).*

**EVENING**

42269	COUN 100	JA W	6:00-9:00	1-1306	Acidera	3.0
-------	----------	------	-----------	--------	---------	-----

**COUN 100 COLLEGE SUCCESS – ESOL LEARNING COMMUNITY**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: COUN 100 AE is part of the ESOL Learning Community with ESOL 400 AE. Students enrolling in COUN 100 AE (CRN 42705) are encouraged to enroll in ESOL 400 AE (CRN 39906). Transfer: UC; CSU (E1).*

**WEEKDAY**

42705	COUN 100	AE MW	11:10-12:35	TBA	Gonzalez	3.0
Dates for the AE section: 1/30-5/16						

**COUN 100 COLLEGE SUCCESS – FIRST YEAR EXPERIENCE**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: COUN 100 AY is part of the First Year Experience Learning Community. Students enrolling in COUN 100 AY (CRN 42271) must also enroll in ENGL 846 AY (CRN 43384) and MATH 120 AY (CRN 42977). Transfer: UC; CSU (E1).*

**WEEKDAY**

42271	COUN 100	AY TTh	9:35-10:50	TBA	Gutierrez	3.0
-------	----------	--------	------------	-----	-----------	-----

**CAREER AND PERSONAL DEVELOPMENT – COUNSELING > CHEMISTRY**

**COUN 100 COLLEGE SUCCESS – TRIO**

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: This section is designed primarily for TRIO students, but is open to all students.*

**WEEKDAY**

41623 COUN 100 AA TTh 8:10-9:25 2-2351 Lopez Jimenez 3.0

**COUN 105 UP YOUR SELF-ESTEEM**

Designed to explore the factors that help develop self-esteem and ways to improve feelings of self-worth. Transfer: CSU.

**SATURDAY**

41519 COUN 105 SS Sat 8:30-4:30 2-2351 Staff 0.5  
Date for COUN 105 SS: 1/21

**COUN 106 ANXIETY MANAGEMENT**

Designed to assess one's ability to handle life's ups and downs. Students will evaluate ideas for controlling thoughts and physical symptoms. Transfer: CSU.

**SATURDAY**

41520 COUN 106 SS Sat 8:30-4:30 2-2351 Staff 0.5  
Date for COUN 106 SS: 4/14

**COUN 107 COPING WITH DEPRESSION**

Focus on the clinical aspects of depression, exploring causes and treatment options. Transfer: CSU.

**SATURDAY**

41521 COUN 107 SS Sat 8:30-4:30 2-2351 Staff 0.5  
Date for COUN 107 SS: 2/25

**CHEMISTRY (CHEM)**

**CHEM 112 CHEMISTRY IN ACTION**

General education course emphasizing chemistry in everyday life, medicine, industry, the body, and laboratory investigation. Designed for non-science majors; fulfills a lab science requirement. Transfer: UC; CSU (B1, B3).

**EVENING**

37270 CHEM 112 JA T 6:30-9:45 7-7341 Ghanma 4.0  
LAB Th 6:30-9:30 7-7341 Ghanma

**CHEM 192 INTRODUCTORY CHEMISTRY**

*Prereq: Satisfactory completion (grade of C or better) of MATH 110, or appropriate placement test scores and other measures as appropriate, or equivalent.* Recommended: Eligibility for ENGL 836 or equivalent. Designed to prepare students for CHEM 210. Fundamental concepts of chemistry, emphasizing laboratory investigation and applications of mathematical problem-solving in chemistry. Lab session required. Transfer: UC; CSU.

**WEEKDAY**

39227 CHEM 192 AA MWF 9:10-10:00 8-8302 Mossman 4.0  
LAB M 11:10-1:50 7-7338 Mossman  
40029 CHEM 192 AB MWF 9:10-10:00 8-8302 Mossman 4.0  
LAB W 11:10-1:50 7-7338 Mossman

**CHEM 210 GENERAL CHEMISTRY I**

*Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of CHEM 192 with a grade of C or better, or equivalent. Chemistry for science majors. Includes study of atoms, molecules, chemical reactions, stoichiometry, solutions, gases, thermochemistry, orbital theory, bonding, and laboratory investigation. Lab session required. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

30183 CHEM 210 AA MWF 9:10-10:00 4-148 Velez De Jesus 5.0  
LAB TTh 9:10-11:50 7-7333 Velez De Jesus  
35050 CHEM 210 AB MWF 9:10-10:00 4-148 Velez De Jesus 5.0  
LAB TTh 2:10-4:50 7-7333 Velez De Jesus  
38754 CHEM 210 AC MW 1:10-2:25 4-148 Velez De Jesus 5.0  
LAB MW 9:10-11:50 7-7333 Ruis  
42009 CHEM 210 AD MW 1:10-2:25 4-148 Velez De Jesus 5.0  
LAB MW 2:40-5:20 7-7333 Mcomber  
42296 CHEM 210 AE MWF 1:10-2:25 4-148 Velez De Jesus 5.0  
LAB MW 9:10-11:50 7-7333 Mcomber

**EVENING**

43281 CHEM 210 JA MW 5:10-6:25 7-7104 Levi 5.0  
LAB MW 6:40-9:40 7-7333 Levi

**CHEM 220 GENERAL CHEMISTRY II**

*Prereq: Satisfactory completion (grade of C or better) of CHEM 210 or equivalent.* Chemistry for science majors. Includes study of acid-base chemistry, equilibrium, kinetics, thermodynamics, electrochemistry, descriptive chemistry, nuclear chemistry, and laboratory investigation. Lab session required. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

30185 CHEM 220 AA MWF 9:10-10:00 7-7106 Bates 5.0  
LAB TTh 9:10-11:50 7-7341 Bates  
35051 CHEM 220 AB MWF 9:10-10:00 7-7106 Bates 5.0  
LAB TTh 2:10-4:50 7-7341 Bates

**CHEM 234 ORGANIC CHEMISTRY I**

*Prereq: CHEM 220 with grade C or better.* Nomenclature, structure, identification, synthesis, and reaction mechanisms of organic compounds. Requires concurrent enrollment in CHEM 237. Transfer: UC; CSU (B1).

**WEEKDAY**

41377 CHEM 234 AA MWF 11:10-12:00 7-7304 Bates 3.0

**Plan Ahead – Pay Ahead!**

To provide you with access to the most popular classes, the San Mateo County Community College District is making an important change in the enrollment fee payment policy beginning Spring 2012. You will not be able to register for classes if you have an account balance for prior terms. You will be dropped from your classes if you have not paid your fees by Jan. 4, 2012. If you cannot afford the fees, the District will offer a payment plan. The Financial Aid Office at each college can help you determine if you are eligible for state and federal student aid programs. Be sure to check WebSMART and your MY.SMCCD email account for more information and a list of upcoming financial aid seminars.



**CHEM 235 ORGANIC CHEMISTRY II**

Prereq: CHEM 234 and CHEM 237 with grades of C or better; concurrent enrollment in CHEM 238. Advanced topics selected from modern trends in organic chemistry. Transfer: UC; CSU (B1).

**WEEKDAY**

30187	CHEM 235	AA	MWF	11:10-12:00	8-8304	Rivera Contreras	3.0
-------	----------	----	-----	-------------	--------	------------------	-----

**CHEM 237 ORGANIC CHEMISTRY LAB I**

Prereq: Completion of, or concurrent enrollment in, CHEM 234. Laboratory designed to accompany CHEM 234. Transfer: UC; CSU (B3).

**WEEKDAY**

41378	CHEM 237	AA	W	1:10-6:15	7-7341	Ruis	2.0
-------	----------	----	---	-----------	--------	------	-----

**CHEM 238 ORGANIC CHEMISTRY LAB II**

Prereq: Completion of or concurrent enrollment in CHEM 235. Laboratory designed to accompany CHEM 235. Transfer: UC; CSU (B3).

**WEEKDAY**

30188	CHEM 238	AA	M	1:10-6:15	7-7341	Rivera Contreras	2.0
-------	----------	----	---	-----------	--------	------------------	-----

**CHEM 410 CHEMISTRY FOR HEALTH SCIENCES**

Prereq: Satisfactory completion (grade of C or better) of MATH 110, or appropriate placement test scores and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 836 or equivalent. Survey of general, organic and bio-chemistry. Emphasis on chemicals and processes relating to the human body. Laboratory investigation of related chemical reactions. Lab session required. Transfer: CSU (B1, B3).

**WEEKDAY**

41381	CHEM 410	AA	TTh	12:35-1:50	5-5132B	Parast	4.0
-------	----------	----	-----	------------	---------	--------	-----

LAB	T	9:10-11:50	7-7338	Parast			
-----	---	------------	--------	--------	--	--	--

41604	CHEM 410	AB	TTh	12:35-1:50	7-7304	Martinovic	4.0
-------	----------	----	-----	------------	--------	------------	-----

LAB	Th	2:10-4:50	7-7338	Martinovic			
-----	----	-----------	--------	------------	--	--	--

**EVENING**

30191	CHEM 410	JA	T	7:00-10:00	4-148	Mckay	4.0
-------	----------	----	---	------------	-------	-------	-----

LAB	W	7:00-10:00	7-7338	Mckay			
-----	---	------------	--------	-------	--	--	--

39198	CHEM 410	JB	T	7:00-10:00	4-148	Mckay	4.0
-------	----------	----	---	------------	-------	-------	-----

LAB	Th	7:00-10:00	7-7333	Mckay			
-----	----	------------	--------	-------	--	--	--

39743	CHEM 410	JC	T	7:00-10:00	4-148	Mckay	4.0
-------	----------	----	---	------------	-------	-------	-----

LAB	Th	7:00-10:00	7-7338	Martinovic			
-----	----	------------	--------	------------	--	--	--

**CHINESE (CHIN)****CHIN 112 ELEMENTARY CHINESE II**

Prereq: CHIN 111 or equivalent. A continuation of CHIN 111 with further development of the skills of understanding, speaking, reading and writing. Plus 16 hours by arrangement. NOTE: CHIN 112 WZ (CRN 40824) will be held at Westmoor High School, 131 Westmoor Avenue, Daly City. Transfer: UC; CSU.

**WEEKDAY**

40824	CHIN 112	WZ	MW	3:00-4:15	WSTM	Staff	3.0
-------	----------	----	----	-----------	------	-------	-----

TBA Hours:	By Arr	1 Hr/Wk	5-5100	Staff			
------------	--------	---------	--------	-------	--	--	--

**EVENING**

39974	CHIN 112	WJ	T	7:00-10:00	8-8118	Staff	3.0
-------	----------	----	---	------------	--------	-------	-----

TBA Hours:	By Arr	1 Hr/Wk	5-5100	Staff			
------------	--------	---------	--------	-------	--	--	--

# Asian Studies



**Career opportunities and educational advancement available in this exciting and growing market!**

**Program Overview:**

This interdisciplinary program offers Asian-related courses in Asian languages, culture and business. A pragmatic program, Asian Studies is designed to prepare students for transfer, employment, entrepreneurship, or advancement in Asian Studies in the areas of language, culture and commerce.

**Program Benefits:**

- Earn a degree or certificate in Asian Studies or a certificate in Chinese Studies
- Transferability to 4-year colleges
- Increase your job opportunities and career options
- Enhance personal development in Asian language, culture and commerce

**Job Opportunities:**

A specialization in Asian Studies or Chinese Studies will prepare students to transfer to 4-year colleges and to obtain careers in education, business and government sectors with an emphasis in Asia.

**Degree:** A.A. Degree in Asian Studies

**Certificates:** Asian Studies  
Chinese Studies

**Contact: Dr. Hui Pate, (650) 738-4479  
or pate@smccd.edu**

## COMMUNICATION STUDIES (COMM)

### COMM 110 PUBLIC SPEAKING

Recommended: Eligibility for ENGL 836 or ESOL 400. Study and practice of basic principles of effective oral communication. Research, preparation, and extemporaneous delivery of various types of speeches. Transfer: UC; CSU (A1).

#### WEEKDAY

30770	COMM 110	AA	MWF	9:10-10:00	5-5132A	Koppel	3.0
30771	COMM 110	AB	TTh	9:35-10:50	4-274	Al-Shamma	3.0
39763	COMM 110	AC	MWF	11:10-12:00	4-274	Staff	3.0
30772	COMM 110	AD	TTh	8:10-9:25	4-274	Mair	3.0
30769	COMM 110	AF	TTh	9:35-10:50	7-7307	Irigoyen II	3.0
30768	COMM 110	AG	TTh	11:10-12:25	7-7307	Irigoyen II	3.0

#### EVENING

39977	COMM 110	JA	M	7:00-10:15	8-8319	Irigoyen II	3.0
30773	COMM 110	JB	Th	7:00-10:00	8-8319	Kirby	3.0
42267	COMM 110	JC	T	7:00-10:00	4-274	Bishow	3.0

### COMM 130 INTERPERSONAL COMMUNICATION

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Study and practice of interactive communication transactions, the perception process, verbal and nonverbal communication modes, listening, and conflict resolution. Transfer: UC; CSU (A1).

#### WEEKDAY

30774	COMM 130	AA	MWF	12:10-1:00	1-1124	Taylor-Gulbransen	3.0
30777	COMM 130	AB	TTh	9:35-10:50	5-5132A	Cunningham	3.0
33318	COMM 130	AC	TTh	11:10-12:25	5-5132A	Cunningham	3.0

#### EVENING

30779	COMM 130	JA	M	7:00-10:15	4-274	Bishow	3.0
38611	COMM 130	JB	W	7:00-10:00	8-8319	McDonnell	3.0
39984	COMM 130	JC	T	7:00-10:00	8-8308	Cunningham	3.0

### COMM 150 INTERCULTURAL COMMUNICATION

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

#### WEEKDAY

39966	COMM 150	AA	MWF	8:10-9:00	5-5132A	Koppel	3.0
-------	----------	----	-----	-----------	---------	--------	-----

#### EVENING

33350	COMM 150	JA	T	6:00-9:15	4-272	Mair	3.0
-------	----------	----	---	-----------	-------	------	-----

### COMM 150 INTERCULTURAL COMMUNICATION – ASTEP

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (A1).

#### WEEKDAY

40613	COMM 150	AQ	MWF	11:10-12:00	1-1124	Taylor-Gulbransen	3.0
-------	----------	----	-----	-------------	--------	-------------------	-----

## COMPUTER APPLICATIONS & OFFICE TECHNOLOGY (CAOT)

(See also: ACCOUNTING, BUSINESS, and COMPUTER SCIENCE.)

Prepare for an office position in 8-16 weeks. Enroll in CAOT 101, CAOT 104, CAOT 214, CAOT 215, CAOT 225 and CAOT 400. In these courses you will complete the minimum requirements for office assistant positions. For more information, call the Business Division Office at (650) 738-4201.

### CAOT 100 BEGINNING COMPUTER KEYBOARDING

Short course for students who want to learn how to type and develop skill using the computer keyboard. Typing drills only. Plus 8 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online sections, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

#### WEEKDAY

37620	CAOT 100	AX	TTh	9:35-10:50	8-8119	Alcalde	1.5
		TBA Hours:	TTh	1 Hr/Wk	8-8119		
Dates for the AX section: 1/17-3/15							
37621	CAOT 100	BX	TTh	9:35-10:50	8-8119	Alcalde	1.5
		TBA Hours:	TTh	1 Hr/Wk	8-8119		
Dates for the BX section: 3/20-5/17							

#### ONLINE

37624	CAOT 100	OL	By Arr	24 Hours	ONLINE	Gianoli	1.5
Dates for the OL section: 1/17-3/13							

CAOT 100 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at [gianoli@smccd.edu](mailto:gianoli@smccd.edu) before first scheduled class.

37619	CAOT 100	OM	By Arr	24 Hours	ONLINE	Gianoli	1.5
Dates for the OM section: 3/20-5/22							

CAOT 100 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at [gianoli@smccd.edu](mailto:gianoli@smccd.edu) before first scheduled class.

### CAOT 101 COMPUTER KEYBOARDING SKILL BUILDING

Recommended: CAOT 100 or equivalent; ability to type without looking at the keyboard. Students improve keyboarding speed and accuracy on computers. Typing drills only. Plus 8 lab hours by arrangement. May be repeated for credit up to a maximum of 6 units. *NOTE: With the exception of the online sections, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

#### WEEKDAY

30654	CAOT 101	AX	TTh	9:35-10:50	8-8119	Staff	1.5
		TBA Hours:	TTh	1 Hr/Wk	8-8119		
Dates for the AX section: 1/17-3/15							
40430	CAOT 101	BX	TTh	9:35-10:50	8-8119	Alcalde	1.5
		TBA Hours:	TTh	1 Hr/Wk	8-8119		
Dates for the BX section: 3/20-5/17							

#### ONLINE

30655	CAOT 101	OL	By Arr	24 Hours	ONLINE	Gianoli	1.5
Dates for the OL section: 1/17-3/13							

CAOT 101 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at [gianoli@smccd.edu](mailto:gianoli@smccd.edu) before first scheduled class.

41873	CAOT 101	OM	By Arr	24 Hours	ONLINE	Gianoli	1.5
Dates for the OM section: 3/20-5/22							

CAOT 101 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at [gianoli@smccd.edu](mailto:gianoli@smccd.edu) before first scheduled class.

**CAOT 104 INTRO TO COMPUTERS WITH WINDOWS I**

Recommended: Eligibility for ENGL 836. Introduction to computers with Windows. Exposure to word processing, spreadsheets, and other business application software. Plus 8 lab hours by arrangement. May be repeated once for credit.

*NOTE: This course has a non-refundable materials charge of \$3. Transfer: CSU.*

**WEEKDAY**

35717	CAOT 104	AS	MWF	9:10-10:00	8-8121	Motipara	1.5
	TBA Hours:		MWF	1 Hr/Wk			
	Dates for the AS section: 1/18-3/16						

**EVENING**

36969	CAOT 104	KS	T	6:30-9:30	8-8121	Corzonkoff	1.5
	TBA Hours:		T	1 Hr/Wk			
	Dates for the KS section: 1/17-3/13						

**CAOT 105 INTRO TO COMPUTERS WITH WINDOWS II**

Recommended: CAOT 104 or equivalent. Students will acquire skills to become independent computer users. Information provided on configuring and purchasing Windows computers. Topics include operating systems and hardware. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$3. Transfer: CSU.*

**WEEKDAY**

38079	CAOT 105	AS	MWF	9:10-10:00	8-8121	Motipara	1.0
	Dates for the AS section: 3/19-5/18						

**EVENING**

40399	CAOT 105	JS	T	6:30-9:30	8-8121	Corzonkoff	1.0
	Dates for the JS section: 3/20-5/22						

**CAOT 200 INTRODUCTION TO MS OFFICE SUITE**

Recommended: CAOT 104 or equivalent. Students learn the essentials of Microsoft Office Suite applications: Word, Excel, PowerPoint and Access. This course provides a basic introduction to MS Office Suite and prepares the student for in-depth learning for the more advanced elements of Word, Excel, PowerPoint and Access. Plus 16 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3. Transfer: CSU.*

**EVENING**

35201	CAOT 200	JS	M	6:30-9:30	8-8121	Corzonkoff	2.0
	TBA Hours:		M	1.5 Hrs/Wk	8-8121		
	Dates for the JS section: 1/23-4/16						

**ONLINE**

35200	CAOT 200	OL	By Arr	32 Hours	ONLINE	Motipara	2.0
	Dates for the OL section: 1/17-4/10						

CAOT 200 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**CAOT 201 INTEGRATION OF MS OFFICE APPLICATIONS**

Recommended: CAOT 200 or equivalent. Integrate the four Microsoft Office applications (Word, Excel, Access and PowerPoint) by inserting documents, linking information, and embedding objects using exercises and case studies. Students will learn how to convert documents to HTML and create Web presentations. May be repeated once for credit. Transfer: CSU.

**ONLINE**

40681	CAOT 201	OL	By Arr	16 Hours	ONLINE	Motipara	1.0
	Dates for CAOT 201 OL: 4/17-5/22						

CAOT 201 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

## Computer Applications & Office Technology (CAOT)



# Step up to a Business Career!

Be competitive in today's job market,  
in one or two semesters.

You can enter the workforce in the following jobs:

- Administrative Assistant
- Computer Information Specialist
- Legal Administrative Assistant
- Medical Office Assistant
- Medical Transcriptionist
- Office Assistant
- Office Information Systems Professional
- Multimedia Technologist

CAOT provides courses to meet the requirements for A.S. degrees, certificates, and today's office workers' needs.

### Your business training includes:

- Highest level of instruction and state-of-the-art equipment
- Instructors who are highly-trained and experienced
- The most current in-demand software used in industry
- Flexible online courses as well as traditional classes

### Learn on the job:

Students can also enroll in the *Skyline College Cooperative Education* program to apply their new CAOT course skills and earn units for their current on-the-job training or internship.

### Your future:

Office technology professionals can earn \$15-30 per hour or more! The skills and training you'll receive can lead to lucrative and flexible self-employment, such as Medical Transcriptionist and Multimedia Technologist.

Contact: Alma Cervantes, (650) 738-4368  
or [cervantes@smccd.edu](mailto:cervantes@smccd.edu)

**COMPUTER APPLICATIONS & OFFICE TECHNOLOGY**

**CAOT 214 WORD PROCESSING I: WORD**

Recommendation: Knowledge of the computer keyboard or completion of a typing class. Hands-on approach using a PC to learn concepts and practical applications of Microsoft Word to create, edit, format, manage and enhance documents. Plus 12 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3. Transfer: CSU.*

**WEEKDAY**

<b>37630</b>	CAOT 214	AS	TTh	11:10-12:25	8-8121	Cervantes	1.0
	TBA Hours:		TTh	2 Hrs/Wk			
	Dates for the AS section: 1/17-2/23						

**ONLINE - PC/MAC FRIENDLY!**

<b>38188</b>	CAOT 214	OL	By Arr	16 Hours	ONLINE	Cervantes	1.0
	Dates for the OL section: 1/17-2/21						

CAOT 214 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**CAOT 215 WORD PROCESSING II: WORD**

*Prereq: CAOT 214 or equivalent.* Students increase word processing skills using a PC and Word in a hands-on environment to complete practical applications involving merges, tables, graphics, macros and styles. Plus 16 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3. Transfer: CSU.*

**WEEKDAY**

<b>37634</b>	CAOT 215	AS	TTh	11:10-12:30	8-8121	Cervantes	2.0
	TBA Hours:		TTh	1.5 Hrs/Wk			
	Dates for the AS section: 2/28-5/17						

**ONLINE - PC/MAC FRIENDLY!**

<b>38189</b>	CAOT 215	OL	By Arr	32 Hours	ONLINE	Cervantes	2.0
	Dates for the OL section: 2/28-5/22						

CAOT 215 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**CAOT 222 BUSINESS PRESENTATIONS I: POWERPOINT**

Recommended: CAOT 104 or equivalent. Learn Microsoft PowerPoint software to create effective business slide presentations. Course incorporates animation, sound and video clips, clip art and smart art. May be repeated once for credit. Transfer: CSU.

**ONLINE**

<b>37383</b>	CAOT 222	OL	By Arr	16 Hours	ONLINE	Motipara	1.0
	Dates for CAOT 222 OL: 1/17-2/21						

CAOT 222 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**CAOT 223 BUSINESS PRESENTATIONS II: POWERPOINT**

Recommended: CAOT 222 or equivalent. Students will learn advanced features of PowerPoint, create professional presentations containing embedded objects, sound and video clips, and convert presentations to HTML for viewing on the Web. May be repeated once for credit. Transfer: CSU.

**ONLINE**

<b>37638</b>	CAOT 223	OL	By Arr	16 Hours	ONLINE	Motipara	1.0
	Dates for CAOT 223 OL: 2/28-4/10						

CAOT 223 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**CAOT 225 SPREADSHEETS I: EXCEL**

Recommended: CAOT 104 or equivalent. Discover the power and speed that the MS Office Excel spreadsheet software program brings to creating worksheets, building formulas and built-in functions, and presenting data in graphic form with charts. Plus 8 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3. Transfer: CSU.*

**WEEKDAY**

<b>35212</b>	CAOT 225	AS	MWF	10:10-11:00	8-8119	Roumbanis	1.0
	TBA Hours:		MWF	1.5 Hrs/Wk			
	Dates for the AS section: 1/18-2/27						

**EVENING**

<b>38221</b>	CAOT 225	JS	W	6:30-9:30	8-8121	Roumbanis	1.0
	TBA Hours:		W	1.4 Hrs/Wk	8-8121		
	Dates for the JS section: 1/18-2/22						

**ONLINE**

<b>34743</b>	CAOT 225	OL	By Arr	16 Hours	ONLINE	Roumbanis	1.0
	Dates for the OL section: 1/17-2/21						

CAOT 225 OL is offered in an online format. Requires Internet access and email. Email instructor at [roumbanis@smccd.edu](mailto:roumbanis@smccd.edu) before first scheduled class.

**CAOT 226 SPREADSHEETS II: EXCEL**

Recommended: CAOT 225 or equivalent. Students expand Excel knowledge by learning to design, enhance, link and consolidate worksheets. Topics include statistical and financial functions, database management, templates, lookup functions, macros, Pivot Charts and Pivot Tables. Plus 16 lab hours by arrangement. May be repeated once for credit. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3. Transfer: CSU.*

**WEEKDAY**

<b>43124</b>	CAOT 226	AS	MWF	10:10-11:00	8-8119	Roumbanis	2.0
	TBA Hours:		MWF	1.8 Hrs/Wk	8-8119		
	Dates for the AS section: 2/29-5/18						

**EVENING**

<b>37801</b>	CAOT 226	JS	W	6:30-9:30	8-8121	Roumbanis	2.0
	TBA Hours:		W	1.4 Hrs/Wk			
	Dates for the JS section: 2/29-5/23						

**ONLINE**

<b>38222</b>	CAOT 226	OL	By Arr	32 Hours	ONLINE	Roumbanis	2.0
	Dates for the OL section: 2/28-5/22						

CAOT 226 OL is offered in an online format. Requires Internet access and email. Email instructor at [roumbanis@smccd.edu](mailto:roumbanis@smccd.edu) before first scheduled class.

**CAOT 230 DATABASE APPLICATIONS I: ACCESS**

Recommended: CAOT 104 or equivalent and eligibility for ENGL 836. A hands-on introduction to Access, a Windows database software package for business data handling tasks. Includes database design, business data input, storage, retrieval, editing and reporting. May be repeated once for credit. Transfer: CSU.

**ONLINE**

<b>38223</b>	CAOT 230	OL	By Arr	16 Hours	ONLINE	Fraser	1.0
	Dates for CAOT 230 OL: 1/17-2/21						

CAOT 230 OL is offered in an online format. Requires Internet access and email. Email instructor at [fraserl@smccd.edu](mailto:fraserl@smccd.edu) before first scheduled class.

**CAOT 231 DATABASE APPLICATIONS II: ACCESS**

*Prereq: CAOT 230 or equivalent.* For students who want to use Access to become professionally competent in database management software. Emphasis on advanced topics: storage, retrieval, queries, SQL, reporting, and Visual Basic. May be repeated once for credit. Transfer: CSU.

**ONLINE**

38224	CAOT 231	OL	By Arr	32 Hours	ONLINE	Fraser	2.0
-------	----------	----	--------	----------	--------	--------	-----

Dates for CAOT 231 OL: 2/28-5/22

CAOT 231 OL is offered in an online format. Requires Internet access and email. Email instructor at [fraserl@smccd.edu](mailto:fraserl@smccd.edu) before first scheduled class.

**CAOT 301 MAXIMIZING YOUR EMPLOYMENT POTENTIAL**

**PC/MAC FRIENDLY**

In this culminating course, students prepare resumes, employment correspondence, use the Internet to explore employment resources, networking, interview techniques, and hiring strategies to obtain employment or qualify for promotions. May be repeated once for credit. Transfer: CSU.

**ONLINE**

37650	CAOT 301	OL	By Arr	16 Hours	ONLINE	Cervantes	1.0
-------	----------	----	--------	----------	--------	-----------	-----

Dates for CAOT 301 OL: 2/28-4/10

CAOT 301 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**CAOT 400 INTERNET I**

*Prereq: CAOT 104 or equivalent.* Learn to search the Internet efficiently, send email attachments, compress files, use FTP and discussion groups, and scan for viruses. An excellent course for beginners and those planning to take an online course. Plus 16 lab hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: This course has a non-refundable materials charge of \$3.* Transfer: CSU.

**SATURDAY**

37653	CAOT 400	SS	Sat	8:30-11:40	8-8121	Corzonkoff	1.5
-------	----------	----	-----	------------	--------	------------	-----

TBA Hours: Sat 2 Hrs/Wk  
Dates for CAOT 400 SS: 3/24-5/19

**CAOT 403 HTML & WEB AUTHORING APPLICATIONS I**

Recommended: Completion of, or concurrent enrollment in, either CAOT 104, CAOT 212, CAOT 214, or equivalent. Students will learn how to create, edit, upload and link web pages for use on the Internet using HTML and DreamWeaver. Plus 16 lab hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**WEEKDAY**

37148	CAOT 403	AS	MWF	11:10-12:20	8-8121	Motipara	1.5
-------	----------	----	-----	-------------	--------	----------	-----

TBA Hours: MWF 2.7 Hrs/Wk  
Dates for the AS section: 1/18-3/2

**ONLINE**

35738	CAOT 403	OL	By Arr	24 Hours	ONLINE	Motipara	1.5
-------	----------	----	--------	----------	--------	----------	-----

Dates for the OL section: 1/17-3/13

CAOT 403 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**CAOT 404 HTML & WEB AUTHORING APPLICATIONS II**

*Prereq: CAOT 403 or equivalent.* An intermediate hands-on course using HTML and DreamWeaver. More in-depth coverage of graphics, tables, frames, layout, interaction, and advanced HTML including website development. May be repeated for credit a maximum of three times. Transfer: CSU.

**ONLINE**

37390	CAOT 404	OL	By Arr	24 Hours	ONLINE	Motipara	1.5
-------	----------	----	--------	----------	--------	----------	-----

Dates for CAOT 404 OL: 3/20-5/22

CAOT 404 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**CAOT 408 MULTIMEDIA PROJECT**

Recommended: CAOT 104 or equivalent. Students learn how to create, edit and publish a multimedia project in current digital web media formats. Plus 16 lab hours by arrangement. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$3.* Transfer: CSU.

**WEEKDAY**

42976	CAOT 408	AS	MWF	11:10-12:00	8-8121	Motipara	2.0
-------	----------	----	-----	-------------	--------	----------	-----

TBA Hours: MWF 1.8 Hrs/Wk  
Dates for CAOT 408 AS: 3/5-5/18

**CAOT 410 PHOTOSHOP ESSENTIALS**

Recommended: CAOT 104 or equivalent. Use Photoshop to digitally convert, edit and design your own scanned photographs and graphics. See how easy it is to organize, clean up old photos and create exciting new images for the web, print and other current digital media formats. Plus 12 lab hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**EVENING**

41852	CAOT 410	JS	W	6:30-9:30	8-8119	Cervantes	1.5
-------	----------	----	---	-----------	--------	-----------	-----

TBA Hours: W 1.5 Hrs/Wk  
Dates for the JS section: 1/18-3/14

**ONLINE - PC/MAC FRIENDLY**

41850	CAOT 410	OL	By Arr	24 Hours	ONLINE	Cervantes	1.5
-------	----------	----	--------	----------	--------	-----------	-----

Dates for the OL section: 1/17-3/13

CAOT 410 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**CAOT 411 PHOTOSHOP PORTFOLIO**

*Prereq: CAOT 410 or equivalent.* Work with advanced Photoshop editing, filters and color management of print and monitor images. Create a professional slide show of your photos or art. Complete a professional Photoshop portfolio. Plus 12 lab hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: With the exception of the online section, this course has a non-refundable materials charge of \$3.* Transfer: CSU.

**EVENING**

37401	CAOT 411	JS	W	6:30-9:30	8-8119	Cervantes	1.5
-------	----------	----	---	-----------	--------	-----------	-----

TBA Hours: By Arr 1.4 Hrs/Wk  
Dates for the JS section: 3/21-5/23

**ONLINE - PC/MAC FRIENDLY**

37402	CAOT 411	OL	By Arr	24 Hours	ONLINE	Cervantes	1.5
-------	----------	----	--------	----------	--------	-----------	-----

Dates for the OL section: 3/20-5/22

CAOT 411 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**COMPUTER APPLICATIONS & OFFICE TECHNOLOGY > COMPUTER SCIENCE**

**CAOT 412 FLASH I**

*Prereq: CAOT 403 or equivalent.* Create interactive web animation using Flash MX 2004. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Also listed as COMP 412. May be repeated for credit a maximum of three times. Transfer: CSU.

**ONLINE**

**37670** CAOT 412 OL By Arr 24 Hours ONLINE Weeks 1.5  
 Dates for CAOT 412 OL: 1/17-3/13

CAOT 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeksjsmccd.edu](mailto:weeksjsmccd.edu) before first scheduled class.

**CAOT 413 FLASH II**

*Prereq: CAOT 412 or equivalent.* Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple timelines, sound control, pull down menus, preloaders, and ActionScript. Also listed as COMP 413. May be repeated twice for credit. Transfer: CSU.

**ONLINE**

**38259** CAOT 413 OL By Arr 24 Hours ONLINE Weeks 1.5  
 Dates for CAOT 413 OL: 3/20-5/22

CAOT 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeksjsmccd.edu](mailto:weeksjsmccd.edu) before first scheduled class.

**CAOT 480 NETWORK FUNDAMENTALS (LAN)**

(Cisco Academy Course – CCNA 1) An introductory course in networking specific to local area networks (LAN). Topics will include LAN hardware, software, topology, transmission medium, wide area network connectivity, diagnostic tools, system administration, and vendor specific LAN products. Class is complemented with hands-on experience in constructing a local area network. Course is patterned after Cisco training guidelines. Plus 16 hours by arrangement. Also listed as TCOM 480. Transfer: CSU.

**EVENING**

**36105** CAOT 480 JX M 7:00-10:15 2-2120 Del Prado 3.0  
 TBA Hours: By Arr 1 Hr/Wk

**CAOT 665S3 ADOBE ILLUSTRATOR CS5: CREATIVE PRINT AND WEB DESIGN FOR NON-DESIGNERS**

An introduction to Illustrator basics beginning with the work interface. Beginners will develop hands-on experience using paths, points, curves, strokes and fills to create and manipulate shapes. Explore the new CS5 brush and graphic libraries while you design print and web image projects. A final portfolio will allow students to demonstrate creative design of print and web images including: business logos, brochures, a unique business card, birthday or special holiday gift cards, poster, scrapbook layouts and more. Transfer: CSU.

**SATURDAY**

**43341** CAOT 665S3 SS Sat 9:00-12:10 8-8119 Cervantes 1.5  
 Dates for CAOT 665S3 SS: 3/24-5/19

**CAOT 690 SPECIAL PROJECTS IN COMPUTER APPLICATIONS & OFFICE TECHNOLOGY**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

**37756** CAOT 690 AV By Arr 1-3 Hrs/Wk 8-8214 Cervantes 1.0-3.0  
**30682** CAOT 690 BV By Arr 1-3 Hrs/Wk 8-8207 Motipara 1.0-3.0  
**30683** CAOT 690 CV By Arr 1-3 Hrs/Wk 8-8303 Roumbanis 1.0-3.0

**COMPUTER SCIENCE (COMP)**

(See also: COMPUTER APPLICATIONS & OFFICE TECHNOLOGY and TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY.)

**COMP 155 COMPUTER PROGRAMMING VISUAL BASIC**

*Prereq: MATH 110 or equivalent.* Recommended: Eligibility for ENGL 836. Introduction to computer programming using the high level language VISUAL BASIC. Plus 1.5 hrs/wk by arrangement. May be repeated once for credit. *NOTE: This course has a non-refundable materials charge of \$2.* Transfer: UC; CSU.

**EVENING**

**30202** COMP 155 JA Th 6:30-9:30 2-2117B O'Brien 3.0

**COMP 412 FLASH I**

*Prereq: CAOT 403 or equivalent.* Create interactive web animation using Adobe Flash CS3. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus lab hours by arrangement. Also listed as CAOT 412. May be repeated once for credit. Transfer: CSU.

**ONLINE**

**40281** COMP 412 OL By Arr 24 Hours ONLINE Weeks 1.5  
 Dates for COMP 412 OL: 1/17-3/13

COMP 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeksjsmccd.edu](mailto:weeksjsmccd.edu) before first scheduled class.

**COMP 413 FLASH II**

*Prereq: CAOT/COMP 412 or equivalent.* Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple time lines, sound control, pull-down menus, preloaders, and Actionscript. Plus lab hours by arrangement. Also listed as CAOT 413. May be repeated once for credit. Transfer: CSU.

**ONLINE**

**40282** COMP 413 OL By Arr 24 Hours ONLINE Weeks 1.5  
 Dates for COMP 413 OL: 3/20-5/25

COMP 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeksjsmccd.edu](mailto:weeksjsmccd.edu) before first scheduled class.

**COMP 451 PC CONFIGURATION AND REPAIR**

*Prereq: Satisfactory completion (grade of C or better) of CAOT 105 or equivalent; and satisfactory completion (grade of C or better) of or concurrent enrollment in ELEC 110 or TCOM 405, or equivalent training or experience.* This course provides preparation for A+ certification. A hands-on technical course designed to provide an in-depth understanding of PC hardware and software from an installation and repair outlook. Materials covered will include beginning and advanced software, hardware components and configuration, operating systems and how they control the PC. Includes direct hands-on experience with the tools and skills required for entry-level employment. Plus 16 hours by arrangement. Also listed as TCOM 451. Transfer: CSU.

**EVENING**

**40270** COMP 451 JX TTh 6:30-8:45 2-2120 Lohmann 6.0  
 LAB TTh 8:50-10:05 2-2120  
 TBA Hours: By Arr 1 Hr/Wk

**COMP 481 NETWORK SYSTEMS ADMINISTRATION**

*Prereq: Satisfactory completion (grade of C or better) of TCOM 480, or equivalent training or experience.* An application-based course in Network Administration specific to LAN's. Coverage includes the functions and concepts of a wide area network, Microsoft server, designing LAN user accounts and their network administration. Hands-on experience provided in setting up and troubleshooting servers, workstations, network and peripheral devices. Course is patterned after Microsoft networking guidelines. Plus 16 hours by arrangement. Also listed as TCOM 481. Transfer: CSU.

**EVENING**

40271	COMP 481	JX	W	7:00-10:00	2-2120	Cortes	3.0
TBA Hours:		By Arr		1 Hr/Wk			

**COMP 482 INTRODUCTION TO ROUTERS**

(Cisco Academy Course – CCNA 1 & 2) *Prereq: Satisfactory completion (grade of C or better) of TCOM/CAOT 480, or equivalent training or experience.* Introductory course on router configuration in wide area networks. Students will perform basic router configurations. Course examines common protocols, IP networking concepts and subnetting techniques. Includes instructor-directed hands-on activities. This course is patterned after Cisco Academy Course. (CCNA 1 & 2). Plus 16 hours by arrangement. Also listed as TCOM 482. Transfer: CSU.

**EVENING**

42581	COMP 482	JX	Th	7:00-10:00	1-1227	Del Prado	3.0
TBA Hours:		By Arr		1 Hr/Wk			

**COMP 483 NETWORK SWITCHES – CONCEPTS AND APPLICATIONS**

(Cisco Academy Course – CCNA 3) *Prereq: Satisfactory completion (grade of C or better) of TCOM/CAOT 480, or equivalent training or experience.* Recommended: Satisfactory completion (grade of C or better) of TCOM/COMP 482, or equivalent training or experience. Introductory course in network switching concepts and configurations as applied to computer networks. Course examines switching protocols, spanning tree protocols, virtual LANs and other specific models. Basic design of switch configurations and the use of switches in network architecture will be covered. Includes instructor-directed hands-on activities. This course is patterned after Cisco training guidelines. Plus 16 hours by arrangement. Also listed as TCOM 483. Transfer: CSU.

**EVENING**

42582	COMP 483	JX	W	7:00-10:00	1-1227	Del Prado	3.0
TBA Hours:		By Arr		1 Hr/Wk			

**COMP 484 ADVANCED ROUTING CONCEPTS AND APPLICATIONS**

(Cisco Academy Course – CCNA 3 & 4) *Prereq: Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience.* Recommended: Satisfactory completion (grade of C or better) of TCOM 483, or equivalent training or experience. An advanced course in routing concepts and configurations on large internetworks. Students will configure and manage routers by implementing advanced features and common routing protocols such as EIGRP and OSPF. Includes instructor-directed hands-on activities. This course is patterned after Cisco Router training guidelines. Plus 16 hours by arrangement. Also listed as TCOM 484. Transfer: CSU.

**EVENING**

40272	COMP 484	JX	T	7:00-10:00	1-1227	Del Prado	3.0
TBA Hours:		By Arr		1 Hr/Wk			

**COOPERATIVE EDUCATION (COOP)**

Students may register for Cooperative Education online through WebSMART. Any student who registers through WebSMART is required to contact the Cooperative Education Office within the first two weeks of the semester for specific instructions. For additional information, call (650) 738-4261.

**COOP 670 VOCATIONAL COOPERATIVE EDUCATION**

*Prereq: Enrollment in a planned vocational program and employment in a college approved job directly related to student's academic major.* May be repeated for credit up to a maximum of 16 units. Transfer: CSU.

**WEEKDAY**

30206	COOP 670	AV	By Arr	1-4 Hrs/Wk	1-1209	Jones, C.	1.0-4.0
30207	COOP 670	BV	By Arr	1-4 Hrs/Wk	3-3202	Fitzgerald	1.0-4.0
33315	COOP 670	CV	By Arr	1-4 Hrs/Wk	1-1208	Zanassi	1.0-4.0
33886	COOP 670	DV	By Arr	1-4 Hrs/Wk	1-1216	Cooney	1.0-4.0
36215	COOP 670	EV	By Arr	1-4 Hrs/Wk	1-1208	Jones, A.	1.0-4.0
40872	COOP 670	FV	By Arr	1-4 Hrs/Wk	1-1208	McDaniel	1.0-4.0
43350	COOP 670	GV	By Arr	1-4 Hrs/Wk	1-1208	Deamer	1.0-4.0
38434	COOP 670	HV	By Arr	1-4 Hrs/Wk	1-1208	Staff	1.0-4.0

**EVENING**

36106	COOP 670	JV	By Arr	1-4 Hrs/Wk	1-1208	Prater-Slack	1.0-4.0
37440	COOP 670	KV	By Arr	1-4 Hrs/Wk	1-1208	Perino	1.0-4.0
38476	COOP 670	LV	By Arr	1-4 Hrs/Wk	1-1208	Heldberg	1.0-4.0
34180	COOP 670	MV	By Arr	1-4 Hrs/Wk	1-1208	Semenza	1.0-4.0
36216	COOP 670	NV	By Arr	1-4 Hrs/Wk	1-1208	Jones, G.	1.0-4.0
42077	COOP 670	PV	By Arr	1-4 Hrs/Wk	1-1208	Wethington	1.0-4.0

**COOP 671 GENERAL COOPERATIVE EDUCATION**

Students earn up to 3 units of credit for work experience in any job where learning can be identified. Work may be paid or volunteer. Students must report to the Cooperative Education office at Skyline College to complete enrollment. May be repeated for credit up to a maximum of 6 units. Transfer: CSU.

**WEEKDAY**

37163	COOP 671	AV	By Arr	1-3 Hrs/Wk	3-3202	Fitzgerald	1.0-3.0
41241	COOP 671	BV	By Arr	1-3 Hrs/Wk	1-1208	Jones, C.	1.0-3.0

**ADMJ 670 CRIMINAL JUSTICE INTERNSHIP**

On-site experiential learning opportunity for qualified Administration of Justice students to apply skills and knowledge through supervised work experience at a justice agency. Transfer: CSU.

**WEEKDAY**

42567	ADMJ 670	AA	By Arr	1-4 Hrs/Wk	1-1317	Aurilio	1.0-4.0
-------	----------	----	--------	------------	--------	---------	---------

**BUS. 670 BUSINESS WORK EXPERIENCE**

*Prereq: Employment in a college-approved job directly related to student's Business major.* On-the-job training in an office environment under the primary supervision of an industry employer. May be repeated for credit a maximum of three times. Transfer: CSU.

**WEEKDAY**

43340	BUS. 670	AV	By Arr	1-4 Hrs/Wk	8-8214	Cervantes	1.0-4.0
-------	----------	----	--------	------------	--------	-----------	---------

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

## Cosmetology, Esthetics & Massage Therapy



Prepare for licensing in the exciting fields of Cosmetology, Esthetics & Massage Therapy!

**Job Opportunities**

- Cosmetology: Hair and Nails
- Esthetics: Skin and Make-Up
- Massage Therapy: Spa and Massage

•

**NEW!**

Earn a Massage Therapy Certificate

•

Qualify to receive California State Certification as a Massage Therapist and take National Board Exams

Contact: Nancy Lam, (650) 738-4168 or lamn@smccd.edu

**ECE. 670 EARLY CHILDHOOD EDUCATION WORK EXPERIENCE**

On-the-job training under the primary supervision of an industry employer. Transfer: CSU.

**WEEKDAY**

36942	ECE. 670	AV	By Arr	1-4 Hrs/Wk	14-CDC	Watts	1.0-4.0
-------	----------	----	--------	------------	--------	-------	---------

**EVENING**

36854	ECE. 670	JV	By Arr	1-4 Hrs/Wk	8-8311	Genevro	1.0-4.0
-------	----------	----	--------	------------	--------	---------	---------

**TCOM 670 TCOM OR NETWORK INFORMATION TECHNOLOGY WORK EXPERIENCE**

Prereq: Must be enrolled in a TCOM course. College credit awarded for on-the-job training. Must be employed in a related industry. Transfer: CSU.

**EVENING**

30792	TCOM 670	JV	By Arr	1-4 Hrs/Wk	TBA	Perino	1.0-4.0
-------	----------	----	--------	------------	-----	--------	---------

## COSMETOLOGY (COSM)

(Admission to Cosmetology 700-740 and 775 courses is by special application only. Wellness courses are also listed under WELLNESS.)

**COSM 690 SPECIAL PROJECTS IN COSMETOLOGY**

One hour of supervised work per week per unit.

**WEEKDAY**

33296	COSM 690	AV	By Arr	1-8 Hrs/Wk	4-214	Pelayo	1.0-8.0
33297	COSM 690	BV	By Arr	1-8 Hrs/Wk	4-210	Biagi	1.0-8.0
43353	COSM 690	DV	By Arr	1-8 Hrs/Wk	4-216	Lee	1.0-8.0

**EVENING**

41199	COSM 690	JV	By Arr	1-8 Hrs/Wk	4-212	Smith	1.0-8.0
-------	----------	----	--------	------------	-------	-------	---------

**COSM 700 COSMETOLOGY CONCEPTS/PRACTICE I**

Basic and advanced manipulative skills in hair design, analysis, coloring, cutting, scalp and hair conditioning treatments, chemical straightening, permanent waving, manicuring, pedicures, Material Safety Data Sheets, and State Board Rules and Regulations. May be repeated for credit a maximum of three times.

**WEEKDAY**

30208	COSM 700	AA	Daily	8:00-4:30	4-201B	Biagi	16.0
-------	----------	----	-------	-----------	--------	-------	------

**EVENING/SATURDAY**

40730	COSM 700	JA	MTWTh	6:00-10:00	4-201B	Staff	11.0
			Sat	8:00-4:30	4-201B	Staff	

**COSM 740 COSMETOLOGY CONCEPTS/PRACTICE II**

Prereq: Completion of COSM 700 with grade C or better.

Basic and advanced manipulative skills in chemical techniques, styling, coloring, State Board requirements on speed and accuracy, and anatomy. May be repeated for credit a maximum of three times.

**WEEKDAY**

30213	COSM 740	AV	Daily	8:00-4:30	4-201B	Lee	0.5-16.0
-------	----------	----	-------	-----------	--------	-----	----------

**EVENING/SATURDAY**

40351	COSM 740	JA	MTWTh	6:00-10:00	4-201B	Biagi	10.0
			Sat	8:00-4:30	4-201B	Pelayo	

**COSM 750 COSMETOLOGY BRUSH-UP**

*Prereq: State of California Barbering or Cosmetology license or valid out-of-state Cosmetology license, or upon recommendation of Cosmetology faculty.* To satisfy supplemental or out-of-state training requirements; basic and advanced instruction on in-salon processes emphasizing performance and efficiency. Applicable to those needing assistance in passing the California State Board exam and to brush up on skills and techniques for job placement or advancement. May be repeated for credit up to three times or a maximum of 20 units or three times.

**WEEKDAY**

42706	COSM 750	AV	Daily	8:00-4:30	4-218	Biagi	0.5-10.0
-------	----------	----	-------	-----------	-------	-------	----------

**COSM 760 COSMETOLOGY INSTRUCTOR PREPARATION**

*Prereq: Valid California Cosmetologist's license and a minimum of one year's full-time practical experience.* Designed for experienced, licensed cosmetologists interested in teaching cosmetology courses with a focus on teaching methodologies and techniques that emphasize theoretical and practical subject matter using a four-step lesson plan. Plus 80 lab hours by arrangement. May be repeated for credit up to a maximum of 28 units.

**EVENING**

37119	COSM 760	JA	M	6:00-10:00	4-201A	Biagi	5.0
TBA Hours:		By Arr		5 Hrs/Wk			

**COSM 776 ESTHETICIAN II**

*Prereq: COSM 775 or equivalent.* The second of two courses in which students continue to develop advanced skills and knowledge in skin care techniques, hair removal, and makeup application. Upon successful completion of COSM 775 and COSM 776, a student will be eligible for a Certificate of Achievement from Skyline College and will be able to apply for the Esthetician examination at the California State Board of Cosmetology for licensure. May be repeated once for credit.

**EVENING/SATURDAY**

43088	COSM 776	JA	TWTh	6:00-10:00	4-120	Pelayo	9.0
		Sat		8:00-4:30	4-120	Pelayo	

**WELL 665SA INTRODUCTION TO HERBAL MEDICINE**

This short course will explore herbal medicine and ways to use it for health and well-being. Historical background of herbal medicine will be provided along with information for several herbs that can be incorporated into daily life in the form of massage oils, tinctures, poultices, teas, etc. Students will take home massage oils infused with herbs for their own use. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

**SUNDAY**

43356	WELL 665SA	US	Sun	9:00-5:00	4-102	Leary	0.5
Date for WELL 665SA US: 3/25							

**WELL 665SB SELF-HELP STRESS REDUCTION TECHNIQUES**

Students will explore self-help healing tools that will support the practitioner when working with clients. These tools are beneficial for anyone working with the public, particularly work that requires sensitive awareness and communication. Students will learn simple practices that help to center and ground ourselves as we open our hearts compassionately. Each participant will leave the class knowing straightforward processes they can follow to achieve balance and clarity as they work with people who are in need of thoughtful attention. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring a yoga mat or large towel to class.*

**SUNDAY**

43354	WELL 665SB	US	Sun	9:00-5:00	6-6202A	Leary	0.5
Date for WELL 665SB US: 3/11							

**WELL 665SC INTRODUCTION TO FACE & DECOLLETE MASSAGE**

Introduction to massage movements used specifically for the face and décolleté. The course will examine the therapeutic value of non-threatening touch, the anatomy of the chest, upper arms and face, and proper hygiene and sanitation for the safety of the therapist and recipient. Students will learn techniques to enhance their esthetics massage or spa technician skills and explore proper posture and body mechanics. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets to class.*

**SUNDAY**

43357	WELL 665SC	US	Sun	9:00-5:00	4-102	Leary	0.5
Date for WELL 665SC US: 4/15							

**WELL 665SD INTRODUCTION TO HAND MASSAGE**

Introduction to beginning massage movements used specifically for the hands. Emphasis on the therapeutic value of non-threatening touch, anatomy of the hands, proper hygiene and sanitation, reflex points that can be stimulated to maintain physical well being, proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets to class.*

**SUNDAY**

43355	WELL 665SD	US	Sun	9:00-5:00	4-102	Leary	0.5
Date for WELL 665SD US: 3/18							

**WELL 665SE INTRODUCTION TO FOOT MASSAGE**

Introduction to beginning massage movements used specifically for the feet. Emphasis on the therapeutic value of non-threatening touch, anatomy of the feet, proper hygiene and sanitation, reflex points that can be stimulated to maintain physical well being, proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets to class.*

**SUNDAY**

43358	WELL 665SE	US	Sun	9:00-5:00	4-102	Leary	0.5
Date for WELL 665SE US: 4/22							

**WELL 665SF INTRODUCTION TO NECK AND SHOULDER MASSAGE**

Introduction to beginning massage movements used to release stress and tension from the neck and shoulder area. Emphasis on the therapeutic value of non-threatening touch, neck and shoulder anatomy, proper hygiene and sanitation, exploration of proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets to class.*

**SUNDAY**

42980	WELL 665SF	US	Sun	9:00-5:00	4-102	Aldridge	0.5
Date for WELL 665SF US: 3/4							

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**COSMETOLOGY > DEVELOPMENTAL SKILLS**

**WELL 665SG INTRODUCTION TO BACK MASSAGE**

Introduction to beginning massage movements used to release stress and tension from the neck and back area. Emphasis on the therapeutic value of non-threatening touch, the neck and back anatomy, proper hygiene and sanitation, exploration of proper body mechanics, exposure to massage products and contraindications. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15. Students are required to bring 2 clean sheets and a pillowcase to class.*

**SUNDAY**

42985 WELL 665SG US Sun 9:00-5:00 4-102 Brown 0.5  
Date for WELL 665SG US: 2/5

**WELL 665SH INTRODUCTION TO FLOWER ESSENCES**

This course will explore the world of flower essences as a viable healing modality used to address emotional issues and body-mind health. Emphasis on the history of flower essences, methods of preparation, conditions and methods for selecting a particular essence, and flower essence usage. Students will prepare a personalized emergency formula. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

**SUNDAY**

42982 WELL 665SH US Sun 9:00-5:00 4-102 Leary 0.5  
Date for WELL 665SH US: 1/29

**WELL 665SI INTRODUCTION TO AROMATHERAPY**

This course will explore aromatherapy's healing gifts and the variety of application uses. Topics include the history of aromatherapy, preparation methods, and the conditions and methods for selecting a particular essential oil. Students will prepare an essential oil combination in a lotion carrier. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

**SUNDAY**

42983 WELL 665SI US Sun 9:00-5:00 6-6202A Leary 0.5  
Date for WELL 665SI US: 2/12

**WELL 665SJ INTRODUCTION TO GEM ELIXIRS**

This course will explore the world of gem elixirs and how to use them as a viable healing modality to address emotional issues and body-mind health. Students will learn which gem elixirs are needed for certain conditions and how to choose them appropriately. There will be discussion about the variety of uses available for gem elixirs (oral preparations, environmental sprays, bath stones, or adding to lotions, creams or carrier oils). Students will prepare a gem and elixir formula for themselves that specifically addresses how they respond to stresses and life challenges. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$15.*

**SUNDAY**

42984 WELL 665SJ US Sun 9:00-5:00 4-102 Leary 0.5  
Date for WELL 665SJ US: 2/26

**WELL 702 MASSAGE THERAPY II**

*Prereq: WELL 701 or equivalent.* Develop skills and knowledge in massage therapy techniques and spa/wellness modalities. Topics include massage theory, practical experience, anatomy, physiology, business practices, and ethics. Students will work in the massage clinic to gain mastery of the skills learned in the classroom. Upon successful completion of the 500-hour Massage Therapy program (WELL 701 and 702), students are eligible for a Certificate of Achievement from Skyline College and can apply for California certification and take their National Boards. May be repeated once for credit.

**EVENING**

43359 WELL 702 JA MTWTh 6:00-10:00 4-122 Leary 9.0

**WELL 760 INTRODUCTION TO "WHOLISTIC" HEALTH**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to a variety of "wholistic" health modalities, including massage therapy, yoga, breath work, herbology, aromatherapy, flower essences, gem elixirs, and Ayurvedic and Chinese Medicine. Transfer: CSU.

**ONLINE**

43480 WELL 760 OL By Arr 48 Hours ONLINE Leary 3.0  
Sat 10:00-12:00 4-102

WELL 760 OL will be held online with optional meetings on campus. Optional meetings on campus on Saturdays 1/21, 3/10 and 5/19 from 10:00 am to 12:00 pm in Building 4, Room 102. Students must have Internet access and an email address. Orientation meeting on Saturday, January 21, from 10:00 am to 12:00 pm in Building 4, Room 102. Instructor email: [learym@smccd.edu](mailto:learym@smccd.edu).

**DANCE**

(Refer to course listings under KINESIOLOGY – DANCE.)

**DATA PROCESSING**

(Refer to course listings under COMPUTER APPLICATIONS & OFFICE TECHNOLOGY and COMPUTER SCIENCE.)

