

Short Courses

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
SELECTED SHORT COURSES BEGINNING IN JANUARY						
37617	ACTG 103 OL	Ten-Key Skills	By Arr	8 Hours	0.5	1/24-2/21
38190	ACTG 194 OL	Intro to QuickBooks/QuickBooks Pro	By Arr	16 Hours	1.0	1/17-2/21
43144	ACTG 665SE SS	Volunteer Income Tax Preparation	Sat	9:00-5:00	2.0	1/21-2/4
			Sat	12:30-4:30		2/11-3/31
43363	ART 667SF SA	Point and Shoot Digital Photography	Sat	9:00-4:00	0.5	1/21-2/11
41755	AUTO 665SY SA	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	1/21-1/22
41147	BUS. 100 OL	Introduction to Business	By Arr	48 Hours	3.0	1/17-3/13
38260	BUS. 210 OL	International Finance	By Arr	24 Hours	1.5	1/17-3/13
43087	BUS. 221 OL	Intercultural Business Communication	By Arr	24 Hours	1.5	1/17-3/13
41890	BUS. 258 OL	Customs Broker Services/Regulations	By Arr	48 Hours	3.0	1/17-3/13
42615	BUS. 262 OL	Intro to International Forwarding & Cargo Transportation	By Arr	48 Hours	3.0	1/17-3/13
36078	BUS. 279 OL	Import/Export Management	By Arr	24 Hours	1.5	1/17-3/13
37620	CAOT 100 AX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	1/17-3/15
37624	CAOT 100 OL	Beginning Computer Keyboarding	By Arr	24 Hours	1.5	1/17-3/13
30654	CAOT 101 AX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	1/17-3/15
30655	CAOT 101 OL	Computer Keyboarding Skill Building	By Arr	24 Hours	1.5	1/17-3/13
35717	CAOT 104 AS	Intro to Computers w/Windows I	MWF	9:10-10:00	1.5	1/18-3/16
36969	CAOT 104 KS	Intro to Computers w/Windows I	T	6:30-9:30	1.5	1/17-3/13
35201	CAOT 200 JS	Intro- Microsoft Office Suite	M	6:30-9:30	2.0	1/23-4/16
35200	CAOT 200 OL	Intro - Microsoft Office Suite	By Arr	32 Hours	2.0	1/17-4/10
37630	CAOT 214 AS	Word Processing I: Word	TTh	11:10-12:25	1.0	1/17-2/23
38188	CAOT 214 OL	Word Processing I: Word	By Arr	16 Hours	1.0	1/17-2/21
37383	CAOT 222 OL	Business Presentations I: PowerPoint	By Arr	16 Hours	1.0	1/17-2/21
35212	CAOT 225 AS	Spreadsheets I: Excel	MWF	10:10-11:00	1.0	1/18-2/27
38221	CAOT 225 JS	Spreadsheets I: Excel	W	6:30 9:30	1.0	1/18-2/22
34743	CAOT 225 OL	Spreadsheets I: Excel	By Arr	16 Hours	1.0	1/17-2/21
38223	CAOT 230 OL	Database Applications I: Access	By Arr	16 Hours	1.0	1/17-2/21
37148	CAOT 403 AS	HTML & Web Authoring Applications I	MWF	11:10-12:20	1.5	1/18-3/2
35738	CAOT 403 OL	HTML & Web Authoring Applications I	By Arr	24 Hours	1.5	1/17-3/13
41852	CAOT 410 JS	Photoshop Essentials	W	6:30-9:30	1.5	1/18-3/14
41850	CAOT 410 OL	Photoshop Essentials	By Arr	24 Hours	1.5	1/17-3/13
37670	CAOT 412 OL	Flash I	By Arr	24 Hours	1.5	1/17-3/13
40281	COMP 412 OL	Flash I	By Arr	24 Hours	1.5	1/17-3/13
42115	COSM 665SB SA	Introduction to Cosmetology	Sat	9:00-1:00	2.0	1/21-3/17
42705	COUN 100 AE	College Success - ESOL	MW	11:10-12:35	3.0	1/30-5/16
40694	COUN 100 AS	College Success	TTh	11:10-12:30	3.0	1/31-5/17
41519	COUN 105 SS	Up Your Self-Esteem	Sat	8:30-4:30	0.5	1/21
41544	DSKL 825 BS	Assistive Computer Technology - Dragon NaturallySpeaking	W	12:10-2:00	1.0	1/18-3/14
41547	DSKL 825 DS	Assistive Computer Technology - Kurzweil 3000	T	1:10- 3:00	1.0	1/17-3/13
41548	DSKL 825 KS	Assistive Computer Technology - Kurzweil 3000	T	6:00- 8:00	1.0	1/17-3/13
43135	DSKL 880SD AS	Learning Skills Assessment/Advocacy	W	11:10-1:00	0.5	1/25-3/14