**DEVELOPMENTAL SKILLS (DSKL)**

**DSKL 825 ASSISTIVE COMPUTER TECHNOLOGY – DRAGON NATURALLY SPEAKING (VERSION 11.5)**

Assistive computer technology instruction designed primarily for students with disabilities. Students will learn the use of assistive technology to support their learning styles and/or physical needs. The course includes sixteen hours of lecture at the scheduled times shown below and sixteen hours of lab by arrangement. *NOTE: These sections utilize Dragon NaturallySpeaking software. Students only need to enroll in one of the sections listed below. This course has a non-refundable materials charge of \$20. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)*

**WEEKDAY**

41544	DSKL 825	BS	W	12:10-2:00	2-2309	Lariviere	1.0
	TBA Hours:		W	2 Hrs/Wk	2-2309		
	Dates for the BS section: 1/18-3/14						
42190	DSKL 825	ES	W	12:10-2:00	2-2309	Lariviere	1.0
	TBA Hours:		W	2 Hrs/Wk	2-2309		
	Dates for the ES section: 3/21-5/16						

**EVENING**

41545	DSKL 825	JS	T	6:00-8:00	2-2309	Lariviere	1.0
	TBA Hours:		T	2 Hrs/Wk	2-2309		
	Dates for the JS section: 3/20-5/15						

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**DSKL 825 ASSISTIVE COMPUTER TECHNOLOGY – KURZWEIL 3000 (VERSION 12)**

Assistive computer technology instruction designed primarily for students with disabilities. Students will learn the use of assistive technology to support their learning styles and/or physical needs. The course includes sixteen hours of lecture at the scheduled times shown below and sixteen hours of lab by arrangement. *NOTE: These sections utilize Kurzweil 3000 software. Students only need to enroll in one of the sections listed below. This course has a non-refundable materials charge of \$20. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)*

**WEEKDAY**

<b>41546</b>	DSKL 825	CS	M	12:10-2:00	2-2309	Lariviere	1.0
	TBA Hours:	M		2 Hrs/Wk	2-2309		
	Dates for the CS section: 2/6-4/9						
<b>41547</b>	DSKL 825	DS	T	1:10-3:00	2-2309	Lariviere	1.0
	TBA Hours:	T		2 Hrs/Wk	2-2309		
	Dates for the DS section: 1/17-3/13						
<b>42191</b>	DSKL 825	GS	T	1:10-3:00	2-2309	Lariviere	1.0
	TBA Hours:	T		2 Hrs/Wk	2-2309		
	Dates for the GS section: 3/20-5/15						

**EVENING**

<b>41548</b>	DSKL 825	KS	T	6:00-8:00	2-2309	Lariviere	1.0
	TBA Hours:	T		2 Hrs/Wk	2-2309		
	Dates for the KS section: 1/17-3/13						

**DSKL 880SD LEARNING SKILLS ASSESSMENT AND ADVOCACY**

A course offering opportunities in levels of learning assessment and related advocacy skills. Registration is through the DSPS Office with consent of instructor. Priority is given to students having no previous documentation, incomplete documentation, or documentation that is out of date. Students will work toward completing California Community College Eligibility Criteria for Learning Disabilities and learn best practices for requesting and utilizing accommodations. *NOTE: This course has a non-refundable materials charge of \$25.00. (Units do not count toward the Associate Degree.)*

**WEEKDAY**

<b>43135</b>	DSKL 880SD	AS	W	11:10-1:30	2-2351	Douglas	0.5
	Dates for the AS section: 1/25-3/7						
<b>43136</b>	DSKL 880SD	BS	T	11:10-1:30	2-2351	Douglas	0.5
	Dates for the BS section: 3/13-4/24						

**Plan Ahead – Pay Ahead!**

To provide you with access to the most popular classes, the San Mateo County Community College District is making an important change in the enrollment fee payment policy beginning Spring 2012. You will not be able to register for classes if you have an account balance for prior terms. You will be dropped from your classes if you have not paid your fees by Jan. 4, 2012. If you cannot afford the fees, the District will offer a payment plan. The Financial Aid Office at each college can help you determine if you are eligible for state and federal student aid programs. Be sure to check WebSMART and your MY.SMCCD email account for more information and a list of upcoming financial aid seminars.

**DRAMA (DRAM)****DRAM 680SA TECHNICAL PRODUCTION/STAGECRAFT**

Basic principles, history and practice of technical production for the performing arts. Transfer: CSU.

**WEEKDAY**

<b>43055</b>	DRAM 680SA	AA	MWF	12:10-2:15	1-1250	Ceccarelli	3.0
--------------	------------	----	-----	------------	--------	------------	-----

**EARLY CHILDHOOD EDUCATION (ECE.)**

(See also: FAMILY & CONSUMER SCIENCES and PSYCHOLOGY.)

Funding from First 5 San Mateo County to the Early Childhood Education Program is providing a textbook loan program, administered through individual classes once instruction begins.

If you work with young children and are enrolled in Early Childhood Education classes leading to a California CD Teaching Permit, Skyline College tuition reimbursement is available to eligible students from the Child Care Training Consortium. Contact ECE Program Services Coordinator Cecelia Rebele at [rebele@smccd.edu](mailto:rebele@smccd.edu) or (650) 738-4304 or Kate Williams Browne, ECE Program Coordinator, at [brownek@smccd.edu](mailto:brownek@smccd.edu) or (650) 738-7092 for more information or to apply.

**ECE. 191 CHILDREN'S LITERATURE**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Study of representative works of Children's Literature with an emphasis on practical experience in presenting age-appropriate literature to children and youth. Reading, discussion, critical papers. Also listed as LIT. 191. Transfer: CSU (C2).

**EVENING**

<b>41480</b>	ECE. 191	JX	M	3:40-6:55	8-8317	Heffernan	3.0
--------------	----------	----	---	-----------	--------	-----------	-----

**ECE. 201 CHILD DEVELOPMENT**

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

**WEEKDAY**

<b>36430</b>	ECE. 201	AX	MWF	11:10-12:00	4-170	Jackson	3.0
<b>36431</b>	ECE. 201	CX	MW	12:10-1:25	8-8306	Floor	3.0

**EVENING**

<b>36429</b>	ECE. 201	KX	Th	7:00-10:00	8-8306	Floor	3.0
--------------	----------	----	----	------------	--------	-------	-----

**SATURDAY**

<b>38823</b>	ECE. 201	SX	Sat	9:00-5:00	8-8306	Magidoff	3.0
ECE. 201 SX will meet on the following dates: 3/3, 3/10, 3/31, 4/14, 4/28 & 5/12.							

**ONLINE**

<b>42669</b>	ECE. 201	OL	By Arr	48 Hours	ONLINE	McClain-Rocha	3.0
ECE. 201 OL is taught in an online format. Requires Internet access and email. Instructor email: <a href="mailto:mcclainrochak@smccd.edu">mcclainrochak@smccd.edu</a> .							

**EARLY CHILDHOOD EDUCATION**

**ECE. 210 ECE PRINCIPLES**

Recommended: Eligibility for ENGL 836. Overview of the nature and goals of Early Childhood Education. Awareness of historical perspective. Exploration of various program models in ECE and potential future trends. Transfer: CSU.

**EVENING**

30279	ECE. 210	JA W	7:00-10:00	3C	Ford	3.0
38167	ECE. 210	JB Th	4:00-6:50	8-8306	Francisco	3.0

**ECE. 211 ECE CURRICULUM**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. An overview of knowledge and skills related to providing appropriate curriculum and environments for young children from birth to age eight. Students will examine the teacher's role in supporting the development of young children. Transfer: CSU.

**EVENING**

30280	ECE. 211	JA M	7:00-10:10	3C	Ford	3.0
38661	ECE. 211	JB W	3:50-6:50	14-0006	Magidoff	3.0

**ECE. 212 CHILD, FAMILY & COMMUNITY**

Recommended: Eligibility for ENGL 836. Patterns of family living, roles, interaction of family members, factors affecting family life, community resources; a cross-cultural approach. Also listed as FCS 212. Transfer: UC; CSU.

**WEEKDAY**

36427	ECE. 212	AA TTh	12:35-1:50	14-0006	Genevro	3.0
-------	----------	--------	------------	---------	---------	-----

**EVENING**

36436	ECE. 212	JA Th	7:00-10:00	14-0006	Francisco	3.0
-------	----------	-------	------------	---------	-----------	-----

**ECE 213 THE SCHOOL-AGE CHILD**

Focus on program types, practical strategies, and developmental issues of program planning for school-age care. Transfer: CSU.

**SATURDAY**

43243	ECE. 213	SX Sat	9:00-5:10	8-8222	Genevro	3.0
-------	----------	--------	-----------	--------	---------	-----

ECE. 213 SX will meet on the following dates: 3/3, 3/10, 3/31, 4/21, 5/5 and 5/12.

**ECE. 214 CHILD-PARENT RELATIONS**

Emotional, social, intellectual and physical development of children with an emphasis on a multicultural approach to parent-child relations, diversity of family systems in today's society, and how these influence the developing child. Also listed as FCS 213. Transfer: CSU (E1).

**EVENING**

36836	ECE. 214	JA T	3:50-6:50	3C	Muller Moseley	3.0
-------	----------	------	-----------	----	----------------	-----

**ECE. 225 INFANT/TODDLER ENVIRONMENTS**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An overview of appropriate environments for infants and toddlers, including Accreditation standards as established by the National Association for the Education of Young Children. Transfer: CSU.

**SATURDAY**

39714	ECE. 225	SS Sat	9:00-5:10	8-8224	Blair	3.0
-------	----------	--------	-----------	--------	-------	-----

ECE. 225 SS will meet on the following dates: 1/28, 2/11, 2/25, 3/10, 3/24 and 4/14.

**ECE. 240 EARLY CHILDHOOD EDUCATION ADMINISTRATION: BUSINESS/LEGAL**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent, plus the 12 ECE core units. An overview of the business aspects of caring for children in early childhood settings and its social, political and economic implications. Transfer: CSU.

**SATURDAY**

38669	ECE. 240	SS Sat	9:00-5:10	8-8226	Proett	3.0
-------	----------	--------	-----------	--------	--------	-----

ECE. 240 SS will meet on the following dates: 3/24, 3/31, 4/14, 4/28, 5/5 and 5/12.

**ECE. 242 ADULT SUPERVISION IN ECE/CD CLASSROOMS**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Emphasis on the methods and principles of supervising adults in ECE settings. This course is recommended for master teachers, site supervisors and program directors of ECE programs. Transfer: CSU.

**SATURDAY**

42492	ECE. 242	SS Sat	9:00-5:10	8-8213	Proett	2.0
-------	----------	--------	-----------	--------	--------	-----

ECE. 242 SS will meet on the following dates: 1/21, 2/4, 2/25 and 3/10.

**ECE. 261 EARLY INTERVENTION PRACTICES**

Recommended: Successful completion (grade of C or better) of ECE. 260 or equivalent. Elements of Early Intervention programs for children birth to five years, with emphasis on intervention strategies, classroom modifications, activity-based interventions, and differentiated instruction. Transfer: CSU.

**SATURDAY**

42494	ECE. 261	SS Sat	9:00-5:10	8-8306	Francisco	3.0
-------	----------	--------	-----------	--------	-----------	-----

ECE. 261 SS will meet on the following dates: 3/10, 3/24, 4/14, 4/28, 5/5 and 5/12.

**ECE. 272 TEACHING IN A DIVERSE SOCIETY**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Examination of the development of social identities in diverse societies including theoretical and practical implications of culture, ethnicity, stereotyping and bias as they apply to young children, families, programs, classrooms and teaching. Transfer: CSU.

**WEEKDAY**

36525	ECE. 272	AA TTh	9:35-10:50	14-0006	Floor	3.0
-------	----------	--------	------------	---------	-------	-----

**EVENING**

43091	ECE. 272	JA T	7:00-10:00	8-8224	Yung	3.0
-------	----------	------	------------	--------	------	-----

**ECE. 314 HEALTH, SAFETY AND NUTRITION FOR YOUNG CHILDREN**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. An overview of health practices and safety regulations as they pertain to licensed childcare settings. Major topics include infectious disease prevention, establishing safe environments for young children, emergency and disaster preparedness, and community resources. Transfer: CSU.

**EVENING**

43244	ECE. 314	JA M	7:00-10:10	14-0006	Whitney	3.0
-------	----------	------	------------	---------	---------	-----

**SATURDAY**

42701	ECE. 314	SS Sat	9:00-3:00	14-0006	Whitney	3.0
-------	----------	--------	-----------	---------	---------	-----

ECE. 314 SS will meet on the following dates: 1/21, 1/28, 2/4, 2/11, 2/25, 3/3, 3/10 and 3/24.

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**ECE. 333 OBSERVATION AND ASSESSMENT**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. A thorough background of the purposes and methods of child observation and assessment and their application in early childhood education settings. Required core course for the ECE certificate and Associate degree. Transfer: CSU.

**WEEKDAY**

43245	ECE. 333	AA	TTh	11:10-12:25	8-8117	Browne	3.0
-------	----------	----	-----	-------------	--------	--------	-----

**EVENING**

39993	ECE. 333	JA	T	7:00-10:00	8-8117	Wiggins-Dowler	3.0
-------	----------	----	---	------------	--------	----------------	-----

**ECE. 335 CHILD GUIDANCE**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. An introductory course in child guidance and discipline for teachers, caregivers and parents providing an overview of the complexity of children's behavior and how to address it constructively. *NOTE: This course will meet at Our Second Home, 752 Price Street, Daly City.* Transfer: CSU.

**EVENING**

40278	ECE. 335	AZ	Th	7:00-10:00	OSH	Yuen	3.0
-------	----------	----	----	------------	-----	------	-----

**ECE. 366 PRACTICUM IN EARLY CHILDHOOD EDUCATION**

*Prereq: ECE./PSYC 201, 210, 211 and 212, or equivalent.* Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Supervised field experience in early childhood settings that includes 96 hours of student teaching in approved ECE sites, and 18 hours of seminar. ECE. 366 is a core course required for the ECE certificate and Associate degree. Transfer: CSU.

**EVENING**

38521	ECE. 366	JX	W	4:00-6:50	8-8117	Browne	3.0
-------	----------	----	---	-----------	--------	--------	-----

ECE. 366 JX will meet on the following dates: 1/18, 2/1, 2/22, 3/14, 4/18 and 5/2.

41139	ECE. 366	KX	T	7:00-10:00	8-8204	Ford	3.0
-------	----------	----	---	------------	--------	------	-----

ECE. 366 KX will meet on the following dates: 1/24, 2/7, 2/28, 3/20, 4/10, and 5/1.

**ECE. 367 PRACTICUM IN EARLY CHILDHOOD EDUCATION: SPECIAL TOPICS**

*Prereq: ECE./PSYC 201, 210, 211 and 212, or equivalent.* Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Supervised field experience in early childhood settings that includes 96 hours of student teaching in approved sites, and 18 hours of seminar. ECE. 367 is a core course required for the ECSE Certificate. Transfer: CSU.

**EVENING**

43111	ECE. 367	JX	W	4:00-6:50	8-8117	Browne	3.0
-------	----------	----	---	-----------	--------	--------	-----

ECE. 367 JX will meet on the following dates: 1/18, 2/1, 2/22, 3/14, 4/18 and 5/2.

43112	ECE. 367	KX	T	7:00-10:00	8-8204	Ford	3.0
-------	----------	----	---	------------	--------	------	-----

ECE. 367 KX will meet on the following dates: 1/24, 2/7, 2/28, 3/20, 4/10, and 5/1.

**ECE 665SB COMMUNICATING WITH PARENTS**

This course will focus on developing effective communication skills for Early Childhood Education teachers when communicating with parents. Transfer: CSU.

**SATURDAY**

40743	ECE. 665SB	SS	Sat	9:00-5:00	14-0006	Whitney	1.0
-------	------------	----	-----	-----------	---------	---------	-----

Dates for ECE. 665SB SS: 5/5-5/12

**ECE. 670 EARLY CHILDHOOD EDUCATION WORK EXPERIENCE**

On-the-job training under the primary supervision of an industry employer. Transfer: CSU.

**WEEKDAY**

36942	ECE. 670	AV	By Arr	1-4 Hrs/Wk	14-CDC	Watts	1.0-4.0
-------	----------	----	--------	------------	--------	-------	---------

**EVENING**

36854	ECE. 670	JV	By Arr	1-4 Hrs/Wk	8-8311	Genevro	1.0-4.0
-------	----------	----	--------	------------	--------	---------	---------

**ECE. 690 SPECIAL PROJECTS IN EARLY CHILDHOOD EDUCATION**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

39994	ECE. 690	AV	By Arr	1-3 Hrs/Wk	8-8303	Browne	1.0-3.0
-------	----------	----	--------	------------	--------	--------	---------

**ECE. 804 ENGLISH FOR CHILDCARE PROVIDERS**

Recommended: Completion of or concurrent enrollment in ESOL 830, or ESOL 863 and ESOL 873, or eligibility for ESOL 840, or equivalent. Basic listening, speaking, reading and writing skills in standard English within the context of child care. Intended for parents, grandparents, child care providers, and preschool teachers who are learning English as a second language. Also listed as ESOL 804. (Units do not count toward the Associate Degree.)

**WEEKDAY**

43484	ECE. 804	AX	TTh	11:10-12:25	5-5102	Carey	3.0
-------	----------	----	-----	-------------	--------	-------	-----

**ECONOMICS (ECON)****ECON 100 PRINCIPLES OF MACROECONOMICS**

Recommended: Eligibility for ENGL 100 and MATH 120. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. Transfer: UC; CSU (D3).

**WEEKDAY**

30282	ECON 100	AA	MWF	9:10-10:00	PH-411*	Suzuki	3.0
-------	----------	----	-----	------------	---------	--------	-----

30283	ECON 100	AB	MWF	10:10-11:00	PH-411*	Suzuki	3.0
-------	----------	----	-----	-------------	---------	--------	-----

38437	ECON 100	AC	MWF	11:10-12:00	PH-411*	Sanford	3.0
-------	----------	----	-----	-------------	---------	---------	-----

30284	ECON 100	AD	TTh	12:35-1:50	PH-411*	Speight	3.0
-------	----------	----	-----	------------	---------	---------	-----

**EVENING**

43119	ECON 100	JA	M	6:30-9:45	7-7110	Nelson	3.0
-------	----------	----	---	-----------	--------	--------	-----

30285	ECON 100	JB	W	6:30-9:30	2-2306	Suzuki	3.0
-------	----------	----	---	-----------	--------	--------	-----

**HYBRID**

36805	ECON 100	HW	By Arr	48 Hours	HYBRID	Kress	3.0
-------	----------	----	--------	----------	--------	-------	-----

			Sat	9:00-10:15	7-7110		
--	--	--	-----	------------	--------	--	--

ECON 100 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing (Saturdays, 1/21, 3/10, 5/5 and 5/19). Mandatory orientation meeting on campus on Saturday, January 21, from 9:00 to 10:15 am, in Room 7110.

\* This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**ECONOMICS > EMERGENCY MEDICAL CARE**

**ECON 102 PRINCIPLES OF MICROECONOMICS**

*Prereq:* ECON 100. Recommended: Eligibility for ENGL 100 and MATH 120. The economic system and its problems; the functioning of the market, pricing of products, the determination of wages, international trade. Transfer: UC; CSU (D3).

WEEKDAY							
36554	ECON 102	AA	MW	12:10-1:25	PH-411*	Sanford	3.0
30286	ECON 102	AB	TTh	11:10-12:25	PH-411*	Suzuki	3.0
EVENING							
30287	ECON 102	JA	Th	6:30-9:30	4-170	Nelson	3.0
HYBRID							
36806	ECON 102	HW	By Arr	48 Hours	HYBRID	Kress	3.0
			Sat	11:00-12:15	7-7110		

ECON 102 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing (Saturdays, 1/21, 3/10, 5/5 and 5/19). Mandatory orientation meeting on campus on Saturday, January 21, from 11:00 am to 12:15 pm, in Room 7110.

**ECON 102 PRINCIPLES OF MICROECONOMICS – HONORS**

*Prereq:* ECON 100. Recommended: Eligibility for ENGL 100 and MATH 120. The economic system and its problems; the functioning of the market, pricing of products, the determination of wages, international trade. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

WEEKDAY							
42046	ECON 102	AH	TTh	9:35-10:50	PH-411*	Suzuki	3.0

**EDUCATION (EDUC)**

**EDUC 100 INTRODUCTION TO EDUCATION**

Recommended: Eligibility for ENGL 836. History, philosophy and practices of the American system of public and private education from primary grades to the university. Designed for students considering a career in teaching. Transfer: CSU (D3).

EVENING							
40033	EDUC 100	JA	W	7:00-10:00	1-1206	Elia	3.0

**ELECTRONICS TECHNOLOGY (ELEC)**

**ELEC 110 FUNDAMENTALS OF ELECTRONICS**

Activity based introduction to the fundamentals of DC and AC electrical/electronic circuits. Course covers the basic mathematical laws, terminologies, testing and measuring of simple circuits. Laboratory exercises will emphasize the use of tools, electrical test instruments, and measuring devices. Plus 16 hours by arrangement. Transfer: CSU.

EVENING							
30289	ELEC 110	JA	MW	6:30-7:45	2-2108	Frank	4.0
	LAB		MW	8:00-9:20	2-2108	Frank	
	TBA Hours:		By Arr	1 Hr/Wk			
41507	ELEC 110	JB	TTh	6:30-7:45	2-2108	Petromilli	4.0
	LAB		TTh	8:00-9:15	2-2108	Petromilli	
	TBA Hours:		By Arr	1 Hr/Wk			

**ELEC 410 INTRODUCTION TO SOLAR INSTALLATION AND INTEGRATION**

Recommended: Completion of ELEC 110 with a grade of C or better, or concurrent enrollment in ELEC 110, or equivalent. An introductory course targeted to junior-level photovoltaic installers to provide a foundation of skills necessary in solar installation. Topics include electrical theory and practice, photovoltaic theory and integration, and solar installation skills. The course is a balance of theory, hands-on practice, and real world examples. Plus 16 lab hours by arrangement. Also listed as ENVS 410. Transfer: CSU.

WEEKDAY							
42051	ELEC 410	AX	TTh	9:40-12:20	2-2108	Thompson	3.5
	LAB		TTh	1:00-4:00	2-2108	Thompson	
	TBA Hours:		By Arr	2.8 Hrs/Wk			
Dates for ELEC 410 AX: 3/20-5/3							

**EMERGENCY MEDICAL CARE (EMC.)**

**EMC. 410 EMERGENCY MEDICAL TECHNICIAN B**

*Prereq:* Completion of EMC. 425 or a valid Healthcare Provider CPR card. The first phase of training in the Emergency Medical Technician Career Structure. Covers all techniques of emergency medical care presently considered within the responsibilities of the Emergency Medical Technician. Upon successful completion of the course, students will be eligible to receive EMT-B certification. Students will spend an additional 48 hours outside of the scheduled class hours to complete the ambulance and hospital rotations. Please obtain important Registration and Course information by visiting the college website at [www.SkylineCollege.edu](http://www.SkylineCollege.edu).

EVENING/FRIDAY OR SATURDAY							
39200	EMC. 410	JA	Th	5:00-10:00	7-7104	Crawford	7.0
	LAB		F	10:00-4:00	7-7115	Phillips	
	TBA Hours:		By Arr	3 Hrs/Wk		Crawford	
39201	EMC. 410	JB	Th	5:00-10:00	7-7104	Crawford	7.0
	LAB		Sat	10:00-4:00	7-7115	Phillips	
	TBA Hours:		By Arr	3 Hrs/Wk		Crawford	

**EMC. 425 CPR: HEALTH CARE PROVIDER**

This course will qualify students for CPR certification for health care providers. Includes instruction pertinent to adult, child and infant CPR. *NOTE: A \$10 (cash only) materials charge will be due at the first class meeting.* Please purchase AHA Health Care Provider Manual in the College Bookstore prior to class. May be repeated for credit a maximum of three times. Transfer: CSU.

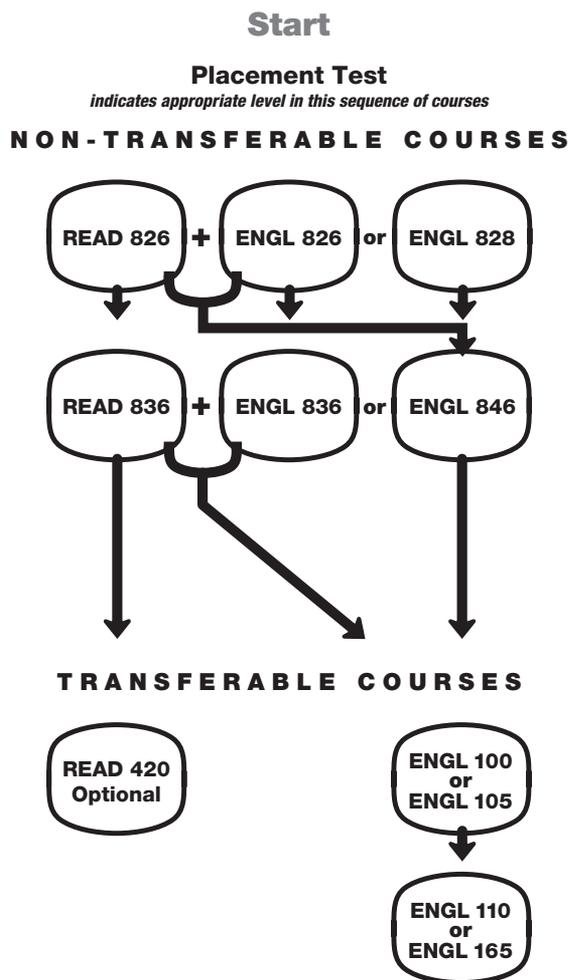
EVENING							
40662	EMC. 425	JS	MT	6:00-10:00	7-7115	Miller	0.5
Dates for the JS section: 2/6-2/7							
40663	EMC. 425	KS	MT	6:00-10:00	7-7115	Miller	0.5
Dates for the KS section: 3/26-3/27							
40664	EMC. 425	LS	MT	6:00-10:00	7-7115	Miller	0.5
Dates for the LS section: 4/30-5/1							

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

# ENGLISH (ENGL)

(Literature courses are also listed under LITERATURE.)

## English/Reading Course Sequence



### ENGL 100 COMPOSITION

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary.*  
*Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

### WEEKDAY

38600	ENGL 100	AA	MWF	9:10-10:00	5-5102	Jones	3.0
34559	ENGL 100	AB	MWF	9:10-10:00	7-7303	Westfall	3.0
30294	ENGL 100	AC	MWF	9:10-10:00	8-8222	Fuller	3.0
33634	ENGL 100	AD	MWF	10:10-11:00	8-8222	Fuller	3.0
38375	ENGL 100	AF	MWF	11:10-12:00	7-7307	Westfall	3.0
30298	ENGL 100	AG	MW	11:10-12:25	8-8220	Bowsher	3.0
41606	ENGL 100	AI	MW	12:35-1:50	8-8220	Bowsher	3.0
30290	ENGL 100	AJ	TTh	8:10-9:25	8-8222	Sherman	3.0
42068	ENGL 100	AL	TTh	8:10-9:25	PH-403*	Vaughns	3.0
41594	ENGL 100	AM	TTh	9:35-10:50	8-8222	Sherman	3.0
30295	ENGL 100	AT	TTh	9:35-10:50	PH-403*	Vaughns	3.0
34214	ENGL 100	AU	TTh	11:10-12:25	4-274	Lachmayr	3.0
40246	ENGL 100	AW	TTh	12:35-1:50	8-8222	Fuller	3.0
38599	ENGL 100	BA	TTh	11:10-12:25	8-8222	Feinblum	3.0
41595	ENGL 100	BB	MWF	10:10-11:00	5-5132A	Smith	3.0

### EVENING

34804	ENGL 100	JA	M	7:00-10:15	8-8116	Wong	3.0
30301	ENGL 100	JB	T	7:00-10:00	7-7307	Prieto	3.0
39794	ENGL 100	JC	Th	7:00-10:00	8-8118	Saenz	3.0
30302	ENGL 100	JD	MW	5:30-6:45	8-8116	Mills	3.0
40934	ENGL 100	JX	TTh	5:30-6:45	7-7307	McClung	3.0

### ONLINE

40697	ENGL 100	OL	By Arr	48 Hours	ONLINE	Powers	3.0
ENGL 100 OL is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:powersj@smccd.edu">powersj@smccd.edu</a> .							
40878	ENGL 100	OM	By Arr	48 Hours	ONLINE	Powers	3.0
ENGL 100 OM is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:powersj@smccd.edu">powersj@smccd.edu</a> .							
42069	ENGL 100	ON	By Arr	48 Hours	ONLINE	Powers	3.0
ENGL 100 ON is offered in an online format. Requires Internet access and email. Instructor email: <a href="mailto:powersj@smccd.edu">powersj@smccd.edu</a> .							

### ENGL 100 COMPOSITION – ASTEP

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary.*  
*Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. **NOTE:** This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students. Transfer: UC; CSU (A2, A3).

### WEEKDAY

33325	ENGL 100	AQ	MWF	8:10-9:00	5-5102	Jones	3.0
-------	----------	----	-----	-----------	--------	-------	-----

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**ENGLISH**

**ENGL 100 COMPOSITION – HONORS**

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. NOTE: These sections are designed primarily for students in the Honors Transfer Program, but are open to all eligible students. All students enrolling in these sections will be required to do Honors-level work. Transfer: UC; CSU (A2, A3).

**WEEKDAY**

30296	ENGL 100	AH	MWF	11:10-12:00	5-5132A	Smith	3.0
-------	----------	----	-----	-------------	---------	-------	-----

**EVENING**

42994	ENGL 100	JH	TTh	5:30-6:45	7-7307	McClung	3.0
-------	----------	----	-----	-----------	--------	---------	-----

**ENGL 100 COMPOSITION – KABABAYAN**

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. NOTE: These sections are designed primarily for students in the Kababayan learning community, but are open to all eligible students. Transfer: UC; CSU (A2, A3).

**WEEKDAY**

30297	ENGL 100	AK	MWF	10:10-11:00	4-272	Erpelo	3.0
-------	----------	----	-----	-------------	-------	--------	-----

30299	ENGL 100	BK	TTh	11:10-12:25	4-272	Erpelo	3.0
-------	----------	----	-----	-------------	-------	--------	-----

**ENGL 100 COMPOSITION – PUENTE**

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. NOTE: This section is designed primarily for students in the Puente learning community, but is open to all eligible students. All students enrolling in ENGL 100 AP (CRN 37022) must also enroll in CRER 650 AP (CRN 41030). Transfer: UC; CSU (A2, A3).

**WEEKDAY**

37022	ENGL 100	AP	MWF	10:10-11:00	4-274	Lachmayr	3.0
-------	----------	----	-----	-------------	-------	----------	-----

**ENGL 100 COMPOSITION – SCHOLAR-ATHLETE LEARNING COMMUNITY**

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. NOTE: These sections are designed primarily for students in the Scholar-Athlete learning community, but are open to all eligible students. Transfer: UC; CSU (A2, A3).

**WEEKDAY**

30292	ENGL 100	AE	MWF	10:10-11:00	4-271	Gibson	3.0
-------	----------	----	-----	-------------	-------	--------	-----

39900	ENGL 100	BE	MWF	11:10-12:00	4-271	Gibson	3.0
-------	----------	----	-----	-------------	-------	--------	-----

**ENGL 100 COMPOSITION – WIT**

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. NOTE: This section is designed primarily for students in the Women in Transition learning community, but is open to all eligible students. Transfer: UC; CSU (A2, A3).

**EVENING**

30305	ENGL 100	JR	W	7:00-10:00	8-8116	McClung	3.0
-------	----------	----	---	------------	--------	---------	-----

**ENGL 104 APPLIED ENGLISH SKILLS FOR CULTURAL PRODUCTION – KABABAYAN**

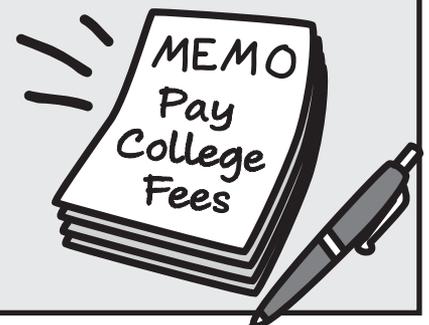
Recommended: Eligibility for ENGL 836 or equivalent. Designed for students who want to learn critical thinking, reading and writing skills in producing a Pilipino Cultural Night. NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students. May be repeated for credit up to a maximum of 9 units. Transfer: CSU.

**WEEKDAY**

40116	ENGL 104	AK	TTh	2:10-3:25	8-8308	Erpelo	1.0-3.0
-------	----------	----	-----	-----------	--------	--------	---------

**Plan Ahead – Pay Ahead!**

To provide you with access to the most popular classes, the San Mateo County Community College District is making an important change in the enrollment fee payment policy beginning Spring 2012. You will not be able to register for classes if you have an account balance for prior terms. You will be dropped from your classes if you have not paid your fees by Jan. 4, 2012. If you cannot afford the fees, the District will offer a payment plan. The Financial Aid Office at each college can help you determine if you are eligible for state and federal student aid programs. Be sure to check WebSMART and your MY.SMCCD email account for more information and a list of upcoming financial aid seminars.



**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING**

*Prereq: ENGL 100 or 105 with grade C or better.* Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

**WEEKDAY**

30313	ENGL 110	AB	MWF	11:10-12:00	8-8317	Zollo	3.0
38376	ENGL 110	AC	MW	12:10-1:25	8-8224	Floro	3.0
40232	ENGL 110	AD	TTh	8:10-9:25	8-8116	Christensen	3.0
38474	ENGL 110	AF	TTh	9:35-10:50	8-8319	Gibson	3.0
38497	ENGL 110	AG	TTh	9:35-10:50	7-7303	Westfall	3.0
41607	ENGL 110	AI	TTh	9:35-10:50	8-8118	Sandel	3.0
30314	ENGL 110	AJ	TTh	11:10-12:25	8-8116	Smith	3.0
39901	ENGL 110	AL	TTh	11:10-12:25	8-8118	Sandel	3.0
33490	ENGL 110	AM	MWF	12:10-1:00	8-8317	Zollo	3.0
42314	ENGL 110	AU	TTh	9:35-10:50	8-8116	Christensen	3.0
41589	ENGL 110	BD	TTh	11:10-12:25	7-7303	Westfall	3.0

**EVENING**

37219	ENGL 110	JA	M	7:00-10:15	7-7307	Tindall	3.0
39968	ENGL 110	JB	W	7:00-10:00	7-7307	Tindall	3.0
42995	ENGL 110	JD	Th	6:30-9:30	7-7303	Bowsher	3.0
30318	ENGL 110	JX	T	6:30-9:30	7-7303	Bowsher	3.0

**ONLINE**

41578	ENGL 110	OM	By Arr	48 Hours	ONLINE	Bell	3.0
-------	----------	----	--------	----------	--------	------	-----

ENGL 110 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by January 17. Instructor email: [bellr@smccd.edu](mailto:bellr@smccd.edu).

41622	ENGL 110	ON	By Arr	48 Hours	ONLINE	Bell	3.0
-------	----------	----	--------	----------	--------	------	-----

ENGL 110 ON is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by January 17. Instructor email: [bellr@smccd.edu](mailto:bellr@smccd.edu).

**HYBRID**

41299	ENGL 110	HJ	By Arr	48 Hours	HYBRID	Hibble	3.0
-------	----------	----	--------	----------	--------	--------	-----

ENGL 110 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu). Orientation meeting on Tuesday, January 17, from 7:45-8:35 pm, in Room 2117A.

**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – HONORS**

*Prereq: ENGL 100 or 105 with grade C or better.* Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. *NOTE: These sections are designed primarily for students in the Honors Transfer Program, but are open to all eligible students. All students enrolling in these sections will be required to do Honors-level work.* Transfer: UC; CSU (A2, A3, C2).

**WEEKDAY**

30316	ENGL 110	AH	TTh	11:10-12:25	8-8224	Floro	3.0
-------	----------	----	-----	-------------	--------	-------	-----

**EVENING**

39967	ENGL 110	JH	T	6:30-9:30	7-7303	Bowsher	3.0
-------	----------	----	---	-----------	--------	---------	-----

**ENGL 161 CREATIVE WRITING I**

*Prereq: Eligibility for ENGL 100 or 105, or equivalent.* The craft of writing short stories, sketches, poetry, short dramas and other literary forms. Transfer: UC; CSU (C2).

**WEEKDAY**

30319	ENGL 161	AX	TTh	12:35-1:50	8-8319	Harer	3.0
-------	----------	----	-----	------------	--------	-------	-----

**EVENING**

30320	ENGL 161	JA	W	7:00-10:00	1-1124	Tipton	3.0
-------	----------	----	---	------------	--------	--------	-----

**ENGL 161 CREATIVE WRITING I – HONORS**

*Prereq: Eligibility for ENGL 100 or 105, or equivalent.* The craft of writing short stories, sketches, poetry, short dramas and other literary forms. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**WEEKDAY**

43216	ENGL 161	AH	TTh	12:35-1:50	8-8319	Harer	3.0
-------	----------	----	-----	------------	--------	-------	-----

**ENGL 162 CREATIVE WRITING II**

*Prereq: Completion of ENGL 161.* The craft of writing short stories, sketches, poetry, short dramas, and other literary forms for both personal enjoyment and professional training. During the Spring Semester, class members may volunteer to work on the college's literary magazine. Transfer: UC; CSU.

**WEEKDAY**

30321	ENGL 162	AX	TTh	12:35-1:50	8-8319	Harer	3.0
-------	----------	----	-----	------------	--------	-------	-----

**EVENING**

30322	ENGL 162	JX	W	7:00-10:00	1-1124	Tipton	3.0
-------	----------	----	---	------------	--------	--------	-----

**ENGL 165 CRITICAL THINKING & ADVANCED COMPOSITION**

*Prereq: ENGL 100 or 105 with grade of C or better.* Course will teach students to use critical thinking, reading, and writing skills through discussion of ideas and a progression of argumentative writing assignments. Transfer: UC; CSU (A3).

**ONLINE**

41303	ENGL 165	OL	By Arr	48 Hours	ONLINE	Tindall	3.0
-------	----------	----	--------	----------	--------	---------	-----

ENGL 165 OL is offered in an online format. Requires Internet access and email. Instructor email: [tindallr@smccd.edu](mailto:tindallr@smccd.edu).

**ENGL 650 ENGLISH SUPPLEMENT FOR TRIO STUDENTS**

Individualized instruction in reading and writing skills for TRIO/STAARS students based on TRIO English instructor's assessment of each student's reading and writing skills. Open entry. May be repeated for credit up to a maximum of 6 units. (Units do not count toward the Associate Degree.)

**WEEKDAY**

39399	ENGL 650	AV	By Arr	1.5-9 Hrs/Wk	5-5100	Sippel	0.5-3.0
-------	----------	----	--------	--------------	--------	--------	---------

**ENGL 690 SPECIAL PROJECTS IN ENGLISH**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

30334	ENGL 690	AV	By Arr	1-3 Hrs/Wk	8-8210	Harer	1.0-3.0
-------	----------	----	--------	------------	--------	-------	---------

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**ENGLISH**

**ENGL 828 BASIC COMPOSITION AND READING**

Recommended: Eligibility for READ 826 and ENGL 826 by appropriate scores on college placement tests and other measures as necessary. Practice in composition and reading based on the study of essays and other reading material. Composition of short essays, with focused work on reading, paragraph development, and sentence structure. *NOTE: Students enrolling in ENGL 828 AA (42394) must also enroll in LSKL 828 AA (43226); students enrolling in ENGL 828 AB (42616) must also enroll in LSKL 828 AB (43228); and students enrolling in ENGL 828 AC (42395) must also enroll in LSKL 828 AC (43227).* (Units do not count toward the Associate Degree.)

WEEKDAY						
42394	ENGL 828	AA	MWF	8:10-9:40	4-271	Gibson 5.0
42616	ENGL 828	AB	MWF	9:10-10:40	7-7307	Drisdell 5.0
42395	ENGL 828	AC	MWF	10:10-11:40	8-8224	Urquidez 5.0

EVENING						
42404	ENGL 828	JA	TTh	4:30-6:35	8-8319	Gero Chen 5.0
43211	ENGL 828	JB	MW	4:30-6:45	8-8319	Zoughbbie 5.0

**ENGL 846 READING AND WRITING CONNECTIONS**

*Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. Reading Prereq: Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures.* Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary.

WEEKDAY						
41154	ENGL 846	AA	MWF	8:10-9:40	PH-403*	Hein 5.0
41437	ENGL 846	AB	MWF	8:10-9:40	4-274	Lachmayr 5.0
39224	ENGL 846	AC	MWF	9:10-10:40	8-8116	Wong 5.0
38590	ENGL 846	AD	MWF	9:10-10:40	8-8118	Feinblum 5.0
38591	ENGL 846	AF	MWF	10:10-11:40	7-7303	Zoughbbie 5.0
41422	ENGL 846	AG	MWF	11:10-12:40	8-8118	Feinblum 5.0
39219	ENGL 846	AI	MWF	11:10-12:40	PH-403*	Hein 5.0
39183	ENGL 846	AJ	MWF	12:10-1:40	8-8116	Mahler 5.0
43173	ENGL 846	AL	MWF	9:10-10:40	8-8319	Riedel 5.0
43204	ENGL 846	AM	MWF	10:10-11:40	5-5102	Powers 5.0

EVENING						
39991	ENGL 846	JA	MW	4:30-6:45	7-7307	Bell 5.0
39184	ENGL 846	JB	TTh	4:30-6:35	8-8118	Vogel 5.0
41891	ENGL 846	JC	TTh	6:00-8:15	8-8116	Warden 5.0
42996	ENGL 846	JD	MW	4:30-6:45	7-7303	Schriner 5.0

**ENGL 846 READING AND WRITING CONNECTIONS – FIRST YEAR EXPERIENCE**

*Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. Reading Prereq: Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures.* Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: ENGL 846 AY is part of the First Year Experience Learning Community. Students enrolling in ENGL 846 AY (CRN 43384) must also enroll in COUN 100 AY (CRN 42271) and MATH 120 AY (CRN 42977).*

**WEEKDAY**

43384	ENGL 846	AY	MWF	9:10-10:40	1-1202	Feiner 5.0
-------	----------	----	-----	------------	--------	------------

**ENGL 875 ENGLISH GRAMMAR**

Review of English grammar with emphasis on practicing standard English skills and correctness for use in academic papers. Appropriate for all levels of English. (Units do not count toward the Associate Degree.)

**HYBRID**

39904	ENGL 875	HJ	By Arr	48 Hours	HYBRID	Westfall 3.0
-------	----------	----	--------	----------	--------	--------------

ENGL 875 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [westfall@smccd.edu](mailto:westfall@smccd.edu).  
Orientation meeting on Thursday, January 19, 5:30 to 6:20 pm, in Room 2117B.

**LIT. 101 CONTEMPORARY LITERATURE**

*Prereq: ENGL 100 or 105.* Contemporary writers describe and analyze contemporary problems. In the hope that it can be a valid experience to use against the confusion and tragedy of life, a representative selection of fiction, poetry and drama since World War II will be interpreted. Transfer: UC; CSU (C2).

**EVENING**

40619	LIT. 101	JX	Th	7:00-10:00	7-7307	McClung 3.0
-------	----------	----	----	------------	--------	-------------

**LIT. 101 CONTEMPORARY LITERATURE – HONORS**

*Prereq: ENGL 100 or 105.* Contemporary writers describe and analyze contemporary problems. In the hope that it can be a valid experience to use against the confusion and tragedy of life, a representative selection of fiction, poetry and drama since World War II will be interpreted. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**EVENING**

41808	LIT. 101	JH	Th	7:00-10:00	7-7307	McClung 3.0
-------	----------	----	----	------------	--------	-------------

**LIT. 113 INTRODUCTION TO THE NOVEL**

*Prereq: ENGL 100 or 105.* The novel as a genre reveals the human condition through an art medium that allows exploration of the multitude of themes that only a novel can provide. Transfer: UC; CSU (C2).

**WEEKDAY**

43210	LIT. 113	AA	MWF	11:10-12:00	4-272	Erpel 3.0
-------	----------	----	-----	-------------	-------	-----------

**LIT. 151 SHAKESPEARE**

*Prereq: ENGL 100 or 105, or equivalent.* Study of representative plays and poems, with an emphasis on Shakespeare's poetic and dramatic skills and his understanding of human nature. Reading, discussion, and critical papers. Transfer: CSU (C2).

**WEEKDAY**

41217	LIT. 151	AX	TTh	9:35-10:50	8-8224	Floro 3.0
-------	----------	----	-----	------------	--------	-----------

**LIT. 151 SHAKESPEARE – HONORS**

*Prereq: ENGL 100 or 105, or equivalent.* Study of representative plays and poems, with an emphasis on Shakespeare's poetic and dramatic skills and his understanding of human nature. Reading, discussion, and critical papers. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: CSU (C2).

**WEEKDAY**

41219	LIT. 151	AH	TTh	9:35-10:50	8-8224	Floro 3.0
-------	----------	----	-----	------------	--------	-----------

**LIT. 191 CHILDREN'S LITERATURE**

Recommended: Eligibility for either ESOL 400, ENGL 836 and READ 836, ENGL 846, or equivalent. Study of representative works of Children's Literature with an emphasis on practical experience in presenting age-appropriate literature to children and youth. Reading, discussion, critical papers. Also listed as ECE. 191. Transfer: CSU (C2).

**EVENING**

41406	LIT. 191	JX M	3:40-6:55	8-8317	Heffernan	3.0
-------	----------	------	-----------	--------	-----------	-----

**LIT. 373 LATIN AMERICAN LITERATURE IN TRANSLATION**

Prereq: ENGL 100 or 105, or equivalent. This course samples greater and lesser-known works of Latin American literature, revealing the literary trends and characteristics that have earned world recognition. Transfer: UC; CSU (C2).

**HYBRID**

43221	LIT. 373	HJ By Arr	48 Hours	HYBRID	Hibble	3.0
-------	----------	-----------	----------	--------	--------	-----

LIT. 373 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu). Orientation meeting on Tuesday, January 17, from 8:40 to 9:30 pm, in Room 2117A.

**ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)**

**ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS**

Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary. Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. Transfer: UC; CSU.

**WEEKDAY**

39905	ESOL 400	AA MWF	11:10-12:40	PH-402*	Frasca	5.0
-------	----------	--------	-------------	---------	--------	-----

**EVENING**

39972	ESOL 400	JA TTh	4:30-6:45	8-8308	Kurland	5.0
41631	ESOL 400	JB MW	6:00-8:05	8-8118	Warden	5.0

**ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS – ESOL LEARNING COMMUNITY**

Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary. Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. NOTE: ESOL 400 AE is part of the ESOL Learning Community with COUN 100 AE. Students enrolling in ESOL 400 AE (CRN 39906) are encouraged to enroll in COUN 100 AE (CRN 42705). Transfer: UC; CSU.

**WEEKDAY**

39906	ESOL 400	AE Daily	10:10-11:00	PH-402*	Frasca	5.0
-------	----------	----------	-------------	---------	--------	-----

**ESOL Program Sequence and Supplemental Courses**

**Start**

**Placement Test**  
indicates appropriate level in this sequence of courses

Recommended Supplemental Courses (for each level) non-transferable, not part of sequence

**1**  
High-Beginning  
ESOL 851+861 +871

**Level 1**  
ESOL 801 Basic Conversational English

**2**  
Pre-Intermediate  
ESOL 852+862 +872

**Level 2**  
ESOL 802 Pre-Intermediate Conversational English

**3**  
Intermediate  
ESOL 830 or 863+873

**Level 3**  
ESOL 655 ESL Supplement (self-paced lab course)  
ESOL 853 Intermediate Listening & Speaking

**4**  
High-Intermediate  
ESOL 840 or 864+874

**Level 4**  
ESOL 655 ESL Supplement (self-paced lab course)  
ESOL 854 High-Intermediate Listening & Speaking

**TRANSFERABLE COURSES**

ESOL 400

**Level 5 and beyond**  
ESOL 875 Advanced ESL Grammar & Editing

ENGL 100

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

# English for Speakers of Other Languages



Get a better job  
and improve your  
family's future.

¡Aprenda Inglés en Skyline College!  
学习英文

Skyline College offers flexible classes in English for Speakers of Other Languages

English skills make you more successful

- Prepare to get a college degree
- Prepare for business and trade certification
- Make your English professional and powerful
- Get a higher-paying job
- Advocate for your family in English
- Increase your speaking and negotiation skills
- Speak and write with confidence

Beginning, intermediate and advanced learners welcome!

¡Clases de noche y también los fines de semana!  
¡Matricúlese ahora!

现在开始  
我们有夜间和周末的课程

Convenient classes (evening and weekends)!

Contact: Connie Beringer, (650) 738-4202  
or [beringer@smccd.edu](mailto:beringer@smccd.edu)

## ESOL 655 ENGLISH AS A SECOND LANGUAGE SUPPLEMENT

Recommended: Concurrent enrollment in another ESOL course. Provides assistance for ESL students in communication skills, including reading, writing, listening and speaking. Students may drop in when The Learning Center is open for one-on-one tutoring, software, English practice groups, and faculty-taught workshops. Phone-in/online tutoring may be available. May be repeated for credit up to a maximum of 6 units. Open entry. (Units do not count toward the Associate Degree.)

### WEEKDAY

39902	ESOL 655	BV	By Arr	1.5-9 Hrs/Wk	5-5100	Sippel	0.5-3.0
-------	----------	----	--------	--------------	--------	--------	---------

## ESOL 804 ENGLISH FOR CHILDCARE PROVIDERS

Recommended: Completion of or concurrent enrollment in ESOL 830, or ESOL 863 and ESOL 873, or eligibility for ESOL 840, or equivalent. Basic listening, speaking, reading and writing skills in standard English within the context of child care. Intended for parents, grandparents, child care providers, and preschool teachers who are learning English as a second language. Also listed as ECE. 804. (Units do not count toward the Associate Degree.)

### WEEKDAY

43219	ESOL 804	AX	TTh	11:10-12:25	5-5102	Carey	3.0
-------	----------	----	-----	-------------	--------	-------	-----

## ESOL 830 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES III

Recommended: Satisfactory completion of ESOL 820 or both 821 and 822, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced students who have studied the grammatical structures in ESOL 820 or 821 and 822 and have acquired conversational fluency and basic reading and writing skills. Emphasis is on critical reading, sentence combining, oral exchange, and paragraph writing. (Units do not count toward the Associate Degree.)

### WEEKDAY

35156	ESOL 830	AA	MWF	8:10-9:50	8-8308	Nicol	6.0
			TTh	8:10-9:25	8-8308		

## ESOL 840 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES IV

Recommended: Satisfactory completion of ESOL 830 or both 831 and 832, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced learners who have studied the grammatical structures, reading skills, and elements of paragraph writing in ESOL 830 or 831 and 832. Emphasis is on thematic reading, discussion, and writing from paragraph to essays, supplemented by exercises in proofreading. (Units do not count toward the Associate Degree.)

### WEEKDAY

38466	ESOL 840	AA	MWF	11:10-12:50	8-8319	Nicol	6.0
			TTh	11:10-12:25	8-8319		
35152	ESOL 840	AB	MWF	8:10-9:50	4-272	Hertig	6.0
			TTh	8:10-9:25	4-272		

**ESOL 852 PRE-INTERMEDIATE ESL LISTENING & SPEAKING**

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 851, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 862 and ESOL 872. Development of listening comprehension and oral proficiency at the pre-intermediate level of English. Focus on comprehension of modified English and vocabulary in context, clear production of words and phrases, and continued development in oral fluency in English. (Units do not count toward the Associate Degree.)

**WEEKDAY**

41713 ESOL 852 AA MWF 9:10-10:00 8-8220 Sippel 3.0

**ESOL 853 INTERMEDIATE ESL LISTENING & SPEAKING**

Recommended: Satisfactory completion of ESOL 820, or both 821 and 822, or ESOL 852, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 863 and ESOL 873. Development of listening comprehension and oral proficiency at the intermediate level of English. Focus on note-taking, aural comprehension, and development of oral proficiency in English. (Units do not count toward the Associate Degree.)

**WEEKDAY**

42981 ESOL 853 AA TTh 9:35-10:50 8-8220 Sippel 3.0

**ESOL 854 HIGH-INTERMEDIATE ESL LISTENING & SPEAKING**

Recommended: Satisfactory completion of ESOL 830, or both ESOL 831 and 832, or ESOL 853, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 864 and ESOL 874. Development of listening comprehension and oral proficiency at the high-intermediate level of English. Focus on note-taking, comprehension of unmodified standard English, and oral fluency development. (Units do not count toward the Associate Degree.)

**SATURDAY**

42456 ESOL 854 SA Sat 9:00-12:15 8-8317 Craigie 3.0

**ESOL 862 PRE-INTERMEDIATE ESL READING & WRITING**

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 861, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 852 and ESOL 872. Development of reading and writing skills at the pre-intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, sentence skills, and short paragraph writing. (Units do not count toward the Associate Degree.)

**EVENING**

41728 ESOL 862 JA TTh 6:00-7:50 8-8220 Lamarre 4.0

**ESOL 863 INTERMEDIATE ESL READING & WRITING**

Recommended: Satisfactory completion of ESOL 820, or both 821 and 822, or ESOL 862, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 853 and ESOL 873. Development of reading and writing skills at the intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, and paragraph writing. (Units do not count toward the Associate Degree.)

**WEEKDAY**

43206 ESOL 863 AA MW 11:10-12:50 1-1202 Carey 4.0

**English Language Institute**



**For Help Getting Started at Skyline!**

Nonnative speakers of English can get assistance with understanding and navigating the college experience. The English Language Institute provides service in:

- helping students understand the ESOL courses offered at Skyline College
- directing students to services using translation and information in primary languages
- informing students about what services they may qualify to receive
- coordinating counseling and career planning for nonnative speakers
- finding creative solutions to barriers such as transportation, child care, and financial aid
- building workplace English through a language course
- assisting second-language speakers interested in the Vocational/Technical fields to prepare adequately for study

**Building 1, Room 1218**

**Contact: Leigh Anne Sippel, (650) 738-7089 or [skylie@smccd.edu](mailto:skylie@smccd.edu)**

**ESOL 864 HIGH-INTERMEDIATE ESL READING & WRITING**

Recommended: Satisfactory completion of ESOL 830, or ESOL 831 and 832, or ESOL 863, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 854 and ESOL 874. Development of reading and writing skills at the high-intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, paragraph and essay writing. (Units do not count toward the Associate Degree.)

**EVENING**

41927 ESOL 864 JA MW 6:00-7:50 8-8220 Lerman 4.0

**ESOL 871 HIGH-BEGINNING ESL GRAMMAR**

Recommended: Appropriate skill level as indicated by ESL placement test and other measures as necessary. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the high-beginning level. *NOTE: This course will be held at the Community Learning Center, 520 Tamarack Lane, South San Francisco.* (Units do not count toward the Associate Degree.)

**SATURDAY**

41200 ESOL 871 SZ Sat 9:30-12:30 CLC Carey 3.0

**ESOL 872 PRE-INTERMEDIATE ESL GRAMMAR**

Recommended: Satisfactory completion of ESOL 810, or both ESOL 811 and 812, or ESOL 871, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the pre-intermediate level. (Units do not count toward the Associate Degree.)

**EVENING**

41729 ESOL 872 JA TTh 8:00-9:15 8-8220 Lamarre 3.0

**ESOL 873 INTERMEDIATE ESL GRAMMAR**

Recommended: Satisfactory completion of ESOL 820, or both ESOL 821 and 822, or ESOL 872, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the intermediate level. (Units do not count toward the Associate Degree.)

**WEEKDAY**

43229 ESOL 873 AA MWF 10:10-11:00 8-8220 Craigie 3.0

**EVENING**

42407 ESOL 873 JA MW 8:00-9:15 8-8220 Lerman 3.0

**ESOL 875 ADVANCED ESL GRAMMAR AND EDITING**

Recommended: Eligibility for ESOL 400, or completion of ESOL 840, or both ESOL 841 and ESOL 842, or ESOL 874, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. ESL students learn grammar and editing strategies for academic writing. This course assumes advanced study of ESL up to the reading and writing level of ESOL 400. May be repeated once for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

39912 ESOL 875 AA TTh 11:10-12:25 8-8220 Sippel 3.0

**ENVIRONMENTAL SCIENCE AND TECHNOLOGY (ENVS)**

**ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An interdisciplinary introduction to aspects of environmental and natural resource issues and their impact on human welfare. Exploration of causes of environmental issues in a natural sciences, social sciences, business and engineering context, Study of sustainability and potential solutions to environmental problems. Transfer credit: UC; CSU.

**WEEKDAY**

42938 ENVS 100 AX TTh 8:10-9:25 8-8302 McCarthy 3.0

**EVENING**

43448 ENVS 100 JA M 6:40-9:45 5-5132B Staff 3.0

**ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE – HONORS**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An interdisciplinary introduction to aspects of environmental and natural resource issues and their impact on human welfare. Exploration of causes of environmental issues in a natural sciences, social sciences, business and engineering context, Study of sustainability and potential solutions to environmental problems. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer credit: UC; CSU.

**WEEKDAY**

43123 ENVS 100 AH TTh 8:10-9:25 8-8302 McCarthy 3.0

**ENVS 410 INTRODUCTION TO SOLAR INSTALLATION AND INTEGRATION**

Recommended: Completion of ELEC 110 with a grade of C or better, or concurrent enrollment in ELEC 110, or equivalent. An introductory course targeted to junior-level photovoltaic installers to provide a foundation of skills necessary in solar installation. Topics include electrical theory and practice, photovoltaic theory and integration, and solar installation skills. The course is a balance of theory, hands-on practice, and real world examples. Plus 16 hours by arrangement. Also listed as ELEC 410. Transfer: CSU.

**WEEKDAY**

42583 ENVS 410 AX TTh 9:40-12:20 2-2108 Thompson 3.5

TTh 1:00-4:00 2-2108 Thompson

TBA Hours: By Arr 2.8 Hrs/Wk

Dates for ENVS 410 AX: 3/20-5/3

**ENVS 411 SOLAR DESIGN, ESTIMATION AND SALES**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent; and eligibility for MATH 120, or equivalent. Provides a foundation of knowledge and skills to understand and sell basic solar energy systems. Focus will also be given to increase student's marketability in the renewable energy job marketplace. Plus 16 hours by arrangement. Transfer: CSU.

**EVENING**

42939 ENVS 411 JA TTh 6:30-9:30 7-7111 Faust 6.0

TBA Hours: By Arr 1 Hr/Wk

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**ENVS 680SD ENVIRONMENTAL SCIENCE SERVICE LEARNING**

A community-based approach to Environmental Science. Core concepts of sustainability and civic responsibility are emphasized through independent volunteer projects coupled with in-class lecture, weekly peer learning, discussions, reflections, and presentations. Transfer: CSU.

**WEEKDAY**

43476 ENVS 680SD AA T 1:40-3:30 7-7104 McCarthy 2.0

**ETHNIC AND CULTURAL DIVERSITY**

(Courses in this section meet the Ethnic and Cultural Diversity requirement for the Associate Degree.)

**ANTH 110 CULTURAL ANTHROPOLOGY**

Recommended: Eligibility for ENGL 100, 105 or equivalent. A comparative analysis of human cultures with an emphasis on core concepts such as kinship, religion, politics, technology, and an appreciation of our societal variability. Transfer: UC; CSU (D3).

**WEEKDAY**

30023 ANTH 110 AA MWF 9:10-10:00 1-1105 Slicton 3.0  
41816 ANTH 110 AB TTh 9:35-10:50 1-1105 Slicton 3.0

**EVENING**

39512 ANTH 110 JA Th 6:30-9:30 7-7110 Ulloa 3.0

**ANTH 125 PHYSICAL ANTHROPOLOGY**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Biological consideration of the origin, development, and potential survival of humans and other primates, including concepts of evolution. Transfer: UC; CSU (B2).

**WEEKDAY**

38665 ANTH 125 AA TTh 11:10-12:25 1-1105 Slicton 3.0

**EVENING**

41414 ANTH 125 JA W 7:00-10:00 7-7110 Popek 3.0

**ANTH 150 INTRODUCTION TO ARCHAEOLOGY: BONES, BEADS AND THE BASICS OF MATERIAL CULTURE**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Explore diverse cultures using theories and methods of anthropological archaeology. This course typically includes discussions of the development of archaeological research, excavation methods, data analysis, and selected cultural sequences. Field trips may be required. Transfer: UC; CSU (D3).

**WEEKDAY**

38707 ANTH 150 AA MWF 11:10-12:00 1-1105 Cecil 3.0

**ANTH 170 ANTHROPOLOGY OF DEATH**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Examination of cross-cultural perspectives on beliefs and practices around death and dying. Selected topics may include funerary practices, cannibalism, bereavement, and concepts of the afterlife. Transfer: UC; CSU (D3).

**WEEKDAY**

42573 ANTH 170 AA MW 12:10-1:25 1-1105 Slicton 3.0

**Environmental Science and Technology**



**Energize and expand your skills for the growing green economy!**

Environmental Science and Technology courses provide students with knowledge of building science, energy systems, solar energy, and environmental science. These practical, hands-on, business-based courses result in industry-recognized certificates valuable for pursuing technical and sales-oriented careers in clean energy.

**Free training opportunities in new classes for qualified participants:**

- Building Performance, Assessment and Sales
- Effective Green Business Marketing
- Building Performance for Real Estate
- Home Energy Upgrade Installation

**Obtain your Solar Energy Technology Certificate**

- ENVS 410 Solar Installation and Integration
- ENVS 411 Solar Design, Estimation and Sales
- ENVS 400/100 Introduction to Environmental Science
- ELEC 110 Fundamentals of Electronics

*“The ENVS 411 class built a great foundation for talking about solar and communicating solar concepts to an audience. My advice to students pursuing a career in solar sales is to continue learning sales AND solar technology.”*

—Eric W., Solar Sales Consultant, Sungevity

**Contact: Rita Gulli, (650) 738-4491  
or gullir@smccd.edu**

**ETHNIC AND CULTURAL DIVERSITY**

**ANTH 360 NATIVE PEOPLES OF NORTH AMERICA**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Introduction to the life ways of representative Native American culture groups found in different geographical areas of North America. Transfer: UC; CSU (D3).

**WEEKDAY**

40075	ANTH 360	AA	MWF	10:10-11:00	1-1105	Slicton	3.0
-------	----------	----	-----	-------------	--------	---------	-----

**ART 120 ART OF THE AMERICAS**

Recommended: Eligibility for ENGL 836. Survey of the diverse native arts and cultures of the Americas and development of ethnic arts in the 19th and 20th centuries. Transfer: UC; CSU (C1).

**WEEKDAY**

40583	ART 120	AA	MW	12:10-1:25	1-1111	Crispi	3.0
-------	---------	----	----	------------	--------	--------	-----

**BUS. 221 INTERCULTURAL BUSINESS COMMUNICATION**

Recommended: Eligibility for ENGL 836. This course introduces the practical aspects of intercultural business communication by focusing on comparisons, customs and strategies of intercultural business communication in domestic and international contexts. Transfer: CSU.

**ONLINE**

43087	BUS. 221	OL	By Arr	24 Hours	ONLINE	Pate	1.5
-------	----------	----	--------	----------	--------	------	-----

Dates for BUS. 221 OL: 1/17-3/13

BUS. 221 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**COMM 150 INTERCULTURAL COMMUNICATION**

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

**WEEKDAY**

39966	COMM 150	AA	MWF	8:10-9:00	5-5132A	Koppel	3.0
-------	----------	----	-----	-----------	---------	--------	-----

**EVENING**

33350	COMM 150	JA	T	6:00-9:15	4-272	Mair	3.0
-------	----------	----	---	-----------	-------	------	-----

**COMM 150 INTERCULTURAL COMMUNICATION – ASTEP**

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (A1).

**WEEKDAY**

40613	COMM 150	AQ	MWF	11:10-12:00	1-1124	Taylor-Gulbransen	3.0
-------	----------	----	-----	-------------	--------	-------------------	-----

**ECE. 214 CHILD-PARENT RELATIONS**

Emotional, social, intellectual and physical development of children with an emphasis on a multicultural approach to parent-child relations, diversity of family systems in today's society, and how these influence the developing child. Also listed as FCS 213. Transfer: CSU (E1).

**EVENING**

36836	ECE. 214	JA	T	3:50-6:50	3C	Muller Moseley	3.0
-------	----------	----	---	-----------	----	----------------	-----

**ECE. 272 TEACHING IN A DIVERSE SOCIETY**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Examination of the development of social identities in diverse societies including theoretical and practical implications of culture, ethnicity, stereotyping and bias as they apply to young children, families, programs, classrooms and teaching. Transfer: CSU.

**WEEKDAY**

36525	ECE. 272	AA	TTh	9:35-10:50	14-0006	Floor	3.0
-------	----------	----	-----	------------	---------	-------	-----

**EVENING**

43091	ECE. 272	JA	T	7:00-10:00	8-8224	Yung	3.0
-------	----------	----	---	------------	--------	------	-----

**ENGL 104 APPLIED ENGLISH SKILLS FOR CULTURAL PRODUCTION – KABABAYAN**

Recommended: Eligibility for ENGL 836 or equivalent. Designed for students who want to learn critical thinking, reading and writing skills in producing a Pilipino Cultural Night. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* May be repeated for credit up to a maximum of 9 units. Transfer: CSU.

**WEEKDAY**

40116	ENGL 104	AK	TTh	2:10-3:25	8-8308	Erpelo	1.0-3.0
-------	----------	----	-----	-----------	--------	--------	---------

**FASH 119 CLOTHING, CULTURE AND SOCIETY**

Recommended: Eligibility for ENGL 836. Study of bodily adornment in terms of cultural, ethnic, historical, sociological, psychological and economic considerations. Comparison will be made of various cultures and subcultures. Transfer: CSU (C1).

**WEEKDAY**

30373	FASH 119	AA	MWF	9:10-10:00	3C	Nuschy	3.0
-------	----------	----	-----	------------	----	--------	-----

**HIST 106 WORLD CIVILIZATIONS II – HONORS**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A global and historical survey course of world civilizations from 1500 to the present. Political, social, cultural and economic issues will be discussed. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2, D3).

**WEEKDAY**

38702	HIST 106	AH	TTh	11:10-12:25	8-8117	Bell	3.0
-------	----------	----	-----	-------------	--------	------	-----

**HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA**

Recommended: Eligibility for ENGL 836. A survey of the social, economic and political history of ethnic groups in California, with particular emphasis on minority communities. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

**WEEKDAY**

39194	HIST 240	AA	MWF	8:10-9:00	1-1107	Wong	3.0
-------	----------	----	-----	-----------	--------	------	-----

40048	HIST 240	AB	TTh	12:35-1:50	4-180	Bolick	3.0
-------	----------	----	-----	------------	-------	--------	-----

**EVENING**

33450	HIST 240	JA	T	6:30-9:30	2-2305	Wright Jr	3.0
-------	----------	----	---	-----------	--------	-----------	-----

30450	HIST 240	JB	Th	7:00-10:00	4-180	Reidy	3.0
-------	----------	----	----	------------	-------	-------	-----

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA – HONORS**

Recommended: Eligibility for ENGL 836. A survey of the social, economic and political history of ethnic groups in California, with particular emphasis on minority communities. Partially satisfies American History and Institutions requirement. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D2a).

**WEEKDAY**

40603	HIST 240	AH MWF	10:10-11:00	8-8213	Wong	3.0
-------	----------	--------	-------------	--------	------	-----

**HIST 244 AFRICAN AMERICAN HISTORY – ASTEP**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The political, social, economic, and intellectual sources of the Black community from colonial times to the present. Partially satisfies American History and Institutions requirement. *NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (D1).

**WEEKDAY**

37643	HIST 244	AQ TTh	9:35-10:50	8-8213	Wright Jr	3.0
-------	----------	--------	------------	--------	-----------	-----

**HIST 420 SURVEY OF LATIN AMERICAN HISTORY**

Recommended: Eligibility for ENGL 836. Survey of Latin American history including geography, indigenous peoples, early contact with Europeans, conquest, struggle for independence, and development of modern Latin American nations. Transfer: UC; CSU (C2).

**WEEKDAY**

34644	HIST 420	AA TTh	9:35-10:50	7-7110	Ulloa	3.0
-------	----------	--------	------------	--------	-------	-----

**HIST 432 MODERN ASIAN CIVILIZATIONS**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. A historical and cultural survey of East Asia, South Asia, Southeast Asia, the Middle East and the Philippines from the 17th century to the present. A study of the various modern Asian civilizations is encouraged as a means of acquiring a broad comparative perspective. Transfer: UC; CSU.

**WEEKDAY**

41813	HIST 432	AA MWF	11:10-12:00	8-8213	Wong	3.0
-------	----------	--------	-------------	--------	------	-----

**HIST 436 FILIPINOS IN AMERICA – KABABAYAN**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. A historical and cultural survey of Filipinos in America from early settlements in Louisiana, Hawaii and the west coast to the present. Emphasis will be on a critical evaluation of the main social, political, economic, cultural, intellectual and historical trends that shaped the various Filipino communities in the United States. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (D3).

**WEEKDAY**

43113	HIST 436	AK TTh	11:10-12:25	4-180	Bolick	3.0
-------	----------	--------	-------------	-------	--------	-----

**HIST 453 HISTORY OF CHINA**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. A historical and cultural survey of China from its legendary creation to the present. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

43257	HIST 453	AA TTh	11:10-12:25	7-7110	Wong	3.0
-------	----------	--------	-------------	--------	------	-----

## Interdisciplinary Studies



## New Program: Interdisciplinary Studies

**Program:**

Skyline offers an Associate of Arts Degree in Interdisciplinary Studies with an area of emphasis in Arts & Humanities, Letters & Science, Organizational Structures, Social and Behavioral Sciences, Social and Natural Sciences, Social and Personal Development, or Health and Physical Education.

**Course requirements:**

60 semester units

**Designed for:**

- Students who are interested in teaching, law, business, and a variety of other fields
- Students who are pursuing broad areas of study and exploration (seven areas of emphasis are provided so that students may customize the degree to meet individual goals)

**Contact: One Stop Student Information Center, (650) 738-4465**

**ETHNIC AND CULTURAL DIVERSITY > FASHION MERCHANDISING**

**LIT. 373 LATIN AMERICAN LITERATURE IN TRANSLATION**

*Prereq: ENGL 100 or 105, or equivalent.* This course samples greater and lesser-known works of Latin American literature, revealing the literary trends and characteristics that have earned world recognition. Transfer: UC; CSU (C2).

**HYBRID**

**43221** LIT. 373 HJ By Arr 48 Hours HYBRID Hibble 3.0  
 LIT. 373 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu).  
 Orientation meeting on Tuesday, January 17, from 8:40 to 9:30 pm, in Room 2117A.

**MUS. 250 WORLD MUSIC**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of selected listening and readings from the music of Asia, Southeast Asia, Pacific Islands, Americas, Africa, and the Middle East. Required concert attendance. Transfer: UC; CSU (C1).

**WEEKDAY**

**40111** MUS. 250 AA MWF 9:10-10:00 1-1111 Hansen 3.0

**MUS. 420 TRADITIONAL KULINTANG MUSIC – KABABAYAN**

An introduction to the theory and performance of the traditional bronze gong music and dance of the Southern Philippines. Performance required. Plus 48 studio hours by arrangement. May be repeated for credit a maximum of three times. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: CSU.

**WEEKDAY**

**40806** MUS. 420 AK TTh 2:00-3:40 1-1115 Kalanduyan 2.0  
 TBA Hours: By Arr 3 Hrs/Wk 1-1115

**PHIL 300 INTRODUCTION TO WORLD RELIGIONS**

Recommended: Eligibility for ENGL 100 or ENGL 105. Comparison of the beliefs and practices of major Eastern and Western religions. Transfer: UC; CSU (C2).

**EVENING**

**40727** PHIL 300 JA M 7:00-10:15 1-1105 Zoughbie 3.0

**PSYC 268 BLACK PSYCHOLOGY – ASTEP**

Recommended: Eligibility for ENGL 836. Psychological theories and concepts that provide an understanding and appreciation of the psychodynamics of Black America. See Ethnic Studies for a complete listing of Ethnic Studies course offerings. *NOTE: This section is part of the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (D3).

**WEEKDAY**

**40300** PSYC 268 AQ MWF 9:10-10:00 1-1304 Jackson 3.0

**SOCI 141 RACE & ETHNICITY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Interdisciplinary study of varied racial and cultural aspects of American society. Role of minority groups; nature of prejudice. Field investigations required. Transfer: UC; CSU (D3).

**WEEKDAY**

**41329** SOCI 141 AA MWF 9:10-10:00 4-180 Moynihan 3.0

**SOCI 341 ASIAN CULTURES AND SOCIETIES**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. A comparative study of Asian cultures and societies. The different Asian societies studied will include East Asia, South Asia, Southeast Asia, and the Philippines. The student will use translated literary and cultural documents created within those societies. A study of these cultures is encouraged as a means of acquiring a broad comparative perspective. Transfer: UC; CSU.

**WEEKDAY**

**41410** SOCI 341 AA MW 12:10-1:25 8-8213 Moynihan 3.0

**FAMILY AND CONSUMER SCIENCES (FCS)**

**FCS 310 NUTRITION**

Recommended: Eligibility for ENGL 836. Basic concepts of nutrition; role of nutrients in maintenance of life processes, utilization of food by body, personal nutrition evaluation, community nutrition education. Transfer: UC; CSU (E1).

**WEEKDAY**

**30423** FCS 310 AA TTh 9:35-10:50 3C Muller Moseley 3.0  
**39996** FCS 310 AB TTh 12:35-1:50 3C Muller Moseley 3.0  
**43246** FCS 310 AC TTh 11:10-12:25 3C Muller Moseley 3.0

**EVENING**

**30424** FCS 310 JA Th 5:00-8:00 3C Muller Moseley 3.0  
**41142** FCS 310 JB W 6:00-9:00 14-0006 Whitney 3.0

**FCS 690 SPECIAL PROJECTS IN FAMILY & CONSUMER SCIENCES**

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

**30427** FCS 690 AV By Arr 1-3 Hrs/Wk 2-2315 Muller Moseley 1.0-3.0

**FASHION MERCHANDISING (FASH)**

**FASH 113 TEXTILES**

Recommended: Eligibility for ENGL 836. Study of natural and chemical fibers; yarns and cloth construction, weaving, finishing, dyeing; purchase, use, care and characteristics of textiles. Transfer: UC; CSU (C1).

**WEEKDAY**

**30370** FASH 113 AA MWF 11:10-12:00 3C Nuschy 3.0

**FASH 119 CLOTHING, CULTURE AND SOCIETY**

Recommended: Eligibility for ENGL 836. Study of bodily adornment in terms of cultural, ethnic, historical, sociological, psychological and economic considerations. Comparison will be made of various cultures and subcultures. Transfer: CSU (C1).

**WEEKDAY**

**30373** FASH 119 AA MWF 9:10-10:00 3C Nuschy 3.0

**FASH 151 FASHION MERCHANDISING**

Recommended: Eligibility for ENGL 836. Exploration of the ready-to-wear and couture industry in relation to manufacture and retail operations; career opportunities explored. Also includes marketing and media in relation to the retail industry. Transfer: CSU.

**WEEKDAY**

33057	FASH 151	AA MWF	10:10-11:00	3C	Nuschy	3.0
-------	----------	--------	-------------	----	--------	-----

**FASH 152 VISUAL MERCHANDISING**

Visual presentation of merchandise through the study of interior displays, the art of dramatizing store window display, and coordination of displays with sales promotion. Transfer: CSU.

**EVENING**

41847	FASH 152	JA Th	6:30-9:30	8-8222	Murphy	3.0
-------	----------	-------	-----------	--------	--------	-----

**FASH 690 SPECIAL PROJECTS IN FASHION**

Recommended: Eligibility for ENGL 836. One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

30378	FASH 690	AV By Arr	1-3 Hrs/Wk	3C	Nuschy	1.0-3.0
-------	----------	-----------	------------	----	--------	---------

**FILIPINO (FILI)**

**FILI 112 ELEMENTARY FILIPINO II**

*Prereq: FILI 111 or equivalent.* A continuation of FILI 111. The student will acquire the ability to speak, read and write in Filipino at an elementary level and will learn about the customs and history of the Filipino world. Plus 16 hours by arrangement. *NOTE: FILI 112 WZ (41407) will be held at Westmoor High School, 131 Westmoor Avenue, Daly City.* Transfer: UC; CSU (C2).

**WEEKDAY**

41407	FILI 112	WZ TTh	3:15-4:30	WSTM	Staff	3.0
	TBA Hours:	By Arr	1 Hr/Wk	5-5100		

**EVENING**

43212	FILI 112	WJ Th	7:00-10:00	8-8317	Bautista	3.0
	TBA Hours:	By Arr	1 Hr/Wk	5-5100		

**FILI 120 ADVANCED ELEMENTARY FILIPINO – KABABAYAN**

*Prereq: FILI 110 or FILI 112, or equivalent.* A continuation of FILI 110 or FILI 112. Practice and development of greater competence in spoken and written Filipino for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Filipino-speaking world. Course conducted primarily in Filipino. Plus 16 hours by arrangement. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (C2).

**EVENING**

41926	FILI 120	WK MWF	12:10-1:40	7-7303	Bautista	5.0
	TBA Hours:	By Arr	1 Hr/Wk	5-5100		

**FILM (FILM)**

**FILM 440 FILM STUDY AND APPRECIATION**

Recommended: ENGL 100 or 105, or equivalent. The motion picture as a significant contemporary art form. Screening of films followed by discussion and/or written analysis. Transfer: UC; CSU (C2).

**EVENING**

36855	FILM 440	JA W	6:30-9:30	4-170	Uyehara	3.0
-------	----------	------	-----------	-------	---------	-----

**FYE: THE FIRST YEAR EXPERIENCE**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 101.)

**FYE: THE FIRST YEAR EXPERIENCE – LATINOS EXCELLING IN ACADEMICS PROGRAM (LEAP)**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 101.)

**GEOGRAPHY (GEOG)**

**GEOG 110 CULTURAL GEOGRAPHY**

Recommended: Eligibility for ENGL 836 or equivalent. A survey of major world cultural patterns, resources, population, and the changing relationships of people and the physical environment. Transfer: UC; CSU (D3).

**WEEKDAY**

43118	GEOG 110	AA TTh	12:35-1:50	2-2105	Hansell	3.0
-------	----------	--------	------------	--------	---------	-----

**GEOG 150 WORLD REGIONAL GEOGRAPHY**

Recommended: Eligibility for ENGL 836. Survey of world regions in the context of physical and cultural geographic information. Global ties and conflicts in the rapidly changing world. Transfer: UC; CSU (D3).

**WEEKDAY**

36365	GEOG 150	AA TTh	9:35-10:50	TBA	Hansell	3.0
-------	----------	--------	------------	-----	---------	-----

**GEOG 300 GEOGRAPHIC INFORMATION SCIENCE (GIS)**

Recommended: Eligibility for ENGL 100, or equivalent; and skill in using Windows operating system and internet, such as acquired in CAOT 104 and CAOT 400, or equivalent. Trains students in the use of Geographic Information Systems (GIS), and the broader discipline of Geographic Information Science. Transfer: UC; CSU.

**EVENING**

42953	GEOG 300	JA Th	7:00-10:00	2-2117A	Hansell	3.0
-------	----------	-------	------------	---------	---------	-----

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

## GEOLOGY (GEOL)

### GEOL 105 ENVIRONMENTAL EARTH SCIENCE

Recommended: Eligibility for ENGL 836. Aspects of weather and climate, water, landforms, natural resources, pollution, energy, and environmental hazards. Transfer: UC; CSU (B1).

**WEEKDAY**

30410	GEOL 105	AA MWF	10:10-11:00	PH-405*	Zucker	3.0
42940	GEOL 105	AB MW	12:10-1:25	PH-405*	Zucker	3.0

## HEALTH SCIENCE (HSCI)

(See listings under EMERGENCY MEDICAL CARE for the EMT program; see listings under SURGICAL TECHNOLOGY for the Surgical Technology program.)

### HSCI 100 GENERAL HEALTH EDUCATION

Investigation of contemporary health issues with emphasis on detection, treatment and prevention of personal and social health problems. A survey of today's most prevalent health problems, including heart disease, venereal disease, birth control, drug abuse, and emotional disorders. Role of social and psychological factors in achieving a lifelong healthful lifestyle. Transfer: UC; CSU (E1).

**WEEKDAY**

32940	HSCI 100	AA MWF	10:10-11:00	4-148	Rueckhaus	3.0
42144	HSCI 100	AB TTh	11:10-12:25	8-8302	Rueckhaus	3.0

**EVENING**

41505	HSCI 100	JA Th	6:30-9:30	7-7104	Elia	3.0
-------	----------	-------	-----------	--------	------	-----

### HSCI 130 HUMAN SEXUALITY

Recommended: Eligibility for ENGL 836 or equivalent. Information about sexuality and its impact on interpersonal relationships. Anatomy and physiology, psychosexual development, dating, marriage, sex roles, pregnancy, childbirth, parenting contraction, sexually transmitted diseases, sexual behavior, myths, misconceptions, sexual value systems, and communication skills. Transfer: UC; CSU (E1).

**WEEKDAY**

30460	HSCI 130	AA MWF	10:10-11:00	8-8304	Epp	3.0
30461	HSCI 130	AB MW	12:10-1:25	8-8304	Epp	3.0

**EVENING**

30462	HSCI 130	JA M	6:30-9:45	7-7109	Epp	3.0
-------	----------	------	-----------	--------	-----	-----

### HSCI 484 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as BUS. 485. May be repeated for credit. Transfer: CSU.

**EVENING**

30467	HSCI 484	JX W	6:30-9:30	8-8302	Holland	3.0
-------	----------	------	-----------	--------	---------	-----

**HYBRID**

42150	HSCI 484	HX By Arr	48 Hours	HYBRID	Holland	3.0
-------	----------	-----------	----------	--------	---------	-----

HSCI 484 HX will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Tuesday, January 17, from 6:00 to 6:50 pm in Room 8306 – attendance required. Instructor email: [hollandc@smccd.edu](mailto:hollandc@smccd.edu).

## HISTORY (HIST)

### HIST 100 HISTORY OF WESTERN CIVILIZATION I

Recommended: Eligibility for ENGL 836. Cultural, political, and economic survey of Western history from the beginnings in the Near East to the Renaissance. Transfer: UC; CSU (C2).

**WEEKDAY**

30436	HIST 100	AA MWF	9:10-10:00	2-2305	Buckingham	3.0
-------	----------	--------	------------	--------	------------	-----

### HIST 101 HISTORY OF WESTERN CIVILIZATION II

Recommended: Eligibility for ENGL 836. Western civilization from 1660 to the present with emphasis on European development in the 19th and 20th centuries. Transfer: UC; CSU (C2).

**WEEKDAY**

43443	HIST 101	AA MW	12:10-1:30	1-1107	Bell	3.0
-------	----------	-------	------------	--------	------	-----

**EVENING**

40296	HIST 101	JA Th	7:00-10:00	8-8213	Greedy	3.0
-------	----------	-------	------------	--------	--------	-----

### HIST 106 WORLD CIVILIZATIONS II – HONORS

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A global and historical survey course of world civilizations from 1500 to the present. Political, social, cultural and economic issues will be discussed. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2, D3).

**WEEKDAY**

38702	HIST 106	AH TTh	11:10-12:25	8-8117	Bell	3.0
-------	----------	--------	-------------	--------	------	-----

### HIST 108 SURVEY OF AMERICAN HISTORY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History from the colonial period to the present. Emphasis on the development of political institutions. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

**WEEKDAY**

30440	HIST 108	AA MWF	10:10-11:00	2-2306	Buckingham	3.0
30439	HIST 108	AB TTh	8:10-9:25	2-2306	Wong	3.0

**EVENING**

41309	HIST 108	JA T	7:00-10:15	4-180	Reidy	3.0
-------	----------	------	------------	-------	-------	-----

### HIST 201 UNITED STATES HISTORY I

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

**WEEKDAY**

30443	HIST 201	AA MWF	8:10-9:00	8-8213	Swanson	3.0
35937	HIST 201	AB MWF	9:10-10:00	7-7110	Bell	3.0
39770	HIST 201	AC MWF	10:10-11:00	7-7110	Bell	3.0
42333	HIST 201	AD TTh	8:10-9:25	4-170	Phipps	3.0
39806	HIST 201	AE TTh	9:35-10:50	4-170	Erion	3.0

**EVENING**

34061	HIST 201	JA T	6:30-9:30	4-170	Wong	3.0
-------	----------	------	-----------	-------	------	-----

**HYBRID**

40049	HIST 201	HA By Arr	48 Hours	HYBRID	Ulloa	3.0
-------	----------	-----------	----------	--------	-------	-----

HIST 201 HA will be held online and on campus. Requires Internet access and email. Orientation meeting on Thursday, January 19, 2:00-3:00 pm, in Building 7, Room 7110. Instructor email: [ulloaj@smccd.edu](mailto:ulloaj@smccd.edu).

\* This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**HIST 202 UNITED STATES HISTORY II**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History from the mid-19th century to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

**WEEKDAY**

30444	HIST 202	AA	MWF	8:10-9:00	4-170	Phipps	3.0
41279	HIST 202	AB	MWF	9:10-10:00	8-8213	Swanson	3.0
30445	HIST 202	AC	TTh	11:10-12:25	8-8213	Wright Jr	3.0

**EVENING**

30446	HIST 202	JA	W	6:30-9:30	2-2305	Wright Jr	3.0
-------	----------	----	---	-----------	--------	-----------	-----

**FRIDAY EVENING/SATURDAY**

43120	HIST 202	JS	F	6:30-10:10	4-170	Wright Jr	3.0
			Sat	8:30-12:10	4-170	Wright Jr	
			Sat	1:30-5:10	4-170	Wright Jr	

HIST 202 JS will meet on Fridays, 2/3, 2/10, 2/24, 3/2 and 3/16 from 6:30 to 10:10 pm; and on Saturdays, 2/4, 2/11, 2/25, 3/3 and 3/17 from 8:30 am to 12:10 pm and 1:30 to 5:10 pm.

**HYBRID**

43269	HIST 202	HJ	By Arr	48 Hours	HYBRID	Messner	3.0
-------	----------	----	--------	----------	--------	---------	-----

HIST 202 HJ will be held online and on campus. Requires Internet access and email. Orientation meeting on Thursday, August 19, 5:30 to 6:30 pm, in Building 4, Room 180. Additional on campus meetings on Thursdays, 3/22 and 5/24, 4:30 to 6:30 pm in Building 4, Room 180. Instructor email: [messnerm@smccd.edu](mailto:messnerm@smccd.edu).

**HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA**

Recommended: Eligibility for ENGL 836. A survey of the social, economic and political history of ethnic groups in California, with particular emphasis on minority communities. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

**WEEKDAY**

39194	HIST 240	AA	MWF	8:10-9:00	1-1107	Wong	3.0
40048	HIST 240	AB	TTh	12:35-1:50	4-180	Bolick	3.0

**EVENING**

33450	HIST 240	JA	T	6:30-9:30	2-2305	Wright Jr	3.0
30450	HIST 240	JB	Th	7:00-10:00	4-180	Reidy	3.0

**HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA – HONORS**

Recommended: Eligibility for ENGL 836. A survey of the social, economic and political history of ethnic groups in California, with particular emphasis on minority communities. Partially satisfies American History and Institutions requirement.

*NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D2a).

**WEEKDAY**

40603	HIST 240	AH	MWF	10:10-11:00	8-8213	Wong	3.0
-------	----------	----	-----	-------------	--------	------	-----

**HIST 244 AFRICAN AMERICAN HISTORY – ASTEP**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The political, social, economic, and intellectual sources of the Black community from colonial times to the present. Partially satisfies American History and Institutions requirement.

*NOTE: This section is designed primarily for students in the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (D1).

**WEEKDAY**

37643	HIST 244	AQ	TTh	9:35-10:50	8-8213	Wright Jr	3.0
-------	----------	----	-----	------------	--------	-----------	-----

**HIST 300 HISTORY OF SAN FRANCISCO**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. History of San Francisco from its discovery to the present focusing on soci-cultural, economic, political and artistic developments that made it a world-class city. Transfer: UC; CSU.

**EVENING**

41308	HIST 300	JA	M	7:00-10:15	8-8213	Elia	3.0
-------	----------	----	---	------------	--------	------	-----

**HIST 310 CALIFORNIA HISTORY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. An historical survey of the social, economic, political, and cultural development of California from the Indian and Spanish period to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

**WEEKDAY**

30453	HIST 310	AB	MWF	11:10-12:00	2-2306	Buckingham	3.0
30455	HIST 310	AC	TTh	9:35-10:50	2-2305	Buckingham	3.0
30454	HIST 310	AD	TTh	11:10-12:25	2-2305	Buckingham	3.0

**EVENING**

42707	HIST 310	JA	W	6:30-9:30	4-180	Bolick	3.0
-------	----------	----	---	-----------	-------	--------	-----

**HIST 420 SURVEY OF LATIN AMERICAN HISTORY**

Recommended: Eligibility for ENGL 836. Survey of Latin American history including geography, indigenous peoples, early contact with Europeans, conquest, struggle for independence, and development of modern Latin American nations. Transfer: UC; CSU (C2).

**WEEKDAY**

34644	HIST 420	AA	TTh	9:35-10:50	7-7110	Ulloa	3.0
-------	----------	----	-----	------------	--------	-------	-----

**HIST 432 MODERN ASIAN CIVILIZATIONS**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. A historical and cultural survey of East Asia, South Asia, Southeast Asia, the Middle East and the Philippines from the 17th century to the present. A study of the various modern Asian civilizations is encouraged as a means of acquiring a broad comparative perspective. Transfer: UC; CSU.

**WEEKDAY**

41813	HIST 432	AA	MWF	11:10-12:00	8-8213	Wong	3.0
-------	----------	----	-----	-------------	--------	------	-----

**HIST 436 FILIPINOS IN AMERICA – KABABAYAN**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. A historical and cultural survey of Filipinos in America from early settlements in Louisiana, Hawaii and the west coast to the present. Emphasis will be on a critical evaluation of the main social, political, economic, cultural, intellectual and historical trends that shaped the various Filipino communities in the United States. *NOTE: This section is designed primarily for students in the Kababayan learning community, but is open to all students.* Transfer: UC; CSU (D3).

**WEEKDAY**

43113	HIST 436	AK	TTh	11:10-12:25	4-180	Bolick	3.0
-------	----------	----	-----	-------------	-------	--------	-----

**HIST 453 HISTORY OF CHINA**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. A historical and cultural survey of China from its legendary creation to the present. Transfer: UC; CSU (C2, D3).

**WEEKDAY**

43257	HIST 453	AA	TTh	11:10-12:25	7-7110	Wong	3.0
-------	----------	----	-----	-------------	--------	------	-----

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**HISTORY > JOURNALISM**

**HIST 680SA THE HOLOCAUST**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Exploration of the social, political, cultural history, and ramifications of the systematic extermination of over 12 million people during the Holocaust. Topics will include a discussion of genocide. Transfer: CSU.

**WEEKDAY**

43132 HIST 680SA AA TTh 9:35-10:50 1-1107 Bell 3.0

**HOME ECONOMICS**

(Refer to course listings under FAMILY & CONSUMER SCIENCES.)

**HONORS TRANSFER PROGRAM**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 101.)

**HUMANITIES (HUM.)**

**HUM. 106 THE AWAKENING OF INDIVIDUALITY**

Recommended: Eligibility for ENGL 836. An interdisciplinary exploration of individuality and self-reliance aimed at creating greater self-awareness. Partially satisfies general education requirements in the Humanities. Transfer: CSU (C2).

**EVENING**

34113 HUM. 106 JA M 7:00-10:15 1-1107 Carion 3.0

**JOURNALISM (JOUR)**

**JOUR 110 MASS MEDIA AND SOCIETY**

Prereq: Eligibility for ENGL 836 or ESOL 400 or equivalent. General-interest survey course assessing the impact the mass media have had on society and examining the rights and responsibilities of the media. Trains students to become discerning media consumers. Transfer: UC; CSU (D3).

**WEEKDAY**

37124 JOUR 110 AX MWF 9:10-10:00 8-8317 Kaplan-Biegel 3.0

**JOUR 110 MASS MEDIA AND SOCIETY – HONORS**

Prereq: Eligibility for ENGL 836 or ESOL 400 or equivalent. General-interest survey course assessing the impact the mass media have had on society and examining the rights and responsibilities of the media. Trains students to become discerning media consumers. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (D3).

**WEEKDAY**

41716 JOUR 110 AH MWF 9:10-10:00 8-8317 Kaplan-Biegel 3.0

**JOUR 120 WRITING AND REPORTING FOR THE MEDIA**

Prereq: Eligibility for ENGL 100 or 105, or equivalent. Teaches fundamental journalism skills, including how to structure basic news stories, develop and interview sources, understand news judgment, write concisely, use Associated Press style, and consider legal and ethical issues. Transfer: UC; CSU.

**WEEKDAY**

35416 JOUR 120 AX MWF 10:10-11:00 8-8317 Kaplan-Biegel 3.0

**JOUR 120 WRITING AND REPORTING FOR THE MEDIA – HONORS**

Prereq: Eligibility for ENGL 100 or 105, or equivalent. Teaches fundamental journalism skills, including how to structure basic news stories, develop and interview sources, understand news judgment, write concisely, use Associated Press style, and consider legal and ethical issues. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU.

**WEEKDAY**

42063 JOUR 120 AH MWF 10:10-11:00 8-8317 Kaplan-Biegel 3.0

**JOUR 121 ADVANCED WRITING AND REPORTING FOR THE MEDIA**

Prereq: Completion of JOUR 120 with a grade of C or better. Increases students' reporting skills through cultivating a regular beat and using the Web and databases. Prepares students to be journalists in this era of converging print, broadcast and online media by teaching them how to enhance their news writing through combining text, audio and video. Plus one hr/wk by arrangement. Transfer: UC; CSU.

**WEEKDAY**

41476 JOUR 121 AX MWF 10:10-11:00 8-8317 Kaplan-Biegel 3.0

**JOUR 300 NEWSPAPER STAFF**

Prereq: Eligibility for ENGL 836, or ENGL 846, or ESOL 400, or equivalent. Recommended: Completion of or concurrent enrollment in JOUR 120. Production of the college newspaper as part of pre-professional training program. Plus 48 Hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

**WEEKDAY**

36008 JOUR 300 AA MWF 12:10-1:00 8-8110 Kaplan-Biegel 3.0  
TBA Hours: By Arr 3 Hrs/Wk 5-5100

**JOUR 690 SPECIAL PROJECTS IN JOURNALISM**

One hour of supervised work per week per unit. Transfer: CSU.

**WEEKDAY**

36878 JOUR 690 AV By Arr 1-3 Hrs/Wk 8-8110 Kaplan-Biegel 1.0-3.0

**KABABAYAN PROGRAM**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 101.)

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**KINESIOLOGY – ADAPTED (ADAP)****ADAP 358 ADAPTED STRENGTH DEVELOPMENT**

*Prereq: Physician's recommendation or assignment by the College Health Counselor or Division Dean (on recommendation of instructor). Coreq: Concurrent enrollment in ADAP 349, 357 or 359.* Students will review and apply basic exercise physiology and strength development concepts in the context of their own disability to develop and/or maintain their muscular strength and endurance. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

41787	ADAP 358	AA	MW	1:40-3:00	3-3102	Chandler	1.0
41788	ADAP 358	BA	TTh	12:35-1:50	3-3102	Chandler	1.0
41789	ADAP 358	BB	TTh	2:10-3:25	3-3102	Chandler	1.0

**ADAP 359 BALANCE AND FUNCTIONAL MOVEMENT FOR THE PHYSICALLY LIMITED**

*Coreq: Concurrent enrollment in ADAP 348, 356 or 358.* Designed to identify, assess and improve balance and physical functioning for individuals with physical limitations. Prescriptive programs are developed for groups and individuals. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

41791	ADAP 359	AO	By Arr	1.5-3 Hrs/Wk	3-3102	Chandler	0.5-1.0
41790	ADAP 359	BO	By Arr	1.5-3 Hrs/Wk	3-3102	Chandler	0.5-1.0

**KINESIOLOGY – COMBATIVES (COMB)****COMB 301 BEGINNING WRESTLING**

Instruction in rules and scoring systems. Instruction in take-downs, escapes, reversals, break-downs, rides, and pinning combinations. Transfer: UC; CSU (E2).

**EVENING**

39501	COMB 301	JX	TTh	4:45-6:00	3-3106	Haddon	1.0
-------	----------	----	-----	-----------	--------	--------	-----

**COMB 302 INTERMEDIATE WRESTLING**

Recommended: COMB 301 or equivalent. Competition in dual competition and a class tournament. May be repeated twice for credit. Transfer: UC; CSU (E2).

**EVENING**

39502	COMB 302	JX	TTh	4:45-6:00	3-3106	Haddon	1.0
-------	----------	----	-----	-----------	--------	--------	-----

**COMB 404 BEGINNING SHOTOKAN KARATE**

A course in the introduction of skills and techniques of the Japanese art of Shotokan Karate. Transfer: UC; CSU (E2).

**WEEKDAY**

39493	COMB 404	AX	MW	1:40-3:00	3-3201	Larson	1.0
-------	----------	----	----	-----------	--------	--------	-----

**COMB 405 INTERMEDIATE & ADVANCED SHOTOKAN KARATE**

Recommended: COMB 404. A course to reinforce the skills and techniques learned in COMB 404. Intermediate and advanced techniques in the Japanese art of Shotokan Karate. Transfer: UC; CSU (E2).

**WEEKDAY**

39494	COMB 405	AX	MW	1:40-3:00	3-3201	Larson	1.0
-------	----------	----	----	-----------	--------	--------	-----

**KINESIOLOGY – DANCE (DANC)****DANC 110 MODERN DANCE**

Movement with emphasis on creativity, style and self-expression. Students will choreograph a modern dance by the end of the semester. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2, C1).

**WEEKDAY**

43231	DANC 110	AA	MWF	10:10-11:00	3-3201	Steele	1.0
-------	----------	----	-----	-------------	--------	--------	-----

**DANC 140 BALLET**

Basic barre, floor technique and movement fundamentals with emphasis on body control, form, and special patterns. Excellent for beginners. May be repeated for credit a maximum of three times. Transfer: UC; CSU (C1, E2).

**WEEKDAY**

39166	DANC 140	BA	TTh	11:10-12:25	3-3201	Simmers	1.0
-------	----------	----	-----	-------------	--------	---------	-----

**DANC 152 CUBAN ROOTS OF SALSA**

Designed to introduce students to the fundamentals of Cuban popular dances, including Danzon, Son, Cha Cha Cha, Son Montuno, and Salsa Cubana. Transfer: UC; CSU (E2).

**EVENING**

41475	DANC 152	JA	T	6:00-9:00	1-1250	Delmar	1.0
-------	----------	----	---	-----------	--------	--------	-----

**DANC 161 TANGO ARGENTINO**

Designed to introduce students to the essence of Argentine tango. Students will be able to dance in social settings comfortably and confidently. May be repeated for credit a maximum of three times. Transfer: CSU (E2).

**EVENING**

40277	DANC 161	KX	W	7:00-10:00	3-3201	Delmar	1.0
-------	----------	----	---	------------	--------	--------	-----

**DANC 162 TANGO MILONGA**

Recommended: DANC 161 or equivalent. Designed for students with previous tango experience (knowledge of basic skills). Students will learn exciting new steps to bring their tango dancing to new levels. May be repeated for credit a maximum of three times. Transfer: CSU (E2).

**EVENING**

40827	DANC 162	JB	F	7:00-10:15	3-3201	Delmar	1.0
-------	----------	----	---	------------	--------	--------	-----

**DANC 167 SWING DANCE I**

Beginning class in swing dance. Includes instruction, demonstration and practice. Transfer: UC; CSU.

**EVENING**

41804	DANC 167	JX	Th	7:25-10:15	3-3201	Moberg	1.0
-------	----------	----	----	------------	--------	--------	-----

**DANC 168 SWING DANCE II**

*Prereq: DANC 167 or equivalent.* Intermediate class in swing dance. Includes instruction, demonstration and practice, and performance. Transfer: UC; CSU.

**EVENING**

41805	DANC 168	JX	Th	7:25-10:15	3-3201	Moberg	1.0
-------	----------	----	----	------------	--------	--------	-----

**DANC 169 SWING DANCE III**

*Prereq: DANC 168 or equivalent.* Advanced class in swing dance. Includes instruction, demonstration and practice, choreography, and performance. Transfer: UC; CSU.

**EVENING**

41806	DANC 169	JX	Th	7:25-10:15	3-3201	Moberg	1.0
-------	----------	----	----	------------	--------	--------	-----

**KINESIOLOGY – DANCE > KINESIOLOGY – FITNESS**

**DANC 260 TANGO TEACHER TRAINING**

Recommended: DANC 162 or equivalent. Designed to prepare intermediate and advanced tango students to become tango teachers while developing their own skills. Guidance is provided for students seeking employment as tango teachers. Transfer: CSU.

EVENING						
42922	DANC 260	KX W	7:00-10:00	3-3201	Delmar	1.0

**DANC 350 CARDIO DANCE**

Fitness can be achieved through vigorous steps, stretches and toning movements from many sources – jazz, rock, folk, ballet, modern dance, hip hop. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY						
42262	DANC 350	BA MWF	9:10-10:00	3-3201	Steele	1.0
38749	DANC 350	AA MW	12:10-1:30	3-3201	Cushway	1.0

EVENING						
38855	DANC 350	KA TTh	4:45-5:55	3-3201	Cushway	1.0

**DANC 450 INTERMEDIATE/ADVANCED DANCE PRODUCTION**

Recommended: DANC 400 or equivalent. In-depth study on performance and repertory for intermediate/advanced dance students. Emphasis on development of dance technique and performance projection. Plus 32 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY						
42923	DANC 450	AA F	12:30-3:35	3-3201	Steele	1.0
		TBA Hours:	By Arr	2.3 Hrs/Wk		

**DANC 665SB SALSA**

This course is designed to introduce students to the fundamentals and principles of salsa dance with an emphasis on the cultural origins of this dance form. Designed for the serious dancer interested in learning ethnic dance forms as well as the general student. Transfer: UC; CSU (E2).

EVENING						
37108	DANC 665SB	JA M	7:00-10:15	3-3201	Santos	1.0

**DANC 665SF BEGINNING BALLROOM DANCE**

A course designed to introduce students to the fundamentals of ballroom dance. It is designed for the general student wishing to experience and learn about this dance form as well as the serious student. Transfer: UC; CSU (E2).

EVENING						
40106	DANC 665SF	JX Th	7:25-10:15	3-3201	Moberg	1.0

**DANC 665SI CHINESE ETHNIC AND FOLK DANCE**

**NEW!** Designed to introduce students to the many forms of Chinese Ethnic and Folk Dance passed down through the centuries. Emphasis is placed on cultural expression through movements, postures and aesthetics. Transfer: UC; CSU (E2).

EVENING						
43259	DANC 665SI	KA T	7:25-10:15	3-3201	You	1.0

**DANC 665SJ MUSICAL THEATER DANCE**

**NEW!** Designed to prepare students to perform in a musical theater production conducted on campus. Activities include learning jazz technique and choreography that will be utilized in performance. All levels of dance skill are welcome. Transfer: UC; CSU (E2).

WEEKDAY						
43260	DANC 665SJ	BA TTh	12:35-1:50	3-3201	Steele	1.0

**KINESIOLOGY – FITNESS (FITN)**

**FITN 106 VARSITY CONDITIONING**

Intended for out-of-season varsity athletes to provide fitness and strength programs that will prepare them for intercollegiate competition. This class will include cardiovascular, strength, agility, speed and sport-specific training. Plus one hr/wk by arrangement for sections less than or equal to 1.0 unit and two hrs/wk by arrangement for sections greater than 1.0 unit. May be repeated for credit a maximum of three times. *NOTE: This section is designed for Soccer athletes and will be held in the Field House, located at the running track.* Transfer: CSU.

WEEKDAY						
40854	FITN 106	AO By Arr	96 Hours	Fld Hse	Corsiglia	2.0

**FITN 107 INTERCOLLEGIATE FITNESS**

Intended for in-season varsity athletes to maintain fitness during their intercollegiate season. Strength training, cardiovascular conditioning, flexibility, injury prevention, psychological preparation, and nutrition will be emphasized. Plus 32 hours/semester by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

WEEKDAY						
43233	FITN 107	AA Daily	3:15-4:20	Fld Hse	Nomicos	2.0
		TBA Hours:	By Arr	2 Hrs/Wk	Fld Hse	

**FITN 110 ADULT CONDITIONING**

Designed to introduce students to various modes of physical activities such as stretching, walking and jogging, weight training, and informal games for the development of personal fitness programs. Plus one hr/wk by arrangement. May be repeated for credit a maximum of three times. *NOTE: This section is designed for Basketball athletes.* Transfer: UC; CSU (E2).

WEEKDAY						
40085	FITN 110	AO By Arr	48 Hours	3-3102	Piergrossi	1.0

**FITN 112 CROSS TRAINING**

Students will improve fitness levels, increase strength and flexibility, and lose body fat while participating in a variety of fitness activities such as Spinning, weight training or resistance exercises, yoga, pilates, hiking, running, and/or fitness walking. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

WEEKDAY						
41818	FITN 112	AA MWF	10:10-11:00	3B	Fosberg	1.0

**FITN 116 BODY CONDITIONING**

Individual flexibility, agility, strength, and cardiovascular conditioning and fitness program. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

WEEKDAY						
41810	FITN 116	AA MWF	9:10-10:00	3-3102	Nomicos	1.0
37111	FITN 116	AB TTh	11:10-12:25	3-3102	Chandler	1.0

**FITN 199 INTERACTIVE CARDIOVASCULAR FITNESS**

An online fitness course utilizing technology to verify performance via self-reported cardiovascular exercise, assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular exercise. Students are required to have an iPod Nano and Nike + iPod Sport Kit or Nike + Sportband. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**ONLINE**

43230	FITN 199	OL	By Arr	64 Hours	ONLINE	Corsiglia	2.0
-------	----------	----	--------	----------	--------	-----------	-----

FITN 199 OL is taught in an online format. For more information on the class and orientation, please contact Kevin Corsiglia at (650) 738-4214, or email [corsigliak@smccd.edu](mailto:corsigliak@smccd.edu).

**FITN 201 BEGINNING WEIGHT TRAINING**

Instruction and practice in the elementary lifts and procedures of weight training. Emphasis on form and techniques, safety procedures and strength values of weight lifting. Plus one hr/wk by arrangement. Transfer: UC; CSU (E2).

**WEEKDAY**

40265	FITN 201	CX	TTh	9:35-10:50	3-3102	Chandler	1.0
-------	----------	----	-----	------------	--------	----------	-----

**FITN 202 INTERMEDIATE WEIGHT TRAINING**

*Prereq: FITN 201 or equivalent.* Specialization and development of individual programs. Plus one hr/wk by arrangement. May be repeated twice for credit. Transfer: UC; CSU (E2).

**WEEKDAY**

40266	FITN 202	CX	TTh	9:35-10:50	3-3102	Chandler	1.0
-------	----------	----	-----	------------	--------	----------	-----

**FITN 205 WEIGHT CONDITIONING**

A complete course in weight conditioning, including instruction on how to design an individual training program for strength, tone and endurance. Coeducational class format. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

38712	FITN 205	AA	MWF	10:10-11:00	3-3102	Nomicos	1.0
-------	----------	----	-----	-------------	--------	---------	-----

41176	FITN 205	AB	MWF	11:10-12:00	3-3102	Corsiglia	1.0
-------	----------	----	-----	-------------	--------	-----------	-----

41178	FITN 205	BB	MW	12:10-1:30	3-3102	Chandler	1.0
-------	----------	----	----	------------	--------	----------	-----

**EVENING**

40077	FITN 205	JX	MW	6:15-7:30	3-3102	Diaz	1.0
-------	----------	----	----	-----------	--------	------	-----

38728	FITN 205	KX	TTh	6:15-7:30	3-3102	Marquez	1.0
-------	----------	----	-----	-----------	--------	---------	-----

41817	FITN 205	LX	MTWTh	6:15-7:30	3-3102	Diaz	2.0
-------	----------	----	-------	-----------	--------	------	-----

**FITN 219 CORE FITNESS TRAINING**

Designed to provide strengthening, stretching and aerobic exercise with spine stabilization postures for core conditioning to improve athletic performance, activities of daily living, and injury prevention. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**WEEKDAY**

43235	FITN 219	AA	MWF	11:10-12:00	3-3106	Silken	1.0
-------	----------	----	-----	-------------	--------	--------	-----

# Fitness



Sit behind a desk all day?  
Get moving with  
a fitness class!

Courses are designed for students  
of all levels, ages and abilities

For less than you'd pay at local gyms, Skyline College offers a variety of courses that will help you learn, develop and maintain a healthy lifestyle. Among courses offered this spring are:

- FITN 112: Cross Training
- FITN 116: Body Conditioning
- FITN 205: Weight Conditioning
- FITN 219: Core Fitness Training
- FITN 301: Spinning
- FITN 305: Running for Fitness
- FITN 332: Stretching and Flexibility
- FITN 334: Yoga
- FITN 335: Pilates

Achieve your fitness goals! Learn technique and the basics related to managing exercise habits while taking part in the physical activity that is essential to keeping you healthy. Skyline's environment is supportive and non-intimidating. Courses focus on all of the five fitness components (muscular strength, muscular endurance, cardiovascular endurance, body composition, and flexibility).

**Benefits:**

- Feel more alert and concentrate better when studying or at work
- Have more energy
- Enjoy a better quality of life
- Enjoy the camaraderie that develops when working out with others in the class
- Be more accountable to yourself in maintaining an exercise program while enrolled in a class

Contact: Joe Morello, (650) 738-4271  
or [morelloj@smccd.edu](mailto:morelloj@smccd.edu)

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

**KINESIOLOGY – FITNESS > KINESIOLOGY – INDIVIDUAL SPORTS**

**FITN 301 SPINNING®**

Aerobic exercise on a stationary racing bicycle. This workout is done to high cadence music. Exercise heart rate and individual goals are assessed for maximum benefit. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

<b>WEEKDAY</b>						
40093	FITN 301	AA	MWF	9:10-10:00	3B	Corsiglia 1.0
40094	FITN 301	AB	MWF	11:10-12:00	3B	Fitzgerald 1.0
39761	FITN 301	BA	TTh	9:35-10:50	3B	Harris 1.0
39555	FITN 301	BC	TTh	11:10-12:25	3B	Corsiglia 1.0
<b>EVENING</b>						
41181	FITN 301	KA	TTh	5:30-6:45	3B	Harris 1.0

**FITN 305 RUNNING FOR FITNESS**

Methods to achieve total fitness through cardiovascular activities with emphasis on running. May be repeated for credit a maximum of three times. Repeat students must submit semester objectives. *NOTE: The first class meeting will be held in the Gymnasium (Room 3200).* Transfer: UC; CSU (E2).

<b>WEEKDAY</b>						
39496	FITN 305	BA	TTh	8:10-9:25	Track	Fitzgerald 1.0

**FITN 332 STRETCHING AND FLEXIBILITY**

Designed to increase flexibility, tone the body, improve circulation, teach proper breathing and relaxation, create basic understanding of what is necessary for good health. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

<b>WEEKDAY</b>						
30394	FITN 332	AA	MWF	10:10-11:00	3-3106	Fitzgerald 1.0

**FITN 334 YOGA**

Various Yoga styles and exercises to increase flexibility, improve posture, and assist in stress reduction. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

<b>WEEKDAY</b>						
37709	FITN 334	BA	TTh	8:10-9:25	3-3201	Simmers 1.0
43236	FITN 334	BB	TTh	9:35-10:50	3-3106	Steele 1.0
39497	FITN 334	BC	TTh	12:35-1:50	3-3106	Staff 1.0
<b>EVENING</b>						
37408	FITN 334	JA	MW	5:30-6:50	3-3201	Simmers 1.0
40866	FITN 334	KA	TTh	6:00-7:15	3-3201	Roby 1.0
<b>SATURDAY</b>						
38148	FITN 334	SA	Sat	9:10-10:45	3-3201	Roby 0.5

**FITN 335 PILATES**

Training muscles of the torso through controlled exercises that increase core strength and postural stability to optimize performance in athletics, dance and everyday activities. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

<b>WEEKDAY</b>						
39328	FITN 335	AA	MWF	11:10-12:00	3-3201	Steele 1.0
40095	FITN 335	BA	TTh	9:35-10:50	3-3201	Simmers 1.0
39498	FITN 335	BC	TTh	2:10-3:25	3-3201	Steele 1.0

**FITN 400 FITNESS ACADEMY**

A course designed to accommodate a day student's schedule. Hours are flexible. Students must meet with the instructor the first week of the semester for an orientation. Evaluatory tests are used to determine student's current level of fitness, and a personal prescription is developed to meet the goals and objectives of each student. May be repeated for credit a maximum of three times. *NOTE: Orientation dates and times will be posted outside of the Weight Room door (3-3102), the Division Office (3-3130), and Room 3202.* For more information, please contact instructor Mike Fitzgerald at (650) 738-4323, or email [fitzgerald@smccd.edu](mailto:fitzgerald@smccd.edu). Transfer: UC; CSU (E2).

<b>WEEKDAY</b>						
30397	FITN 400	AV	By Arr	3-9 Hrs/Wk	3-3102	Fitzgerald 1.0-3.0

**KINESIOLOGY – INDIVIDUAL SPORTS (INDV)**

**INDV 101 BEGINNING ARCHERY**

Fundamentals of target archery, types of competition, rules, scoring, care and selection of equipment. *NOTE: The first class will be held in Portable 3A.* Transfer: UC; CSU (E2).

<b>WEEKDAY</b>						
40101	INDV 101	AX	MW	11:10-12:30	Field	Fosberg 1.0

**INDV 105 INTERMEDIATE ARCHERY**

*Prereq: INDV 101 or equivalent.* Continued instruction in techniques with increasing distances, games and competitions, team and individual competition. May be repeated twice for credit. *NOTE: The first class will be held in Portable 3A.* Transfer: UC; CSU (E2).

<b>WEEKDAY</b>						
40102	INDV 105	AX	MW	11:10-12:30	Field	Fosberg 1.0

**INDV 121 BEGINNING BADMINTON**

Rules and strategies of badminton; fundamentals of grip, strokes, footwork and court coverage, drills and competition, testing program, tournaments in singles and doubles. Transfer: UC; CSU (E2).

<b>WEEKDAY</b>						
40090	INDV 121	AX	MWF	9:10-10:00	3-3200	Fitzgerald 1.0

**INDV 125 ADVANCED BADMINTON**

Recommended: INDV 121 or equivalent. Emphasis on strategy, tactics, footwork, doubles teamwork and singles game. May be repeated twice for credit. Transfer: UC; CSU (E2).

<b>WEEKDAY</b>						
40091	INDV 125	AX	MWF	9:10-10:00	3-3200	Fitzgerald 1.0

**INDV 126 COED CLUB BADMINTON**

*Prereq: INDV 121 or equivalent.* Coed class to prepare students for badminton competition through drills and physical training; in class competition. May be repeated for credit a maximum of three times. Transfer: CSU (E2).

<b>EVENING</b>						
40362	INDV 126	JX	MW	3:45-6:00	3-3200	Fosberg 1.0
Dates for INDV 126 JX: 2/22-5/9						

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**INDV 165 GOLF: SHORT GAME**

Designed to improve the skills of pitching, chipping, putting and greenside sand play. Class will incorporate practice facility sessions and course play. May be repeated for credit a maximum of three times. *NOTE: The first class meeting will be held in Portable 3A.* Subsequent class meetings will be held at various local driving ranges and golf courses. Students should expect to spend approximately \$200 in golf course greens fees, short game area usage fees, and the purchase of range ball cards for this course. For more information, contact instructor Jan Fosberg at (650) 738-4215, or email [fosberg@smccd.edu](mailto:fosberg@smccd.edu). Transfer: CSU (E2).

**WEEKDAY**

41820	INDV 165	AZ MW	8:00-9:20	Glf Crse	Fosberg	1.0
-------	----------	-------	-----------	----------	---------	-----

**INDV 172 GOLF: IMPROVING THE MENTAL GAME**

Recommended: Successful completion of INDV 160 or equivalent. An introduction to the mental side of golf. Includes anxiety management, visualization, goal setting, and more. Course will include practical application in drills and in on-course tournament play. *NOTE: The first class meeting will be held in Portable 3A.* Subsequent class meetings will be held at various local driving ranges and golf courses. Students should expect to spend approximately \$200 in golf course greens fees, short game area usage fees, and the purchase of range ball cards for this course. For more information, contact instructor Jan Fosberg at (650) 738-4215, or email [fosberg@smccd.edu](mailto:fosberg@smccd.edu). Transfer credit: UC; CSU.