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
39714	ECE. 225 SS	Infant/Toddler Environments	Sat	9:00-5:10	3.0	1/28, 2/11, 2/25, 3/10, 3/24 & 4/14
42492	ECE. 242 SS	Adult Supervision-ECE/CD Classrooms	Sat	9:00-5:10	2.0	1/21, 2/4, 2/25 & 3/10
42701	ECE. 314 SS	Health, Safety & Nutrition for Young Children	Sat	9:00-3:00	3.0	1/21, 1/28, 2/4, 2/11, 2/25, 3/3, 3/10 & 3/24
42982	WELL 665SH US	Introduction to Flower Essences	Sun	9:00-5:00	0.5	1/29

SELECTED SHORT COURSES BEGINNING IN FEBRUARY

38261	ACTG 196 OL	Int. QuickBooks/QuickBooks Pro	By Arr	16 Hours	1.0	2/28-4/10
37720	AUTO 665SG SS	BAR A8 Alternative/Engine Performance	Sat/Sun	9:00- 5:00	1.5	2/11, 2/12, 2/25 & 2/26
41781	AUTO 665SU SS	Car Care Basics for Women	Sat	9:00-1:00	0.5	2/11 & 2/25
41757	AUTO 665SY SB	2011 Smog Check Update	Sat/Sun	9:00- 5:00	1.0	2/11-2/12
40646	BIOL 430 AS	Introduction to Immunology	T	1:10- 5:00	1.0	2/7-2/28
37634	CAOT 215 AS	Word Processing II: Word	TTh	11:10-12:30	2.0	2/28-5/17
38189	CAOT 215 OL	Word Processing II: Word	By Arr	32 Hours	2.0	2/28-5/22
37638	CAOT 223 OL	Business Presentations II: PowerPoint	By Arr	16 Hours	1.0	2/28-4/10
43124	CAOT 226 AS	Spreadsheets II: Excel	MWF	10:10-11:00	2.0	2/29-5/18
37801	CAOT 226 JS	Spreadsheets II: Excel	W	6:30- 9:30	2.0	2/29-5/23
38222	CAOT 226 OL	Spreadsheets II: Excel	By Arr	32 Hours	2.0	2/28-5/22
38224	CAOT 231 OL	Database Applications II: Access	By Arr	32 Hours	2.0	2/28-5/22
37650	CAOT 301 OL	Maximizing Your Employment Potential	By Arr	16 Hours	1.0	2/28-4/10
41521	COUN 107 SS	Coping with Depression	Sat	8:30-4:30	0.5	2/25
37504	CRER 136 AS	Career Planning	TTh	12:10-1:10	1.0	2/7-5/17
40695	CRER 665SA SS	Deciding on a Major	Sat	8:30-4:30	0.5	2/25
41546	DSKL 825 CS	Assistive Computer Technology - Kurzweil 3000	M	12:10-2:00	1.0	2/6-4/9
40662	EMC. 425 JS	CPR: Health Care Provider	MT	6:00-10:00	0.5	2/6-2/7
43120	HIST 202 JS	United States History II	F	6:30-10:10	3.0	2/3-3/17
			Sat	8:30-12:10		
			Sat	1:30- 5:10		
40362	INDV 126 JX	Coed Club Badminton	MW	3:45- 6:00	1.0	2/22-5/9
41013	LSKL 830 AS	The Sentence	MW	12:10- 1:00	0.5	2/13-3/12
40135	MATH 120 AS	Intermediate Algebra	MTWTh	2:10-4:00	5.0	2/13-5/3
42985	WELL 665SG US	Introduction to Back Massage	Sun	9:00- 5:00	0.5	2/5
42983	WELL 665SI US	Introduction to Aromatherapy	Sun	9:00- 5:00	0.5	2/12
42984	WELL 665SJ US	Introduction to Gem Elixirs	Sun	9:00- 5:00	0.5	2/26