**WEEKDAY**

43237	INDV 172	BZ Th	9:00-11:40	Glf Crse	Fosberg	1.0
-------	----------	-------	------------	----------	---------	-----

**INDV 251 BEGINNING TENNIS**

Instruction in service, forehand, backhand, strategy, rules. Automatic ball machine is used. Transfer: UC; CSU (E2).

**WEEKDAY**

40097	INDV 251	AX MW	12:10-1:30	Tn Cr	Fitzgerald	1.0
41193	INDV 251	BX TTh	9:35-10:50	Tn Cr	Fitzgerald	1.0

**INDV 253 INTERMEDIATE TENNIS**

*Prereq: INDV 251 or demonstration of equivalent skills.* Continued skills instruction in tennis. Competition tournaments will be held. Transfer: UC; CSU (E2).

**WEEKDAY**

40098	INDV 253	AX MW	12:10-1:30	Tn Cr	Fitzgerald	1.0
41194	INDV 253	BX TTh	9:35-10:50	Tn Cr	Fitzgerald	1.0

**INDV 255 ADVANCED TENNIS**

*Prereq: INDV 253 or demonstration of equivalent skills.* Continued skills instruction in tennis. Competition tournaments will be held. May be repeated once for credit. Transfer: UC; CSU (E2).

**WEEKDAY**

40099	INDV 255	AX MW	12:10-1:30	Tn Cr	Fitzgerald	1.0
41195	INDV 255	BX TTh	9:35-10:50	Tn Cr	Fitzgerald	1.0

## Interactive Cardiovascular Training



## Utilize technology to learn and make yourself fit!

**Interactive Cardiovascular Training** (FITN 199, CRN 43230) is an online fitness course utilizing technology to verify performance via self-reported cardiovascular exercise, assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular exercise such as, but not limited to, walking, hiking, jogging, etc. Students at all levels of fitness can participate. This course requires that a student have an IPOD Nano and Nike + IPOD Sport Kit or Nike + Sportband. It also requires that a student have internet access and an email address.

**Benefits:**

- Feel more alert and concentrate better when studying or at work
- Have more energy
- Enjoy a better quality of life
- Receive feedback via technology about performance
- Be able to engage in activity around your schedule

**Contact: Kevin Corsiglia, (650) 738-4214 or [corsigliak@smccd.edu](mailto:corsigliak@smccd.edu)**

## KINESIOLOGY – PHYSICAL EDUCATION (P.E.)

### P.E. 105 THE STUDENT-ATHLETE EXPERIENCE

A survey course examining the historical, sociological, health and compliance issues related to student athletes at the community college and university level. *NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree. This section is designed primarily for students in the Scholar-Athlete learning community, but is open to all students.* Transfer: UC; CSU (E1).

#### EVENING

41382	P.E. 105	JA M	6:00-8:05	3A	Nomicos	2.0
-------	----------	------	-----------	----	---------	-----

### P.E. 152 THEORY OF SPORT & FITNESS MANAGEMENT

Recommended: Eligibility for ENGL 836 or equivalent. An overview of sport management at the professional, collegiate and recreational levels. Career opportunities in the field of sport management are discussed. *NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree.* Transfer: CSU.

#### ONLINE

42425	P.E. 152	OL By Arr	48 Hours	ONLINE	Piergrossi	3.0
-------	----------	-----------	----------	--------	------------	-----

P.E. 152 OL is taught in an online format. Optional orientation meeting on campus on Tuesday, January 17, 6:10-7:00 pm in Portable 3A. For more information, please contact Justin Piergrossi at (650) 738-4367, or email [piergrossij@smccd.edu](mailto:piergrossij@smccd.edu).

## KINESIOLOGY – TEAM SPORTS (TEAM)

### TEAM 111 BEGINNING BASKETBALL

Instruction in rules, strategies and fundamentals. Round-robin play during last half of semester. Transfer: UC; CSU (E2).

#### WEEKDAY

40609	TEAM 111	AX MWF	10:10-11:00	3-3200	Piergrossi	1.0
40611	TEAM 111	BX MWF	11:10-12:00	3-3200	Piergrossi	1.0
41196	TEAM 111	CX TTh	11:10-12:25	3-3200	Harris	1.0

### TEAM 112 BASKETBALL: ADVANCED COMPETITION STRATEGIES

*Prereq: TEAM 111, or competitive experience, or equivalent.* Geared toward intermediate level basketball players interested in learning basketball philosophy, competitive strategies and techniques. Plus 16 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU (E2).

#### EVENING

41821	TEAM 112	KS MW	6:00-8:25	3-3200	Hosley	1.0
		TBA Hours:	M	1.6 Hrs/Wk		
Dates for TEAM 112 KS: 3/12-5/23						

### TEAM 115 ADVANCED BASKETBALL

*Prereq: TEAM 111 or equivalent.* Advanced instruction in fundamentals of basketball. Team play accented. May be repeated twice for credit. Transfer: UC; CSU (E2).

#### WEEKDAY

40610	TEAM 115	AX MWF	10:10-11:00	3-3200	Piergrossi	1.0
40612	TEAM 115	BX MWF	11:10-12:00	3-3200	Piergrossi	1.0
41197	TEAM 115	CX TTh	11:10-12:25	3-3200	Harris	1.0

### TEAM 116 BASKETBALL: INDIVIDUAL SKILL DEVELOPMENT

*Prereq: TEAM 115 or equivalent.* Focus on mastering individual skills rather than team concepts. Students will participate in numerous competitive drills and basketball conditioning. Plus 16 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU (E2).

#### WEEKDAY

40274	TEAM 116	AS MWF	1:15-3:15	3-3200	Piergrossi	1.0
		TBA Hours:	MW	1.8 Hrs/Wk		
Dates for TEAM 116 AS: 3/12-5/18						

### TEAM 117 BASKETBALL: TOURNAMENT BASKETBALL

Recommended: TEAM 111, TEAM 112 or TEAM 115, or competitive experience, or equivalent. Geared toward advanced level basketball players, this course will focus on improving the understanding of team basketball through a competitive tournament setting. May be repeated for credit a maximum of three times. Transfer: CSU (E2).

#### EVENING

40604	TEAM 117	KS TTh	6:10-8:50	3-3200	Piergrossi	1.0
Dates for the KS section: 3/13-5/17						

#### SUNDAY

41203	TEAM 117	UA Sun	6:00-9:15	3-3200	Harris	1.0
-------	----------	--------	-----------	--------	--------	-----

### TEAM 132 FLAG FOOTBALL

Instruction in basic skills, rules and strategies of flag football. Drills and competition will be used. May be repeated for credit a maximum of three times. *NOTE: The first class meeting will be held at Skyline's track field.* Transfer: UC; CSU.

#### WEEKDAY

35196	TEAM 132	BA TTh	11:10-12:25	Field	Fitzgerald	1.0
-------	----------	--------	-------------	-------	------------	-----

### TEAM 141 BEGINNING SOCCER

Instruction and practice in fundamentals of individual play. Games and round-robin play. Emphasis on practical concepts of training; dribbling, passing, receiving, heading and tackling. Transfer: UC; CSU (E2).

#### WEEKDAY

40078	TEAM 141	AX MWF	10:10-11:00	Field	Corsiglia	1.0
-------	----------	--------	-------------	-------	-----------	-----

### TEAM 145 ADVANCED SOCCER

Recommended: TEAM 141 or equivalent. Instruction in offensive and defensive play; specific positions. Emphasis on individual and team tactics. May be repeated twice for credit. Transfer: UC; CSU (E2).

#### WEEKDAY

40079	TEAM 145	AX MWF	10:10-11:00	Field	Corsiglia	1.0
-------	----------	--------	-------------	-------	-----------	-----

### TEAM 148 INDOOR SOCCER

The game of soccer as played indoors to include skill development, team play, individual play, and group activity. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

#### WEEKDAY

39552	TEAM 148	AA MWF	12:10-1:00	3-3200	Link	1.0
40607	TEAM 148	BA TTh	9:35-10:50	3-3200	Corsiglia	1.0

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**TEAM 179 TOURNAMENT VOLLEYBALL**

Recommended: TEAM 171 or equivalent. A course for intermediate and advance level players emphasizing team play in a tournament setting. Introduction to offensive and defensive systems. Plus 16 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**EVENING**

41208	TEAM 179	JA	MW	8:25-9:50	3-3200	Salahuddin	1.0
	TBA Hours:		By Arr	1 Hr/Wk	3-3200		

**TEAM 190 BASEBALL THEORY, DEFENSE**

Recommended: Concurrent enrollment in TEAM 100 or VARS 100. Designed to develop knowledge and skills related to playing or coaching the sport of baseball. Individual and team skill development will be stressed. Plus 32 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

41210	TEAM 190	AS	Daily	10:45-12:20	Field	Nomicos	2.0
			MTWTh	12:30-1:40	3A		
			Daily	1:50-3:25	Field		
	TBA Hours:		Daily	11.5 Hrs/Wk			
	Dates for TEAM 190 AS: 12/26-1/13						

**TEAM 193 MEN'S BASKETBALL THEORY, OFFENSE**

Recommended: Concurrent enrollment in VARS 110. Designed to develop knowledge and skills related to playing or coaching the sport of basketball. Individual and team skill development will be stressed. Plus 32 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

41823	TEAM 193	AS	MTWTh	11:15-12:15	3-3104	Piergrossi	1.5
			Daily	12:20-1:30	3-3200		
	TBA Hours:		MTWTh	8 Hrs/Wk			
	Dates for TEAM 193 AS: 12/19-1/13						

**TEAM 195 WOMEN'S BASKETBALL THEORY, OFFENSE**

Recommended: Concurrent enrollment in VARS 300. Designed to develop knowledge and skills related to playing or coaching the sport of basketball. Individual and team skill development will be stressed. Plus 32 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**EVENING**

41824	TEAM 195	JS	MTWTh	5:15-6:15	3-3104	Hosley	1.5
			Daily	6:20-7:30	3-3200		
	TBA Hours:		MTWTh	8 Hrs/Wk			
	Dates for TEAM 195 JS: 12/19-1/13						

**TEAM 198 WOMEN'S SOCCER THEORY, DEFENSE**

Recommended: Concurrent enrollment in Varsity 360. Designed to develop knowledge and skills related to playing or coaching the sport of soccer. Individual and team development will be stressed. Plus 32 hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU (E2).

**WEEKDAY**

41822	TEAM 198	AA	W	1:40-3:00	3-SF1	Corsiglia	1.5
			W	3:10-4:00	3A		
	TBA Hours:		By Arr	2 Hrs/Wk			

## Women's Varsity Badminton



### Earn your degree or prepare for transfer while you play badminton!

Women's Varsity Badminton (VARS 350, CRN 37274) is a course designed for women who would like to compete against others while earning their degree. School-funded travel to matches/tournaments is provided and student-athletes of any skill level are trained for competition.

- Our Athletic Learning Community will help you succeed in college
- Student-athletes from CSM and Cañada are also eligible to compete
- Enjoy a fun, positive environment
- Classes/practices will help you get stronger, more fit, and more energized
- Men are encouraged to join the "Coed Club Badminton" class and train for competition on a club level against participating schools

Contact: Jan Fosberg, (650) 738-4215  
or [fosberg@smccd.edu](mailto:fosberg@smccd.edu)

## KINESIOLOGY – VARSITY SPORTS (VARS)

### VARS 100 VARSITY BASEBALL

*Prereq:* Must be enrolled in 12 units. Intercollegiate baseball competition in the Coast Conference and with various local colleges. May be repeated for credit a maximum of three times. *NOTE:* For more information contact Baseball Coach Dino Nomicos at (650) 738-4197 or email [nomicos@smccd.edu](mailto:nomicos@smccd.edu). Transfer: UC; CSU (E2).

**WEEKDAY**

30814 VARS 100 AX Daily 1:05-3:20 Field Nomicos 2.0  
 Dates for VARS 100 AX: 1/17-5/3

### VARS 110 MEN'S VARSITY BASKETBALL

*Prereq:* Must be enrolled in 12 units. Competition in Coast Conference, Regional and State tournaments. Must be enrolled in 12 units. May be repeated for credit a maximum of three times. *NOTE:* For more information contact Coach Justin Piergrossi at (650) 738-4367 or email [piergrossij@smccd.edu](mailto:piergrossij@smccd.edu). Transfer: UC; CSU (E2).

**WEEKDAY**

30815 VARS 110 AX Daily 1:15-3:20 3-3200 Piergrossi 1.0  
 Dates for VARS 110 AX: 1/17-3/7

### VARS 300 WOMEN'S VARSITY BASKETBALL

*Prereq:* Must be enrolled in 12 units. Competition in Coast Conference, Regional and State tournaments. May be repeated for credit a maximum of three times. *NOTE:* For more information, contact Women's Basketball Coach Trisha Hosley at (650) 738-4241 or email [hosleyt@smccd.edu](mailto:hosleyt@smccd.edu). Transfer: CSU.

**WEEKDAY**

40606 VARS 300 AX Daily 6:15-10:20 3-3200 Hosley 1.0  
 Dates for VARS 300 AX: 1/17-3/7

### VARS 350 WOMEN'S VARSITY BADMINTON

*Prereq:* Must be enrolled in 12 units. Intercollegiate badminton competition with Northern California community colleges. Participation in the Coast Conference and regional tournaments. May be repeated for credit a maximum of three times. *NOTE:* For more information, contact Women's Badminton Coach Jan Fosberg at (650) 738-4215 or email [fosberg@smccd.edu](mailto:fosberg@smccd.edu). Transfer: UC; CSU.

**EVENING**

37274 VARS 350 JX Daily 3:45-6:00 3-3200 Fosberg 2.0  
 Dates for VARS 350 JX: 1/25-5/14

## LEARNING COMMUNITIES

(LEARNING COMMUNITIES are listed beginning on page 101.)

## LEARNING SKILLS (LSKL)

### LSKL 109 SUPPLEMENTAL LEARNING ASSISTANCE FOR ELEMENTARY ALGEBRA – FIRST YEAR EXPERIENCE (LEAP)

*Coreq:* Concurrent enrollment in MATH 110, MATH 111, or MATH 112. Provides supplementary learning assistance to students enrolled in Elementary Algebra. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in Elementary Algebra. May be repeated twice for credit. *NOTE:* LSKL 109 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in LSKL 109 AY (CRN 43422) must also enroll in CRER 650 AY (CRN 42356) and MATH 110 AY (CRN 30533). (Units do not count toward the Associate Degree.)

**WEEKDAY**

43422 LSKL 109 AY MW 11:10-12:25 PH-307\* Tsuchida 0.5

### LSKL 110 DIRECTED EXPERIENCE IN TUTORING

*Prereq:* Minimum grade of B in subject to be tutored and letter of recommendation from instructor in that subject area. This course enables students to serve as tutors and provide academic assistance to other students (learners or tutees). Student tutors help tutee study partners 1) to understand the concepts of specific courses and 2) to apply effective study skills. Requires a minimum of 3 lab hrs/wk by arrangement. Open entry. Transfer: CSU.

**WEEKDAY**

35564 LSKL 110 AV T 2:10-3:00 5-5100 Corral 0.5-3.0

### LSKL 800 SUPERVISED SUPPLEMENTAL INSTRUCTION

*Coreq:* Concurrent enrollment in another course for which the student needs academic support in order to succeed. Individual and/or group instruction by faculty and instructional aides in the Learning Center to reinforce learning in the parent course from which the student was referred. Faculty and/or counselors will refer students based on learning needs. Open entry. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

**WEEKDAY**

40769 LSKL 800 AV By Arr 1.5-9 Hrs/Wk 5-5100 Chavez 0.5-3.0  
 40768 LSKL 800 BV By Arr 1.5-9 Hrs/Wk 5-5100 Corral 0.5-3.0

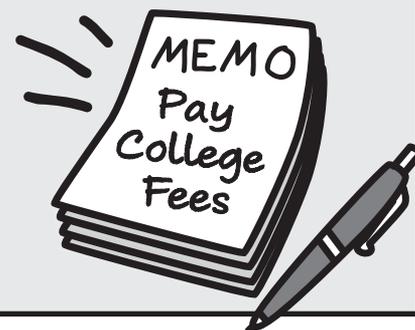
### LSKL 801 APPLIED STUDY SKILLS ASSISTANCE

Instruction in a variety of study techniques such as note-taking, study reading, time management, taking tests, etc. Plus 1-6 lab hrs/wk by arrangement. Open entry. May be repeated for credit up to a maximum of 6 units. (Units do not count toward the Associate Degree.)

**WEEKDAY**

41726 LSKL 801 AA T 12:10-1:00 1-1202 Perez 0.5-3.0

**Plan Ahead – Pay Ahead!** To provide you with access to the most popular classes, the San Mateo County Community College District is making an important change in the enrollment fee payment policy beginning Spring 2012. You will not be able to register for classes if you have an account balance for prior terms. You will be dropped from your classes if you have not paid your fees by Jan. 4, 2012. If you cannot afford the fees, the District will offer a payment plan. The Financial Aid Office at each college can help you determine if you are eligible for state and federal student aid programs. Be sure to check WebSMART and your MY.SMCCD email account for more information and a list of upcoming financial aid seminars.



**LSKL 803 SUPERVISED PEER TUTORING**

*Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed.* Individual and/or group instruction by peer tutors in the Learning Center to reinforce learning in the basic skills or job training course from which the student is referred. Faculty and/or counselors will refer students based on their learning needs. Open entry. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

**WEEKDAY**

40809	LSKL 803	AV	By Arr	1.5-9 Hrs/Wk	5-5100	Corral	0.0
-------	----------	----	--------	--------------	--------	--------	-----

**LSKL 803 SUPERVISED PEER TUTORING – MESA**

*Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed.* Individual and/or group instruction by peer tutors in the Learning Center to reinforce learning in the basic skills or job training course from which the student is referred. Faculty and/or counselors will refer students based on their learning needs. Open entry. May be repeated for credit a maximum of three times. *NOTE: This section is designed for students in the MESA program.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

40823	LSKL 803	BV	By Arr	1.5-9 Hrs/Wk	7-7309	Fredricks	0.0
-------	----------	----	--------	--------------	--------	-----------	-----

**LSKL 811 SUPPLEMENTAL LEARNING ASSISTANCE FOR FUNDAMENTALS OF MATH**

*Coreq: Concurrent enrollment in MATH 811.* Provides supplementary learning assistance to students enrolled in MATH 811. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in MATH 811. May be repeated twice for credit. *NOTE: Students enrolling in LSKL 811 AA (CRN 42050) must also enroll in MATH 811 AC (41405); and students enrolling in LSKL 811 AB (42162) must also enroll in MATH 811 AB (40680).* (Units do not count toward the Associate Degree.)

**WEEKDAY**

42050	LSKL 811	AA	TTh	12:35-1:50	PH-402*	Tsuchida	0.5
42162	LSKL 811	AB	TTh	11:10-12:25	PH-402*	Tsuchida	0.5

**LSKL 828 SUPPLEMENTAL LEARNING ASSISTANCE FOR BASIC WRITING SKILLS**

*Coreq: Concurrent enrollment in ENGL 828.* Provides supplementary learning assistance to students enrolled in ENGL 828. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in ENGL 828. May be repeated twice for credit. *NOTE: Students enrolling in LSKL 828 AA (43226) must also enroll in ENGL 828 AA (42394); students enrolling in LSKL 828 AB (43228) must also enroll in ENGL 828 AB (42616); and students enrolling in LSKL 828 AC (43227) must also enroll in ENGL 828 AC (42395).* (Units do not count toward the Associate Degree.)

**WEEKDAY**

43226	LSKL 828	AA	M	10:10-11:25	PH-401*	Gibson	0.5
43228	LSKL 828	AB	W	11:10-12:25	PH-401*	Drisdell	0.5
43227	LSKL 828	AC	M	12:10-1:25	PH-401*	Urquidez	0.5

**LSKL 830 THE SENTENCE**

Master sentence structure basics in order to make your writing clear and grammatically correct. May be repeated twice for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

41013	LSKL 830	AS	MW	12:10-1:00	8-8117	Saenz	0.5
-------	----------	----	----	------------	--------	-------	-----

Dates for LSKL 830 AS: 2/13-3/12

**LSKL 831 EDITING AND PROOFREADING**

This supplemental course focuses on teaching students to become stronger editors and proofreaders of their own writing. May be repeated twice for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

41014	LSKL 831	AS	MW	12:10-1:00	8-8117	Saenz	0.5
-------	----------	----	----	------------	--------	-------	-----

Dates for LSKL 831 AS: 3/19-4/18

**LSKL 832 SENTENCE COMBINING**

Learn sentence-combining strategies to increase the clarity and sophistication of your writing by creating more complex and better-developed sentences. May be repeated twice for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

41015	LSKL 832	AS	MW	12:10-1:00	8-8117	Saenz	0.5
-------	----------	----	----	------------	--------	-------	-----

Dates for LSKL 832 AS: 4/23-5/16

**LSKL 853 WRITING AND READING ASSISTANCE LAB**

Provides assistance in reading strategies and all stages of the writing process to students enrolled in any college course. Open entry. May be repeated for credit up to a maximum of 9 units. (Units do not count toward the Associate Degree.)

**WEEKDAY**

41271	LSKL 853	AV	By Arr	1.5-9 Hrs/Wk	5-5100	Feinblum	0.5-3.0
41274	LSKL 853	BV	By Arr	1.5-9 Hrs/Wk	5-5100	Gibson	0.5-3.0
41275	LSKL 853	CV	By Arr	1.5-9 Hrs/Wk	5-5100	Lachmayr	0.5-3.0
41298	LSKL 853	EV	By Arr	1.5-9 Hrs/Wk	5-5100	Bell	0.5-3.0
41620	LSKL 853	FV	By Arr	1.5-9 Hrs/Wk	5-5100	Harer	0.5-3.0
41630	LSKL 853	IV	By Arr	1.5-9 Hrs/Wk	5-5100	Feiner	0.5-3.0

**LIBRARY (LSCI)****LSCI 110 DIGITAL ORAL RESEARCH PROJECT**

A practical introduction to methods and techniques of oral research using digital audio technology. Open entry. Transfer: CSU.

**WEEKDAY**

39348	LSCI 110	AA	By Arr	16 Hours	5-5200	Brenner	1.0
-------	----------	----	--------	----------	--------	---------	-----

Dates for LSCI 110 AA: 3/19-5/14

**LITERATURE (LIT.)**

(Literature courses are also listed under ENGLISH.)

**LIT. 101 CONTEMPORARY LITERATURE**

*Prereq: ENGL 100 or 105.* Contemporary writers describe and analyze contemporary problems. In the hope that it can be a valid experience to use against the confusion and tragedy of life, a representative selection of fiction, poetry and drama since World War II will be interpreted. Transfer: UC; CSU (C2).

**EVENING**

40619	LIT. 101	JX	Th	7:00-10:00	7-7307	McClung	3.0
-------	----------	----	----	------------	--------	---------	-----

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**LITERATURE > MATHEMATICS**

**LIT. 101 CONTEMPORARY LITERATURE – HONORS**

*Prereq: ENGL 100 or 105.* Contemporary writers describe and analyze contemporary problems. In the hope that it can be a valid experience to use against the confusion and tragedy of life, a representative selection of fiction, poetry and drama since World War II will be interpreted. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**EVENING**

41808 LIT. 101 JH Th 7:00-10:00 7-7307 McClung 3.0

**LIT. 113 INTRODUCTION TO THE NOVEL**

*Prereq: ENGL 100 or 105.* The novel as a genre reveals the human condition through an art medium that allows exploration of the multitude of themes that only a novel can provide. Transfer: UC; CSU (C2).

**WEEKDAY**

43210 LIT. 113 AA MWF 11:10-12:00 4-272 Erpelo 3.0

**LIT. 151 SHAKESPEARE**

*Prereq: ENGL 100 or 105, or equivalent.* Study of representative plays and poems, with an emphasis on Shakespeare's poetic and dramatic skills and his understanding of human nature. Reading, discussion, and critical papers. Transfer: CSU (C2).

**WEEKDAY**

41217 LIT. 151 AX TTh 9:35-10:50 8-8224 Floro 3.0

**LIT. 151 SHAKESPEARE – HONORS**

*Prereq: ENGL 100 or 105, or equivalent.* Study of representative plays and poems, with an emphasis on Shakespeare's poetic and dramatic skills and his understanding of human nature. Reading, discussion, and critical papers. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: CSU (C2).

**WEEKDAY**

41219 LIT. 151 AH TTh 9:35-10:50 8-8224 Floro 3.0

**LIT. 191 CHILDREN'S LITERATURE**

Recommended: Eligibility for either ESOL 400, ENGL 836 and READ 836, ENGL 846, or equivalent. Study of representative works of Children's Literature with an emphasis on practical experience in presenting age-appropriate literature to children and youth. Reading, discussion, critical papers. Also listed as ECE. 191. Transfer: CSU (C2).

**EVENING**

41406 LIT. 191 JX M 3:40-6:55 8-8317 Heffernan 3.0

**LIT. 373 LATIN AMERICAN LITERATURE IN TRANSLATION**

*Prereq: ENGL 100 or 105, or equivalent.* This course samples greater and lesser-known works of Latin American literature, revealing the literary trends and characteristics that have earned world recognition. Transfer: UC; CSU (C2).

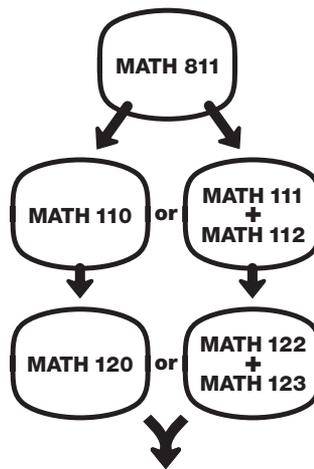
**HYBRID**

43221 LIT. 373 HJ By Arr 48 Hours HYBRID Hibble 3.0

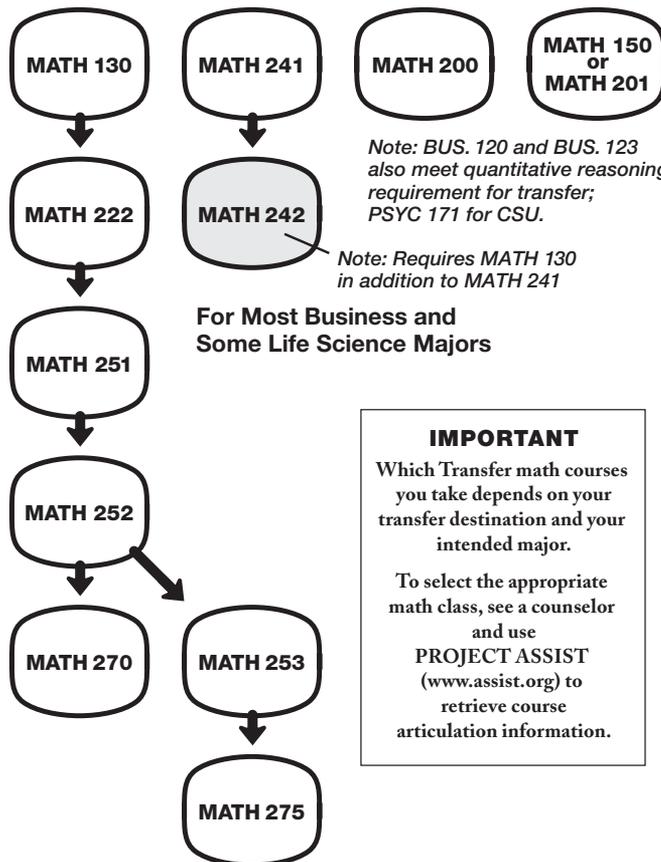
LIT. 373 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu). Orientation meeting on Tuesday, January 17, from 8:40 to 9:30 pm, in Room 2117A.

**MATHEMATICS (MATH)**

**Pre-Algebra and Algebra Sequence**



**TRANSFER CLASSES**



**IMPORTANT**  
Which Transfer math courses you take depends on your transfer destination and your intended major.  
To select the appropriate math class, see a counselor and use **PROJECT ASSIST** ([www.assist.org](http://www.assist.org)) to retrieve course articulation information.

**For Most Science, Computer Science and Engineering Majors**

**MATH 110 ELEMENTARY ALGEBRA**

*Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

30530	MATH 110	AA	MWF	8:10-9:40	5-5132B	Hough Jr	5.0
30531	MATH 110	AB	Daily	9:10-10:00	7-7109	Araica	5.0
30532	MATH 110	AC	Daily	10:10-11:00	PH-412*	Nguyen	5.0
30535	MATH 110	AD	MTWTh	12:10-1:15	7-7109	Freedman	5.0

**EVENING**

30536	MATH 110	JA	MW	6:30-9:00	4-273	Kuan	5.0
30537	MATH 110	JB	TTh	7:00-9:20	8-8304	Nguyen	5.0

**MATH 110 ELEMENTARY ALGEBRA – ASTEP**

*Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. *NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

40231	MATH 110	AQ	Daily	9:10-10:00	PH-308*	Deamer	5.0
-------	----------	----	-------	------------	---------	--------	-----

**MATH 110 ELEMENTARY ALGEBRA – FIRST YEAR EXPERIENCE (LEAP)**

*Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. *NOTE: TI-83 or TI-84 Graphing Calculator required. MATH 110 AY is part of the First Year Experience – LEAP Learning Community. All students enrolling in MATH 110 AY (CRN 30533) must also enroll in CRER 650 AY (CRN 42356) and LSKL 109 AY (CRN 43422).* (Units do not count toward the Associate Degree.)

**WEEKDAY**

30533	MATH 110	AY	Daily	10:10-11:00	7-7109	Zamani	5.0
-------	----------	----	-------	-------------	--------	--------	-----

**MATH 111 ELEMENTARY ALGEBRA I**

*Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

30538	MATH 111	AA	TTh	8:10-9:25	7-7304	Nguyen	3.0
30539	MATH 111	AB	MWF	9:10-10:00	4-273	Maoujoudi	3.0
30540	MATH 111	AC	TTh	11:10-12:25	7-7304	Leach	3.0
39580	MATH 111	AD	MWF	12:10-1:00	7-7310	Leach	3.0

**EVENING**

30541	MATH 111	JA	T	6:30-9:30	5-5132B	Garcia Jr	3.0
-------	----------	----	---	-----------	---------	-----------	-----

**MATH 112 ELEMENTARY ALGEBRA II**

*Prereq: Completion of MATH 111 with a grade of C or better, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to the second half of MATH 110. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

30543	MATH 112	AA	TTh	8:10-9:25	7-7310	Ban	3.0
30544	MATH 112	AB	MWF	11:10-12:00	7-7106	Broxholm	3.0
40669	MATH 112	AX	TTh	11:10-12:25	7-7104	Chavez	3.0

**EVENING**

38168	MATH 112	JA	W	7:00-10:00	7-7109	Nguyen	3.0
-------	----------	----	---	------------	--------	--------	-----

**MATH 112 ELEMENTARY ALGEBRA II – PUENTE**

*Prereq: Completion of MATH 111 with a grade of C or better, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to the second half of MATH 110. *NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Puente learning community, but is open to all eligible students.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

33320	MATH 112	AP	TTh	11:10-12:25	7-7104	Chavez	3.0
-------	----------	----	-----	-------------	--------	--------	-----



**Plan Ahead – Pay Ahead!**

To provide you with access to the most popular classes, the San Mateo County Community College District is making an important change in the enrollment fee payment policy beginning Spring 2012. You will not be able to register for classes if you have an account balance for prior terms. You will be dropped from your classes if you have not paid your fees by Jan. 4, 2012. If you cannot afford the fees, the District will offer a payment plan. The Financial Aid Office at each college can help you determine if you are eligible for state and federal student aid programs. Be sure to check WebSMART and your MY.SMCCD email account for more information and a list of upcoming financial aid seminars.

**MATHEMATICS**

**MATH 120 INTERMEDIATE ALGEBRA**

*Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required.*

WEEKDAY							
30549	MATH 120	AA	MWF	9:30-11:00	7-7310	Broxholm	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
30550	MATH 120	AB	Daily	9:10-10:00	7-7111	Tsuchida	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
30552	MATH 120	AC	Daily	10:10-11:00	7-7111	Leach	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
30553	MATH 120	AD	Daily	11:10-12:00	7-7104	Zamani	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
30551	MATH 120	AE	Daily	11:10-12:00	7-7111	Araica	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
30554	MATH 120	AF	MWF	12:10-1:40	7-7111	Farahmand	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
40135	MATH 120	AS	MTWTh	2:10-4:00	7-7111	Chen	5.0
	TBA Hours:		By Arr	1.6 Hrs/Wk			

Dates for the AS section ONLY: 2/13-5/3

EVENING							
30555	MATH 120	JA	MW	6:30-8:50	4-148	Piserchio	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
30556	MATH 120	JB	TTh	7:00-9:20	7-7310	Kwok	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

ONLINE							
41512	MATH 120	OL	By Arr	80 Hours	ONLINE	Moss	5.0

MATH 120 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before January 19. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: [moss@smccd.edu](mailto:moss@smccd.edu).

**MATH 120 INTERMEDIATE ALGEBRA – ASTEP**

*Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students.*

WEEKDAY							
40670	MATH 120	AQ	Daily	10:10-11:00	PH-308*	Deamer	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 120 INTERMEDIATE ALGEBRA – FIRST YEAR EXPERIENCE**

*Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. MATH 120 AY is part of the First Year Experience Learning Community. Students enrolling in MATH 120 AY (CRN 42977) must also enroll in COUN 100 AY (CRN 42271) and ENGL 846 AY (CRN 43384).*

WEEKDAY							
42977	MATH 120	AY	Daily	11:10-12:00	PH-412*	Nguyen	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 122 INTERMEDIATE ALGEBRA I**

*Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Course is equivalent to first half of MATH 120. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required.*

WEEKDAY							
38762	MATH 122	AA	MWF	10:10-11:00	7-7304	Farahmand	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

EVENING							
30558	MATH 122	JA	T	6:30-9:30	7-7109	Kazaryan	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 123 INTERMEDIATE ALGEBRA II**

*Prereq: Completion of MATH 122 with a grade of C or better, or equivalent. Course is equivalent to the second half of MATH 120. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required.*

WEEKDAY							
38765	MATH 123	AA	MW	12:10-1:25	8-8304	Tsuchida	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

EVENING							
30560	MATH 123	JA	MW	5:30-6:45	7-7111	Miranda	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 130 TRIGONOMETRY**

*Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: MATH 115 or equivalent. Trigonometric functions of real numbers and angles; solution of triangles; radian measure; graphs of trigonometric functions; trigonometric equations and identities; inverse trigonometric functions; complex numbers; applications of trigonometry. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: CSU (B4).*

WEEKDAY							
42031	MATH 130	AA	MWF	8:10-9:20	7-7310	Farahmand	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

42032	MATH 130	AB	TTh	8:10-9:50	5-5132B	Kotsishevskaya	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

42033	MATH 130	AC	TTh	12:10-1:50	8-8302	Kotsishevskaya	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

EVENING							
42035	MATH 130	JA	Th	6:00-10:00	7-7109	Kuan	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 200 PROBABILITY & STATISTICS**

*Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).*

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**WEEKDAY**

<b>30564</b>	MATH 200	AA	MTWTh	8:10-9:00	1-1205	Maxwell	4.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>40900</b>	MATH 200	AB	MTWTh	9:10-10:00	TBA	Maxwell	4.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>34083</b>	MATH 200	AC	MW	12:10-1:50	5-5132B	Wang	4.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>30565</b>	MATH 200	AX	TTh	11:10-12:50	7-7310	Moss	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

**EVENING**

<b>33959</b>	MATH 200	JA	W	6:00-10:00	7-7310	Staff	4.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>39208</b>	MATH 200	JB	Th	6:00-10:00	4-148	Loeffler	4.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>39397</b>	MATH 200	JC	M	6:00-10:00	2-2117A	Deamer	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

**ONLINE**

**40736** MATH 200 OL By Arr 64 Hours ONLINE Moss 4.0  
 MATH 200 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before January 19. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: [moss@smccd.edu](mailto:moss@smccd.edu).

**41417** MATH 200 OM By Arr 64 Hours ONLINE Kazaryan 4.0  
 MATH 200 OM is taught in an online format. Requires internet access and email. Course orientation and testing information will be sent to registered students at their my.smccd.edu email account. Instructor email: [kazaryan@smccd.edu](mailto:kazaryan@smccd.edu).

**MATH 200 PROBABILITY & STATISTICS – ASTEP**

*Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the ASTEP learning community, but is open to all eligible students.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>42034</b>	MATH 200	AQ	MWF	12:10-1:20	2-2117A	Deamer	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 200 PROBABILITY & STATISTICS – HONORS**

*Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>39585</b>	MATH 200	AH	TTh	11:10-12:50	7-7310	Moss	4.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 201 QUANTITATIVE REASONING**

*Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Development of the necessary concepts and skills for reasoning logically and quantitatively and application of these concepts to practical, real-life situations. Topics include number systems, logic, geometry, probability and statistics, exponential modeling, and patterns. Transfer: UC; CSU (B4).

**ONLINE**

**38171** MATH 201 OL By Arr 48 Hours ONLINE Moss 3.0  
 MATH 201 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before January 19. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: [moss@smccd.edu](mailto:moss@smccd.edu).

**MATH 222 PRECALCULUS**

*Prereq: Completion of MATH 130 with grade C or better, or equivalent.* Functional and graphing approach to concepts and skills necessary as background for success in calculus. Plus one hr/wk by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>30568</b>	MATH 222	AA	Daily	8:10-9:00	7-7111	Araica	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>35379</b>	MATH 222	AB	MWF	12:10-1:40	7-7310	Maoujoudi	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 241 APPLIED CALCULUS I**

*Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: MATH 241/242 is a one year sequence in Applied Calculus. The prerequisite for MATH 242 is both MATH 130 and MATH 241. MATH 130 should be taken prior to entering the sequence if you plan to take both MATH 241 and 242.* Basic techniques of differential calculus. Selected topics from limits, differentiation, applications of the derivative, and the anti-derivative. Integral use of a graphing calculator. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

**EVENING**

<b>36410</b>	MATH 241	JA	MW	7:00-9:20	7-7111	Miranda	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 242 APPLIED CALCULUS II**

*Prereq: Completion of MATH 130 and MATH 241 with a grade of C or better, or equivalent.* Basic techniques of integral calculus. Definition, calculation and application of the integral; logarithmic and exponential functions. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>30569</b>	MATH 242	AX	MWF	8:10-9:00	7-7304	Fredricks	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**MATHEMATICS**

**MATH 242 APPLIED CALCULUS II – HONORS**

*Prereq: Completion of MATH 130 and MATH 241 with a grade of C or better, or equivalent.* Basic techniques of integral calculus. Definition, calculation and application of the integral; logarithmic and exponential functions. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>39196</b>	MATH 242	AH	MWF	8:10-9:00	7-7304	Fredricks	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I**

*Prereq: Completion of MATH 222 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Limits and continuity, the derivatives and applications, the differential and anti-differentiation, the definite integral and conic sections. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>37921</b>	MATH 251	AX	Daily	8:10-9:00	7-7106	Zamani	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**EVENING**

<b>40707</b>	MATH 251	JA	MW	6:30-9:00	8-8304	Hough Jr	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I – HONORS**

*Prereq: Completion of MATH 222 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Limits and continuity, the derivatives and applications, the differential and anti-differentiation, the definite integral and conic sections. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required. This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>35380</b>	MATH 251	AH	Daily	8:10-9:00	7-7106	Zamani	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II**

*Prereq: Completion of MATH 251 with a grade of C or better, or equivalent.* Logarithmic, exponential, trigonometric and hyperbolic functions. Integration, polar coordinates, indeterminates, and improper integrals. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>30571</b>	MATH 252	AX	Daily	8:10-9:00	7-7109	Leach	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>34638</b>	MATH 252	BX	MWF	10:10-11:40	4-273	Tsuchida	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II – HONORS**

*Prereq: Completion of MATH 251 with a grade of C or better, or equivalent.* Logarithmic, exponential, trigonometric and hyperbolic functions. Integration, polar coordinates, indeterminates, and improper integrals. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required. These sections are designed primarily for students in the Honors Transfer Program, but are open to all eligible students. All students enrolling in these sections will be required to do Honors-level work.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>40136</b>	MATH 252	AH	Daily	8:10-9:00	7-7109	Leach	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
<b>42256</b>	MATH 252	BH	MWF	10:10-11:40	4-273	Tsuchida	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 253 CALCULUS WITH ANALYTIC GEOMETRY III**

*Prereq: Completion of MATH 252 with a grade of C or better, or equivalent.* Taylor's formula, infinite series, parametric equations, vectors, solid geometry, functions of variables, multiple integration and partial derivatives. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

**WEEKDAY**

<b>30574</b>	MATH 253	AA	Daily	11:10-12:00	7-7109	Freedman	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 275 ORDINARY DIFFERENTIAL EQUATIONS**

*Prereq: Completion of MATH 253 with a grade of C or better, or equivalent.* Differential equations and applications of first and better order with emphasis on second order. Topics include power series solutions, Laplace transforms, operator techniques. Plus 16 hours by arrangement. Transfer: UC; CSU (B4).

**EVENING**

<b>30575</b>	MATH 275	JA	Th	7:00-10:00	4-273	Reuterdahl	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 650 MATHEMATICS SUPPLEMENT – TRIO**

Individualized lessons in mathematics skills arranged and supervised in the Math Assistance Lab of The Learning Center. May be repeated for credit. Open entry. May be repeated for credit a maximum of three times. (Units do not count toward the Associate Degree.)

**WEEKDAY**

<b>39725</b>	MATH 650	AV	By Arr	1.5-6 Hrs/Wk	5-5100	Garcia Jr	0.5-2.0
<b>36434</b>	MATH 650	BV	By Arr	1.5-6 Hrs/Wk	5-5100	Chavez	0.5-2.0

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**MATH 811 FUNDAMENTALS OF MATHEMATICS**

Basic skills in mathematics, including whole numbers, decimals, fractions, and limited geometry and statistics. Using these ideas and skills to solve real life word problems is emphasized. Plus 16 hours by arrangement. (Units do not count toward the Associate Degree.)

WEEKDAY							
40678	MATH 811	AA	Daily	8:10-9:00	4-273	Hasson	3.0
	TBA Hours:		By Arr	1 Hr/Wk			
40680	MATH 811	AB	Daily	9:10-10:00	7-7104	Freedman	3.0
	TBA Hours:		By Arr	1 Hr/Wk			
41405	MATH 811	AC	Daily	10:10-11:00	7-7104	Hasson	3.0
	TBA Hours:		By Arr	1 Hr/Wk			
40679	MATH 811	AD	MWF	12:10-1:40	4-273	Hough Jr	3.0
	TBA Hours:		By Arr	1 Hr/Wk			
EVENING							
40708	MATH 811	JA	MW	6:30-8:50	1-1205	Garcia Jr	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MUSIC (MUS.)**

(Dance courses are offered through the Kinesiology/Athletics/Dance Division.)

**MUS. 100 FUNDAMENTALS OF MUSIC**

Establishes a basic musical vocabulary for students who wish to begin the study of music. Transfer: UC; CSU (C1).

WEEKDAY							
39409	MUS. 100	AA	MWF	8:10-9:00	1-1115	Conrad	3.0
42109	MUS. 100	AB	TTh	12:35-1:50	1-1115	Bruno	3.0
ONLINE							
30592	MUS. 100	OL	By Arr	48 Hours	ONLINE	Millar	3.0
MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: <a href="http://www.smccd.edu/accounts/millar/music_100ol.htm">http://www.smccd.edu/accounts/millar/music_100ol.htm</a> .							

**MUS. 106 MUSIC THEORY II**

*Prereq: MUS. 105 with a grade of C or better, or equivalent.* Continued practice and application of written theory skills introduced in MUS. 105. Topics include voice leading, diatonic harmony, melodic figuration, modulation, and basic musical forms. Transfer: UC; CSU.

WEEKDAY							
43254	MUS. 106	AA	MWF	10:10-11:00	1-1115	Navari	3.0

**MUS. 115 MUSIC, ART AND IDEAS**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination and analysis of art and music as reflections of cultural ideas and traditions. The student will develop an informed appreciation of the visual arts, performance arts, and musical works. Also listed as ART 115. Transfer: UC; CSU (C1).

WEEKDAY							
30596	MUS. 115	AX	TTh	11:10-12:25	1-1107	Takayama	3.0
EVENING							
43251	MUS. 115	JX	M	6:30-9:45	1-1111	Fischer	3.0

**MUS. 202 MUSIC APPRECIATION**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The learning of effective music listening skills to enhance musical enjoyment. Transfer: UC; CSU (C1).

WEEKDAY							
34066	MUS. 202	AA	MW	12:10-1:25	1-1115	Bruno	3.0
30597	MUS. 202	AB	MWF	9:10-10:00	1-1115	Conrad	3.0
EVENING							
30599	MUS. 202	JA	W	7:00-10:00	1-1107	Schwartz	3.0
ONLINE							
38745	MUS. 202	OL	By Arr	48 Hours	ONLINE	Millar	3.0
MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: <a href="http://www.smccd.edu/accounts/millar/new_page_2.htm">http://www.smccd.edu/accounts/millar/new_page_2.htm</a> .							

**MUS. 204 MUSIC HISTORY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Examination of the development of musical expression in Western Civilization from Medieval times to the music of our time. Transfer: UC; CSU (C1).

WEEKDAY							
43256	MUS. 204	AA	MWF	10:10-11:00	1-1107	Bruno	3.0

**MUS. 250 WORLD MUSIC**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Survey of selected listening and readings from the music of Asia, Southeast Asia, Pacific Islands, Americas, Africa, and the Middle East. Required concert attendance. Transfer: UC; CSU (C1).

WEEKDAY							
40111	MUS. 250	AA	MWF	9:10-10:00	1-1111	Hansen	3.0

**MUS. 290 INTRODUCTION TO MIDI (MUSICAL INSTRUMENT DIGITAL INTERFACE) MUSIC**

Introduction to the use and implementation of MIDI (Musical Instrument Digital Interface) musical instruments, including interfacing with computers and MIDI software. Ability to read music is desirable but not essential. Plus 32 studio hours by arrangement. Transfer: CSU.

WEEKDAY							
38092	MUS. 290	AA	TTh	11:10-12:50	1-1201	Williams	3.0
	TBA Hours:		By Arr	2 Hrs/Wk	1-1201		

**MUS. 301 PIANO I**

Recommended: MUS. 100 or equivalent. Beginning piano with emphasis on music reading, keyboard harmony, improvisation and keyboard technique. Plus 48 studio hours by arrangement. Transfer: UC; CSU (C1).

WEEKDAY							
30603	MUS. 301	AA	MWF	10:10-11:00	1-1109	Hansen	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		
36789	MUS. 301	AB	TTh	12:35-1:50	1-1109	Ingber	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		
EVENING							
30605	MUS. 301	JA	M	7:00-10:15	1-1109	Ingber	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		
30606	MUS. 301	JB	T	7:00-10:00	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		
SATURDAY							
30607	MUS. 301	SX	Sat	9:00-12:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		

# Music Performance



## Pursue your love of music, or try a music class for the first time!

Did you love music in high school and want to continue performing?

Do you want to tap into your creative side with a class?

In addition to an A.A. in Music, Skyline College offers music performance classes for students of all levels taught by experienced faculty in a supportive environment.

**Expert instruction:** Skyline College's patient instructors motivate, nurture and draw the best from each student. The music faculty are active as composers, performers and arrangers.

**Performance classes** (day & evening) for new players to virtuosos in:

- Piano
- Solo Voice and Choir
- Guitar
- Concert and Jazz Band

Many classes meet humanities/general education requirements for transfer.

**Contact: Donna Bestock, (650) 738-4121 or [bestock@smccd.edu](mailto:bestock@smccd.edu)**

### MUS. 302 PIANO II

*Prereq: MUS. 301 or equivalent.* Continuation of Piano I with increased emphasis on sightreading, technique and piano literature. Plus 48 studio hours by arrangement. Transfer: UC; CSU.

#### WEEKDAY

<b>30608</b>	MUS. 302	AX	MWF	11:10-12:00	1-1109	Hansen	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		

#### SATURDAY

<b>33310</b>	MUS. 302	SX	Sat	9:00-12:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		

### MUS. 303 PIANO III

*Prereq: MUS. 302 or equivalent.* Piano literature from Baroque, Classic, Romantic and 20th century; keyboard harmony and ensemble. Recital performance may be required. Plus three hrs/wk by arrangement. Transfer: UC; CSU.

#### WEEKDAY

<b>30611</b>	MUS. 303	AX	MWF	11:10-12:00	1-1109	Hansen	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		

#### SATURDAY

<b>38096</b>	MUS. 303	SX	Sat	9:00-12:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		

### MUS. 304 PIANO IV

*Prereq: MUS. 303 or equivalent.* Piano literature from Baroque, Classic, Romantic and 20th century; keyboard harmony and ensemble. Recital performance may be required. Plus 48 studio hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

#### WEEKDAY

<b>30613</b>	MUS. 304	AX	MWF	11:10-12:00	1-1109	Hansen	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		

#### SATURDAY

<b>38097</b>	MUS. 304	SX	Sat	9:00-12:20	1-1109	Hicks	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1109		

### MUS. 377 GUITAR I

Recommended: MUS. 100 or equivalent. Basic guitar instruction. Playing techniques, notation, chords, reading, strum techniques, fingerpicking. Emphasis on popular music literature. Individual and group instruction. Plus 48 studio hours by arrangement. *NOTE: MUS. 377 AZ (CRN 42626) will be held at Oceana High School, 401 Paloma Avenue, Pacifica.* Transfer: UC; CSU.

#### WEEKDAY

<b>42626</b>	MUS. 377	AZ	TTh	3:00-4:20	OCEN	Nichols	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	OCEN		

#### EVENING

<b>35578</b>	MUS. 377	KX	W	7:00-10:00	1-1115	Markovich	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1115		

#### SATURDAY

<b>40007</b>	MUS. 377	SX	Sat	9:00-12:00	1-1115	Markovich	2.0
	TBA Hours:		By Arr	3 Hrs/Wk	1-1115		

**MUS. 378 GUITAR II**

*Prereq:* MUS. 377 or demonstrated equivalent skills. Areas covered include barre-chords, CAGED chord and scale theory, blues scales, major scales, accompaniment techniques, and major and minor scale patterns. Plus 48 studio hours by arrangement. *NOTE:* MUS. 378 AZ (CRN 42627) will be held at Oceana High School, 401 Paloma Avenue, Pacifica. Transfer: UC; CSU.

**WEEKDAY**

<b>42627</b>	MUS. 378	AZ	TTh	3:00-4:20	OCEN	Nichols	2.0
TBA Hours:			By Arr	3 Hrs/Wk	OCEN		

**EVENING**

<b>30618</b>	MUS. 378	KX	W	7:00-10:00	1-1115	Markovich	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1115		

**SATURDAY**

<b>40008</b>	MUS. 378	SX	Sat	9:00-12:00	1-1115	Markovich	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1115		

**MUS. 379 GUITAR III**

*Prereq:* MUS. 378 or demonstrated equivalent skills. Intermediate/advanced guitar instruction. Principles of moveable chord and scale structure (CAGED), advanced strumming and fingerpicking patterns, etc. Plus 48 studio hours by arrangement. May be repeated twice for credit. Transfer: UC; CSU.

**EVENING**

<b>30619</b>	MUS. 379	LX	Th	7:00-10:00	1-1115	Markovich	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1115		

**MUS. 380 GUITAR IV**

*Prereq:* MUS. 379 or equivalent. Continuation of MUS. 379; improvising, scales, blues techniques, modern rhythmic techniques with emphasis on American musical literature. Individual and group instruction. Plus 48 studio hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**EVENING**

<b>39205</b>	MUS. 380	LX	Th	7:00-10:00	1-1115	Markovich	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1115		

**MUS. 383 GUITAR ENSEMBLE I**

*Prereq:* MUS. 378 or equivalent. Techniques from Doo-Wop, Rhythm and Blues, to Rock in a small ensemble. Public performance is required. Plus 48 studio hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**EVENING**

<b>39206</b>	MUS. 383	LX	Th	7:00-10:00	1-1115	Markovich	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1115		

**MUS. 401 VOICE I**

Recommended: MUS. 100 or equivalent. A general class designed to introduce students to solo vocal work. Plus 48 studio hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

<b>34202</b>	MUS. 401	CX	TTh	9:26-11:06	1-1111	Navari	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1111		

**EVENING**

<b>34203</b>	MUS. 401	MX	W	7:00-10:00	1-1111	Sacco-Belli	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1111		

**MUS. 402 VOICE II**

*Prereq:* MUS. 401 or placement by audition. A continuation of MUS. 401 with emphasis on vocal material and style. Plus 48 studio hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

<b>30622</b>	MUS. 402	CX	TTh	9:26-11:06	1-1111	Navari	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1111		

**EVENING**

<b>35424</b>	MUS. 402	MX	W	7:00-10:00	1-1111	Sacco-Belli	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1111		

**MUS. 403 VOICE III**

*Prereq:* MUS. 402 or placement by audition. Continuing development of vocal technique with emphasis on song literature. Plus 48 studio hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

<b>39202</b>	MUS. 403	CX	TTh	9:26-11:06	1-1111	Navari	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1111		

**EVENING**

<b>40262</b>	MUS. 403	MX	W	7:00-10:00	1-1111	Sacco-Belli	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1111		

**MUS. 404 VOICE IV**

*Prereq:* MUS. 403 or placement by audition. Preparation of scenes, solo and ensemble, from various types of music theater. Plus 48 studio hours by arrangement. May be repeated once for credit. Transfer: UC; CSU.

**WEEKDAY**

<b>39203</b>	MUS. 404	CX	TTh	9:26-11:06	1-1111	Navari	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1111		

**EVENING**

<b>40264</b>	MUS. 404	MX	W	7:00-10:00	1-1111	Sacco-Belli	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1111		

**MUS. 420 TRADITIONAL KULINTANG MUSIC – KABABAYAN**

An introduction to the theory and performance of the traditional bronze gone music and dance of the Southern Philippines. Performance required. Plus 48 studio hours by arrangement. May be repeated for credit a maximum of three times. *NOTE:* This section is designed primarily for students in the Kababayan learning community, but is open to all students. Transfer: CSU.

**WEEKDAY**

<b>40806</b>	MUS. 420	AK	TTh	2:00-3:40	1-1115	Kalanduyan	2.0
TBA Hours:			By Arr	3 Hrs/Wk	1-1115		

**MUS. 430 CONCERT BAND**

Study and performance of music for concert band. Performance is required. Open to all students of the College. Plus 32 studio hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**EVENING**

<b>36495</b>	MUS. 430	PX	T	7:00-10:00	1-1115	Bruno	2.0
TBA Hours:			By Arr	2 Hrs/Wk			

**MUS. 450 JAZZ BAND**

A course that includes organization, training, arranging, vocals and other phases of dance band work. Plus 32 studio hours by arrangement. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**EVENING**

<b>30629</b>	MUS. 450	QX	M	7:00-10:00	1-1115	Bruno	2.0
TBA Hours:			By Arr	2 Hrs/Wk			

**MUSIC > NONNATIVE SPEAKERS**

**MUS. 470 CONCERT CHOIR**

Recommended: MUS. 100 or equivalent. Performance of choral music for accompanied and/or unaccompanied choir. May be repeated for credit a maximum of three times. Transfer: UC; CSU (C1).

**EVENING**

35329	MUS. 470	RO T	7:00-10:00	1-1111	Navari	2.0
-------	----------	------	------------	--------	--------	-----

**MUS. 667SL RIFFS FOR BLUES, JAZZ AND ROCK SOLOS**

**NEW!** Analysis of standard guitar licks and performance along with application. Must have intermediate level of playing Guitar III. Plus 48 studio hours by arrangement. Transfer: UC; CSU.

**EVENING**

43370	MUS. 667SL	LX Th	7:00-10:00	1-1115	Markovich	2.0
		TBA Hours:	By Arr	3 Hrs/Wk	1-1115	

**MUS. 667SM VOICE: SPRING MUSICAL**

**NEW!** Prepare and perform a fully-staged musical in the Skyline Theater in April. Audition and culminating public performances required. Auditions will be held the weeks of October 3 – November 7 and January 17-20. Voice training or choral experience desired for singing parts. Plus 16 studio hours by arrangement. Transfer: UC; CSU.

**WEEKDAY**

43367	MUS. 667SM	AA T	11:10-1:00	1-1111	Navari	2.0
			Th 11:10-12:00	1-111	Navari	
		TBA Hours:	By Arr	1 Hr/Wk	1-1111	

**MUS. 667SN SING INTO SPRING**

**NEW!** Prepare and perform choral music celebrating new beginnings. Classical selections. Folk and popular music arrangements. Culminating public performances required. Voice training or choral experience expected. Transfer: UC; CSU.

**EVENING**

43369	MUS. 667SN	RO T	7:00-10:00	1-1111	Navari	2.0
-------	------------	------	------------	--------	--------	-----

**MUS. 667SO CLASSICAL PIANO SOLOS AND DUETS**

**NEW!** Classical piano solos and duets, with emphasis on the work of Chopin, Schubert, Gurlitt and Diabelli. Plus 48 studio hours by arrangement. Transfer: UC; CSU.

**SATURDAY**

43379	MUS. 667SO	SX Sat	9:00-12:20	1-1109	Hicks	2.0
		TBA Hours:	By Arr	3 Hrs/Wk	1-1109	

**MUS. 667SP CONCERT BAND: MUSIC OF THE HIGH SEAS**

**NEW!** Study and performance of concert band music with a nautical theme. Open to all instrumentalists. Performance required. Transfer: UC; CSU.

**EVENING**

43380	MUS. 667SP	PO T	7:00-10:00	1-1115	Bruno	2.0
-------	------------	------	------------	--------	-------	-----

**MUS. 667SQ JAZZ BAND: LATIN JAZZ**

**NEW!** Study and performance of Latin jazz. Open to all jazz band instrumentalists. Performance required. Transfer: UC; CSU.

**EVENING**

43381	MUS. 667SQ	QX M	7:00-10:00	1-1115	Bruno	2.0
-------	------------	------	------------	--------	-------	-----

**MUS. 680SA FROM JAZZ TO HIP HOP**

Discussion of the five cultural elements of hip hop and the relationship of hip hop to the jazz idiom. Includes rap, funk and bebop. Transfer: CSU.