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
SELECTED SHORT COURSES BEGINNING IN MARCH						
41759	AUTO 665SY SC	2011 Smog Check Update	Sat/Sun	9:00- 5:00	1.0	3/10-3/11
42599	AUTO 665SX SS	Car Care Basics for Women II	Sat	9:00- 1:00	0.5	3/10 & 3/24
37765	AUTO 665SH SS	BAR L1 Alternative Training	Sat/Sun	9:00- 5:00	1.5	3/17, 3/18, 3/31 & 4/1
37859	AUTO 665SD SS	Evaporative Emission Systems	Sat/Sun	9:00- 5:00	0.5	3/31-4/1
43382	BIOL 422 AS	Foundations of Biotechnology	T	1:10- 5:00	1.0	3/6-3/27
39985	BUS. 241 OL	Doing Business in Asia	By Arr	24 Hours	1.5	3/20-5/22
41834	BUS. 243 OL	Legal Environment of Int'l Business	By Arr	24 Hours	1.5	3/20-5/22
41157	BUS. 248 OL	Asian Management Systems	By Arr	48 Hours	3.0	3/20-5/22
42601	BUS. 261 OL	Customs Admissibility, Classification, Value & Entry	By Arr	48 Hours	3.0	3/22-5/24
41836	BUS. 263 OL	U.S. Export and Destination Country Import Requirements; Foreign Collections	By Arr	48 Hours	3.0	3/22-5/24
37621	CAOT 100 BX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	3/20-5/17
37619	CAOT 100 OM	Beginning Computer Keyboarding	By Arr	24 Hours	1.5	3/20-5/22
40430	CAOT 101 BX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	3/20-5/17
41873	CAOT 101 OM	Computer Keyboarding Skill Building	By Arr	24 Hours	1.5	3/20-5/22
38079	CAOT 105 AS	Intro to Computers w/Windows II	MWF	9:10:00:00	1.0	3/19-5/18
40399	CAOT 105 JS	Intro to Computers w/Windows II	T	6:30-9:30	1.0	3/20-5/22
37653	CAOT 400 SS	Internet I	Sat	8:30:11:40	1.5	3/24-5/19
37390	CAOT 404 OL	HTML & Web Authoring Applications II	By Arr	24 Hours	1.5	3/20-5/22
42976	CAOT 408 AS	Multimedia Project	MWF	11:10-12:00	2.0	3/5-5/18
37401	CAOT 411 JS	Photoshop Portfolio	W	6:30- 9:30	1.5	3/21-5/23
37402	CAOT 411 OL	Photoshop Portfolio	By Arr	24 Hours	1.5	3/20-5/22
38259	CAOT 413 OL	Flash II	By Arr	24 Hours	1.5	3/20-5/22
43341	CAOT 665S3 SS	Adobe Illustrator CS5	Sat	9:00-12:10	1.5	3/24-5/19
40282	COMP 413 OL	Flash II	By Arr	24 Hours	1.5	3/20-5/25
43126	COSM 665SB SS	Introduction to Cosmetology	Sat	9:00:1:00	2.0	3/24-5/19
42190	DSKL 825 ES	Assistive Computer Technology - Dragon NaturallySpeaking	W	12:10-2:00	1.0	3/21-5/16
42191	DSKL 825 GS	Assistive Computer Technology - Kurzweil 3000	T	1:10- 3:00	1.0	3/20-5/15
41545	DSKL 825 JS	Assistive Computer Technology - Dragon NaturallySpeaking	T	6:00- 8:00	1.0	3/20-5/15
43136	DSKL 880SD BS	Learning Skills Assessment/Advocacy	T	11:10-1:00	0.5	3/13-5/8
38823	ECE. 201 SX	Child Development	Sat	9:00-5:00	3.0	3/3, 3/10, 3/31, 4/14, 4/28 & 5/12
43243	ECE. 213 SX	The School-Age Child	Sat	9:00-5:10	3.0	3/3, 3/10, 3/31,4/21, 5/5 & 5/12
38669	ECE. 240 SS	ECE Administration: Business/Legal	Sat	9:00-5:10	3.0	3/24, 3/31, 4/14, 4/28, 5/5 & 5/12
42494	ECE. 261 SS	Early Intervention Practices	Sat	9:00-5:10	3.0	3/10, 3/24, 4/14, 4/28, 5/5 & 5/12

CRN	COURSE	TITLE	DAY	TIME	UNIT(S)	DATES
42051	ELEC 410 AX	Intro to Solar Installation/Integration	TTh	9:40-4:00	3.5	3/20-5/3
40663	EMC. 425 KS	CPR: Health Care Provider	MT	6:00-10:00	0.5	3/26-3/27
42583	ENVS 410 AX	Intro to Solar Installation/Integration	TTh	9:40-4:00	3.5	3/20-5/3
39348	LSCI 110 AA	Digital Oral Research Project	By Arr	16 Hours	1.0	3/19-5/14
41014	LSKL 831 AS	Editing and Proofreading	MW	12:10-1:00	0.5	3/19-4/18
39777	PSYC 201 SX	Child Development	Sat	9:00-5:00	3.0	3/3, 3/10, 3/31, 4/14, 4/28 & 5/12
41821	TEAM 112 KS	Basketball: Adv. Competition Strategies	MW	6:00-8:25	1.0	3/12-5/23
40274	TEAM 116 AS	Basketball: Individ. Skill Development	MWF	1:15-3:15	1.0	3/12-5/18
40604	TEAM 117 KS	Basketball: Tournament Basketball	TTh	6:10-8:50	1.0	3/13-5/17
42980	WELL 665SF US	Intro to Neck & Shoulder Massage	Sun	9:00-5:00	0.5	3/4
43354	WELL 665SB US	Self-Help Stress Reduction Techniques	Sun	9:00-5:00	0.5	3/11
43355	WELL 665SD US	Introduction to Hand Massage	Sun	9:00-5:00	0.5	3/18
43356	WELL 665SA US	Introduction to Herbal Medicine	Sun	9:00-5:00	0.5	3/25

SELECTED SHORT COURSES BEGINNING IN APRIL

41761	AUTO 665SY SD	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	4/14-4/15
41533	BIOL 665SC AS	Introduction to Stem Cell Technology	T	1:10-5:00	1.0	4/10-5/1
40681	CAOT 201 OL	Integration of MS Office Applications	By Arr	16 Hours	1.0	4/17-5/22
41520	COUN 106 SS	Anxiety Management	Sat	8:30-4:30	0.5	4/14
40664	EMC. 425 LS	CPR: Health Care Provider	MT	6:00-10:00	0.5	4/30-5/1
41015	LSKL 832 AS	Sentence Combining	MW	12:10-1:00	0.5	4/23-5/16
43357	WELL 665SC US	Intro to Face & Décolleté Massage	Sun	9:00-5:00	0.5	4/15
43358	WELL 665SE US	Introduction to Foot Massage	Sun	9:00-5:00	0.5	4/22

SELECTED SHORT COURSES BEGINNING IN MAY

41554	AUTO 665SL SS	Intro to Lab Scope (DSO)	Sat/Sun	9:00-5:00	1.0	5/5-5/6
41753	AUTO 665SY SS	2011 Smog Check Update	Sat/Sun	9:00-5:00	1.0	5/12-5/13
39050	AUTO 665SJ SS	Advanced Lab Scope (DSO)	Sat/Sun	9:00-5:00	1.0	5/19-5/20
40743	ECE. 665SB SS	Communicating with Parents	Sat	9:00-5:00	1.0	5/5-5/12