**WEEKDAY**

43002	MUS. 680SA	AA TTh	2:00-3:15	1-1107	Jackson	3.0
-------	------------	--------	-----------	--------	---------	-----

**MUS. 680SB VIOLIN/VIOLA I**

**NEW!** Students learn beginner playing techniques for violin/viola through the study of exercises/musical repertoire. Elements of music notation and theory are introduced. *NOTE: Students provide their own instruments.* Plus 16 studio hours by arrangement. Transfer: CSU.

**WEEKDAY**

43376	MUS. 680SB	AX TTh	11:10-12:25	1-1115	Ingber	2.0
		TBA Hours:	By Arr	1 Hr/Wk	1-1109	

**MUS. 680SC VIOLIN/VIOLA II**

**NEW!** *Prereq: MUS. 680SB or equivalent, or by audition.* Development of skills for advancing beginners. Musical expression, sight-reading, and small ensemble skills introduced through the performance of exercises/short pieces. Plus 16 studio hours by arrangement. *NOTE: Students provide their own instruments.* Transfer: CSU.

**WEEKDAY**

43377	MUS. 680SC	AX TTh	11:10-12:25	1-1115	Ingber	2.0
		TBA Hours:	By Arr	1 Hr/Wk	1-1109	

**MUS. 680SF MUSICIANSHIP II**

**NEW!** *Prereq: MUS. 111 with a grade of C or better, or equivalent.* Continued practice and application of performance and aural music theory skills introduced in MUS. 111. Transfer: CSU.

**WEEKDAY**

43378	MUS. 680SF	AA MWF	11:10-12:00	1-1115	Navari	3.0
-------	------------	--------	-------------	--------	--------	-----

**NONNATIVE SPEAKERS**

(The following courses are designed for nonnative speakers of English.)

**ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS**

*Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary.* Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. Transfer: UC; CSU.

**WEEKDAY**

39905	ESOL 400	AA MWF	11:10-12:40	PH-402*	Frasca	5.0
-------	----------	--------	-------------	---------	--------	-----

**EVENING**

39972	ESOL 400	JA TTh	4:30-6:45	8-8308	Kurland	5.0
41631	ESOL 400	JB MW	6:00-8:05	8-8118	Warden	5.0

**ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS – ESOL LEARNING COMMUNITY**

*Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary.* Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. *NOTE: ESOL 400 AE is part of the ESOL Learning Community with COUN 100 AE. Students enrolling in ESOL 400 AE (CRN 39906) are encouraged to enroll in COUN 100 AE (CRN 42705).* Transfer: UC; CSU.

**WEEKDAY**

39906	ESOL 400	AE Daily	10:10-11:00	PH-402*	Frasca	5.0
-------	----------	----------	-------------	---------	--------	-----

**ESOL 655 ENGLISH AS A SECOND LANGUAGE SUPPLEMENT**

Recommended: Concurrent enrollment in another ESOL course. Provides assistance for ESL students in communication skills, including reading, writing, listening and speaking. Students may drop in when The Learning Center is open for one-on-one tutoring, software, English practice groups, and faculty-taught workshops. Phone-in/online tutoring may be available. May be repeated for credit up to a maximum of 6 units. Open entry. (Units do not count toward the Associate Degree.)

**WEEKDAY**

39902	ESOL 655	BV	By Arr	1.5-9 Hrs/Wk	5-5100	Sippel	0.5-3.0
-------	----------	----	--------	--------------	--------	--------	---------

**ESOL 804 ENGLISH FOR CHILDCARE PROVIDERS**

Recommended: Completion of or concurrent enrollment in ESOL 830, or ESOL 863 and ESOL 873, or eligibility for ESOL 840, or equivalent. Basic listening, speaking, reading and writing skills in standard English within the context of child care. Intended for parents, grandparents, child care providers, and preschool teachers who are learning English as a second language. Also listed as ECE. 804. (Units do not count toward the Associate Degree.)

**WEEKDAY**

43219	ESOL 804	AX	TTh	11:10-12:25	5-5102	Carey	3.0
-------	----------	----	-----	-------------	--------	-------	-----

**ESOL 830 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES III**

Recommended: Satisfactory completion of ESOL 820 or both 821 and 822, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced students who have studied the grammatical structures in ESOL 820 or 821 and 822 and have acquired conversational fluency and basic reading and writing skills. Emphasis is on critical reading, sentence combining, oral exchange, and paragraph writing. (Units do not count toward the Associate Degree.)

**WEEKDAY**

35156	ESOL 830	AA	MWF	8:10-9:50	8-8308	Nicol	6.0
			TTh	8:10-9:25	8-8308		

**ESOL 840 ENGLISH FOR SPEAKERS OF OTHER LANGUAGES IV**

Recommended: Satisfactory completion of ESOL 830 or both 831 and 832, or appropriate skill level as indicated by ESL placement test and other measures as necessary. This course is for advanced learners who have studied the grammatical structures, reading skills, and elements of paragraph writing in ESOL 830 or 831 and 832. Emphasis is on thematic reading, discussion, and writing from paragraph to essays, supplemented by exercises in proofreading. (Units do not count toward the Associate Degree.)

**WEEKDAY**

38466	ESOL 840	AA	MWF	11:10-12:50	8-8319	Nicol	6.0
			TTh	11:10-12:25	8-8319		
35152	ESOL 840	AB	MWF	8:10-9:50	4-272	Hertig	6.0
			TTh	8:10-9:25	4-272		

**ESOL 852 PRE-INTERMEDIATE ESL LISTENING & SPEAKING**

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 851, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 862 and ESOL 872. Development of listening comprehension and oral proficiency at the pre-intermediate level of English. Focus on comprehension of modified English and vocabulary in context, clear production of words and phrases, and continued development in oral fluency in English. (Units do not count toward the Associate Degree.)

**WEEKDAY**

41713	ESOL 852	AA	MWF	9:10-10:00	8-8220	Sippel	3.0
-------	----------	----	-----	------------	--------	--------	-----

**ESOL 853 INTERMEDIATE ESL LISTENING & SPEAKING**

Recommended: Satisfactory completion of ESOL 820, or both 821 and 822, or ESOL 852, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 863 and ESOL 873. Development of listening comprehension and oral proficiency at the intermediate level of English. Focus on note-taking, aural comprehension, and development of oral proficiency in English. (Units do not count toward the Associate Degree.)

**WEEKDAY**

42981	ESOL 853	AA	TTh	9:35-10:50	8-8220	Sippel	3.0
-------	----------	----	-----	------------	--------	--------	-----

**ESOL 854 HIGH-INTERMEDIATE ESL LISTENING & SPEAKING**

Recommended: Satisfactory completion of ESOL 830, or both ESOL 831 and 832, or ESOL 853, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 864 and ESOL 874. Development of listening comprehension and oral proficiency at the high-intermediate level of English. Focus on note-taking, comprehension of unmodified standard English, and oral fluency development. (Units do not count toward the Associate Degree.)

**SATURDAY**

42456	ESOL 854	SA	Sat	9:00-12:15	8-8317	Craigie	3.0
-------	----------	----	-----	------------	--------	---------	-----

**ESOL 862 PRE-INTERMEDIATE ESL READING & WRITING**

Recommended: Satisfactory completion of ESOL 810, or both 811 and 812, or ESOL 861, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 852 and ESOL 872. Development of reading and writing skills at the pre-intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, sentence skills, and short paragraph writing. (Units do not count toward the Associate Degree.)

**EVENING**

41728	ESOL 862	JA	TTh	6:00-7:50	8-8220	Lamarre	4.0
-------	----------	----	-----	-----------	--------	---------	-----

**ESOL 863 INTERMEDIATE ESL READING & WRITING**

Recommended: Satisfactory completion of ESOL 820, or both 821 and 822, or ESOL 862, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 853 and ESOL 873. Development of reading and writing skills at the intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, and paragraph writing. (Units do not count toward the Associate Degree.)

**WEEKDAY**

43206	ESOL 863	AA	MW	11:10-12:50	1-1202	Carey	4.0
-------	----------	----	----	-------------	--------	-------	-----

\*This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**NONNATIVE SPEAKERS > PARALEGAL STUDIES**

**ESOL 864 HIGH-INTERMEDIATE ESL READING & WRITING**

Recommended: Satisfactory completion of ESOL 830, or ESOL 831 and 832, or ESOL 863, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 854 and ESOL 874. Development of reading and writing skills at the high-intermediate level of English acquisition. Reading strategies, fluency, vocabulary, comprehension, paragraph and essay writing. (Units do not count toward the Associate Degree.)

**EVENING**

41927 ESOL 864 JA MW 6:00-7:50 8-8220 Lerman 4.0

**ESOL 871 HIGH-BEGINNING ESL GRAMMAR**

Recommended: Appropriate skill level as indicated by ESL placement test and other measures as necessary. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the high-beginning level. *NOTE: This course will be held at the Community Learning Center, 520 Tamarack Lane, South San Francisco.* (Units do not count toward the Associate Degree.)

**SATURDAY**

41200 ESOL 871 SZ Sat 9:30-12:30 CLC Carey 3.0

**ESOL 872 PRE-INTERMEDIATE ESL GRAMMAR**

Recommended: Satisfactory completion of ESOL 810, or both ESOL 811 and 812, or ESOL 871, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the pre-intermediate level. (Units do not count toward the Associate Degree.)

**EVENING**

41729 ESOL 872 JA TTh 8:00-9:15 8-8220 Lamarre 3.0

**ESOL 873 INTERMEDIATE ESL GRAMMAR**

Recommended: Satisfactory completion of ESOL 820, or both ESOL 821 and 822, or ESOL 872, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. Development of sentence variety and grammatical and mechanical accuracy of standard spoken and written English at the intermediate level. (Units do not count toward the Associate Degree.)

**WEEKDAY**

43229 ESOL 873 AA MWF 10:10-11:00 8-8220 Craigie 3.0

**EVENING**

42407 ESOL 873 JA MW 8:00-9:15 8-8220 Lerman 3.0

**ESOL 875 ADVANCED ESL GRAMMAR AND EDITING**

Recommended: Eligibility for ESOL 400, or completion of ESOL 840, or both ESOL 841 and ESOL 842, or ESOL 874, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. ESL students learn grammar and editing strategies for academic writing. This course assumes advanced study of ESL up to the reading and writing level of ESOL 400. May be repeated once for credit. (Units do not count toward the Associate Degree.)

**WEEKDAY**

39912 ESOL 875 AA TTh 11:10-12:25 8-8220 Sippel 3.0

\* This class will be held in Skyline's Pacific Heights building, located across the perimeter road from Building 5.

**NUTRITION**

(Refer to course listings under FAMILY & CONSUMER SCIENCES.)

**OCEANOGRAPHY (OCEN)**

**OCEN 100 SURVEY OF OCEANOGRAPHY**

Recommended: Eligibility for ENGL 836. An introduction to the physical, chemical, biological, and geological aspects of the world's oceans. Transfer: UC; CSU (B1).

**WEEKDAY**

30635 OCEN 100 AA TTh 11:10-12:25 PH-405\* Zucker 3.0

30636 OCEN 100 AB TTh 2:00-3:15 PH-405\* Zucker 3.0

**OCEN 101 OCEANOGRAPHY LABORATORY/FIELD STUDY**

*Prereq: Completion of or concurrent enrollment in OCEN 100.* Lab and field exercises with ocean sediments, currents, tides, waves, physical and chemical properties of seawater, and forms of marine life. Transfer: UC; CSU (B3).

**WEEKDAY**

35392 OCEN 101 AA F 12:10-3:15 7-7338 Zucker 1.0

**OFFICE ADMINISTRATION**

(Refer to course listings under COMPUTER APPLICATIONS & OFFICE TECHNOLOGY.)

**PARALEGAL STUDIES (LEGL)**

**LEGL 245 LEGAL OPERATIONS**

Recommended: Eligibility for ENGL 836. Terminology, investigation and interview techniques with emphasis on the roles and relationships needed for work in law-related occupations. Transfer: CSU.

**EVENING**

30516 LEGL 245 JA T 7:00-10:00 2-2117B Prater-Slack 3.0

**LEGL 250 LEGAL RESEARCH**

Recommended: Eligibility for ENGL 836. Practice in using the major resources of the law library; finding and interpreting case law, statutes and administrative regulations. Transfer: CSU.

**EVENING**

30517 LEGL 250 JA Th 7:00-10:00 5-5132B Kippes 3.0

**LEGL 252 PRINCIPLES OF CIVIL & ADMINISTRATIVE PROCESS**

Recommended: Eligibility for ENGL 836. In-depth study of case processing through origin-to-deposition of civil and administrative matters. Transfer: CSU.

**EVENING**

38768 LEGL 252 JA W 7:00-10:00 5-5132B Kippes 3.0

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

**LEGL 304 CONCEPTS OF CRIMINAL LAW**

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or LEGL 240, or equivalent; and eligibility for ENGL 836. Historical development and philosophy of criminal law and constitutional provisions. Also listed as ADMJ 104. Transfer: CSU.

**WEEKDAY**

36559	LEGL 304	AX	MWF	11:10-12:00	1-1304	Aurilio	3.0
-------	----------	----	-----	-------------	--------	---------	-----

**LEGL 306 LEGAL ASPECTS OF EVIDENCE**

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or LEGL 240, or equivalent; and eligibility for ENGL 836. Types and degrees of criminal evidence; rules of evidence and admissibility in court; laws of arrest, search and seizure. Also listed as ADMJ 106. Transfer: CSU.

**WEEKDAY**

38771	LEGL 306	AX	TTh	8:10-9:25	1-1304	Aurilio	3.0
-------	----------	----	-----	-----------	--------	---------	-----

**LEGL 320 CRIMINAL INVESTIGATION**

Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or LEGL 240, or equivalent; and eligibility for ENGL 836. A study of the general and specific aspects of crime and detection, including crime scene searches and suspect apprehension. Also listed as ADMJ 120. Transfer: CSU.

**WEEKDAY**

38180	LEGL 320	AX	MWF	10:10-11:00	1-1304	Aurilio	3.0
-------	----------	----	-----	-------------	--------	---------	-----

**LEGL 445 LAW OFFICE MANAGEMENT**

*Prereq: CAOT 212 or 214, or equivalent.* Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Introduces the fundamentals of law office administration, personnel management, and accounting operations. Students develop skills managing law office systems and operational functions. Students learn personnel management, timekeeping and billing, legal fees, trust accounts, docketing and calendaring, filing and records management, and utilizing computer technology in a law firm. Also listed as BUS 445. May be repeated once for credit. Transfer: CSU.

**EVENING**

41531	LEGL 445	JX	W	7:00-10:00	2-2117B	Prater-Slack	3.0
-------	----------	----	---	------------	---------	--------------	-----

**LEGL 671 PARALEGAL INTERNSHIP I**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Students are strongly advised to complete or enroll concurrently in LEGL 443 or LEGL 445. Paralegal students gain practical hands-on experience through unpaid volunteer or paid employment at public and private legal organizations. Interns are supervised by professional legal personnel and a paralegal instructor. May be repeated once for credit. Transfer: CSU.

**HYBRID**

42586	LEGL 671	HJ	By Arr	48 Hours	HYBRID	Prater-Slack	4.0
-------	----------	----	--------	----------	--------	--------------	-----

LEGL 671 HJ will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Thursday, January 19, from 5:30 to 6:45 pm in Room 2117A – attendance required. Instructor email: [prater@smccd.edu](mailto:prater@smccd.edu).

**PHILOSOPHY (PHIL)****PHIL 100 INTRODUCTION TO PHILOSOPHY**

Recommended: Eligibility for ENGL 100 or ENGL 105. A general introduction to the methods, problems and types of philosophy from various times and cultures. Transfer: UC; CSU (C2).

**WEEKDAY**

30684	PHIL 100	AA	MW	12:10-1:25	2-2305	Colombetti	3.0
35940	PHIL 100	AB	TTh	9:35-10:50	1-1115	Colombetti	3.0

**EVENING**

39513	PHIL 100	JA	T	7:00-10:00	1-1105	Zoughbie	3.0
-------	----------	----	---	------------	--------	----------	-----

**PHIL 103 CRITICAL THINKING**

Recommended: Eligibility for ENGL 836. An informal logic and language course that develops general learning skills, aids to understanding, and creative problem solving. Plus 16 lab hours by arrangement. Transfer: UC; CSU (A3).

**WEEKDAY**

39514	PHIL 103	AA	MWF	9:10-10:00	1-1206	Colombetti	3.0
TBA Hours:		By Arr	1 Hr/Wk	1-1105			

**EVENING**

30688	PHIL 103	JA	W	7:00-10:00	1-1105	Zoughbie	3.0
TBA Hours:		By Arr	1 Hr/Wk	1-1105			

**HYBRID**

43263	PHIL 103	HA	By Arr	48 Hours	HYBRID	Colombetti	3.0
-------	----------	----	--------	----------	--------	------------	-----

PHIL 103 HA will be held online and on campus. Orientation meeting on Thursday, January 19, from 1:00 to 2:00 pm, in Building 8, Room 8213. Instructor email: [colombetti@smccd.edu](mailto:colombetti@smccd.edu).

**PHIL 200 INTRODUCTION TO LOGIC**

Recommended: Eligibility for ENGL 100 or 105, or equivalent; and eligibility for MATH 120 or equivalent. An introduction to symbolic logic with an emphasis on proof systems for propositional and predicate logic. Includes translation of English sentences into a symbolic language, patterns and techniques of deductive and inductive inference, and basic probability theory. Plus one lab hr/wk by arrangement. Transfer: UC; CSU (A3).

**WEEKDAY**

30689	PHIL 200	AA	TTh	12:35-1:50	1-1304	Colombetti	3.0
-------	----------	----	-----	------------	--------	------------	-----

**PHIL 240 INTRODUCTION TO ETHICS**

Recommended: Eligibility for ENGL 100 or ENGL 105. Major philosophic views of ethical behavior; discussion of what we can do, should do, and when we may judge one another. Transfer: UC; CSU (C2).

**WEEKDAY**

41342	PHIL 240	AA	MWF	11:10-12:00	1-1206	Colombetti	3.0
-------	----------	----	-----	-------------	--------	------------	-----

**PHIL 300 INTRODUCTION TO WORLD RELIGIONS**

Recommended: Eligibility for ENGL 100 or ENGL 105. Comparison of the beliefs and practices of major Eastern and Western religions. Transfer: UC; CSU (C2).

**EVENING**

40727	PHIL 300	JA	M	7:00-10:15	1-1105	Zoughbie	3.0
-------	----------	----	---	------------	--------	----------	-----

**PHYSICAL EDUCATION**

(Refer to course listings under KINESIOLOGY.)

## PHYSICS (PHYS)

### PHYS 210 GENERAL PHYSICS I

*Prereq:* Completion of MATH 130 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Covers mechanics, fluids, waves, thermodynamics. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, 3, 4).

**WEEKDAY**

41391	PHYS 210	AA	TTh	9:35-10:50	8-8302	Koskelo	4.0
	LAB		Th	2:10-4:50	7-7305	Langhoff	
41626	PHYS 210	AB	TTh	9:35-10:50	8-8302	Koskelo	4.0
	LAB		F	1:10-3:50	7-7305	Langhoff	
42311	PHYS 210	AC	TTh	9:35-10:50	8-8302	Koskelo	4.0
	LAB		Th	5:30-8:45	7-7305	Windham	

### PHYS 211 GENERAL PHYSICS I – CALCULUS SUPPLEMENT

*Prereq:* Concurrent enrollment in or completion of MATH 242 or MATH 252 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent; and concurrent enrollment in or completion of PHYS 210 with a grade of C or better, or equivalent. Further depth and application of calculus for topics in PHYS 210. Transfer: UC; CSU.

**WEEKDAY**

41392	PHYS 211	AA	Th	1:10-2:00	7-7303	Windham	1.0
-------	----------	----	----	-----------	--------	---------	-----

### PHYS 220 GENERAL PHYSICS II

*Prereq:* Completion of PHYS 210 with a grade of C or better, or equivalent. Covers electricity, magnetism, light and modern physics. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

30691	PHYS 220	AA	TTh	11:10-12:25	7-7106	Windham	4.0
	LAB		T	2:20-5:00	7-7305	Windham	
40825	PHYS 220	AB	TTh	11:10-12:25	7-7106	Windham	4.0
	LAB		T	6:00-8:40	7-7305	Langhoff	

### PHYS 221 GENERAL PHYSICS II – CALCULUS SUPPLEMENT

*Prereq:* Concurrent enrollment in or completion of MATH 242 or MATH 252 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent; and concurrent enrollment in or completion of PHYS 220 with a grade of C or better, or equivalent. Further depth and application of calculus for topics in PHYS 220. Transfer: UC; CSU.

**WEEKDAY**

36439	PHYS 221	AA	T	1:10-2:00	7-7305	Windham	1.0
-------	----------	----	---	-----------	--------	---------	-----

### PHYS 250 PHYSICS WITH CALCULUS I

*Prereq:* Completion of MATH 251 with a grade of C or better and concurrent enrollment in or completion of MATH 252 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Covers Newtonian mechanics including gravitation and mechanical oscillations. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

30692	PHYS 250	AA	MWF	9:10-10:00	8-8304	Koskelo	4.0
	LAB		M	2:10-4:50	7-7305	Koskelo	

### PHYS 260 PHYSICS WITH CALCULUS II

*Prereq:* Completion of PHYS 250 with a grade of C or better and completion of MATH 252 with a grade of C or better, or equivalent. Covers electricity, magnetism, and electromagnetic waves. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

30693	PHYS 260	AA	MWF	10:10-11:00	8-8304	Koskelo	4.0
	LAB		W	4:30-7:30	7-7305	Langhoff	
37488	PHYS 260	AX	MWF	10:10-11:00	8-8304	Koskelo	4.0
	LAB		W	1:10-3:50	7-7305	Koskelo	

### PHYS 260 PHYSICS WITH CALCULUS II – HONORS

*Prereq:* Completion of PHYS 250 with a grade of C or better and completion of MATH 252 with a grade of C or better, or equivalent. Covers electricity, magnetism, and electromagnetic waves. Lecture must be accompanied by a lab section. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

42237	PHYS 260	AH	MWF	10:10-11:00	8-8304	Koskelo	4.0
	LAB		W	1:10-3:50	7-7305	Koskelo	

## POLITICAL SCIENCE (PLSC)

### PLSC 115 COMPARATIVE GOVERNMENT

Comparative treatment of the government and politics of countries of Western Europe, Eastern Europe, and developing nations. Transfer: UC; CSU (D3).

**WEEKDAY**

40651	PLSC 115	AA	MW	12:10-1:25	4-180	Diamond	3.0
-------	----------	----	----	------------	-------	---------	-----

### PLSC 130 INTERNATIONAL RELATIONS

Recommended: Eligibility for ENGL 836 or equivalent. Survey of the basic elements of international relations, including the factors of sovereignty, nationalism, and national policies; the international struggle for power and order; the role of the United Nations and other supranational organizations. Transfer: UC; CSU (D3).

**WEEKDAY**

42954	PLSC 130	AA	MWF	11:10-12:00	1-1107	Diamond	3.0
-------	----------	----	-----	-------------	--------	---------	-----

### PLSC 200 NATIONAL, STATE & LOCAL GOVERNMENT

Recommended: Eligibility for ENGL 100. A study of national, state and local governmental institutions. Examination of power relationship between the branches of government and constitutional relationship between the national, state and local governments. NOTE: Students who have received credit for either PLSC 210 or PLSC 301 may not receive credit for PLSC 200. Transfer: UC; CSU (D2b).

**WEEKDAY**

37636	PLSC 200	AA	MW	12:10-1:25	7-7110	Masare	3.0
40036	PLSC 200	AB	TTh	8:10-9:25	7-7110	Masare	3.0

**EVENING**

39518	PLSC 200	JA	W	6:30-9:30	8-8213	Staff	3.0
-------	----------	----	---	-----------	--------	-------	-----

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

**PLSC 210 AMERICAN POLITICS**

Recommended: Eligibility for ENGL 836. Foundation of U.S. political institutions and the dynamics of governmental policy-making. Partially satisfies the American History and Institutions requirement. *NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 210.* Transfer: UC; CSU (D1).

**WEEKDAY**

40953	PLSC 210	AA	MWF	11:10-12:00	7-7110	Masare	3.0
30694	PLSC 210	AB	TTh	12:35-1:50	7-7110	Masare	3.0

**EVENING**

40805	PLSC 210	JA	M	7:00-10:15	4-180	Masare	3.0
-------	----------	----	---	------------	-------	--------	-----

**PLSC 301 CALIFORNIA STATE AND LOCAL GOVERNMENT**

Recommended: Eligibility for ENGL 836. Examination of state and local governments. Population growth, cultural diversity, and social programs. California legislature, the plural executive and the judiciary. Local and regional governments. Partially satisfies the American History and Institutions requirement. *NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 301.* Transfer: CSU (D2a).

**WEEKDAY**

30699	PLSC 301	AA	MWF	8:10-9:00	4-180	Masare	3.0
-------	----------	----	-----	-----------	-------	--------	-----

**EVENING**

30702	PLSC 301	JA	T	7:00-10:00	8-8213	Diamond	3.0
-------	----------	----	---	------------	--------	---------	-----

**PSYCHOLOGY (PSYC)****PSYC 100 GENERAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. *NOTE: PSYC 100 AZ (CRN 42112) will be held at Hillsdale High School, 3115 Del Monte Street, San Mateo.* Transfer: UC; CSU (D3).

**WEEKDAY**

41446	PSYC 100	AA	MWF	8:10-9:00	7-7110	Kemdal Pho	3.0
30705	PSYC 100	AB	MWF	9:10-10:00	1-1107	Eljarrari	3.0
42192	PSYC 100	AC	MWF	10:10-11:00	4-170	McCoy	3.0
30706	PSYC 100	AD	MWF	11:10-12:00	4-180	Merrill-Sinarle	3.0
40385	PSYC 100	AE	MW	12:10-1:25	4-170	Jackson	3.0
41447	PSYC 100	AF	TTh	8:10-9:25	1-1107	Merrill-Sinarle	3.0
30709	PSYC 100	AG	TTh	9:35-10:50	1-1304	Hearne	3.0
42072	PSYC 100	AJ	TTh	12:35-1:50	1-1105	Eljarrari	3.0
42073	PSYC 100	AL	TTh	11:10-12:25	4-170	Shusterman	3.0
42112	PSYC 100	AZ	MF	1:30-2:45	HHS	Eljarrari	3.0

**EVENING**

39405	PSYC 100	JA	M	6:00-9:15	8-8302	Jackson	3.0
30712	PSYC 100	JB	W	6:00-9:00	1-1304	Hearne	3.0

**SATURDAY**

33581	PSYC 100	SA	Sat	9:00-12:15	1-1107	Rose	3.0
-------	----------	----	-----	------------	--------	------	-----

**ONLINE**

30703	PSYC 100	OL	By Arr	48 Hours	ONLINE	McClain-Rocha	3.0
-------	----------	----	--------	----------	--------	---------------	-----

PSYC 100 OL is taught in an online format. Requires internet access and email. Instructor email: [mcclainrochak@smccd.edu](mailto:mcclainrochak@smccd.edu).

**Associated Students of Skyline College****Get Ready...  
Get Set... Lead!**

Develop your leadership skills by joining the Associated Students of Skyline College (ASSC)

The ASSC is Skyline College's student government organization, representing all Skyline College students. ASSC members plan, coordinate and sponsor campus activities, help to establish student clubs and organizations, and participate in college committees.

**Benefits:**

- Scholarship opportunities
- Conference travel
- Be part of college decisions
- Strengthen your resume and ability to transfer

**Learn:**

Leadership	Team Building	Communication
Mediation	Facilitation	Mentoring
Budget Planning	Marketing	Lobbying
Event Planning	Time Management	

Contact: Amory Cariadus, (650) 738-4327  
or [cariadusa@smccd.edu](mailto:cariadusa@smccd.edu)

**PSYCHOLOGY**

**PSYC 100 GENERAL PSYCHOLOGY – HONORS**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (D3).

**WEEKDAY**

33329	PSYC 100	AH TTh	11:10-12:25	1-1205	Merrill-Sinarle	3.0
-------	----------	--------	-------------	--------	-----------------	-----

**PSYC 105 EXPERIMENTAL PSYCHOLOGY**

*Prereq: PSYC 100. Application of scientific methods to psychological research.* Fundamentals of experimental design, descriptive and inferential statistics, scientific report writing. Transfer: UC; CSU.

**WEEKDAY**

37132	PSYC 105	AA TTh	11:10-12:25	1-1206	Hearne	3.0
-------	----------	--------	-------------	--------	--------	-----

**PSYC 110 COURTSHIP, MARRIAGE & FAMILY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as SOCI 110. Transfer: UC; CSU (D3).

**WEEKDAY**

30715	PSYC 110	AX TTh	9:35-10:50	1-1205	Shusterman	3.0
-------	----------	--------	------------	--------	------------	-----

**ONLINE**

42545	PSYC 110	OL By Arr	48 Hours	ONLINE	Lynn	3.0
-------	----------	-----------	----------	--------	------	-----

PSYC 110 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

**PSYC 171 QUANTITATIVE REASONING IN PSYCHOLOGY**

*Prereq: MATH 120 or equivalent.* Recommended: Eligibility for ENGL 836. Introduction to understanding quantitative arguments and information presented in news accounts, advertising, political campaigns, and popular treatment of psychological research. Transfer: CSU (B4).

**WEEKDAY**

30716	PSYC 171	AA MWF	10:10-11:00	8-8117	Hearne	3.0
-------	----------	--------	-------------	--------	--------	-----

**EVENING**

30717	PSYC 171	JA M	6:00-9:15	1-1304	Hearne	3.0
-------	----------	------	-----------	--------	--------	-----

**PSYC 200 DEVELOPMENTAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 100. Survey course examining physical, cognitive and psychological changes that occur across the life span. Models, influences and research relevant to human development will be presented. Transfer: UC; CSU (D3, E1).

**WEEKDAY**

40660	PSYC 200	AA MWF	9:10-10:00	4-170	McCoy	3.0
37645	PSYC 200	AB TTh	12:35-1:50	4-170	Shusterman	3.0

**EVENING**

38084	PSYC 200	JA Th	6:30-9:30	2-2305	Rose	3.0
-------	----------	-------	-----------	--------	------	-----

**ONLINE**

42045	PSYC 200	OL By Arr	48 Hours	ONLINE	Lynn	3.0
-------	----------	-----------	----------	--------	------	-----

PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

**PSYC 201 CHILD DEVELOPMENT**

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

**WEEKDAY**

30718	PSYC 201	AX MWF	11:10-12:00	4-170	Jackson	3.0
41894	PSYC 201	CX MW	12:10-1:25	8-8306	Floor	3.0

**EVENING**

38824	PSYC 201	KX T	7:00-10:00	8-8306	Floor	3.0
-------	----------	------	------------	--------	-------	-----

**SATURDAY**

39777	PSYC 201	SX Sat	9:00-5:00	8-8306	Magidoff	3.0
-------	----------	--------	-----------	--------	----------	-----

PSYC 201 SX will meet on the following dates. 3/3, 3/10, 3/31, 4/14, 4/28 & 5/12.

**ONLINE**

42668	PSYC 201	OL By Arr	48 Hours	ONLINE	McClain-Rocha	3.0
-------	----------	-----------	----------	--------	---------------	-----

PSYC 201 OL is taught in an online format. Requires Internet access and email. Instructor email: [mcclainrochak@smccd.edu](mailto:mcclainrochak@smccd.edu).

**PSYC 268 BLACK PSYCHOLOGY – ASTEP**

Recommended: Eligibility for ENGL 836. Psychological theories and concepts that provide an understanding and appreciation of the psychodynamics of Black America. See Ethnic Studies for a complete listing of Ethnic Studies course offerings. *NOTE: This section is part of the ASTEP learning community, but is open to all students.* Transfer: UC; CSU (D3).

**WEEKDAY**

40300	PSYC 268	AQ MWF	9:10-10:00	1-1304	Jackson	3.0
-------	----------	--------	------------	--------	---------	-----

**PSYC 300 SOCIAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 100. An overview of how the individual thinks about, influences and relates to others. Topics include attitude formation, interpersonal attraction, conformity, and prejudice and discrimination. Transfer: UC; CSU (D3).

**WEEKDAY**

38083	PSYC 300	AA MWF	10:10-11:00	2-2305	Merrill-Sinarle	3.0
-------	----------	--------	-------------	--------	-----------------	-----

**PSYC 410 ABNORMAL PSYCHOLOGY**

Recommended: Eligibility for ENGL 836. Symptoms, causes and treatments of psychological disorders are examined. Topics include personality disorders, depression, bipolar disorder, anxiety, schizophrenia, and other related disorders. Transfer: UC; CSU (D3).

**WEEKDAY**

35866	PSYC 410	AA MWF	8:10-9:00	2-2305	Merrill-Sinarle	3.0
-------	----------	--------	-----------	--------	-----------------	-----

**PSYC 680SA SPORTS PSYCHOLOGY**

Recommended: Successful completion of PSYC 100 and eligibility for ENGL 100. Major approaches to sports psychology. Topics include leadership, communication, motivation, imagery and hypnosis, aggression and violence, burnout and team cohesion. Transfer: CSU.

**WEEKDAY**

42597	PSYC 680SA	AA MW	1:35-2:50	4-180	Jackson	3.0
-------	------------	-------	-----------	-------	---------	-----

**PUENTE PROGRAM**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 101.)

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

## REAL ESTATE (R.E.)

### R.E. 100 REAL ESTATE PRINCIPLES

Recommended: Eligibility for ENGL 836 and MATH 110. Study of real and personal property, joint tenancies, partnerships, sales contracts, homesteads, deeds and taxes; financing real estate practices; industry regulation. Transfer: CSU.

#### EVENING

30723	R.E. 100	JA Th	6:30-9:30	8-8302	Nuttall	3.0
-------	----------	-------	-----------	--------	---------	-----

### R.E. 110 REAL ESTATE PRACTICE

Practical application of real estate skills in the field and office environments. Course is designed to meet the needs of buyers, seller, lessors and lessees to ensure success as a realtor. Transfer: CSU.

#### SATURDAY

36145	R.E. 110	SA Sat	8:30-11:45	8-8302	Nuttall	3.0
-------	----------	--------	------------	--------	---------	-----

### R.E. 130 CALIFORNIA MORTGAGE LOAN BROKERING & LENDING

Covers the mortgage loan process from origination to underwriting, funding and servicing. Includes how to market yourself in the profession, legal aspects, and professional forms. Transfer: CSU.

#### EVENING

38793	R.E. 130	JA T	6:30-9:30	8-8222	Nuttall	3.0
-------	----------	------	-----------	--------	---------	-----

## RESPIRATORY THERAPY (RPTH)

### RPTH 430 INTRODUCTION TO RESPIRATORY THERAPEUTICS

*Prereq: Admission to the Respiratory Therapy Program.* Continuation of the RPTH 410 modules to include oxygen and aerosol therapy, alveolar recruitment therapy, airway clearance procedures, advanced airway management, and introduction to ventilation concepts. *NOTE: This course has a non-refundable materials charge of \$5.* Transfer: CSU.

#### WEEKDAY

30736	RPTH 430	AA MW	9:10-11:00	7-7215	Daniel	6.0
	LAB	W	11:10-2:15	7-7215	Daniel	

### RPTH 438 CLINICAL CLERKSHIP I

*Prereq: Admission to the Respiratory Therapy Program.* Practical clinical experience in the respiratory therapy department of local hospital. General patient care as well as respiratory care. Transfer: CSU.

#### WEEKDAY

30738	RPTH 438	AZ F	8:00-4:00	TBA	Daniel	1.0
-------	----------	------	-----------	-----	--------	-----

### RPTH 445 RESPIRATORY DISEASES I

*Prereq: Admission to the Respiratory Therapy Program.* Presents the basics of patient assessment. Students will learn disease terminology, classification, history taking and physical examination. Transfer: CSU.

#### WEEKDAY

30739	RPTH 445	AA T	12:40-2:30	7-7215	Staff	2.0
-------	----------	------	------------	--------	-------	-----

# Allied Health



## Allied Health Careers are in Demand!

**Earn a Healthcare Certificate and start working in as little as 2 semesters!**

The Skyline College **Career Advancement Academy**, in collaboration with the San Mateo County Workforce Investment Board, is offering a Career Certificate in the Allied Health areas of Medical Office Assistant, Sterile Processing and Emergency Medical Technician (EMT). By completing the first semester's Bridge program (Math, English, Counseling, and Introduction to Health Careers) you will be prepared for the healthcare program of your choice.

Contact Lorraine DeMello, demello@smccd.edu or call (650) 378-7301 x19526 for more information.

**Opportunities** for Allied Health Care providers continue to expand as people live longer lives. Shortages exist throughout the healthcare industry and wages are excellent.

Skyline College graduates are sought after by employers for their skills. Expert faculty are experienced and provide **exceptional education** integrating real-life examples and best practices used in local hospitals. Programs work with leaders in the healthcare industry to teach real-world skills that students need to gain employment in local healthcare organizations.

#### Come experience our programs:

Respiratory Therapy • Emergency Medical Technology  
Surgical Technology • CPR and First Aid • Biotechnology  
Central Service Technology/Sterile Processing

Are you interested in a career in which you help and nurture people? As a healthcare professional, you will enjoy great challenges – and great fulfillment. *What are you waiting for?*

**Contact: Science, Math & Technology Division, (650) 738-4221**

**RESPIRATORY THERAPY > SOCIOLOGY**

**RPTH 475 HEMODYNAMIC MONITORING & SELECTED TOPICS IN RESPIRATORY CARE**

*Prereq: Admission to the Respiratory Therapy Program.*  
Application of advanced principles of cardiopulmonary diagnostics and physiology to the care of critically ill patients.  
Transfer: CSU.

WEEKDAY						
30740	RPTH 475	AA Th	12:10-1:50	7-7215	Daniel	2.0

**RPTH 480 DIAGNOSTIC TESTING AND OUTPATIENT RESPIRATORY CARE**

*Prereq: Completion of the first year Respiratory Therapy program.* A course in the fundamental aspects of pulmonary function testing. Transfer: CSU.

WEEKDAY						
40733	RPTH 480	AA F	12:10-2:15	7-7215	Harvey	2.0

**RPTH 485 CLINICAL MEDICINE SEMINAR**

*Prereq: Completion of the first year Respiratory Therapy program.* Integration of pathology, pathophysiology, diagnostic techniques and therapeutic modalities through the utilization of patient case studies. Transfer: CSU.

WEEKDAY						
30741	RPTH 485	AA F	9:10-11:00	7-7215	Staff	2.0

**RPTH 488 CLINICAL CLERKSHIP IV**

*Prereq: Completion of the first year Respiratory Therapy program.* Further development of skills in the areas of adult intensive care, neonatal intensive care, pulmonary function labs and general floor care. Transfer: CSU.

WEEKDAY						
30742	RPTH 488	AZ By Arr	384 Hours	TBA	Daniel	6.0
Dates for RPTH 488 AZ: 1/23-6/12						

**RPTH 495 RESPIRATORY CARE BOARD EXAMINATION PREPARATION & REVIEW**

*Prereq: Completion of the first year of a respiratory therapy program or an applicant to the Respiratory Care Board for Respiratory Care.* Preparation to take the credentialing examinations offered by respiratory care agencies. May be repeated twice for credit. *NOTE: This course has a non-refundable materials charge of \$5.* Transfer: CSU.

WEEKDAY						
36845	RPTH 495	AA Th	9:10-11:00	7-7215	Staff	2.0

**RPTH 690 SPECIAL PROJECTS IN RESPIRATORY THERAPY**

One hour of supervised work per week per unit. Transfer: CSU.

WEEKDAY						
38193	RPTH 690	AA By Arr	2 Hrs/Wk	7-7215	Staff	2.0

**SCHOLAR ATHLETE LEARNING COMMUNITY**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 101.)

**SOCIAL SCIENCE (SOSC)**

**SOSC 680SA LANDMARKS OF CIVIL RIGHTS**

Exploration of the influence of individuals and groups on political, social and economic changes in local, state and national policy during the U.S. Civil Rights movement. Transfer: CSU.

EVENING						
43477	SOSC 680SA	JA M	6:30-9:45	4-170	Trickey	3.0

**SOCIOLOGY (SOCI)**

**SOCI 100 INTRODUCTION TO SOCIOLOGY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Introduction to the scientific study of the behavior of people in groups and the study of individual behavior as it reflects group membership. Transfer: UC; CSU (D3).

WEEKDAY						
40027	SOCI 100	AB TTh	8:10-9:25	4-180	Moynihan	3.0
41830	SOCI 100	AC TTh	9:35-10:50	4-180	Moynihan	3.0

EVENING						
30748	SOCI 100	JA T	6:30-9:30	1-1107	Staff	3.0

**SOCI 105 CONTEMPORARY SOCIAL ISSUES**

Recommended: Eligibility for ENGL 100, 105 or equivalent. Transfer: UC; CSU (D3). Examination of selected social issues viewed in relation to changes going on in society, including poverty, aging, health care, corporate power, and work. Transfer: UC; CSU (D3).

WEEKDAY						
40028	SOCI 105	AA MWF	10:10-11:00	4-180	Moynihan	3.0

**SOCI 110 COURTSHIP, MARRIAGE AND FAMILY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as PSYC 110. Transfer: UC; CSU (D3).

WEEKDAY						
37144	SOCI 110	AX TTh	9:35-10:50	1-1205	Shusterman	3.0

ONLINE						
42546	SOCI 110	OL By Arr	48 Hours	ONLINE	Lynn	3.0

SOCI 110 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

**SOCI 141 RACE & ETHNICITY**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. Interdisciplinary study of varied racial and cultural aspects of American society. Role of minority groups; nature of prejudice. Field investigations required. Transfer: UC; CSU (D3).

WEEKDAY						
41329	SOCI 141	AA MWF	9:10-10:00	4-180	Moynihan	3.0

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**SOCI 341 ASIAN CULTURES AND SOCIETIES**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. A comparative study of Asian cultures and societies. The different Asian societies studied will include East Asia, South Asia, Southeast Asia, and the Philippines. The student will use translated literary and cultural documents created within those societies. A study of these cultures is encouraged as a means of acquiring a broad comparative perspective. Transfer: UC; CSU.

**WEEKDAY**

41410	SOCI 341	AA MW	12:10-1:25	8-8213	Moynihan	3.0
-------	----------	-------	------------	--------	----------	-----

**SOCI 665SB RESEARCH AND ANALYSIS OF FINANCIAL LITERACY**

Research on skyline students' financial literacy and critical analysis of local economic conditions. This is a collaborative project with Skyline's Sparkpoint Center. Students will engage in studying the campus and community using social survey techniques, existing economic data sets, interviewing skills and data analyses. This study and analyses could provide the basis for developing specific instructional financial literacy programs for Skyline College students. Transfer: UC; CSU (D3).

**WEEKDAY**

43361	SOCI 665SB	AA TTh	12:35-1:50	1-1107	Moynihan	3.0
-------	------------	--------	------------	--------	----------	-----

**SPANISH (SPAN)**

**SPAN 110 ELEMENTARY SPANISH**

Recommended: Eligibility for ENGL 836 or ESOL 400. Spanish structures and active vocabulary practiced in oral and written pattern drills. Conversation based on short dialogues. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

**WEEKDAY**

30759	SPAN 110	WX Daily	10:10-11:00	8-8308	Castro	5.0
TBA Hours:		By Arr	1 Hr/Wk	8-8308		

**EVENING**

39762	SPAN 110	WJ MW	6:30-8:45	8-8308	Gazulla Garanto	5.0
TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**SPAN 110 ELEMENTARY SPANISH – HONORS**

Recommended: Eligibility for ENGL 836 or ESOL 400. Spanish structures and active vocabulary practiced in oral and written pattern drills. Conversation based on short dialogues. Plus 16 hours by arrangement. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**WEEKDAY**

41201	SPAN 110	WH Daily	10:10-11:00	8-8308	Castro	5.0
TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**SPAN 112 ELEMENTARY SPANISH II**

*Prereq: SPAN 111 or equivalent.* A course covering approximately the same material studied in the second half of SPAN 110. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

**WEEKDAY**

43207	SPAN 112	WA TTh	11:10-12:25	8-8317	Castro	3.0
TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**SPAN 120 ADVANCED ELEMENTARY SPANISH**

*Prereq: SPAN 110 or SPAN 112, or equivalent.* Continuation of SPAN 110 or SPAN 112. Practice and development of greater competence in spoken and written Spanish for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Spanish-speaking world. Course conducted primarily in Spanish. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

**WEEKDAY**

30764	SPAN 120	WX MWF	12:10-1:40	8-8308	Castro	5.0
TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**SPAN 120 ADVANCED ELEMENTARY SPANISH – HONORS**

*Prereq: SPAN 110 or SPAN 112, or equivalent.* Continuation of SPAN 110 or SPAN 112. Practice and development of greater competence in spoken and written Spanish for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Spanish-speaking world. Course conducted primarily in Spanish. Plus 16 hours by arrangement. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**WEEKDAY**

30760	SPAN 120	WH MWF	12:10-1:40	8-8308	Castro	5.0
TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**SPAN 130 INTERMEDIATE SPANISH**

*Prereq: Satisfactory completion of SPAN 120 or 122.* Conversation and composition, review of grammar, reading and discussion of Spanish and Latin-American literature and culture. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

**WEEKDAY**

37024	SPAN 130	WX MWF	11:10-12:00	8-8308	Castro	3.0
TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**SPAN 130 INTERMEDIATE SPANISH – HONORS**

*Prereq: Satisfactory completion of SPAN 120 or 122.* Conversation and composition, review of grammar, reading and discussion of Spanish and Latin-American literature and culture. Plus 16 hours by arrangement. *NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all students. All students enrolling in this section will be required to do Honors-level work.* Transfer: UC; CSU (C2).

**WEEKDAY**

41206	SPAN 130	WH MWF	11:10-12:00	8-8308	Castro	3.0
TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**SPAN 130 INTERMEDIATE SPANISH – PUENTE**

*Prereq: Satisfactory completion of SPAN 120 or 122.* Conversation and composition, review of grammar, reading and discussion of Spanish and Latin-American literature and culture. Plus 16 hours by arrangement. *NOTE: This section is designed primarily for students in the Puente learning community, but is open to all students.* Transfer: UC; CSU (C2).

**WEEKDAY**

41205	SPAN 130	WP MWF	11:10-12:00	8-8308	Castro	3.0
TBA Hours:		By Arr	1 Hr/Wk	5-5100		

## SPEECH

(Refer to course listings under COMMUNICATION STUDIES.)

## SURGICAL TECHNOLOGY (SURG)

### **SURG 442 SURGICAL SPECIALTIES**

*Prereq:* Completion of SURG 440 and SURG 441 with a grade of C or better. This course covers the most common procedures and equipment utilized by the surgical technologist during specialty surgery. These surgeries include neurological, cardiac and pediatric procedures.

WEEKDAY							
38786	SURG 442	AA	W	8:10-2:15	7-7205	Erskine	6.0

### **SURG 443 CLINICAL PRACTICE FOR SURGICAL TECHNOLOGY**

*Prereq:* Completion of SURG 440 and SURG 441 with a grade of C or better and a current healthcare provider CPR card. This course provides the student with hands-on experience in the surgical suite caring for patients under the supervision of a surgical technologist. The student will also gain experience in patient and staff interaction and communication.

WEEKDAY							
38787	SURG 443	AZ	By Arr	512 Hours	TBA	Erskine	8.0

### **SURG 445 INTRODUCTION TO CENTRAL SERVICE TECHNOLOGY**

Recommended: Eligibility for ENGL 836 or ESOL 400, or equivalent. The first of two courses providing an introduction to concepts and practical applications of central service processing, distribution and instrumentation. Includes basics of human anatomy, infection control, aseptic technique, sterile processing, decontamination, and disinfection. May be repeated for credit a maximum of three times.

EVENING							
41397	SURG 445	JA	T	6:00-10:00	7-7205	Breadmont	5.0
	LAB		Th	6:00-10:00	7-7205	Breadmont	

### **SURG 446 CLINICAL PRACTICE FOR CENTRAL SERVICE TECHNOLOGY**

*Prereq:* Completion of SURG 445 with a grade of C or better, or equivalent. The second of two courses in Central Service Technology. Supervised experience in sterile processing, supply distribution and inventory control.

WEEKDAY							
41398	SURG 446	AZ	By Arr	192 Hours	TBA	Wasilewski	3.0

## TAGALOG

(Refer to course listings under FILIPINO.)

## TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY (TCOM)

### **TCOM 410 STRUCTURED WIRING AND CABLING FOR TELECOMMUNICATIONS AND NETWORKING**

*Prereq:* Satisfactory completion (grade of C or better) of or concurrent enrollment in TCOM 405 or ELEC 110, or equivalent training or experience. Technical introduction with hands-on experience in the standards and practices of Telecommunications and Networking structured wiring and cabling. Course covers equipment, techniques, terminology, and specifications used in the telecommunications and networking industries. Students will install, test and troubleshoot basic telecommunications and networking infrastructure from wired lines and cabling to network patch panels and distribution systems. Course is based upon EIA TIA 568 and 570 Standards. May include field trips. Plus 16 hours by arrangement. Transfer: CSU.

EVENING							
41508	TCOM 410	JA	T	6:30-8:45	2-2111	Allen	3.0
			T	8:50-10:00	2-2111	Allen	
	TBA Hours:		By Arr	1 Hr/Wk			

### **TCOM 451 PC CONFIGURATION AND REPAIR**

*Prereq:* Satisfactory completion (grade of C or better) of CAOT 105 or equivalent, and satisfactory completion (grade of C or better) of or concurrent enrollment in ELEC 110 or TCOM 405, or equivalent training or experience. This course provides preparation for A+ certification. A hands-on technical course designed to provide an in-depth understanding of PC hardware and software from an installation and repair outlook. Materials covered will include beginning and advanced software, hardware components and configuration, operating systems and how they control the PC. Includes direct hands-on experience with the tools and skills required for entry-level employment. Plus 16 hours by arrangement. Also listed as COMP 451. Transfer: CSU.

EVENING							
38154	TCOM 451	JX	TTh	6:30-8:45	2-2120	Lohmann	6.0
	LAB		TTh	8:50-10:05	2-2120	Lohmann	
	TBA Hours:		By Arr	1 Hr/Wk			

### **TCOM 452 A+ CERTIFICATION EXAM PREPARATION**

*Prereq:* Satisfactory completion (grade of C or better) of or concurrent enrollment in TCOM 451 or equivalent training or experience. Designed to assist students in preparing to take the A+ certification examination for Computer Repair. May be repeated three times for credit. Plus 48 lab hours by arrangement. Transfer: CSU.

EVENING							
40734	TCOM452	JA	Th	5:30-6:20	2-2120	Cortes	1.0
	TBA Hours:		By Arr	3 Hrs/Wk			

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

**TCOM 460 FIBER OPTICS TECHNOLOGY**

An introductory course in fiber optics technology that will include the theory of fiber optic communications, fiber system design, network construction, and fiber optic test equipment. Instructor-directed hands-on splicing and working with test equipment is a major component of this course. Plus 16 hours by arrangement. Transfer: CSU.

**EVENING**

40287	TCOM 460	JA	Th	7:00-10:00	2-2111	Scurries	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**TCOM 480 NETWORK FUNDAMENTALS (LAN)**

(Cisco Academy Course – CCNA 1) An introductory course in networking specific to local area networks (LAN). Topics will include LAN hardware, software, topology, transmission medium, wide area network connectivity, diagnostic tools, system administration, and vendor specific LAN products. Class is complemented with hands-on experience in constructing a local area network. Course is patterned after Cisco training guidelines. Plus 16 hours by arrangement. Also listed as CAOT 480. Transfer: CSU.

**EVENING**

34606	TCOM 480	JX	M	7:00-10:15	2-2120	Del Prado	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**TCOM 481 NETWORK SYSTEMS ADMINISTRATION**

*Prereq: Satisfactory completion (grade of C or better) of TCOM 480, or equivalent training or experience. An application-based course in Network Administration specific to LAN's. Coverage includes the functions and concepts of a wide area network, Microsoft server, designing LAN user accounts and their network administration. Hands-on experience provided in setting up and troubleshooting servers, workstations, network and peripheral devices. Course is patterned after Microsoft networking guidelines. Plus 16 hours by arrangement. Also listed as COMP 481. Transfer: CSU.*

**EVENING**

41420	TCOM 481	JA	W	7:00-10:00	2-2120	Cortes	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**TCOM 482 INTRODUCTION TO ROUTERS**

(Cisco Academy Course – CCNA 1 & 2) *Prereq: Satisfactory completion (grade of C or better) of TCOM/CAOT 480, or equivalent training or experience.* Introductory course on router configuration in wide area networks. Students will perform basic router configurations. Course examines common protocols, IP networking concepts, and subnetting techniques. Includes instructor-directed hands-on activities. This course is patterned after Cisco training guidelines. Plus 16 hours by arrangement. Also listed as COMP 482. Transfer: CSU.

**EVENING**

37245	TCOM 482	JX	Th	7:00-10:00	1-1227	Del Prado	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

## Telecommunications & Network Information Technology



### Connect to careers in the new Telecommunications/ Electronics Education and Training Center

Learn in our new state-of-the-art Telecommunications/ Electronic laboratories with industry-standard equipment and design. Gain skills and training in the fast-paced world of computers, networks and cell phones.

Earn \$40,000-\$45,000 per year or more:

- Wireless Field/Switch Technician
- Wiring and Installation Technician
- Fiber Optic Installation Technician
- Maintenance Technician
- PC Support Technician
- Network Technician/Engineer
- Network Security Support Technician

The program is industry-backed, hands-on, and designed for students to keep current with changing technology. The program is developed in direct response to the needs of the industry and focuses on the skills employers want.

**Degrees and certificates offered:**

- Telecommunications and Wireless Technology A.S. Degree
- Telecommunications and Wireless Technology Certificate
- Network Engineering A.S. Degree
- Network Engineering Certificate
- Skill Endorsements
- CompTIA A+ and Checkpoint Certifications

**On the job:**

Paid internships are available for advanced students.

**Contact: Norm del Prado, (650) 738-4495  
or delpradon@smccd.edu**

**TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY > WELLNESS**

**TCOM 483 NETWORK SWITCHES – CONCEPTS AND APPLICATIONS**

(Cisco Academy Course – CCNA 3) *Prereq: Satisfactory completion (grade of C or better) of TCOM/CAOT 480, or equivalent training or experience.* Recommended: Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience. Introductory course in network switching concepts and configurations as applied to computer networks. Course examines switching protocols, spanning tree protocols, virtual LANs, and other specific models. Basic design of switch configurations and the use of switches in network architecture will be covered. Includes instructor-directed hands-on activities. This course is patterned after Cisco training guidelines. Plus 16 hours by arrangement. Also listed as COMP 483. Transfer: CSU.

**EVENING**

<b>40735</b>	TCOM 483	JX	W	7:00-10:00	1-1227	Del Prado	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**TCOM 484 ADVANCED ROUTING CONCEPTS AND APPLICATIONS**

(Cisco Academy Course – CCNA 3 & 4) *Prereq: Satisfactory completion (grade of C or better) of TCOM 482, or equivalent training or experience.* Recommended: Satisfactory completion (grade of C or better) of TCOM/COMP 483, or equivalent training or experience. An advanced course in routing concepts and configurations on large internetworks. Students will configure and manage routers by implementing advanced features and common routing protocols such as EIGRP and OSPF. Includes instructor-directed hands-on activities. This course is patterned after Cisco Router training guidelines. Plus 16 hours by arrangement. Also listed as COMP 484. Transfer: CSU.

**EVENING**

<b>40288</b>	TCOM 484	JX	T	7:00-10:00	1-1227	Del Prado	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**TCOM 670 TCOM OR NETWORK INFORMATION TECHNOLOGY WORK EXPERIENCE**

*Prereq: Must be enrolled in a TCOM course.* College credit awarded for on-the-job training. Must be employed in a related industry. Transfer: CSU.

**EVENING**

<b>30792</b>	TCOM 670	JV	By Arr	1-4 Hrs/Wk	TBA	Perino	1.0-4.0
--------------	----------	----	--------	------------	-----	--------	---------

**WELLNESS**

(Refer to course listings under COSMETOLOGY.)

**WOMEN IN TRANSITION PROGRAM**

(Refer to course listings under LEARNING COMMUNITIES, beginning on page 101.)

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

# Learning Communities

## What is a Learning Community?

Learning Communities are two or more classes, often in different departments, designed to be taken together by the same group of students in each class of the Learning Community. Learning Communities are designed to connect students to each other, to their teachers, to the college, and to student learning. The classes have a common theme and coordinate their assignments. This allows students to work on themes from more than one perspective.

In Learning Communities, faculty members assist learning and innovation as everyone works together to create community in a positive learning environment. Students participate in groups to share ideas and help each other learn.

There is a greater sense of involvement with students and professors.

## ASTEP: AFRICAN-AMERICAN SUCCESS THROUGH EXCELLENCE AND PERSISTENCE

The African-American Success Through Excellence and Persistence learning community allows you to examine the complex issues of African descended peoples, including African-American culture, tradition, identity, history and contemporary life through classes, lectures, discussions, films, guest speakers and presentations. The ASTEP program helps students of all ethnicities and abilities identify their strengths and talents. The theme for the ASTEP learning community for 2011-2012 is **Nia**, which means to make our collective vocation the building and developing of our community in order to restore our people to their traditional greatness. For more information about the African-American Learning Community, call Patricia Deamer at (650) 738-4217 or email [deamer@smccd.edu](mailto:deamer@smccd.edu).

### BIOL 110 PRINCIPLES OF BIOLOGY – ASTEP

Recommended: Eligibility for ENGL 836. Nature and function of living systems using natural selection and physiological survival as unifying theme. Recommended for lab science transfer requirement. Lecture must be accompanied by a lab session. Transfer: UC; CSU (B2, B3).

#### WEEKDAY

42002	BIOL 110	AQ TTh	1:10-2:25	7-7310	Davis	4.0
	LAB	T	2:35-5:15	7-7238	Davis	

### COMM 150 INTERCULTURAL COMMUNICATION – ASTEP

Recommended: Completion of or concurrent enrollment in ESOL 400 or 836. Designed for students from all cultural backgrounds. Study of basic theory and skills of intercultural communication. Emphasis is given to empathy building for communicating effectively in a diverse social and professional environment. Transfer: UC; CSU (A1).

#### WEEKDAY

40613	COMM 150	AQ MWF	11:10-12:00	1-1124	Taylor-Gulbransen	3.0
-------	----------	--------	-------------	--------	-------------------	-----

### COUN 100 COLLEGE SUCCESS – ASTEP

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. Transfer: UC; CSU (E1).

#### WEEKDAY

41584	COUN 100	AQ MW	11:10-12:30	TBA	Dupre	3.0
40122	COUN 100	BQ TTh	12:10-1:25	TBA	Dupre	3.0

### ENGL 100 COMPOSITION – ASTEP

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

#### WEEKDAY

33325	ENGL 100	AQ MWF	8:10-9:00	5-5102	Jones	3.0
-------	----------	--------	-----------	--------	-------	-----

### HIST 244 AFRICAN AMERICAN HISTORY – ASTEP

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The political, social, economic, and intellectual sources of the Black community from colonial times to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

#### WEEKDAY

37643	HIST 244	AQ TTh	9:35-10:50	8-8213	Wright Jr	3.0
-------	----------	--------	------------	--------	-----------	-----

### MATH 110 ELEMENTARY ALGEBRA – ASTEP

Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

#### WEEKDAY

40231	MATH 110	AQ Daily	9:10-10:00	PH-308*	Deamer	5.0
-------	----------	----------	------------	---------	--------	-----

### MATH 120 INTERMEDIATE ALGEBRA – ASTEP

Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. NOTE: TI-83 or TI-84 Graphing Calculator required.

#### WEEKDAY

40670	MATH 120	AQ Daily	10:10-11:00	PH-308*	Deamer	5.0
	TBA Hours:	By Arr	1 Hr/Wk			

**MATH 200 PROBABILITY & STATISTICS – ASTEP**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

**WEEKDAY**

42034	MATH 200	AQ MWF	12:10-1:20	2-2117A	Deamer	4.0
TBA Hours:		By Arr	1 Hr/Wk			

**PSYC 268 BLACK PSYCHOLOGY – ASTEP**

Recommended: Eligibility for ENGL 836. Psychological theories and concepts that provide an understanding and appreciation of the psychodynamics of Black America. See Ethnic Studies for a complete listing of Ethnic Studies course offerings. Transfer: UC; CSU (D3).

**WEEKDAY**

40300	PSYC 268	AQ MWF	9:10-10:00	1-1304	Jackson	3.0
-------	----------	--------	------------	--------	---------	-----

## CAREER ADVANCEMENT ACADEMY – ALLIED HEALTH

The Allied Health Career Advancement Academy provides a bridge of courses in English, Math, Counseling, and Introduction to Health Careers to prepare students for entry into healthcare programs the following semester. A Career Certificate in the Allied Health areas of Emergency Medical Technician, Medical Office Assistant, Nursing Assistant, or Sterile Processing will be awarded upon completion of the program. Please contact Lorraine DeMello at [demello1@smccd.edu](mailto:demello1@smccd.edu) or call 650-378-7301, x19526, for more information.

**CRER 650 CAREERS IN HEALTHCARE SEMINAR – CAA**

Preparation for employment in the Healthcare Industry. Topics include resume writing, interviewing skills, job search, job etiquette, identifying barriers to employment success, and guest speakers. Transfer: CSU.

**WEEKDAY**

43168	CRER 650	CAB TTh	11:10-12:00	TBA	DeMello	1.0
Dates for CRER 650 CAB: 4/23-5/16						

**ENGL 846 READING AND WRITING CONNECTIONS – CAA**

*Writing Prereq:* Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. *Reading Prereq:* Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures. Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary.

**WEEKDAY**

43474	ENGL 846	CAB MWF	11:10-12:45	TBA	Doreen	5.0
-------	----------	---------	-------------	-----	--------	-----

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

**HSCI 680SA GATEWAY TO HEALTH CAREERS – CAA**

An introductory course to prepare and/or interest students who may seek a career in health care. Includes basic assessment, CPR, and math calculations used in health care. Transfer: CSU.

**WEEKDAY**

43472	HSCI 680SA	CAB TTh	9:35-11:00	4-301	Crawford	3.0
-------	------------	---------	------------	-------	----------	-----

**MATH 110 ELEMENTARY ALGEBRA – CAA**

*Prereq:* Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

38839	MATH 110	CAB Daily	1:10-2:00	4-301	Hasson	5.0
-------	----------	-----------	-----------	-------	--------	-----

## CAREER ADVANCEMENT ACADEMY – AUTOMOTIVE TECHNOLOGY

The Automotive Technology Career Advancement Academy provides the necessary instruction to gain the hands-on skills necessary for beginning a career in the automotive industry, in just one semester. Students receive a Certificate of Specialization upon completion of the program and have the tools to enter the workforce and pursue further automotive education. Contact the Automotive CAA counselor at (650) 738-4185 or email [SkylineAutoEntryLevel@smccd.edu](mailto:SkylineAutoEntryLevel@smccd.edu) for more information.

**AUTO 709 AUTOMOTIVE SERVICE ORIENTATION – CAA**

Teaches entry-level job skills necessary to gain employment in the automotive service industry. Students will learn tire services, oil and filter changes, vehicle lubrication, battery testing, and pre-delivery inspection procedures. *NOTE: Students enrolling in AUTO 709 CAA (CRN 43159) must also enroll in AUTO 710 CAA (CRN 43122) and CRER 650 CAA (CRN 40403).* May be repeated once for credit. Transfer: CSU.

**WEEKDAY**

43159	AUTO 709	CAA MW	1:45-4:45	8-8103	Johnson	2.5
Dates for AUTO 709 CAA: 1/18-4/18						

**AUTO 710 FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY – CAA**

An introduction to the automotive technology program and profession; recommended for students desiring entrance into the Automotive Technology Program. *NOTE: Students enrolling in AUTO 710 CAA (CRN 43122) must also enroll in AUTO 709 CAA (CRN 43159) and CRER 650 CAA (CRN 40403).* Transfer: CSU.

**WEEKDAY**

43122	AUTO 710	CAA TTh	1:45-4:35	8-8103	Johnson	4.0
Dates for AUTO 710 CAA: 1/17-5/10						

### CRER 650 CAREERS IN AUTO SEMINAR – CAA

Preparation for employment in the Automotive Industry. Topics include resume writing, interviewing skills, job search, job etiquette, identifying barriers to employment success, and guest speakers. *NOTE: Students enrolling in CRER 650 CAA (CRN 40403) must also enroll in AUTO 709 CAA (CRN 43159) and AUTO 710 CAA (CRN 43122). Transfer: CSU.*

#### WEEKDAY

40403	CRER 650	CAA F	1:10-2:40	TBA	DeMello	1.0
-------	----------	-------	-----------	-----	---------	-----

Dates for CRER 650 CAA: 2/3-4/20

### ENGL 836 WRITING DEVELOPMENT – CAA

*Writing Prereq: Completion of ENGL 826 or ESOL 840 or 841/842 with a grade of C or better, or appropriate scores on approved college placement test and other measures as necessary. Reading Prereq: READ 826 with Pass or a grade of C or better, or eligibility for READ 836 on approved college reading placement test, or other measures as necessary. Corequisite: Concurrent enrollment in READ 836, if indicated by college placement test.* Writing process, from paragraph to essay, prepares students for college-level essay writing, focusing on thesis construction, organization, development, sentence skills, reading and text-based writing. ENGL 836 prepares students for ENGL 100/105.

#### WEEKDAY

30335	ENGL 836	CAA TTh	11:10-12:25	1-1124	Feiner	3.0
-------	----------	---------	-------------	--------	--------	-----

### MATH 111 ELEMENTARY ALGEBRA I – CAA

*Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to first half of MATH 110. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

#### WEEKDAY

30542	MATH 111	CAA MWF	11:10-12:00	TBA	Hasson	3.0
-------	----------	---------	-------------	-----	--------	-----

## ESOL LEARNING COMMUNITY

The ESOL Learning Community has been developed to provide English as a Second Language students the necessary skills to have college success while studying language. The courses are specially designed for English language learners and have shared themes and joint activities. Students will be paired in success teams, a stimulating, fun way to learn language through active participation.

### COUN 100 COLLEGE SUCCESS – ESOL LEARNING COMMUNITY

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: Students enrolling in COUN 100 AE (CRN 42705) are encouraged to enroll in ESOL 400 AE (CRN 39906). Transfer: UC; CSU (E1).*

#### WEEKDAY

42705	COUN 100	AE MW	11:10-12:35	TBA	Gonzalez	3.0
-------	----------	-------	-------------	-----	----------	-----

Dates for the AE section: 1/30-5/16

### ESOL 400 ENGLISH COMPOSITION FOR NONNATIVE SPEAKERS – ESOL LEARNING COMMUNITY

*Prereq: Satisfactory completion (grade of C or better) of ESOL 840, or 841 and 842, or 864 and 874, or equivalent; or appropriate skill level as indicated by ESL placement test and other measures as necessary.* Advanced practice in writing English for nonnative speakers. Emphasis on composing clear, coherent, logical essays. *NOTE: Students enrolling in ESOL 400 AE (CRN 39906) are encouraged to enroll in COUN 100 AE (CRN 42705). Transfer: UC; CSU.*

#### WEEKDAY

39906	ESOL 400	AE Daily	10:10-11:00	PH-402*	Frasca	5.0
-------	----------	----------	-------------	---------	--------	-----

## FIRST YEAR EXPERIENCE

### First Year Experience (FYE)

The First Year Experience (FYE) Learning Community is designed to assist students new to Skyline College. Students, faculty and counselors collaborate through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all the FYE classes the student is joining a community of learners with a common goal of progressing through math and English courses while learning important skills for student success. To enroll, or for more information about the FYE Learning Community, contact Vanson Nguyen at [nguyenv@smccd.edu](mailto:nguyenv@smccd.edu), or call (650) 738-4221.

### COUN 100 COLLEGE SUCCESS – FIRST YEAR EXPERIENCE

This course provides information about college/university systems, goal setting, educational planning, study skills, health maintenance, stress management, learning styles, college resources, relationships, and cultural diversity. *NOTE: Students enrolling in COUN 100 AY (CRN 42271) must also enroll in ENGL 846 AY (CRN 43384) and MATH 120 AY (CRN 42977). Transfer: UC; CSU (E1).*

#### WEEKDAY

42271	COUN 100	AY TTh	9:35-10:50	TBA	Gutierrez	3.0
-------	----------	--------	------------	-----	-----------	-----

### ENGL 846 READING AND WRITING CONNECTIONS – FIRST YEAR EXPERIENCE

*Writing Prereq: Completion of ENGL 826, ESOL 840 or 841/842 with a grade of C or better, or eligibility for ENGL 836, ESOL 400, or ENGL 846 on approved college placement test and multiple measures. Reading Prereq: Completion of READ 826, ESOL 840 or 841/842 with Credit or a grade of C or better, or eligibility for READ 836, ESOL 400, or ENGL 846 on approved Reading placement test and multiple measures.* Integrates ENGL 836 and READ 836, satisfying requirements for both. Prepares students to write college-level essays and teaches effective reading strategies to improve comprehension, analysis and vocabulary. *NOTE: Students enrolling in ENGL 846 AY (CRN 43384) must also enroll in COUN 100 AY (CRN 42271) and MATH 120 AY (CRN 42977).*

#### WEEKDAY

43384	ENGL 846	AY MWF	9:10-10:40	1-1202	Feiner	5.0
-------	----------	--------	------------	--------	--------	-----

**MATH 120 INTERMEDIATE ALGEBRA – FIRST YEAR EXPERIENCE**

*Prereq:* Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. *NOTE:* TI-83 or TI-84 Graphing Calculator required. Students enrolling in MATH 120 AY (CRN 42977) must also enroll in COUN 100 AY (CRN 42271) and ENGL 846 AY (CRN 43384).

**WEEKDAY**

42977	MATH 120	AY	Daily	11:10-12:00	PH-412*	Nguyen	5.0
TBA Hours:		By Arr		1 Hr/Wk			

**First Year Experience – Latinos Excelling in Academics Program (LEAP)**

The First Year Experience – LEAP is a community of scholars who work together to develop academic skills and leadership abilities so that they can succeed in school and work. Students will enroll in a cohort of courses, including a career planning course that explores career options, enhancing the student's transition into the workforce with confidence. To enroll, or for more information about this learning community, contact Cecilia Gutierrez at [gutierrezc@smccd.edu](mailto:gutierrezc@smccd.edu).

**CRER 650 FYE LEAP SEMINAR**

Resiliency and Student Success. Designed to help students identify negative thinking patterns that affect issues of confidence and self-esteem in college. Students will gain new insight into their own thought processes and learn about healthier ways of dealing with anxiety and adversity so that they can achieve success in their educational endeavors. *NOTE:* All students enrolling in CRER 650 AY (CRN 42356) must also enroll in LSKL 109 AY (CRN 43422) and MATH 110 AY (CRN 30533). Transfer: CSU.

**WEEKDAY**

42356	CRER 650	AY	Th	11:10-12:00	TBA	Gutierrez	1.0
-------	----------	----	----	-------------	-----	-----------	-----

**LSKL 109 SUPPLEMENTAL LEARNING ASSISTANCE FOR ELEMENTARY ALGEBRA – FIRST YEAR EXPERIENCE (LEAP)**

*Coreq:* Concurrent enrollment in MATH 110, MATH 111, or MATH 112. Provides supplementary learning assistance to students enrolled in Elementary Algebra. Under the supervision of qualified faculty, course instructors reinforce concepts and skills learned in Elementary Algebra. May be repeated twice for credit. *NOTE:* All students enrolling in LSKL 109 AY (CRN 43422) must also enroll in CRER 650 AY (CRN 42356) and MATH 110 AY (CRN 30533). (Units do not count toward the Associate Degree.)

**WEEKDAY**

43422	LSKL 109	AY	MW	11:10-12:25	PH-307*	Tsuchida	0.5
-------	----------	----	----	-------------	---------	----------	-----

**MATH 110 ELEMENTARY ALGEBRA – FIRST YEAR EXPERIENCE (LEAP)**

*Prereq:* Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. An introduction to elementary algebra emphasizing basic algebra concepts and those skills necessary to apply the concepts to real life problem solving. Topics will provide an introduction to symbol manipulation, and the analytical methods for solving applications problems appropriate to the introductory level. A core of mathematical topics including: real numbers, order of operations, linear equations and graphs, and systems of linear equations will be presented. *NOTE:* TI-83 or TI-84 Graphing Calculator required. All students enrolling in MATH 110 AY (CRN 30533) must also enroll in CRER 650 AY (CRN 42356) and LSKL 109 AY (CRN 43422). (Units do not count toward the Associate Degree.)

**WEEKDAY**

30533	MATH 110	AY	Daily	10:10-11:00	7-7109	Zamani	5.0
-------	----------	----	-------	-------------	--------	--------	-----

**HONORS TRANSFER PROGRAM**

These sections are designed primarily for students in the Honors Transfer Program, but are open to all students. All students enrolling in these sections will be required to do Honors-level work. For information about the Honors Transfer Program, please call Katharine Harer, (650) 738-4412.

**ASTR 100 INTRODUCTION TO ASTRONOMY – HONORS**

Survey of modern astronomy; study of what mankind knows about the universe and our place in it, including planets, stars, galaxies, Quasars, pulsars, black holes, and the beginning and end of the universe. Transfer: UC; CSU (B1).

**WEEKDAY**

41500	ASTR 100	AH	TTh	11:10-12:25	8-8304	Grist	3.0
-------	----------	----	-----	-------------	--------	-------	-----

**BIOL 675 HONORS COLLOQUIUM IN BIOLOGY – THE HUMAN BRAIN: IN SICKNESS AND IN HEALTH**

*Prereq:* Completion of or concurrent enrollment in any non-Honors Biology level 100 or 200 course. The human brain has a remarkable capacity to regain function following injury or disease. This course will examine the form and function of a healthy brain and how certain diseases, conditions, and injuries interfere with that function. Case studies, research projects, and the opportunity to work with brain-injured people will offer practical applications. May be repeated for credit a maximum of three times, but topics successfully completed may not be repeated. *NOTE:* Honors credit will also be awarded for any 100- or 200-level Biology course taken concurrently. Transfer: UC; CSU.

**WEEKDAY**

38736	BIOL 675	AH	F	1:10-2:00	7-7104	Bookstaff	1.0
-------	----------	----	---	-----------	--------	-----------	-----

**ECON 102 PRINCIPLES OF MICROECONOMICS – HONORS**

*Prereq:* ECON 100. Recommended: Eligibility for ENGL 100 and MATH 120, or equivalent. The economic system and its problems; the functioning of the market, pricing of products, the determination of wages, international trade. Transfer: UC; CSU (D3).

**WEEKDAY**

42046	ECON 102	AH	TTh	9:35-10:50	PH-411*	Suzuki	3.0
-------	----------	----	-----	------------	---------	--------	-----

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

**ENGL 100 COMPOSITION – HONORS**

*Writing Prereq:* ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. *Reading Prereq:* READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

WEEKDAY						
30296	ENGL 100	AH MWF	11:10-12:00	5-5132A	Smith	3.0
EVENING						
42994	ENGL 100	JH TTh	5:30-6:45	7-7307	McClung	3.0

**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – HONORS**

*Prereq:* ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY						
30316	ENGL 110	AH TTh	11:10-12:25	8-8224	Floro	3.0
EVENING						
39967	ENGL 110	JH T	6:30-9:30	7-7303	Bowsher	3.0

**ENGL 161 CREATIVE WRITING I – HONORS**

*Prereq:* Eligibility for ENGL 100 or 105, or equivalent. The craft of writing short stories, sketches, poetry, short dramas and other literary forms. Transfer: UC; CSU (C2).

WEEKDAY						
43216	ENGL 161	AH TTh	12:35-1:50	8-8319	Harer	3.0

**ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE – HONORS**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. An interdisciplinary introduction to aspects of environmental and natural resource issues and their impact on human welfare. Exploration of causes of environmental issues in a natural sciences, social sciences, business and engineering context, Study of sustainability and potential solutions to environmental problems. Transfer credit: UC; CSU.

WEEKDAY						
43123	ENVS 100	AH TTh	8:10-9:25	8-8302	McCarthy	3.0

**HIST 106 WORLD CIVILIZATIONS II – HONORS**

Recommended: Eligibility for ENGL 100 or ENGL 105 or equivalent. A global and historical survey course of world civilizations from 1500 to the present. Political, social, cultural and economic issues will be discussed. Transfer: UC; CSU (C2, D3).

WEEKDAY						
38702	HIST 106	AH TTh	11:10-12:25	8-8117	Bell	3.0

**HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA – HONORS**

Recommended: Eligibility for ENGL 836. A survey of the social, economic and political history of ethnic groups in California, with particular emphasis on minority communities. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D2a).

WEEKDAY						
40603	HIST 240	AH MWF	10:10-11:00	8-8213	Wong	3.0

**JOUR 110 MASS MEDIA AND SOCIETY – HONORS**

*Prereq:* Eligibility for ENGL 836 or ESOL 400 or equivalent. General-interest survey course assessing the impact the mass media have had on society and examining the rights and responsibilities of the media. Trains students to become discerning media consumers. Transfer: UC; CSU (D3).

WEEKDAY						
41716	JOUR 110	AH MWF	9:10-10:00	8-8317	Kaplan-Biegel	3.0

**JOUR 120 WRITING AND REPORTING FOR THE MEDIA – HONORS**

*Prereq:* Eligibility for ENGL 100 or 105, or equivalent. Teaches fundamental journalism skills, including how to structure basic news stories, develop and interview sources, understand news judgment, write concisely, use Associated Press style, and consider legal and ethical issues. Transfer: UC; CSU.

WEEKDAY						
42063	JOUR 120	AH MWF	10:10-11:00	8-8317	Kaplan-Biegel	3.0

**LIT. 101 CONTEMPORARY LITERATURE – HONORS**

*Prereq:* ENGL 100 or 105. Contemporary writers describe and analyze contemporary problems. In the hope that it can be a valid experience to use against the confusion and tragedy of life, a representative selection of fiction, poetry and drama since World War II will be interpreted. Transfer: UC; CSU (C2).

EVENING						
41808	LIT. 101	JH Th	7:00-10:00	7-7307	McClung	3.0

**LIT. 151 SHAKESPEARE – HONORS**

*Prereq:* ENGL 100 or 105, or equivalent. Study of representative plays and poems, with an emphasis on Shakespeare's poetic and dramatic skills and his understanding of human nature. Reading, discussion, and critical papers. Transfer: CSU (C2).

WEEKDAY						
41219	LIT. 151	AH TTh	9:35-10:50	8-8224	Floro	3.0

**MATH 200 PROBABILITY & STATISTICS – HONORS**

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.* Transfer: UC; CSU (B4).

WEEKDAY						
39585	MATH 200	AH TTh	11:10-12:50	7-7310	Moss	4.0
	TBA Hours:	By Arr	1 Hr/Wk			

**MATH 242 APPLIED CALCULUS II – HONORS**

*Prereq:* Completion of MATH 130 and MATH 241 with a grade of C or better, or equivalent. Basic techniques of integral calculus. Definition, calculation and application of the integral; logarithmic and exponential functions. Plus 16 hours by arrangement. *NOTE:* TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

39196	MATH 242	AH	MWF	8:10-9:00	7-7304	Fredricks	3.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I – HONORS**

*Prereq:* Completion of MATH 222 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Limits and continuity, the derivatives and applications, the differential and anti-differentiation, the definite integral and conic sections. Plus 16 hours by arrangement. *NOTE:* TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

35380	MATH 251	AH	Daily	8:10-9:00	7-7106	Zamani	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**MATH 252 CALCULUS WITH ANALYTIC GEOMETRY II – HONORS**

*Prereq:* Completion of MATH 251 with a grade of C or better, or equivalent. Logarithmic, exponential, trigonometric and hyperbolic functions. Integration, polar coordinates, indeterminates, and improper integrals. Plus 16 hours by arrangement. *NOTE:* TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**WEEKDAY**

40136	MATH 252	AH	Daily	8:10-9:00	7-7109	Leach	5.0
	TBA Hours:		By Arr	1 Hr/Wk			
42256	MATH 252	BH	MWF	10:10-11:40	4-273	Tsuchida	5.0
	TBA Hours:		By Arr	1 Hr/Wk			

**PHYS 260 PHYSICS WITH CALCULUS II – HONORS**

*Prereq:* Completion of PHYS 250 with a grade of C or better and completion of MATH 252 with a grade of C or better, or equivalent. Covers electricity, magnetism, and electromagnetic waves. Lecture must be accompanied by a lab section. Transfer: UC; CSU (B1, B3).

**WEEKDAY**

42237	PHYS 260	AH	MWF	10:10-11:00	8-8304	Koskelo	4.0
	LAB		W	1:10-3:50	7-7305	Koskelo	

**PSYC 100 GENERAL PSYCHOLOGY – HONORS**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3).

**WEEKDAY**

33329	PSYC 100	AH	TTh	11:10-12:25	1-1205	Merrill-Sinarle	3.0
-------	----------	----	-----	-------------	--------	-----------------	-----

**SPAN 110 ELEMENTARY SPANISH – HONORS**

Recommended: Eligibility for ENGL 836 or ESOL 400. Spanish structures and active vocabulary practiced in oral and written pattern drills. Conversation based on short dialogues. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

**WEEKDAY**

41201	SPAN 110	WH	Daily	10:10-11:00	8-8308	Castro	5.0
	TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**SPAN 120 ADVANCED ELEMENTARY SPANISH – HONORS**

*Prereq:* SPAN 110 or SPAN 112, or equivalent. Continuation of SPAN 110 or SPAN 112. Practice and development of greater competence in spoken and written Spanish for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Spanish-speaking world. Course conducted primarily in Spanish. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

**WEEKDAY**

30760	SPAN 120	WH	MWF	12:10-1:40	8-8308	Castro	5.0
	TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**SPAN 130 INTERMEDIATE SPANISH – HONORS**

*Prereq:* Satisfactory completion of SPAN 120 or 122. Conversation and composition, review of grammar, reading and discussion of Spanish and Latin-American literature and culture. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

**WEEKDAY**

41206	SPAN 130	WH	MWF	11:10-12:00	8-8308	Castro	3.0
	TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**KABABAYAN PROGRAM**

Kababayan is a transfer and community support program with the goal of increasing proficiency in English skills for success in college, work and life. The courses are open to all students and focus on the Filipino/Filipino-American experience. For more information about the Kababayan Program, please call (650) 738-4119.

**CRER 650 KABABAYAN SEMINAR**

Seminar designed for Filipino students who wish to transfer. Transfer: CSU.

**WEEKDAY**

30230	CRER 650	AK	MW	9:10-10:00	2-2351	Espinueva	2.0
-------	----------	----	----	------------	--------	-----------	-----

**ENGL 100 COMPOSITION – KABABAYAN**

*Writing Prereq:* ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. *Reading Prereq:* READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

**WEEKDAY**

30297	ENGL 100	AK	MWF	10:10-11:00	4-272	Erpelo	3.0
30299	ENGL 100	BK	TTh	11:10-12:25	4-272	Erpelo	3.0

**ENGL 104 APPLIED ENGLISH SKILLS FOR CULTURAL PRODUCTION – KABABAYAN**

Recommended: Eligibility for ENGL 836 or equivalent. Designed for students who want to learn critical thinking, reading and writing skills in producing a Pilipino Cultural Night. May be repeated for credit up to a maximum of 9 units. Transfer: CSU.

**WEEKDAY**

40116	ENGL 104	AK	TTh	2:10-3:25	8-8308	Erpelo	1.0-3.0
-------	----------	----	-----	-----------	--------	--------	---------

**FILI 120 ADVANCED ELEMENTARY FILIPINO – KABABAYAN**  
*Prereq: FILI 110 or FILI 112, or equivalent.* A continuation of FILI 110 or FILI 112. Practice and development of greater competence in spoken and written Filipino for use in a variety of social contexts and settings. Focus on readings for classroom discussions and cultural aspects of the Filipino-speaking world. Course conducted primarily in Filipino. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

**EVENING**

41926	FILI 120	WK MWF	12:10-1:40	7-7303	Bautista	5.0
TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**HIST 436 FILIPINOS IN AMERICA – KABABAYAN**  
*Recommended: Eligibility for ENGL 100 or 105, or equivalent.* A historical and cultural survey of Filipinos in America from early settlements in Louisiana, Hawaii and the west coast to the present. Emphasis will be on a critical evaluation of the main social, political, economic, cultural, intellectual and historical trends that shaped the various Filipino communities in the United States. Transfer: UC; CSU (D3).

**WEEKDAY**

43113	HIST 436	AK TTh	11:10-12:25	4-180	Bolick	3.0
-------	----------	--------	-------------	-------	--------	-----

**MUS. 420 TRADITIONAL KULINTANG MUSIC – KABABAYAN**  
 An introduction to the theory and performance of the traditional bronze gong music and dance of the Southern Philippines. Performance required. Plus 48 studio hours by arrangement. May be repeated for credit a maximum of three times. Transfer: CSU.

**WEEKDAY**

40806	MUS. 420	AK TTh	2:00-3:40	1-1115	Kalanduyan	2.0
TBA Hours:		By Arr	3 Hrs/Wk	1-1115		

**PUENTE PROGRAM**

A college/university program open to all students, with a focus on Chicano/Latino students. The program involves English instruction, counseling and mentoring. For more information about the Puente Program, call (650) 738-4493.

**CRER 650 PUENTE SEMINAR**  
 University transfer preparation and opportunities with a focus on the experiences and services available to assist Latino students. Open to all students. CRER 650 may be repeated for credit a maximum of three times. *NOTE: All students enrolling in CRER 650 AP (CRN 41030) must also enroll in ENGL 100 AP (CRN 37022).* Transfer: CSU.

**WEEKDAY**

41030	CRER 650	AP MW	9:10-10:00	TBA	Manzo	2.0
-------	----------	-------	------------	-----	-------	-----

**ENGL 100 COMPOSITION – PUENTE**  
*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary.*  
*Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. *NOTE: All students enrolling in ENGL 100 AP (CRN 37022) must also enroll in CRER 650 AP (CRN 41030).* Transfer: UC; CSU (A2, A3).

**WEEKDAY**

37022	ENGL 100	AP MWF	10:10-11:00	4-274	Lachmayr	3.0
-------	----------	--------	-------------	-------	----------	-----

**MATH 112 ELEMENTARY ALGEBRA II – PUENTE**  
*Prereq: Completion of MATH 111 with a grade of C or better, or equivalent.* Recommended: Completion of READ 836 with a grade of C or better, or equivalent. Course is equivalent to the second half of MATH 110. *NOTE: TI-83 or TI-84 Graphing Calculator required.* (Units do not count toward the Associate Degree.)

**WEEKDAY**

33320	MATH 112	AP TTh	11:10-12:25	7-7104	Chavez	3.0
-------	----------	--------	-------------	--------	--------	-----

**SPAN 130 INTERMEDIATE SPANISH – PUENTE**  
*Prereq: Satisfactory completion of SPAN 120 or 122.* Conversation and composition, review of grammar, reading and discussion of Spanish and Latin-American literature and culture. Plus 16 hours by arrangement. Transfer: UC; CSU (C2).

**WEEKDAY**

41205	SPAN 130	WP MWF	11:10-12:00	8-8308	Castro	3.0
TBA Hours:		By Arr	1 Hr/Wk	5-5100		

**SCHOLAR ATHLETE LEARNING COMMUNITY**

The Scholar Athlete Learning Community is designed for student athletes to use the same discipline applied to athletic achievement in their sport to the study and acquisition of writing, reading, and critical thinking skills needed to succeed in college. Students work with an English teacher, the Athletics counselor, and their coaches so that they may achieve on the playing field and the classroom in ways that complement each other. The Scholar Athlete Learning Community is open to all eligible students. For further information, please call (650) 738-4202 or (650) 738-4271.

**ENGL 100 COMPOSITION – SCHOLAR-ATHLETE LEARNING COMMUNITY**

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary.*  
*Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

**WEEKDAY**

30292	ENGL 100	AE MWF	10:10-11:00	4-271	Gibson	3.0
39900	ENGL 100	BE MWF	11:10-12:00	4-271	Gibson	3.0

**P.E. 105 THE STUDENT-ATHLETE EXPERIENCE**

A survey course examining the historical, sociological, health and compliance issues related to student athletes at the community college and university level. *NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree.* Transfer: UC; CSU (E1).

**EVENING**

41382	P.E. 105	JA M	6:00-8:05	3A	Nomicos	2.0
-------	----------	------	-----------	----	---------	-----

## WOMEN IN TRANSITION PROGRAM

Open to women and men. For information about the Women's Re-Entry Program, call (650) 738-4157.

### CRER 137 LIFE AND CAREER PLANNING – WIT

Recommended: Eligibility for ENGL 836. A comprehensive approach to life and career planning that includes self-assessment, career exploration, and job seeking strategies. Transfer: CSU (E1).

#### EVENING

37080	CRER 137	JR T	6:30-9:30	1-1306	DeMello	3.0
-------	----------	------	-----------	--------	---------	-----

### ENGL 100 COMPOSITION – WIT

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary.*  
*Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

#### EVENING

30305	ENGL 100	JR W	7:00-10:00	8-8116	McClung	3.0
-------	----------	------	------------	--------	---------	-----

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

# Distance Learning

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the "virtual classroom" at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Skyline offers two different types of distance learning. Online courses are those in which no on-campus meetings are required. Hybrid courses are those which require one or more on-campus meetings.

## Online Courses

Online courses are those in which the instructor and student are separated by distance for the entire course and can interact exclusively (100%) through the assistance of communication technology. The course is conducted through a class website, which may include multimedia material and links to other online resources. Students interact with the instructor and other students through posted class discussions, direct individual communication and assignments (which may include group work). Testing may be done online, via proctoring arrangements, or other means. Instructors require no mandatory on-campus meetings. If an instructor wishes to incorporate on-campus meetings into the course, the instructor/student will provide for alternative distance education means of student participation.

### ACTG 100 ACCOUNTING PROCEDURES

Recommended: MATH 811 or equivalent, BUS. 115 or equivalent, either CAOT 104 or CAOT 225 or equivalent, and eligibility for ENGL 836. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 32 lab hours by arrangement. Transfer: CSU.

---

**30007** ACTG 100 OL By Arr 48 Hours ONLINE Zhang 3.0  
ACTG 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [zhangh@smccd.edu](mailto:zhangh@smccd.edu).

### ACTG 103 TEN-KEY SKILLS

Short course on how to operate a 10-key electronic calculator by the touch method. May be repeated once for credit. Transfer: CSU.

---

**37617** ACTG 103 OL By Arr 8 Hours ONLINE Motipara 0.5  
Dates for ACTG 103 OL: 1/24-2/21  
ACTG 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

### ACTG 121 FINANCIAL ACCOUNTING

Recommended: ACTG 100 (3 units) with a grade of C or better, or equivalent; MATH 120 with a grade of C or better, or equivalent; CAOT 225 or equivalent; and eligibility for ENGL 836. Exploration of what financial accounting is, why it is important, and how it is used by investors and creditors to make decisions. Covers the application of generally accepted accounting principles, the classified financial statements, and statement analysis. *NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121.* Transfer: UC; CSU.

---

**40629** ACTG 121 OL By Arr 64 Hours ONLINE Ortiz 4.0  
ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [ortiz@smccd.edu](mailto:ortiz@smccd.edu).

### ACTG 131 MANAGERIAL ACCOUNTING

*Prereq: ACTG 121 with a grade of C or better or equivalent.* Recommended: Either BUS. 120 or MATH 241 or equivalent; and CAOT 225 or equivalent. Examination of accounting techniques for managers. Includes forecasting, budgeting, cost accounting, break-even analysis, responsibility accounting, and other practices which facilitate decision making in an ethical business environment. Transfer: UC; CSU.

---

**43223** ACTG 131 OL By Arr 64 Hours ONLINE Whitten 4.0  
ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [whitten@smccd.edu](mailto:whitten@smccd.edu).

### ACTG 194 INTRODUCTION TO QUICKBOOKS PRO 2007

Recommended: Eligibility for ENGL 836 and READ 836. Introduction to the financial accounting features of QuickBooks Pro. Transfer: CSU.

---

**38190** ACTG 194 OL By Arr 16 Hours ONLINE Richardson 1.0  
Dates for ACTG 194 OL: 1/17-2/21  
ACTG 194 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [richardson@smccd.edu](mailto:richardson@smccd.edu).

### ACTG 196 INTERMEDIATE QUICKBOOKS PRO 2007

*Prereq: ACTG 194 or equivalent.* Financial accounting features of setting up and maintaining a computerized accounting system using the advanced features; covers complex issues encountered with QuickBooks Pro. Transfer: CSU.

---

**38261** ACTG 196 OL By Arr 16 Hours ONLINE Richardson 1.0  
Dates for ACTG 196 OL: 2/28-4/10  
ACTG 196 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [richardson@smccd.edu](mailto:richardson@smccd.edu).

### ART 101 HISTORY OF WESTERN ART I

Recommended: Eligibility for ENGL 100. A survey of Ancient and Medieval art from Prehistoric to Early Renaissance. Transfer: UC; CSU (C1).

---

**41432** ART 101 OL By Arr 48 Hours ONLINE Fischer 3.0  
ART 101 OL is offered in an online format. Requires Internet access and email. Instructor email: [fischer@smccd.edu](mailto:fischer@smccd.edu).

### ART 102 HISTORY OF WESTERN ART II

Recommended: Eligibility for ENGL 100. Survey of art from the Renaissance to modern times. Transfer: UC; CSU (C1).

---

**41770** ART 102 OL By Arr 48 Hours ONLINE Fischer 3.0  
ART 102 OL is offered in an online format. Requires Internet access and email. Instructor email: [fischer@smccd.edu](mailto:fischer@smccd.edu).

**BIOL 140 ANIMALS, PEOPLE & ENVIRONMENT**

Recommended: Eligibility for ENGL 836. Animal behavior with emphasis on human-animal relationships, animal populations, and wildlife protection. Transfer: UC; CSU (B2).

**42541** BIOL 140 OL By Arr 48 Hours ONLINE Bookstaff 3.0  
Biology 140 OL is taught in an online format. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before January 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**BIOL 150 INTRODUCTION TO MARINE BIOLOGY**

Recommended: Eligibility for ENGL 836. Natural history of marine animals and plants and their relationships with the oceanic environment. Transfer: UC; CSU (B2).

**30150** BIOL 150 OL By Arr 48 Hours ONLINE Bookstaff 3.0  
Biology 150 OL is taught in an online format. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before January 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**43128** BIOL 150 OM By Arr 48 Hours ONLINE Bookstaff 3.0  
Biology 150 OM is taught in an online format. Requires Internet access and email. Exams will be taken on campus or via approved proctored arrangements. Orientation is required and done online on or before January 17. Check instructor website at <http://www.smccd.net/accounts/bookstaffs> for orientation and course information. Instructor email contact: [bookstaffs@smccd.edu](mailto:bookstaffs@smccd.edu).

**BUS. 100 INTRODUCTION TO BUSINESS**

Recommended: Eligibility for ENGL 836. Survey of business functions and terminology; introduces career opportunities. Transfer: UC; CSU (D3).

**41147** BUS. 100 OL By Arr 48 Hours ONLINE Pate 3.0  
Dates for the OL section: 1/17-3/13  
BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**BUS. 103 INTRODUCTION TO BUSINESS INFORMATION SYSTEMS**

Recommended: CAOT 104 or equivalent; and eligibility for ENGL 836 or equivalent. An introduction to computer systems and their role in building modern business information systems. Topics include computer terminology, architecture, operating systems, applications, hardware, data communications, HTML, computer ethics, intellectual property, copyright infringement, and office software applications. Plus 16 lab hours by arrangement. Transfer: UC; CSU.

**30256** BUS. 103 OL By Arr 48 Hours ONLINE Motipara 3.0  
BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

**30253** BUS. 103 OM By Arr 48 Hours ONLINE Motipara 3.0  
BUS. 103 OM is offered in an online format. Students must have Internet access and an email address. Instructor email: [motipara@smccd.edu](mailto:motipara@smccd.edu).

**BUS. 123 STATISTICS**

*Prereq: MATH 120 or equivalent.* Recommended: BUS. 120 and eligibility for ENGL 836. Introduction to descriptive techniques and methods of inference, probability and probability distributions. Transfer: UC; CSU (B4).

**30172** BUS. 123 OL By Arr 48 Hours ONLINE Ortiz 3.0  
BUS. 123 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [ortiz@smccd.edu](mailto:ortiz@smccd.edu).

**BUS. 210 INTERNATIONAL FINANCE**

Recommended: Eligibility for ENGL 836 or equivalent. Course introduces practical aspects of international trade finance by focusing on lenders, domestic and foreign government assistance programs, payment methods, trade financing, and managing risks. Transfer: CSU (D3).

**38260** BUS. 210 OL By Arr 24 Hours ONLINE Pate 1.5  
Dates for BUS. 210 OL: 1/17-3/13  
BUS. 210 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**BUS. 221 INTERCULTURAL BUSINESS COMMUNICATION**

Recommended: Eligibility for ENGL 836. This course introduces the practical aspects of intercultural business communication by focusing on comparisons, customs and strategies of intercultural business communication in domestic and international contexts. Transfer: CSU.

**43087** BUS. 221 OL By Arr 24 Hours ONLINE Pate 1.5  
Dates for BUS. 221 OL: 1/17-3/13  
BUS. 221 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**BUS. 241 DOING BUSINESS IN ASIA**

Recommended: Eligibility for ENGL 836 or equivalent. This course explores business strategies in conducting business in Asia. Students will gain better insight into the business environment and business protocol in Asia. Transfer: CSU.

**39985** BUS. 241 OL By Arr 24 Hours ONLINE Pate 1.5  
Dates for BUS. 241 OL: 3/20-5/22  
BUS. 241 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

**BUS. 243 LEGAL ENVIRONMENT OF INTERNATIONAL BUSINESS**

Recommended: Eligibility for ENGL 836 or equivalent. Study of various topics in International Business Law. Introduction to the legal implications of financial, economic and cultural challenges faced by multinational businesses in a global environment. Transfer: CSU.

**41834** BUS. 243 OL By Arr 24 Hours ONLINE Pate 1.5  
Dates for BUS. 243 OL: 3/20-5/22  
BUS. 243 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

### **BUS. 248 ASIAN MANAGEMENT SYSTEMS**

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. A comparative study of Asian management systems. Students will learn practical guidelines to work with Asian counterparts for successful business ventures. Plus one hr/wk by arrangement. Transfer: CSU.

---

**41157** BUS. 248 OL By Arr 48 Hours ONLINE Pate 3.0  
Dates for BUS. 248 OL: 3/20-5/22

BUS. 248 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [pate@smccd.edu](mailto:pate@smccd.edu).

### **BUS 258 CUSTOMS BROKER SERVICES AND REGULATIONS**

Learn U.S. import requirements and restrictions, broker workflow, types of customs "entries" and how brokers work with importers, government agencies and transportation carriers. Transfer: CSU.

---

**41890** BUS. 258 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 258 OL: 1/17-3/13

BUS. 258 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

### **BUS 261 CUSTOMS ADMISSIBILITY, CLASSIFICATION, VALUE AND ENTRY**

Learn about U.S. import admissibility, tariff classification and value, how to prepare a customs entry, and additional processing required for certain products. Transfer: CSU.

---

**42601** BUS. 261 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0  
Dates for BUS. 261 OL: 3/22-5/24

BUS. 261 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [guadamuzcabral@smccd.edu](mailto:guadamuzcabral@smccd.edu).

### **BUS 262 INTRODUCTION TO INTERNATIONAL FORWARDING AND CARGO TRANSPORTATION**

Learn about international freight forwarding, shipper-carrier relationships, government regulation, and multi-model cargo transportation. Transfer: CSU.

---

**42615** BUS. 262 OL By Arr 48 Hours ONLINE Phelps 3.0  
Dates for BUS. 262 OL: 1/17-3/13

BUS. 262 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [phelpsg@smccd.edu](mailto:phelpsg@smccd.edu).

### **BUS 263 U.S. EXPORT AND DESTINATION COUNTRY IMPORT REQUIREMENTS; FOREIGN COLLECTIONS**

Learn U.S. export and foreign country import requirements, bank collections and letters of credit. Transfer: CSU.

---

**41836** BUS. 263 OL By Arr 48 Hours ONLINE Phelps 3.0  
Dates for BUS. 263 OL: 3/22-5/24

BUS. 263 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of \$100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: [phelpsg@smccd.edu](mailto:phelpsg@smccd.edu).

### **BUS. 279 IMPORT/EXPORT MANAGEMENT**

Recommended: Eligibility for ENGL 836 or equivalent. Review practical aspects of Import/Export procedures for small/medium sized companies. Focus is on international trading transactions including sourcing, financing, payment methods, shipping, incoterms and documentation. Transfer: CSU.

---

**36078** BUS. 279 OL By Arr 24 Hours ONLINE Kilmartin 1.5  
Dates for BUS. 279 OL: 1/17-3/13

BUS. 279 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: [kilmartin@smccd.edu](mailto:kilmartin@smccd.edu).

### **CAOT 100 BEGINNING COMPUTER KEYBOARDING**

Short course for students who want to learn how to type and develop skill using the computer keyboard. Typing drills only. May be repeated once for credit. Transfer: CSU.

---

**37624** CAOT 100 OL By Arr 24 Hours ONLINE Gianoli 1.5  
Dates for the OL section: 1/17-3/13

CAOT 100 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at [gianoli@smccd.edu](mailto:gianoli@smccd.edu) before first scheduled class.

---

**37619** CAOT 100 OM By Arr 24 Hours ONLINE Gianoli 1.5  
Dates for the OM section: 3/20-5/22

CAOT 100 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at [gianoli@smccd.edu](mailto:gianoli@smccd.edu) before first scheduled class.

### **CAOT 101 COMPUTER KEYBOARDING SKILL BUILDING**

Recommended: CAOT 100 or equivalent; ability to type without looking at the keyboard. Students improve keyboarding speed and accuracy on computers. Typing drills only. May be repeated for credit up to a maximum of 6 units. Transfer: CSU.

---

**30655** CAOT 101 OL By Arr 24 Hours ONLINE Gianoli 1.5  
Dates for the OL section: 1/17-3/13

CAOT 101 OL is offered in an online format. Students must have Internet access and an email address. Email instructor at [gianoli@smccd.edu](mailto:gianoli@smccd.edu) before first scheduled class.

---

**41873** CAOT 101 OM By Arr 24 Hours ONLINE Gianoli 1.5  
Dates for the OM section: 3/20-5/22

CAOT 101 OM is offered in an online format. Students must have Internet access and an email address. Email instructor at [gianoli@smccd.edu](mailto:gianoli@smccd.edu) before first scheduled class.

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

**CAOT 200 INTRODUCTION TO MS OFFICE SUITE**

Recommended: CAOT 104 or equivalent. Students learn the essentials of Microsoft Office Suite applications: Word, Excel, PowerPoint and Access. This course provides a basic introduction to MS Office Suite and prepares the student for in-depth learning for the more advanced elements of Word, Excel, PowerPoint and Access. May be repeated once for credit. Transfer: CSU.

**35200** CAOT 200 OL By Arr 32 Hours ONLINE Motipara 2.0  
Dates for the OL section: 1/17-4/10

CAOT 200 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**CAOT 201 INTEGRATION OF MS OFFICE APPLICATIONS**

Recommended: CAOT 200 or equivalent. Integrate the four Microsoft Office applications (Word, Excel, Access and PowerPoint) by inserting documents, linking information, and embedding objects using exercises and case studies. Students will learn how to convert documents to HTML and create Web presentations. May be repeated once for credit. Transfer: CSU.

**40681** CAOT 201 OL By Arr 16 Hours ONLINE Motipara 1.0  
Dates for CAOT 201 OL: 4/17-5/22

CAOT 201 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**CAOT 214 WORD PROCESSING I: WORD**

**PC/MAC FRIENDLY** Recommendation: Knowledge of the computer keyboard or completion of a typing class.

Hands-on approach using a PC to learn concepts and practical applications of Microsoft Word to create, edit, format, manage and enhance documents. May be repeated once for credit. Transfer: CSU.

**38188** CAOT 214 OL By Arr 16 Hours ONLINE Cervantes 1.0  
Dates for the OL section: 1/17-2/21

CAOT 214 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**CAOT 215 WORD PROCESSING II: WORD**

**PC/MAC FRIENDLY** Prereq: CAOT 214 or equivalent. Students increase word processing skills using a PC and Word in a hands-on environment to complete

practical applications involving merges, tables, graphics, macros and styles. May be repeated once for credit. Transfer: CSU.

**38189** CAOT 215 OL By Arr 32 Hours ONLINE Cervantes 2.0  
Dates for the OL section: 2/28-5/22

CAOT 215 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**CAOT 222 BUSINESS PRESENTATIONS I: POWERPOINT**

Recommended: CAOT 104 or equivalent. Learn Microsoft PowerPoint software to create effective business slide presentations. Course incorporates animation, sound and video clips, clip art and smart art. May be repeated once for credit. Transfer: CSU.

**37383** CAOT 222 OL By Arr 16 Hours ONLINE Motipara 1.0  
Dates for CAOT 222 OL: 1/17-2/21

CAOT 222 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**CAOT 223 BUSINESS PRESENTATIONS II: POWERPOINT**

Recommended: CAOT 222 or equivalent. Students will learn advanced features of PowerPoint, create professional presentations containing embedded objects, sound and video clips, and convert presentations to HTML for viewing on the Web. May be repeated once for credit. Transfer: CSU.

**37638** CAOT 223 OL By Arr 16 Hours ONLINE Motipara 1.0  
Dates for CAOT 223 OL: 2/28-4/10

CAOT 223 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

**CAOT 225 SPREADSHEETS I: EXCEL**

Recommended: CAOT 104 or equivalent. Discover the power and speed that the MS Office Excel spreadsheet software program brings to creating worksheets, building formulas and built-in functions, and presenting data in graphic form with charts. May be repeated once for credit. Transfer: CSU.

**34743** CAOT 225 OL By Arr 16 Hours ONLINE Roubanis 1.0  
Dates for the OL section: 1/17-2/21

CAOT 225 OL is offered in an online format. Requires Internet access and email. Email instructor at [roubanis@smccd.edu](mailto:roubanis@smccd.edu) before first scheduled class.

**CAOT 226 SPREADSHEETS II: EXCEL**

Recommended: CAOT 225 or equivalent. Students expand Excel knowledge by learning to design, enhance, link and consolidate worksheets. Topics include statistical and financial functions, database management, templates, lookup functions, macros, Pivot Charts and Pivot Tables. May be repeated once for credit. Transfer: CSU.

**38222** CAOT 226 OL By Arr 32 Hours ONLINE Roubanis 2.0  
Dates for the OL section: 2/28-5/22

CAOT 226 OL is offered in an online format. Requires Internet access and email. Email instructor at [roubanis@smccd.edu](mailto:roubanis@smccd.edu) before first scheduled class.

**CAOT 230 DATABASE APPLICATIONS I: ACCESS**

Recommended: CAOT 104 or equivalent and eligibility for ENGL 836. A hands-on introduction to Access, a Windows database software package for business data handling tasks. Includes database design, business data input, storage, retrieval, editing and reporting. May be repeated once for credit. Transfer: CSU.

**38223** CAOT 230 OL By Arr 16 Hours ONLINE Fraser 1.0  
Dates for CAOT 230 OL: 1/17-2/21

CAOT 230 OL is offered in an online format. Requires Internet access and email. Email instructor at [fraserl@smccd.edu](mailto:fraserl@smccd.edu) before first scheduled class.

**CAOT 231 DATABASE APPLICATIONS II: ACCESS**

Prereq: CAOT 230 or equivalent. For students who want to use Access to become professionally competent in database management software. Emphasis on advanced topics: storage, retrieval, queries, SQL, reporting, and Visual Basic. May be repeated once for credit. Transfer: CSU.

**38224** CAOT 231 OL By Arr 32 Hours ONLINE Fraser 2.0  
Dates for CAOT 231 OL: 2/28-5/22

CAOT 231 OL is offered in an online format. Requires Internet access and email. Email instructor at [fraserl@smccd.edu](mailto:fraserl@smccd.edu) before first scheduled class.

## GO ONLINE

### *24 hours a day, 7 days a week*

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the "virtual classroom" at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Students who have tried online classes tell us they prefer the independence of completing quality college courses via the Internet. Consider joining us on the Web!



*Select courses are offered online or hybrid\* in the following departments this semester*

Accounting ~ Art ~ Biology ~ Business  
 Computer Applications & Office Technology  
 Computer Science ~ Early Childhood Education  
 Economics ~ English ~ Fitness ~ Health Science  
 History ~ Literature ~ Mathematics ~ Music  
 Paralegal Studies ~ Philosophy ~ Physical Education  
 Psychology ~ Sociology ~ Wellness

*\*will include one or more on-campus meetings*

#### CAOT 301 MAXIMIZING YOUR EMPLOYMENT POTENTIAL

**PC/MAC FRIENDLY**

In this culminating course, students prepare resumes, employment correspondence, use the Internet to explore employment resources, networking, interview techniques, and hiring strategies to obtain employment or qualify for promotions. May be repeated once for credit. Transfer: CSU.

**37650** CAOT 301 OL By Arr 16 Hours ONLINE Cervantes 1.0  
 Dates for CAOT 301 OL: 2/28-4/10

CAOT 301 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

#### CAOT 403 HTML & WEB AUTHORIZING APPLICATIONS I

Recommended: Completion of, or concurrent enrollment in, either CAOT 104, CAOT 212, CAOT 214, or equivalent. Students will learn how to create, edit, upload and link web pages for use on the Internet using HTML and DreamWeaver. May be repeated for credit a maximum of three times. Transfer: CSU.

**35738** CAOT 403 OL By Arr 24 Hours ONLINE Motipara 1.5  
 Dates for the OL section: 1/17-3/13

CAOT 403 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

#### CAOT 404 HTML & WEB AUTHORIZING APPLICATIONS II

*Prereq: CAOT 403 or equivalent.* An intermediate hands-on course using HTML and DreamWeaver. More in-depth coverage of graphics, tables, frames, layout, interaction, and advanced HTML including website development. May be repeated for credit a maximum of three times. Transfer: CSU.

**37390** CAOT 404 OL By Arr 24 Hours ONLINE Motipara 1.5  
 Dates for CAOT 404 OL: 3/20-5/22

CAOT 404 OL is offered in an online format. Requires Internet access and email. Email instructor at [motipara@smccd.edu](mailto:motipara@smccd.edu) before first scheduled class.

#### CAOT 410 PHOTOSHOP ESSENTIALS

**PC/MAC FRIENDLY**

Recommended: CAOT 104 or equivalent. Use Photoshop to digitally convert, edit and design your own scanned photographs and graphics. See how easy it is to organize, clean up old photos and create exciting new images for the web, print and other current digital media formats. May be repeated for credit a maximum of three times. Transfer: CSU.

**41850** CAOT 410 OL By Arr 24 Hours ONLINE Cervantes 1.5  
 Dates for the OL section: 1/17-3/13

CAOT 410 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

#### CAOT 411 PHOTOSHOP FOR THE WEB

**PC/MAC FRIENDLY**

*Prereq: CAOT 410 or equivalent.* Work with advanced Photoshop editing, filters and color management of print and monitor images. Create a professional slide show of your photos or art. Complete a professional Photoshop portfolio. May be repeated for credit a maximum of three times. Transfer: CSU.

**37402** CAOT 411 OL By Arr 24 Hours ONLINE Cervantes 1.5  
 Dates for the OL section: 3/20-5/22

CAOT 411 OL is offered in an online format. Requires Internet access and email. Email instructor at [cervantes@smccd.edu](mailto:cervantes@smccd.edu) before first scheduled class.

#### CAOT 412 FLASH I

*Prereq: CAOT 403 or equivalent.* Create interactive web animation using Flash MX 2004. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Also listed as COMP 412. May be repeated for credit a maximum of three times. Transfer: CSU.

**37670** CAOT 412 OL By Arr 24 Hours ONLINE Weeks 1.5  
 Dates for CAOT 412 OL: 1/17-3/13

CAOT 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**CAOT 413 FLASH II**

*Prereq: CAOT 412 or equivalent.* Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple timelines, sound control, pull down menus, preloaders, and ActionScript. Also listed as COMP 413. May be repeated twice for credit. Transfer: CSU.

**38259** CAOT 413 OL By Arr 24 Hours ONLINE Weeks 1.5  
Dates for CAOT 413 OL: 3/20-5/22

CAOT 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**COMP 412 FLASH I**

*Prereq: CAOT 403 or equivalent.* Create interactive web animation using Adobe Flash CS3. Learn drawing tools, grouping, creating graphic symbols, keyframes, frame-by-frame animation, layers, tweening, action buttons, and publishing Flash movies. Plus lab hours by arrangement. Also listed as CAOT 412. May be repeated once for credit. Transfer: CSU.

**40281** COMP 412 OL By Arr 24 Hours ONLINE Weeks 1.5  
Dates for COMP 412 OL: 1/17-3/13

COMP 412 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**COMP 413 FLASH II**

*Prereq: CAOT/COMP 412 or equivalent.* Students expand their knowledge using advanced features of Flash. Features include masking, movie clips, multiple time lines, sound control, pull-down menus, preloaders, and Actionscript. Plus lab hours by arrangement. Also listed as CAOT 413. May be repeated once for credit. Transfer: CSU.

**40282** COMP 413 OL By Arr 24 Hours ONLINE Weeks 1.5  
Dates for COMP 413 OL: 3/20-5/25

COMP 413 OL is offered in an online format. Requires Internet access and email. Contact instructor at [weeks@smccd.edu](mailto:weeks@smccd.edu) before first scheduled class.

**ECE. 201 CHILD DEVELOPMENT**

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

**42669** ECE. 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0  
ECE. 201 OL is taught in an online format. Requires Internet access and email. Instructor email: [mccclairnochak@smccd.edu](mailto:mccclairnochak@smccd.edu).

**ENGL 100 COMPOSITION**

*Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary.* Writing practice based on a study of the form and content of the essay. Transfer: UC; CSU (A2, A3).

**40697** ENGL 100 OL By Arr 48 Hours ONLINE Powers 3.0  
ENGL 100 OL is offered in an online format. Requires Internet access and email. Instructor email: [powers@smccd.edu](mailto:powers@smccd.edu).

**40878** ENGL 100 OM By Arr 48 Hours ONLINE Powers 3.0  
ENGL 100 OM is offered in an online format. Requires Internet access and email. Instructor email: [powers@smccd.edu](mailto:powers@smccd.edu).

**42069** ENGL 100 ON By Arr 48 Hours ONLINE Powers 3.0  
ENGL 100 ON is offered in an online format. Requires Internet access and email. Instructor email: [powers@smccd.edu](mailto:powers@smccd.edu).

**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING**

*Prereq: ENGL 100 or 105 with grade C or better.* Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

**41578** ENGL 110 OM By Arr 48 Hours ONLINE Bell 3.0  
ENGL 110 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their [my.smccd.edu](mailto:my.smccd.edu) email and log into the course by January 17. Instructor email: [bell@smccd.edu](mailto:bell@smccd.edu).

**41622** ENGL 110 ON By Arr 48 Hours ONLINE Bell 3.0  
ENGL 110 ON is offered in an online format. Requires Internet access and email. Enrolled students must check their [my.smccd.edu](mailto:my.smccd.edu) email and log into the course by January 17. Instructor email: [bell@smccd.edu](mailto:bell@smccd.edu).

**ENGL 165 CRITICAL THINKING & ADVANCED COMPOSITION**

*Prereq: ENGL 100 or 105 with grade of C or better.* Course will teach students to use critical thinking, reading, and writing skills through discussion of ideas and a progression of argumentative writing assignments. Transfer: UC; CSU (A3).

**41303** ENGL 165 OL By Arr 48 Hours ONLINE Tindall 3.0  
ENGL 165 OL is offered in an online format. Requires Internet access and email. Instructor email: [tindall@smccd.edu](mailto:tindall@smccd.edu).

**FITN 199 INTERACTIVE CARDIOVASCULAR FITNESS**

An online fitness course utilizing technology to verify performance via self-reported cardiovascular exercise, assignments, testing and discussion. Students will learn to improve fitness through the use of cardiovascular exercise. Students are required to have an iPod Nano and Nike + iPod Sport Kit or Nike + Sportband. May be repeated for credit a maximum of three times. Transfer: UC; CSU.

**43230** FITN 199 OL By Arr 64 Hours ONLINE Corsiglia 2.0  
FITN 199 OL is taught in an online format. For more information on the class and orientation, please contact Kevin Corsiglia at (650) 738-4214, or email [corsigliak@smccd.edu](mailto:corsigliak@smccd.edu).

**MATH 120 INTERMEDIATE ALGEBRA**

*Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.* Review/extension of elementary algebra through exponential, logarithmic, polynomial, radical, and rational functions. An emphasis on modeling real life situations. Plus 16 hours by arrangement. *NOTE: TI-83 or TI-84 Graphing Calculator required.*

**41512** MATH 120 OL By Arr 80 Hours ONLINE Moss 5.0  
MATH 120 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before January 19. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: [moss@smccd.edu](mailto:moss@smccd.edu).

### MATH 200 PROBABILITY & STATISTICS

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Measures of central tendency and dispersion, sampling distributions and statistical inference, regression and correlation. Plus 16 hours by arrangement. *NOTE:* TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

**40736** MATH 200 OL By Arr 64 Hours ONLINE Moss 4.0

MATH 200 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before January 19. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: [moss@smccd.edu](mailto:moss@smccd.edu).

**41417** MATH 200 OM By Arr 64 Hours ONLINE Kazaryan 4.0

MATH 200 OM is taught in an online format. Requires internet access and email. Course orientation and testing information will be sent to registered students at their [my.smccd.edu](mailto:my.smccd.edu) email account. Instructor email: [kazaryan@smccd.edu](mailto:kazaryan@smccd.edu).

### MATH 201 QUANTITATIVE REASONING

*Prereq:* Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Development of the necessary concepts and skills for reasoning logically and quantitatively and application of these concepts to practical, real-life situations. Topics include number systems, logic, geometry, probability and statistics, exponential modeling, and patterns. Transfer: UC; CSU (B4).

**38171** MATH 201 OL By Arr 48 Hours ONLINE Moss 3.0

MATH 201 OL is taught in an online format. Internet access and email is required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before January 19. Check instructor website at <http://www.smccd.edu/accounts/moss> for orientation and course information. Instructor email contact: [moss@smccd.edu](mailto:moss@smccd.edu).

### MUS. 100 FUNDAMENTALS OF MUSIC

Establishes a basic musical vocabulary for students who wish to begin the study of music. Transfer: UC; CSU (C1).

**30592** MUS. 100 OL By Arr 48 Hours ONLINE Millar 3.0

MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: [http://www.smccd.edu/accounts/millar/music\\_100ol.htm](http://www.smccd.edu/accounts/millar/music_100ol.htm).

### MUS. 202 MUSIC APPRECIATION

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The learning of effective music listening skills to enhance musical enjoyment. Transfer: UC; CSU (C1).

**38745** MUS. 202 OL By Arr 48 Hours ONLINE Millar 3.0

MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: [http://www.smccd.edu/accounts/millar/new\\_page\\_2.htm](http://www.smccd.edu/accounts/millar/new_page_2.htm).

### P.E. 152 THEORY OF SPORT & FITNESS MANAGEMENT

Recommended: Eligibility for ENGL 836 or equivalent. An overview of sport management at the professional, collegiate and recreational levels. Career opportunities in the field of sport management are discussed. *NOTE:* This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree. Transfer: CSU.

**42425** P.E. 152 OL By Arr 48 Hours ONLINE Piergrossi 3.0

P.E. 152 OL is taught in an online format. Optional orientation meeting on campus on Tuesday, January 17, 6:10-7:00 pm in Portable 3A. For more information, please contact Justin Piergrossi at (650) 738-4367, or email [piergrossij@smccd.edu](mailto:piergrossij@smccd.edu).

### PSYC 100 GENERAL PSYCHOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to the scientific study of animal and human behavior including habits, perception, motives, emotions, cognition and personality. Transfer: UC; CSU (D3).

**30703** PSYC 100 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0

PSYC 100 OL is taught in an online format. Requires internet access and email. Instructor email: [mcclainrochak@smccd.edu](mailto:mcclainrochak@smccd.edu).

### PSYC 110 COURTSHIP, MARRIAGE & FAMILY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as SOCI 110. Transfer: UC; CSU (D3).

**42545** PSYC 110 OL By Arr 48 Hours ONLINE Lynn 3.0

PSYC 110 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

### PSYC 200 DEVELOPMENTAL PSYCHOLOGY

Recommended: Eligibility for ENGL 100. Survey course examining physical, cognitive and psychological changes that occur across the life span. Models, influences and research relevant to human development will be presented. Transfer: UC; CSU (D3, E1).

**42045** PSYC 200 OL By Arr 48 Hours ONLINE Lynn 3.0

PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

### PSYC 201 CHILD DEVELOPMENT

Recommended: Eligibility for ENGL 836. Introduction to child development that includes physical, psychosocial, and cognitive/language development milestones for children, both typical and atypical, from conception through adolescence. Also listed as PSYC 201. Transfer: UC; CSU (D3, E1).

**42668** PSYC 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0

PSYC 201 OL is taught in an online format. Requires Internet access and email. Instructor email: [mcclainrochak@smccd.edu](mailto:mcclainrochak@smccd.edu).

### SOCI 110 COURTSHIP, MARRIAGE AND FAMILY

Recommended: Eligibility for ENGL 100 or 105, or equivalent. The family as an institution in relation to other aspects of society; dating and courtship. Also listed as PSYC 110. Transfer: UC; CSU (D3).

**42546** SOCI 110 OL By Arr 48 Hours ONLINE Lynn 3.0

SOCI 110 OL is taught in an online format. Requires Internet access and email. Instructor email: [lynnd@smccd.edu](mailto:lynnd@smccd.edu).

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.

**WELL 760 INTRODUCTION TO "WHOLISTIC" HEALTH**

Recommended: Eligibility for ENGL 836 or equivalent. Introduction to a variety of "wholistic" health modalities, including massage therapy, yoga, breath work, herbology, aromatherapy, flower essences, gem elixirs, and Ayurvedic and Chinese Medicine. Transfer: CSU.

<b>43480</b>	WELL 760	OL	By Arr	48 Hours	ONLINE	Leary	3.0
		Sat	10:00-12:00		4-102		

WELL 760 OL will be held online with optional meetings on campus. Optional meetings on campus on Saturdays 1/21, 3/10 and 5/19 from 10:00 am to 12:00 pm in Building 4, Room 102. Students must have Internet access and an email address. Orientation meeting on Saturday, January 21, from 10:00 am to 12:00 pm in Building 4, Room 102. Instructor email: [learym@smccd.edu](mailto:learym@smccd.edu).

**Hybrid Courses**

Hybrid courses are those that substitute more than half of the face-to-face instructional hours with online work. The course may have some regularly scheduled on-campus meetings without alternative distance education means of student participation.

**BUS. 476 INTRODUCTION TO MEDICAL OFFICE MANAGEMENT**

Designed to prepare students to become administrative medical office professionals. Students will learn office procedures, patient scheduling, human relations, and legal and ethical issues that pertain to the job site. Transfer: CSU.

<b>41159</b>	BUS. 476	HJ	By Arr	48 Hours	HYBRID	Holland	3.0
--------------	----------	----	--------	----------	--------	---------	-----

BUS. 476 HJ will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Tuesday, January 17, from 7:00 to 8:00 pm in Room 8306 – attendance required. Instructor email: [hollandc@smccd.edu](mailto:hollandc@smccd.edu).

**BUS. 485 MEDICAL TERMINOLOGY**

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as HSCI 484. Transfer: CSU.

<b>41839</b>	BUS. 485	HX	By Arr	48 Hours	HYBRID	Holland	3.0
--------------	----------	----	--------	----------	--------	---------	-----

BUS. 485 HX will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Tuesday, January 17, from 6:00 to 6:50 pm in Room 8306 – attendance required. Instructor email: [hollandc@smccd.edu](mailto:hollandc@smccd.edu).

**ECON 100 PRINCIPLES OF MACROECONOMICS**

Recommended: Eligibility for ENGL 100 and MATH 120, or equivalent. The economic system and its problems; determination of the level of output; prices, monetary theory, government policies and economic growth. Transfer: UC; CSU (D3).

<b>36805</b>	ECON 100	HW	By Arr	48 Hours	HYBRID	Kress	3.0
		Sat	9:00-10:15		7-7110		

ECON 100 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing (Saturdays 1/21, 3/10, 5/5 and 5/19). Mandatory orientation meeting on campus on Saturday, January 21, from 9:00 to 10:15 am, in Room 7110.

**ECON 102 PRINCIPLES OF MICROECONOMICS**

*Prereq:* ECON 100. Recommended: Eligibility for ENGL 100 and MATH 120, or equivalent. The economic system and its problems; the functioning of the market, pricing of products, the determination of wages, international trade. Transfer: UC; CSU (D3).

<b>36806</b>	ECON 102	HW	By Arr	48 Hours	HYBRID	Kress	3.0
		Sat	11:00-12:15		7-7110		

ECON 102 HW will be held online and on campus. There are four required on-campus meetings for orientation and testing (Saturdays 1/21, 3/10, 5/5 and 5/19). Mandatory orientation meeting on campus on Saturday, January 21, from 11:00 am to 12:15 pm, in Room 7110.

**ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING**

*Prereq:* ENGL 100 or 105 with grade C or better. Introduction to the major imaginative genres of poetry, drama, and fiction. Students will write expository essays and other kinds of assignments employing methods of literary analysis and demonstrating skill in critical thinking. Transfer: UC; CSU (A2, A3, C2).

<b>41299</b>	ENGL 110	HJ	By Arr	48 Hours	HYBRID	Hibble	3.0
--------------	----------	----	--------	----------	--------	--------	-----

ENGL 110 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu). Orientation meeting on Tuesday, January 17, from 7:45-8:35 pm, in Room 2117A.

**ENGL 875 ENGLISH GRAMMAR**

Review of English grammar with emphasis on practicing standard English skills and correctness for use in academic papers. Appropriate for all levels of English. (Units do not count toward the Associate Degree.)

<b>39904</b>	ENGL 875	HJ	By Arr	48 Hours	HYBRID	Westfall	3.0
--------------	----------	----	--------	----------	--------	----------	-----

ENGL 875 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [westfall@smccd.edu](mailto:westfall@smccd.edu). Orientation meeting on Thursday, January 19, 5:30 to 6:20 pm, in Room 2117B.

**HIST 201 UNITED STATES HISTORY I**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History to the mid-19th century. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

<b>40049</b>	HIST 201	HA	By Arr	48 Hours	HYBRID	Ulloa	3.0
--------------	----------	----	--------	----------	--------	-------	-----

HIST 201 HA will be held online and on campus. Requires Internet access and email. Orientation meeting on Thursday, January 19, 2:00-3:00 pm, in Building 7, Room 7110. Instructor email: [ulloaj@smccd.edu](mailto:ulloaj@smccd.edu).

**HIST 202 UNITED STATES HISTORY II**

Recommended: Eligibility for ENGL 100 or 105, or equivalent. U.S. History from the mid-19th century to the present. Partially satisfies American History and Institutions requirement. Transfer: UC; CSU (D1).

<b>43269</b>	HIST 202	HJ	By Arr	48 Hours	HYBRID	Messner	3.0
--------------	----------	----	--------	----------	--------	---------	-----

HIST 202 HJ will be held online and on campus. Requires Internet access and email. Orientation meeting on Thursday, August 19, 5:30 to 6:30 pm, in Building 4, Room 180. Additional on campus meetings on Thursdays, 3/22 and 5/24, 4:30 to 6:30 pm in Building 4, Room 180. Instructor email: [messnerm@smccd.edu](mailto:messnerm@smccd.edu).

**Note: A computerized checking system is in place to enforce any stated prerequisites. See page 13 for more information.**

### HSCI 484 MEDICAL TERMINOLOGY

Recommended: Eligibility for ENGL 836 or equivalent. Students develop a basic background in medical terminology as used by medical transcriptionists, court reporters, law-related occupations, and allied health occupations. Also listed as BUS. 485. May be repeated for credit. Transfer: CSU.

**42150** HSCI 484 HX By Arr 48 Hours HYBRID Holland 3.0

HSCI 484 HX will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Tuesday, January 17, from 6:00 to 6:50 pm in Room 8306 – attendance required. Instructor email: [hollandc@smccd.edu](mailto:hollandc@smccd.edu).

### LEGL 671 PARALEGAL INTERNSHIP I

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Students are strongly advised to complete or enroll concurrently in LEGL 443 or LEGL 445. Paralegal students gain practical hands-on experience through unpaid volunteer or paid employment at public and private legal organizations. Interns are supervised by professional legal personnel and a paralegal instructor. May be repeated once for credit. Transfer: CSU.

**42586** LEGL 671 HJ By Arr 48 Hours HYBRID Prater-Slack 4.0

LEGL 671 HJ will be held online and on campus. Students must have Internet access and an email address. Orientation meeting on Thursday, January 19, from 5:30 to 6:45 pm in Room 2117A – attendance required. Instructor email: [prater@smccd.edu](mailto:prater@smccd.edu).

### LIT. 373 LATIN AMERICAN LITERATURE IN TRANSLATION

*Prereq: ENGL 100 or 105, or equivalent.* This course samples greater and lesser-known works of Latin American literature, revealing the literary trends and characteristics that have earned world recognition. Transfer: UC; CSU (C2).

**43221** LIT. 373 HJ By Arr 48 Hours HYBRID Hibble 3.0

LIT. 373 HJ will be held online and on campus. Requires Internet access and email. Instructor email: [hibblea@smccd.edu](mailto:hibblea@smccd.edu). Orientation meeting on Tuesday, January 17, from 8:40 to 9:30 pm, in Room 2117A.

### PHIL 103 CRITICAL THINKING

Recommended: Eligibility for ENGL 836. An informal logic and language course that develops general learning skills, aids to understanding, and

**43263** PHIL 103 HA By Arr 48 Hours HYBRID Colombetti 3.0

PHIL 103 HA will be held online and on campus. Orientation meeting on Thursday, January 19, from 1:00 to 2:00 pm, in Building 8, Room 8213. Instructor email: [colombetti@smccd.edu](mailto:colombetti@smccd.edu).



## Skyline College Catalog

The catalog is available for free at the Skyline College Bookstore. If you would like the catalog sent to you by mail, please order online at <http://bookstore.skylinecollege.edu> or complete this form and send it with a check for \$5 to: Skyline College Bookstore, 3300 College Drive, San Bruno, CA 94066

Please email the Bookstore at [skylinebookstore@smccd.edu](mailto:skylinebookstore@smccd.edu) for international postage rates.

Please make your check payable to "Skyline College Bookstore." Allow 1-2 weeks for delivery.

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

# Short Courses

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
<b>SELECTED SHORT COURSES BEGINNING IN JANUARY</b>						
37617	ACTG 103 OL	Ten-Key Skills	By Arr	8 Hours	0.5	1/24-2/21
38190	ACTG 194 OL	Intro to QuickBooks/QuickBooks Pro	By Arr	16 Hours	1.0	1/17-2/21
43144	ACTG 665SE SS	Volunteer Income Tax Preparation	Sat	9:00-5:00	2.0	1/21-2/4
			Sat	12:30-4:30		2/11-3/31
43363	ART 667SF SA	Point and Shoot Digital Photography	Sat	9:00-4:00	0.5	1/21-2/11
41755	AUTO 665SY SA	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	1/21-1/22
41147	BUS. 100 OL	Introduction to Business	By Arr	48 Hours	3.0	1/17-3/13
38260	BUS. 210 OL	International Finance	By Arr	24 Hours	1.5	1/17-3/13
43087	BUS. 221 OL	Intercultural Business Communication	By Arr	24 Hours	1.5	1/17-3/13
41890	BUS. 258 OL	Customs Broker Services/Regulations	By Arr	48 Hours	3.0	1/17-3/13
42615	BUS. 262 OL	Intro to International Forwarding & Cargo Transportation	By Arr	48 Hours	3.0	1/17-3/13
36078	BUS. 279 OL	Import/Export Management	By Arr	24 Hours	1.5	1/17-3/13
37620	CAOT 100 AX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	1/17-3/15
37624	CAOT 100 OL	Beginning Computer Keyboarding	By Arr	24 Hours	1.5	1/17-3/13
30654	CAOT 101 AX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	1/17-3/15
30655	CAOT 101 OL	Computer Keyboarding Skill Building	By Arr	24 Hours	1.5	1/17-3/13
35717	CAOT 104 AS	Intro to Computers w/Windows I	MWF	9:10-10:00	1.5	1/18-3/16
36969	CAOT 104 KS	Intro to Computers w/Windows I	T	6:30-9:30	1.5	1/17-3/13
35201	CAOT 200 JS	Intro- Microsoft Office Suite	M	6:30-9:30	2.0	1/23-4/16
35200	CAOT 200 OL	Intro - Microsoft Office Suite	By Arr	32 Hours	2.0	1/17-4/10
37630	CAOT 214 AS	Word Processing I: Word	TTh	11:10-12:25	1.0	1/17-2/23
38188	CAOT 214 OL	Word Processing I: Word	By Arr	16 Hours	1.0	1/17-2/21
37383	CAOT 222 OL	Business Presentations I: PowerPoint	By Arr	16 Hours	1.0	1/17-2/21
35212	CAOT 225 AS	Spreadsheets I: Excel	MWF	10:10-11:00	1.0	1/18-2/27
38221	CAOT 225 JS	Spreadsheets I: Excel	W	6:30 9:30	1.0	1/18-2/22
34743	CAOT 225 OL	Spreadsheets I: Excel	By Arr	16 Hours	1.0	1/17-2/21
38223	CAOT 230 OL	Database Applications I: Access	By Arr	16 Hours	1.0	1/17-2/21
37148	CAOT 403 AS	HTML & Web Authoring Applications I	MWF	11:10-12:20	1.5	1/18-3/2
35738	CAOT 403 OL	HTML & Web Authoring Applications I	By Arr	24 Hours	1.5	1/17-3/13
41852	CAOT 410 JS	Photoshop Essentials	W	6:30-9:30	1.5	1/18-3/14
41850	CAOT 410 OL	Photoshop Essentials	By Arr	24 Hours	1.5	1/17-3/13
37670	CAOT 412 OL	Flash I	By Arr	24 Hours	1.5	1/17-3/13
40281	COMP 412 OL	Flash I	By Arr	24 Hours	1.5	1/17-3/13
42115	COSM 665SB SA	Introduction to Cosmetology	Sat	9:00-1:00	2.0	1/21-3/17
42705	COUN 100 AE	College Success - ESOL	MW	11:10-12:35	3.0	1/30-5/16
40694	COUN 100 AS	College Success	TTh	11:10-12:30	3.0	1/31-5/17
41519	COUN 105 SS	Up Your Self-Esteem	Sat	8:30-4:30	0.5	1/21
41544	DSKL 825 BS	Assistive Computer Technology - Dragon NaturallySpeaking	W	12:10-2:00	1.0	1/18-3/14
41547	DSKL 825 DS	Assistive Computer Technology - Kurzweil 3000	T	1:10- 3:00	1.0	1/17-3/13
41548	DSKL 825 KS	Assistive Computer Technology - Kurzweil 3000	T	6:00- 8:00	1.0	1/17-3/13
43135	DSKL 880SD AS	Learning Skills Assessment/Advocacy	W	11:10-1:00	0.5	1/25-3/14

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
39714	ECE. 225 SS	Infant/Toddler Environments	Sat	9:00-5:10	3.0	1/28, 2/11, 2/25, 3/10, 3/24 & 4/14
42492	ECE. 242 SS	Adult Supervision-ECE/CD Classrooms	Sat	9:00-5:10	2.0	1/21, 2/4, 2/25 & 3/10
42701	ECE. 314 SS	Health, Safety & Nutrition for Young Children	Sat	9:00-3:00	3.0	1/21, 1/28, 2/4, 2/11, 2/25, 3/3, 3/10 & 3/24
42982	WELL 665SH US	Introduction to Flower Essences	Sun	9:00-5:00	0.5	1/29

### SELECTED SHORT COURSES BEGINNING IN FEBRUARY

38261	ACTG 196 OL	Int. QuickBooks/QuickBooks Pro	By Arr	16 Hours	1.0	2/28-4/10
37720	AUTO 665SG SS	BAR A8 Alternative/Engine Performance	Sat/Sun	9:00- 5:00	1.5	2/11, 2/12, 2/25 & 2/26
41781	AUTO 665SU SS	Car Care Basics for Women	Sat	9:00-1:00	0.5	2/11 & 2/25
41757	AUTO 665SY SB	2011 Smog Check Update	Sat/Sun	9:00- 5:00	1.0	2/11-2/12
40646	BIOL 430 AS	Introduction to Immunology	T	1:10- 5:00	1.0	2/7-2/28
37634	CAOT 215 AS	Word Processing II: Word	TTh	11:10-12:30	2.0	2/28-5/17
38189	CAOT 215 OL	Word Processing II: Word	By Arr	32 Hours	2.0	2/28-5/22
37638	CAOT 223 OL	Business Presentations II: PowerPoint	By Arr	16 Hours	1.0	2/28-4/10
43124	CAOT 226 AS	Spreadsheets II: Excel	MWF	10:10-11:00	2.0	2/29-5/18
37801	CAOT 226 JS	Spreadsheets II: Excel	W	6:30- 9:30	2.0	2/29-5/23
38222	CAOT 226 OL	Spreadsheets II: Excel	By Arr	32 Hours	2.0	2/28-5/22
38224	CAOT 231 OL	Database Applications II: Access	By Arr	32 Hours	2.0	2/28-5/22
37650	CAOT 301 OL	Maximizing Your Employment Potential	By Arr	16 Hours	1.0	2/28-4/10
41521	COUN 107 SS	Coping with Depression	Sat	8:30-4:30	0.5	2/25
37504	CRER 136 AS	Career Planning	TTh	12:10-1:10	1.0	2/7-5/17
40695	CRER 665SA SS	Deciding on a Major	Sat	8:30-4:30	0.5	2/25
41546	DSKL 825 CS	Assistive Computer Technology - Kurzweil 3000	M	12:10-2:00	1.0	2/6-4/9
40662	EMC. 425 JS	CPR: Health Care Provider	MT	6:00-10:00	0.5	2/6-2/7
43120	HIST 202 JS	United States History II	F Sat Sat	6:30-10:10 8:30-12:10 1:30- 5:10	3.0	2/3-3/17
40362	INDV 126 JX	Coed Club Badminton	MW	3:45- 6:00	1.0	2/22-5/9
41013	LSKL 830 AS	The Sentence	MW	12:10- 1:00	0.5	2/13-3/12
40135	MATH 120 AS	Intermediate Algebra	MTWTh	2:10-4:00	5.0	2/13-5/3
42985	WELL 665SG US	Introduction to Back Massage	Sun	9:00- 5:00	0.5	2/5
42983	WELL 665SI US	Introduction to Aromatherapy	Sun	9:00- 5:00	0.5	2/12
42984	WELL 665SJ US	Introduction to Gem Elixirs	Sun	9:00- 5:00	0.5	2/26

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
<b>SELECTED SHORT COURSES BEGINNING IN MARCH</b>						
41759	AUTO 665SY SC	2011 Smog Check Update	Sat/Sun	9:00- 5:00	1.0	3/10-3/11
42599	AUTO 665SX SS	Car Care Basics for Women II	Sat	9:00- 1:00	0.5	3/10 & 3/24
37765	AUTO 665SH SS	BAR L1 Alternative Training	Sat/Sun	9:00- 5:00	1.5	3/17, 3/18, 3/31 & 4/1
37859	AUTO 665SD SS	Evaporative Emission Systems	Sat/Sun	9:00- 5:00	0.5	3/31-4/1
43382	BIOL 422 AS	Foundations of Biotechnology	T	1:10- 5:00	1.0	3/6-3/27
39985	BUS. 241 OL	Doing Business in Asia	By Arr	24 Hours	1.5	3/20-5/22
41834	BUS. 243 OL	Legal Environment of Int'l Business	By Arr	24 Hours	1.5	3/20-5/22
41157	BUS. 248 OL	Asian Management Systems	By Arr	48 Hours	3.0	3/20-5/22
42601	BUS. 261 OL	Customs Admissibility, Classification, Value & Entry	By Arr	48 Hours	3.0	3/22-5/24
41836	BUS. 263 OL	U.S. Export and Destination Country Import Requirements; Foreign Collections	By Arr	48 Hours	3.0	3/22-5/24
37621	CAOT 100 BX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	3/20-5/17
37619	CAOT 100 OM	Beginning Computer Keyboarding	By Arr	24 Hours	1.5	3/20-5/22
40430	CAOT 101 BX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	3/20-5/17
41873	CAOT 101 OM	Computer Keyboarding Skill Building	By Arr	24 Hours	1.5	3/20-5/22
38079	CAOT 105 AS	Intro to Computers w/Windows II	MWF	9:10:00:00	1.0	3/19-5/18
40399	CAOT 105 JS	Intro to Computers w/Windows II	T	6:30-9:30	1.0	3/20-5/22
37653	CAOT 400 SS	Internet I	Sat	8:30:11:40	1.5	3/24-5/19
37390	CAOT 404 OL	HTML & Web Authoring Applications II	By Arr	24 Hours	1.5	3/20-5/22
42976	CAOT 408 AS	Multimedia Project	MWF	11:10-12:00	2.0	3/5-5/18
37401	CAOT 411 JS	Photoshop Portfolio	W	6:30- 9:30	1.5	3/21-5/23
37402	CAOT 411 OL	Photoshop Portfolio	By Arr	24 Hours	1.5	3/20-5/22
38259	CAOT 413 OL	Flash II	By Arr	24 Hours	1.5	3/20-5/22
43341	CAOT 665S3 SS	Adobe Illustrator CS5	Sat	9:00-12:10	1.5	3/24-5/19
40282	COMP 413 OL	Flash II	By Arr	24 Hours	1.5	3/20-5/25
43126	COSM 665SB SS	Introduction to Cosmetology	Sat	9:00:1:00	2.0	3/24-5/19
42190	DSKL 825 ES	Assistive Computer Technology - Dragon NaturallySpeaking	W	12:10-2:00	1.0	3/21-5/16
42191	DSKL 825 GS	Assistive Computer Technology - Kurzweil 3000	T	1:10- 3:00	1.0	3/20-5/15
41545	DSKL 825 JS	Assistive Computer Technology - Dragon NaturallySpeaking	T	6:00- 8:00	1.0	3/20-5/15
43136	DSKL 880SD BS	Learning Skills Assessment/Advocacy	T	11:10-1:00	0.5	3/13-5/8
38823	ECE. 201 SX	Child Development	Sat	9:00-5:00	3.0	3/3, 3/10, 3/31, 4/14, 4/28 & 5/12
43243	ECE. 213 SX	The School-Age Child	Sat	9:00-5:10	3.0	3/3, 3/10, 3/31,4/21, 5/5 & 5/12
38669	ECE. 240 SS	ECE Administration: Business/Legal	Sat	9:00-5:10	3.0	3/24, 3/31, 4/14, 4/28, 5/5 & 5/12
42494	ECE. 261 SS	Early Intervention Practices	Sat	9:00-5:10	3.0	3/10, 3/24, 4/14, 4/28, 5/5 & 5/12

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
42051	ELEC 410 AX	Intro to Solar Installation/Integration	TTh	9:40-4:00	3.5	3/20-5/3
40663	EMC. 425 KS	CPR: Health Care Provider	MT	6:00-10:00	0.5	3/26-3/27
42583	ENVS 410 AX	Intro to Solar Installation/Integration	TTh	9:40-4:00	3.5	3/20-5/3
39348	LSCI 110 AA	Digital Oral Research Project	By Arr	16 Hours	1.0	3/19-5/14
41014	LSKL 831 AS	Editing and Proofreading	MW	12:10-1:00	0.5	3/19-4/18
39777	PSYC 201 SX	Child Development	Sat	9:00-5:00	3.0	3/3, 3/10, 3/31, 4/14, 4/28 & 5/12
41821	TEAM 112 KS	Basketball: Adv. Competition Strategies	MW	6:00-8:25	1.0	3/12-5/23
40274	TEAM 116 AS	Basketball: Individ. Skill Development	MWF	1:15-3:15	1.0	3/12-5/18
40604	TEAM 117 KS	Basketball: Tournament Basketball	TTh	6:10-8:50	1.0	3/13-5/17
42980	WELL 665SF US	Intro to Neck & Shoulder Massage	Sun	9:00-5:00	0.5	3/4
43354	WELL 665SB US	Self-Help Stress Reduction Techniques	Sun	9:00-5:00	0.5	3/11
43355	WELL 665SD US	Introduction to Hand Massage	Sun	9:00-5:00	0.5	3/18
43356	WELL 665SA US	Introduction to Herbal Medicine	Sun	9:00-5:00	0.5	3/25

#### SELECTED SHORT COURSES BEGINNING IN APRIL

41761	AUTO 665SY SD	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	4/14-4/15
41533	BIOL 665SC AS	Introduction to Stem Cell Technology	T	1:10-5:00	1.0	4/10-5/1
40681	CAOT 201 OL	Integration of MS Office Applications	By Arr	16 Hours	1.0	4/17-5/22
41520	COUN 106 SS	Anxiety Management	Sat	8:30-4:30	0.5	4/14
40664	EMC. 425 LS	CPR: Health Care Provider	MT	6:00-10:00	0.5	4/30-5/1
41015	LSKL 832 AS	Sentence Combining	MW	12:10-1:00	0.5	4/23-5/16
43357	WELL 665SC US	Intro to Face & Décolleté Massage	Sun	9:00-5:00	0.5	4/15
43358	WELL 665SE US	Introduction to Foot Massage	Sun	9:00-5:00	0.5	4/22

#### SELECTED SHORT COURSES BEGINNING IN MAY

41554	AUTO 665SL SS	Intro to Lab Scope (DSO)	Sat/Sun	9:00-5:00	1.0	5/5-5/6
41753	AUTO 665SY SS	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	5/12-5/13
39050	AUTO 665SJ SS	Advanced Lab Scope (DSO)	Sat/Sun	9:00-5:00	1.0	5/19-5/20
40743	ECE. 665SB SS	Communicating with Parents	Sat	9:00-5:00	1.0	5/5-5/12

# Off-Campus Courses

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
<b>COMMUNITY LEARNING CENTER</b>						
<b>520 Tamarack Lane, South San Francisco</b>						
41200	ESOL 871 SZ	High-Beginning ESL Grammar	Sat	9:30-12:30	3.0	1/21-5/19
<b>HILLSDALE HIGH SCHOOL</b>						
<b>3115 Del Monte Street, San Mateo</b>						
42112	PSYC 100 AZ	General Psychology	MF	1:30-2:45	3.0	1/20-5/18
<b>OCEANA HIGH SCHOOL</b>						
<b>401 Paloma Avenue, Pacifica</b>						
42626	MUS. 377 AZ	Guitar I	TTh	3:00-4:20	2.0	1/17-5/17
42627	MUS. 378 AZ	Guitar II	TTh	3:00-4:20	2.0	1/17-5/17
<b>OUR SECOND HOME</b>						
<b>752 Price Street, Daly City</b>						
40278	ECE. 335 AZ	Child Guidance	Th	7:00-10:00	3.0	1/19-5/24
<b>WESTMOOR HIGH SCHOOL</b>						
<b>131 Westmoor Avenue, Daly City</b>						
40824	CHIN 112 WZ	Elementary Chinese II	MW	3:00-4:15	3.0	1/18-5/16
41407	FILI 112 WZ	Elementary Filipino II	TTh	3:15-4:30	3.0	1/17-5/17

# Policies

## COURSE REPETITION (District Policy)

**Grade Alleviation:** A student who has earned a grade of D, F, NC or NP in a credit course at any college in the San Mateo County Community College District may repeat the course two times for the purpose of grade alleviation. See additional circumstances below that may allow an additional repetition.

**Special Circumstances:** Under special educationally justifiable circumstances, repetition of credit courses other than those for which substandard work has been recorded may be permitted. See information below.

**Note:** A petition to repeat **is not** required if a student has up to **two** substandard grades (D, F, NC or NP). You can register on WebSMART unless you are on academic dismissal.

A petition to repeat is required for the reasons below:

Reason to repeat	Will petition be approved?
1. Student received an A, B, C, CR, or P and wants to improve grade	No, unless reasons #3, 4 or 5 apply.
2. Student received a D, F, NC, or NP after taking a class a maximum of three times	No, unless reason #6 applies.
3. Course is mandated for training requirements as a condition of continued paid or volunteer employment	Yes; student can repeat an unlimited number of times. Student must provide statement from employer mandating the course for training.
4. Class content has changed substantially	Yes, for students with standard (A, B, C, CR, P) and substandard grades (D, F, NC, NP).
5. Most recent course was completed more than three years ago	Yes, for students with standard and substandard grades.
6. Extenuating Circumstances – accident, illness, evidence of caretaking responsibilities, job change, death in immediate family, or a documented disability	Yes, for students with substandard grades. Documentation is required to support circumstances that specifically relate to the date of the course.

## WITHDRAWAL/DROP

1. Withdrawal from a class **MUST** be initiated by the student through WebSMART. Students who are blocked from withdrawal due to Academic Standing may withdraw in-person at the Office of Admissions and Records.

## 2. IMPORTANT WITHDRAWAL/DROP TIMELINES:

### **Drop with a refund**

Semester-length Courses	First 2 weeks of instruction
Short Courses	First 10% of instruction

### **Drop without notation of the enrollment shown on record**

Semester-length Courses	First 4 weeks of instruction
Short Courses	Prior to completion of the first 30% of instruction

### **Withdrawal with the notation of "W" shown on record**

Semester-length Courses	After the 4th week of instruction and before the last day of the 14th week of instruction
Short Courses	Prior to completion of the first 75% of instruction

3. The academic record of a student who remains in class beyond the last day to withdraw will reflect a grade. A student who does not attend class and follow the established Withdrawal procedures may be assigned a failing grade of "F" by the professor.

4. **No more than four (4) withdrawals may be processed for a single course.**

## STUDENT RIGHT TO KNOW AND CAMPUS SECURITY ACT

Colleges are required to publish and make available certain crime statistics and completion rates. For crime statistics, contact the Public Safety Office, Building 6, or call 738-4199, or check online at [www.skylinecollege.edu/facstaff/HealthSafety/publicsafetysecurity/statistic.html](http://www.skylinecollege.edu/facstaff/HealthSafety/publicsafetysecurity/statistic.html). For completion or graduation rates, contact the Public Information Office, Building 4, Room 329, or call 738-4324.

## STUDENT RECORDS Privacy Rights of Students

The Family Education Rights and Privacy Act (Section 438, Public Law 93-380), as amended, requires educational institutions to provide access to official educational records directly related to the student and an opportunity for a hearing to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate. These rights extend to present and former students of the college. The college must obtain the written consent of the student before releasing personally identifiable information, except to those persons or agencies specified in the Act. For more detailed information, consult the College Catalog or contact the Admissions and Records Office.

## POLICY ON SEXUAL ASSAULT EDUCATION AND PREVENTION

In accordance with California Education Code, Section 67382, and District Rules and Regulations 2.29, the San Mateo County Community College District is committed to providing information, services and resources to all students, faculty and staff on the prevention of sexual assault. In partnership with various community agencies, individuals who are victims of sexual assault or have concerns related to sexual assault shall receive support and assistance. Students, faculty and staff who need information or assistance related to sexual assault prevention, sexual assault services, and procedures related to the reporting and processing of sexual assault incidents on campus may contact the Student Health Center, the Public Safety Office, or call the Public Safety Dispatch at (650) 738-4199. Information may also be obtained on the Skyline College Public Safety website at [www.skylinecollege.edu](http://www.skylinecollege.edu).

## POLICY AND PROCEDURES FOR SEXUAL HARASSMENT COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in this policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of employment contract.

Pursuant to Title V of the California Education Code, the designated Officer for handling and investigating employee and student complaints of sexual harassment is the Vice-Chancellor of Human Resources and Employee Relations. Copies of the complaint procedures, including procedures for both informal and formal resolution, can be obtained by contacting the Office of Human Resources at the District Office, (650) 358-6767, or Vice-President for Student Services at Skyline, (650) 738-4333.

Authority: Cal. Code Regs., tit. 5 59326; Ed.Code, § 66282.5; 20 U.S.C. § 1681 et seq.

## POLICY ON A DRUG-FREE CAMPUS

Skyline College, in compliance with the Federal Drug-Free Schools and Communities Act Amendments of 1989, prohibits the use, possession, sale or distribution of alcohol, narcotics, dangerous or illegal drugs or other controlled substances on College property or at any function sponsored by the District or Colleges.

Students found to be in violation of the drug-free campus policy will be subject to disciplinary actions up to and including suspension and expulsion.

The above policy **includes** the use of medical marijuana/cannabis.

The College Health Center provides information pertaining to the health risks and effects associated with alcohol and narcotics or other dangerous or illegal drugs. Students may be referred to various outside agencies for enrollment in a drug recovery program.



Skyline College is committed to providing its students, employees, guests, and children in the Child Development Center with a safe and healthy environment. Based on this commitment, the College implemented a new smoking policy beginning Fall Semester 2009. Smoking is now only permitted in designated areas in or near parking lots around campus. Designated areas are clearly marked and ashtrays are located nearby.

The active participation and cooperation of all students, faculty, staff and guests in promoting a healthy and safe environment at Skyline College is greatly appreciated. All college constituencies and guests are expected to observe the smoking policy. Tobacco-free resources are available in the Student Health Center, located in Building 2, Room 2209, (650) 738-4270, and on the Skyline College website.

For additional information regarding the new smoking policy and designated areas, please contact the Vice President of Student Services at (650) 738-4333, or the Chief of Public Safety at (650) 738-4455.

## POLICY AND PROCEDURES FOR UNLAWFUL DISCRIMINATION COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment in which no person shall be unlawfully denied full and equal access to, the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, or physical or mental disability in any program or activity that is administered by, funded directly by, or that receives any financial assistance from the State Chancellor or Board of Governors of the California Community Colleges.

The policy of the District is also to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment.

Employees, students, or other persons acting on behalf of the District who engage in unlawful discrimination as defined in this policy or by state or federal law may be subject to discipline, up to and including discharge, expulsion, or termination of contract.

In so providing, San Mateo County Community College District hereby implements the provisions of California Government Code sections 11135 through 11139.5, the Sex Equity in Education Act (Ed. Code, § 66250 et seq.), Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d), Title IX of the Education Amendments of 1972 (20 U.S.C. § 1681), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794), the Americans with Disabilities Act of 1990 (42 U.S.C. § 12100 et seq.) and the Age Discrimination Act (42 U.S.C. § 6101)<sup>1</sup>.

The Officer designated by the District to receive and investigate staff and student complaints of unlawful discrimination is the Vice Chancellor, Human Resources and Employee Relations, at (650) 358-6767.

Authority: Cal. Code Regs., tit. 5, § 59300; Gov. Code, §§ 11135-11139.5; Ed. Code, § 66250 et seq.; 42 U.S.C. § 2000d; 20 U.S.C. § 1681; 29 U.S.C. § 794; 42 U.S.C. § 12100 et seq.; 42 U.S.C. § 6101.

<sup>1</sup> If the federal statutes cited above would result in broader protection of the civil rights of individuals than that broader protection or coverage shall be deemed incorporated by reference into, and shall prevail over conflicting provisions of Title 5, section 59300, as cited in the Model Policy.

## POLÍTICA DE NO DISCRIMINACIÓN

Skyline College no discrimina por razones de raza, color, nacionalidad, sexo, orientación sexual, edad, incapacidad física, religión, u otros factores en sus leyes, procedimientos o prácticas conforme a los reglamentos establecidos por el Título VI del Acta de Derechos Civiles de 1964, el Título IX de las Enmiendas Educativas de

1972 (45 CRF 86), el Acta de Rehabilitación de 1973, Sección 504.104.7 and 104.8 y B (PL93-112), el Acta de Americanos Incapacitados de 1992, y el Acta de Discriminación por Edad (42 U.S.C.-6101). La Política de No Discriminación, así como el procedimiento para presentar quejas se encuentra en el documento titulado "Política sobre Discriminación y Acoso Sexual y Procedimiento para la Presentación de Quejas". Toda pregunta relacionada con estas normas deberá dirigirse a Harry Joel, Vice-Canciller de Recursos Humanos, quien es el oficial nombrado por el Distrito para recibir e investigar las quejas presentadas por parte de los alumnos de Skyline College. Su número de teléfono es: (650) 358-6767.

## 非歧視政策

是為刁蘭社區學院教區的方針是提供一個無人因種族、出生國度、宗教、年齡、性別、膚色、世系、性愛傾向、或生理及智力殘障而受到非法歧視或遭到非法拒絕參與或受益於由加州教育署總長或加州社區學院總監董事會所掌管、撥款、或資助的任何項目或活動的教育及工作環境。

本教區規定在此學習和工作的環境中杜絕非禮示愛、性要求、以及其它由語言或肢體接觸或表白而導致的性騷擾。

任何教職工、學生、或代表學區的其他人士一旦觸犯本文規定或加州以及聯邦法律，即被視之為從事非法歧視，繼而受到懲戒，最高處分包括解雇、開除、或終結合同的處罰。

是為刁蘭社區學院教區依法制定以上政策並履行以下法案：加利福尼亞政府法規第 11135 至 11139.5 部分的規定、教育法案中的男女平權法（教規，§ 66250 et seq.）、1964 年頒布的民權法案第六項（42 U.S.C. § 2000d）、1972 年通過的教育修正案中之第九條（20 U.S.C. § 1681）、1973 年制定的復興法中的第 504 章（29 U.S.C. § 794）、1990 年美國殘障人法案（42 U.S.C. § 12100）、et seq.）、以及年齡歧視法案（42 U.S.C. § 6101）。

典據：Cal. Code Regs., tit. 5 § 59300; Gov. Code, §§ 11135-11139.5; Ed. Code, § 66250 et seq.; 42 U.S.C. § 2000d; 20 U.S.C. § 1681; 29 U.S.C. § 794; 42 U.S.C. § 12100 et seq.; 42 U.S.C. § 6101

如上述聯邦法規能更廣泛地保障民權，那麼此一更大範圍的保障即按其應典規定適用於，且在相互沖突時取代第五條規定的 59300 部分。

# Services

## BOOKSTORE

Books and supplies may be purchased at the Skyline College Bookstore or online at <http://bookstore.SkylineCollege.edu>.

Textbook Information: Students may find information about the textbooks for the courses in which they are enrolled by logging into WebSMART or going to [www.SkylineCollege.edu/bookstore/coursematerials](http://www.SkylineCollege.edu/bookstore/coursematerials).

Please visit the Bookstore's website at <http://bookstore.SkylineCollege.edu> or call the Bookstore at (650) 738-4211 for store hours or more information.

Follow us on Facebook at [www.facebook.com/SkylineCollegeBookstore](http://www.facebook.com/SkylineCollegeBookstore).

## GRAPHIC ARTS & PRODUCTION

Located in Building 5, Skyline College Bookstore's Graphic Arts & Production (GAP) department offers high quality photocopying (black & white and color), production, faxing, and shipping (FedEx and UPS) at great prices to the Skyline College and SMCCCD community.

For operating hours or more information, please visit our website at [www.SkylineCollege.edu/bookstore/GAP](http://www.SkylineCollege.edu/bookstore/GAP). For pricing information or a quote, please contact GAP at (650) 738-7014 or email at [skygap@smccd.edu](mailto:skygap@smccd.edu).

## CALWORKS PROGRAM

Skyline College provides assistance to students who are receiving TANF or AFDC benefits, or who received aid within the past two years. Services to eligible students include: counseling, job development assistance, work study, career related services, and supplemental child care.

The CalWORKs office is located in Building 2. Hours are Monday – Thursday, 9:00 am – 5:00 pm and Friday, 9:00 am – Noon. For more information, please call (650) 738-4480 or email [urena@smccd.edu](mailto:urena@smccd.edu).

## COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)

Cooperative Agencies Resources for Education (CARE), a program within EOPS, is specifically designed for students who are single head of households, are receiving AFDC/TANF or CalWORKs, and who have a child under 14 years of age. CARE provides additional support services over those provided by EOPS, such as child care, transportation assistance, vocational grants, meal tickets, and special workshops designed to meet the needs of CARE students.

The CARE office is located in Building 2. For more information call (650) 738-4480 or send an email to [urena@smccd.edu](mailto:urena@smccd.edu).

## CAREER CENTER

The Career Center has career resources that provide information about employment opportunities, training requirements, job trends, and wage/salary surveys through reference materials and computerized career information systems such as Eureka. A variety of career assessment inventories, individualized career counseling, career courses and workshops are available to students in planning their educational and career goals. Our Online Employment Services assist students in searching for available job openings. Students can place their resume online by registering on our interactive website: <http://skylinejobs.com>. Employers listing job openings can register on the same website.

The Career Center, located in Building 2, Room 2227, has both day and evening hours. Students are encouraged to stop by and take advantage of the variety of career services, or call (650) 738-4337 for more information.

Comprehensive career information is also posted on the center's web page at [www.SkylineCollege.edu/general/careercenter/index.html](http://www.SkylineCollege.edu/general/careercenter/index.html).

## CHILD CARE SERVICES

The Skyline College Child Development Center (CDC) is a laboratory program that provides a comprehensive child care and early education program for students, staff and faculty of Skyline College and community members. The program provides the following services for children two (2) years of age until entry into kindergarten: child care and early education experiences from 7:30 am to 5:00 pm during the regular academic calendar, three nutritious daily meals, observation and assessment of children's typical development, resources and referrals for a wide variety of supports for children and families, parent information and workshops on topics relevant to families with young children, and home visits/conferences to discuss children's development and school readiness skills. The Skyline College CDC is partially funded by the California Department of Education and income eligible families may receive child care subsidies. For more information, call (650) 738-7071.

## COUNSELING SERVICES

The Counseling Division at Skyline College is designed to assist individuals in all aspects of their development as students and help them accomplish their goals. Career and educational counseling are emphasized. A counselor can help students establish both short and long range goals and provide them with information about courses and programs that transfer to four-year colleges and universities. Counselors assist students in developing an individual Student Educational Plan (SEP), which maps out courses that will be taken over a number of semesters and serves as a guide to achieving goals.

**All students are required to have an SEP on file once they have completed 15 units at Skyline.** Assistance with students' personal and social concerns is also available.

Counseling appointments are made in the One-Stop Student Services Center, Building 2, or by calling (650) 738-4318.

## DISABLED STUDENTS PROGRAM

Skyline College's Disabled Students Program and Services (DSPS) is designed to equalize the educational opportunities of students with verified disabilities. Services include, but are not limited to, Learning Differences Assessment, ASL interpreting, registration assistance, extended time testing, lockers, adaptive physical education classes, adaptive computer classes and software, and alternate formats of textbooks.

Skyline College and the DSPS program are committed to providing services that will enhance the educational experience of its disabled student population. For a more detailed description of the Disabled Students Program, stop by the Disabled Students Program and Services Office, Building 2, third floor, Room 2350, call (650) 738-4280, or email [vansciver@smccd.edu](mailto:vansciver@smccd.edu).

## ENROLLMENT OR DEGREE VERIFICATION

Verification may be accessed and printed as a free service to students. Access **Enrollment/Degree Verifications** from the **Student Records Menu** at <https://websmart.smccd.edu>.

## EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

Extended Opportunity Programs and Services (EOPS) is a program of support services designed to improve access, retention and completion of educational goals for students who are low income and educationally disadvantaged. EOPS students have the potential to succeed in college but have not been able to realize their potential because of economic and/or educational barriers.

EOPS offers a variety of services such as:

- Counseling in English and Spanish
- Transfer assistance to four-year colleges and universities
- UC and CSU application fee waivers for transferring students
- Book Service Program
- Vocational grants
- Calculator Loan Program
- Priority registration

The EOPS office is located in Building 2. Hours are 9:00 am to 4:00 pm. For additional assistance call (650) 738-4139, visit the EOPS web page at <http://www.skylinecollege.edu>, or send an email to [skyeops@smccd.edu](mailto:skyeops@smccd.edu).

## HEALTH SERVICES

The following services are available from the Skyline College Health Center:

- Emergency care and first aid
- Health screening for blood pressure, hearing, vision, Tuberculosis, and pregnancy
- Consultation and evaluation of present health condition
- Nutrition and stress counseling
- Counseling and referrals for problems related to alcohol and drugs, eating disorders, acquaintance/date rape, and other related matters
- Anonymous HIV counseling and referral
- Immunizations for measles, mumps, rubella, tetanus, flu and Hepatitis A and B
- Vision testing
- Physicals
- Birth Control

Emergency and accident insurance coverage is in effect when students are on campus or attending college-sponsored events. Students are encouraged to carry their own health and dental insurance. Low cost medical and dental insurance are available for purchase through the College Health Center.

The Skyline Health Center is located in Building 2, Room 2205. College Health Center personnel are available to assist you with any health issues. Feel free to drop in, or call (650) 738-4270.

## PSYCHOLOGICAL SERVICES

Psychological Services offers short-term, individual personal counseling to all currently enrolled Skyline College students. Counseling can help students address and manage personal issues, alleviate distressing symptoms, make positive changes, and transition into college life. All sessions are confidential and provided by licensed mental health professionals. Community referrals, assessments, consultation, and crisis intervention services are also available through the Psychological Services department.

Appointments can be made by contacting Psychological Services in Building 2, or by calling (650) 738-4270.

## INTERNATIONAL STUDENTS

Skyline College is authorized under Federal Law to enroll non-immigrant international students. This program serves students possessing or seeking F-1 student visas. Skyline College participates in the Student Exchange and Visitor Information System (SEVIS). All information regarding international students is processed through SEVIS.

Foreign students interested in attending Skyline must complete the Skyline Admission Application at <https://websmart.smccd.edu> under APPLY and the International Student supplemental form at [www.smccd.edu/accounts/skyinternational](http://www.smccd.edu/accounts/skyinternational). Applicants are required to submit original documents in English or certified English translations that demonstrate satisfaction of the following requirements:

1. Provide proof of completion of the equivalent of a United States high school education with a satisfactory grade point average of 2.0 or above.
2. Provide all official high school transcripts and college transcripts.
3. Submit an Original Financial Data Form and Bank Verification of Funds. All bank documents must be current, written in English, include the amount in U.S. Dollars, and must include a signature from a Bank Official. Estimated college expenses are \$18,000.00 US Dollars. **Fees are subject to change.**
4. Submit an original copy of the Test of English as a Foreign Language (TOEFL) Score Report. A minimum score of 480 (paper-based), 160 (computer-based) or 56 (internet-based) is required. Information about TOEFL can be obtained from [www.ets.org/toefl](http://www.ets.org/toefl). The Test Code Number for Skyline College is **4647**.

**or**

Complete the International English Language Testing System (IELTS). A minimum qualifying level of Band 5 is required for admission. Information about IELTS can be obtained from [www.ielts.org](http://www.ielts.org). Please have your IELTS test results sent directly to Skyline College.

5. Copy of your Passport Bio-Page.
  6. **No application fee is required.**
- For applicants attending U.S. schools, please attach the following:**
7. Copies of Visa page from Passport, I-94, Passport Bio-Page, and copies of all I-20s.
  8. Certificate of Eligibility to Transfer - Must be completed by the student and current institution.

Students accepted into the International Student Program will be expected to enroll in and complete a minimum of 12 units each semester with a minimum of a "C" (2.0) grade point average to remain in good standing. Complete information about the International Student Program is available from the International Student Program, (650) 738-4430, in Building 4, Room 4-248.

## THE LEARNING CENTER

The Learning Center (TLC) is a flexible learning environment providing academic support for students in all Skyline courses through workshops, instructional technology, tutoring, and lab-based courses. The goal of the TLC is to offer students opportunities to learn more quickly and effectively and with greater confidence. Accordingly, the TLC provides alternative means of instruction that address students' diverse learning preferences and styles. The TLC also offers a comprehensive program of individual and small group support for all levels of English, ESL, Reading and Math, and provides tutoring in a variety of academic subject areas. The Learning Center includes the following programs: Writing/Reading Lab, Math Assistance Lab, Tutorial Assistance Lab, Computer Lab, TRIO/Student Support Services, and Media Services.

For more information about The Learning Center, please call (650) 738-4144 or stop by the Center in Building 5, Room 5100 (below the Library). You can also learn more about the TLC at our website: <http://www.skylinecollege.edu/general/learningcenter/index.html>.

## LEARNING COMMUNITIES

*What is a Learning Community?*

Learning Communities are two or more classes, often in different departments, designed to be taken together by the same group of students in each class of the Learning Community. Learning Communities are designed to connect students to each other, to their teachers, to the college, and to student learning. The classes have a common theme and coordinate their assignments. This allows students to work on themes from more than one perspective.

In Learning Communities, faculty members assist learning and innovation as everyone works together to create community in a positive learning environment. Students participate in groups to share ideas and help each other learn. There is a greater sense of involvement with students and professors.

Please see page 101 for information on the Learning Community opportunities to be offered this semester.

### ASTEP PROGRAM

#### African American Success Through Excellence and Persistence

The ASTEP program is designed to provide African American students with greater opportunities for remaining and succeeding in college. ASTEP provides a learning community, mentoring, counseling and other support services to assist students in graduating and transferring to a four-year college.

For additional information, call Patricia Deamer at (650) 738-4217, or email [deamer@smccd.edu](mailto:deamer@smccd.edu).

### FIRST YEAR EXPERIENCE

The First Year Experience (FYE) Learning Community is designed to assist students new to Skyline College. Students, faculty and counselors collaborate through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all the FYE classes, the student is joining a community of learners with a common goal of progressing through math and English courses while learning important skills for student success.

Two distinct First Year Experience learning communities are available. For those students placing into MATH 120 and ENGL 846, please contact FYE Coordinator Vanson Nguyen at [nguyenv@smccd.edu](mailto:nguyenv@smccd.edu), or call (650) 738-4221.

The Latinos Excelling in Academics Program (FYE-LEAP) is designed to support the educational achievement of Latino students enrolled in basic skills courses. FYE-LEAP is open to all students who place into MATH 811. For more information about this program or to enroll, contact Cecelia Gutierrez at [gutierrezc@smccd.edu](mailto:gutierrezc@smccd.edu).

### HONORS TRANSFER PROGRAM

The Honors Transfer Program offers honors-level courses to any student seeking an academically challenging educational experience in all IGETC areas of the curriculum. To graduate from the program, students must achieve a 3.25 g.p.a. in at least 15 units of Honors courses and fulfill 16 hours of community service. Program graduates receive recognition at graduation and on their transcripts and degrees, and are also eligible for special consideration for admission and scholarships at colleges and universities that have agreements with the program. The Honors Transfer Program is a member of the Transfer Alliance Program of UCLA.

For more information and an application, go to [Skyline College.edu](http://SkylineCollege.edu), or phone Katharine Harer at (650) 738-4412, or send an email to [harer@smccd.edu](mailto:harer@smccd.edu).

### KABABAYAN PROGRAM

The Kababayan Program is a transfer and support program with the goal of increasing proficiency in English skills for success in college, work, and life. The Kababayan Program focuses on the Filipino/Filipino-American student experience and is open to all students. The three primary components of the program are English instruction (integrated composition and reading), counseling and peer mentoring.

For more information about the Kababayan Program, please call the program coordinator at (650) 738-4119, or visit the program's website at [www.smccd.edu/accounts/skykab](http://www.smccd.edu/accounts/skykab).

### PUENTE PROGRAM

The Puente Program is a UC affiliated transfer and support program, the goal of which is to increase the number of educationally underrepresented students transferring to four-year colleges and universities. Three components of the Puente Program work together to prepare Puente students for transfer:

- **Counseling**
- **English Instruction**
- **Mentoring**

The Puente Program's curriculum focuses on the Chicano/Latino experience. Puente is open to all students. For more information on how to join the Puente Program, please call (650) 738-4146.

### WOMEN IN TRANSITION PROGRAM (WIT)

The goal of the Women in Transition (WIT) program at Skyline College is to encourage students who are returning to school after a break in their education to expand their horizons and reach their intellectual, professional and personal goals. WIT offers a variety of services and classes to help ease students back into the academic environment. WIT students form close connections to one another so that they support and encourage each other's success. For more information about WIT, please call the program coordinator, Lori Slicton, at (650) 738-4157 or email [slicton@smccd.edu](mailto:slicton@smccd.edu).

### LIBRARY

Skyline College Library, which occupies the second floor of Building 5, features electronic resources as well as a book collection of 50,000 volumes and subscriptions to 235 magazines, journals and newspapers. Through a local area network, students have access to the Internet, the Peninsula Library System (PLS) online catalog, and periodical and other research databases. The Library's web address is [SkylineCollege.edu/library](http://SkylineCollege.edu/library).

The Library also has six group study rooms, numerous study carrels providing privacy for individual work, and a computer demonstration area for class orientations.

Borrowing privileges are extended to all students presenting a library card; the Library will issue cards to students with appropriate identification.

Contact information: (650) 738-4312 (reference), (650) 738-4311 (circulation), (650) 638-0399 (book renewal).

Fall & Spring Semester Hours: 8:00 am–8:00 pm, Monday–Thursday; 8:00 am–2:00 pm, Friday; 10:00 am–2:00 pm, Saturday; closed on Sunday.

## STUDENT LIFE

### ASSOCIATED STUDENTS OF SKYLINE COLLEGE (ASSC) (STUDENT GOVERNMENT)

As a student enrolled at Skyline College, you are also a member of the Associated Students of Skyline College (ASSC). The ASSC Governing Council (Student Government) is the elected body that represents all Skyline students and helps ensure that students have a voice in the College's and District's decision making processes. As your representative, the ASSC Governing Council encourages students to be actively involved in student government.

Students who participate in ASSC Governing Council represent a variety of ages, backgrounds, interests and academic majors. Some students have had previous experience in student government, but many are looking for the opportunity to gain valuable leadership, planning and communication skills.

The ASSC Governing Council coordinates and facilitates the following activities: lobbying at the state and federal level, planning activities, adopting and supervising the ASSC budget, participating in college committees, and sharing in the development of college policies. The ASSC also sponsors a wide variety of cultural, social and educational events throughout the year, for example, a Welcome Week at the beginning of the Fall semester.

For complete information regarding the ASSC Events Calendar, contact the Associated Students of Skyline College at (650) 738-4327, or stop by the Student Activities Office, Building 6, Room 6212.

#### How can I become an officer of the ASSC Governing Council?

The ASSC Governing Council is always looking for students who wish to take on leadership responsibilities. If you are interested in political activism, increasing cultural awareness, and developing communication and leadership skills, please visit the Student Activities Office, Building 6, Room 6212, for an application and additional information. Any interested student with a minimum GPA of 2.05 who is enrolled in at least six units is eligible to participate as a member of the ASSC Governing Council. Positions on the Governing Council are obtained through elections or by appointments.

Copies of the Associated Students of Skyline College Constitution and Constitutional Codes are available to students in the Student Activities Office.

## STUDENT BODY CARD

The \$8.00 student body fee and other fund raising activities support the ASSC and help fund scholarships, educational and social programming, and many other worthy facets of campus life. Students who pay the student body fee are entitled to a student body card. The student body card provides discounts at campus events and at quality local businesses. The card is available throughout the fall and spring semesters. To obtain your student body card, present a valid picture identification card or passport, proof of current registration, and a receipt for payment of the \$8 fee at the Student Activities Office, Building 6, Room 6212.

## CAMPUS CLUBS AND ORGANIZATIONS

A wide variety of leadership and volunteer opportunities are available within campus clubs and organizations. Becoming part of a campus organization is a great way to enhance your experience at Skyline College. These groups focus on a wide variety of student interests such as career options, academics, social events, political service and religion. Students are also encouraged to start new clubs and organizations to suit their interests. For more information regarding student groups, contact the Student Activities Office.

**Starting a New Club/Organization:** In order to start a new club or organization, you must file a petition for charter with the Associated Students of Skyline College Governing Council and the Skyline Organizations and Club Council. Instructions for filing a petition are listed in the Club and Organization Manual. Copies of the Club and Organization Manual are available in the Student Activities Office, Building 6, Room 6212. The manual also lists instructions for reserving space on campus, posting materials, student club and organizations accounts, event planning, conference attendance, and request for funding procedures.

The following is a list of chartered clubs and organizations. If you would like additional information regarding these or other student groups that were formed after the publication of this schedule, call the Student Activities Office at (650) 738-4275 or stop by Building 6, Room 6212.

Administration of Justice Club	Honors Club
American Medical Student Association (AMSA)	Journalism Club
Black Student Union (BSU)	Kababayan Dance Troupe
Ceramics Club	Latino American Student Organization (LASO)
Cheer and Dance Squad	Palestinian Club
Cosmetology Club	Phi Theta Kappa (Academic Honor Society)
Environmental Club	Photography Club
Filipino Student Union (FSU)	P.O.D.E.R.
Gay, Straight Alliance (GSA)	Political Science Assoc.
Hermanos Club	

Pre-Med Osteopathic Medical Association  
Respiratory Therapy Club  
S.A.C.N.A.S. (Society for the Advancement of Chicanos and Native Americans in Science)  
Skyline Fellowship (Christian)  
Society of Hispanic Professional Engineers (SHPE)

Student's and Parent's Association for Children's Enrichment (SPACE)  
Surgical Technology Club  
Theater Club  
TRIO Club  
Utaku Nation (Japanese Anime Club)  
Veterans Club  
Women in Transition (WIT)

### PHI THETA KAPPA (ACADEMIC HONOR SOCIETY)

Eligible students may join Skyline's chapter of the Phi Theta Kappa honor society. Members receive recognition on their transcript and are eligible for transfer scholarships. Go to [SkylineCollege.edu/boo](http://SkylineCollege.edu/boo) for further information and an application.

### THE SKYLINE VIEW (STUDENT NEWSPAPER)

*The Skyline View* is an award-winning, student-run print and online newspaper that covers the campus community and is produced by the journalism students of Skyline College. As a First-Amendment protected publication, the paper functions as an open forum, providing the campus community several opportunities for expression, including guest opinion columns, letters to the editor, and advertising.

Students who would like to gain practical experience in creating and producing a newspaper – both in its print and online versions – and who would like to be a part of the editorial staff may sign up for Journalism 300: Newspaper Staff. Students are encouraged to explore Skyline College's journalism course offerings for additional opportunities. For more information, please contact *The Skyline View* advisor, Nancy Kaplan-Biegel, at (650) 738-4297, or at [kaplann@smccd.edu](mailto:kaplann@smccd.edu). Visit *The Skyline View* online at [www.theskylineview.com](http://www.theskylineview.com).

### STUDENT ACTIVITIES OFFICE

The Student Activities Office, located in Building 6, Room 6212, is an excellent resource center for students interested in participating in student government and campus activities. Student activities include clubs, speakers, theatrical events, forums, publications, food drives, community outreach, and many other worthwhile and exciting activities. The Student Activities Office also serves as the facilitator for the annual Student Recognition and Awards Ceremony and the Commencement Ceremony. For additional information, please call the Student Activities Office at (650) 738-4275.

### Housing

Skyline College does not provide campus housing. The College occasionally receives calls and rental listings from rental agencies, landlords or individuals who are looking for roommates. All of the rental information that we receive is posted on the second floor of Building 6. For posting rental information, please contact the Student Activities Office, (650) 738-4275.

### Student Activities Event Planning

All student clubs and organizations, off-campus groups, or vendors who want to host a special event, hold a fundraising event, sell products, or distribute information must make a space reservation at the Student Activities Office by calling (650) 738-4275. Additional information is in the Time, Place and Manner Policy available in the Student Handbook, and the Club and Organization Manual available online and in the Student Activities Office. College policy questions, facilities reservations, security, insurance requirements and other considerations for special events are coordinated through this office.

**Please note that facilities reservations must be made at least three weeks in advance of the event.**

### Vending Complaints and Refunds

All complaints regarding vendor service or malfunctioning vending machines should be reported to the Student Activities Office. Refunds for loss of money in the vending machines are made by Skyline College's food service provider and the Student Activities Office. Refunds are processed during regular business hours.

## TRANSCRIPTS

Official transcripts may be requested at **websmart.smccd.edu** from the **Student Records** menu. Unofficial transcripts may be reviewed or printed at the same site.

An official transcript, summarizing a student's complete academic record at Skyline College, will be sent directly to colleges, employers and other agencies upon a student's web request. Courses taken at any of the colleges in the San Mateo County Community College District will appear on the transcript. Transcripts from high school and other colleges will not be forwarded. The first two transcripts processed are free; there is a \$5.00 charge for each additional copy. If a rush request is made, an additional \$10 Rush Transcript Request Fee is charged for each transcript.

Foreign transcript evaluation services are available. Contact Admissions and Records at (650) 738-4252 for more information.

**Note:** Transcript request(s) will not be processed if a financial hold exists. The hold must be cleared before the transcript is issued.

## TRANSFER CENTER

The Transfer Center provides comprehensive transfer services, resources, activities and events. Transfer assistance includes:

- Application and informational workshops
- University tours and off-campus events
- Visits from university representatives
- Transfer Admission Guarantee programs
- Transfer and articulation information
- Access to computers for college research

Sign up to be on the transfer eNews mailing list to keep informed about on/off campus transfer-related events and activities. Transfer information and a calendar of ongoing events are posted on the Center's webpage at [www.SkylineCollege.edu/general/transfercenter](http://www.SkylineCollege.edu/general/transfercenter). Please visit us in Building 2, Room 2227, or call (650) 738-4232 if we can be of assistance.

## TRIO/STUDENT SUPPORT SERVICES

TRiO/Student Support Services (TRiO/SSS) is a federally funded program designed to help its students achieve their educational goals by supporting academic success at Skyline College and assisting with transfer. To participate, students must meet at least one of the TRiO criteria: low-income, first generation to attend college, physically disabled or learning disabled. TRiO/SSS offers the following services:

- Academic, career, transfer and personal counseling
- Individual assistance with setting and meeting educational goals
- Financial aid and scholarship assistance
- Academic support, including tutoring, student success workshops, and access to computers
- Lab-based courses in English, Math and Learning Skills
- Cultural enrichment activities
- Visits to four-year colleges

To apply for the TRiO/SSS program, please call (650) 738-4144; or stop by the Learning Center, located in Building 5, Room 5100 (below the Library); or fill out an application online at our web page: <http://www.skylinecollege.edu/general/LearningCenter/TRiO.html>.

## VETERANS AND VETERANS' DEPENDENTS Welcome Veterans!

Skyline College offers approved instruction to veterans, service members, dependents and survivors of veterans, and to other eligible persons, and is authorized by the Department of Veterans Affairs to certify students who are working toward an AA/AS degree program, or certain certificate and transfer programs, for benefits under the Montgomery GI Bill, Chapters 30, 32 (Veterans), Chapter 31 (Vocational Rehabilitation), Chapter 35 (Veterans' Spouses or Dependents), Chapter 1606 (Selected Reserve), and the Post-9/11 GI Bill, Chapter 33. All Veterans, except those under Chapters 31 and 33, pay for their own college fees, books and supplies. Veterans who have previously attended college must file official copies of all college transcripts with the Office of Admissions and Records. Veterans may check the status of benefits at [www.va.gov](http://www.va.gov).

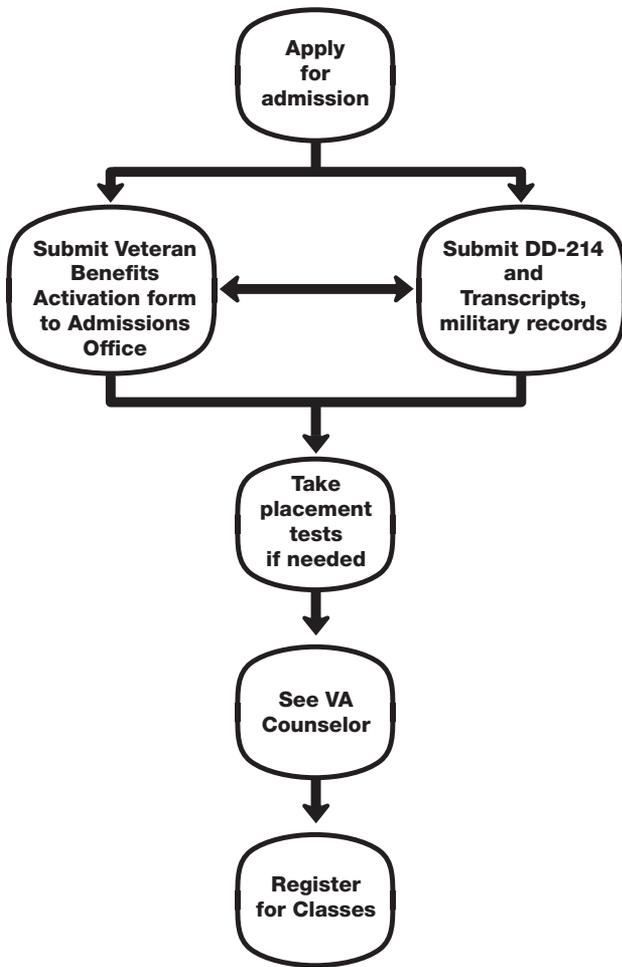
The State of California provides a program for the children of Veterans who are deceased or disabled from service connected causes. Applications are available at [www.cdva.ca.gov/service](http://www.cdva.ca.gov/service) or from the California Department of Veteran's Affairs, 875 Stevenson Street, Suite 250, San Francisco, CA 94103, (415) 554-7100.

You will automatically be certified and eligible for VA benefits during your first semester. Please submit your transcript(s) and education plan during this time in order to be eligible for recertification for the following semester.

Some reminders:

- Apply for federal financial aid for additional resources to meet expenses, [www.fafsa.gov](http://www.fafsa.gov).
- Maintain a 2.0 (C) overall grade point average.
- Register and maintain enrollment in at least six (6) units to be eligible for benefits.
- Take advantage of Financial Aid, Counseling, Health Center, tutoring and other Student Services that are available to assist you.

## Veterans Admission Process



- Check registration appointment and status
- Register for classes
- Add/drop classes within the published deadlines
- Confirm and print your schedule of classes
- View and pay enrollment fees
- Purchase or pre-order a parking permit
- Purchase textbooks
- Apply for financial aid
- View status of financial aid awards
- View grades
- View/print an unofficial transcript
- Order an official transcript
- Monitor academic standing
- Secure enrollment and/or degree verifications
- Obtain an evaluation of your progress toward CSU GE or IGETC certification
- Update educational goals
- View any holds on your records
- Obtain annual tax information
- Obtain an evaluation of your progress toward an associate degree or certificate. Students can use WebSMART to review progress toward the following educational goals: associate degree, certificate, CSU GE certification, and IGETC certification. Find this degree evaluation tool under Student Services and Student Records. Be sure to consult with a college counselor to review and confirm the information at the degree evaluation site and to discuss the evaluation process for coursework completed outside of the SMCCCD.

## WebSMART Registration and Services for Students

Your student WebSMART account is the vehicle to use to manage enrollment, view academic records, and maintain up-to-date student information. Using **skyline college.edu**, access the Quick Link to WebSMART. You can:

- View the College Catalog
- View the most up-to-date Schedule of Classes (WebSchedule)
- Update address, phone number, and other personal information
- Customize your PIN
- Schedule an appointment to complete placement testing

**Note:** Fee holds will block your access to all WebSMART functions. It is important to satisfy financial obligations to the college in a timely manner.

# Other Educational Opportunities

## AUDIT POLICY

Skyline College allows auditing of courses, with the exception of courses in programs that require special preparation and/or program admission on a limited basis. A student may audit a course only under the following circumstances:

1. The student must have previously enrolled for credit for the maximum number of times allowed for the particular course.
2. The instructor of record for the course must approve the student's enrollment as an auditor.
3. The student must be in good academic standing.
4. If the course is offered for variable units, the student must enroll for the maximum number of units available.
5. The student must enroll as an auditor immediately following the published late registration period and pay the auditing fee.

Students who enroll in a course for credit have first priority for all classroom space. Students who wish to audit a course may enroll the week after the late registration period is concluded, though with the instructor's permission they are able to attend the course from the first class meeting. Students who wish to audit a course must obtain a COURSE AUDIT FORM from the Office of Admissions and Records. No student auditing a course shall be permitted to change his or her enrollment to receive credit for the course. An auditing fee, as established by California Education Code, is payable at the time of enrollment as an auditor, with the exception of students enrolled in ten (10) or more semester credit units.

## IF YOU DON'T FIND IT AT SKYLINE

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. In addition to offering comprehensive general education, vocational, transfer and remedial programs, Cañada College and College of San Mateo offer a number of special programs not available at Skyline.

### COLLEGE OF SAN MATEO

1700 West Hillsdale Blvd.  
San Mateo, CA 94402  
(650) 574-6161

#### Programs

Alcohol & Other Drug Studies  
Architecture  
Astronomy  
Building Inspection  
Dental Assisting  
Digital Media  
Drafting  
Electronics  
Engineering  
Fire Technology  
Floristry  
Horticulture  
Nursing  
Real Estate

#### Athletics

Men's Cross Country  
Men's Football  
Men's Swimming  
Men's Track  
Women's Cross Country  
Women's Softball  
Women's Swimming  
Women's Track  
Women's Water Polo

### CAÑADA COLLEGE

4200 Farm Hill Blvd.  
Redwood City, CA 94061  
(650) 306-3100

#### Programs

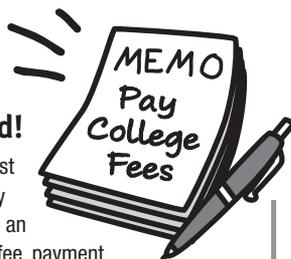
3D Animation & Video  
Game Art  
Drama/Theater Arts  
Earth Science  
Engineering  
Fashion Design  
Graphic Design  
Human Services  
Interior Design  
Medical Assisting  
Multimedia  
Nursing  
Radiologic Technology

#### Athletics

Women's Golf

### Plan Ahead – Pay Ahead!

To provide you with access to the most popular classes, the San Mateo County Community College District is making an important change in the enrollment fee payment policy beginning Spring 2012. You will not be able to register for classes if you have an account balance for prior terms. You will be dropped from your classes if you have not paid your fees by Jan. 4, 2012. If you cannot afford the fees, the District will offer a payment plan. The Financial Aid Office at each college can help you determine if you are eligible for state and federal student aid programs. Be sure to check WebSMART and your MY.SMCCD email account for more information and a list of upcoming financial aid seminars.



# Associate Degree Requirements

Graduation from Skyline College with the Associate in Arts Degree or Associate in Science Degree is based upon the completion of 60 units, including the requirements A & F listed below. An application for the degree must be filed in the Office of Admissions and Records during the last semester of attendance.

**ATTENTION:** This checklist is a guide to help you in selecting courses and keeping track of your progress. You are strongly encouraged to meet with your counselor to review your selections and to complete a Student Education Plan, which will assist you in keeping track of your progress and in reaching your educational goals.

## A. RESIDENCE

Either 12 units or 50% of the units applied to the major, whichever is fewer, must be completed at Skyline College.

## B. SCHOLARSHIP REQUIREMENT

1. A minimum 2.00 is required in all degree-applicable coursework.
2. All coursework transferred into SMCCCD, except non-degree applicable and upper division courses, will be evaluated to meet graduation requirements and will become part of the overall GPA.
3. The GPA from courses taken in SMCCCD and those courses from outside SMCCCD will be used in the calculation for graduation. Honors and Phi Theta Kappa are calculated and recorded at each college.

## C. MAJOR REQUIREMENT

A minimum of 18 units must be completed in a major. Some majors require the completion of more than 18 semester units. In addition to completing the course and unit requirements for the major, a student must:

- Complete with a grade of "C" or better (or Pass) all courses used to satisfy both core and elective requirements for the major.
- Complete 12 units or 50% of the units required for the major, whichever is fewer, at Skyline College.

**Note:** Specific requirements for majors may be found in the Skyline College Catalog under "Associate Degree and Certificate Programs."

## D. BASIC COMPETENCY REQUIREMENTS

**Note:** Satisfactory completion is defined as a grade of C or better.

### WRITING/READING

Satisfactory completion of English 100 or English 105, or equivalent, or higher.

### MATHEMATICS/QUANTITATIVE REASONING

- a. Eligibility for Math 130, 150, 200, 201 or 241 or higher as determined by a Skyline College approved placement test; or
- b. Satisfactory completion of Math 120 or equivalent, or higher; or
- c. Satisfactory completion of any course having at least Math 120 (Intermediate Algebra) as a prerequisite.

### INFORMATION LITERACY

- a. Satisfactory completion of a Skyline College English 100 course or Skyline College English 105 course taken Fall 2011 or thereafter; or
- b. Satisfactory completion of the Skyline College online "Information Literacy Tutorial" (Consult the Skyline Library website at <http://www.skylinecollege.edu/library> for details on completing the online tutorial.); or
- c. Satisfactory completion of an equivalent college-level information literacy or information competency course or requirement.

## E. SPECIFIC AREA REQUIREMENTS

1. **AMERICAN HISTORY AND INSTITUTIONS:** One course of 3 units from Group A and either Group B1 or Group B2 for a total of 6 units. One course may be applied to the General Education requirement in Social Sciences.

**Note:** Group B2 completes the E1 requirement for students who have satisfied only the U.S. History part of the requirement at another institution.

**Group A:** U.S. History & U.S. Government:

HIST 108 201 202 235 244

PLSC 210

**Group B1:** State & Local Government:

HIST 240 310

PLSC 301

**or Group B2:** U.S. Government/

State & Local Government:

PLSC 200

2. **ENGLISH:** Two courses (minimum of 6 units).

One of these courses may be the English course which fulfills the General Education Language and Rationality requirement. Courses which may be used to satisfy the English requirements are:

COMM 110 130 140 150

ENGL 100 or 105 110 161 165 836 or 846

ESOL 400

JOUR 120 121

LIT. 101 111 113 225 251 265 266 267 370 373 432

READ 420

3. **PHYSICAL EDUCATION (KINESIOLOGY):** Two activity courses in PE (Kinesiology) are required; for waiver or modification of this requirement see College Catalog.

4. **ETHNIC AND CULTURAL DIVERSITY:** Students must complete a total of 3 units from either group listed below. The course(s) may be applied to General Education requirements.

**Note:** ECE. 214 and FCS 213 are the same course; HIST 335 and PLSC 335 are the same course.

**Group A. General:**

BUS. 221

COMM 150

ECE. 214 272 273

FASH 119

FCS 119 213

HIST 235 240

SOCI 141 143 201

Continued →

**Group B. Area Studies:**

ANTH	110 125 150 155 165 170 180 360
ART	105 120
BUS.	226
ENGL	104
HIST	104 106 244 335 420 430 432 435 436 444 453
INTD	120
LIT.	116 251 265 266 267 370 373
MUS.	240 250 420
PHIL	300 320
PLSC	320 330 335
PSYC	238 268
SOCI	142 341 432
SOSC	150
SPAN	161 162

**F. GENERAL EDUCATION REQUIREMENTS**

A minimum of 18 units with a minimum of 3 units each in Sections 1, 2, 3, 4a and 4b. Balance of course work may be taken from any section (1 through 5).

**Note:** No course may be used to meet more than one General Education requirement.

**1. NATURAL SCIENCES:** (3 units required) 

**Note:** \* = Lab course.

ANTH	125
ASTR	100 101*
BIOL	101* 110* 111* 130 140 145 150 170 171* 215* 230* 240* 250* 260* 365
CHEM	112* 210* 220* 234 & 237* 235 & 238* 410*
ELEC	110
ENVS	100
GEOL	100 105 180 210* 220*
OCEN	100
PHYS	105 210* 220* 250* 260* 270*

**2. HUMANITIES:** (3 units required) 

**Note:** ART 115 & MUS. 115 are the same course; FASH 113, 119 & 150 are the same courses as FCS 113, 119 & 150; HIST 335 and PLSC 335 are the same course; PHIL 280 and PLSC 280 are the same course.

ARBC	111 112 121 122
ART	101 102 105 107 115 120 130 201 204 207 208 214 221 231 301 350 351 354 355 405 408 411
ASL	111 112 121 122
CHIN	111 112 115 121 122 130
ECE.	191
ENGL	104 110 161 162 166
FASH	113 119 150
FCS	113 119 150
FILI	110 111 112 120 121 122
FILM	370 375 380 440 450
HIST	100 101 104 106 109 203 335 430 432 435 436 444 453 461 462 463 464
HUM.	106 115 116 117
INTD	110 120 310
ITAL	103 111 112 121 122
JAPN	111 112 115
LIT.	101 111 113 116 151 166 191 225 251 265 266 267 370 373 416 432
MUS.	100 105 106 111 115 144 202 204 240 250 275 301 350 470 475
PHIL	100 160 175 195 240 280 300 312 320
PLSC	280 335
PSYC	238
SOCI	432
SOSC	140
SPAN	101 103 110 111 112 120 121 122 130 140 161 162 220

**3. SOCIAL SCIENCES:** (3 units required) 

**Note:** ECE. 214/FCS 213 are the same course; ECE. 212/FCS 212 are the same course; ECE. 201/PSYC 201 are the same course; PHIL 280 and PLSC 280 are the same course; PSYC 110/SOCI 110 are the same course.

ADMJ	100
ANTH	110 125 150 155 165 170 180 360
BUS.	100 101 200 201 210
ECE.	201 212 214
ECON	100 102 111 310
EDUC	100
FCS	212 213 392
GEOG	110 150 300
HIST	108 201 202 203 235 240 244 248 300 310 420 444
HSCI	150
JOUR	110
PHIL	280
PLSC	115 130 150 200 210 280 301 315 320 330
PSYC	100 110 200 201 238 268 300 301 390 410
SOCI	100 105 110 141 142 143 160 201 341 432
SOSC	150

**4. LANGUAGE AND RATIONALITY:** Two courses (minimum of 6 units): 1 course from group A and 1 course from group B. ONE COURSE MUST BE A COMPOSITION COURSE. 

**Group A:** English Composition (3 units required)

ENGL	100 105 110 165 836 846
ESOL	400
JOUR	120

**Group B:** Communication and Analytical Thinking (3 units required)

ACTG	100 121 131
BUS.	103 115 120 123 400 401
COMM	110 127 130 140 150
COMP	118 155 156 250 252 284 286 355 356 357 378
ENGL	165
MATH	115 120 122 123 130 150 153 200 201 222 241 242 251 252 253 270 275
PHIL	103 200
PSYC	171
READ	420 836

**Note:** BUS. 103 was D.P. 110; BUS. 400 was OFAD 400; BUS. 401 was OFAD 401.

**5. PERSONAL DEVELOPMENT:** (Up to 3 units of course work in Section 5 may be applied towards completion of General Education Requirements.) 

ADAP	348-359
BUS.	107 109
CAOT	110
COMB	101-405
COUN	100 104 105 106 107 108
CRER	100 111 132 135 136 137 139 140 410 650
DANC	101-450
FCS	310 313 320 392
FITN	106-400
HSCI	100 130 150
INDV	101-255
KINE	100
LSCI	100 110
P.E.	105 152 211 213 214 270 301
READ	425
REC.	100
SGOV	115
TEAM	100-201
VARS	100-380

**Note:** CAOT 110 was COMP 110.

# CSU General Education Requirements

Candidates for a Bachelor's degree from the CSU System who begin college in the Fall of 2011 shall complete the following pattern of general education courses encompassing a minimum of 48 semester units. A maximum of 39 of the total of 48 may be completed at Skyline College. The remaining nine units must be in the upper division of the degree granting institution. Of the 39 units that may be taken at Skyline College, no more than 30 units will be certified in Areas B, C and D combined. Courses used to satisfy the American Institutions requirement may also apply in Area D. Courses taken at other accredited institutions can be certified at Skyline College.

**ATTENTION:** This checklist is a guide to help you in selecting courses and keeping track of your progress. You are strongly encouraged to meet with your counselor to determine which general education pattern is best for you to follow, review your course selections, and complete a Student Education Plan. The general education pattern you select is based on a variety of factors, including your major and the institution to which you plan to transfer.

## AREA A COMMUNICATION SKILLS & CRITICAL THINKING 9 units required

One course required from each of A1, A2 and A3.

### A1 – Oral Communications

COMM 110 127 130 140 150

### A2 – Written Communications

ENGL 100 105 110

### A3 – Critical Thinking

ENGL 100 105 110\*\* 165

PHIL 103 109 200

\*\*ENGL 110 was redesigned and must be taken Fall 1997 or thereafter to meet this requirement.

**Note: Areas A1, A2 and A3 MUST be completed with grades of C or better BEFORE transfer.**

	IN PROGRESS	9 UNITS COMPLETED
<b>A1</b>	<input type="text"/>	<input type="text"/>
<b>A2</b>	<input type="text"/>	<input type="text"/>
<b>A3</b>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	<input type="text"/>	<input type="text"/>

## AREA B NATURAL SCIENCE & MATHEMATICS 9 units required

One course from Physical Science B1, Life Science B2, and Quantitative Reasoning B4. Must include one **lab** course from Area B1, B2 or B3 (indicated by asterisk\*).

### B1 – Physical Science

ASTR 100

CHEM 112\* 210\* 220\* 234-237\* 235-238\* 410\*

GEOL 100 105 180 210\* 220\*

OCEN 100

PHYS 100 210\* 220\* 250\* 260\* 270\*

### B2 – Life Science

ANTH 125

BIOL 101\* 110\* 111\* 130 140 145 150 170 215\* 230\* 240\* 250\* 260\*

ENVS 100

### B3\* – Lab Course

BIOL 171\*

OCEN 101\*

## B4 – Quantitative Reasoning

BUS. 120 123

MATH 130 150 153 200 201 222 241 242 251 252 253 270 275

PSYC 171

**Note: ACTG 121/131 meet B4 only if taken prior to Fall 2002.**

**Note: Area B4 MUST be completed with a grade of C or better BEFORE transfer.**

	IN PROGRESS	9-12 UNITS COMPLETED
<b>B1</b>	<input type="text"/>	<input type="text"/>
<b>B2</b>	<input type="text"/>	<input type="text"/>
<b>B3*</b>	<input type="text"/>	<input type="text"/>
<b>B4</b>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	<input type="text"/>	<input type="text"/>

## AREA C ARTS, LITERATURE, PHILOSOPHY & LANGUAGES 9 units required

Three courses to include at least one course from Arts and one from Humanities.

### C1 – Arts

ART 101 102 105 107 115 120 130 201 204 221 248 301 350 351 352 354 355 405 411

DANC 110 130 140 330 350 400

FASH 113 119

FCS 113 119

FILM 370

HUM. 117

INTD 110 120

MUS. 100 105 111 115 144 202 204 240 250 275 301 470

### C2 – Humanities

ARBC 111 112 121 122

ASL 111 112 121 122

CHIN 111 112 121 122 130

ECE. 191

ENGL 110 161

FILI 110 111 112 120

FILM 440 (formerly Lit. 441)

HIST 100 101 104 106 109 203 248 335 420 430 432 435 444 453 461 462 463 464

HUM. 106 115 116

ITAL 111 112 121 122

JAPN 111 112

**C2 – Humanities Continued**

LIT. 101 111 113 116 151 191 225 251 265 266 267 370 373  
 416 432  
 PHIL 100 160 175 195 240 280 300 312 320  
 PLSC 280 335  
 SOCI 341 432  
 SPAN 110 111 112 120 121 122 130 140 161 162 220

**ART 115 & MUS. 115 are the same course.**  
**ECE. 191 & LIT. 191 are the same course.**  
**FASH 113 & 119 are the same courses as FCS 113 & 119.**  
**HIST 335 and PLSC 335 are the same course.**  
**PHIL 280 and PLSC 280 are the same course.**

*Note: Not more than one course from HIST 461-464 may be applied to area C2.*

	IN PROGRESS	9 UNITS COMPLETED
<b>C1</b>	<input type="text"/>	<input type="text"/>
<b>C2</b>	<input type="text"/>	<input type="text"/>
<b>C1 or C2</b>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	<input type="text"/>	<input type="text"/>

**AREA D SOCIAL, POLITICAL & ECONOMIC INSTITUTIONS** **9 units selected from at least two subject areas required**

Must include one course from D1 and one course from either D2a or D2b to satisfy U.S. History, Constitution & American Ideals requirement.

*Note: Group D2b completes the U.S. History, Constitution & American Ideals requirement for students who have satisfied **only** the U.S. History part of the requirement at another institution.*

**D1 – U.S. History & U.S. Government**

HIST 108 201 202 235 244  
 PLSC 210

**D2a – State & Local Government**

HIST 240 310  
 PLSC 301

**D2b – U.S. Government/State & Local Government**

PLSC 200

**D3 – Social Institutions**

ADMJ 100	JOUR 110
ANTH 110 150 155 165 170	PHIL 280
180 360	PLSC 115 130 150 280 315
BUS. 100 101 200 210	320 330 335
ECE. 201 212	PSYC 100 110 200 201
ECON 100 102 111 310	268 300 301 390
EDUC 100	410
FCS 212	SOCI 100 105 110 141 142
GEOG 110 150	143 160 201 341
HIST 104 106 203 248 300 335	432 665
430 432 435 436 444 453	SOSC 140 150

**ECE. 201 & PSYC 201 are the same course.**  
**HIST 335 and PLSC 335 are the same course.**  
**PHIL 280 and PLSC 280 are the same course.**  
**PSYC 110 & SOCI 110 are the same course.**

*Note: ECE. 201 meets D3 only if taken Fall 2000 or thereafter.*

**IN PROGRESS**

**9-12 UNITS COMPLETED**

<b>D1</b>	<input type="text"/>	<input type="text"/>
<b>D2a or D2b</b>	<input type="text"/>	<input type="text"/>
<b>D3</b>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	<input type="text"/>	<input type="text"/>
<b>U.S. History</b>		<input type="text"/>
<b>U.S. Government</b>		<input type="text"/>
<b>CA State/Local Government</b>		<input type="text"/>

**AREA E LIFELONG UNDERSTANDING & SELF DEVELOPMENT**

**3 units required**

Maximum one unit applicable from Area E2.  
 Must complete minimum of two units in Area E1 for a total of three units.

**E1**

COUN 100	HSCI 100 130 150 665
CRER 111 132 135 136	LSCI 100
137 665	PE. 105 270
ECE. 201 214	PSYC 200 201
FCS 213 310 313 320 392	SOCI 160
GERO 101	

**E2**

ADAP 349 356 357 358 359	TEAM 100 111 112 115
COMB 301 302 401 404 405	116 117 125 141
DANC 105 110 130 140 152	145 146 148 149
161 162 163 164 165 166	171 173 175 176
167 168 169 171 260 330	179 188 189 190
350 400 450 665	191 192 193 194
FITN 106 110 112 116 160 166	195 196 197 198
182 201 202 205 301	199 201
303 304 305 308 314 332	VARs 100 110 120 150
334 335 336 400	200 310 340 360
INDV 101 105 121 125 126 141	
160 165 167 168 169 171	
172 251 253 255	

**ECE. 214 & FCS 213 are the same course.**

**ECE. 201 & PSYC 201 are the same course.**

*Note: COMP 110 meets E1 only if taken prior to Fall 1999.*

	IN PROGRESS	3 UNITS COMPLETED
<b>E1</b>	<input type="text"/>	<input type="text"/>
<b>E2</b>	<input type="text"/>	<input type="text"/>
<b>TOTAL</b>	<input type="text"/>	<input type="text"/>

*Note: For the most updated version of this list see the Counseling Office or the Transfer Center.*

# Intersegmental General Education Transfer Curriculum (IGETC)

Effective Fall 1991, the IGETC will permit a student to transfer from Skyline College to any campus of the California State University (CSU) or the University of California (UC) systems without having to take additional lower-division general education after transfer.

Completion of the IGETC is not a requirement for transfer to a CSU or UC, nor is it the only way to fulfill the lower-division general education requirements. Students may find it advantageous to take courses fulfilling CSU's general education requirements or those of a particular UC campus.

- Note:**
1. The IGETC does not guarantee admission to any CSU or UC campus.
  2. The IGETC does not meet the American History and Institutions requirement at CSU and UC campuses.
  3. All courses for IGETC must be completed with C or better grades (a C- is not acceptable).

**ATTENTION:** This checklist is a guide to help you in selecting courses and keeping track of your progress. You are strongly encouraged to meet with your counselor to determine which general education pattern is best for you to follow, review your course selections, and complete a Student Education Plan. The general education pattern you select is based on a variety of factors, including your major and the institution to which you plan to transfer.

## AREA 1 – ENGLISH COMMUNICATION

(Required: 1 or more courses from each group for CSU; UC requires completion of courses from Groups A and B only.)

**GROUP A:** Choice of ENGL 100 or ENGL 105#

**GROUP B:** Choice of ENGL 110<sup>a</sup>, ENGL 165 or PHIL 109

**GROUP C:** Choice of COMM 110, COMM 127, 130<sup>b</sup>, COMM 140 or COMM 150

### COMPLETED

**A**

**B**

**C**

**TOTAL**

## AREA 2 – MATHEMATICAL CONCEPTS and QUANTITATIVE REASONING

(Required: 1 course, 3 semester units minimum.)

BUS. 120#, 123#

MATH 200#, 201, 222#, 241#, 242#, 251#, 252#, 253#, 270, 275

### COMPLETED



**TOTAL**

## AREA 3 – ARTS and HUMANITIES

(Required: 3 courses, 9 semester units minimum.)

At least one course from Arts and one from Humanities.)

### GROUP A: ARTS

ART 101 102 105 115 120 130

FILM 440 (formerly Lit. 441) 450

MUS. 100 115 202 204 240 250

## GROUP B: HUMANITIES

CHIN 122 130

HIST 100 101 104 106 108# 109 201# 202# 203 235 240 244  
248 310 335 420 430 432 435 444 453 461 462 463 464

LIT. 101 111 113 116 151 225 251 265 266 267 370 373 416  
432

PHIL 100 160 175 195 240 280 300 312 320

PLSC 280 335

SOCI 341 432

SPAN 130 140 161 162

### COMPLETED

**A**

**B**

**A or B**

**TOTAL**

## AREA 4 – SOCIAL and BEHAVIORAL SCIENCES

(Required: 3 courses, 9 semester units minimum. Courses from at least two disciplines or an interdisciplinary sequence.)

ANTH 110 150 155 165 170 180 360

ECE. 201

ECON 100 102

GEOG 110 150

HIST 100 101 104 106 108# 109 201# 202# 203 235 240 244

248 300 310 335 420 430 432 435 436 444 453 461 462  
463 464

JOUR 110

PHIL 280

PLSC 115 130 150 200 210 280 315 320 330 335

PSYC 100 200 201 268 300 390 410<sup>c</sup>

SOCI 100 105 141 142 160 341 432

SOSC 150

### COMPLETED





**TOTAL**

**AREA 5 – PHYSICAL and BIOLOGICAL SCIENCES**

*(Required: 2 courses, 7 semester units minimum. One Physical Science course and one Biological Science course; at least one must include a laboratory.)*

**GROUP A: PHYSICAL SCIENCE**

- ASTR 100
- CHEM 112\* 210\* 220\* 234/237\* 235/238\*
- GEOL 100 105 180 210\* 220\*
- OCEN 100 101\*
- PHYS 210\* 220\* 250\* 260\* 270\*

**GROUP B: BIOLOGICAL SCIENCE**

- ANTH 125
- BIOL 101#\* 110#\* 111\* 130# 140 145 150 170 171\* 215\* 230\* 240\* 250\* 260\*
- ENVS 100

**COMPLETED**

<b>A</b>	
<b>B</b>	
<b>Lab</b>	
<b>TOTAL</b>	

**LANGUAGE OTHER THAN ENGLISH**

**(UC Requirement Only)**

*(Required: Two years of high school study of a language with a grade of "C" or better or 3-5 units of courses listed below.)*

- ARBC 122
- ASL 122
- CHIN 130
- FILI 120 122
- ITAL 122
- SPAN 120, 122, 130, 140 or 220<sup>d</sup>

**COMPLETED**

<b>TOTAL</b>

**U.S. HISTORY, CONSTITUTION and AMERICAN IDEALS**

**(CSU Requirement Only)**

*(Required: one course of 3 units from Group A and either Group B1 or Group B2 for a total of six units.)* Not part of IGETC, but may be completed prior to transfer.

**Note:** Group B2 completes the U.S. History, Constitution & American Ideals requirement for students who have satisfied **only** the U.S. History part of the requirement at another institution.

**GROUP A: U.S. HISTORY & U.S. GOVERNMENT**

- HIST 108 201 202 235 244
- PLSC 210

**GROUP B1: STATE & LOCAL GOVERNMENT**

- HIST 240 310
- PLSC 301

**GROUP B2: U.S. GOVERNMENT/STATE & LOCAL GOVERNMENT**

- PLSC 200

**COMPLETED**

<b>A</b>	
<b>B1 or B2</b>	
<b>TOTAL</b>	

\* = Lab Course  
 # = UC transfer credit may be limited  
 a = ENGL 110 was redesigned and must be taken Fall 1997 or thereafter to meet this requirement.  
 b = COMM 130 (formerly SPCH 120) meets this requirement only if taken prior to Summer 1995 and Fall 1996 or thereafter. COMM 130 was not UC transferable in 1996 (so may not be used for IGETC if taken Fall 1995, Spring 1996 or Summer 1996.)

c = PSYC 410 must be taken Fall 1998 or thereafter to meet this requirement.  
 d = A student whose native language is Spanish, who has completed at least 9 years of education conducted in Spanish, may not receive credit for SPAN 220.

**Note: For the most updated version of this list see the Counseling Office or the Transfer Center.**

# Parking and Transportation

## CAMPUS PARKING REGULATIONS

All persons parking on the Skyline College campus are responsible for knowing and following the college's parking regulations. Complete parking regulations are also available online at <http://www.skylinecollege.edu/online/findpeopleplaces/placescampus/parkingpublictrans.html>.

All persons driving an automobile, truck or van who utilize campus parking facilities during scheduled class hours and final examination periods are required to pay a parking permit fee and display a campus parking permit in their vehicle at all times while parked on the Skyline College campus. (Motorcycles are excluded if parked in designated motorcycle parking.) Students enrolled exclusively in weekend or off-campus classes are exempt. The parking fee is \$40.00 for fall and spring semesters and \$20.00 for the summer session, or a two-term permit may be purchased for \$70.00 (fall and spring together.) These fees are nonrefundable except by action of the college. **Parking permits may be transferred from one vehicle to another.**

**One day parking permits are available for \$2.00 per day from coin/bill operated parking permit dispensers located in student parking lots A, C, F, G, L, N and P. There are visitor lots that have pay-by-space, timed parking in Lots D and M.**

Students may pay for their parking permits at the time of **WebSMART** registration, online or in person at the Cashier's Office.

Students may park in designated student parking lots only. Staff lots are marked with yellow parking lines and are reserved for Staff and Faculty only. Please refer to the campus map for parking lot locations. While parking in Skyline College campus parking lots, all students, staff, faculty and the general public must obey all campus, local and state regulations.

A parking permit is required inside the vehicle in order to park in any lot on campus other than a visitor lot. All Staff parking areas on the Skyline College campus are restricted to San Mateo County Community College District employees (excluding student aids, assistants or student workers while enrolled in the current semester). Vendors and contractors at the college may also park in staff parking lots with proper authorization and permit.

Parking spaces are available on a first-come, first-served basis. Therefore, a parking permit is not a guarantee of a parking space. Skyline College and the San Mateo County Community College District do not accept liability for vandalism, theft or accidents. Use of campus parking facilities is at the user's risk. However, any such incidents should be reported to the Campus Public Safety Office, Building 6, Room 106, (650) 738-4199.

## PARKING GRACE PERIODS

There is a two-week grace period in student parking lots only at the beginning of the fall and spring semesters. There is a one-week grace period in student parking lots only at the beginning of the summer session. The grace period does not apply to staff lots, handicap parking and other restricted parking areas.

## VISITOR PARKING

Visitors to the Skyline campus may park in **Visitor Lot D** or **Visitor Lot M**. These visitor lots are pay-by-space meter parking. After parking the vehicle, the visitor notes the number of the parking space, enters the number into the meter, and deposits coin or currency. The receipt from a visitor parking permit machine does not have to be displayed in the vehicle. Visitor parking permits are valid **ONLY** in the respective visitor parking lot in which they are purchased. Daily permits, Staff/Faculty permits, and Student permits are **not valid** in visitor parking lots.

Visitors may also park in student lots if they have purchased a **daily** parking permit. For the location of daily parking permit machines, please refer to the campus map.

## DISABLED STUDENT PARKING

Physically disabled students who drive vehicles to campus must have a valid state-issued DMV disabled person parking placard. This placard allows parking in designated disabled parking spaces on campus. **Students must ALSO purchase a student parking permit issued through Skyline College.** Disabled parking is available in student and staff lots.

## CAR/VAN POOL PARKING APPLICATION PROCESS

Students who wish to participate in the Car Pool parking program can pick up an application at the Skyline College Public Safety Office. To qualify for the program, each student on the application must have paid for a semester or dual semester student parking permit(s). Each student must be enrolled in at least one class at Skyline College and there must be a minimum total of **THREE** students on the application.

The Public Safety Department is currently limited to 12 Car/Van Pool parking permits per semester. Each permit is valid only for the semester for which it is issued. The Public Safety Department will begin taking applications on the first day of every new semester. Permits are issued on a first come, first served basis upon submission of a fully completed permit application to the Public Safety Department.

## CAR/VAN POOL PARKING REGULATIONS

Any vehicle parking in any Car/Van Pool parking stall without a visible Car/Van Pool parking permit issued by the Public Safety Department may receive a citation. Car/Van Pool parking permits are valid ONLY in designated Car/Van Pool parking spaces.

In order for a vehicle to park in a Car/Van Pool designated space, the vehicle MUST display a valid Car/Van Pool parking permit and a valid, student parking permit or valid daily parking permit, as well as have a minimum of two (2) occupants in the vehicle when it is parked. Car/Van Pool parking permits are valid only for the driver(s) and vehicle(s) listed on the application.

It is a violation of law to copy, duplicate, manufacture or otherwise reproduce Car/Van Pool parking permits as well as a violation of the Student Code of Conduct. Violators may be arrested and prosecuted for forgery and theft pursuant to California Penal Code sections 470 and 484, as well as face immediate student disciplinary action.

Car/Van Pool parking permits may not be transferred or loaned to another person or another vehicle that is not on the application. If a person displays a valid Car/Van Pool parking permit issued to another person or vehicle, that vehicle is subject to a citation. The Car/Van Pool parking permit will be seized and a report will be forwarded to the Vice President of Student Services for a violation of the Student Code of Conduct. The seized Car/Van Pool parking permit will not be returned to the person(s) who applied for the permit.

## RIDE SAMTRANS TO SKYLINE

SamTrans provides bus service along several routes to the Skyline College campus. SamTrans information specialists can help you plan your trip for the shortest possible route: Call toll free **1-800-660-4BUS** or visit **www.samtrans.com**. You may purchase SamTrans passes at Skyline College in the Cashier's Office, Building 2, Student Services Center. All SamTrans buses are wheelchair accessible. Frequent riders receive a discount on their rides by using tokens or a monthly pass.

SamTrans Routes 121, 123 and 140 provide weekday service to Skyline College. Route 121 starts at Lowell and Hanover streets, then serves the Daly City BART Station, Colma BART, Seton Medical Center, Serramonte, Fairmont and Westview on its way to the college. Route 123 originates at the Colma BART Station and serves stops between Metro Center, Serra Center, Serramonte and King Plaza on its way to campus. Route 140 delivers students traveling from Pacifica (Palmetto and West Manor) and San Bruno BART.

**Weekend Note:** The 121 and 123 lines do not provide service to Skyline College on the weekends. The 140 is the only line that provides service to the college on weekends.

## NON-DISTRICT SPONSORED TRANSPORTATION

Some classes may be conducted off campus. Unless you are specifically advised otherwise, you are responsible for arranging for your own transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommended travel times, route or caravanning, be advised that the District assumes no liability or responsibility for transportation and any person driving a personal vehicle is NOT an agent of the District.

## FIELD TRIP/EXCURSION GUIDELINES

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.



## Campus Directory

Main Line (650) 738-4100

For Information About	Ext.	Bldg-Room
Admissions and Records . . . . .	4251/4252	2-2225
Fax (Admissions and Records) . . . . .	4200	
Asian Studies Program . . . . .	4479	4-252
ASSC (Student Government) . . . . .	4327	6-6214
Assessment/Placement Testing . . . . .	4150	2-2233
ASTEP Program . . . . .	4217	7-7322
Automotive Technology . . . . .	4126	8-8101
Bookstore . . . . .	4211	6-6101
Business Division . . . . .	4201	8-8305
CalWORKs . . . . .	4480	2-2212
Career Advancement Academy . . . . .		1-1314
Career Center . . . . .	4337	2-2227
Cashier's Office . . . . .	4101	2-2225
Center for International Trade Development . . . . .	7098	5-5130
Child Development Center . . . . .	7071	Bldg. 14
Cooperative Education Office . . . . .	4261	1-1210
Cosmetology . . . . .	4168/4165	4-224
Counseling . . . . .	4318	2-2200
Disabled Students Program . . . . .	4280	2-2350
Distance Education and Technology . . . . .		1-1316
Emergency Medical Technology . . . . .	4284	7-7108A
English Language Institute (ELI) . . . . .	7089	1-1218
EOPS/CARE . . . . .	4139	2-2212
Evening College Office . . . . .	4206	2-2225
Monday – Thursday, 5:00 to 9:30 pm		
Financial Aid . . . . .	4236	2-2234
Fax (Financial Aid) . . . . .	4425	
Gallery . . . . .	4294	1-1132
Health Center . . . . .	4270	2-2209
Hermanas/Hermanos Program . . . . .	7072	2-2321

For Information About	Ext.	Bldg-Room
Honors Transfer Program . . . . .	4412	4-242
International Students Program . . . . .	4430	4-248
Kababayan Program . . . . .	4119	4-244
Kinesiology (Physical Education)/ Athletics/Dance Division . . . . .	4271	3-3126
Language Arts Division . . . . .	4202	8-8112
Learning Center, The . . . . .	4144	5-5100
Library . . . . .	4311	5-5200
MESA Program . . . . .	4244	7-7309
Microcomputer Lab (CALT) . . . . .	4105	2-2116
Parking . . . . .	4199	6-6106
Physical Education (Kinesiology)/ Athletics/Dance Division . . . . .	4271	3-3126
Public Information Office . . . . .	4346	4-329
Public Safety . . . . .	4199	6-6106
Puente Program . . . . .	4146	4-248
Respiratory Therapy . . . . .	4457	7-7219
Scholar-Athlete Program . . . . .	4409	7-7308
Scholarships . . . . .	7011	2-2234
Science/Math/Technology Division . . . . .	4221	7-7130
Skyline View, The (Student Newspaper) . . . . .	4377	8-8110
Social Science/Creative Arts Division . . . . .	4121	1-1108
SparkPoint Center . . . . .	7035	1-1221A
Student Activities . . . . .	4275	6-6212
Student Services Information . . . . .	4465	2-2225
Surgical Technology . . . . .	4470	7-7209
Telecommunications Technology . . . . .	4495	2-2102
Theater . . . . .	4154	1-1108
Transcript Information . . . . .	4254	2-2225
Transfer Center . . . . .	4232	2-2227
TRiO/SSS . . . . .	4144	5-5100
Veterans' Affairs . . . . .	4462	2-2225
Vice President of Instruction . . . . .	4321	4-311A
Vice President of Student Services . . . . .	4333	4-311B
Wellness Program . . . . .	4366	4-134
Women in Transition Program . . . . .	4157	2-2313
Workability III Program . . . . .	4467	2-2340
Workforce Development, Center for . . . . .	7035	1-1221

*Individual instructors may be contacted at their campus phone extensions.*

### SUPPORT SKYLINE COLLEGE

Donate your used vehicle to benefit Skyline students

SAN MATEO COUNTY COMMUNITY COLLEGES FOUNDATION

- Specify:  Scholarships  President's Innovation Fund  
 Where the Need is Greatest



Call (650) 574-6229 for details

# Index

## A

Associate Degree Worksheet . . . . .	135
Associated Students of Skyline College (ASSC) – Student Government . . . . .	130
ASTEP Program . . . . .	128
Audit Policy . . . . .	134

## B

Board of Governors Fee Waiver (BOGFW) Information . . . . .	19
Bookstore . . . . .	126

## C

Calendar, Spring Semester . . . . .	3
CalWORKs Program . . . . .	126
Campus Clubs and Organizations . . . . .	130
Campus Directory . . . . .	143
Career Center . . . . .	126
Catalog Order Coupon . . . . .	117
Child Care Services . . . . .	126
Class Listings, How to Read . . . . .	20
Clubs and Organizations . . . . .	130
College Connection (Concurrent Enrollment) . . . . .	9
Concurrent Enrollment (College Connection) . . . . .	9
Cooperative Agencies Resources for Education (CARE) . . . . .	126
Counseling . . . . .	126
Course Repetition Policy . . . . .	123
CSU General Education Worksheet . . . . .	137

## D

Disabled Student Parking . . . . .	141
Disabled Students Program . . . . .	127
Distance Learning . . . . .	109
Drug-Free Campus, Policy on . . . . .	124

## E

Enrollment or Degree Verification . . . . .	127
Enrollment Exemptions . . . . .	8
Extended Opportunity Programs and Services (EOPS) . . . . .	127

## F

Fees Chart . . . . .	14
Fees, Explanation of . . . . .	16
Fee & Refund Policies . . . . .	15
Field Trip/Excursion Guidelines . . . . .	142
Final Examinations . . . . .	4
Financial Aid Steps . . . . .	17

Financial Aid Types . . . . .	18
First Year Experience . . . . .	129
Five Steps to Successful Enrollment . . . . .	6

## H

Health Services . . . . .	127
Honors Transfer Program . . . . .	129
Housing . . . . .	131

## I

If You Don't Find It at Skyline . . . . .	134
IGETC (Intersegmental G.E. Transfer Curriculum) Worksheet . . . . .	139
International Students . . . . .	127

## K

Kababayan Program . . . . .	129
-----------------------------	-----

## L

Late Registration . . . . .	5, 12
Learning Center, The . . . . .	128
Learning Communities . . . . .	101, 128
Library . . . . .	129

## M

Major Codes . . . . .	10
Map of Campus . . . . .	Inside Back Cover

## N

Non-District Sponsored Transportation . . . . .	142
Nonnative Speakers Courses . . . . .	88

## O

Off-Campus Courses . . . . .	122
Orientation . . . . .	7

## P

Parking & Transportation . . . . .	141
Pass/No Pass Grade Option . . . . .	12
Phi Theta Kappa (Academic Honor Society) . . . . .	131
Placement Tests/Assessment . . . . .	7
Policies . . . . .	123
Prerequisites, Corequisites & Recommendations . . . . .	13
Privacy Rights of Students . . . . .	123
Psychological Services . . . . .	127
Puente Program . . . . .	129

## R

Registration Calendar . . . . .	5
Registration Information . . . . .	11

## S

SamTrans Routes to Skyline . . . . .	142
Services . . . . .	126
Sexual Assault Education and Prevention, Policy . . . . .	124
Sexual Harassment Complaints, Policy and Procedures . . . . .	124
Short Course Registration . . . . .	12
Short Courses . . . . .	118
Skyline View, The . . . . .	131
Smoking Policy . . . . .	124
Special Application Programs . . . . .	12
Spring Classes . . . . .	21
Spring Semester Calendar . . . . .	3
Steps to Enrollment . . . . .	6
Steps to Financial Aid . . . . .	17
Student Activities Event Planning . . . . .	131
Student Activities Office . . . . .	131
Student Body Card . . . . .	130
Student Government . . . . .	130
Student Life . . . . .	130
Student Right to Know and Campus Security Act . . . . .	123

## T

Transcripts . . . . .	131
Transfer Center . . . . .	132
TRiO/SSS . . . . .	132

## U

Unlawful Discrimination Complaints, Policy and Procedures . . . . .	125
--	-----

## V

Variable Units . . . . .	12
Vending Complaints and Refunds . . . . .	131
Veterans and Veterans' Dependents . . . . .	132
Visitor Parking . . . . .	141

## W

WebSMART Registration and Services . . . . .	133
Weekly Schedule Worksheet . . . . .	20
Withdrawal/Drop Policy . . . . .	123
Women in Transition Program . . . . .	129

# Campus Map

Vista Point



FMC

21  
24  
22  
23

Lot B

Lot C

Lot E

Lot F

Lot G

South Loop Road

North Loop Road

College Drive to Sharp Park Rd

Lot H

Lot J

Overflow Parking

Lot L

Lot M

Lot D

Lot R

3A 3B  
3E 3C  
3D

Lot S

Lot N

Lot P

18

15

17

South Loop Road

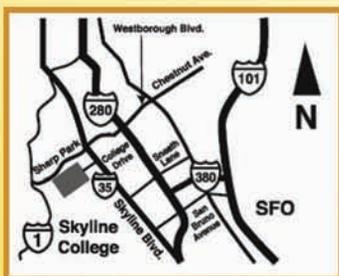
North Loop Road

College Drive to Skyline Boulevard

OFFICE	BLDG #
Administration	4
Admissions & Records	2
Automotive	9-11
Bookstore	6
Business Division	8
Cashier's Office	2
Child Development Center	14
Cosmetology	4
Counseling	2
Dining Hall	6
Facilities Maintenance Center	21-24
Field House	17
Financial Aid	2
Gallery	1
Gymnasium	3
Health Center	2
Info/One Stop Center	2
Language Arts	8
Learning Center	5
Library	5
Pacific Heights	19
Kinesiology(PE)/Athletics/Dance	3
Portable Classrooms	3A-E
Public Safety	6
Referee	9
Sciences & Allied Health	7
Social Science/Creative Arts	1
Student Activities	6
Student & Community Center	6
Student Services	2
Theater	1

## Legend

- Student Parking
- Staff Parking
- Visitor Parking
- Parking Permit Dispenser
- Bus Stop
- Smoking Area
- Accessible Parking
- Reserved Parking
- Accessible Elevator
- Redi-Wheels Stop
- Bicycle Parking
- Pay Phone
- Universal Access Route





Non-Profit  
US Postage  
**PAID**  
Permit No. 145  
San Bruno

ECRWSS

3300 College Drive  
San Bruno, CA 94066  
(650) 738-4100  
www.SkylineCollege.edu

## Residential Customer Local



# On behalf of our 40,463 students, we thank you For passing Measure G, benefitting community college students

### Measure G dollars were used to:

- Save or add 660 course sections annually
- Provide an additional class for 17,160 students
- Add 4,000 hours of counseling
- Fund innovations like Math Academy, Accelerated College and online programs

Community colleges have been hit hard by state budget cuts. The San Mateo County Community College District lost \$11.3 million in state funding in the past three years and faces an additional \$9 million cut next year. This loss comes at a time when our county is experiencing record unemployment,

more high school graduates seeking college, and fewer spaces at the University of California and the California State University. County voters recognized this and voted overwhelmingly in June 2010 to support our college students. **We thank you for your investment in public higher education in San Mateo County.**

## Thank You, San Mateo County Voters



SAN MATEO COUNTY  
COMMUNITY COLLEGE DISTRICT

**Board of Trustees:** Richard Holober, *President* • Dave Mandelkern, *Vice-President, Clerk* • Helen Hausman, *Trustee*  
Patricia Miljanich, *Trustee* • Karen Schwarz, *Trustee* • Barry Jointer, *Student Trustee*